

AGENDA
FRANKLIN COUNTY BOARD OF SUPERVISORS
TUESDAY, OCTOBER 16, 2012

- 1:30 P.M. Call To Order, Chairman David Cundiff
- 1:31 Invocation, Supervisor Bobby Thompson
- 1:32 Pledge of Allegiance, Supervisor Ronnie Thompson
- 1:33 Public Comment
- James Altice - Concerns with Local Government
- 1:36 CONSENT AGENDA (**REQUIRES ACTION**)
- REF: 1. Approval of Accounts Payable Listing, Appropriations, and Minutes for September 18, 2012
2. Foggy Drive VDOT Street Adoption (**See Attachment #1**)
3. 2013 Tri-County Lake Legislative Package (**See Attachment #2**)
4. Fire Fighter Protective Gear Purchase (**See Attachment #12**)
5. Building Inspection Vehicle Purchase (**See Attachment #14**)
6. Resolution to Appeal Local Aid to the State (**See Attachment #6**)
7. Schedule Public Hearing to Amend Chapter 7 - E & S Ordinance (**See Attachment #10**)
8. National American Indian Heritage Month (**See Attachment #13**)
- 1:40 David Dip, Motorola, Center for Digital Government
- REF: 1. Top 10 Digital County Award (**See Attachment #7**)
- 1:50 Lee Cheatham, Director of Business & Finance, School System
- REF: 1. Appropriation of Federal Carryover & Additional School Funding (**See Attachment #3**)
2. Establishment of a Reserve for the Replacement of School Buses in 2012-13 for 2013-14 (**See Attachment #4**)
3. Review of Proposed 5/6 Year Cash/Loan School Capital Projects Plan (**See Attachment #5**)

- 2:15 Christopher Whitlow, Assistant County Administrator
REF: 1. The Franklin Center Fees (**See Attachment #17**)
- 2:30 Chris Fewster, Anderson & Anderson Engineering Firm
REF: 1. Water Service Update (**See Attachment #15**)
- 3:00 Neil Holthouser, Director of Planning & Community Development
REF: 1. Updates on Comprehensive Plan, Land Development Ordinances & Small Area Plans (**See Attachment #9**)
2. Yard Sale Road Signs (**See Attachment #11**)
- 3:30 Richard E. Huff, II, County Administrator
REF: 1. Strategic Planning Date for Board of Supervisors
2. Compensation Options (**See Attachment #16**)
3. Setting of EDAC Report
4. Other Matters
- 3:50 Other Matters by Supervisors
David Cundiff, Union Hall District Supervisor
➤ Route 40 East Guard Rails
Ronnie Thompson, Boone District Supervisor
➤ Boones Mill Depot
- 4:00 Request for Closed Meeting in Accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition or Disposition of Land, & a-5, Discussion of a Prospective New Business or Industry, of the Code of Virginia, as Amended.

Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.

APPOINTMENTS:

- Industrial Development Authority/Snow Creek District
➤ (Term Expires 11/18/2012)
Library Board/Boone District
➤ (Unexpired Term to Expire 6/30/2013)

Bob Camicia, Gills Creek District Supervisor

- Southern Area Agency on Aging
(Term Expires 12/31/2012)

- 5:00 Recess for Dinner
- 6:00 Call To Order, Chairman David Cundiff
- 6:01 Recess for Previously Advertised Public Hearing as Follows:

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M., on Tuesday, October 16, 2012**, in the Franklin County Government Complex Board Room, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider the **repeal** of County Code Section 3-64: "Carrying Weapons, which reads as follows:

\\Sec. 3-64. – Carrying Weapons.

- (a) No person shall carry or have in his possession a firearm or any other weapon while attending a music or entertainment festival in the county.
- (b) For the purposes of this section, "weapon" shall be defined as any pistol or other firearm or weapon designed or intended to propel a missile of any kind, dirk, bowie knife, switchblade knife, razor, slingshot, metal knucks or any weapon of like kind, or nun chahka or any other similar flailing instrument consisting of two (2) or more rigid parts connected in such a manner as to allow them to swing freely, which instrument may also be known as a "nunchuck" or "nunchaku," shuriken, fighting chain or any weapon of like kind.
- (c) This section shall not apply to any law-enforcement officer in the discharge of his duties.

(Ord. of 3-16-81, § 11-13)

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M.**, on **Tuesday, October 16, 2012**, in the Government Center, Board of Supervisors Meeting Room located at 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider the following proposed amendments to **Section 5-27 Permit Fees** of the Franklin County Code: **(See Attachment #8)**

RESIDENTIAL	CURRENT RATE	PROPOSED RATE
New Site Built Dwelling	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$210.00 Minimum)*
New Modular Dwelling	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$140.00 Minimum)*
New Multi-Unit Dwelling	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$245.00 Minimum)*
Manufactured Home		
Single-wide	\$150.00*	\$150.00*
Double-wide	\$200.00*	\$200.00*
Triple-wide	\$250.00*	\$250.00*
Addition	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$140.00 Minimum)*
Alteration	\$10.00 / \$1000 value (\$65.00 Minimum)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Accessory Structure	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$70.00 Minimum)*
Deck / Dock	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$70.00 Minimum)*
Non-Residential		
New Structure	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² (first 10,000 ft ²), \$.20 / ft ² (10,001+ ft ²) (\$210.00 Minimum)*
Addition	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² , (\$140.00 Minimum)*
Alteration	\$10.00 / \$1000 value (\$65.00 Minimum)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Accessory Structure	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² , (\$70.00 Minimum)*
Deck / Dock	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² , (\$70.00 Minimum)*
Miscellaneous		
Above Ground Pool	\$65.00*	\$70.00*
Below Ground Pool	\$65.00*	\$140.00*
Demolition	\$65.00*	\$70.00*
Electrical	\$65.00* \$65.00 + \$10.00 / 100amps*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Plumbing	\$10.00 / \$1000 value (\$65.00 Minimum)*	\$5.00 / \$1000 value (\$70.00 Minimum)*

Mechanical	\$65.00* (\$0.00 - \$15,000.00) \$65.00 + \$10.00 / \$1000 value (\$15,001 - up)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Sign (with or without electricity)	\$65.00*	\$70.00*
Retaining Wall	\$65.00*	\$70.00*
Elevator	\$65.00*	\$70.00*
Amusement Device	\$65.00*	\$70.00*
Towers & Antennas	\$100.00*	\$100.00*
Storage Tanks		
100 - 10,000 gallons	\$65.00*	\$70.00*
10,001 - 25,000 gallons	\$90.00*	\$90.00*
25,001 and over	\$140.00*	\$140.00*
Distribution terminal and bulk plant facility license	\$150.00*	\$150.00*
Tent & Membrane structures over 900 sq ft	\$65.00*	\$70.00*
Miscellaneous		
Plan Review fee	10% of building permit fee*	10% of building permit fee*
Board of Building Code Appeals	\$250.00*	\$250.00*
Commencing Work without a Permit Fee	A sum equal to twice the normal permit fee up to a maximum of \$2,500.00*	A sum equal to twice the normal permit fee up to a maximum of \$2,500.00*
Permit Cancellation Fee (prior to commencement of inspection)	Refund of 100% fee less the administrative fee of \$65.00	Refund of 100% fee less the administrative fee of \$70.00
Permit Renewal	\$65.00 1) Permit may be issued for 12 months per USBC 2) First permit issued before renewal - no charge 3) Future permits renewal fee applies*	\$70.00 1) Permit may be issued for 12 months per USBC 2) First permit issued before renewal no charge 3) Future permits renewal fee applies*
Refunds for unexpired permits	In the case of revocation, abandonment or discontinuance; refunds for the portion of the work that was not completed will be made after written application to the Building Official. A minimum of \$65.00 retained.	In the case of revocation, abandonment or discontinuance; refunds for the portion of the work that was not completed will be made after written application to the Building Official. A minimum of \$70.00 retained.
Re-inspection Fee	\$45.00*	\$45.00*

* State surcharge required by Code Section 36-139 of the Code of Virginia
(2% currently) **Will Not Change**

The amendments are intended to increase total revenue to bring the department closer to a self funding status.

*Call To Order and Action As Deemed Appropriate from Public Hearings
Adjournment Thereafter*

RISE & SHINE GUESTS FOR OCTOBER ARE LELAND MITCHELL & RICK

1

In the County of Franklin

By resolution of the governing body adopted October 16, 2012

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Foggy Place

Type Change to the Secondary System of State Highways: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New Subdivision Street

Pursuant to Code of Virginia Statute: §33.1-229

Street Name and/or Route Number

◆ Foggy Drive, State Route Number 1124

Old Route Number: 0

- From: Intersection of route 701
- To: cul de sac, a distance of: 0.14 miles.
- Recordation Reference: PB 928 PG 1972
- Right of Way width (feet) = 50 ft

Resolution R1 - Addition of New Subdivision Streets

The Board of Supervisors of Franklin County, in regular meeting on the 16th day of October, 2012, adopted the following:

Foggy Place
Foggy Drive – Route 1124

RESOLUTION

WHEREAS, the street(s) described on the attached Additions Form SR-5(A), fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Franklin County, and

WHEREAS, the Land Use Engineer for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form SR-5(A) to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Land Use Engineer for the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By: _____

Seconded By: _____

Yeas: _____

Nays: _____

(Name), (Title)

FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

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EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> <i>Proposed 2013 TLAC Legislative Agenda Items</i>	<u>AGENDA DATE:</u> <i>October 16, 2012</i>	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST:</u> <i>Request for Issues/Proposed Legislation for the 2013 General Assembly Session</i>	<u>ACTION:</u> <i>YES</i> X	<u>INFORMATION:</u>
	<u>CONSENT AGENDA:</u> <u>ACTION:</u>	<u>INFORMATION:</u>
	<u>ATTACHMENTS:</u> <i>YES</i>	
<u>STAFF CONTACT(S):</u> Messrs. Huff & Copenhaver & Mrs. Tudor	<u>REVIEWED BY:</u> <i>REH</i>	

BACKGROUND:

Each year, Franklin County sets a listing of those legislative issues most important to it and presents its concerns to our area legislators. With the General Assembly convening on January 9, 2013, this year's pre-filing deadline for drafting new legislation by Legislative Services is Monday, December 3, 2012.

DISCUSSION:

Attached is a copy of the Legislative Priorities recommended by Tri-County Lake Administrative Commission (TLAC) for the Board's consideration.

RECOMMENDATION:

Staff recommends that the Board adopt now as presented and to add others as they may arise.

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Smith Mountain Lake: The Jewel of the Blue Ridge

TRI-COUNTY LAKE ADMINISTRATIVE COMMISSION

MEMO

TO: Mr. Richard E. Huff, II, Franklin County Administrator
Mr. Frank Rogers, Interim Bedford County Administrator
Mr. Dan Sleeper, Pittsylvania County Administrator

FROM: Pam L. Dinkle, Lake Management and Project Coordinator

SUBJECT: Legislative Requests

DATE: September 20, 2012

CC: Russ Johnson, TLAC Chairman

At the September meeting of the Tri-County Lake Administrative Commission's Board of Directors, the following legislative items were approved for consideration by the three Counties surrounding Smith Mountain Lake.

TLAC respectfully requests that Bedford, Franklin and Pittsylvania County approve the inclusion of these three requests in their 2013 Legislative Programs. A copy of each request is enclosed.

The items recommended by the TLAC Board for inclusion are:

- **Support of a \$40,000 appropriation for the Smith Mountain Lake Water Quality Monitoring Program (two year appropriations of \$20,000 each)**
- **Support of a \$300,000 appropriation for the Treatment/Control of Hydrilla (two year appropriations of \$150,000 each)**
- **Support of the identification and funding of a State Agency assigned with responsibilities in the management of invasive aquatic vegetation species**

**2013 General Assembly Appropriation Request from the
Tri-County Lake Administrative Commission (TLAC)
at Smith Mountain Lake**

**to be made part of the Legislative Programs for
Bedford, Franklin and Pittsylvania Counties**

*The Tri-County Lake Administrative Commission (TLAC)
respectfully requests that the General Assembly support
the appropriation of the following budget item.*

**\$40,000 for the Smith Mountain Lake
Volunteer Water Quality Monitoring Program**

The Water Quality Volunteer Monitoring Program is administered by the Smith Mountain Lake Association (SMLA) and Ferrum College scientists. This program has been in existence since 1987. The three counties bordering the lake (Bedford, Franklin and Pittsylvania) assist by providing funds for this program.

The purpose of the program is to monitor trends to the trophic status of Smith Mountain Lake. Over 75 volunteers collect water samples from the lake and measure water clarity for twelve weeks each summer and monitor the health of streams entering the lake. Ferrum students and staff analyze the samples for chlorophyll A and total phosphorus. Other water samples are taken throughout the summer by the Ferrum students and scientists to detect the presence of fecal coliform bacteria in lake waters. This program also includes measurements of dissolved oxygen, temperature, ph and conductivity.

A successful partnership has been established, and the program provides data that determines the rate of aging of the lake. The program, which is one of the largest in Virginia, also serves as an educational tool for citizens, organizations, and other government agencies. It is used as a model for other volunteer water monitoring programs across the nation.

Smith Mountain Lake is vital to the economic health of a three county portion of the Commonwealth. Investments in preserving the health of the lake will, in turn, protect the economy of the Commonwealth. This program has been made possible in the past through appropriations from the Department of Environmental Quality, passing through the Tri-County Lake Administrative Commission. A two-year appropriation was made in 2001 for \$36,500 annually. Additionally, appropriations from \$17,000 to \$20,000 were made from 2005 through 2011.

The continuance of the Water Quality Monitoring Program at Smith Mountain Lake will provide critical baseline data. In 1999, Smith Mountain Lake became a source of public water for Bedford County. That service has been expanded. In 2005, it also became a source of public water for Franklin County. Franklin County is currently requesting approval for additional withdrawals, as well as consideration of a treatment plant. Also under consideration is the possibility that Roanoke County may also elect to use Smith Mountain Lake for public water as well.

We respectfully request that a two-year appropriation for \$20,000.00 each year, be allocated for the Water Quality Monitoring Program at Smith Mountain Lake, be supported by the General Assembly.

**2013 General Assembly Appropriation Request from the
Tri-County Lake Administrative Commission at Smith Mountain Lake**

**to be made part of the Legislative Programs for
Bedford, Franklin and Pittsylvania Counties**

The Tri-County Lake Administrative Commission (TLAC) respectfully requests that the General Assembly support the appropriation of the following budget item.

**\$300,000 for the Treatment/Control of Hydrilla
in bodies of water within the Commonwealth**

The Virginia Invasive Species Management Plan (VISMP) notes the high importance of early detection, rapid response, control and management of invasive species. The Plan also indicates that in 2005 the losses due to invasive species in Virginia may have been as high as one billion dollars.

