



# Franklin County

*A Natural Setting for Opportunity*

## AGENDA FRANKLIN COUNTY BOARD OF SUPERVISORS TUESDAY, APRIL 17, 2012

- 1:30 P.M. Call To Order, Chairman David Cundiff
- 1:31 Invocation, Supervisor Bobby Thompson
- 1:32 Pledge of Allegiance, Supervisor Leland Mitchell
- 1:33 Public Comment
- Dave Gresham - Request to Stop Religious Prayer Before Board Meetings
  - Jeff Robinson - Concerns with Regards to Removing Prayer from Opening of Board Meetings
- 1:39 CONSENT AGENDA (**REQUIRES ACTION**)
- REF: 1. Approval of Accounts Payable Listing, Appropriations, and Minutes for March 20, 27 & 29, **2012**
2. 2012 Southwest Virginia Antique Farm Days Resolution (**See Attachment #1**)
3. Request to Purchase Sheriff's Jail Truck (**See Attachment #13**)
4. Request to Surplus Vehicles (Building Inspections & Landfill) (**See Attachment #10**)
5. Waid Restroom Grant Application (**See Attachment #11**)
6. Leasing of Undercover Vehicle for Sheriff's Department (**See Attachment #14**)
- 1:40 Jon Morris, Executive Director, STEP, Inc.
- REF: 1. Annual Presentation
- 1:55 Brian Blevins, VDOT, Area Land Use Engineer
- REF: 1. Secondary Six Year Plan Work Session (**See Attachment #12**)
- 2:20 Garry Angle, Executive Director, Franklin County YMCA
- REF: 1. Request for Revenue Neutral, Non-Profit Donation (**See Attachment #15**)

2:45 Neil Holthouser, Director of Planning & Community Development  
REF: 1. Staff Report for Scheduled Public Hearings during the Evening Session

3:00 Richard E. Huff, II, County Administrator  
REF: 1. Space Allocations (**See Attachment #16**)  
2. Recreation Fees (*To be handed out at meeting*)  
3. Other Matters

3:40 Other Matters by Supervisors

**APPOINTMENTS:**

- Step, Inc. - 2 Yr. Term (Term Expires 6/30/2012) (**See Attachment #2**)
- Dan River ASAP - 3-Yr. Term (Term Expires 6/30/2012) (**See Attachment #3**)
- (4) Piedmont Community Services Board 3-Yr. Term (Term Expires 6/30/2012) (**See Attachment #4**)
- (3) Recreation Commission 3-Yr. Term (Term Expires 6/30/2012) (**See Attachment #5**)
  - ❖ *Boone, Union Hall & Snow Creek Districts*
- (3) Planning Commission 4-Yr. Term (Term Expires 6/30/2012) (**See Attachment #6**)
  - ❖ *Blackwater, Union Hall & Blue Ridge Districts*
- (3) Social Services Board - 4-Yr. Term (Term Expires 6/30/2012) (**See Attachment #7**)
  - ❖ *Rocky Mount, Boone & Snow Creek Districts*
- Virginia Western Community College Board 4-Yr. Term (Term Expires 6/30/2012) (**See Attachment #8**)

**BOARD REPORTS:**

Bob Camicia - Economic Development Advisory Committee Progress Report

Ronnie Thompson & Cline Brubaker - School CIP Loan Committee Progress Report

Charles Wagner & Leland Mitchell - High School Space Needs Committee Progress Report

4:15 Request for Closed Meeting in Accordance with 2.2-3711, a-3, Acquisition of Land, of the Code of Virginia, as Amended.

*Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.*

5:00 Recess for Dinner

6:00 Call To Order, Chairman David Cundiff

6:01 Recess for Previously Advertised Public Hearings as Follows:

**PETITION FOR REZONE** - Petition of William F. & Carolyn C. Gerrow, Amanda C. Clift & Ashley G. Allred-Petitioner/Owners to rezone five parcels consisting of a total of +/- 23.979 acres, from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The subject property is located on the south side of Lakewood Forest Road, east of Shoreline Marina Circle, in the Gills Creek District of Franklin County, and is further identified as Tax Map # 30, Parcels # 87, 87.1, 87.1A, 87.1B, & 88.1. The Future Land Use Map of the 2025 Comprehensive Plan for Franklin County identifies this area as appropriate for Low Density Residential uses, with an anticipated residential density range of one to two dwelling units per acre. The existing R-1 zoning category allows a maximum residential density of 1.25 units per acre in the absence of public water and sewer; and a maximum residential density of 5.8 units per acre where public water and sewer are present. The proposed A-1 zoning category allows a maximum residential density of 1.25 units per acre, with a density bonus up to 1.5 units per acre under residential cluster development standards. The application for rezoning does not specify a residential density for this property. (Case # REZO-2-12-9677)

**PETITION FOR CONFORMANCE REVIEW** - Petition of Prime Tower Development/Petitioner, requesting a Comprehensive Plan Conformance Review as required by Section 15.2-2232 of the Code of Virginia to locate a 199-foot-tall monopole telecommunications tower on a portion of a +/- 34.9-acre parcel located at 5740 Franklin Street (Rt. 40 West), in the Blue Ridge District, further identified as Tax Map/Parcel # 81-45. (Case # CONF-2-12-9691)

***Call To Order and Action As Deemed Appropriate from Public Hearings***

**Chairman Cundiff recesses the Meeting to the Benjamin Franklin Middle School East Auditorium for Advertised Public Hearings on Proposed FY'2012-2013 County Budget & Tax Levies**

- 7:30 Call To Order, Chairman Cundiff
- 7:31 Recess for the Advertised Public Hearings for the Proposed FY' 2012-2013 County Budget @ Benjamin Franklin Middle School East Auditorium (**See Attachment #9**)

***RISE & SHINE GUESTS FOR APRIL ARE BOBBY THOMPSON & RICK***



# Franklin County

*A Natural Setting for Opportunity*

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, APRIL 17, 2012, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT:

- David Cundiff, Chairman
- Leland Mitchell, Vice-Chairman
- Bob Camicia
- Ronnie Thompson
- Charles Wagner
- Cline Brubaker
- Bobby Thompson

OTHERS PRESENT:

- Richard E. Huff, II, County Administrator
- Christopher Whitlow, Asst. Co. Administrator
- Larry Moore, Asst. Co. Administrator
- B. J. Jefferson, County Attorney
- Sharon K. Tudor, MMC, Clerk

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**WHEREAS**, the Southwest Virginia Antique Farm Days will be held in Franklin County from June 15, 2012 through June 17, 2012; and

**WHEREAS**, the Southwest Virginia Antique Farm Days has grown into one of Franklin County's largest tourism events bringing visitors from all over the region to the community and creating substantial revenue for local businesses; and

**WHEREAS**, the show brings enjoyment and recreational opportunity to thousands of Franklin County residents annually; and

**WHEREAS**, the show is made possible only because of the hard work and dedication of the citizens of Franklin County who volunteer their time to host this wonderful event, specifically those associated with the Southwest Virginia Antique & Power Festival, Inc.; and

**WHEREAS**, the 2011 show welcomed well over 5,000 visitors and exhibitors to Franklin County; and

**WHEREAS**, the show celebrated the agricultural heritage of the region and the role that mechanization played in Franklin County's growth and prosperity in the 1900's; and

**NOW BE IT THEREFORE RESOLVED**, the Franklin County Board of Supervisors hereby expresses and acknowledges its sincere appreciation for the contributions that the Southwest Virginia Antique & Power Festival, Inc. and others have made to the economy of Franklin County and to the enjoyment and education of thousands of residents and visitors alike through the 2012 Southwest Virginia Antique Farm Days. The Board of Supervisors declares June 15, 16 and 17 to be Antique Farm Days in Franklin County.

