

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, OCTOBER 19, 2010, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: Charles Wagner, Chairman  
Wayne Angell, Vice-Chairman  
Leland Mitchell  
Ronnie Thompson  
David Cundiff  
Russ Johnson  
Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator  
Christopher L. Whitlow, Asst. County Administrator  
Larry V. Moore, Asst. County Administrator  
B. J. Jefferson, County Attorney  
Sharon K. Tudor, MMC, Clerk

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Chairman Charles Wagner called the meeting to order.  
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Invocation was given by Supervisor Bobby Thompson.  
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Pledge of Allegiance was led by Supervisor Leland Mitchell.  
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**PUBLIC COMMENT:**

✓ Preston Michael – Franklin County School Board Budget  
Mr. Preston thanked the Board for allowing him to speak with them. Mr. Michael stated he has lived in the County for 6 years. Mr. Preston stated after reading the newspaper regarding a 1% raise for school teachers, he was present today to urge the Board not to grant the request. Preston stated he could not find the year end production report and could not find hard numbers, and it was his opinion, these needed to be available before making a decision. Mr. Preston stated there are a lot of individuals who have not received raises. Mr. Preston stated solid YTD budget numbers, by line items need to be given to the Board before making critical decisions and the public should have access to them as well.  
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**CONSENT AGENDA**

**APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – SEPTEMBER 21, 2010**  
**APPROPRIATIONS**

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Solid Waste	Litter Control Grant	4203- 5467	14,585.00
Public Works	Western Virginia Water Authority reimbursement on water line projects	50- 0104	277,913.04
Public Works	DEQ grant on Wirtz Road water line	50- 0186	144,248.75
Public Works	STAG grant on 220 water line	50- 0104	339,435.00
Economic Development	Tobacco Commission economic incentive funds	8105- 5905	100,000.00
Animal Control	Spay and neuter contributions from Department of Taxation	3501- 5620	154.15
	Total		<u>\$876,335.94</u>

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**AUTHORIZATION TO APPLY FOR TOBACCO COMMISSION GRANT ON COMMODITY STORAGE**

Project Overview:

The overall objective of the Southwestern Virginia Commodity Storage Initiative is to improve the feed and/or storage efficiencies of commodities for livestock and grain producers in tobacco dependent communities. A grant will be submitted to the Virginia Tobacco Indemnification and Community Revitalization Commission in the amount of \$950,000 to cost share improvements to feed and grain storage. Producers would be eligible for up to \$5,000 cost share for hay storage or grain bins or \$10,000 for commodity sheds. Construction of on-farm structures will enhance farm profitability and therefore benefit the region's overall economy. Participants can select practices improve the efficiency of utilizing purchased commodity feeds; to improve the quality of stored hay; and capture higher grain prices due to improve storage capability. Participating counties include: Franklin, Henry, Patrick, Floyd, Carroll, Grayson, Wythe, Smyth, Washington, Bland, Scott, Tazewell, Russell, and Lee. Livestock producers will implement improved feeding programs that will increase production using lower input costs. Grain producers will be better positioned to implement crop rotations and capture nearby ethanol market potential.

**Proposal:**

It is proposed that the Franklin County Agricultural Development Board be listed as administrator for the grant. As such, the Agricultural Development Board would review all receipts submitted for payment, approve or deny payment, and authorize Franklin County to issue payments. Franklin County would manage the allotment from the TICRC for disbursement.

**Action Items:**

It is hereby requested that the Franklin County Board of Supervisors:

- Approve administration of the Southwestern Virginia Commodity Storage Initiative, pending approval of the Franklin County Agricultural Development Board on October 21, 2010.
- Adopt a letter of support for this initiative to accompany the grant application.
- Provide a copy of the signed resolution for Franklin County for submission with the grant, authorizing Franklin County to submit the application in the name of the Franklin County Agricultural Development Board and to execute all grant-related documents.

**Program Guidelines for Southwestern Virginia Commodity Storage Initiative Project**

- **General Application Requirements**
- **Hay/Straw Storage Structure**
- **Bulk Feed Storage Structure**
- **Grain Storage**

**Commodity Storage Initiative Objective**

The overall objective of the Southwestern Virginia Commodity Storage Initiative is to improve the feed and/or storage efficiency of commodities for livestock and grain producers in tobacco dependent communities. Construction of on-farm structures will enhance farm profitability and therefore benefit the region's overall economy. Participating Virginia Counties include; Bland, Carroll, Floyd, Franklin, Henry, Patrick, Scott, Smyth, Washington, and Wythe. Producers will have the opportunity to select between improvement practices in either hay/straw storage, feed/grain storage, or commodity feed storage structures. Livestock producers will implement improved feeding programs that will increase production using lower input costs. The initiative will enable grain producers to implement marketing strategies to capture higher prices than available on the cash market at harvest and potentially capture new market opportunity with alternative fuels.

**Expectations of Participating Producers**

1. Attend a minimum of one educational session on Best Management Practices for either livestock or grain production offered by Virginia Cooperative Extension prior to applying for funds.
2. Maintain records on feed or grain utilized in project funded storage facilities
3. Maintain structure for 5 years
4. File an annual report to the Virginia Cooperative Extension Agent (five year period)

**General Application Requirements**

- 1) Eligibility requirements:

- Applicant must own property in participating counties where structure will be placed.
  - Must be 18 years of age as of application date
  - Infrastructure must be built or installed on applicant owned property, located in the counties represented by this project.
  - Project must be maintained for a minimum of 5 years
  - Structures may be used for storage of hay, straw, feed and grain only
  - Only new equipment or construction materials are eligible for cost share
  - Applicant must attend a minimum of one educational session offered by Virginia Cooperative Extension prior to applying for funds.
  - Site visit by Virginia Cooperative Extension Agent required to verify eligibility and for consultation on projects prior to approval. Structures must conform to guidelines established by Virginia Cooperative Extension or Equivalent Extension Service recommendations.
  - Projects must meet all local and state regulatory requirements.
- 2) All applications shall include the following information or be rendered incomplete and ineligible for submission:
- Name, address, telephone number
  - FSA/USDA farm number/tract number
  - FSA aerial map of farm (photocopy)
  - Statement regarding the understanding of requirements by producer shall be signed and dated by applicant. If a producer fails to meet the requirements of this agreement, they will be ineligible for any future funding opportunities through this program.
- 3) Bulk feed storage structure or bin
- Cattle (Beef or Dairy) Minimum - 25 breeding age females.
  - Sheep or Goats - 50 breeding age females.
- 4) Grain bin storage structure
- Grain – 50 acre grain production minimum
- 5) Hay/Straw storage structure
- Hay – 25 acre minimum hay production or livestock numbers listed above
  - Straw- see grain acreage minimum above
- 6) Cost Share
- Tier 1: 50% reimbursement up to a maximum of \$10,000 in eligible expenses for commodity storage structures
  - Tier 2: 50% reimbursement up to a maximum of \$5,000 in eligible expenses for hay and feed/grain storage structures
  - Under no circumstances will more than \$10,000 be reimbursed to a producer
  - Detailed cost quote with dimensions and/or facility diagram required at time of application.
- 7) Installation and/or purchases authorized through the Commodity Storage Initiative must be completed within (180) days of receipt of approval notice. Should a producer fail to utilize funds by the reimbursement deadline, the associated funds shall be reallocated to the next available application. Extensions may be granted by the DOC Committee.
- 8) Producer is required to supply a dated and itemized receipt indicating buyer and seller information to be eligible for payment. The receipt must appear on company letterhead indicating the contractor providing the service (hand written on note paper is not acceptable). All receipts and documentation will be reviewed for approval at the discretion of DOC.
- 9) Structures must be maintained, insured and remain on the initial farm and are eligible for spot checks. Proof of insurance is required (letter from insurer or copy of policy acceptable).
- 10) An annual report shall be compiled by the DOC from reports sent by participants to the local Extension Offices. The following will be required:



- Labor conducted by contractor; reimbursement for labor cannot exceed 30% of total reimbursement. LABOR PROVIDED BY APPLICANT OR THEIR EMPLOYEES NOT ELIGIBLE.

**Ineligible Items:**

- Cost of clearing land
- Renovations of existing structures
- Labor provided by applicant or their employees
- Completely submitted buildings – 3 outside walls maximum
- Doors – walk through and drive through
- Used materials are not eligible for cost share but can be used.
- Not for commercial use
- Accessory farm structures such as modular/prefabricated car ports

**Feed Bin**

**Eligible Items**

- Feed bin – eligible structures include those used for storage of bulk raw commodities, including whole grains and by-products. NEW BINS ONLY.
- Permanently attached accessories for unloading are eligible (attached augers)
- Site preparation – site must be well drained; cost of elevated pad construction is eligible. Including: concrete foundations, aprons, and pads.
- Labor conducted by contractor; reimbursement for labor cannot exceed 30% of total reimbursement. LABOR PROVIDED BY APPLICANT OR THEIR EMPLOYEES NOT ELIGIBLE.
- Feed bin minimum size of 3 tons

**Ineligible Items:**

- Used feed bins.
- Portable storage structures
- Cost of clearing land
- Renovations of existing structures
- Labor provided by applicant or their employees
- Feed bin smaller than 3 tons
- Not for commercial use

**Grain Storage**

**Eligible Items**

- Grain bin – eligible structures include those used for storage of bulk raw commodities, including whole grains and by-products. NEW BINS ONLY.
- Site preparation – site must be well drained; cost of elevated pad construction is eligible. Including: concrete foundations, aprons, and pads.
- New permanently affixed equipment and accessories, necessary for proper and safe handling of grain: including drying and aeration components, conveyors and bin unload augers.
- Labor conducted by contractor; reimbursement for labor cannot exceed 30% of total reimbursement. LABOR PROVIDED BY APPLICANT OR THEIR EMPLOYEES NOT ELIGIBLE.

Ineligible Items:

- Used grain bins.
- Portable storage structures
- Cost of clearing land
- Renovations of existing structures
- Labor provided by applicant or their employees
- Not for commercial use

**Application Approval Process**

Cost share applications will be accepted beginning April 1, 2011, at the VCE Extension Office in the counties participating. Funding is limited and will be provided on a first come, first serve basis. All requested information should be completed before the application will be accepted.

Once an application has been fully completed, VCE personnel will verify eligibility and perform a site visit to validate need. The local extension agent then reviews and forwards the application to the screening committee. *Please see below for information on the screening committee structure.*

The Screening Committee reviews all applications and insures all required documentation is attached. Once completed, the Committee makes a funding recommendation to the Disbursement Oversight Committee (DOC). *Please see below for information on the DOC structure.*

The DOC reviews the recommendation and has the authority to request additional information if deemed necessary. The DOC issues the final approval for all applications.

Notification by letter will then be provided to the producer regarding the status of his/her application. The producer is then eligible to begin implementation of the approved practice per the specifications within the Program Guidelines.

Upon program completion, the producer submits all receipts and a completed IRS Form W-9 to his/her respective Extension Office. The Extension Agent will then verify the installation and/or purchase. This information is then forwarded to the Screening Committee for review and approval. Once receipts are approved, Franklin County will then forward payment to the producer.