One invasive aquatic vegetation species that has been identified in Virginia is Hydrilla. Hydrilla (*Hydrilla verticillata*) is a non-native species from Asia that was introduced to the United States in the 1950's and is on the Federal Noxious Weeds List. Hydrilla is a rooted submersed perennial that can grow in water depths of up to 35 feet. Each of its multi-branched stems can grow up to 25 feet in length. Hydrilla reproduces in three ways: plant fragments, turions on the leaf axils, and tubers below the surface of the sediment. There are many negative impacts caused by uncontrolled invasive aquatic vegetation species, including: reduces fish populations, damages boating equipment, reduces native species, degrades ecosystems, affects human health, makes lakes unusable for swimming and other recreational activities, and reduces property values.

The Tri-County Lake Administrative Commission, a department of the three counties (Bedford, Franklin, and Pittsylvania) surrounding Smith Mountain Lake has worked to meet the goals of the VISMP since the first identification of Hydrilla in the lake in July of 2007. Control initiatives were begun immediately. These initiatives have included an extensive herbicide treatment program (rapid response and control/management), annual lake surveys (early detection) and seasonal weed monitoring (including a volunteer program with over fifty participants). Even with this extremely proactive and diligent program, the Hydrilla infestations have continued to expand.

The financial support for this program has been provided by the three local counties. Throughout the years, only a few other contributions were received to support the program. The State provided a one-contribution in 2008. During the legislative session, the General Assembly approved a \$150,000 line item through the Department of Agriculture and Consumer Services' Plant Pest and Disease Control funds. These funds were to be utilized to support the eradication of Hydrilla on Smith Mountain Lake, Lake Gaston, Lake Anna and the Potomac River (locations where Hydrilla had been identified at that time). Subsequently, \$50,000 was provided to Smith Mountain Lake for the management and control of Hydrilla.

Within the Commonwealth, Hydrilla has now been identified in many other bodies of water including Kerr Reservoir, Philpott Lake, Briery Creek Lake, Lake Gaston, Nottoway Lake, Rivanna Reservoir,

Swift Creek Reservoir, James River, Rivanna River, Lake Anna, North Anna River, Potomac River, Rappahannock River, Rapidan River, Claytor Lake and the Chickahominy River.

The experiences of other lakes in other States clearly indicate that we cannot afford to ignore the growth of invasive aquatic vegetation in a body of water for even one year. To do so would result in a much greater expense in future years for initiatives to keep the vegetation under control. If left uncontrolled, Hydrilla will continue to expand within the State, drastically disrupting ecosystems, and ultimately affecting recreation, public health and safety.

Since 2008, no other State funds have been provided to assist localities with the control of Hydrilla. Some localities, such as those at Smith Mountain Lake have successfully funded a control program, while other localities have not, and some, if not all, of the invasive aquatic vegetation has been left untreated at those bodies of water.

The total cost of the Invasive Aquatic Vegetation Program at Smith Mountain Lake in 2012 will exceed \$175,000.00. This includes the herbicide treatment of over 165 acres. Continuation of an invasive aquatic vegetation program is essential to make every effort possible to inhibit the invasive species from spreading into additional areas of this large body of water.

Smith Mountain Lake has 20,260 acres with 500 miles of shoreline. It is a well-known tourist attraction in the Commonwealth and many local and state tax dollars are derived from the lake. We believe that it is in the locality's and the Commonwealth's best interest to make every effort to protect the lake, and other bodies of water within the State, from additional infestations of invasive aquatic vegetation such as Hydrilla. A proactive approach such as the one implemented at Smith Mountain Lake for the past ten years will be required annually.

A cost-share program, established through a State agency, to assist localities with the control of Hydrilla, would have a positive economic impact in protecting the Commonwealth's natural resources.

We respectfully request that a two-year appropriation for \$150,000 each year, be allocated for a cost-share program to provide funding for the treatment and control of Hydrilla in bodies of water throughout the Commonwealth, be supported by the General Assembly.

**2013 General Assembly Appropriation Request from the
Tri-County Lake Administrative Commission (TLAC)
at Smith Mountain Lake**

**to be made part of the Legislative Programs for
Bedford, Franklin and Pittsylvania Counties**

*The Tri-County Lake Administrative Commission (TLAC)
respectfully requests that the General Assembly support
the following administrative and annual budget request.*

**Designation and Funding of a State Agency with
Certain Invasive Aquatic Species Responsibilities**

In recent years, many invasive aquatic species have been identified within bodies of water in Virginia. Invasive species are non-native plant, animal, or microbial species that cause, or are likely to cause, economic or ecological harm or harm to human health (Presidential Executive Order 13112). These invasive aquatic species pose a tremendous threat to the Commonwealth's economy and aquatic resources. A multitude of other invasive aquatic species has been identified in other nearby states, and could readily be transported to Virginia.

Within the State, with few exceptions, localities are left to their own devices to address invasive aquatic species. No state agency has been given the responsibility of taking a lead role in controlling invasive aquatic vegetation species. In some areas, such as at Smith Mountain Lake, local government has taken on the task, provided the necessary funding, completed research and initiated the necessary programs. But many localities have not taken the necessary actions.

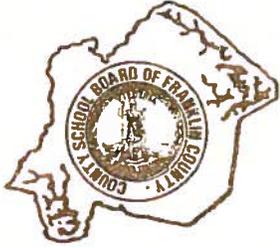
The Virginia Invasive Species Management Plan indicates that it is expected that localities will detect invasive species early and will rapidly respond with appropriate control and management efforts. Yet no State agency is available to assist the localities in this effort, through the provision of knowledge, guidance, or funding. Instead, each locality must complete its own research, decide which control methodology to utilize, and fund the initiative, or, choose to do nothing. If uncontrolled, invasive aquatic species will have a drastic economic impact to the Commonwealth.

There would be great value in assigning a state agency with the lead role, and providing the necessary funding, in protecting the Commonwealth's aquatic resources from the threat of invasive aquatic species. These responsibilities could include knowledge of current state regulations and whether or not a state agency has a responsibility for that specific invasive species (e.g. zebra mussels, purple loosestrife, etc.), provide technical assistance, knowledge of successful techniques or methodologies that could be utilized for the prevention and control of the invasive species, conduct research, seek public and private funds, and assist localities in applying for those funds.

The designation of this responsibility within a State agency, and the necessary funding, would be of great value to the Commonwealth. State representatives would then be assured that when an invasive species is found, the appropriate actions have been recommended, and that opportunities for funding assistance were provided.

The establishment of the Virginia Invasive Species Working Group several years ago and the subsequent development of the Virginia Invasive Species Management Plan was a step in the right direction. However, additional initiatives, such as this State Agency appointment are necessary for the Commonwealth to protect its aquatic natural resources from invasive species.

We respectfully request that a State agency be designated, and appropriately funded, to take the lead role in addressing invasive aquatic species within the Commonwealth.



FRANKLIN COUNTY PUBLIC SCHOOLS

Office of Superintendent

25 Bernard Road • Rocky Mount, VA 24151-6614
(540) 483-5138 • FAX (540) 483-5806

September 24, 2012

Mr. Vincent K. Copenhaver
County Finance Director
1255 Franklin Street, Suite 111
Rocky Mount, VA 24151

Dear Vincent:

I am writing to respectfully request that the Franklin County Board of Supervisors consider approving an increase in our 2012-13 appropriation for Federal grant funds (carried over from Federal funds previously appropriated in 2011-12 or additional grants) as follows:

Revenues:

Title I Federal Grant – Carl Perkins Career & Technical	\$ 2,687
Title I Federal Grant	18,406
Title I Federal Grant	284,667
Title II Federal Grant	144,251
Title VI-B IDEA Federal Grant	210,214
Title VI-B IDEA Federal Grant	46,756
Federal Trade Act Grant (Additional)	132,714
PluggedIn VA Federal Grants (Additional)	<u>72,500</u>

Total Revenues \$912,195

Expenditures:

Instruction – Federal Programs	\$706,981
Instruction – Regional Adult Ed Program	132,714
Instruction – Regional Adult Ed Program – Danville	<u>72,500</u>

Total Expenditures \$912,195

We respectfully request that the Franklin County Board of Supervisors give its approval for the appropriation and expenditure of these Federal grant funds at their next meeting to be held on October 16, 2012. Please note that additional local funding is not being requested and that any grant funds can only be used for the purpose outlined in the various Federal grant agreements.

Thank you for your consideration.

Sincerely,



Lee E. Cheatham
Director of Business & Finance

cc: Dr. W. Mark Church, Interim Superintendent
Mrs. Suzanne M. Rogers, Assistant Superintendent
Mr. Phillip L. Poff, Director of Human Resources
Ms. Sharon L. Tuttle, Assistant Director of Business & Finance
Mr. Richard E. Huff, II, County Administrator

LEC:tcw



FRANKLIN COUNTY PUBLIC SCHOOLS

Office of Superintendent

25 Bernard Road • Rocky Mount, VA 24151-6614
(540) 483-5138 • FAX (540) 483-5806

September 27, 2012

Mr. Vincent K. Copenhaver
County Finance Director
1255 Franklin Street, Suite 111
Rocky Mount, VA 24151

Dear Vincent:

I am writing to respectfully request that the Franklin County Board of Supervisors consider approving a Reserve for Replacement School Buses with the first addition into the Reserve being \$64,806 which will be left unspent from the purchase of 12 replacement buses this year as follows:

Appropriation to Replace 12 School Buses in 2012-13	\$1,100,296
Revised Pricing to Replace 12 School Buses in 2012-13	<u>(1,035,490)</u>
Reserve for Replacement School Buses	\$ <u>64,806</u>

Assuming that the County is able to maintain its \$340,000 annual funding for replacement school buses then this \$64,806 could be added to it for a total of at least \$404,806 to be available in 2013-14.

We respectfully request that the Franklin County Board of Supervisors give its approval for the establishment of the Reserve for Replacement School Buses at their next meeting to be held on October 16, 2012. Please note that additional funding is not being requested and we are not asking for an additional appropriation.

Thank you for your consideration.

Sincerely,

Lee E. Cheatham
Director of Business & Finance

- cc: Dr. W. Mark Church, Interim Superintendent
- Mrs. Suzanne M. Rogers, Assistant Superintendent
- Mr. Phillip L. Poff, Director of Human Resources
- Ms. Sharon L. Tuttle, Assistant Director of Business & Finance
- Mr. Richard E. Huff, II, County Administrator



Lee Cheatham <lee.cheatham@frco.k12.va.us>

DERA Rebate Program - 2012 School Bus Replacement Funding Opportunity (Pilot)

3 messages

J.T. Hodges <jt.hodges@frco.k12.va.us>

Tue, Sep 18, 2012 at 10:46 AM

To: Steve Oakes <steve.oakes@frco.k12.va.us>, Lee Cheatham <lee.cheatham@frco.k12.va.us>

Cc: Mark Church <mark.church@frco.k12.va.us>, JEFFREY TAYLOR <JEFFREY.TAYLOR@frco.k12.va.us>, David Leffue <david.leffue@frco.k12.va.us>

There is a new pilot program that the EPA is starting to award rebates randomly to school systems that are actively replacing older school buses (which reduces air pollution). The buses don't have to be hybrids or use alternative fuels in order to qualify. The timing of buying our next cycle of school buses may coincide with our school division being eligible to possibly receive these rebates. Considering the amount of money that the rebate may provide (possibly \$20,000 to \$100,000) I think that we should seriously consider applying when application documents become available soon.

I will stress that timing will be crucial but I believe that it this has the possibility of being an achievable goal.

Jeff Taylor found this worthwhile opportunity in his research.

LINK: <http://www.epa.gov/diesel/dera-rebate.htm#support>

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**JT HODGES, ASSISTANT PURCHASING COORDINATOR
FRANKLIN COUNTY PUBLIC SCHOOLS - PURCHASING DEPT.
250 SCHOOL SERVICE ROAD
ROCKY MOUNT, VA 24151
Office 540.483.5538 (ext. 236) Fax 540.483.6553
EMAIL - jt.hodges@frco.k12.va.us**



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J.T. Hodges <jt.hodges@frco.k12.va.us>
To: Steve Oakes <steve.oakes@frco.k12.va.us>

Tue, Sep 25, 2012 at 4:07 PM

Cc: Lee Cheatham <lee.cheatham@frco.k12.va.us>, David Leffue <david.leffue@frco.k12.va.us>

FYI... more info on the rebate plan. Jeff Taylor and I have been working on this and when the program documents become available next month I plan on filling you and Mr. Cheatham in on the details. We are hoping that the new funding guidelines and the timing of the program will give us a better chance at receiving considerable funds in the form of rebates. Plus we don't have to go through the state or Virginia Clean Cities where we are unlikely to receive anything. This new funding plan puts us on the same level as everyone else and gives us a much better chance of receiving aid.

Background

In January 2011, the Diesel Emission Reduction Act (DERA) was reauthorized through fiscal year 2016. A significant change in the reauthorization provided EPA with the authority to award rebates. EPA anticipates targeting specific fleets/retrofit strategies as funding is available to achieve significant reductions in diesel emissions. As the first ever rebate program at EPA, the 2012 funding opportunity will be a pilot focusing specifically on school bus replacements.

Benefits of the National Clean Diesel Rebate Program

- Ability to target specific fleets, locations, and technologies
- Streamlined application process
- Flexibility to provide direct assistance to eligible organizations and private companies

2012 School Bus Replacement Funding Opportunity (Pilot)

In the first year of the rebate program, EPA is targeting the replacement of older school buses. For the 2012 Pilot Funding Opportunity, \$2 million is reserved. Below is a summary of the program requirements. For complete information, see the Program Guide. (Release date TBA)

Funding Opportunity Requirements

Eligible Entity Requirements:

- Applicant must be a regional, state, local or tribal agency; school district; municipality; or private company operating school buses.
 - Private companies must certify they have an existing contract with a school district at the time of the rebate application, as required by DERA legislation.
- Applicant must own the school buses to be replaced at the time of application.
 - Copy of vehicle title and registration must be provided as proof of ownership.
- Applicant must commit to operating the replacement bus for three years after receipt of rebate in the same manner as the replaced bus.

Existing School Bus Requirements:

- Diesel-powered
- Equipped with an engine model year of 1994 to 2003
- Accumulated at least 10,000 miles or has been in use for at least three days per week during the most recent school year
- Operational at the time of application
- Used to transport 10 or more pre-primary, primary or secondary school students to schools, homes, or field trips

New Replacement School Bus Requirements:

- Engine model year 2011 or newer
- Powered by conventional diesel engines or alternative fuels (e.g., battery-electric, hybrid diesel-electric, or compressed natural gas)
- Operated in the same manner and over similar routes as the replaced bus

Scrappage Requirements:

- Replaced school buses must be scrapped by drilling a hole in the engine block and cutting the chassis in half.
- Documentation of proof of scrappage process must include both:
 - Written explanation
 - Proof pictures as outlined in the Program Guide
- Equipment not part of the engine or chassis (e.g., seats, tires, etc) may be salvaged.

Rebate Amounts

Class 3 - 5 Class 6 - 7 Class 8
 \$20,000 \$25,000 \$30,000

Rebate Process

EPA anticipates accepting applications for the Pilot Rebate Program in the fall of 2012.