  
 Sharon K. Tudor, MMC  
 Clerk, Franklin County Board of Supervisors



**RICHARD E. HUFF, II**  
 COUNTY ADMINISTRATOR  
 1255 FRANKLIN STREET, SUITE 112  
 ROCKY MOUNT, VIRGINIA 24151  
 (540) 483-3030  
[www.franklincountyva.org](http://www.franklincountyva.org)

## STEP Board Term Listing

### Public/Government Representation

Name	Locality	Term 1	Term 2	Term 3
Joey Cornwell	Franklin County	09-12	12-15**	
Bobby Cundiff	Rocky Mount	11-14		
Florella Johnson	Franklin County	08-11	11-14	
Crystal Harris	Patrick County	10-13		
Cindy Treadway	Franklin County	09-11	11-14	
Charles Wagner	Franklin County	09-11	11-14	

\*\*Need to be re-appointed

### Low-income Representation

Name	Group	Term 1	Term 2	Term 3
Becky Bleicher	FC Senior Center	08-11	11-14	
Kristen Jenkins*	PC Policy Council	10-11	11-12	
Cheyenne Turnage	FC Section 8	11-14		
Rhonda Murphy	PC Section 8	08-11	11-14	
Patty O-Neal	Stepping Stones	11-12		
Sandra Davidson *	FC Policy Council	11-14		

\*Head Start Policy Council Representatives are appointed by the Policy Council for one year terms. They may be reappointed at the pleasure of Policy Council.

### Private/Business Representation

Name	Business	Term 1	Term 2	Term 3
Bill Brammer	Retired Educator	09-12		
AJ Dudley	Lawyer	08-11	11-14	
Roger Seale	Conservation	10-13		
Robert Shorter	Franklin Community Bank	07-08	08-11	11-14
Jennie West	Ferrum College	10-13		
Derrick Williams	Stuart Flooring	10-13		

**DAN RIVER ASAP  
(ALCOHOL SAFETY ACTION PROGRAM)  
3-YEAR TERMS  
AS OF 4-18-2010**

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**ARTICLE VII - POWERS OF THE POLICY BOARD**

**This Board shall have the following powers:**

- a. To oversee and be responsible for the operation of the Program.**
- b. To monitor the development of and approve all programs necessary for the successful and efficient operation of Dan River ASAP.**
- c. To appoint, supervise and, if necessary, terminate the Executive Director, fix compensation and prescribe powers and responsibilities in keeping with the Commission on VASAP Policy and Procedure Manual.**
- d. To establish staffing needs and authorize expenditure of funds as compensation therefore.**
- e. To establish policy in connection with the expenditure of all funds available through the appropriation and collections of the Program.**
- f. To monitor the development of and approve an annual budget to assure fiscal responsibility in the expenditure of funds collected by the Program. To approve line item transfers within the annual budget pursuant to requests of the Executive Director and to meet the needs of the Program.**
- g. To direct the Executive Director to secure an annual state or independent audit of all financial records of the Program.**
- h. To contract with and monitor any person, corporation, agency, or entity, public or private, meeting the qualifications of the Commission on VASAP Policy and Procedure Manual and the Code of Virginia for the furnishing of educational, analytic or alcohol/drug treatment, or other program services.**

**A Policy Board member of Dan River ASAP meets quarterly - March, June, September and December. The meetings are currently held at "The Dutch Inn" in Collinsville at 6:00pm dinner, and 6:30pm for the meeting. Dan River ASAP pays for the dinner**

Brandt Gawor  
245 Farmington Road  
Hardy, VA 24101  
540-263-0107

**(Term Expires 6-30-2013)**

Mr. Tom Webster  
Post Office Box 81  
Boones Mill, VA 24065

**(Term Expires 6-30-2012)**

Tammy Williams  
Executive Director  
Dan River ASAP  
147 Deer Run Road  
Danville, VA 24540  
[danrasap@gamewood.net](mailto:danrasap@gamewood.net)  
(434) 791-5331 (T)  
(434) 791-5437 (F)

**PIEDMONT COMMUNITY SERVICES BOARD**

**Mr. Jim Tobin  
24 Clay Street  
Martinsville, VA 24112  
6-16-2012  
3 YEAR TERMS  
(276) 632-7128**

Ms. Peggy Woody  
500 Orchard Avenue  
Rocky Mount, Virginia 24151

6/30/2012

Mrs. Diane Lovell  
115 Belmont Drive  
Rocky Mount, VA 24151

6/30/2012

Mrs. Kay Potter  
93 Tobacco Road  
Glade Hill, VA 24092

6/30/2014

Mr. Jerry Thompson  
2140 Rakes Road  
Rocky Mount, VA 24151

6/30/2012

Mrs. Charlotte Hubbard  
1849 Bethlehem Road  
Boones Mill, VA 24065

6/30/2012

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**RECREATION COMMISSION MEMBERS  
AS OF 5-20-2011  
3-YEAR TERMS**

**Recreation Advisory Commission Members (RAC)**

The objective of the RAC shall be to function as an advisory body to the Franklin County Department of Parks and Recreation and the Franklin County Board of Supervisors. Granted in February of 1994, the Franklin County Board of Supervisors passed legislation to allow the operational structure of the Parks and Recreation Department to be jointly administered in the following capacity:

- By recommending the establishment of relevant policies for the development and enhancement of recreational programs and park facilities.
- By assisting the Department and the Board in improving relationships between the community and the Department through civic, business, and other community representatives within their respective districts.
- By providing an additional resource for evaluating existing and proposed Departmental programs and facilities.
- By assisting the Director in development of strategic plans for implementation of long-term goals and objectives to meet anticipated community needs.
- By providing the Director with general advice on the operation and implementation of both programming and recreational facilities.

Each member of the RAC shall be appointed by the Board and shall be elected in the following manner: one (1) member shall be appointed from each electoral district; provided that one (1) member shall be appointed at large; irrespective of his/her residence within any particular electoral district. The Board may modify the requirement for appointment by electoral district for original appointments to the RAC. The RAC meets once a month (the Thursday after the month's first Tuesday.)

Mr. Freeman Witcher 300 Mount Carmel Road Rocky Mount, Virginia 24151	<b>SNOW CREEK DISTRICT</b>	6/30/2012
Reba Dillon 6051 Burnt Chimney Road Wirtz, Virginia 24184	<b>GILLS CREEK DISTRICT</b>	6/30/2014
Mr. Al Flora (Unexpired term of Jonathan Crutchfield) 695 Dugwell Road Boones Mill, VA 24065	<b>BLACKWATER DISTRICT</b>	6/30/2013
Greg Davis 266 Morgan Clay Drive Glade Hill, VA 24092 483-4102	<b>UNION HALL DISTRICT</b>	6/30/2012
Richard Arrington 2544 Poteet Road Hardy, Virginia 24101 721-2868	<b>BOONE DISTRICT</b>	6/30/2012