The Disbursement Oversight Committee is comprised of representatives from each county participating in the Southwestern Virginia Commodity Storage Initiative. It is the intent of the DOC to review those applications forwarded by the Screening Committee and to authorize disbursement of funding. Members of this committee shall include:

- A representative from each participating county (recommended by VCE and approved by Farm Bureau).
- A representative of Virginia Cooperative Extension
- A representative of the Virginia Tobacco Indemnification and Community Revitalization Commission.

Membership of the Screening Committee shall include the project administrator and VCE agents from participating counties.

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**RESOLUTION OF ENDORSEMENT FOR SECRETARY/TREASURER OF VACO**

**BOARD OF SUPERVISORS  
FRANKLIN COUNTY, VIRGINIA**

**RESOLUTION TO ENDORSE  
HARRISON A. MOODY  
FOR THE POSITION OF SECRETARY/TREASURER  
OF THE VIRGINIA ASSOCIATION OF COUNTIES**

**WHEREAS,** Harrison A. Moody, has established a long record of leadership and commitment to his community by serving on the Dinwiddie County Board of Supervisors for 22 years, since 1987; and

**WHEREAS,** as Supervisor, Mr. Moody has represented the Dinwiddie County Board of Supervisors with concerned leadership on many committees, including the Dinwiddie County

Planning Commission; the Extension Leadership Council; the Dinwiddie County Youth Advisory Board; and the Virginia Gateway Region; and

**WHEREAS,** Mr. Moody has also served with distinction on the Virginia Association of Counties as Region 4 Director; as member of the Environment and Agriculture Committee; and Chairman of the Rural Caucus Committee, as well as past member of the National Association of Counties Board of Directors; and is currently serving on the Rural Caucus Committee and the Agriculture and Rural Affairs Steering Committee of the National Association of Counties; and

**WHEREAS,** Mr. Moody's tireless dedication, excellent leadership, and long record of diligent representation on the Dinwiddie County Board of Supervisors have proven his commitment and dedication to public service;

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors of Franklin County, Virginia formally endorses the candidacy of Harrison A. Moody for the position of Secretary-Treasurer of the Virginia Association of Counties.

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#### **AWARD OF OCCASIONAL A & E SERVICES CONTRACTS**

On 06/19/07, the Board of Supervisors authorized the County Administrator to solicit proposals for occasional engineering services. The previous requests were in effect for one (1) year from the date of the agreement (September 1, 2007) and the agreements automatically renewed annually for two (2) additional one (1) year periods, thus requiring the County to re-advertise for services this year. The new request for proposals was advertised on July 23, 2010 and July 30, 2010 in the Franklin News-Post and on August 1, 2010 in the Roanoke Times. Twenty four (24) proposals were received on September 2, 2010 at 3:00pm.

In considering the need for occasional engineering services proposals, staff has found that the ability to be able to negotiate a project scope, timeline and budget with a reputable, capable firm occurs with infrequent regularity—for instance, fast-paced economic development projects, emergency circumstances related to building maintenance, planning and design efforts regarding public utilities and governmental buildings that may either be routine functions or special projects. The project may be a small job, but still very important and timeliness is usually a factor. Having advertised for occasional engineering services and contracting with different firms in order to access their specialty, projects may be negotiated on an individual basis as they occur. There will also continue to be instances when the need to advertise for services will be the best option for the County; for instance, with large-scale projects where several consultants in the region or state may provide the services required and the County wishes to solicit proposals to evaluate the best provider.

Staff consisting of Parks and Recreation, Economic Development, Public Works, Planning and Zoning, General Properties and Administration met and reviewed qualifications and proposals of the twenty four firms which submitted proposals and found that each had varied strengths, sometimes overlapping, but sometimes distinct. In each instance, staff concluded that each firm may be an asset to the County's engineering services profile, given any particular project. However, a determination was made that many large regional and state firms offered duplicate services. Each firm was evaluated individually and then based on the consensus of the panel, selected for consideration as a firm eligible to perform work for the County (please see the attached scoring sheet used in the evaluation process).

In our evaluation of the proposals, staff found that one firm was a small business with excellent skills for smaller jobs; several firms had very strong economic development, presentation, and client assistance skills and experience; several firms were larger in size and had specific experience in long-range studies, certain niche areas of economic development, and utilities development and was linked to a local surveying firm; several firms are currently working with the County and have worked on different utility and grant projects with the County and other localities, and have shown good follow-up; many of the firms have worked with regional governments on economic/industrial site development and have County experience; several firms have worked for another regional locality successfully on industrial park development; several firms had solid experience in small and mid-sized utilities, Landfill management and permitting, industrial projects, grant administration and regulatory compliance.

In considering the twenty four (24) proposals received, having the ability to solicit advice from any or all of them, or negotiate services on a project without advertising the project and following an individual selection procedure, is an advantage to the County to assist economic and community

development, as well as general properties and design services. Local firms were given priority on being added as a proposed provider of services.

No firm would be guaranteed any work nor engaged except in the event that its services and fees were quoted at the request of the County Administrator or his designee, negotiated to a satisfactory level, and determined by the County to be in conformity with a standard of service that is cost-effective, of high quality, efficient and timely.

Funding for any project would be from the department's annual budget which required the services, or from the economic/industrial budget if the services were for that purpose or another funding source designated by the Board of Supervisors at the request of the County Administrator.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors authorize the County Administrator to solicit and execute agreements for occasional engineering services from the following thirteen (13) firms:

Anderson & Associates  
 Architects at Work, Inc.  
 Dewberry  
 Draper Aden Associates  
 Earth Environmental & Civil  
 Joyce Engineering  
 Parker Design Group  
 RRMM Architects  
 Spectrum Design  
 Stone Engineering  
 Thompson & Litton  
 Timmons Group  
 Wiley/Wilson Constant Progress

The County Administrator or his designee, if the Board so resolves, would be authorized to review and analyze such proposed agreements, negotiate with the providers, execute those found in the best interest of the County, and implement such contracts for specific projects at such times and as needed that will benefit the County's provision of economic and community development services, as well as utilities, design services, park and recreation, fire/EMS building design services and general properties maintenance and improvement. Contracts shall be on an annual basis, annually renewable up to three years at the discretion of the County Administrator. Firms shall have the understanding that some, none, or all of them may be contacted for consideration regarding upcoming projects on an as-needed basis, and any work contracted must be scoped, negotiated, and meet timing considerations in order to go forward. Funding for such projects must be within existing County budgets unless otherwise approved by the Board of Supervisors. Contracts will be reviewed and approved as to form by Franklin County legal counsel prior to execution.

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**2010 VIRGINIA WATER QUALITY IMPROVEMENT FUND GRANT**

The Blue Ridge SWCD is in the process of applying for the 2010 Virginia Water Quality Improvement Fund Grant (DCR199-166) (8/2010) for the Pigg River and Old Woman's Creek through the Department of Conservation and Recreation. DCR is making grant funding available to support projects and local programs that will result in short-term and long-term NPS reductions. The SWCD is applying for a grant under Category 1: Conservation, Protection and Restoration where funding could be applied to the Pigg River and Old Woman's Creek (Franklin County and Pittsylvania County) for repair of failing septic systems, replacement of straight pipes, and replacement of failing septic systems. If grant funding is awarded, the results to reduce the bacteria loads within these two watersheds could prove to be a significant improvement. For each failing septic system replacement, repair or straight pipe connection to a public sewage system, 100% of the fecal coliform will be omitted from entering the local waterway, therefore improving the current water quality.

The Blue Ridge SWCD is requesting a letter of support of the grant application. The District is applying for \$249,793 in funding under Category 1. The deadline for submitting applications is November 1<sup>st</sup> with a target award decision date of January 15<sup>th</sup>. No County dollars are being requested for the project.

**RECOMMENDATION:**

Provide a letter of support for the BRSWCD Water Quality Improvement grant application.

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**BRUSH TRUCK REPLACEMENT FOR SNOW CREEK & GLADE HILL FIRE DEPARTMENTS**

Both the Snow Creek and Glade Hill Fire Departments have brush trucks that are due to be replaced. In June, the Board of Supervisors authorized purchase of two truck chassis and to advertise for bids to manufacture the skid units for each vehicle. The specifications were released to vendors on Sept. 8, 2010 and were due by Sept. 20, 2010.

The skid units designed for county specifications include a removable 250 gallon per minute pump, fiberglass tank, and storage unit to be mounted in the bed of brush fire fighting apparatus. To comply with the county strategic plan, all fire apparatus will be designed and constructed in accordance with county specifications.

Bids were sent to area apparatus vendors upon request. The Glade Hill and Snow Creek skid units were bid separately since the Snow Creek unit will require complete construction while the Glade Hill truck will only require and upfit of their current skid unit. Of the bids solicited, only one vendor returned a bid. The bid was from Jack Slagle Fire Equipment and Supply Co., Inc. of South Boston Virginia. The bid received for the Snow Creek skid unit was \$23,031.00 and for the Glade Hill skid unit the bid was for \$5,700.00. The total cost to purchase these units will be \$28,731.00. Funds to purchase the skid units were included in the 2010-2011 CIP budget in line item 3000-023-0147-7005.

**RECOMMENDATION:**

Staff respectfully recommends that the Board of Supervisors award the bids to manufacture one skid unit, and up-fit the second skid unit as specified, to Jack Slagle Fire Equipment & Supply Co., Inc., of South Boston Virginia.

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**ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT CONTRACT**

On June 25, 2009, The Virginia Department of Mines, Minerals, and Energy (DMME) applied to the United States Department of Energy (DOE) for \$16.1 million to fund the Commonwealth's Energy Efficiency and Conservation Block Grant (EECBG) program. The DOE approved the proposal that DMME made to fund energy related projects at the local government level. The Department of Mines, Minerals, and Energy (DMME) was authorized to develop an application process to implement the program. The Energy Efficiency and Conservation Block Grant (EECBG) program consists of two categories: Formula Grants and Competitive Grants. Formula Grants were awarded based on population where the top ranked cities and counties received funds. Competitive Grants were based on DMME's review of local government applications. Franklin County's application of \$170,000.00 was one of the few Competitive Grant applications awarded by DMME.

The County of Franklin as lead applicant, Town of Rocky Mount, and Franklin County School Board are committed to utilizing Energy Efficiency and Conservation Block Grant (EECBG) funds to implement energy conservation measures prescribed by an Energy Service Company. The County, Town and School District will be provided an energy audit on selected buildings and infrastructures. The Energy Service Company's energy audit will serve as an implementation plan, identifying energy efficiency strategies and activities that are directly related to reducing energy consumption. These strategies may include recommended investments and/or behavioral changes. The proposal met the core principles established by the Energy Efficiency and Conservation Block Grant in a manner that is of maximum benefit to the community and that will yield continuous benefits over time in terms of energy and emission reduction.

Franklin County staff has identified a second program administered through the DMME, Energy Performance Contracting. The State of Virginia established Energy Performance Contracting to simplify the process of energy audits, construction and retrofits to reduce energy consumption. Energy Performance Contracting is a contract that local governments may use with the help of the DMME to obtain an Energy Service Company (ESCO) to provide services. All procurement procedure requirements are satisfied through the States RFP when Energy Performance Contracting was developed. Energy Performance Contracting uses the money saved from energy efficiencies to pay for the work provided by an ESCO, typically over a ten to fifteen year period.

