Franklin County
A Natural Setting for Opportunity

HAPPY NEW YEAR

FRANKLIN COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
TUESDAY, JANUARY 3RD, 2012 @ 4:00 P.M.

4:00 P.M. Call To Order, Richard E. Huff, II, County Administrator

4:01 Invocation, Bobby Thompson, Blue Ridge District Supervisor

4:02 Pledge of Allegiance, Ronnie Thompson, Boone District Supervisor

4:03 Rotation of Chair Discussion

4:15 Richard E. Huff, II, County Administrator
REF: 1. Open Floor for Nominations for Chairperson – **2012**

4:20 Chairman, Franklin County Board of Supervisors
Open Floor for Nominations for Vice-Chairperson – **2012**

4:25 The Setting of Meeting Dates and Times for **2012** ***(See Attachment #1)***

4:27 The Setting of **2012** Holidays for County Employees ***(See Attachment #2)***

4:30 Board Chairman
REF:
1. Board Rules of Procedure ***(See Attachment #3)***
2. TLAC Board Appointments ***(See Attachment #4)***
3. Roanoke Valley Alleghany Regional Commission ***(See Attachment #5)***
4. Other Matters

4:45 Recess until 5:00 P.M.

5:00 Joint Dinner Meeting with Farm Bureau on Site

6:00 Adjournment Thereafter

PROPOSED MEETING DATES FOR 2012

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2012.**

Tuesday, January 17, 2012 @ 1:30 P.M.
Tuesday, February 21, 2012 @ 1:30 P.M.
Tuesday, March 20, 2012 @ 1:30 P.M.
Tuesday, April 17, 2012 @ 1:30 P.M.
Tuesday, May 15, 2012 @ 1:30 P.M.
Tuesday, June 19, 2012 @ 1:30 P.M.
Tuesday, July 17, 2012 @ 1:30 P.M.
Tuesday, August 21, 2012 @ 1:30 P.M.
Tuesday, September 18, 2012 @ 1:30 P.M.
Tuesday, October 16, 2012 @ 1:30 P.M.
Tuesday, November 20, 2012 @ 1:30 P.M.
Tuesday, December 18, 2012 @ 1:30 P.M.

All meetings will be held in the Board Room at the Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia unless otherwise duly noticed. All public hearings will be held at 6:00 P.M. for the convenience of the public. All interested parties are encouraged to attend. Any person with a disability who needs accommodations to fully participate in these public hearings should notify Sharon K. Tudor, MMC, Clerk, by calling (540) 483-3032 at least 7 days prior to the meetings.

PUBLISHED BY ORDER OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS

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SHARON K. TUDOR, MMC
CLERK, BOARD OF SUPERVISORS

PLEASE PUBLISH IN YOUR FRIDAY, JANUARY 6 & 13, 2012 EDITIONS!
2012 MEETING DATES/BOS

PUBLIC NOTICE

During the Franklin County Board of Supervisor's Organizational Meeting, held on Tuesday, J*anuary 3, 2012 at 4:00 P.M.,* the Board adopted the 2012 State of Virginia's legal holidays plus any changes made by the Governor during the year for State employees. The following list is found in the Code of Virginia Section 2.2-3300.

PROPOSED HOLIDAYS FOR 2012

Friday, January 13, 2012	***Lee Jackson Day***
Monday, January 16, 2012	***Martin Luther King, Jr. Day***
Monday, February 20, 2012	***Presidents' Day***
Monday, May 28, 2012	***Memorial Day***
Wednesday, July 4, 2012	***Independence Day***
Monday, September 3, 2012	***Labor Day***
Monday, October 8, 2012	***Columbus Day***
Monday, November 12, 2012	***Veterans Day***
Thursday, November 22, 2012	***Thanksgiving Day***
Friday, November 23, 2012	***Thanksgiving Friday***
Tuesday, December 25, 2012	***Christmas***
Tuesday, January 1, 2013	***New Year's Day***

Sharon K. Tudor, MMC
Clerk Board of Supervisors

PLEASE PUBLISH IN YOUR FRIDAY, JANUARY 6 & 13, 2012 EDITIONS!