Douglas K. Beatty  
465 Mountain Top Drive  
Rocky Mount, Virginia 24151

**ROCKY MOUNT DISTRICT** 6/30/2014

Mr. Gary Holden  
110 Dusty Hill  
Ferrum, VA 24088

**BLUE RIDGE DISTRICT** 6/30/2014

Kay Saleeby  
85 Forest Hill Road  
Rocky Mount, Virginia 24151  
483-1678

**AT LARGE MEMBER** 6/30/2013

**PLANNING COMMISSION MEMBERS & TERMS**  
Updated 2-21-2012  
4-YEAR TERMS

**James M. Colby**  
80 Coveport Place  
Moneta, Virginia 24121  
540-719-2760 (home)

**Gills Creek District**  
**Term Expires: 3-31-2016**

**Joseph "Ed" Greer**  
247 Five Mile Mountain Road  
Callaway, Virginia 24067  
540-483-1561 (home)

**Blue Ridge District**  
**Term Expires: 6-30-2012**

**Edmund C. (Doc) Law**  
130 Mountain Avenue  
Rocky Mount, Virginia 24151  
540-483-9695 (home)

**Rocky Mount District**  
**Term Expires: 3-31-2014**

**Wendy Ralph**  
265 Hampton Drive  
Union Hall, Virginia 24176  
540-576-3085 (home)

**Union Hall District**  
**Term Expires: 6-30-2012**

**Sherri Mitchell**  
6061 Sontag Road  
Rocky Mount, Virginia 24151  
540-857-2020 3xt 5107 (work)  
540-483-7000 (home)  
e-mail: [sherrie.mitchell@va.gov](mailto:sherrie.mitchell@va.gov)

**Snow Creek District**  
**Term Expires: 6-30-2014**

**Earl Webb Vice-Chairman**  
151 Graveyard Knob Road  
Callaway, VA 24067  
540-489-5270 (work)  
e-mail: [ewebb@swva.net](mailto:ewebb@swva.net) (do not send large mail)

**Blackwater District**  
**Term Expires: 6-30-2012**

**Angie McGhee**  
24935 Virgil Goode Highway  
Boones Mill, Virginia 24065  
540-334-2020 (work)  
540-537-5918 (cell)  
e-mail: [McGheeRealtor@aol.com](mailto:McGheeRealtor@aol.com)

**Boone District**  
**Term Expires 3-31-2014**

**\*Each term is for 4 years**

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**SOCIAL SERVICES BOARD MEMBERS  
AS OF 4-27-2010  
4 YEAR TERMS**

The Franklin County Department of Social Services provides both financial and social work services that are administered according to State and Federal regulations. The purpose of the Department is to provide assistance to meet basic needs, promote self reliance, strengthen families, and provide protection for County residents through community based services.

The Franklin County Board of Social Services is made up of seven members with one member from each magisterial district in the county, usually including one representative from the County Board of Supervisors. Members are appointed by the Board of Supervisors for a term of four years unless they are filling an unexpired term created by a vacancy on the Board. A member may serve no more that two full terms consecutively.

The Board is required by Virginia Code to meet at least bimonthly, and generally meets monthly on the fourth Tuesday of the month at 3:30 p.m.

Board member are expected to

- >Faithfully attend board and committee meetings.
- >Familiarize themselves with the programs, goals, and objectives of the local department.
- >Develop local personnel or other policies where needed if no State or Federal policies exist.
- >Take an active interest in issues of social services.
- >Avoid the hint of conflict of interest and clarify and enhance the public image of the Department.

Wendie W. Dungan 217 Dudley Road Union Hall, Virginia 24176	UNION HALL DISTRICT	6/14
Danny Agee 545 Hempfield Road Callaway, Virginia 24067	BLACKWATER DISTRICT	6/13
Charles Wagner 330 Riverview Street Rocky Mount, VA 24151	ROCKY MOUNT DISTRICT BOARD REPRESENTATIVE	6/12
Pat Strike 5044 Alean Road Boones Mill, VA 24065	BOONE DISTRICT	6/12
Howard Ferguson 161 Mount Carmel Road Rocky Mount, VA 24151	SNOW CREEK DISTRICT	6/12
Benson Beck 520 Waverly Lane Moneta, Virginia 24121	GILLS CREEK DISTRICT	6/14
Martha H. Bowling 9249 Franklin Street Ferrum, Virginia 24088	BLUE RIDGE DISTRICT	6/13

**VIRGINIA WESTERN**  
**COMMUNITY COLLEGE**

**WE'LL TAKE YOU  THERE**

PRESIDENT'S OFFICE

March 2, 2012

Mr. Richard Huff  
Franklin County Administrator  
1255 Franklin Street  
Rocky Mount, VA 24151

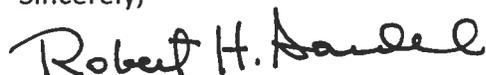
Mr. Huff:

I am respectfully requesting that Franklin County please consider the reappointment of Larry Moore to the Virginia Western Community College Advisory Board for a second four-year term effective July 1, 2012. His current term will expire on June 30, 2012.

Mr. Moore has provided valuable guidance to the college community through active participation on our college advisory board. If you have any questions regarding the meetings, please call Amy Balzer at 540-857-7311 or send an email to [abalzer@viriniawestern.edu](mailto:abalzer@viriniawestern.edu).

Thank you for your consideration of this request and for the positive support the college receives from Franklin County. I look forward to hearing from you.

Sincerely,



Robert H. Sandel, Ed.D.  
President

**PUBLIC NOTICE  
FRANKLIN COUNTY, VIRGINIA  
A HEARING ON THE PROPOSED 2012-2013 BUDGET**

In Accordance with Sections 15.2-2503 and 15.2-2506 of the Code of Virginia, as amended, on **Tuesday, April 17, 2012, at approximately 7:30 P.M.** or soon thereafter, the Franklin County Board of Supervisors will conduct a hearing on the proposed FY' 2012-2013 County budget at the Benjamin Franklin Middle School East Auditorium in Rocky Mount, Virginia.

On **Tuesday, April 24, 2012, at approximately 6:00 P. M.**, the Board will meet in the Franklin County Board of Supervisors Meeting Room in the Franklin County Government Center, Suite 104, Rocky Mount, Virginia to consider the adoption of the FY' 2012-2013 budget and to set the appropriate levies subject to local taxation. The following synopsis of the budget is provided for fiscal planning purposes only. No entry in the budget constitutes an obligation on the part of the County until such funds are appropriated by the Franklin County Board of Supervisors.

**SYNOPSIS OF THE PROPOSED BUDGET FOR FISCAL YEAR 2012-2013**

<u>Expenditure Function</u>	<u>Proposed Expenditures</u>	<u>Percent of Budget</u>
General and Financial Administration	\$3,966,843	3.3%
Judicial System	2,363,269	2.0%
Public Safety	13,124,785	10.8%
Public Works	3,032,871	2.5%
Health and Welfare	11,441,769	9.4%
Schools	77,176,837	63.9%
Recreation and Cultural	1,769,727	1.4%
Community Development	2,136,877	1.8%
Debt Service	1,932,833	1.6%
Non-Departmental	213,557	0.2%
Capital Outlay	3,235,501	2.7%
Utilities	456,696	0.4%
<b>Sub-Total</b>	<b>\$120,851,565</b>	<b>100.0%</b>
Transfers Between Funds	36,997,189	
<b>Total</b>	<b>\$157,848,754</b>	

<u>Revenue Function</u>	<u>Proposed Revenues</u>	<u>Percent Of Budget</u>
General Property Taxes/Other Local Taxes	\$54,162,768	44.8%
State Funds – County	15,253,048	12.6%
State School Funds	36,515,448	30.2%
Federal School Funds	7,135,098	6.0%
Local School Funds	3,171,400	2.6%
Other County Funds	4,613,803	3.8%
Fund Balance	0	0.0%
<b>Sub-Total</b>	<b>\$120,851,565</b>	<b>100.0%</b>
Transfers Between Funds	36,997,189	
<b>Total</b>	<b>\$157,848,754</b>	

Copies of the proposed budget are available for review in the Finance Office, 1255 Franklin Street, Suite 111, Rocky Mount, Virginia 24151 and on the County's website at [www.franklincountyva.gov](http://www.franklincountyva.gov).