The ESCO selected will provide energy audits to serve as a starting point for the implementation plan. Energy audits will identify possible energy efficiency strategies and activities that are directly related to reducing energy consumption. The County of Franklin, Town of Rocky Mount and the Franklin County School District will review and approve the recommended actions determined by

the energy audit. To clarify, implementation will only take place if funds are left in the amount of \$170,000.00 after energy audits are performed or if an entity chooses to provide additional funds or if entity chooses to utilize Energy Performance Contracting. Additional funds and Energy Performance Contracting (installation) would not be part of Energy Efficiency and Conservation Block Grant (EECBG) funds and may require additional contracts with the ESCO.

**RECOMMENDATION:**

Staff recommends the use of EECBG funds as implementation (if approved) with the ESCO to perform the energy audit which may result in performance contracting.

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**VIRGINIA TOURISM MARKETING GRANT APPLICATION**

For a number of years, Franklin County has utilized the Virginia Tourism Corporation's Marketing Leverage Program to bring in matching funds for tourism marketing. This year, the County has formed a partnership with the Town of Rocky Mount and the Blue Ridge Institute at Ferrum College to apply for a \$5,000 matching grant from the VTC. Because this grant must be matched dollar-for-dollar, County Staff has agreed to fund \$3,000 of the match requirement with the Town and BRI contributing \$1,000 each. The grant, if awarded, would be used to market the County's blueways system and the many Franklin County attractions on the Crooked Road, capitalizing on being the trail's Eastern Gateway.

If awarded, the grant will be used to develop and distribute brochures on the County's blueways and Crooked Road attractions. A marketing campaign featuring these assets will be created and pushed in appropriate distribution vehicles. Because the County is home to the greatest number of attractions and Crooked Road events of any community on the trail, the decision to continue pushing this asset is a natural one. Unfortunately, no Franklin County-specific marketing piece related to the Crooked Road now exists. Additionally, Franklin County has one of the most extensive and beautiful blueways systems in the Commonwealth and is in a position to take greater economic advantage of this natural asset through such targeted marketing. All County funding is currently within the Tourism Department budget and allows the County to leverage its \$3,000 investment into a \$10,000 marketing campaign.

**RECOMMENDATION:**

Approve the submission of the Virginia Tourism Corporation Marketing Grant in the amount of \$5,000, including the use of \$3,000 in County Tourism funds.

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**UPDATED RAC BY-LAWS APPROVAL**

The Franklin County Recreation Advisory Commission has provided guidance for the Recreation Department and Board of Supervisors related to recreational matters for a number of years. Recently, the RAC decided to review its existing bylaws to determine if any updates or changes were needed. Staff found and recommended a number of minor needed changes and corrections to the bylaws and the RAC subsequently adopted those changes. While the RAC has approved the new bylaws, they cannot become official without Board of Supervisors approval.

The proposed bylaws represent no substantive changes from prior versions of the bylaws nor the traditional operation of the RAC. Changes were made to conform to current standards and practices and to correct grammatical, date, and other errors. Both sets of bylaws are attached for full disclosure and transparency to the Board of Supervisors as the proposed bylaws are reviewed. The proposed bylaws were adopted by the RAC unanimously.

**RECOMMENDATION:**

Approve the proposed Recreation Advisory Commission bylaws.

**BY-LAWS OF THE  
FRANKLIN COUNTY PARKS & RECREATION COMMISSION  
AS ADOPTED BY  
THE FRANKLIN COUNTY BOARD OF SUPERVISORS**

**Article I**

**Name**

The name of this organization shall be the Franklin County Parks & Recreation Commission (hereafter referred to as the R.A.C). The principal office of the RAC shall be located within the principal offices of the Franklin County Parks & Recreation Department.

**Article II**

Section 1 **[Inserted]**Objective

The objective of the RAC shall be to function as an advisory body to the Franklin County Department of Parks & Recreation (hereafter called the Department) and the Franklin County Board of Supervisors (hereafter called the Board). Granted in February of 1994, the Franklin County Board of Supervisors passed legislation to allow the operational structure of the RAC **[Previous: Parks and Recreation Department]** to be jointly administered in the following capacity:

- By recommending the establishment of relevant policies for the development and enhancement of recreational programs and park facilities.
- By assisting the Department and the Board in improving relationships between the community and the Department through civic, business and other community representatives within their respective districts.
- By providing an additional resource for evaluating existing and proposed Departmental programs and facilities.
- By assisting the Director in the development of strategic plans for implementation of long-term goals and objectives to meet anticipated community needs.
- By providing the Director with general advice on the operation and implementation of both programming and recreational facilities.

## Section 2

Contracts

The RAC shall have not authority to enter into any contract in the name of the RAC, the Department or the County unless it shall have first obtained the formal approval of the Board.

## Section 3

Loans

No loans shall be contracted on behalf of the RAC, the Department or the County.

## Section 4

Fiscal Year

The RAC shall conduct its fiscal affairs in conformance with applicable financial standards promulgated by the Auditor of Public Accounts of the Commonwealth of Virginia and the Board. The fiscal year for the RAC shall be from July 1 to June 30 of each year, unless otherwise specified by the Auditor of Public Accounts or the Board.

## Section 5

Power to Dissolve

Whenever it is deemed advisable by the Board, it may dissolve the RAC.

## Section 6

Final Authority

The Board shall possess ultimate and final authority on any matter recommended for action by the RAC.

## Section 7

Athletic League Representation

A representative from each team athletic league shall be urged to attend each RAC meeting that encompasses issues which may effect their specific area of interest. The purpose of this representation is to insure prompt feedback from these program participants on pertinent issues.

Representatives from the groups should be available for questions and feedback per the pleasure of the RAC; however, any and all issues to be brought forth before the RAC must be appropriately requested to be included in their agenda.

### **Article III**

#### Section 1

##### Membership [Moved below Section 1 header]

The membership of the RAC shall be limited to eight (8) members.

#### Section 2

##### Method of Appointment

Each member of the RAC shall be appointed by the Board and shall be elected in the following manner: one (1) members shall be appointed from each electoral district, provided that one (1) member shall be appointed at-large; irrespective of his/her residence within any particular electoral district. The Board may modify the requirement for appointment by electoral district for original appointments to the RAC.

#### Section 3

##### Term of Appointment

Each member of the RAC shall be appointed for a term of three (3) years, provided, however that the original appointees to the RAC shall be appointed for the following terms: Blackwater (3) years expiring 6/30/2001, Union Hall (2) years expiring 6/30/2000, Snow Creek (2) years expiring 6/30/2000, Gills Creek (1) year expiring 6/30/1999, Rocky Mount (1) year expiring 6/30/1999, Boones Mill (3) years expiring 6/30/2001, Blue Ridge (1) year expiring 6/30/1999 and the term for the at-large representative shall be for (3) years expiring 6/30/2001.

#### Section 4

##### Resignation of Members

Any member of the RAC may resign for any reason he/she deems appropriate. It shall be the responsibility of the Director to promptly notify the Board and the Administrator's Office of the resignation of any member.

#### Section 5 [Section title had previously been left off]

##### Removal/Substitution By The Board

The Board for just cause may remove any member of the RAC. Just cause shall include, but not be limited to, failure by members of the RAC to attend at least 75% of all held RAC meetings within a fiscal year. Within the RAC's fiscal year, should a member miss three meetings, the matter will be reviewed in a closed meeting at the RAC's next scheduled meeting. At that time a decision will be made whether or not official notice will be sent to that particular member and their respective Board Representative. Within the specified closed meeting, the member in question will have an opportunity to provide justification for his/her absences. [Previous - The Board for just cause may remove any member of the RAC. Just cause shall also include mandatory attendance by members of the RAC of not less than 75% of all meetings annually. Failure to do so shall constitute an automatic removal from the Board. Within the RAC's fiscal year, should a member miss more than 2 meetings, the matter will be reviewed under executive session at the RAC's next scheduled meeting. At that time a decision will be made whether or not official notice will be sent to that particular member and their respective Board Representative. Within the specified executive session, the member in question will have an opportunity to provide justification for his/her absences.]

#### Section 6 [Fixed number]

Leave of Absence

Should a member experience a personal hardship which causes him/her to miss more than 25% of the held meetings within the fiscal year, then in a closed meeting, [Previous - Should a member experience a personal hardship which causes him/her to miss more than 25% of the annual meetings, then under executive session,] the remainder of the RAC may elect to grant a leave of absence (no more than 6 months). Under a Leave of Absence, the RAC may elect to request that the respective Board member appoint a temporary substitute for the time period in question.

## Section 7 [Fixed number]

Vacancies

The Board may in conformance with Article III, Section 2 of these By-Laws, appoint members to fill the unexpired term of any position which becomes vacant for any reason.

## Section 8 [Fixed number]

Compensation For Members

Upon the formal adoption of a Resolution by the RAC and the consent of the Board, any member may be paid for any expense incurred in the performance of his/her duties in behalf of the RAC, provided that circumstances warrant such reimbursement.

**Article IV**

## Section 1

Officers

The officers of the RAC shall be a Chairman, a Vice-Chairman, a Secretary and/or a Treasurer. At the pleasure of the RAC, it may appoint a staff member of the Department to serve as Secretary/Treasurer. These officers shall perform the duties prescribed by these By-Laws and by the parliamentary authority adopted by the RAC.

## Section 2

When Elected

At the regular meeting held in January, officers of the RAC shall be elected.

## Section 3

Duties of the Chair

This person shall be the principle officer and spokesman of the RAC. His/her actions shall be guided by the RAC and he/she shall be empowered to supervise the programs and affairs of the RAC and shall consult with the Director, the Board, or its agent, on matters of concern to the RAC. The Chairman shall, when present, preside at all meetings of the RAC and shall perform all duties incidental to the office of Chairman and any other such duties as required by the RAC.

## Section 4

Duties of the Vice-Chair

This person shall perform the duties of the Chair in his/her absence or whenever the Chair is unable to perform the duties of his/her office.

## Section 5

Duties of the Secretary

The Secretary shall keep the minutes of all RAC meetings; forward notices of RAC meetings to appropriate persons and agencies in a manner prescribed by the RAC; act as custodian for all

records, correspondence and minutes of the RAC, and; perform all duties incidental to the office of Secretary and other duties as may be prescribed by the RAC or assigned by the Chair.

## Section 6

### Duties of the Treasurer

The Treasurer shall maintain accurate records of all receipts and disbursements of the Department and/or the RAC on forms prescribed for this purpose by the Franklin County Administrator; accurately account for all funds received from any source and shall transmit all funds to the Treasurer of the County with copies of such records of transmittal to be forwarded to the County Administrator; periodically review the accounts maintained by the Department for the RAC for review.

## Article V

### Section 1

#### Meetings

The regular meeting of the RAC shall be held on dates specified by the RAC and shall be held on a monthly basis, [Previous - monthly basis August through May of each year, inclusive] unless otherwise ordered by the RAC. Additionally, an annual work session will be scheduled each January or February to review and evaluate the overall operation of the Department. Meeting dates and times may be either modified or cancelled by the Chair.