2012 holiday listing/bos

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR ORGANIZATIONAL MEETING ON MONDAY, JANUARY 3RD, 2011, AT 4:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT:
Charles Wagner
Russell Johnson
Ronnie Thompson
David Cundiff
Wayne Angell
Leland Mitchell
Bobby Thompson

OTHERS PRESENT:
Richard E. Huff, II, County Administrator
Christopher Whitlow, Asst. Co. Administrator
Larry Moore, Asst. Co. Administrator
B. J. Jefferson, County Attorney
Sharon K. Tudor, MMC, Clerk

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BOARD RULES OF PROCEDURE

FRANKLIN COUNTY BOARD OF SUPERVISORS
RULES OF PROCEDURE

The following Rules of Procedure are adopted by the Franklin County Board of Supervisors to enable the Board to discharge its duties and responsibilities effectively and efficiently and to facilitate the exercise of its authority and powers in the Code of Virginia. It is the Board's intent to generally follow Robert's Rules of Order (Newly Revised, 10th Edition) unless superseded by state law or Board practice.

1. **ORGANIZATIONAL MEETING**
   The Board shall elect a chairman and vice chairman at the Board's Organizational Meeting to be held on the first business day of January. Terms for chairman and vice chairman shall be for a one (1) year term.

2. **REGULAR MEETINGS**
   The Board of Supervisors shall adopt a schedule of the times, dates, and places of its regular meetings, for each calendar year, at its organizational meeting. Should the Board's regular meeting day fall on a County holiday, the meeting will be held on the next business day following the holiday.

3. **SPECIAL MEETINGS**
   The Board may hold special meetings by establishing a special meeting date, time, place and an agenda for said meeting at a regular meeting. The Clerk shall post and publish notice of the special meeting in accordance with the Virginia Freedom of Information Act, §2.2-3707 VA Code Ann., not less than three (3) days prior to the day of the special meeting.

   A Called Meeting may be convened when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the governing body and the attorney for the county in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not specified in the

notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

4. **VOTING**

Motions properly made cannot die for lack of a second and shall be voted on as though they had been seconded.

5. **REQUEST FOR FUNDS OUTSIDE OF NORMAL BUDGET CYCLE**

Whenever any delegation or individual shall make a request or appeal for County funds for the benefit of an outside or non-County agency or program, the following guidelines shall be followed.

A. **Budget Preparation Calendar.**

Whenever possible, the request shall be submitted in accordance with the budget preparation calendar.

B. **Explanation and Background.**

Any such request shall be accompanied by a brief narrative explanation of the request and background as needed.

C. **Carry-over of Requests.**

If it is not possible to utilize the annual budget preparation calendar, the request shall be carried over to the next regular meeting following introduction to the Board.

D. **Waiver of Carry-over.**

Waiver of the carry-over period shall be granted if the request is considered an emergency by the majority of the Board, or for any reason if approved unanimously by all Board members.

E. **Emergency.**

Emergency is defined as an unforeseen circumstance or combination of circumstances that calls for immediate action to secure and protect the health, safety and general welfare of the inhabitants of Franklin County.

6. **CITIZEN COMMENT PERIOD**

Any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk's Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen's Comments on the agenda. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and at 6:00 p.m. at the 4th Tuesday meeting prior to public hearings unless a citizen can clearly demonstrate that an earlier time is necessary. ***(Amended/Resolution # 21-06-2006 & # 07-01-2007)***

7. **MOTIONS TO RECONSIDER**

Motions to reconsider an action by the Board must be made by a member of the Board who previously voted with the prevailing side when the reconsidered motion was originally voted on.

Since a second is not required, any member may second the motion to reconsider and the motion shall be decided by a majority vote of the members present.

8. **PLACING OF AGENDA ITEMS**
The County Administrator, based on input from the Board, shall develop the agenda for each meeting.

Individual Board members who wish to address the Board on a topic may do so under "Other Matters from Supervisors". If the Board wishes to investigate a topic further, it can direct staff to place the topic on a future agenda, bring back a staff report with the appropriate research, or take action as it see fit.***(Amended/Resolution #07-01-2007)***

9. **PUBLIC HEARINGS**
It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views at public hearings and to treat all speakers equally and with courtesy. While it is often necessary to have a presentation by an applicant or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations shall be as brief as possible.

Each speaker shall be limited to three minutes unless speaking for a larger group in which case, 5 minutes shall be allotted.

Speakers shall direct their presentations/comments/questions to the Board and not the audience.