Sharon K. Tudor, MMC, Clerk  
Franklin County Board of Supervisors

**PUBLISH: FRIDAY, APRIL 6<sup>h</sup> & FRIDAY, 13<sup>th</sup>, 2012 editions**

**COUNTY OF FRANKLIN  
PUBLIC NOTICE  
HEARING ON SETTING OF TAX LEVIES**

In accordance with Sections 15.2-1427 and 15.2-2507 of the Code of Virginia, as amended, notice is hereby given that the Franklin County Board of Supervisors will conduct a public hearing on **Tuesday, April 17, 2012**, at approximately **7:30 P. M.** in the Benjamin Franklin Middle School East Auditorium, Rocky Mount, Virginia.

**A HEARING TO SET TAX LEVIES FOR THE FOLLOWING  
CLASSES OF PROPERTY:**

1. Setting a tax levy of \$.54/\$100 of assessed value on real estate, public service corporation property, and mobile homes; pursuant to the authority of 58.1-3200, 58.1-3201, 58.1-3202, 58.1-3203, 58.1-3204, 58.1-3205 of the Code of Virginia, as amended.
2. Setting a tax levy of \$2.34/\$100 of assessed value on personal property, pursuant to the authority of 58.1-3500, 58.1-3501, 58.1-3502, 58.1-3503, 58.1-3506 of the Code of Virginia, as amended.
3. Setting a tax levy of \$1.89/\$100 of assessed value on personal property, classified as heavy construction machinery, including but not limited to land movers, bulldozers, front-end loaders, graders, packers, power shovels, cranes, pile drivers, forest harvesting and silvicultural activity equipment and ditch and other types of diggers owned by businesses pursuant to the authority of 58.1-3508.2 of the Code of Virginia, as amended.
4. Setting a tax levy of \$0.70/\$100 assessed value on machinery and tools based on original cost and declining depreciation over a 7-year period. By the seventh year of depreciation, the effective rate is \$0.28 per \$100 assessed value. This rate is levied pursuant to the authority of 58.1-3507(B) of the Code of Virginia, as amended.
5. Setting a tax levy of \$1.08/\$100 of assessed value on merchants' capital, pursuant to the authority of 58.1-3509, and 58.1-3510 of the Code of Virginia, as amended.

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Sharon K. Tudor, MMC, Clerk  
Franklin County Board of Supervisors

FRANKLIN COUNTY  
Board of Supervisors



Franklin County  
*A Natural Setting for Opportunity*

EXECUTIVE SUMMARY

<p><b><u>AGENDA TITLE:</u></b> Surplus Vehicles</p>	<p><b><u>AGENDA DATE:</u></b> April 17, 2012</p>
<p><b><u>SUBJECT/PROPOSAL/REQUEST:</u></b> Request Board of Supervisors to declare out of services vehicles as surplus</p>	<p><b><u>ITEM NUMBER:</u></b>  <b><u>ACTION:</u></b> Yes</p>
<p><b><u>STAFF CONTACT(S):</u></b> Messrs. Huff, Thurman</p>	<p><b><u>CONSENT AGENDA:</u></b> Yes</p>
	<p><b><u>ATTACHMENTS:</u></b></p>
	<p><b><u>REVIEWED BY:</u></b> </p>

**BACKGROUND:**

On September 1, 1996, the County of Franklin adopted a vehicle policy. The policy was amended and re-adopted on February 15, 2005. Section four (4) of this policy governs vehicle replacement and the reallocation and/or sale of vehicles which are removed from service.

**DISCUSSION:**

Recently, the Department of General Properties received notice that the following vehicles are being removed from service and thereby available as surplus.

Building Inspections: 2000 Chevrolet Cavalier (VIN#: 1G1JC5245Y7458640) mileage 154,355.  
This vehicle has been replaced.

Landfill: 1981 Volvo (VIN#: 1WXDCHJD1BN048181) mileage unknown (odometer broken).

**RECOMMENDATION:**

Staff recommends that the Board of Supervisors declare the listed vehicles surplus. It is further requested that the Board grant the vehicle committee authority to reallocate, sell and/or otherwise dispose of these vehicles in keeping the said policy and in the best interest of the County.

FRANKLIN COUNTY  
Board of Supervisors



**Franklin County**  
*A Natural Setting for Opportunity*

**EXECUTIVE SUMMARY**

<p><b><u>AGENDA TITLE:</u></b> Land and Water Conservation Fund Grant for Waid Restrooms</p> <p><b><u>SUBJECT/PROPOSAL/REQUEST</u></b> Request authorization to apply for \$100,000 LWCF grant for construction of Waid Park Restroom/Concession project.</p> <p><b><u>STRATEGIC PLAN FOCUS AREA:</u></b>  Recreation</p> <p><b><u>Action Strategy:</u></b></p> <p><b><u>STAFF CONTACT(S):</u></b> Messrs. Huff, Burnette</p>	<p><b><u>AGENDA DATE:</u></b> April 17, 2012</p> <p><b><u>ACTION:</u></b></p> <p><b><u>CONSENT AGENDA:</u></b> X <b><u>ACTION:</u></b></p> <p><b><u>ATTACHMENTS:</u></b></p> <p><b><u>REVIEWED BY:</u></b> REX</p>	<p><b><u>ITEM NUMBER:</u></b></p> <p><b><u>INFORMATION:</u></b></p> <p><b><u>INFORMATION:</u></b></p>
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**BACKGROUND:**

The Virginia Department of Conservation and Recreation offers a grant program for which localities can apply to construct recreation-related projects on land owned by local governments. The Land and Water Conservation Fund (LWCF) program is available to any Virginia locality for recreation purposes with grants ranging from \$50,000 to \$200,000. It is expected that three to six grants will be awarded. Grants are required to be matched on at least a 50-50 basis. The grant funding pool is extremely limited and, therefore, competition for these awards is extremely tough.

For several months, the County has been working on a project to construct permanent restrooms and concessions at the Waid Recreation Area. It is estimated that the total project will cost between \$200,000 and \$235,000. An application for \$100,000 is recommended to be supported by the Board of Supervisors for LWCF funding.

**DISCUSSION:**

Permanent restrooms are badly needed at Waid Park for the comfort and health of our visitors. The Board of Supervisors has previously acknowledged this with approval of funding through the Capital Improvements budget. Unfortunately, cost estimates have proven to be substantially higher than originally believed which has left a funding shortfall for the project. In an effort to raise the needed funds without asking the Board to fully shoulder the burden, Staff has identified the LWCF grant as a way to generate nearly half of the funding necessary to construct the restroom/concession facility. An application for \$100,000 was submitted in late March in order to meet the grant deadline with the intention of requesting formal approval and a resolution from the Board at its first available meeting date, April 17<sup>th</sup>. If the Board agrees to allow Staff to continue working on this grant project, the attached resolution will need to be adopted. It is expected that the County will find out in May if it has survived the initial grant review process and it will then be late 2012 for receipt of a final grant decision. The match to this grant, if approved, will come from previously approved CIP funds and operational and carryover funds.

**RECOMMENDATION:**

Staff respectfully requests approval from the Board of this grant submission in the amount of \$100,000 and adoption of the required resolution.