### Section 2

#### Place and Time of Regular and Open Public Forum Meetings

The regular meetings of the RAC shall be held at a place& time designated in advance by the RAC. [Previous - The regular meetings of the RAC shall be held at a place(s) designated in advance by the RAC. Said meetings shall commence at 7:00 PM and should be designed to conclude by 9:00 PM.] Open Public Forums shall be conducted in lieu of regular meetings in September and March of each year. Regular meetings will be scheduled on Thursday after the first Tuesday of the each month.

### Section 3

#### Special Meetings

Special Meetings may be called by the Chair and/or the Director of the Department or may be called upon the written request of two members of the RAC; the purpose of the special meeting shall be stated in the request submitted by the member(s) requesting it. Notice of said meeting shall be given to all members of the RAC by the Secretary and the purpose of the meeting shall be disclosed to each member at the time of contact.

### Section 4

#### Quorum

Five members of the RAC shall constitute a quorum.

### Section 5

#### Formal Actions of the RAC

A majority vote of the RAC members present, if constituting a quorum [Added], and voting shall be recognized as the formal action of the RAC.

## Article VI

### Section 1 [Inserted]

Parliamentary and Statutory Authority

The rules in the current edition of Robert's Rules of Order Newly Revised shall govern the RAC in all cases to which they are not inconsistent with these By-Laws and any special rules of order the RAC may adopt. Relevant provisions contained in the Code of Virginia, as amended, shall govern the RAC in all cases to which they are applicable.

**Article VII**

Section 1 **[Inserted]**

Amendments

These By-Laws may be amended at any regular or special meeting of the RAC by two-thirds of the full voting membership provided that such amendments so adopted are subject to the final approval by the Board.

**Date of Adoption**                      **Recreation Advisory Commission**                      **Date**

**Date of Adoption**                      **Board of Supervisors**                      **Date**  
**Attest Chair**

**Attest Director**

\*\*\*\*\*

**(RESOLUTION #01-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented above.

MOTION BY:                      David Cundiff

SECONDED BY:                      Russ Johnson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

\*\*\*\*\*

**VDOT – BIG OAK LANE RESOLUTION****RURAL ADDITION/BIG OAK LANE RESOLUTION**

Tony Handy, VDOT, Resident Administrator, presented the following resolution for the Board's review and consideration:

WHEREAS, the street(s) described below was established August 21, 1968 and currently serves at least 3 families per mile, and

WHEREAS, the Virginia Department of Transportation has deemed this county's current subdivision control ordinance meets all necessary requirements to qualify this county to recommend additions to the secondary system of state highways, pursuant to §33.1-72.1, Code of Virginia, and

WHEREAS, after examining the ownership of all property abutting this street, this Board finds that speculative interest does not exist,

NOW, THEREFORE, BE IT RESOLVED, this Board requests the following street be added to the secondary system of state highways, pursuant to §33.1-72.1 (D), Code of Virginia:

Name of Subdivision:    Big Oak Subdivision

Name of Street:        Big Oak Lane

From:    Intersection of Virginia Route 670 (Burnt Chimney Road)

To:        0.74 miles west of Virginia Route 670 (Burnt Chimney Road)

Guaranteed Right-of-Way Width: 50 feet                      Length: 0.74 miles

Plat Recorded    Date: September 29, 2010    Plat Book: 0986    Page: 02434 thru 02437

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to improve said street to the prescribed minimum standards, funding said improvements pursuant to §33.1-72.1 (D), Code of Virginia, and

**(RESOLUTION #02-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned resolution as presented.

MOTION BY: David Cundiff

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

\*\*\*\*\*

**SPRING CHASE SUBDIVISION**

Tony Handy, VDOT, Resident Administrator, presented the following for the Board's review and consideration:

In the County of Franklin

By resolution of the governing body adopted October 19, 2010

*The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.*

*A Copy Testee Signed (County Official):*

Report of Changes in the Secondary System of State Highways

Project/Subdivision Spring Chase

Type Change to the Secondary System of State Highways: Addition The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street Pursuant to Code of Virginia Statute: §33.1-229

**Street Name and/or Route Number**

Spring Chase Drive, State Route Number 1141

Old Route Number: 0

- From: Route 671 To: cul de sac, a distance of: 0.30 miles. Recordation Reference:  
Right of Way width (feet) = 50

**(RESOLUTION #03-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the Spring Chase Subdivision streets resolution, as submitted.

MOTION BY: Ronnie Thompson

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

\*\*\*\*\*

**CLEMENTS MILL BRIDGE UPDATE**

Tony Handy, Resident Administrator, VDOT, noted plans are moving forward after a field inspection last week. Mr. Handy stated the time line may be pushed out until next Spring.

\*\*\*\*\*

**CROWELL GAP**

Mr. Handy stated signs will be posed for stating Crowell Gap is not suitable for 18 wheeler truck or GPS travel, next week.

\*\*\*\*\*

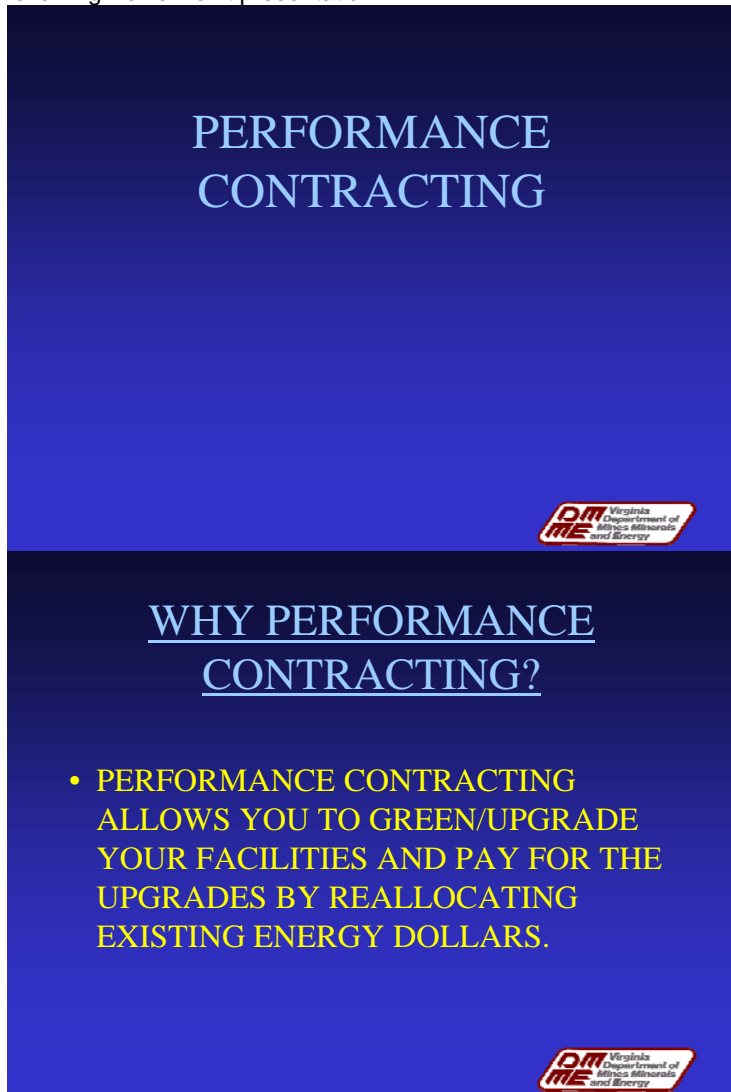
**DIAMOND AVENUE**

Mr. Handy stated the project is moving forward.

\*\*\*\*\*

**ENERGY PERFORMANCE CONTRACTING**

Larry Moore, Assistant County Administrator, introduced Dan Acker, Virginia Department of Mines Minerals and Energy, Performance Contracting Manager. Mr. Acker presented the following PowerPoint presentation:



## OVERVIEW OF AN ESPC CONTRACT

- **ENERGY SERVICES PERFORMANCE CONTRACTING**
  - DGS CONTRACT # SRM20080328 FOR ALL PUBLIC BODIES
  - 16 PRE-QUALIFIED ESCO'S
    - AMERESCO, ConEd Solutions, Custom Energy Services, Energy Systems Group (ESG), Johnson Controls, NORESKO, PEPCO, SIEMENS, TAC, TRANE, US Energy Management, Chevron Energy Solutions, CLT (Constellation), Wendel Energy Services LLC, Linc Services LLC, & Honeywell.
  - CONTACT 4 OR MORE FROM THE PRE-QUALIFIED POOL
  - ESCO'S MEET WITH YOU TO DISCUSS PROJECT
  - ESCO'S PERFORM A "BACK OF THE ENVELOPE" (BOE) AUDIT
  - INTERVIEW AND DISCUSS THE BOE AUDITS
  - SELECT 2 ESCO'S AND BEGIN NEGOTIATIONS.
  - SELECT 1 ESCO AS YOUR ENERGY PARTNER AND SIGN THE MOU FOR THE TECHNICAL AUDIT (TA)
  - UPON COMPLETION OF TA YOU DEFINE THE PROJECT
  - NEGOTIATE THE ENERGY CONTRACT
  - DMME SUPPORT THROUGHOUT THE PROCESS
  - \*\*LOCAL DOLLARS CAN BE APPLIED TO PROJECT



## HOW TO IMPLEMENT AN ESPC

- **SUPPORT FROM ALL LEVELS OF MANAGEMENT**
- **CONSIDER YOUR FINANCING OPTIONS**
  - STATE AGENCIES:
    - THIRD PARTY FINANCING
    - OUTRIGHT PURCHASE
    - TREASURY
  - LOCAL GOVERNMENTS:
    - VIRGINIA RESOURCES AUTHORITY (VRA)
    - BONDS
    - LEASE PURCHASE
    - THIRD PARTY FINANCING
    - OUTRIGHT PURCHASE



## HOW TO IMPLEMENT AN ESPC

- **LOCAL \$ CAN BE USED TO "BUY DOWN" THE PROJECT**
  - MAINTENANCE RESERVE
  - OUT OF POCKET
  - CAPITAL \$



## HOW TO IMPLEMENT AN ESPC

- **DEFINE YOUR PROJECT**
  - WHAT ARE YOUR GREATEST NEEDS?
    - OLD CHILLER THAT IS INEFFICIENT
    - STEAM LINE LEAKS OR STEAM TRAPS
    - HIGH ENERGY COSTS (ELECTRIC, HEATING FUELS, ETC.)
    - HIGH WATER CONSUMPTION
    - BUILDING ENVELOPE
    - OLD BOILERS
    - OLD HVAC EQUIPMENT
    - FREQUENCY DRIVES
    - LIGHTING
    - CONTROLS
    - ANY OTHER ENERGY RELATED PROJECT!!!