- EPA will accept applications during a designated 30-day period.
- Applicants must submit:
 - The "Rebate Application" (Release date TBA)
 - Applicant may submit ONE application for up to a maximum of FIVE buses.
 - A copy of the title and registration for each bus to be replaced
- EPA will review all applications submitted to ensure eligibility requirements are met.
- Of the eligible applications, EPA will randomly select applications for funding using a random number generator.
- EPA will reserve rebate funds for applicants, in the order in which they are selected, until all available funding has been reserved.
 - Note: Funds are reserved, but not awarded to the selected applicants at this stage.
- EPA will notify all applications of their status and post the selection results on this web page.
 - Selected applicants will be sent a Selection Letter confirming the amount reserved and terms & conditions that must be met in order to receive payment.
 - Applicants who are not selected will be notified of their wait list status.
 - Wait listed applicants may be selected in the future if a previously selected applicant does not complete the required terms & conditions of the program.
 - Ineligible applicants will be notified by letter.
- Selected applicants must complete the following steps to receive reimbursement:
 - Within 90 days of the date of the Selection Letter, the selectee must submit a purchase order for new school bus. Note: The date of the purchase order cannot pre-date the date of the selection letter.
 - Within nine months of the date of the Selection Letter, the selectee must:
 - accept delivery of new bus AND scrap old bus and,
 - submit "Payment Request" form AND scrappage documentation.
- EPA will review the submitted information and determine if all terms & conditions are met. Once that determination has been made, EPA will electronically issue the rebate funds to the selectee.
- Selectees who fail to complete the required terms & conditions of the program in the designated time will forfeit all reserved funds.

[Quoted text hidden]

Lee Cheatham <lee.cheatham@frco.k12.va.us>

Wed, Sep 26, 2012 at 7:54 AM

To: Mark Church <mark.church@frco.k12.va.us>
Cc: Sue Rogers <sue.rogers@frco.k12.va.us>, Phillip Poff <phillip.poff@frco.k12.va.us>, Sharon Tuttle <sharon.tuttle@frco.k12.va.us>, Steve Oakes <steve.oakes@frco.k12.va.us>, "J.T. Hodges" <jt.hodges@frco.k12.va.us>, David Leffue <david.leffue@frco.k12.va.us>

Dr. Church: Please review this e-mail from J.T. Hodges. Jeff Taylor, Mechanic, J.T. Hodges and Steve Oakes will be working to try to obtain at least a \$20,000 rebate from the U.S. EPA's DERA Rebate Program for replacing one of our old school buses. This is like the "cash for clunkers" program that was done for cars except the new program is for school buses. We may be able to obtain up to \$100,000 for a maximum of 5 bus replacements. Since this is a competitive program across the USA we will be fortunate to receive \$20,000.

You may want to forward this on to the School Board so that they can see that even one of our mechanics is looking for savings opportunities.

Thanks----Lee

----- Forwarded message -----

From: **J.T. Hodges** <jt.hodges@frco.k12.va.us>
Date: Tue, Sep 25, 2012 at 4:07 PM
Subject: Fwd: DERA Rebate Program - 2012 School Bus Replacement Funding Opportunity (Pilot)
To: Steve Oakes <steve.oakes@frco.k12.va.us>
[Quoted text hidden]



Franklin County

A Natural Setting for Opportunity

MEMORANDUM

TO: The Franklin County Board of Supervisors

FROM: Vincent K. Copenhaver, CPA
Director of Finance

DATE: September 28, 2012

SUBJECT: Attached School Capital Loan Request

Please find attached a summary of proposed School Projects to be funded by a five year loan.

As you review the list of projects, please consider the following:

- Projects have been added or deleted to the proposal since it was first presented last January. Several new projects are not included on the CIP listing presented last November 2011. These projects include the water system upgrades at Callaway, Sontag and Dudley, additional asphalt replacement at BFMS and security camera upgrades. The Ramsey Hall Kitchen project has been deleted since that project is now completed.
- Lee M. Waid and Snow Creek cafeterias were selected for air conditioning because they are rather small and hotter than the other elementary locations. This is caused by their physical locations and heat that escapes from the kitchens. The ventilation of heat is also not very good.
- Interest on the loan could be offset by the following:
 - Excellent bid climate at the present time – 15-18% spike in construction costs have been experienced in the past after recessionary periods ended. Current construction costs are relatively low and multiple bids have been received on recent projects.
 - Economies of scale to design multiple roof replacement projects at the same time.
 - Some interest earnings on borrowing proceeds that will help offset interest expense. Loan proceeds must be spent within three years.
 - Low interest borrowing costs – interest rates could go up in the future.
- This plan will be funded by existing revenue resources and will not require any tax or other revenue increases.

Vincent K. Copenhaver, CPA
 Director of Finance
 1255 Franklin Street, Suite 111
 Rocky Mount, VA 24151
 (540) 483-6624
 vcopenhaver@franklincountyva.org

- These funds could also be borrowed for a longer period of time such as 8 or 10 years. Borrowing for a longer period of time would provide additional recurring funds on a yearly basis for other possible capital projects and emergencies. A glaring negative of borrowing longer is additional interest expense:

Assuming that the current level of \$1,279,000 is available each year (\$880,000 CIP funding and \$399,000 from debt service drop off), one alternative would be to extend the amortization period to allow some funds to be held for other maintenance or capital projects that pop up during the payback period. Two scenarios are listed below.

<u>Loan Length</u>	<u>Annual Payment</u>	<u>Annual Funding Available by Borrowing Longer</u>	<u>Total Interest Expense over Life of Loan</u>
8 Years	\$742,039	\$536,961	\$500,519
10 Years	\$605,148	\$673,852	\$615,687

Please do not hesitate to contact me if you have additional questions. I may be reached at 483-6624.

Vincent K. Copenhaver, CPA
 Director of Finance
 1255 Franklin Street, Suite 111
 Rocky Mount, VA 24151
 (540) 483-6624
 vcopenhaver@franklincountyva.org

Franklin County
 Analysis of Five Year School Capital Proposal
 September 24, 2012

Projects Listed on Proposed Five Year Capital Improvement Plan(Five Year Borrowing):

<u>Project Description</u>	<u>Amount</u>	<u>Comments</u>
Roof Replacement for Boones Mill, Dudley, Sontag and Rocky Mount	\$2,380,755	Covers all Scheduled Roof Replacements Through FY17-18
Upgrade Water System at Callaway, Sontag, Dudley	\$317,675	New Projects Since November 2011 CIP Listing
Asbestos Removal/Floor Tile Replacement	\$700,000	\$140,000 Listed per Year on Most Recent CIP - This Request Covers the Current Fiscal Year Plus Four More Years (a Total of 5 Years)
Gym Floor Replacement at BFMS West and Hawkins	\$453,120	Both Projects Listed on FY12-13 CIP
Plumbing Fixture/Partition Upgrades	\$500,000	\$100,000 Listed per Year on Most Recent CIP - This Request Covers the Current Fiscal Year Plus Four More Years (a Total of 5 Years)
Asphalt Replacement BFMS East Bus Loop, BFMS West, to Trail Drive, BFMS West Teacher Lot, BFMS West Behind Cafeteria	\$565,710	West Teacher Lot and Behind Cafeteria Listed on FY12-13 CIP (\$241,695) East Bus Loop and West to Trail Drive not listed on Nov 2011 CIP (\$324,015)
Security Camera Upgrades - Analog to HD	\$301,010	New Project Since November 2011 CIP Listing
Replace Six Unit Ventilators at Burnt Chimney	\$306,130	Listed on FY13-14 CIP
Central Station Smoke Detectors All Schools	\$320,000	Listed on CIP for FY16-17
Air Condition Cafeterias at Lee Waid & Snow Creek	\$431,140	Listed on CIP for FY12-13
Total Request	\$6,275,540	

What Remains on Five Year CIP (November 2011 List) That is Not Included Above?

School Bus Replacement

\$4,979,529 Approx \$1.2 Million Per Year Over the Next Four Years (13-14 through 16-17)

Other Projects:

Sports Turf at FCHS	\$2,194,380	FY13-14 through FY15-16
FCHS: Press Box Additions	\$155,000	FY14-15
BFMS Field Lighting	\$132,953	FY14-15
Asphalt Replacement: Driver Ed Range, Bus Parking Lot, Maintenance Lot	\$950,340	FY13-14, FY14-15
Air Conditioning Unit at Snow Creek Gym	\$151,250	FY12-13
Air Condition In Other Elementary Cafeterias	\$1,873,138	FY12-13, FY13-14
Central Office Expansion	\$550,000	FY14-15
Maintenance Expansion	\$302,903	FY15-16
Additional Bus Garage Bays	\$1,000,000	FY16-17
BFMSW Lighting, HVAC System Replacement	\$3,397,500	FY16-17
Total of Other Projects	<u>\$10,707,464</u>	

Debt Information:

Total Projects Proposed to be Funded by Loan	\$6,275,540
Less Accumulated Debt Service Reserve Funds	(\$487,000)
Less Remaining County Capital Available 12-13	<u>(\$352,744)</u>
= Amount to Borrow	<u>\$5,435,796</u>

Example of Possible Five Year Debt Service Schedule:

<u>Fiscal Year</u>	<u>Payment *</u>	<u>2% Interest</u>	<u>Principal</u>	<u>Loan Balance</u>
12-13				\$5,435,796
13-14	\$1,279,000	\$108,716	\$1,170,284	\$4,265,512
14-15	\$1,279,000	\$85,310	\$1,193,690	\$3,071,822
15-16	\$1,279,000	\$61,436	\$1,217,564	\$1,854,258
16-17	\$1,279,000	\$37,085	\$1,241,915	\$612,343
17-18	\$624,590	\$12,247	\$612,343	\$0
Totals	<u>\$5,740,590</u>	<u>\$304,794</u>	<u>\$5,435,796</u>	

* Annual Payment to be Funded as Follows:

On-going Debt Service Reserve Funding	\$399,000
School CIP Funding in County Capital Fund	\$880,000
	<u>\$1,279,000</u>



FRANKLIN COUNTY PUBLIC SCHOOLS

Department of Maintenance

250 School Service ♦ Road Rocky Mount, VA 24151
(540)483-5538 ♦FAX (540)483-0195

Date: September 5, 2012

Memo to: Dr. W. Mark Church, Interim Superintendent

From: Steven C. Oakes, Director of Facilities & Transportation

Re: Five Year Capital Improvement Plan Recommendation - Revised

Cc: Suzanne Rogers, Assistant Superintendent
Phillip Poff, Director of Human Resources
Lee Cheatham, Director of Business & Finance
Darryl Spencer, Supervisor of Building & Grounds

Below please find my priority funding recommendation for the projects listed in the Five Year Capital Improvement Plan:

1. Roof Replacement at Boones Mill	\$ 543,953
2. Roof Replacement at Dudley	\$ 572,610
3. Roof Replacement at Sontag	\$ 536,130
4. Roof Replacement at Rocky Mount	\$ 728,062
5. Upgrade Water System Callaway	\$ 69,225
6. Upgrade Water System Sontag	\$ 127,225
7. Upgrade Water System Dudley	\$ 121,225
8. Asbestos Removal/Floor Tile Replacement	\$ 700,000
9. Gym Floor Replacement BFMS West	\$ 171,120
10. Gym Floor Replacement Hawkins	\$ 282,000
11. Plumbing Fixture/Partition Upgrades	\$ 500,000
12. Asphalt Replacement BFMS East Bus Loop	\$ 123,000
13. Asphalt Replacement Main Road BFMS West to Trail	\$ 201,015
14. CCTV Camera Upgrades	\$ 301,010
15. Replace 6 Unit Ventilators at BC	\$ 306,130
16. Asphalt Replacement BFMS West Teacher Lot	\$ 179,370
17. Asphalt Replacement BFMS Behind West Cafeteria	\$ 62,325
TOTAL	<u>\$5,524,400</u>
Additional Items to Consider	
1. Install Central Station Smoke Detectors All Schools	\$ 320,000
2. Install Air Conditioning Lee Waid Cafeteria	\$ 208,812
3. Install Air Conditioning Snow Creek Cafeteria	\$ 222,328
TOTAL	<u>\$ 751,140</u>
GRAND TOTAL	<u>\$6,275,540</u>

Updated: September 5, 2012

(Note: Revised information to delete the completed FCHS Ramsey Hall Kitchen Project.)

**FRANKLIN COUNTY PUBLIC SCHOOLS
CAPITAL PROJECTS BEING PROPOSED FOR BOND FUNDING
DETAILS AND JUSTIFICATION**

- 1. Roof Replacement at Boones Mill**
The roof at Boones Mill was replaced in 1986 and is scheduled for replacement in 2012. The warranty has expired.
- 2. Roof Replacement at Dudley**
The roof at Dudley was replaced in 1990 and is scheduled for replacement in 2013. The warranty has expired.
- 3. Roof Replacement at Sontag**
The roof at Sontag was replaced in 1988 and is scheduled for replacement in 2014. The warranty has expired.
- 4. Roof Replacement at Rocky Mount**
The roof at Rocky Mount was replaced in 1994 and is not scheduled for replacement until 2019. We are, however, beginning to experience more leaks and think it may be prudent to replace it before then. The warranty has expired.
- 5. Upgrade Water System at Callaway**
A 4,000 gallon storage tank and building to house the tank will be installed as well as two booster pumps. The tank will allow us to more easily supply water to the school should a fault occur with the well or pump. The new tank will also give the well more time to rest. The existing hydro tank will be used.
- 6. Upgrade Water System at Sontag**
A 4,000 gallon storage tank and building to house the tank will be installed along with a new hydro tank, two booster pumps and the associated controls. The hydro tank is original to the building (1962) and is buried underground.
- 7. Upgrade Water System at Dudley**
A 4,000 gallon storage tank and building to house the tank will be installed along with a new hydro tank, two booster pumps and associated controls. The existing hydro tank is original to the building (1972) and is buried underground.
- 8. Asbestos Removal/Floor Tile Replacement**
Over the last several years the division has been replacing asbestos floor tile and there are a few schools that have not been completed. In addition, we need to remove the asbestos in the tunnels at Law, Ramsey, Lee Waid, Callaway and Burnt Chimney.
- 9. Gym Floor Replacement BFMS West**
The rubber compound gym floor has and is continuing to peel. There are several locations that are deteriorating to the point that we think it is wise to replace it with a hardwood floor. We have not had good success with rubber compound floors. They are hard to clean and difficult to maintain.
- 10. Gym Floor Replacement Hawkins Gym**
This rubber compound floor has been repaired multiple times. There are a few spots where the compound is down to the concrete and several

- locations with cuts that will eventually peel.
- 11. Plumbing Fixture/Partition Upgrades**
The majority of our buildings are decades old with fixtures that are original to the building. In addition, we have several metal partitions that are rusting and need to be replaced.
 - 12. Asphalt Replacement BFMS East Bus Loop**
This section of pavement is the worst on the list. Some of the pavement has popped up with the remainder in pretty bad shape.
 - 13. Asphalt Replacement BFMS Main Road BFMS West to Trail Drive**
This section of pavement is also in deteriorating condition with pot holes in multiple locations.
 - 14. CCTV Camera Upgrades**
We currently maintain approximately 365 security cameras. These cameras are analog and have low resolution which makes it difficult to identify someone. We are proposing to upgrade the system to IP with HD cameras. The resolution of these cameras is much greater and will give us more flexibility in how we can use them. We intend to phase the cameras into our system with the high risk areas being completed first.
 - 15. Replace 6 Unit Ventilators & 2 Split Systems at Burnt Chimney**
The ventilators and split systems were installed in 1980.
 - 16. Asphalt Replacement BFMS West Teacher Parking Lot**
This lot continues to break down, but is in better condition than the first 2 on the list.
 - 17. Asphalt Replacement BFMS Behind West Cafeteria**
The condition of this roadway is similar to the West Hall Teacher Parking Lot.