## Land & Water Conservation Fund Authorizing Resolution

A resolution authorizing application(s) for federal funding assistance from the Land and Water Conservation Fund (LWCF) to the Virginia Department of Conservation & Recreation (DCR) as provided in the LWCF Act of 1965, as amended.

WHEREAS, under the provisions of LWCF, federal funding assistance is requested to aid in financing the cost of land acquisition and/or facility development; and

WHEREAS, Franklin County, Virginia considers it in the best public interest to complete the land acquisition and/or development project described in the application;

NOW, THEREFORE, BE IT RESOLVED that:

1. The County Administrator be authorized to make formal application to DCR for funding assistance;
2. Any fund assistance received be used for implementation and completion of the Waid Park Restroom and Concession Facility Project within the specified timeframe ;
3. Franklin County, Virginia hereby certifies that project funding is currently available and is committed for this project
4. We are aware that the grant, if approved by the National Park Service, will be paid on a reimbursement basis. This means we may only request payment after eligible and allowable costs have already been paid to our vendors and evidence of such has been provided to DCR in the format required.
5. We acknowledge that any property acquired and/or developed with financial aid from the Land & Water Conservation Fund must be placed in use and be retained in perpetuity as a public outdoor recreation area in accordance with the provisions and requirements of the Land & Water Conservation Fund Act of 1965, as amended;
6. We acknowledge that no non-recreational uses may be made of the property without undergoing a conversion of use process and obtaining approval from the Department of Conservation and Recreation and the U.S. Department of Interior/National Park Service;
7. We acknowledge that we are responsible for compliance with the National Environmental Policy Act, Endangered Species Act, Historic Preservation Act and all other applicable state and federal laws;
8. We acknowledge that appropriate opportunity for public comment will be provided on this application and evidence of such is a required component for approval.
9. This resolution becomes part of a formal application to the Virginia Department of Conservation & Recreation

This resolution was adopted by the Franklin County Board of Supervisors during the meeting held:  
At the Franklin County Government Center on April 17, 2012

Signed and approved by the following authorized representative:

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Attest: \_\_\_\_\_



The following projections will begin construction and may or may not be completed in the FY 2013:

Bridge Replacement-Iron Bridge Road (Route 927)

Bridge Replacement-Alean Road (Route 687)

Resurfacing of Greenhouse Road (Route 839)

Resurfacing of Inglewood Road (Route 672)

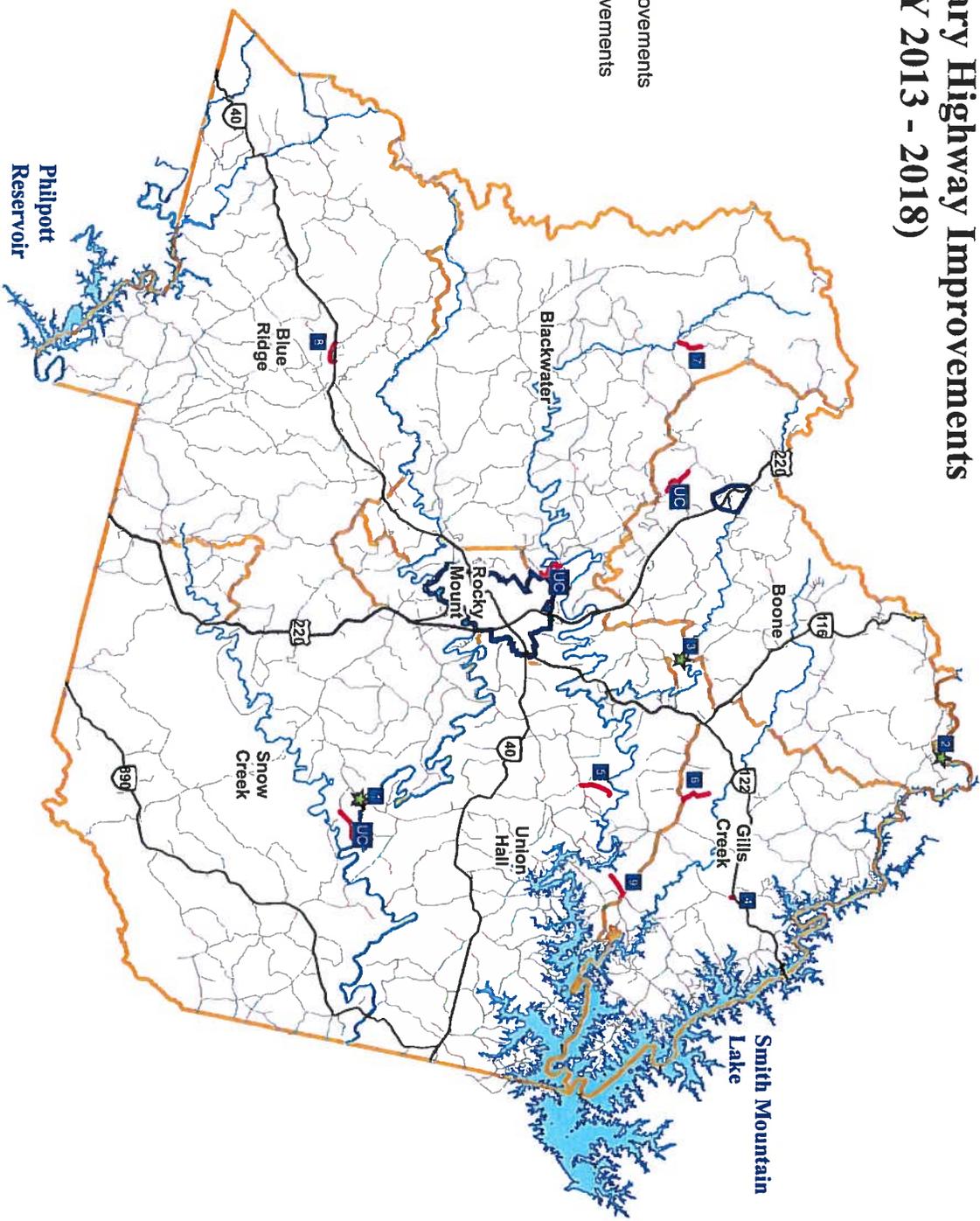
With the number of projects being completed in the FY2012 and FY2013 there should be more funds available for next year's Secondary Six Year Plan (SSYP) to include additional projects.

**RECOMMENDATION:**

Staff respectfully requests that the Board of Supervisors hold a public hearing in May for the FY2013-2108 Secondary Six Year Plan (SSYP) adoption and resolution.