## HOW TO IMPLEMENT AN ESPC

- **AFTER YOU HAVE DEFINED YOUR NEEDS AND GIVEN CONSIDERATION TO HOW YOU WOULD LIKE TO FINANCE YOUR PROJECT...**
  - SELECT A MINIMUM OF 4 CONTRACTORS TO PERFORM THE BOE AUDIT.
  - REFER TO CONTRACTOR QUALIFICATIONS AND SELECT BASED ON PROJECT NEEDS.
  - CONTRACT ALLOWS FOR SOLE SOURCE UNDER CERTAIN CONDITIONS



## HOW TO IMPLEMENT AN ESPC

- **SET UP A KICK-OFF MEETING/WALK THROUGH WITH THE SELECTED ESCO'S (INCLUDE ALL OF THEM AT THE SAME TIME)**
- **NEED TO PROVIDE THE ESCO'S CERTAIN INFORMATION**
  - FACILITY DATA
  - UTILITY DATA
  - MAINTENANCE HISTORY



## HOW TO IMPLEMENT AN ESPC

- SET A DEADLINE FOR THE BOE, REMEMBER THE MORE TIME YOU ALLOW THE BETTER THE INFORMATION (TYP 3-6 WEEKS)
- ESCO'S WILL SCHEDULE INDEPENDENT VISITS TO YOUR SITE
- WHEN YOU RECEIVE THE BOE'S REVIEW THEM AND SET UP YOUR INTERVIEWS



## HOW TO IMPLEMENT AN ESPC

- NEGOTIATE WITH 2 ESCO'S & SELECT 1 BASED ON ABILITIES, APPROACH, LONGTERM PARTNERSHIP, HISTORY, ETC
- SET UP A KICK OFF MEETING TO DISCUSS THE "TECHNICAL ENERGY AND WATER SAVINGS AUDIT"
- THE COST OF THE TECHNICAL AUDIT (TA) CAN BE ROLLED INTO YOUR ENERGY CONTRACT (COST CAN BE NEGOTIATED)
- ESCO MUST MEET 85% OF SAVINGS/110% OF COST AS SUBMITTED IN BOE (FOR SAME SCOPE)



## HOW TO IMPLEMENT AN ESPC

- ALLOW TIME FOR YOUR TECHNICAL AUDIT
- ONCE THE TECHNICAL AUDIT IS COMPLETE, MAKE SURE EVERYONE IS IN AGREEMENT WITH THE APPROACH TO THE PROJECT & PROJECTED COST AVOIDANCE
- **YOU SELECT THE PROJECT!**
- IF EVERYONE IS IN AGREEMENT PROCEED WITH THE ENERGY CONTRACT. IF YOU CHOSE NOT TO PROCEED THE ESCO IS PAID FOR THE NEGOTIATED COST OF THE TA IF THEY MET THE "85%/110%" THRESHOLDS.
- DMME MUST REVIEW & APPROVE THE PROJECT FOR STATE AGENCIES
- DMME SUPPORT THROUGHOUT THE PROCESS



## CONSTRUCTION

- CONSTRUCTION CAN TYPICALLY TAKE ANYWHERE FROM 6 MONTHS TO 18 MONTHS DEPENDING UPON THE COMPLEXITY OF THE PROJECT.
  - WEEKLY STATUS MEETINGS
  - SAFETY, SECURITY, DOCUMENTATION, ETC
  - THERE WILL BE “BUMPS” ALONG THE WAY AS WITH MOST CONSTRUCTION PROJECTS



## Measurement and Verification (M&V)

- INTERNATIONAL PERFORMANCE MEASUREMENT AND VERIFICATION PROTOCOL (IPMVP)
- DMME SUPPORT



## PC FORMS

- FORMS ARE AVAILABLE
  - STATE CONTRACT
  - REQUEST FOR BOE
  - BUILDING BOE INFO FORMS
  - MOU FOR TA
  - SAMPLE CONTRACT
  - ESPC FORMS



## CONTACT INFO

### PUBLIC BODIES

DAN ACKER  
 PERFORMANCE CONTRACTING MANAGER  
 DEPARTMENT OF MINES, MINERALS, & ENERGY  
[DANIEL.ACKER@DMME.VIRGINIA.GOV](mailto:DANIEL.ACKER@DMME.VIRGINIA.GOV)  
 804-339-9397

### STATE AGENCIES

CHARLIE BARKSDALE CEM, CEP, CMVP, CEA, BEP, CSDP, VCCO  
 UTILITIES & PERFORMANCE CONTRACTING MANAGER  
 DEPARTMENT OF MINES, MINERALS & ENERGY  
[CHARLIE.BARKSDALE@DMME.VIRGINIA.GOV](mailto:CHARLIE.BARKSDALE@DMME.VIRGINIA.GOV)  
 804-840-1689



### **(RESOLUTION #04-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to go forward with the Energy Performance Contracting as presented.

MOTION BY: Wayne Angell

SECONDED BY: Russ Johnson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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### **FY'2011-2012 BUDGET CALENDAR**

Vincent K. Copenhaver, Director of Finance, presented the following proposed FY'2011-2012 budget calendar as follows:



### **Budget Calendar**

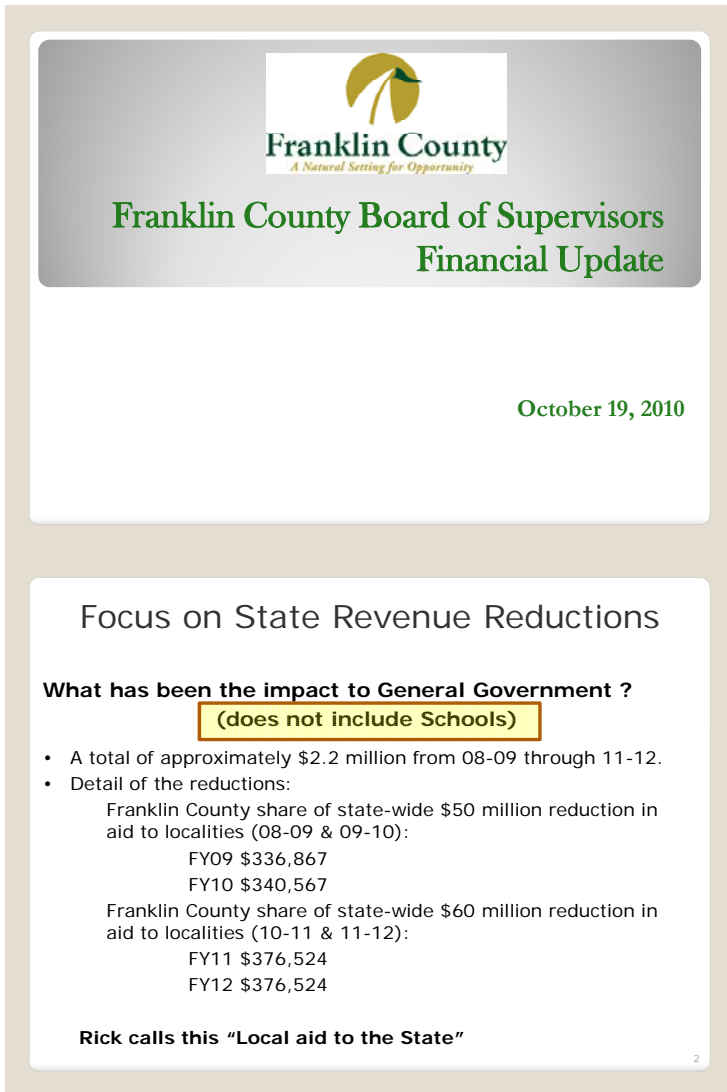
<b><u>Date</u></b>	<b><u>Task</u></b>
October 6, 2010	CIP forms and instructions distributed to departments
November 8, 2010	CIP forms due to Finance department
November 9, 2010 through December 10, 2010	Preparation of CIP document Department of Finance prepares revenue projections Budget forms and instructions distributed to Departments
January 1, 2011	Budget forms due to Finance department
January 15, 2011	Revenue projections finalized
January 15, 2011	County Administrator begins review of forms and departmental requests
February 28, 2011	Proposed budget decisions and preparation of County budget
March 8, 2011	School Board Public Hearing
March 15, 2011	School Board budget presented to Board of Supervisors
March 22, 2011	County budget presented to Board of Supervisors
March 29, 2011 through April 6, 2011	County/School board budget discussions
April 19, 2011	Public Hearing on combined School and County budget
April 26, 2011	Fiscal Year 2011-2012 budget adoption

- May – June, 2011 Preparation of related budget documents
- July 1, 2011 Implementation of Fiscal Year 2011-2012 adopted budget
- July 26, 2011 Budget Book due to GFOA

**FINANCIAL UPDATE**

Vincent K. Copenhagen, Director of Finance, presented the following PowerPoint presentation regarding a financial update for the County:

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### Focus on State Revenue Reductions Non-School

#### What makes up the \$376,524 reduction?

- Sheriff and Jail Per Diem \$162,853
- Comprehensive Services Act (CSA) \$150,981
- Commonwealth Attorney \$22,291
- Clerk of Court \$12,831
- Other Constitutional Officers \$7,647
- Registrar \$2,642
- Library State Aid \$8,284
- Other \$8,995

3

### Focus on State Revenue Reductions Non-School

- Cuts announced December, 2008: \$305,030
- Cuts announced September, 2009: \$310,553
- Cuts announced December, 2009: \$160,691
- A total of over \$2.2 million in state revenue reductions in the areas of Constitutional Officers, Comprehensive Services, Registrar, Social Services, and State Library Aid

4

### Focus on State Revenue Reductions

- Some restoration in state revenues in the 10-11 budget for constitutional officers:
  - Sheriff \$188,428
  - Clerk of Court \$27,990
  - But small reductions in other constitutional offices
- Reduces the \$2.2 million to a net \$2 million over 4 fiscal years.

5

## Education Funding Continues to be a Great Concern

State Revenues for Education Reduced:  
 \$1.5 million in FY 09-10  
 \$6.1 million in FY10-11

The County increased our local support of schools \$1.8 million in FY10-11

6

## Challenges We Face

### Social Services

- 32% increase in the number of clients served for employment services over 4 years.
- 21% increase in Medicaid services over 4 years.
- SNAP: 51% increase.
- TANF: 28% increase.
- 24 FTE's needed based on workload.

### Comprehensive Services Act (CSA)

- Uniform foster care assessment tool may increase the County's foster care costs.
- 4<sup>th</sup> highest in the region in number of children in foster care.

7

## Challenges We Face

### Health Insurance?

Roanoke City's Health Insurance will increase 16% in January – impacts the Juvenile Detention Center which is one of our regional partners

8

### Challenges We Face

- Possibility of reduced reassessments:  
Notices to be mailed Oct/Nov 2011  
New values will be effective Jan 2012  
Tax rate to be evaluated as part of planning for 12-13 budget year
- Federal health care legislation will significantly increase medicaid eligibility which will require increased caseloads/workloads as well as budgetary pressures.
- State of Virginia has underfunded the Virginia Retirement System – may cause future rate increases to localities and school systems.

9

### Education Funding Continues to be a Great Concern

- State and federal revenues for education continue to be blurred for FY11-12
- Federal Jobs Funding will provide \$1.6 million in one time funds in the current year which may be deferred and not used until FY11-12.
- FY11-12 will see the loss of approximately \$1.4 million in Title I Stimulus funds and Title VI-B Stimulus funds.
- State Revenues to hold level in FY11-12????
- What will happen in FY12-13 after one-time funds are depleted?

10

### Local Revenues

- Running true to budget projections for the first quarter.
- Local Sales Tax is 7% ahead of this quarter last year **BUT** still 2% below the first quarter of 05-06 (five years ago).
- Monitoring closely – housing market still slow especially commercial real estate market, unemployment percentage remains a concern.
- Must wait until mid December for our final tax collection percentages.
- Continuation of a conservative local revenue forecast is in order.
- Decline of Building Permit values 54% FY08-09 to FY09-10.