Additional Items to Consider

- 1. Install Central Station Smoke Detectors**
A few years ago our insurance carrier recommended that we install central station smoke detectors that would tie into the fire alarm system such that the alarm would be activated if smoke were detected. Currently, they would not be activated unless someone pulled the alarm.
- 2. Install Air Conditioning Lee Waid Cafeteria**
This is one of the smallest cafeterias in the division and is not well ventilated.
- 3. Install Air Conditioning Snow Creek Cafeteria**
This is also one of the smallest in the division and is not well ventilated as well.

September 7, 2012

To: Dr. W. Mark Church, Interim Superintendent
From: Lee E. Cheatham, Director of Business & Finance
Subject: Debt Service Budget Reductions – Revised

Dear Dr. Church:

The following debt service budget reductions have already taken place:

<u>Fiscal Year</u>	<u>Debt Service Budget Reduction</u>
2010-11	\$ 60,000
2011-12	71,000
2012-13	<u>165,000</u>
Total	<u>\$296,000</u>

This \$296,000 has been used in the proposed 5-year loan for facilities projects.

The following debt service budget reductions (without considering any possible future additions) will take place after 2012-13:

<u>Fiscal Year</u>	<u>Debt Service Budget Reduction</u>
2013-14	\$103,000
2014-15	47,743
2015-16	248,543
2016-17	47,239
2017-18	47,336
2018-19	661,098
2019-20	38,380
2020-21	37,711
2021-22	571,857
2022-23	16,784
2023-24	437,450
2024-25	17,000
2025-26	139,125
2026-27	11,250

Please let me know if you have any questions about this information.

cc: Mrs. Suzanne M. Rogers, Assistant Superintendent
Mr. Phillip L. Poff, Director of Human Resources
Ms. Sharon L. Tuttle, Assistant Director of Business & Finance
Mr. R. Keith Pennington, Director of Curriculum & Instruction
Mr. Steve C. Oakes, Director of Facilities & Transportation
Mr. Richard E. Huff, II, County Administrator
Mr. Vincent K. Copenhagen, County Finance Director

Franklin County Public Schools
Proposed Loan for School Capital Projects
Revised 9/7/12

Debt Service Funds Accumulated in Reserve as of 2012-13:

\$ 60,000 x 3 =	\$180,000	
71,000 x 2 =	142,000	
<u>165,000 x 1 =</u>	<u>165,000</u>	
<u>\$296,000</u>	<u>\$487,000</u>	<u>\$ 487,000</u>

County School Capital Projects Funding Remaining for 2012-13	<u>\$ 352,744</u>
(\$880,000 less FCHS Ramsey Kitchen Project - \$564,058	
Plus 2011-12 Carryover \$36,802 = \$352,744)	

Total Projects \$6,275,540 less \$487,000	
less \$352,744 = \$5,435,796	<u>\$5,435,796</u>

Notes:

- (1) Pay \$487,000 and \$352,744 towards the 17 remaining projects in 2012-13.
- (2) Borrow the balance of \$5,435,796 for 5 years at an interest rate of 2.00% (estimated) - - - The first payment will not be due until 2013-14.

Funds Available for Debt Service in 2013-14:

On-going Debt Service Reserve Funding	\$ 296,000
Debt Service Reserve Funding from 2013-14	103,000
County School Capital Projects Funding	<u>880,000</u>
Total	<u>\$1,279,000</u>

	<u>Payment</u>	<u>2.00% Interest</u>	<u>Principal</u>	
Loan Balance	-----	-----	-----	\$5,435,796
2013-14	\$1,279,000	\$108,716	\$1,170,284	4,265,512
2014-15	1,279,000	85,310	1,193,690	3,071,822
2015-16	1,279,000	61,436	1,217,564	1,854,258
2016-17	1,279,000	37,085	1,241,915	612,343
2017-18	<u>624,590</u>	<u>12,247</u>	<u>612,343</u>	<u>0</u>
Total	<u>\$5,740,590</u>	<u>\$304,794</u>	<u>\$5,435,796</u>	<u>\$ 0</u>



FRANKLIN COUNTY PUBLIC SCHOOLS

Department of Maintenance

250 School Service ♦ Road Rocky Mount, VA 24151
 (540)483-5538 ♦FAX (540)483-0195

Date: October 5, 2012

Memo to: Dr. W. Mark Church, Interim Superintendent

From: Steven C. Oakes, Director of Facilities & Transportation

Re: Five Year Capital Improvement Plan Recommendation - Revised

Cc: Suzanne Rogers, Assistant Superintendent
 Phillip Poff, Director of Human Resources
 Lee Cheatham, Director of Business & Finance
 Darryl Spencer, Supervisor of Building & Grounds

Below please find my priority funding recommendation for the projects listed in the Five Year Capital Improvement Plan:

PROJECT	BUDGET	PREPARE PLANS, SPECS & BIDS	COMPLETE PROJECTS
1. Roof Replacement at Boones Mill	\$ 543,953	2012-2013	Summer 2013
2. Roof Replacement at Dudley	\$ 572,610	2013-2014	Summer 2014
3. Roof Replacement at Sontag	\$ 536,130	2014-2015	Summer 2015
4. Roof Replacement at Rocky Mount	\$ 728,062	2015-2016	Summer 2016
5. Upgrade Water System Callaway	\$ 69,225	2012-2013	Summer 2013
6. Upgrade Water System Sontag	\$ 127,225	2012-2013	Fall 2013
7. Upgrade Water System Dudley	\$ 121,225	2013-2014	Summer 2014
8. Asbestos Removal/Floor Tile Replacement	\$ 700,000	2012-2016	Summer 2016
9. Gym Floor Replacement BFMS West	\$ 171,120	2012-2013	Summer 2013
10. Gym Floor Replacement Hawkins	\$ 282,000	2012-2013	Summer 2013
11. Plumbing Fixture/Partition Upgrades	\$ 500,000	2012-2014	Summer 2014
12. Asphalt Replacement BFMS East Bus Loop	\$ 123,000	2012-2013	Summer 2013
13. Asphalt Replacement Main Road BFMS West to Trail	\$ 201,015	2012-2013	Summer 2013
14. CCTV Camera Upgrades	\$ 301,010	2012-2014	Summer 2014
15. Replace 6 Unit Ventilators at BC	\$ 306,130	2013-2014	Summer 2014
16. Asphalt Replacement BFMS West Teacher Lot	\$ 179,370	2012-2013	Summer 2013
17. Asphalt Replacement BFMS Behind West Cafeteria	\$ 62,325	2012-2013	Summer 2013
TOTAL	\$5,524,400		
Additional Items to Consider			
1. Install Central Station Smoke Detectors All Schools	\$ 320,000	2014-2015	Summer 2015
2. Install Air Conditioning Lee Waid Cafeteria	\$ 208,812	2013-2014	Summer 2014
3. Install Air Conditioning Snow Creek Cafeteria	\$ 222,328	2013-2014	Summer 2014
TOTAL	\$ 751,140		
GRAND TOTAL	\$6,275,540		

Updated: October 5, 2012

(Note: Revised information to delete the completed FCHS Ramsey Hall Kitchen Project.)

WHEREAS, state financial assistance for mandated and high priority programs, including public education, health and human services, public safety and constitutional officers, was \$800 million less in FY'12 than in FY' 09 and almost \$500 million less in FY13 than in FY'09, and

WHEREAS, cities and counties must balance their budgets during a time in which future state assistance is unreliable, federal stimulus dollars are depleted, and real estate assessments are either stagnant or in decline; and

WHEREAS, the Appropriation Act contains \$50 million in across-the-board cuts to cities and counties for FY'13 and \$45 million in FY'14, under which localities are required to either elect to take reductions in particular state aid programs, or to send the State a check for the amounts determined by the Department of Planning and Budget ("Local Aid to the Commonwealth"); and

WHEREAS, the reductions are applied to essential services, including law enforcement, jail administration, foster care and child protection services, election administration and social services; and

WHEREAS, the County of Franklin does not have the authority to unilaterally decide to discontinue providing services such as election administration or to refuse to house and care for state prisoners in local and regional jails; and

WHEREAS, the state budget cuts are not accompanied by any reductions in state-imposed mandates, standards and service requirements, nor to they provide any administrative flexibility for local agencies; and

WHEREAS, the County of Franklin remitted \$390,993 in FY'12 and will be required to remit another \$334,818 in FY'13; and

WHEREAS, cities and counties will have provided the state with \$270 million by the close of FY'13 for this "Local Aid to the Commonwealth" program; and

WHEREAS, these reductions shift costs to local taxpayers and artificially increases the amount of state surplus revenue; and

WHEREAS, state revenues have continued to recover and the state has experienced a budget surplus for the third consecutive year; and

WHEREAS, revenue collections for the County of Franklin continue to reflect the struggling housing market; and

WHEREAS, the state should not shift its share of the costs for mandates and responsibilities to local governments;

NOW THEREFORE BE IT RESOLVED, that the Franklin County Board of Supervisors asks Governor Bob McDonnell to submit a budget amendment to the 2013 session of the General Assembly to reverse the \$50 million-a-year reduction for the current year, FY'13, and to eliminate the aid to localities reduction in FY'14; and

FURTHER BE IT RESOLVED, that the members of the General Assembly support a budget amendment to the 2013 session of the General Assembly to reverse the \$50 million-a-year reduction for the current year, FY'13, and to eliminate the aid to localities reduction in the budget for FY'14.

Restoration/finance



The Center for Digital Government's Digital Counties Survey is conducted in partnership with the National Association of Counties (NACo) annually in the spring: March - April. All U.S. counties are invited to participate (consolidated county-city jurisdictions are invited to participate in the Digital Cities Survey in the summer). The awards are presented during NACO's annual conference each July.

10th Annual Digital Counties Survey - 2012 Results

Overcoming the Odds: Survey Finds U.S. Counties Leading the Way with Technology Despite Fewer Resources

Charles County, Maryland; Sussex County, New Jersey; Dutchess County, New York; and Fairfax County, Virginia are all **first place winners** in the 2012 Digital Counties Survey which recognizes leading examples of counties using information and communications technology.

Conducted by the Center for Digital Government and the Digital Communities program — divisions of parent company e.Republic — in partnership with the National Association of Counties, the survey evaluates entrants on their ability to demonstrate successful outcomes through the strategic use of technology.

Ten winners were named in each of four population-based categories. The winning counties carried out strategies with measurable benefits that aligned with county priorities. Successful programs also showed progress over the previous year, utilized innovative solutions, and revealed a commitment to collaboration within and outside of their organization. The self-reported survey is judged by a panel of experts.

"This year, counties are focused on saving money where they can by simplifying their information technology infrastructure and sharing systems with other governments," Center for Digital Government Executive Director Todd Sander said. "Many of them have found ways to provide better information security, transparency and citizen engagement with innovative uses of social media and advanced decision support tools."

"Counties across the country are aligning technology initiatives with executive strategic priorities to provide vital cost savings and administrative efficiencies," said NACo Executive Director Larry E. Naake. "The Digital Counties Survey identifies best practices and innovative uses of technology crucial with today's constrained budgets to maintaining and even improving service levels."

This year's survey was underwritten by CDWG; Symantec; Quest Software; Cisco; and Motorola.

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Board of Supervisors

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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Building Inspections Department Permit Fee Evaluation</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Request Board approval to amend Franklin County Code Section 5-27 to provide equity between building permit types.</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><u>GOAL #:</u></p> <p><u>ACTION STRATEGY:</u></p> <p><u>STAFF CONTACT(S):</u> Messrs. Huff, Moore, Ahrens</p>	<p><u>AGENDA DATE</u> October 16, 2012</p> <p><u>ACTION:</u></p> <p><u>CONSENT AGENDA:</u> No</p> <p><u>ATTACHMENTS:</u> Yes</p> <ol style="list-style-type: none">1. Evaluation presentation2. Alternative fees schedules3. Requested 85% funding fee schedule <p><u>REVIEWED BY:</u> <i>RCH</i></p>	<p><u>ITEM NUMBER:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

Franklin County Building Inspections Department is responsible for accepting building permit applications, reviewing construction drawings, issuing building permits, managing building permits, and performing inspections associated with approved building permits throughout the County. Building permit fees are assessed to recoup expenses associated with providing these services.

DISCUSSION:

An evaluation of the existing building permit fees was conducted at the request of the Board. The ability for Franklin County Building Inspections department to become self funded was specifically requested.

Upon completion of the evaluation, the existing fee schedule is determined to be out of balance, and a proposal for equitable adjustments is provided.

General fund subsidies represented 47% of the Building Inspections department operations budget during FY2011-12. This equated to an imbalance of over \$180,000.00. As requested, a proposal for adjustments to the current fee schedule resulting in the reduction of general fund subsidies down to 15% is provided.

RECOMMENDATION:

Following the public hearing, staff respectfully requests Board approval to amend Franklin County Code Section 5-27 to provide equity between building permit types & determine the percentage of the operations budget to be subsidized by the general fund.



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**Building Inspections Department
Permit Fees Evaluation 2012**

Areas of Concern

- Minimum permit fees do not cover expenses associated with services delivered.
- Current fee structure may disproportionately affect certain customers.
- The Building Inspections Department is not currently self funded.



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➤ **Concern #1:**

Minimum permit fees do not cover expenses associated with services delivered.

✓ **Proposed Solution:**

Determine a dollar value to cover expenses for a single inspection trip and a minimum number of inspection trips associated with the permit type

Min. permit fee = (number of trips) x (determined dollar value)



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All Building Permit types will have an associated minimum number of inspection trips as follows:

	Residential New Site Built Dwelling	Residential New Modular Dwelling	Residential New Multi-Unit Dwellings	Residential Additions	Residential Alterations	Non-Residential New Structure	Non-Residential Additions	Non-Residential Alterations	All Accessory Structures	All Decks / Docks	All Below Ground Pools	All Remaining Miscellaneous
Misc.	X								X			X
Footings	X	X	X	X		X	X		X	X	X	
Foundation	X	X	X			X						
Rough-ins	X		X	X	X	X	X	X			X	
Insulation	X		X	X		X	X	X				
Permanent Power	X	X	X			X						
Final	X	X	X	X	X	X	X	X	X	X	X	X
Fire Rated Assembly			X									
Bonding											X	
Totals	6	4	7	4	2	6	4	3	2	2	4	2



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- 95% of all building permits require more than the minimum number of inspections identified due to construction methods and / or required re-inspections.
- \$30.00 per inspection trip is utilized in the following examples as a starting point in order to allow low minimum permit fees with certain permit types.



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Example

1A:

A Deck requires a minimum of 2 inspection trips;

1. Footings
2. Frame / Final

\$30.00 per inspection trip is determined to cover expenses.