# Franklin County Six Year Secondary Highway Improvements (FY 2013 - 2018)

- Legend**
- Priority
  - ★ 6 Year Plan Bridge Improvements
  - 6 Year Plan Road Improvements



Date: 4/10/2012

Path: \\c08herv01\GISDATA\Working\GIS\planingSix\_Year\_Secondary\_Hwy\_Improvements\Six\_Year\_Secondary\_Hwy\_Improvements.mxd





District: Salem  
County: Franklin County

**SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)**

**DRAFT**

Board Approval Date:

2013-14 through 2017-18

Route	PMIS ID	Accomplishment Description Type of Funds Type of Project	Road Name Project # FROM TO Length	Estimated Cost Ad Date	Previous Funding SSYP Funding Other Funding Total	Additional Funding Requested	PROJECTED FISCAL YEAR ALLOCATIONS							Balance to complete	Traffic Count Scope of Work FHWA # Comments
							2012-13	2013-14	2014-15	2015-16	2016-17	2017-18			
RL0709	98426	SAAP CONTRACT No Plan 0000.00	Blue Band Road 0709033740 RTE 709 - SURFACE TREAT NON-HARDSURFACED ROAD (RESURFACING) 1.0 MI West Ria 919 0.05 Miles South Ria 812 1.1	PE \$25,000 RW \$0 CONV \$384,420 Total \$389,420	\$278,190 \$0 \$0 \$278,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	150 Resurfacing 16005
RL0728	98431	SAAP CONTRACT No Plan 0000.00	Leaning Oak Road 0728033741 RTE 728SURFACE TREAT NON -HARDSURFACED ROAD (RESURFACING) 0.5 MI S Ria 739 1.4 MI S Ria 739 0.9	PE \$25,000 RW \$0 CONV \$283,418 Total \$308,418	\$308,418 \$0 \$0 \$308,418	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Resurfacing 16005
RL0718	58471	CONTRACT BRISTP STP MIN PLAN FED- AID SECONDARY 0001.00	COLONIAL TURNPIKE 0718033334 RTE 718 - BRIDGE REPLACEMENT APPROACHES & BRIDGE OVER PIGG RIVER 0.4	PE \$650,000 RW \$220,658 CONV \$5,095,983 Total \$5,966,641	\$1,725,032 \$285,068 \$1,990,098	\$3,976,543	\$0	\$0	\$38,594	\$0	\$225,140	\$3,712,819	\$0	\$0	601 Bridge Replacement w/o Added Capacity 14011 State funds - AC for future federal conversion.
RL0634	58890	CONTRACT STP SECONDARY - ONE HEARING DESIGN 0002.00	HARDY FORD BRDG 0634033449 RTE 634 - FRANKLIN CO. APPROACH TO HARDY FORD BRIDGE AT SMITH MOUNTAIN LAKE (GOES W/ID 58865 & 62850; ACTIVITIES ON 62850) 0.1	PE \$201,501 RW \$27,655 CONV \$1,364,631 Total \$1,993,787	\$631,873 \$125,822 \$757,695	\$836,092	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	4100 Bridge Replacement w/o Added Capacity 14011 Bridge and approach allocations are funded 50 / 50 % with Bedford County - FE funded in REDUX.

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

DRAFT

Route	PPMS ID	Accomplishment Type of Funds	Priority #	Road Name	Project # Description FROM TO Length	Estimated Cost	Ad Date	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS										Balance to complete	Traffic Count Scope of Work FHWA # Comments				
										2012-13	2013-14	2014-15	2015-16	2016-17	2017-18										
RL0687	84934	CONTRACT		ALEMAN ROAD	0887033701	PE \$330,000 RW \$0 CON \$1,044,524 Total \$1,374,524	3/13/2012	\$270,425																	290 Bridge Replacement w/ Added Capacity 16011
RL0516	93277	CONTRACT		Scroggs Road	0616033727	PE \$69,088 RW \$48,100 CON \$348,721 Total \$465,909		\$390,524																	8800 Reconstruction w/ Added Capacity 24103
RL0839	98432	SAAP CONTRACT		Greenhouse Road	0839033742	PE \$74,071 RW \$0 CON \$374,555 Total \$448,626	2/22/2013	\$408,845																	Resurfacing 16005
RL0572	98437	SAAP CONTRACT		Inglewood Road	0872033743	PE \$48,975 RW \$0 CON \$235,217 Total \$284,192	2/22/2013	\$90,503																	Resurfacing 16005
RL0744	98459	SAAP CONTRACT		Welder Corner Road	0744033744	PE \$80,796 RW \$0 CON \$305,944 Total \$386,740	2/20/2015	\$131,984																	Resurfacing 16005

**SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)**

**DRAFT**

District: Salem  
 County: Franklin County  
 Board Approval Date:

2013-14 through 2017-18

Route	PPMS ID	Accomplishment Type of Funds	Priority #	Road Name	Project # Description FROM TO Length	Estimated Cost	Ad Date	Previous Funding	SSYP Funding	Other Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS							Balance to complete	Traffic Count Scope of Work FHWA # Comments		
												2012-13	2013-14	2014-15	2015-16	2016-17	2017-18					
RL0748	99460	SAAP CONTRACT		Ferrum School Road	0748033745	PE \$38,461 RW \$0 CON \$192,006 Total \$230,467	2/20/2015	\$0	\$0	\$0	\$230,467	\$28,593	\$25,200	\$55,009	\$64,899	\$56,796	\$0	\$0	\$0	\$0	\$0	Resurfacing 16005
RL1088	99520	STATE FORCES/HAZED EQUIPMENT	S	Big Oak Lane	1068033750	PE \$32,284 RW \$0 CON \$160,818 Total \$193,102		\$193,102	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity 6004
RL9999	-1521	No Plan		0.74 MI W. Rte 670 (B4 Chimney RD)		4/30/2012		\$59,587	\$1,319,481	\$1,379,028	(\$1,379,028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Secondary Project Closeout Account - Salem
9999.99																						
RL0927	90089	CONTRACT		Iron Bridge Road	0827033708	PE \$431,671 RW \$80,797 CON \$1,012,836 Total \$1,525,304	10/9/2012	\$24,735	\$1,228,732	\$1,253,467	\$271,837	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Bridge Replacement w/o Added Capacity 16011
RL4003	100097	BROS	S	RTE 927 - BRIDGE REPLACEMENT (STR. 6358)																		Reconstruction w/o Added Capacity 16004
9999.99		Single Hearing		Intersection of Route 864																		RURAL ADDITIONS - SECTION 33.1 - 72.1. ROLLOVER OF FUNDS CAN BE FOR FIVE YEARS.
9999.99				Intersection of Route 40																		
9999.99				VARIOUS LOCATIONS IN COUNTY			3/1/2011	\$75,771	\$0	\$75,771	\$174,228	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

District: Salem  
County: Franklin County

**SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)**

**DRAFT**

Board Approval Date:

2013-14 through 2017-18

Route	PPMS ID	Accomplishment Type of Project	Priority #	Road Name	Project # Description FROM TO Length	Estimated Cost	Ad Date	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS							Balance to complete	Traffic Count Scope of Work FHWA # Comments
										SSYP Funding	Other Funding	Total	2012-13	2013-14	2014-15	2015-16		
RL4007	100107	S		1204007	COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY	PE RW CON Total	3/1/2011	\$0 \$251,412 \$0 \$251,412	(\$1,412)	\$40,572 \$0 \$40,572	\$10,572 \$0 \$10,572	\$10,572 \$0 \$10,572	\$34,239 \$0 \$34,239	\$39,965 \$0 \$39,965	\$40,000 \$0 \$40,000	(\$177,332)	0 Safety 18021	TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
RL4005	100176	S		1204005	COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY	PE RW CON Total	3/1/2011	\$0 \$7,587 \$0 \$7,587	\$242,413	\$20,000 \$0 \$20,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$172,413	0 Preliminary Engineering 18015	MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.