11

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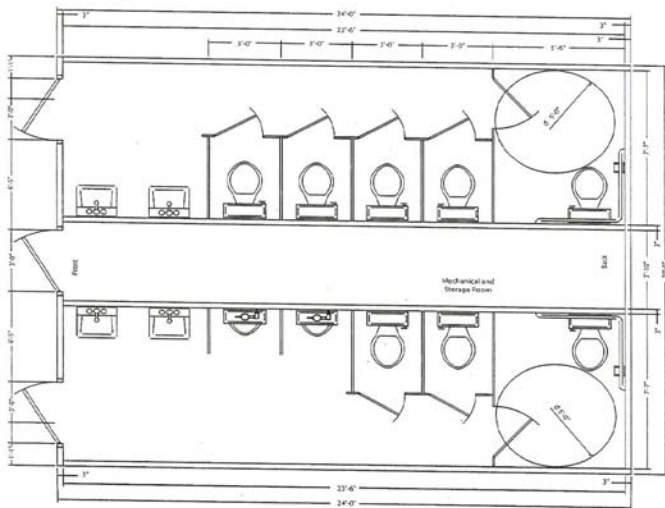
#### **WAID RESTROOMS**

Mike Burnette, Acting Director, Commerce & Leisure Services, stated during the budget process for the 2010-2011 fiscal year, the Board of Supervisors approved the inclusion of \$60,000 for the construction of new, permanent restrooms at Waid Park to serve the thousands of visitors using the park for special events and youth athletics. Currently, these visitors are relegated to the use

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of portable toilets and have made numerous requests for more sanitary conditions. Given the Board's stated vision to see the park system grow to meet the needs of the citizens of Franklin County, the needed funds have been allocated to address these concerns.

Staff has identified a suitable site centrally located to all playing fields and the lower playground for the restroom construction. This site, where the vending machines are currently located, already has electrical service and does not need grading work. The plan is to construct a multiple stall set of restrooms with full septic. The size is estimated at 20 feet by 24 feet. Staff also recommends a bid alternative to include a concession area built at one end of the facility. To proceed, staff would like to have a design completed of the facility and to put the project out to bid. Bids would be brought back to the Board for approval to proceed.



**RECOMMENDATION:**

Allow staff to procure design of the proposed facility and to advertise for bids on the necessary construction.

**(RESOLUTION #05-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to move forward with designs and solicit bids for the Waid Restrooms as presented.

MOTION BY: David Cundiff  
 SECONDED BY: Ronnie Thompson  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

\*\*\*\*\*

**LYNCH PARK**

Mike Burnette, Acting Director, Commerce & Leisure Services, requested to postpone this item until November.

Deleted: will

\*\*\*\*\*

**SCHOOL APPROPRIATION REQUEST**

Lee Cheatham, School System, Director of Finance, presented the following additional FY'2010-2011 appropriations:

Revenues – Carryover – Local Appropriation from 2009-10 \$1,494,267

Proposed Expenditures:

- |    |   |                |
|----|---|----------------|
| 1. | Funding of a Credit Recovery Program for FCHS Students                        | \$ 31,219      |
| 2. | Purchase of Grade 3 Reading Textbooks   | 36,564         |
| 3. | Replace Telephone Systems – Boones Mill, Burnt Chimney, Snow Creek and Sontag | 29,455         |
| 4. | Purchase of Mathematics Textbooks   | 858,779        |
| 5. | Carryover for Purposes to be Discussed in the Future                          | <u>538,250</u> |

Total Proposed Expenditures \$1,494,267

The Franklin County Board of Supervisors has agreed, in past years, that we may submit a request for carryover appropriation of any school funds remaining unspent at the end of any fiscal year. \$1,494,267 still remains unspent from the County appropriation to the School Board for fiscal year 2009-10. The Franklin County Board of Supervisors has approved the previous carryover requests for funds remaining at the end of the 1992-93 through the 2008-09 years.

We respectfully request that the Franklin County Board of Supervisors give its approval for the appropriation and expenditure of these unspent 2009-10 County local school funds at their next meeting, to be held on October 19, 2010, in accordance with the past suggestion that such a request would be considered for approval by the Board.

General discussion ensued.

Russ Johnson asked the possibility of the Governor's School transportation be funded (as removed from the proposed FY'2010-2011 budget) with the requested existing carryover funds, as presented.

Ronnie Thompson, requested the Mr. Cheatham to forward to the Board the Annual School Report and a summary of full/part-time positions with the School System.

**(RESOLUTION #06-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to table the schools appropriations as requested for 30 days until the November 16, 2010 Board meeting for review, at which time the requested Annual School Report and a current head count of school personnel may be received and studied by each Board member.

MOTION BY: Ronnie Thompson  
 SECONDED BY: Russ Johnson  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Thompson, Cundiff, Johnson, & Thompson  
 NAYS: Angell & Wagner

THE MOTION PASSED WITH A 5-2 VOTE.

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**SPECIAL ENTERTAINMENT PERMIT**

Neil Holthouser, Director of Planning and Community Development, shared with the Board in May 2008, the Board of Supervisors approved an amendment to the County's Zoning Ordinance to

include regulations for temporary outdoor events such as music festivals or public performances. These regulations, contained in Sec. 25-134 of the Zoning Ordinance, require the issuance of a temporary land use permit for any outdoor event involving paid admission, where attendance is projected to exceed 300 people. This permit is reviewed and issued by the Zoning Administrator; there is no charge for this temporary land use permit. Temporary events are allowed in the A-1, B-2, M-1, M-2, RPD, and PCD zoning districts, subject to the requirements of Sec. 25-134.

Staff has identified a potential conflict between the Zoning Ordinance and other portions of the County Code related to temporary outdoor events. Chapter 3 (Amusements) Article III (Outdoor Musical and Entertainment Festivals) requires the issuance of a permit by the Board of Supervisors for any outdoor event with attendance of more than 300 people. This provision applies to the entire County, while the Zoning Ordinance applies to a portion of the County. Though subject to interpretation, it could be argued that outdoor events held in the zoned portion of the County should be required to obtain approval from both the Zoning Administrator and the Board of Supervisors, with redundant information required for each approval.

**RECOMMENDATION:**

Staff recommends that the Board of Supervisors consider a series of amendments to Chapter 3, Article III of the County Code to clarify that the Zoning Ordinance controls outdoor events in the zoned portion of the County. Staff also recommends that the Board consider establishing an attendance threshold, below which the County Administrator (or his designee) is allowed to issue outdoor event permits without consideration by the full Board. Staff's recommended code changes are attached to this Executive Summary.

Staff recommends that the Board schedule a public hearing on these proposed code changes for its November 16<sup>th</sup> meeting.

**Chapter 3: Amusements**

**Article III. Outdoor Musical or Entertainment Festivals**

**DIVISION 1. GENERALLY**

**Sec. 3-56. Definitions.**

**Sec. 3-57. Purpose of article.**

- a. This article is enacted according and pursuant to section 15.1-510 of the Code of Virginia, for the purpose of providing necessary regulations for musical or entertainment festivals conducted in open spaces, not within an submitted structure, and for any gathering or group of individuals for the purpose of listening to or participating in entertainment which consists primarily of musical rendition conducted in open spaces, not within an submitted structure, in the interest of the public health, safety, and welfare of the citizens and inhabitants of the county.
- b. The provisions of this article shall not apply to any of portion of the county that is subject to the requirements of the zoning ordinance, as identified in Sec. 25-45 of the Franklin County Code.

**Sec. 3-58. Violations of article.**

**Sec. 3-59. ~~Limitations on attendance.~~ Reserved.**

~~In no event shall any musical or entertainment festival at which the attendance shall exceed four thousand (4,000) persons be held in the county. Those persons under ten (10) years of age shall not be counted in determining attendance at a festival.~~

**Sec. 3-60. Admission Tickets.**

The organizer or promoter of a festival shall issue printed tickets to each person ten (10) years of age or older who attends the festival. These tickets shall be numbered in sequence ~~from 1 to 4,000~~ beginning with the number one (1).

**Sec. 3-61. Admission of minors under fifteen.**

**Sec. 3-62. Time limits.**

**Sec. 3-63. Camping.**

**Sec. 3-64. Carrying weapons.**

**Sec. 3-65 – 3.75 Reserved.**

**DIVISION 2. PERMIT**

**Sec. 3-76. Required.**

- a. No person shall stage, promote, or conduct any musical or entertainment festival in the county unless there shall have been first obtained a special entertainment permit for such festival issued pursuant to the provisions of this division.
- b. The County Administrator or his designee shall be authorized to approve such permits for festivals where daily attendance is not projected to exceed one thousand (1,000) people.
- c. For any festival where daily attendance is projected to exceed one thousand (1,000) people, such permit must be approved by the Board of Supervisors.

**Sec. 3-77 Application generally.**

**Sec. 3-78. Plans, statements, etc. to accompany application.**

**Sec. 3-79. Applicant’s deposit for cost of, and sheriff’s certificate as to, police protection, crowd control and security.**

**Sec. 3-80. Applicant’s bond.**

**Sec. 3-81. Investigation of application; submission of financial data, etc.**

**Sec. 3-82. Applicant to furnish written permission for entry.**

**Sec. 3-83. Fee.**

**Sec. 3-84. Issuance; contents.**

**Sec. 3-85. Revocation.**

**What is being regulated (i.e. definitions)?**

CHAPTER 3: AMUSEMENTS	CHAPTER 25: ZONING
Sec. 3-56. Definitions. <ul style="list-style-type: none"> <li>“music or entertainment festival”</li> <li>any gathering for the purpose of listening to or participating in entertainment</li> <li>takes place outdoors</li> <li>consists primarily of music</li> </ul>	Sec. 25-40. Principal definitions of the zoning ordinance <ul style="list-style-type: none"> <li>“temporary event”</li> <li>any gathering for entertainment or common social purpose</li> <li>involves paid admission</li> <li>takes place outdoors</li> <li>may include public performance, amplified music, or sale of food/beverages</li> </ul>

### Where do these regulations apply?

CHAPTER 3: AMUSEMENTS	CHAPTER 25: ZONING
<p>Sec. 3-76. Required</p> <ul style="list-style-type: none"> <li>under current ordinance, these regulations apply county-wide</li> <li>staff proposes to make this chapter apply only in the <b>NON-ZONED</b> portions of the county.</li> </ul>	<p>Sec. 25-45. Territorial application of this chapter</p> <ul style="list-style-type: none"> <li>under current ordinance, these regulations apply only in the <b>ZONED</b> portions of the county.</li> <li>temporary events are allowed in the A-1, B-2, M-1, M-2, RPD, and PCD districts.</li> </ul>

### What kind of permit is needed?

CHAPTER 3: AMUSEMENTS	CHAPTER 25: ZONING
<p>Sec. 3-76. Required</p> <ul style="list-style-type: none"> <li>"special entertainment permit"</li> </ul>	<p>Sec. 25-134 Temporary events. (a)</p> <ul style="list-style-type: none"> <li>"temporary land use permit"</li> </ul>

### When is a permit needed?

CHAPTER 3: AMUSEMENTS	CHAPTER 25: ZONING
<p>Sec. 3-76. Required</p> <ul style="list-style-type: none"> <li>for any festival or event, regardless of the number of attendees.</li> <li>under current ordinance, attendance is capped at 4,000.</li> <li>Staff proposes to remove the 4,000-person cap.</li> </ul>	<p>Sec. 25-134 Temporary events. (a)</p> <ul style="list-style-type: none"> <li>for any temporary event with an estimated daily attendance of more than 300 people.</li> </ul>

### Who approves the permit?

CHAPTER 3: AMUSEMENTS	CHAPTER 25: ZONING
Sec. 3-78. Plans, statements etc. to accompany application <ul style="list-style-type: none"> <li>• Board of Supervisors approves the permit. (County Administrator may approve if attendance is less than 300 persons.)</li> <li>• Staff proposes to allow the County Administrator to approve permit administratively if daily attendance is <b>≤ 1,000</b> persons</li> </ul>	Sec. 25-134 Temporary events. (a) <ul style="list-style-type: none"> <li>• Zoning Administrator approves the permit administratively.</li> </ul>

### How much does the permit cost?

CHAPTER 3: AMUSEMENTS	CHAPTER 25: ZONING
Sec. 3-83. Fee <ul style="list-style-type: none"> <li>• \$100 application fee per event</li> <li>• County Administrator may waive fee if attendance is &lt; 300 people.</li> <li>• Applicant must bond for the cost of security, crowd control, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• No charge for a temporary land use permit.</li> <li>• No bonding required.</li> </ul>

**(RESOLUTION #07-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to advertise for public hearing the proposed amendments to Chapter 3 as presented.