\$30.00 x 2 = \$60.00 minimum permit fee for a deck.

Example

1B:

A new home requires a minimum of 6 inspection trips;

1. Footings
2. Foundation
3. Rough-ins (combo)
4. Insulation
5. Permanent Power
6. Final

\$30.00 per inspection is determined to cover expenses.

\$30.00 x 6 = \$180.00 minimum permit fee for a new home.



➤ **Concern #2:**

Current fee structure may disproportionately affect certain customers.

✓ **Proposed Solution:**

Balance the current fees by reducing the alterations rate from \$10/\$1000 value to \$4/\$1000 value while increasing the rate for new construction/additions from \$.15/ft² to \$.19/ ft².



Current Building Permit Fees

Permit Type	Size (ft ²)	Value (\$)	Permit Fee (\$)
Alteration	1000	\$40,000	\$400
Addition	1000	\$80,000	\$150
New Dwelling	2000	\$200,000	\$300
New Non-Residential Structure	6000	\$400,000	\$900

Current permit fees for a typical finished basement (Alteration) with a \$40,000 value are 33% higher than constructing a new 2000ft² home with a \$200,000 value.



Balancing the Permit Fee structure provides equity and does not penalize certain types of construction projects.

Permit Type	Size (ft ²)	Value (\$)	Current		Balanced	
			Permit Fee (\$) 53% Funding	400	Permit Fee (\$) 54% Funding	160
Alteration	1000	40,000	400			160
Addition	1000	80,000	150			190
New Dwelling	2000	200,000	300			380
New Non-Residential Structure	6000	400,000	900			1140

****These rate changes result in equal revenues using FY 2012 data****



➤ **Concern #3:** The Building Inspections Department is not currently self funded.

- ✓ **Proposed Option of Solutions:**
 - Increase Rate per Trip to \$35
 - Elevate the balanced Permit Fees

Non-Residential New Structure / Addition (Increasing Square Footage)	\$.45 / ft ² (first 10,000 ft ²), \$.20 / ft ² (10,001+ ft ²)
Residential New Structure / Addition (Increasing Square Footage)	\$.30 / ft ²
Interior Alteration (No Increase in Square Footage)	\$5.00 / \$1000 value

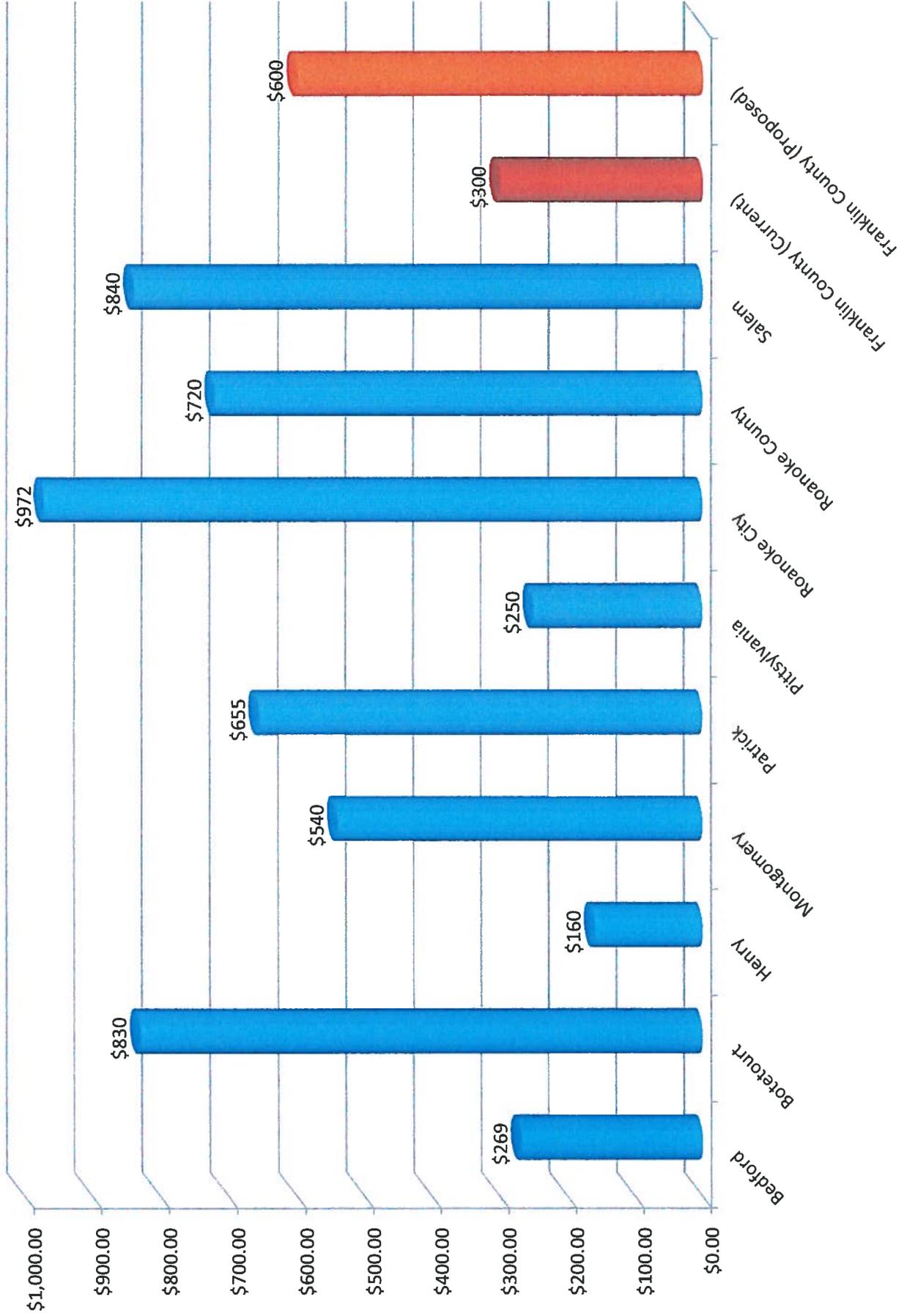


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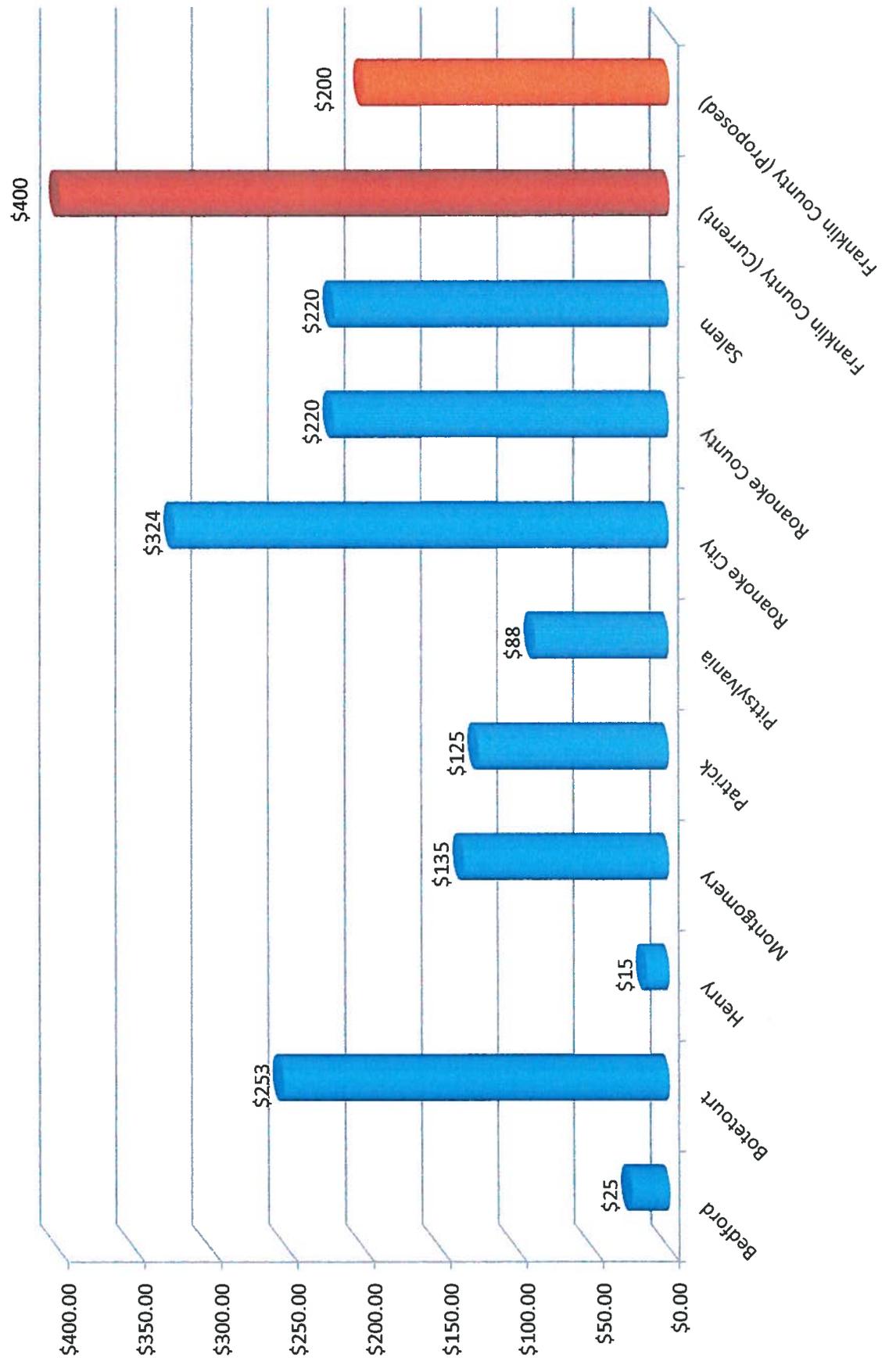
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Permit Type	Size (ft ²)	Value (\$)	Current Permit Fee (\$) 53% Funding	Balanced Permit Fee (\$) 54% Funding	Balanced Permit Fee Elevated (\$) 85% Funding
Alteration	1000	40,000	400	160	200
Addition	1000	80,000	150	190	300
New Dwelling	2000	200,000	300	380	600
New Non-Residential Structure	6000	400,000	900	1140	2700
Permit Type					
	Residential Site Built Dwelling			Minimum Permit fee	\$210.00
	Residential Modular Dwelling				\$140.00
	Residential Multi-Unit Dwelling				\$245.00
	All Additions				\$140.00
	All Alterations				\$70.00
	All Accessory Structures				\$70.00
	All Decks / Docks				\$70.00
	Non-Residential Structure				\$210.00

2000ft² Home (\$200,000)



\$40,000 Interior Alterations (500ft² Finished Basement)





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Questions?



Residential	Current Rate (53% Funding)	Proposed Rate (85% Funding)
New Site Built Dwelling	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$210.00 Minimum)*
New Modular Dwelling	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$140.00 Minimum)*
New Multi-Unit Dwelling	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$245.00 Minimum)*
Manufactured Home		
Single-wide	\$150.00*	\$150.00*
Double-wide	\$200.00*	\$200.00*
Triple-wide	\$250.00*	\$250.00*
Addition	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$140.00 Minimum)*
Alteration	\$10.00 / \$1000 value (\$65.00 Minimum)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Accessory Structure	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$70.00 Minimum)*
Deck / Dock	\$.15 / ft ² (\$65.00 Minimum)*	\$.30 / ft ² , (\$70.00 Minimum)*
Non-Residential		
New Structure	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² (first 10,000 ft ²), \$.20 / ft ² (10,001+ ft ²) (\$210.00 Minimum)*
Addition	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² , (\$140.00 Minimum)*
Alteration	\$10.00 / \$1000 value (\$65.00 Minimum)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Accessory Structure	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² , (\$70.00 Minimum)*
Deck / Dock	\$.15 / ft ² (\$65.00 Minimum)*	\$.45 / ft ² , (\$70.00 Minimum)*
Miscellaneous		
Above Ground Pool	\$65.00*	\$70.00*
Below Ground Pool	\$65.00*	\$140.00*
Demolition	\$65.00*	\$70.00*
Electrical	\$65.00* \$65.00 + \$10.00 / 100amps*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Plumbing	\$10.00 / \$1000 value (\$65.00 Minimum)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Mechanical	\$65.00* (\$0.00 - \$15,000.00) \$65.00 + \$10.00 / \$1000 value (\$15,001 – up)*	\$5.00 / \$1000 value (\$70.00 Minimum)*
Sign (with or without electricity)	\$65.00*	\$70.00*



Retaining Wall	\$65.00*	\$70.00*
Elevator	\$65.00*	\$70.00*
Amusement Device	\$65.00*	\$70.00*
Towers & Antennas	\$100.00*	\$100.00*
Storage Tanks		
100 - 10,000 gallons	\$65.00*	\$70.00*
10,001 - 25,000 gallons	\$90.00*	\$90.00*
25,001 and over	\$140.00*	\$140.00*
Distribution terminal and bulk plant facility license	\$150.00*	\$150.00*
Tent & Membrane structures over 900 sq ft	\$65.00*	\$70.00*
Miscellaneous		
Plan Review fee	10% of building permit fee*	10% of building permit fee*
Board of Building Code Appeals	\$250.00*	\$250.00*
Commencing Work without a Permit Fee	A sum equal to twice the normal permit fee up to a maximum of \$2,500.00*	A sum equal to twice the normal permit fee up to a maximum of \$2,500.00*
Permit Cancellation Fee (prior to commencement of inspection)	Refund of 100% fee less the administrative fee of \$65.00	Refund of 100% fee less the administrative fee of \$70.00
Permit Renewal	\$65.00 1) Permit may be issued for 12 months per USBC 2) First permit issued before renewal - no charge 3) Future permits renewal fee applies*	\$70.00 1) Permit may be issued for 12 months per USBC 2) First permit issued before renewal - no charge 3) Future permits renewal fee applies*
Refunds for unexpired permits	In the case of revocation, abandonment or discontinuance; refunds for the portion of the work that was not completed will be made after written application to the Building Official. A minimum of \$65.00 retained.	In the case of revocation, abandonment or discontinuance; refunds for the portion of the work that was not completed will be made after written application to the Building Official. A minimum of \$70.00 retained.
Re-inspection Fee	\$45.00*	\$45.00*



Current Fee structure

Revenue covers 53% of operating expenses covered.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$10/\$1000	\$400
Addition	1000 ft ²	\$80,000	\$.15/ft ²	\$150
New Dwelling	2000 ft ²	\$200,000	\$.15/ft ²	\$300
New Non-Residential Structure	6000 ft ²	\$400,000	\$.15/ft ²	\$900

****Minimum Permit Fees always \$65.00****



Option #1: Balance structure to provide equity between permit types.
 Revenue increases by \$5000.
 54% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$4/\$1000	\$160
Addition	1000 ft ²	\$80,000	\$.19/ft ²	\$190
New Dwelling	2000 ft ²	\$200,000	\$.19/ft ²	\$380
New Non-Residential Structure	6000 ft ²	\$400,000	\$.19/ft ²	\$1,140