FRANKLIN COUNTY  
Board of Supervisors



Franklin County  
*A Natural Setting for Opportunity*  
EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> PURCHASE OF SHERIFF'S VEHICLE</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> Request to purchase a Ford F-250 4 Door Pickup to be used by the Jail trustee/work release program.</p> <p>This vehicle will be purchased through current state awarded contracts from budgeted Sheriff's Vehicle Replacement funds.</p> <p><u>STAFF CONTACT(S):</u> Mr. Huff, Mike Thurman, Sgt. Tim Tatum</p>	<p><u>AGENDA DATE:</u>      <u>ITEM NUMBER:</u></p> <p>APRIL 17, 2012</p> <p><u>ACTION:</u></p> <p><u>CONSENT AGENDA:</u> YES <u>ACTION</u></p> <p><u>ATTACHMENTS:</u> YES</p> <p><u>REVIEWED BY:</u> <i>REX</i></p>
--	--

**BACKGROUND:**

The Franklin County Sheriff's Office is a law enforcement agency with local jail and law enforcement responsibility. It maintains a fleet of police vehicles necessary to carry out all functions and responsibilities. Field law enforcement vehicles are normally replaced around 125,000 miles and the better of these vehicles are then reissued or reassigned to support services such as prisoner transport or spare fleet vehicles. Jail staff uses a 4 door pickup truck to support the trustee/work release program. They are maintained in this capacity until they become unreliable or repairs and maintenance becomes cost prohibitive.

**DISCUSSION:**

The Sheriff's Office requests to order a ¾ Ton Pickup Truck to replace the current truck that has surpassed 220,000 miles and is experiencing mechanical problems on a regular basis. The new truck will be used by the Jail staff supporting the trustee/work release program. The vehicle needing to be replaced is listed below:

2002 Dodge Ram 1500 Pickup, current mileage: 222,000

The Sheriff's Office requests to order the ¾ Ton Pickup to replace the ½ Ton currently being used due to past problems with towing and handling heavy loads by the ½ Ton Pickup. Also due to the limited cost difference between the two trucks we feel the ¾ Ton Pickup will retain its resale value better than the ½ Ton Pickup. This vehicle being a 4 Wheel-Drive will also be used during inclement weather by the Sheriff's Office.

The truck requested will be a **Pickup, ¾ Ton, 4-Door, Short Bed, Gasoline 4x4 Flexible Fuel** through state contract number **E194-1217** at a cost of **\$24,209.21**

The **Grand Total** requested expenditure for this vehicle is **\$24,209.21**

**RECOMMENDATION:**

**The Franklin County Sheriff's Office respectfully asks the Board of Supervisors to consider and approve the above request. The funds for this purchase will come from account number: 3000-021-0017-7005. These funds are in the existing vehicle budget.**

April 5, 2012

Mr. Richard E. Huff, II  
County Administrator  
1255 Franklin Street  
Rocky Mount, VA 24151

Re: Sheriff Request for vehicle purchase

Dear Rick,

Staff has recently received a request from the Sheriff's department with regard to the purchase of a replacement pickup truck.

To advise:

- The necessary paperwork was submitted in the required time frame.
- The request has been reviewed and approved by the vehicle "users group".
- Available funding has been confirmed.
- Vehicle will be purchased by state contract.

This request will be placed on the April 17, 2012 Board of Supervisors agenda. In keeping with policy, I would like to request that this information be submitted in this "Friday Packet" (April 6, 2012).

As always, it is my intention to answer any questions or provide additional information to the Board prior to the April 17<sup>th</sup> meeting date if necessary.

Thank you,

Michael Thurman  
Director of Facilities

Attachment

Cc: Sheriff Overton  
Vincent Copenhaver





15  
FOR YOUTH DEVELOPMENT  
FOR HEALTH LIVING  
FOR SOCIAL RESPONSIBILITY

March 21, 2012

Richard E. Huff, II  
County Administrator  
Franklin County  
1255 Franklin Street  
Rocky Mount, VA 24151

Dear Rick:

The Franklin County Family YMCA is a 501(c) 3, non-profit organization that has not been subject to property taxes from the County. As of December 2011, the Y was forced to deed it's real property to an affiliate of our lender, SunTrust, and execute a lease. As part of the triple net lease, the Y has to pay to the landlord additional rent to cover County property taxes.

The Y is requesting that the taxes paid by the landlord to the County be donated back to the Y. The result of this transaction would be a zero cost to the County and would eliminate a very large additional operating cost to the Y. The amount of this request based on the proposed rate increase is \$78,130.98.

The Y's mission is to put Christian principles into practice through programs that provide Franklin County citizens what can best help them grow healthy and happy in spirit, mind and body. To accomplish this objective we partner with several Franklin County agencies and businesses: Goodwill Industries, the Court Appointed Special Advocate program, and local mental health agencies. In addition, our pool, changing facilities and lockers are used by Carilion Physical Therapy for their patients. Franklin County High School uses these same facilities for their swim team practices and meets as well as our Community Room for art displays. We partner with the Rocky Mount Police Department to offer self defense classes for women.

The Franklin County Family YMCA is a charitable association of members, volunteers, contributors and staff. We offer programs that promote healthy lifestyles, strong families, positive youth development, and community strength to people of all faiths, races, abilities, ages and incomes. In 2011 the YMCA provided over \$200,000 financial assistance to make it possible for persons with financial hardships to share in all that the Y is and does.

We sincerely hope the county will honor this request which will remove a burden to the Y's operations.

Sincerely,

Garry W. Angle  
Executive Director

Franklin County Family YMCA  
235 Technology Drive  
P.O. Box 720  
Rocky Mount, VA 24151  
540-489-9622 Fax: 540-489-1780  
[www.franklincountyyymca.org](http://www.franklincountyyymca.org)

FRANKLIN COUNTY  
Board of Supervisors



Franklin County  
*A Natural Setting for Opportunity*

EXECUTIVE SUMMARY

<b><u>AGENDA TITLE:</u></b> Space Utilization	<b><u>AGENDA DATE:</u></b> April 17, 2012
<b><u>SUBJECT/PROPOSAL/REQUEST:</u></b> Overview of Available County Office Space	<b><u>ITEM NUMBER:</u></b>
	<b><u>ACTION:</u></b> YES
	<b><u>CONSENT AGENDA:</u></b>
	<b><u>ATTACHMENTS:</u></b>
<b><u>STAFF CONTACT(S):</u></b> Messrs. Huff, Thurman	<b><u>REVIEWED BY:</u></b> <i>REX</i>

**BACKGROUND:**

When the Government Center opened in February 2010, the Board received a request from Circuit Court Judge Alexander that security needed to be improved in the Courthouse. By way of moving the Treasurer and Commissioner to the Government Center for easier public access, it eliminated two of the high traffic offices from the Courthouse. Judge Alexander asked that the County consider closing the majority of the six (6) public, unattended entrances and require the public having business in the courts facility to be screened for weapons prior to entering the Courthouse. At that time, a committee was formed to work with our architect on a plan to accomplish the security goals for the Courthouse. The committee was made of the three judges, their clerks, the Sheriff, Commonwealth Attorney, Court Services Unit Director and the Board's representative, Mr. Charles Wagner.

The draft report that is being considered recommends a number of renovations that include utilizing a single public entrance manned by law enforcement personnel as well as the addition of a public elevator to get the citizens to other courts in the building without traversing through waiting areas for other courts and eliminating as much as possible public contact with inmates being transported to court hearings in the three courts located in the building. This report also makes additional recommendations as to utilizing the former Treasurer and Commissioner's space in the Courthouse as well as the relocation of the Magistrate's Office to the basement of the former Administration building. The Sheriff has also indicated a desire to discuss moving the "intake and booking" area to the basement of the former Administration building as well. Additional

discussions need to be held with the judges and Constitutional Officers before a firm recommendation is made, but the draft provides some insight into that review of space.

Additionally, Sheriff Overton has an internal team working on a recommendation to bring to the Board regarding how to utilize additional available space in the Virgil Goode building for law enforcement functions. The Sheriff currently occupies approximately 4,353 square feet not including evidence storage and the 911 function in the Goode Building.

