

## Commissioner of the Revenue

The Commissioner of the Revenue processes personal property, machinery and tools, furniture and fixtures, merchant’s capital, state income tax returns and state estimated tax. This office also administers the personal property tax relief program as well as meals tax, transient occupancy tax, tax relief and land use programs. This office handles all real estate transactions including assessment, building permits, construction and ownership records and proration on new construction. Assigns Cadestrial map numbers. Assesses SCC and Railroad Properties. Issues County license and accesses Bank Franchise Accounts. Business and meals tax accounts are audited and citizens are provided assistance on a daily basis.

### Major Issues

#### Short Term Issues

- Departmental staffing and State budget cuts.
- Need to have employees attend more training.
- Updates to computer programs and equipment.
- Lack of adequate office space.
- Security of stored confidential records.

#### Long Term Issues

- Imaging and document storage.
- Upgrade of Telephone system.
- Disaster Recovery Plan.
- Assessment Software System replacement or upgrade.
- Renumbering of Tax Parcels.

### Goals and Objectives

- To provides the best possible service to the citizens.
- Meet state and county deadlines for all filings.
- Improve the flow of information between County offices.

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### Appropriations

| <u>Description</u> | <u>Actual<br/>FY 2005</u> | <u>Budget<br/>FY 2006</u> | <u>Proposed<br/>FY 2007</u> | <u>Change<br/>2006 to 2007</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|--------------------------------|
| Personnel          | \$ 359,918                | \$ 387,490                | \$ 483,523                  | 25%                            |
| Operating          | 58,907                    | 76,543                    | 96,724                      | 26%                            |
| Capital            | 2,597                     |                           |                             | 0%                             |
| Transfers          |                           |                           |                             |                                |
| Total              | \$ <u>421,422</u>         | \$ <u>464,033</u>         | \$ <u>580,247</u>           | <u>25%</u>                     |

### Funding/Service Level Changes

A new tax auditor position is proposed for the office in FY07 as well as additional funds for the assessment of building permits.