

General Properties

General Properties is responsible for the maintenance and upkeep of all physical properties. In addition, this department is responsible for coordinating and managing new construction projects, other special projects, moves, etc. County street signs are also maintained by this department.

Major Issues

Short Term Issues

- Coordinating/managing all ongoing special projects (Career Center Building).
- Focus on space needs/coordinate short term moves, renovations.
- Continue to work with other departments on special projects (Example: E911 generator/facility, signage, meeting set ups).
- Develop scope and assist with water utilities (in addition to Commerce Center) to the extent possible.

Long Term Issues

- Review and improve street sign program as needed – possibly put in place a means for manufacturing our own signs.
- Assure ongoing compliance issues (underground storage, elevators, boiler inspections, MSDS, ADA, etc).
- Continue to manage surplus property/vehicles.
- Continue to manage and schedule “Fleet Vehicles” uses.

Goals and Objectives

- Meet day-to-day demands of maintaining properties.
- Respond to requests for maintenance.
- Provide ongoing management of the County physical plant.

Appropriations

<u>Description</u>	<u>Actual FY 2005</u>	<u>Budget FY 2006</u>	<u>Proposed FY 2007</u>	<u>Change 2006 to 2007</u>
Personnel	\$ 185,773	\$ 206,863	\$ 280,809	36%
Operating	320,871	318,492	353,010	10%
Capital		2,000	2,000	0%
Transfers				
Total	\$ 506,644	\$ 527,355	\$ 635,819	21%

Funding/Service Level Changes

A Senior Maintenance position is proposed for this department in the FY2006-2007 budget. Operational costs are adjusted to reflect increases in heating fuel prices.