MOTION BY: David Cundiff

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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**TOURISM PROGRAM UPDATE**

Debra Weir, Tourism Director, presented the following PowerPoint presentation:



## Franklin County Tourism

Debra H. Weir  
Tourism/Special Events Manager

### Franklin County Tourism Office History

- Tourism/Special Events Manager hired in 2006
- Started development of Tourism Strategic Plan with tourism industry stakeholders, Town of Rocky Mount, Franklin County and Smith Mountain Lake Chambers of Commerce.
- Took over administration of the Franklin County Tourism Micro-grant program. Since 2006 the tourism office was able to provide funding for over 30 grantees for programs that promoted Franklin County and invited visitors to our area.
- Developed Tourism Website and Brochure. Recently reprinted over 20,000 brochures. [www.visitfranklincountyva.org](http://www.visitfranklincountyva.org)
- Franklin County Tourism receives Golden Star Award from the Roanoke Valley Convention and Visitors Bureau for tourism initiatives in the region.

### Profile of a traveler

(FY 2007-2009 Profile of the Leisure Traveler – Virginia Index)

- Average travel party size                    2
- Average age of travelers                    45 – 54 years old
- Mode of transportation                    Auto/truck
- Total nights spent on travel                2
- Traveler spending                            \$1 - \$100
- For every \$5.00 spent on travel \$3.00 comes back to the community.

## Achievements



- BASS Northern Open
- Held at Bridgewater Plaza
- Over 130 boats & 260 anglers were involved
- 3 days of tournament fishing and 3 days of pre-fishing
- Between 2 to 3 thousand fans came out to see the weigh ins daily

## Achievements



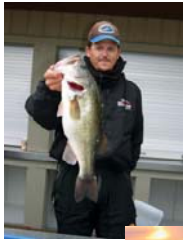
- ESPN Televised Bassmaster Elite Series comes to Smith Mountain Lake
- Held at Parkway Marina in Bedford County. Truly regional event.
- Over 110 boats & 110 pro anglers and co-anglers were involved
- 4 days of tournament fishing and 3 days of pre-fishing. Many of the pros scouted the lake prior to tournament
- Between 2 to 3 thousand fans came out to see the weigh ins daily. Total for 4 days 15,000 fans
- Over 1 million viewers watched the televised tournament on ESPN2
- Received over 3 million in advertisement for our area.

## Achievements

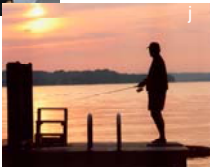


- ESPN Televised Bassmaster Elite Series comes back to Smith Mountain Lake
- Held at Parkway Marina in Bedford County. Huge regional effort
- Over 100 pros and 100 marshals a huge initiative for BASS
- 4 days of tournament fishing and 3 days of pre-fishing. Many of the pros scouted the lake prior to tournament
- Between 2 to 3 thousand fans came out to see the weigh ins daily. Total for 4 days 15,000 fans
- Over 1 million viewers watched the televised tournament on ESPN2
- Received over 3 million in advertisement for our area.

## Achievements



**Fishers of Men  
Regional Tournament  
2009**



Regional Fishing Tournament for the Fishers of Men Christian Based Tournament trail.

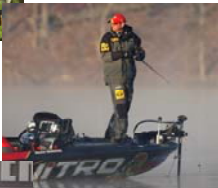
- Held at Smith Mountain Lake State Park

- Over 324 anglers from 6 states participated

- 3 days of tournament fishing and 2 days of pre-fishing. When surveyed many of these anglers had scouted the lake before the tournament.

- Received great local coverage in the newspaper, cable and websites

## Achievements



ESPN Televised Bassmaster Elite Series back again to Smith Mountain Lake

- Over 100 pros and 100 marshals

- 4 days of tournament fishing and 3 days of pre-fishing.

- Because of a aggressive marketing program the attendance was up from previous tournaments. Total for 4 days was a record 20,000 plus fans

- Over 2.5 million viewers watched the televised tournament on ESPN2

- Received over 3 million in advertisement for our area

### Benefits of Hosting these Tournaments

On average each angler will spend up to \$150 per day for gas, food and lodging.

4 Tournaments = 700 anglers

4 Tournaments = 7 days of pre-fishing and tournament fishing

Total to date:

700
x 7
4900
x 150
<hr/> \$735,000.00

(Based on Survey taken at the Fishers of Men Tournament in 2009)

## Achievements



•Partnered with the American Legion Post 6 & 11, Franklin County VFW , the Franklin County Schools, Virginia Defense Force and local businesses to bring the Moving Wall to Franklin County

•The Moving Wall is a 1/2 scale replica of the Vietnam Veterans Memorial Wall in Washington D.C. It travels all over the country.

•Over 1200 school age children came out from the county and from Bassett as well as Meadows of Dan.

•Estimated over 20,000 came and visited the Wall over the 4 days it was here.

## Important Statistics\*

- ❖ Franklin County is ranked 4<sup>th</sup> in the Blue Ridge Highland Region in Domestic Spending
- ❖ While state revenue receipts in sales have seen a decline by -1.7%, Franklin County has seen a steady increase of + 1.7% that equals over \$ 2 million dollars
- ❖ Lodging Excise Taxes collected – + 5.6%  
Food Service Taxes collected - + 14.6% Total = \$2 million plus
- ❖ Also noteworthy is that the Town of Rocky Mount collected a total of almost \$2 million alone in both lodging and food service taxes.

\*Reference Virginia Tourism Corporation – 2008 Travel Economic Impact in Virginia

## Other Important Facts

- ❖ As of this report the Franklin County Tourism Office has received approximately 13,000 leads since February 2010.
- ❖ The Tourism Website, [www.visitfranklincountyva.org](http://www.visitfranklincountyva.org) has had 550,000 hits to the website thus far this year. We had 71,000 alone in April prior to the Bassmaster Elite Blue Ridge Brawl.
- ❖ We have created a Visit Franklin County Virginia Tourism Facebook Page and have already 1388 FB fans. This is more then Roanoke, Bedford and Botetourt Counties.

### Works in Progress



LIFE OUT LOUD FILMS LLC  
DREAM, ACT, RISK, EMBRACE



### Works in Progress II



Thank you for your  
time!  
Questions?



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**BOONES MILL WATER SERVICE AREA**

Richard E. Huff, II, County Administrator, stated he had met with Lynn Frith, Town Manager, Boones Mill regarding the identification of the delivery service for utilities for Boones Mill. Mr. Huff referred to a map showing the boundaries, stating Mr. Frith and the County are in agreement with the understanding of the designated area for Boones Mill. The Board instructed staff to forward

the requested mapped area to the Western Virginia Water Authority for review prior to Board action.

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**USDA GRANT LIGHTS FOR LIFE**

Mr. Huff requested authorization on behalf of the County to apply for USDA Federal Funds to assist in funding with USDA Rural Development for assistance in upgrading various traffic signals and public safety vehicles with Emergency Preemption Detection Systems (Opticon).

**(RESOLUTION #08-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to submit an application for funding with USDA, Rural Development for assistance in upgrading various traffic signals and public safety vehicles with Emergency Preemption Detection Systems (Opticon) and schedule a public hearing, if required accordingly.

MOTION BY: Leland Mitchell

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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**TLAC LEGISLATIVE PACKAGE**

Richard E. Huff, II, County Administrator, presented TLAC's adopted Legislative Package for the Board's review and action:

TLAC respectfully requests that Bedford, Franklin and Pittsylvania County approve the inclusion of these two requests in their 2011 Legislative Programs. A copy of each request is submitted.

The items recommended by the TLAC Board for inclusion are:

- Support of a \$40,000 appropriation for the Smith Mountain Lake Water Quality Monitoring Program (two year appropriation of \$20,000 each)
- Support of a \$200,000 appropriation for the Treatment/Control of Hydrilla at Smith Mountain Lake and other bodies of water within the Commonwealth

**\$40,000 for the Smith Mountain Lake  
Volunteer Water Quality Monitoring Program**

The Water Quality Volunteer Monitoring Program is administered by the Smith Mountain Lake Association (SMLA) and Ferrum College scientists. This program has been in existence since 1987. The three counties bordering the lake (Bedford, Franklin and Pittsylvania) assist by providing funds for this program. Additionally, more than 50 volunteers provide in-kind services for this program.

The purpose of the program is to monitor trends to the trophic status of Smith Mountain Lake. Over 75 volunteers collect water samples from the lake and measure water clarity for twelve weeks each summer. Ferrum students and staff analyze the samples for chlorophyll A and total phosphorus. Other water samples are taken throughout the summer by the Ferrum students and scientists to detect the presence of fecal coliform bacteria in lake waters. This program includes measurements of dissolved oxygen, temperature, ph and conductivity.

A successful partnership has been established, and the program provides data that determines the rate of aging of the lake. The program, which is one of the largest in Virginia, also serves as an educational tool for citizens, organizations, and other government agencies. It is used as a model for other volunteer water monitoring programs across the nation.

Smith Mountain Lake is vital to the economic health of a three county portion of the Commonwealth. Investments in preserving the health of the lake will, in turn, protect the economy of the Commonwealth. This program has been made possible in the past through appropriations from the Department of Environmental Quality, passing through the Tri-County Lake Administrative Commission. A two-year appropriation was made in 2001 for \$36,500 annually. A one-year appropriation was made in 2005 for \$20,000. A two-year appropriation was made in 2006 for \$20,000 annually. A two-year appropriation was made in 2008 for \$20,000 annually.