10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
County staff shall maintain an up to date listing of available vacancies on Boards and Commissions and shall publish such list to the County's web site and make available in the Office of the County Administrator. 60 days in advance of scheduled vacancies, staff shall make the Board aware of upcoming vacancies and shall advertise such vacancies throughout the County. All candidates shall be required to complete a County application to serve on a Board or Commission and applications shall be distributed to the Board as soon as is practical.

(RESOLUTION #10-01-2010)

BE IT THEREFORE RESOLVED by the Board to approve staff's recommendation as submitted with noted changes.

MOTION BY: Russ Johnson
SECONDED BY: Wayne Angell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

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By:_____

Sharon K. Tudor, MMC
Clerk
Franklin County Board of Supervisors
January 3, 2011

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TLAC BOARD MEMBERS
Pam Dinkle, Executive Director
Karen/Secretary
Post Office Box 55
400 Scruggs Road, Suite 200
Moneta, VA 24121
540 721-4400 (T)
540-721-4450 (Fax)

1 YEAR TERMS
1-18-2011

The Tri-County Lake Administrative Commission (TLAC) was created on October 3, 2000. It replaced the Smith Mountain Lake Policy Advisory Board which was created in July of 1986. TLAC serves as an administrative department for the three counties surrounding Smith Mountain Lake (Bedford, Franklin, and Pittsylvania). TLAC carries out Smith Mountain Lake planning duties including, but not limited to, navigation marker issues, debris removal, invasive aquatic vegetation issues and coordination with APCO for lake related issues. TLAC strives to assist in the development of a harmonious community at Smith Mountain Lake through the administration of the programs and projects delegated to it by the three County Boards of Supervisors.

- The TLAC Board of Directors meets on the first Tuesday of each month at 4 P.M.
- Appointments/Re-appointments are made annually
  - Members:
    - Administrator from each member County
    - Supervisor from each member County
    - Citizen Representative from each member County (appointed by the County's Board of Supervisors)
      Note: Pittsylvania County's citizen representative serves only as an alternate for the County Supervisor
    - One member from the following local organizations:
      - Smith Mountain Lake Association
      - Smith Mountain Lake Chamber of Commerce
      - Appalachian Power Company
- Total Voting Members: 11
- Current Active Committees: Environmental and Navigation Committee Chairman must be active members of the TLAC Board of Directors
- Organizational Cooperative Agreement must be renewed every two years by all three Counties. The Boards of Supervisors recently approved the renewal of the agreement through October 3, 2008.

Russ Johnson
Post Office Box 874
Hardy, Virginia 24101 1/31/2012

Robert M. Camicia
143 Charlotte Lane
Hardy, Virginia 24101 1/31/2012
Listing/tlac

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Roanoke Valley Alleghany Regional Commission

The Regional Commission

313 Luck Avenue, SW / PO Box 2569 / Roanoke, Virginia 24010
TEL: 540.343.4417 / FAX: 540.343.4416 / www.rvarc.org / rvarc@rvarc.org

December 8, 2011

Mr. Richard Huff, II
Franklin County Administrator
1255 Franklin Street, Ste. 112
Rocky Mount, Virginia 24151

Dear Rick,

This letter is to advise you that Section 2 of Article III of the Charter Agreement of the Roanoke Valley-Alleghany Regional Commission addresses changes in the elected status of members of the Regional Commission. This section will directly affect the upcoming change in elected status of Russell Johnson. Currently, Mr. Johnson serves as one of the County's elected representatives on the Regional Commission. Mr. Johnson will continue on the Regional Commission until the new County Board members take office in January 2012. After that time, a replacement for Mr. Johnson will need to be appointed. The replacement should be an elected representative from the Board to fill Mr. Johnson's three-year term, which expires June 30, 2013.

Section 2 reads as follows:

> *"The terms of office of Commission members who are also members of governing bodies shall be three years or until his/her successor has been appointed.* ***In the event any elected member of the Commission shall cease to be an elected member of the local governing body, which he/she represents, he/she shall cease to be a member of the Commission.*** *The appropriate governing body shall within thirty days make an appointment to succeed him/her for his/her unexpired term."*

Please contact me should you have any questions concerning this upcoming vacancy on the Regional Commission. Thank you.

Sincerely,

Wayne

Wayne G. Strickland
Secretary to the Commission

cc: The Honorable Russell Johnson