Minimum Permit Fees Based On \$30.00 / Trip



Option #2: Balance structure to provide equity between permit types.
 Revenue increases by \$12,500.
 57% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$4/\$1000	\$160
Addition	1000 ft ²	\$80,000	\$.20/ft ²	\$200
New Dwelling	2000 ft ²	\$200,000	\$.20/ft ²	\$400
New Non-Residential Structure	6000 ft ²	\$400,000	\$.20/ft ²	\$1,200

Minimum Permit Fees Based On \$30.00 / Trip



Option #3: Balance structure to provide equity between permit types.
 Revenue increases by \$61,700.
 69% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$5/\$1000	\$200
Addition	1000 ft ²	\$80,000	\$.25/ft ²	\$250
New Dwelling	2000 ft ²	\$200,000	\$.25/ft ²	\$500
New Non-Residential Structure	6000 ft ²	\$400,000	\$.25/ft ²	\$1,500

Minimum Permit Fees Based On \$35.00 / Trip



Option #4: Balance structure to provide equity between permit types.
 Revenue increases by \$99,900.
 79% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$5/\$1000	\$200
Addition	1000 ft ²	\$80,000	\$.30/ft ²	\$300
New Dwelling	2000 ft ²	\$200,000	\$.30/ft ²	\$600
New Non-Residential Structure	6000 ft ²	\$400,000	\$.30/ft ²	\$1,800

Minimum Permit Fees Based On \$35.00 / Trip



Option #5: Balance structure to provide equity between permit types.
 Revenue increases by \$103,000.
 81% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$5/\$1000	\$200
Addition	1000 ft ²	\$80,000	\$.30/ft ²	\$300
New Dwelling	2000 ft ²	\$200,000	\$.30/ft ²	\$600
New Non-Residential Structure	6000 ft ²	\$400,000	\$.35/ft ²	\$2,100

Minimum Permit Fees Based On \$35.00 / Trip



Option #6: Balance structure to provide equity between permit types.
 Revenue increases by **\$106,100**.
 83% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$5/\$1000	\$200
Addition	1000 ft ²	\$80,000	\$.30/ft ²	\$300
New Dwelling	2000 ft ²	\$200,000	\$.30/ft ²	\$600
New Non-Residential Structure	6000 ft ²	\$400,000	\$.40/ft ²	\$2,400

****Minimum Permit Fees Based On \$35.00 / Trip****



Option #7: Balance structure to provide equity between permit types.
 Revenue increases by \$109,200.
 85% of operating expenses funded.

Permit Type	Size (ft ²)	Value (\$)	Rate	Permit Fee
Alteration	500 ft ²	\$40,000	\$5/\$1000	\$200
Addition	1000 ft ²	\$80,000	\$.30/ft ²	\$300
New Dwelling	2000 ft ²	\$200,000	\$.30/ft ²	\$600
New Non-Residential Structure	6000 ft ²	\$400,000	\$.45/ft ²	\$2,700

Minimum Permit Fees Based On \$35.00 / Trip

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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Planning & Community Development, Long Range Planning Work Program for FY2012-13</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Overview of the major initiatives the Department of Planning & Community Development will be undertaking over the course of the next year, and beyond.</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><u>Action Strategy:</u> N/A</p> <p><u>STAFF CONTACT(S):</u> Neil Holthouser, Director of Planning Lisa Cooper, Senior Planner</p>	<p><u>AGENDA DATE:</u> October 16, 2012</p> <p><u>ITEM NUMBER:</u></p> <p><u>ACTION:</u></p> <p><u>INFORMATION:</u></p> <p><u>CONSENT AGENDA:</u></p> <p><u>ACTION:</u></p> <p><u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u></p> <p><u>REVIEWED BY:</u> <i>REH</i></p>
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BACKGROUND:

In June 2012, the Planning Department presented the Board of Supervisors with a Long Range Planning Work Program for FY 2012-13. The purpose of this Executive Summary is to update the Board on progress to date; indicate areas where staff has accelerated the work program; and seek additional direction from the Board as to priorities and scheduling.

The items listed below generally fall under the category of "Long Range Planning." The listed initiatives do not include the daily work of the Planning Department in the form of permit review and issuance; zoning inquiries; plan review; site inspections; enforcement; or applications for discretionary review (i.e. rezoning, special use permit, variance, etc.) Such routine tasks typically fall under the category of "Current Planning."

The Long Range Planning initiatives covered in this Executive Summary include:

- Transportation Planning
- Stormwater Management
- Housing Rehabilitation
- Land Development Ordinance Update
- Comprehensive Plan Update
- Small Area Planning (Village Plans)

TRANSPORTATION PLANNING

Secondary Six-Year Plan. VDOT maintains a 6-year plan for new transportation projects and improvements to existing transportation facilities. The Plan is updated annually, with input from citizens and official recommendations by the Franklin County Board of Supervisors. Planning staff assists VDOT in reviewing progress on projects already identified in the Plan, and in brainstorming new projects to add to the Plan. Planning staff is intensely involved with updated the Six-Year Plan from March through May of each year, culminating in public hearing before the Board of Supervisors in May.

Revenue Sharing. VDOT maintains a cost-share program for local improvements, by which VDOT and the local government each contribute 50% toward the project cost. The Franklin County Board of Supervisors nominates a slate of projects, which VDOT reviews on a state-wide competitive basis for funding. In Franklin County, the local matching funds are typically contributed by citizens and private property owners who stand to benefit from the project; the County acts as a pass-through for these funds to VDOT. Planning staff is involved in identifying local projects; advertising and soliciting project requests from the public; preparing the roster of projects for Board review; coordinating Board public hearing; coordinating the Board's recommendations to VDOT; and assisting in project management/scheduling once projects are successfully funded. Planning staff is intensely involved in the Revenue Sharing program from August through November each year, culminating in public hearing before the Board of Supervisors each November.

Rural Addition. VDOT maintains a program of accepting rural private roads into the state (public) system of maintenance, based on recommendations by the Board of Supervisors. Planning staff serves as staff to a local Road Viewers committee, which makes recommendations on candidate projects to the Board of Supervisors. Rural addition projects may also be linked to Revenue Sharing. Planning staff is intensely involved from October through December of each year.

TRANSPORTATION	2012						2013											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Secondary 6-Year Plan																		
Revenue Sharing program																		
Rural Addition program																		

STORMWATER MANAGEMENT

Stormwater Management Ordinance. The state of Virginia recently enacted law requiring localities to adopt and administer a Stormwater Management ordinance, by July 1, 2014, to control for water quantity and quality. Franklin County already controls for water quantity (i.e. runoff volume and velocity) through its Erosion & Sediment Control ordinance. The County will now need to develop an ordinance to address by quantity and quality. The state expects to have model ordinance language available for local review by the end of 2012. Assuming this is available, Planning staff anticipates that it will be developing localized ordinance language throughout calendar year 2013.

Stormwater Management Program. Franklin County will need to develop a local stormwater management program, identifying appropriate staffing levels, training, and certification requirements. Planning staff anticipates making additional staffing requests, if necessary, as part of the FY 2013-14 budget. Training and certification of staff will need to take place in the latter half of 2013 and into early 2014.

STORMWATER MANAGEMENT	2012						2013											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Analysis of budget implications; budget request																		
Development of draft stormwater ordinance																		
Public comment on draft stormwater ordinance																		
Adoption of stormwater ordinance																		

Note: new Virginia stormwater regulations take effect July 1, 2014.

HOUSING REHABILITATION

Management Plan. Franklin County's Housing Rehabilitation Board oversees the distribution of state funds within the County for rehabilitation of housing for qualifying low-income residents, associated with the Indoor Plumbing Rehabilitation Program. (Franklin County is not currently approved as an IPR program community, but is actively pursuing such status.) Under state program guidelines, the County must adopt and annually update a local Management Plan. Planning staff is intensely involved in reviewing and recommending updates to the Management Plan from March through June of each year, culminating in a June submittal to the Virginia Department of Housing & Community Development.

Administration of local rehabilitation projects. On an on-going basis, Planning staff administers the dispersal of program funds for approved housing rehabilitation projects, and coordinates the receipt of pay-back funds from previous program recipients. Planning staff's administrative duties are a function of the volume of projects approved each year by the Housing Rehabilitation Board. Should the County be successful in regaining IPR program status, staff anticipates a project workload of two to three home construction projects per year.

HOUSING	2012						2013											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Obtain state certification for IPR program																		
Develop and submit annual IPR management report																		

LAND DEVELOPMENT ORDINANCE UPDATE

Master list of Zoning Categories. The project to update the County's zoning, subdivision, and other ordinances related to land development has focused on the maxim that "One size does not fit all." Based on the results of the Residential Demand/Capacity Analysis, the Board of Supervisors and Planning Commission have agreed that existing codes related to land development do not offer sufficient options to address specific, localized needs in various parts of the County. The project is now focused on the development of an expanded set of zoning categories, reflecting agricultural, residential, business, industrial, civic, and mixed uses across a full spectrum of "rural" to "suburban" to "corridor" place types. The Planning Commission has held a number of work sessions over the past year to conceptually develop an expanded list of zoning categories. In order to insert these new zoning categories into the Zoning Ordinance, it will be necessary to "re-number" the existing ordinance to create sufficient space within the code. During the period from October to December 2012, the Planning Commission will be developing a revised and expanded table of contents for the Zoning Ordinance in order to accommodate additional zoning categories. It is anticipated that the Planning Commission will hold a public hearing and make recommendations to the Board with respect to this revised numbering of the code, in the January to February 2013 time period.

Master list of Uses, defined. Planning staff and the Planning Commission are working on a revised master list of uses found in the Zoning Ordinance, providing definitions for each use and ensuring consistency across all zoning categories. Once complete, the master list of uses will be accompanied by a matrix, assigning uses as "permitted," "provisional," or "special" across all zoning categories. This will need to be accomplished and adopted into the code prior to or simultaneous with the adoption of any new zoning category. Planning staff anticipates having a master list of uses, defined, ready for Planning Commission consideration by January 2013. Public hearing process and adoption to follow, based on Planning Commission and Board direction.

Comprehensive Rezoning. Once an expanded set of zoning categories has been adopted, the Board of Supervisors may choose to implement certain new zoning categories through the process of Comprehensive Rezoning. This is a process by which the County acts as the "applicant" in a mass rezoning of properties in a given area to rectify or correct discrepancies or conflicts in the existing zoning pattern. Although, by law, comprehensive rezoning follows the same public hearing process as any other rezoning request, local governments typically engage in a public education and input process prior to initiating a comprehensive rezoning. Staff believes that the Board should set its priorities for comprehensive rezoning through the Comprehensive Plan (see below).

LAND DEVELOPMENT ORDINANCE	2012						2013											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Develop expanded list of zoning categories; revise table of contents to accommodate new categories	█	█	█	█														
Develop code language for high-priority zoning categories				█	█	█												
Develop master list of uses, definitions, and use matrix. Insert into code.							█	█	█									
Identify potential areas for comprehensive rezoning (through Comprehensive Plan update)										█	█	█						

COMPREHENSIVE PLAN UPDATE

2012 Update. Virginia law requires each locality to adopt and maintain a Comprehensive Plan to guide land use and development in the community. By law, the locality must review its adopted Plan every five years. Franklin County's Plan was last reviewed and updated in 2007; a review is scheduled again for 2012. The Franklin County Planning Commission is charged with maintaining the Comprehensive Plan and recommending any amendments thereto; the Board of Supervisors ultimately adopts the Plan, taking into consideration the Planning Commission's recommendations. The Planning Commission began the process of reviewing (i.e. familiarizing itself with the current plan) in early 2012. As of this writing, staff has completed its draft revisions to seven (7) of the Plan's twelve (12) chapters, and has developed an entirely new chapter related to Future Residential Demand & Land Capacity. Staff anticipates that all of the background chapters will have been updated by December 2012. The Planning Commission will develop the Future Land Use chapter, with accompanying Future Land Use Map, in the January - March 2013 period. It is anticipated that the draft Plan will be available for public comment and input by the Spring of 2013, with the public hearing and adoption process to follow in the May - July 2013 time period.

COMPREHENSIVE PLAN	2012						2013											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Identification of issues to be addressed in Update	█	█																
Develop new chapter re: Future Residential Demand & Land Capacity		█	█															
Update background chapters, incorporate new demographic data			█	█	█	█												
Revise Future Land Use chapter and Future Land Use Map						█	█	█										
Additional mapping in support of specific policies							█	█	█									
Public input & comment									█	█	█							
Public hearing process for adoption											█	█	█					

SMALL AREA PLANNING (VILLAGE PLANS)

A key recommendation of the 2007 Comprehensive Plan is the development and adoption of Small Area Plans, also known as Village Plans, in order to achieve more specificity and precision in localized planning and regulations. The Planning Commission has tentatively agreed to a prioritized listing of Village Plans, based on the opportunity/threat assessments offered by the Future Residential Demand & Land Capacity analysis. This prioritized list focuses first on the Route 40 East corridor, with the specific recommendation that a Village Plan be developed for Union Hall.

The Planning Commission is in the process of developing a template for the Village Planning process, identifying the essential regulatory techniques that will be used in each of the subsequent Village Plans. The goal is to identify a "dashboard" of regulatory controls that will be used to effect policy at the Village Center level, with the Village Planning process deciding how to set the controls in each Village Center. Staff anticipates that this template will be developed and tested during the October - December 2012 timeframe, with the launch of a Union Hall Village Planning process to commence in January 2013. The goal is to develop and adopt a Union Hall Village Plan prior to the end of 2013.

SMALL-AREA PLANNING	2012						2013											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Identify and prioritize small areas (villages and corridors)																		
Develop template for small area planning process																		
Begin first small-area planning initiative; conduct public participation																		
Prepare draft of first small area plan for PC review																		
Public process for adoption of first small area plan																		

SUMMARY OF PROGRESS TO DATE

1. **Transportation.** Advertisement requesting proposals for Revenue Sharing projects conducted in September and early October 2012. As of this writing, no proposals have been received. Staff will update the Board at its October 16, 2012, meeting.
2. **Stormwater Management.** Staff has applied for a Local Stormwater Management Program grant through DCR, in the amount of \$32,250, to assist with program development and public education. If successful in this grant request, grant funds will be available in December 2012. DCR has indicated that it will announce grant recipients by mid-October 2012. If such announcement is made in time, staff will provide an update to the Board at its October 16, 2012, meeting.
3. **Housing.** Staff is in the process of completing its application for certification through DHCD for the Indoor Plumbing program. The application requires Franklin County to obtain the services of a Housing Rehabilitation Specialist. Staff is currently negotiating with a specialist to serve the county. Staff anticipates that our local program will achieve state certification by December 2012.
4. **Land Development Ordinance.** The Planning Commission has agreed on a master list of new zoning categories, to be incorporated into the Zoning Ordinance. The Planning Commission is currently considering a "re-numbering" of the code, with an expanded table of contents, to accommodate new zoning categories. Staff anticipates that this re-numbered code will be presented for public hearing by January - February 2012 time period. Staff has developed code language for Rural Agricultural and Suburban Agricultural zoning categories, to be adopted into the code with the expanded (i.e. re-numbered) table of contents. Additional zoning categories will be developed based on PC and BOS prioritization.
5. **Comprehensive Plan.** Staff has completed its update (data, demographics, legal references, etc.) of seven (7) of the Plan's twelve (12) chapters. In addition, staff has developed an entirely new chapter related to Future Residential Demand & Land Capacity, which has been reviewed and tentatively approved by the Planning Commission. Staff anticipates that all of the background chapters will be complete by December 2012, allowing the Planning Commission to focus on the policy-oriented Future Land Use chapter (and map) in early 2013.
6. **Small-Area Planning.** The Planning Commission has tentatively agreed to a prioritized listing of Village Plans, focusing first on the Route 40 East corridor. The Planning Commission is currently developing a template for the small area planning process, identifying the regulatory techniques that will be used in each of the village planning areas. It is anticipated that a Union Hall Village Planning process will launch in January 2013, with the goal of adopting a Union Hall Village Plan by the end of 2013.