The continuance of the Water Quality Monitoring Program at Smith Mountain Lake will provide critical baseline data. In 1999, Smith Mountain Lake became a source of public water for Bedford County. That service has been expanded. In 2005, it also became a source of public water for Franklin County. Franklin County is currently requesting approval for additional withdrawals, as well as consideration of a treatment plant. Also under consideration is the possibility that Roanoke County may also elect to use Smith Mountain Lake for public water as well.

We respectfully request that a two-year appropriation for \$20,000.00 each year, be allocated for the Water Quality Monitoring Program at Smith Mountain Lake, be supported by the General Assembly.

**\$200,000 for the Treatment/Control of Hydrilla  
at Smith Mountain Lake and other  
bodies of water within the Commonwealth**

During the 2008 legislative session, the General Assembly approved a \$150,000 line item through the Department of Agriculture and Consumer Services' Plant Pest and Disease Control funds. These funds were to be utilized to support the eradication of Hydrilla on Smith Mountain Lake, Lake Gaston, Lake Anna and the Potomac River. Subsequently, this office was provided with \$50,000 of these funds for the management and control of Hydrilla in Smith Mountain Lake. The Virginia Invasive Species Management Plan notes the high importance of early detection, response, control and management of invasive species. The Plan also indicates that in 2005 the losses due to invasive species in Virginia may have been as high as one billion dollars annually.

The Tri-County Lake Administrative Commission (TLAC), a department of the three counties surrounding the lake has met those established goals since the first identification of Hydrilla, and extremely invasive non-native aquatic vegetation in Smith Mountain Lake in July of 2007. TLAC began control initiatives immediately. Since that time additional infestations have been identified with Hydrilla throughout Smith Mountain Lake and due to the financial support of the three local counties and the funds approved through the legislative line-item noted above, we have been able to treat the majority of the areas identified with Hydrilla each year.

Our invasive non-native aquatic vegetation treatment program has been ongoing since 2002 (when another invasive species, Curlyleaf pondweed was identified at Smith Mountain Lake). For the past three years, a volunteer effort of identifying possible locations of invasive aquatic vegetation, such as Hydrilla, was formalized. With the identification of Hydrilla in a body of water, experts recommend lake wide surveys for all aquatic vegetation annually. We contracted for two partial surveys early in the season and a more intensive survey late in the season. These surveys identified additional locations of Hydrilla and thus allowed for timely treatment of those areas. These three efforts combined provided identification of more than 119 locations (compared to 84 locations in 2009) of invasive aquatic vegetation in 2010.

The total cost of the Smith Mountain Lake Aquatic Vegetation Program has exceeded \$80,000.00 annually. The total costs for the 2010 program are not yet final, but several reports of new areas of infestations were reported throughout the growing season. Thus an increase in the cost is expected, but more important is that these reports indicate that the invasive species is spreading into other areas of this 20,260 acre body of water.

This year, contact herbicides were used in all of the locations except for one 13 acre tract where a systemic herbicide was utilized. Although more costly than contact herbicides, the utilization of a systemic herbicide in other areas may prove more helpful in the control efforts. Studies have been conducted in both systemic and contact treatment areas at Smith Mountain Lake and the results indicate that systemic treatment is more effective than the contact herbicides. Funding from the State would allow the consideration of treating additional areas of infestations with a systemic herbicide and increasing the control of Hydrilla in those areas.

The experiences of other lakes have taught us that we cannot afford to ignore the growth of invasive aquatic vegetation in a body of water for even one year. To do so would result in a much greater expense in future years for initiatives to keep the vegetation under control.

In 2008 when the \$150,000 line item for Hydrilla eradication was approved, four bodies of water (Lake Anna, Lake Gaston, the Potomac River and Smith Mountain Lake) were included in which Hydrilla had been identified within the Commonwealth. Since that time, Hydrilla has also been identified in other bodies of water within the Commonwealth, including Claytor Lake and the

Chickahominy River. We respectfully request that the General Assembly financially assist with the control and management of Hydrilla in bodies of water within the Commonwealth.

Smith Mountain Lake has 20,260 acres with 500 miles of shoreline. It is a well-known tourist attraction in the Commonwealth and many local and state tax dollars are derived from the lake. We believe that it is in our best interest to make every effort to protect the lake from additional infestations of invasive non-native aquatic vegetation such as Hydrilla. A proactive approach such as the one which TLAC has implemented during the past nine years will be required annually.

*We respectfully request that an allocation of \$200,000 for the treatment and control initiatives for Hydrilla in Smith Mountain Lake and other bodies of water within the Commonwealth be supported by the General Assembly.*

**(RESOLUTION #09-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to include the aforementioned TLAC legislative package with the County's 2011 Legislative package.

MOTION BY: Russ Johnson

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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**VDOT – REVENUE SHARING PROGRAM**

Richard E. Huff, II, County Administrator, requested Board authorization to solicit for possible Revenue Sharing participants with an expiration date of December 17, 2010 for received applications to be forwarded to VDOT. Mr. Huff offered the following ad for the Board's consideration:

Deleted: d

**FRANKLIN COUNTY, VIRGINIA**

**PUBLIC NOTICE  
OF UPCOMING VDOT REVENUE SHARING FUNDING DEADLINE**

Franklin County has established a **December 10, 2010 @ 4:30 P.M.** deadline for submission of applications under the VDOT Revenue Sharing Program to improve private roads and bring them into the State Highway System. The County's policy on use of these funds was established by the Board of Supervisors under Section 33.1-75 (c) of the Code of Virginia. Franklin County is one of approximately 45 counties that participate in the Program to provide public and private funds for additional improvements to the primary and secondary road systems. The Commonwealth Transportation Board's annual allocation of state funds in this program is limited by State Code, and a share of these funds will be allocated to Franklin County to potential projects, **subject to availability of State funding.**

Under the Board's policy, the projects for which applications may be made are prioritized using several factors which include: (1) Number of homes served; (2) Density of development; (3) Age of developments; (4) Unit cost of road; (5) School bus and mail service; (6) Existing development vs. future development potential; (7) Ranking of projects. In addition, applicants must file an application fee or bond in the amount of \$2,500 and are responsible for providing 50% of the construction costs in an escrow account acceptable to VDOT prior to the construction of an approved project.

All 2011 revenue sharing applications must be turned into Aaron S Burdick by **December 10, 2010 @ 4:30 P.M.** at 1255 Franklin Street-Suite 103, Rocky Mount, Virginia 24151. For more information contact Aaron S Burdick, Senior Planner/Current Planning Manager, (540) 483-3027.

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Sharon K. Tudor, MMC, Clerk  
Franklin County Board of Supervisors

**FRANKLIN NEWS POST**

**PLEASE RUN IN THE FOLLOWING MONDAY EDITIONS!**

**November 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup>, 2010**

**SMITH MOUNTAIN LAKE EAGLE**

**PLEASE RUN IN THE FOLLOWING WEDNESDAY EDITIONS!**

November 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, and December 1<sup>st</sup>, 2010

The Board concurred.

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**MOVIE ON SMITH MOUNTAIN LAKE**

Mr. Huff advised the Board a request of \$25,000 from the Virginia Tobacco Economic Funds. Mr. Huff stated the Board would have to match dollar for dollar up to \$25,000 with \$3,000 existing in County funds within the FY'2010-2011 budget.

The Board requested additional information prior to taking action.

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**OTHER MATTERS BY SUPERVISORS:**

**APPOINTMENTS:**

- **Western Va. Regional Jail Authority** 1-Yr. Term (**Term Expires 12/31/2010**)
  - Charles Wagner (BOS Representative)
  - Christopher Whitlow (Administrative)
- **West Piedmont Planning Commission Board** 1-Yr. Term (**Term Expires 12/31/2010**)
  - Leland Mitchell (BOS Representative)
  - Bobby Thompson (BOS Representative)
  - William Brush (Citizen Representative) 3-Yr. Term (**Term Expires 12/31/2013**)
- **Housing Rehab Board** 1-Yr. Term (**Term Expires 12/31/2010**)
  - William Helm
  - Charles Wagner
  - Barbara Garst
  - Hubert Quinn
  - Christopher Whitlow (Staff)
  - Mike Thurman (Staff)
  - Lisa Cooper, Grant Manager (Staff)
  - Bonnie Shively, Grant Secretary (Staff)

**(RESOLUTION #10-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Charles Wagner and Christopher Whitlow to serve on the Western Virginia Regional Jail Authority with terms expiring 12/31/2011.

MOTION BY: David Cundiff

SECONDED BY: Russ Johnson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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**(RESOLUTION #11-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint West Piedmont Planning Commission Board members as follows:

- Leland Mitchell (BOS Representative) Term will expire 12/31/2010
- Bobby Thompson (BOS Representative) Term will expire 12/31/2010
- William Brush (Citizen Representative) 3-Yr. Term (**Term Expires 12/31/2013**)

MOTION BY: Ronnie Thompson

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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**(RESOLUTION #12-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Housing Rehab Board as follows with said terms to expire 12/31/2011.

- William Helm
- Charles Wagner
- Barbara Garst
- Hubert Quinn
- Christopher Whitlow (Staff)
- Mike Thurman (Staff)
- Lisa Cooper, Grant Manager (Staff)
- Bonnie Shively, Grant Secretary (Staff)

MOTION BY: David Cundiff  
 SECONDED BY: Ronnie Thompson  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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*Ronnie Thompson, Boone District Supervisor*  
 • *225 Years Franklin County Employee Pin*

Mr. Thompson, Boone District Supervisor, presented a colored art format for a 225 Years Franklin County pin. General discussion ensued. No action was taken.

*Russ Johnson, Gills Creek District Supervisor*  
 ❖ *Rotation of Chairmanship –*

Mr. Johnson requested the Board to consider this topic for further discussion in November.

Mr. Johnson advised the Board he had attended an Economic Development Roundtable Conference in Roanoke and would like to have the presentation made to the Board. General discussion ensued.

Mr. Johnson advised the Board Reva Dillon has been instrumental in the development of 5 parks. Mrs. Dillon has made a request for the Board to assist in funding \$1,000 for tools, garden supplies, and picnic tables for these parks. Many volunteers have assisted in the development of these parks. The Board felt this request could be considered during the budget session.

*David Cundiff, Union Hall District Supervisor*  
 ❖ *Old Dominion Agricultural Complex Tour*

Mr. Cundiff advised the Board an invitation had been extended to them to tour the Old Dominion Agricultural Complex. The Board concurred with the request.

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**CLOSED MEETING**  
**(RESOLUTION #13-10-2010)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-3, Acquisition of Land, [a-5, Discussion of a Prospective New Business or Industry](#), and a-7, Consult with Legal Counsel, of the Code of Virginia, as amended.

MOTION BY: David Cundiff  
 SECONDED BY: Ronnie Thompson  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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MOTION: Leland Mitchell **RESOLUTION: #14-10-2010**  
 SECOND: Russ Johnson MEETING DATE October 19, 2010

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and  
 WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:  
 AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner  
 NAYS: NONE  
 ABSENT DURING VOTE: NONE  
 ABSENT DURING MEETING: NONE  
 \*\*\*\*\*

Chairman Wagner adjourned the meeting.

\_\_\_\_\_  
 CHARLES WAGNER  
 CHAIRMAN

\_\_\_\_\_  
 RICHARD E. HUFF, II  
 COUNTY ADMINISTRATOR