As we have looked at consolidating office space and leases, a question was posed to staff of how to eliminate some of our existing leased space.

Current leases include:

<b>A. Department of Social Services</b>		<b>Termination</b>	<b>Annual Local Cost</b>
1. 220S Office	8,118 sq.ft	Month to Month	\$9,742
2. Former Pin Cushion	3,800 sq.ft.	Month to Month	\$3,910
3. Former Library	<u>7,396 sq.ft.</u>	No Lease	N/C
	19,314 sq. ft.		
<b>B. Public Safety</b>			
1. Route 40 West (2 bldgs)	7,021 sq.ft.	Month to Month	\$18,000
<b>C. Aging Services</b>			
1. American Legion Bldg	5,023 sq.ft.	Month to Month	\$6,000
<b>D. Westlake Library</b>			
	6,700 sq.ft.	July, 2027 unless a bigger bld. needed in 2017	\$48,691
<b>E. Westlake Substation</b>			
1. Law Enforcement	1,384 sq.ft.	January, 2013	\$15,321
2. Public Safety	1,590 sq.ft.	January, 2013	\$20,604

**Potentially Available Spaces:**

<b>A. Virgil Goode Bldg</b>	8,339 sq.ft. (net office space without bathrooms, corridors, etc)
1. Currently occupied as follows:	
a. 768 sq. ft.-VDGIF	
b. 260 sq.ft.- Magistrate	
c. 4,353 sq. ft.- Sheriff's Department	
d. 2,958 sq. ft.-Vacant	
<b>B. Former Admin Bldg</b>	1,327 sq.ft. (top 2 floors)
<b>C. Former Library</b>	9,600 sq. ft.
1. Currently occupied as follows:	
a. 496 sq.ft. – law enforcement	
b. 681 sq.ft. – CSA	

- c. 7,396 sq. ft.– DSS
- d. 1,027 sq. ft.– available

**D. 40 West Church Street (Former Developmental Center)**

- 1. 2,760 sq.ft. leased to tenant generating \$19,200/yr
- 2. 2,740 sq.ft. – storage
- 3. 2,300 sq.ft. – General Properties
- 4. Only 12 parking spaces on site

**E. Government Center**

- 1. 1,020 sq.ft. held for future expansion currently used by the Board of Equalization and Assessors
- 2. One 3 room office totaling 545 sq.ft. for future expansion
- 3. Miscellaneous spaces within the existing offices for future expansion per the Board's direction to allow for future growth

**F. Former Family Resource House**

- 1. 1,200 sq.ft. home, not ADA accessible, limited parking in adjacent lot

A suggestion was made to consolidate the Department of Social Services into County owned space by moving the Sheriff's Department to the former Library and DSS/CSA to the entire Goode Building. The Goode Building has 8,339 sq.ft. of space and DSS/CSA currently occupies 8,078 sq.ft. in the former library. If the former Administration building is made available to DSS, that would add 1,327 sq.ft., but not enough to move any other DSS location into that space. Renovation costs to move DSS to the Goode Building and the Sheriff's Department to the Former Library have not been determined.

**DISCUSSION:**

Using the vacant space in the courthouse is under review by the committee mentioned above. State Code, (attached), seems to indicate that the usage of rooms in the courthouse is subject to approval of the Circuit Court Judge.

In two previous space studies, the Department of Social Services has been recommended for a minimum of 19,000 sq.ft. in order to consolidate their operations into one space from their current three separate locations. State funding is still not available to help with any bricks and mortar assistance for DSS Offices. Social Services staff indicates that a lease is ready to sign immediately on the 220S building (8,118 sq. ft.), if the Board has no other options available for its relocation.

Additionally, the recent change in the Office of Sheriff and Commonwealth Attorney has prompted staff to seek additional input on space since the project began.

**RECOMMENDATION:**

Staff seeks any guidance the Board wishes to provide on the consolidation of space.

§ 15.2-1800. Purchase, sale, use, etc., of real property.

A. A locality may acquire by purchase, gift, devise, bequest, exchange, lease as lessee, or otherwise, title to, or any interests in, any real property, whether improved or unimproved, within its jurisdiction, for any public use. Acquisition of any interest in real property by condemnation is governed by Chapter 19 (§ [15.2-1901](#) et seq.). The acquisition of a leasehold or other interest in a telecommunications tower, owned by a nongovernmental source, for the operation of a locality's wireless radio communications systems shall be governed by this chapter.

B. Subject to any applicable requirements of Article VII, Section 9 of the Constitution, any locality may sell, at public or private sale, exchange, lease as lessor, mortgage, pledge, subordinate interest in or otherwise dispose of its real property, which includes the superjacent airspace (except airspace provided for in § [15.2-2030](#)) which may be subdivided and conveyed separate from the subjacent land surface, provided that no such real property, whether improved or unimproved, shall be disposed of until the governing body has held a public hearing concerning such disposal. However, the holding of a public hearing shall not apply to (i) the leasing of real property to another public body, political subdivision or authority of the Commonwealth or (ii) conveyance of site development easements across public property, including, but not limited to, easements for ingress, egress, utilities, cable, telecommunications, storm water management, and other similar conveyances, that are consistent with the local capital improvement program, involving improvement of property owned by the locality. The provisions of this section shall not apply to the vacation of public interests in real property under the provisions of Articles 6 (§ [15.2-2240](#) et seq.) and 7 (§ [15.2-2280](#) et seq.) of Chapter 22 of this title.

C. A city or town may also acquire real property for a public use outside its boundaries; a county may acquire real property for a public use outside its boundaries when expressly authorized by law.

D. A locality may construct, insure, and equip buildings, structures and other improvements on real property owned or leased by it.

E. A locality may operate, maintain, and regulate the use of its real property or may contract with other persons to do so.

Notwithstanding any contrary provision of law, general or special, no locality providing access and opportunity to use its real property, whether improved or unimproved, may deny equal access or a fair opportunity to use such real property to, or otherwise discriminate against, the Boy Scouts of America or the Girl Scouts of the USA. Nothing in this paragraph shall be construed to require any locality to sponsor the Boy Scouts of America or the Girl Scouts of the USA, or to exempt any such groups from local policies governing access to and use of a locality's real property. The provisions of this paragraph applicable to a locality shall also apply equally to any local governmental entity, including a department, agency, or authority.

F. **This section shall not be construed to deprive the resident judge or judges of the right to control the use of the courthouse.**

G. "Public use" as used in this section shall have the same meaning as in § [1-219.1](#).

(Code 1950, § 15-692; 1962, c. 623, § 15.1-262; 1968, c. 418; 1974, c. 282; 1977, c. 269; 1979, c. 431; 1980, cc. 212, 559; 1984, c. 241; 1986, cc. 477, 573; 1990, c. 813; 1997, c. [587](#); 1998, c. [696](#); 2005, c. [822](#); 2006, c. [57](#); 2007, cc. [882](#), [901](#), [926](#).)

§ 15.2-1640. Renting rooms in courthouse.

With the approval of the judge of the circuit court for the county or for the city, any vacant rooms in the courthouse, after furnishing offices to the officers listed in § [15.2-1639](#), may be rented for a term of not exceeding one year to other persons for office purposes, and any public room or hall in the building may be hired for compensation for the purpose of giving public entertainments. All moneys received by the counties or cities under this section, shall constitute a fund to maintain and care for such building.

(Code 1950, § 15-690; 1962, c. 623, § 15.1-259; 1997, c. [587](#).)

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