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Proposed amendments to Chapter 7, Erosion & Sediment Control</p>	<p><u>AGENDA DATE:</u> October 16, 2012</p>
<p><u>SUBJECT/PROPOSAL/REQUEST:</u> Due to recent changes in Virginia state law related to erosion and sediment control, Franklin County needs to update its Erosion & Sediment Control Ordinance in order to comply with new state mandates.</p>	<p><u>ITEM NUMBER:</u></p>
<p><u>STRATEGIC PLAN FOCUS AREA:</u></p>	<p><u>ACTION:</u> <u>INFORMATION:</u></p>
<p><u>Action Strategy:</u> N/A</p>	<p><u>CONSENT AGENDA:</u> YES</p>
<p><u>STAFF CONTACT(S):</u> Neil Holthouser, Director of Planning</p>	<p><u>ACTION:</u></p>
	<p><u>INFORMATION:</u></p>
	<p><u>ATTACHMENTS:</u></p>
	<p><u>REVIEWED BY:</u> <i>RCH</i></p>

BACKGROUND:

Sec. 10.1-562 of the Code of Virginia requires all localities in the state to maintain a local Erosion and Sediment Control program to ensure soil stability, prevent erosion from carrying sediment off-site, and protect state waters from sedimentation.

Franklin County's Erosion & Sediment Control program is established through Chapter 7 of the Franklin County Code.

The state law has recently been updated with new requirements related to how stormwater runoff is calculated, including new rules regarding runoff flow rates and velocities in natural channels, as opposed to man-made channels. Franklin County needs to update its E&SC ordinance in order to comply with these new technical requirements. Staff intends to use this opportunity to further clarify certain definitions and program responsibilities governed by our local code.

REQUEST:

Staff is in the process of developing code language to amend Chapter 7 in order to comply with state mandates. Staff anticipates that these amendments will be ready in draft form by the end of October, 2012. Once completed, staff will distribute the draft amendments to the Board in a Friday informational packet.

At this time, staff respectfully requests authorization from the Board of Supervisors to set a public hearing date of November 20, 2012, in order to consider changes to Chapter 7, Erosion & Sediment Control.

11

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Analysis of regulations governing yard sale signage</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> The Board of Supervisors has requested an analysis of the feasibility of regulating yard sale signs, and to research the requirements of neighboring jurisdictions.</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><u>Action Strategy:</u> N/A</p> <p><u>STAFF CONTACT(S):</u> Neil Holthouser, Director of Planning</p>	<p><u>AGENDA DATE:</u> October 16, 2012</p> <p><u>ITEM NUMBER:</u></p> <p><u>ACTION:</u> <u>INFORMATION:</u></p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u></p> <p><u>REVIEWED BY:</u> <i>REH</i></p>
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BACKGROUND:

At the Board's September 18, 2012, meeting, Supervisor Ronnie Thompson requested an analysis by Planning staff to examine the feasibility of regulating "yard sale" signs. Specifically, staff was requested to research the requirements of neighboring jurisdictions to determine the extent to which Franklin County's peers address the issue of yard sale signs.

Franklin County regulates signs, in general, through the requirements of Chapter 25, Zoning. It is important to note that the Zoning Ordinance applies to roughly half of the land area of Franklin County. Signs are not regulated in the non-zoned portion of Franklin County (except for the Corridor Overlay zoning district along Rt. 220 South and Rt. 40 West, as established in Sec. 25-483.)

In the zoned portion of the County, signs are regulated by Sec. 25-156.1 through Sec. 25-156.14 of the Zoning Ordinance. Franklin County's Zoning Ordinance does not specifically address yard sale signs. The ordinance requires a sign permit for any sign containing thirty-two (32) square feet or more of sign area - essentially the size of a standard sheet of plywood. Signs measuring less than thirty-two (32) square feet are not required to have a sign permit, but are still regulated by the Zoning Ordinance. Signs containing less than one (1) square feet of area are specifically excluded from the definition of a "sign," and are therefore exempt from the sign regulations.

Most yard sale signs are printed on poster board or other light-weight material, measuring more than one (1) square foot in area but less than thirty-two (32) square feet in area. Yard sale signs within this size range are therefore currently regulated by the Zoning Ordinance, but are not required to obtain a sign permit. The issue, therefore, becomes one of enforcement - since there is no permitting process required to alert staff to the sign's presence.

Staff further notes that most yard sale signs tend to be placed on poles or other fixtures along the roadway, often within the VDOT right-of-way (or, in the case of private roads, within the private right-of-way.) Franklin County currently takes the position that it is VDOT's responsibility to manage and maintain its own rights-of-way, including the decision to permit or prohibit signage as it deems appropriate.

ANALYSIS:

Other jurisdictions take a more direct approach to the issue of signs placed within the right-of-way. Roanoke County, for example, expressly prohibits signs "nailed, tacked, posted, or in any other manner attached to any utility pole... or to public property of any description." Roanoke County also prohibits any sign located within the public right-of-way, except as affirmatively allowed by a "duly constituted governmental authority."

Roanoke County Code

Sec. 30-93-4. - Prohibited Signs.

- (A) The following signs are prohibited within the county:
3. Any sign, except an official public notice, which is nailed, tacked, posted, or in any other manner attached to any utility pole, or structure supporting wire, cable, or pipe; or to public property of any description.
 4. Any sign located within a public right-of-way, except for signs displayed by a duly constituted governmental authority.

The Town of Vinton delegates responsibility to the Town Manager (or his designee) to regulate, allow, or prohibit signs within the public right-of-way. Vinton's zoning ordinance instructs the Town Manager to cooperate with VDOT to allow for directions signage within the right-of-way. Otherwise, in practice, the Town Manager takes the position that private signs are not allowed within the right-of-way. Vinton's zoning inspection staff are charged with actively removing any private signs, including yard sale signs, from posts, poles and fixtures within the right-of-way. Yard sale signs are allowed on private property, but must follow the same regulations as any other type of sign with respect to size, quantity, spacing, etc.

Code of the Town of Vinton

Sec. 5-42. - Exempted signs, displays and devices.

The following signs, displays and devices shall be exempted from the regulations contained in this division:

- (p) All signs placed within public right-of-way, including the Virginia Department of Transportation's Integrated Directional Signage Program, shall fall under the authority of the town manager or his authorized agent.

Staff notes that the Town of Vinton is uniquely suited to the regulation of yard sale signs within the right-of-way, as the Town has a compact land area (3.2 square miles) and is responsible for maintaining its own streets. Roanoke County, meanwhile, has the benefit of applying zoning on a county-wide basis; its rules related to signage are consistent across its jurisdiction. Based on anecdotal evidence, it does not appear that Roanoke County's enforcement of its prohibition against right-of-way signage is as aggressive as the Town of Vinton's approach.

CONCLUSIONS:

Franklin County has a rather large land area of 692 square miles. Approximately half of that land area is not subject to zoning. Franklin County employs two (2) zoning inspectors, who are also responsible for inspections related to the County's Erosion & Sediment Control program. These inspectors will take on additional duties by July 1, 2014, for inspections related to a soon-to-be-implemented Stormwater Management Program. It is the opinion of the Director of Planning & Community Development that the Zoning Ordinance - and thus reliance on zoning inspectors - is not adequate to address the issue of yard sale signs on a county-wide basis.

To the extent that yard sale signs on private property are an issue, staff believes that the existing Zoning Ordinance already regulates such signage. To the extent that the issue pertains primarily to yard sale signs within the public right-of-way, staff suggests that a clear agreement be reached with VDOT to either:

- a) permit County staff to police signage within the right-of-way; or
- b) encourage VDOT staff to monitor signage within the right-of-way and remove yard sale signs according to an agreed-upon timeframe or criteria.

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Firefighter protective gear purchase	<u>AGENDA DATE:</u> 10/16/2012	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST</u>	<u>ACTION:</u> Yes	<u>INFORMATION:</u>
Firefighter safety/replace self contained breathing equipment/purchase new equipment	<u>CONSENT AGENDA:</u> Yes	<u>INFORMATION:</u>
<u>STRATEGIC PLAN FOCUS AREA:</u>	<u>ACTION:</u>	<u>INFORMATION:</u>
Goal # 4.3	<u>ATTACHMENTS:</u>	
<u>Action Strategy:</u> Develop county-wide level of service standards for citizens.	<u>REVIEWED BY:</u> 	
<u>STAFF CONTACT(S):</u>		
Messrs. Huff, Whitlow, Hatcher		

BACKGROUND:

Personal protective gear is necessary for all fire fighting personnel that work in an Incident Dangerous to Life and Health (IDLH) environment. Federal workplace safety guidelines require that fire fighters be equipped with the proper safety gear when working in IDLH environments. The self contained breathing apparatus (SCBA) is one of the most frequently used pieces of equipment by firefighters. This project will begin the process of retiring out of date equipment from front line service and to move toward standardized equipment for the entire county. The SCBA units used by Fork Mountain Fire Department were purchased in 1985 and no longer meet service standards to be used by firefighters in IDLH environments. This purchase will replace all of the SCBA's on apparatus at the Fork Mountain Fire station. The current SCBA equipment is no longer serviceable and will be removed from service.

DISCUSSION:

Public Safety requests to replace of eleven (11) SCBAs that have reached their serviceable life span located at the Fork Mountain Fire Department and cannot be upgraded to meet current safety standards. The serviceable lifespan of SCBA equipment is approximately 10 years for front-line service as this equipment is subjected to temperature extremes and damage that can occur from working inside a burning structure. This purchase will remove out of date equipment from front-line service and begin moving toward an equipment standard for SCBA's for the entire county. Standardized equipment has been problematic as departments purchased SCBA equipment from different manufacturers and the equipment is not interchangeable which can lead to inter-operability problems at major fire scenes. This purchase will replace a portion of the SCBA's assigned to career staff. Old gear that is removed from service must be sent to surplus and cannot be used for front line service.

Although there are several SCBA manufacturers, the systems manufactured are not interchangeable. Therefore, to facilitate standardization and increase firefighter safety, the purchase of SCBA equipment should be carried out as a "sole source" purchase. Scott Safety Products is the manufacturer of the SCBA units requested and is being used by seven of the eleven fire departments serving Franklin County. For this reason, staff requests that the county continue to purchase Scott SCBA equipment in order for the majority of SCBA equipment to be interchangeable by departments during responses. Scott SCBA equipment is only sold by a regional distributor within a designated territory. The sales representative for Virginia is Municipal Emergency Services, Inc. located in Chesapeake Virginia.

The cost to purchase a single SCBA unit is \$5,624.31 which includes the SCBA device and 2 air cylinders. The total cost to purchase 11 SCBA units for Fork Mountain Fire Department will be \$61,867.41. The county allocated \$40,000 more than anticipated to purchase an urban interface apparatus for the Fork Mountain Fire Department in 2011. These funds in addition to CIP funds allocated to purchase SCBA's will be adequate to cover the cost of this proposal. The fire apparatus replacement CIP line item is 30-7005 and the \$40,000 needed is still available in that line item. The SCBA purchase CIP line item is 30-0039 and contains the additional \$21,867.41 needed to facilitate this purchase.

RECOMMENDATION:

Staff respectfully recommends the Board of Supervisors approve the purchase of eleven self contained breathing apparatus from Municipal Emergency Services Inc as outlined in this summary.

**PROCLAMATION TO RECOGNIZE
NOVEMBER AS NATIONAL AMERICAN INDIAN HERITAGE MONTH**

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity and greatness of America today, and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

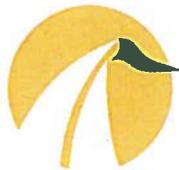
WHEREAS, Virginia's Old Carolina Road Chapter National Society Daughters of the American Revolution desires that the contributions and sacrifices of Native American Indians be remembered and respected;

NOW THEREFORE, we the Franklin County Board of Supervisors, by virtue of the authority vested in Board of Supervisors of the County of Franklin, do hereby proclaim *November as the National American Indian Heritage Month*, in Franklin County, Virginia, and urge all our citizens to observe this month through study and education about the history of American Indians and their contributions to our nation.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the County of Franklin to be affixed this *20th day of November the year of our Lord two thousand and twelve*.

David Cundiff
Chairman
Franklin County Board of Supervisors

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p>AGENDA TITLE: Building Inspections Department Vehicle Replacement</p> <p>SUBJECT/PROPOSAL/REQUEST: Request Board approval to replace one vehicle</p> <p>STRATEGIC PLAN FOCUS AREA:</p> <p>GOAL #:</p> <p>ACTION STRATEGY:</p> <p>STAFF CONTACT(S): Messrs. Huff, Moore, Ahrens</p>	<p>AGENDA DATE October 16, 2012</p> <p>ITEM NUMBER:</p> <p>ACTION:</p> <p>CONSENT AGENDA: Yes</p> <p>INFORMATION:</p> <p>ATTACHMENTS: Yes</p> <ol style="list-style-type: none"> 1. Repair estimate 2. Kelly Blue Book value of 2007 Chevrolet Cobalt 3. Fuel economy comparison 4. Vehicle Bids <p>REVIEWED BY: <i>REH</i></p>
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BACKGROUND:

Franklin County Building Inspections Department is responsible to perform building construction inspections associated with approved building permits throughout the County. Each inspector travels between seventy five and one hundred miles each day in order to provide this service. Currently the department maintains six vehicles.

DISCUSSION:

One vehicle needs replaced due to major repairs necessary to maintain affordable and reliable service to Franklin County customers. The vehicle to be replaced is a 2007 Chevrolet Cobalt with 113,500 miles. Although this vehicle does not meet the guidelines set forth in the Departmental Vehicle Policy section 4 (B) for replacement as it currently has less than 150,000 miles, the vehicle requires major engine repairs for continued use. The vehicle was brought to a local mechanic to determine the source of engine knocking. Repairs were deemed immediately necessary, and require the complete disassembly and rebuilding of the current engine or replacement of the engine. Repairs to the vehicle, estimated at \$4400.00, exceed the \$3000.00 value of the vehicle as seen in the attached estimate and Kelly Blue Book values.

The replacement will be a compact sport utility vehicle 2013 Subaru XV Crosstrek – with a bid price of \$22,368.00 plus tags & processing fees. A compact SUV, which provides increased ground clearance, traction, and durability, is needed to replace the compact car due to the extreme conditions met on various job sites. These extreme conditions include multiple stream crossings, dirt paths leading to remote locations, and steep grades. The extreme conditions encountered necessitated the custom fabrication and installation of skid plates protecting the oil pans of the existing compact cars.

Although the state contract price for a compact sport utility vehicle is \$17,500.00 (Jeep Liberty), over \$10,000.00 in fuel is expected to be saved with the Subaru's fuel efficiency compared with the Jeep. Net savings with the Subaru after the higher initial price is expected to exceed \$5000.00 over the life of the vehicle (150,000 miles).

The Chevrolet Cobalt will be offered for surplus to be sold on GovDeals at the next vehicle auction, and the Building Inspections Department fleet will remain at six vehicles.

RECOMMENDATION:

Staff respectfully requests Board approval to authorize the County Administrator purchase a Subaru XV Crosstrek for \$22,368.00 plus tags & processing fees. Funds are currently available in the Building Inspectors Vehicles Account. (#300-022-0008-7005).

Gusler's Alignment Auto & Tire Center

1210 North Main Street
 Rocky Mount VA 24151
 540-483-4490

Estimate

Date	Estimate #
8/27/2012	1042

Name / Address
Franklin County Building Inspector 1255 Franklin Street Suite 103 Rocky Mount, VA 24151 TG

Description	Qty	Rate	Total
Jasper Re-Man. Engine (3 year/100,000 mile warranty)	1	3,300.00	3,300.00T
5 Qt. Oil & Filter - Pennzoil 10w30		26.75	26.75T
Gallon Anti-Freeze	2	13.50	27.00T
Remove & Re-Install Engine		1,000.00	1,000.00
Shop Supplies		5.00	5.00T
2007 Chevy Cobalt LS 2.2L Vin# 1G1AK58F077258162		Subtotal	\$4,358.75
		Sales Tax (0.0%)	\$0.00
		Total	\$4,358.75

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Chevrolet Cobalt 2007 go

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Mileage: 113500 [change](#) [this car](#)

Trade-In Value
when trading in at a dealership

Private Party Value
when selling the car yourself

[Print Report](#)

Excellent
\$4,345

Shop for your **next car**

Very Good
\$4,220

Instant Trade-In Offer

Good
\$3,820

Fair
\$2,945

[Verify Condition](#)

Own it? Love it? Tell Us.

[write a review](#)

Values valid until
08/30/2012

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Check Specs
[Know your car inside and out.](#)

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[Use our Tips & Tools.](#)

Cars for Sale
near Moneta

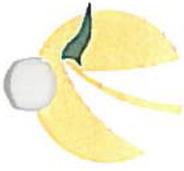
2007 Chevrolet Cobalt

13 for Sale Near You

[view](#)

Get a Used Car Report

Get the Information You Need on This
2007 Chevrolet Before You Buy



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BID SHEET FORM FOR

2012 Subaru Crosstrek

DATE/TIME OF BID OPENING: 10.3.2012 @ 3:00

VENDOR RESPONDING	CONTACT PERSON	TELEPHONE NUMBER	AMOUNT OF QUOTE	MEETS SPECS YES/NO
Nelson Subaru	Amber Mackay	(276) 497-1775 <i>Mr. Constance</i>	\$ 27,368.00+	
First Team Auto Mall	Jason Harner	²⁰¹³ Forester	\$ 27,269.00	
Muncie Ford	Connie	²⁰¹³ Ford Escape	# 23,141.00	
Midpoint HMC	Martin	²⁰¹² AWD-SLS-2 GMC Terrain	\$ 28,177.00	

I hereby certify that the above responses to the bid or services request were received in a timely fashion and opened in public on 10, 3, 2012

Signature Sharon



Franklin County

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COUNTY OF FRANKLIN SPECIFICATIONS/PRICE SHEET XV CROSSTREK/SUBARU/OR EQUIVALENT 2012 OR NEWER MODEL

MINIMUM SPECIFICATIONS:

- ✓ Vehicle to include all Standard Factory Equipment and Warranty (Warranty work may be performed at other dealerships of like make and model if geographically closer to owner).
- ✓ Attach complete specification sheet on proposed vehicle including standard and optional equipment
- ✓ 2.0-liter Subaru Boxer- 4-Cylinder/Or equivalent
- ✓ Continuously Variable Transmission (CVT)
- ✓ Symmetrical All-Wheel Drive
- ✓ Fuel Economy/CVT/ 25-33 MPG
- ✓ Ground Clearance (at base curb weight) minimum of 8.7 inches
- ✓ Exterior Color of Vehicle - Grey/Silver/White
- ✓ Keyless Entry System
- ✓ Manually Adjustable CFC-Free Air Conditioning System
- ✓ 4-Wheel Anti-lock Braking System (ABS)
- ✓ Latest model year available
- ✓ Fleet Discount Available for Government Agency

BASE PRICE OF VEHICLE INCLUDING DELIVERY CHARGE TO ROCKY MOUNT, VIRGINIA:

22368.00

BASE PRICED MODEL W/STANDARD EQUIPMENT

CAN PRICE BE HELD FOR ADDITIONAL PURCHASES FOR UP TO TWELVE (12) MONTHS?

----- YES ----- NO

COMMENTS: *Price is BEFORE TAXES AND 399 AVE. FEE. WE HAVE 1 ON THE WAY BUT ITS DUE TO ORDER ONE, IN OVERING 8-12 WKS.*

MODEL YEAR: 2013

ESTIMATED DELIVERY IN WEEKS: 8-12 WKS

LIST ANY EXCEPTIONS HERE: _____

DEALER NAME: Nelson Subaru

DEALER ADDRESS: 4730 VIRGINIA AVE
BASSETT, VA 24015
276-647-1775
Andre TREAWAY - MGR

*Thank you
for this
opportunity!
Candee*

Tudor, Sharon

From: coverby@autosbynelson.com
Sent: Wednesday, October 03, 2012 2:38 PM
To: Tudor, Sharon
Cc: atreadway@autosbynelson.com
Subject: Bid correction

This email confirms our phone conversation that NO TAXES OR FEES WILL BE ADDED to our bid price

Curtis R Overby
Sales Manager
Autosbynelson.com

SUBARU FORESTER MODEL INFORMATION 2013MY

FORESTER 2.5X STANDARD EQUIPMENT

FORESTER 2.5X STANDARD MODEL EQUIPMENT

- 2.5L DOHC Engine
- Active Valve Control System (AVCS) Variable Valve Timing
- Electronic Throttle Control (ETC)
- 5-Speed Manual Transmission (Standard)
- 12-Volt Power Outlets, Dash, Center Console & Cargo Area (3)
- 16-Inch Steel Wheels w/ Full Wheel Covers
- 215/65 R16 96H All-Season Tires
- Anti-Lock Braking System (ABS)
- 4-Wheel Disc Brakes
- Brake Assist
- Incline Start Assist (MT Models Only)
- Electronic Brake-force Distribution System (EBD)
- Active Front Seat Head Restraints
- Airbag System:
 - Subaru Advanced Frontal Airbags
 - Side Curtain Airbags w/ Roll Over Sensor
 - Front Seat Side Pelvis / Torso Airbags
- Symmetrical All-Wheel Drive (AWD)
- Vehicle Dynamics Control (VDC)
- HVAC: Manual
- Air Filtration System
- AM/FM Stereo w/ Single-Disc CD Player / MP3/WMA Capability, 4 Speakers
- Radio Broadcast Data System (RBDS)
- Bluetooth® Audio Streaming Connectivity
- Bluetooth® Hands-Free Phone Connectivity
- iPod® Control Capability
- USB Port
- 3.5mm Auxiliary Input Jack
- Roof Mounted Audio & Satellite Antenna

FORESTER 2.5X STANDARD MODEL EQUIPMENT

- Ambient Temperature Gauge
- Cargo Area Tie Down Hooks
- Cargo Area Grocery Bag Hooks
- Center Console, Adjustable Armrest Lid
- Cup Holder
- Dual, Center Console
- Front & Rear Doors
- Cruise Control
- Daytime Running Lights (DRL)
- Driver's Seat Height Adjustable
- Exterior Door Handles: Black
- Exterior Mirrors: Black / Foldable
- Engine Immobilizer
- Floor Mats: Carpeted
- Front Passenger Seat, Height Adjustable
- Front Seatback Pocket (Passenger)
- Fuel Economy Gauge (Average Fuel Economy)
- Headlights: Auto-Off with Ignition Switch
- Illuminated Ignition Switch Ring
- Interior Accent Lighting
- Multi-Function Display
- Off-Delay Dome Light
- Overhead Console w/ Dual Map Lights & Sunglasses Holder
- Power-Assisted Steering
- Power Door Locks
- Power Mirrors
- Power Windows w/ Driver's Auto-Down, Illuminated Switches
- Rear Seatback, 60/40 Split Fold-Down
- Rear Seat Armrest
- Rear Seat Head Restraints for All Three Seating Positions
- Rear Window Wiper with Washer
- Remote Keyless Entry System

* This vehicle has the All-Weather Package

Which includes roof rails + All-Weather wheels

* Ice Silver in color

SOA PRODUCT MANAGEMENT

CONFIDENTIAL 09/25/2012

2013 FORESTER

Note: Bold Items Represent New or Modified Features

Tudor, Sharon

From: jgarner@firstteamauto.com
Sent: Wednesday, October 03, 2012 12:46 PM
To: Tudor, Sharon
Subject: RE:

Hello Sharon, I'm going to fax you over some spec's on a 2013 Subaru Forester X model with the option 21 package. I think this may suit your need's better as the XV crosstrek won't be out until later this month and demand for that vehicle will be high. Feel free to contact m with any question's and I hope this help's you. Thank's again for the opportunity to earn your business. Jason Garner

-----Original Message-----

From: "Tudor, Sharon" <studor@franklincountyva.org>
Sent: Wednesday, October 3, 2012 12:29pm
To: "jgarner@firstteamauto.com" <jgarner@firstteamauto.com>
Subject:

Jason,

THIS WAS SENT TO LINDA HAMELBERG ON FRIDAY, SEPTEMBER 28, 2012 @ 11:55 a.m.
ATTACHED DUE TODAY @ 3:00 P.M.

THANK YOU!!!!!!!!!!!!!!

Sharon

Sharon K. Tudor, MMC
Clerk
Franklin County Board of Supervisors
1255 Franklin Street, Suite 111
Rocky Mount, Virginia 24151
(540) 483-3032 (O)
(540) 483-6647 (F)
sktudor@franklincountyva.org
[\[cid:image003.jpg@01CBF5E9.3776AAA0\]](#)

Make serving others Your #1 priority. You're in a noble profession. Be proud of what YOU do and where YOU work!!!!!!!!!!



Franklin County

A Natural Setting for Opportunity

COUNTY OF FRANKLIN SPECIFICATIONS/PRICE SHEET XV CROSSTREK/SUBARU/OR EQUIVALENT 2012 OR NEWER MODEL

MINIMUM SPECIFICATIONS:

- YES ✓ Vehicle to include all Standard Factory Equipment and Warranty
(Warranty work may be performed at other dealerships of like make and model if geographically closer to owner).
- YES ✓ Attach complete specification sheet on proposed vehicle including standard and optional equipment
- NO ✗ 2.0-liter Subaru Boxer- 4-Cylinder/Or equivalent *1.6L Ecoboost 4cyl*
- NO ✗ Continuously Variable Transmission (CVT) *- 6 Speed SelectShift automatic*
- NO ✗ Symmetrical All-Wheel Drive *- Intelligent 4WD - NO Driver input needed*
- NO ✗ Fuel Economy/CVT/ 25-33 MPG *22-30 mpg*
- NO ✗ Ground Clearance (at base curb weight) minimum of 8.7 inches *- 7.9"*
- YES ✓ Exterior Color of Vehicle - Grey/Silver/White
- YES ✓ Keyless Entry System
- YES ✓ Manually Adjustable CFC-Free Air Conditioning System
- YES ✓ 4-Wheel Anti-lock Braking System (ABS)
- YES ✓ Latest model year available
- YES ✓ Fleet Discount Available for Government Agency

BASE PRICE OF VEHICLE INCLUDING DELIVERY CHARGE TO ROCKY MOUNT, VIRGINIA:
\$ 23,141.00

CAN PRICE BE HELD FOR ADDITIONAL PURCHASES FOR UP TO TWELVE (12) MONTHS?

----- YES X ----- NO

COMMENTS:-----

MODEL YEAR: 2013 FORD ESCAPE SE

ESTIMATED DELIVERY IN WEEKS: CAN NOT GUARANTEE EST. 6-8 WEEKS

LIST ANY EXCEPTIONS HERE: SEE ABOVE

DEALER NAME: DUNCAN FORD CHRYSLER DODGE JEEP

DEALER ADDRESS: 19999 VIRBIL H ROAD Hwy
Rocky Mount VA 24151

John Myers - Fleet Manager 540-239-8885

2013 ESCAPE S STANDARD EQUIPMENT

MECHANICAL

- Brakes – Front Disc/Rear Disc (ABS)
- Engine – 2.5L I-4
- Steering – Electric Power-Assisted Steering (EPAS)
- ★ Transmission – 6-Speed Automatic

INTERIOR/COMFORT

- ★ Cargo Floor Hooks
- Center-stack with Top of Dash Display Painted Black
- Climate Control – Air conditioning (manual)
- Coat Hook – Two, 2nd Row
- Console
 - Overhead
 - 1st Row Center with Armrest
- Cup Holders – 4 total
- Driver Left Footrest
- Floor Mats – 1st Row with Cargo Hooks
- ★ Grab Handles
 - Front (2)
 - Rear (2)
- Ice Blue™ Lit (Gauge Cluster)
- Instrument Cluster – Message Center
- Lighting – Center Dome with Map Lights and Rear Cargo Area Light
- ★ MIC Hand Brake Lever
- Mirror (Interior) – Day/Night Rearview Mirror
- Seats
 - 1st Row – 6-Way Manual Driver's Seat
 - Cloth
 - 2nd Row – 60/40 Split Seat with Tip Fold-Flat Latch
- ★ Steering Wheel
 - Speed Control
 - Urethane
 - Manual Tilt & Telescoping
 - Redundant Audio Controls
- Storage – Glove Box
- Sun visors with Dual Mirrors
- Windows – Global Power with 1-Touch Down Driver Window

SAFETY & SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- ★ Airbags
 - Dual-Stage Driver and Front-Passenger
 - Driver Knee Airbag
 - Safety Canopy®
 - Side Airbags
 - "Smart" Occupant Sensing Airbags
- ★ Belt-Minder®
- ★ Emergency Brake Assist System
- Head Restraints and 3-point Seat Belts on all (5) Seating Positions
- ★ Height Adjustable Retractable Seatbelts
- Keyless-Entry – Remote
- LATCH (Lower Anchors & Tethers for CHildren) System in Rear Outboard Seats
- Lighting – Illuminated Entry
- Personal Safety System™
- ★ Power Automatic Locking Doors
- ★ Rear Stabilizer Bar
- ★ Seat Belt Pretensioners
- Security – SecurILock® Passive Anti-Theft System (PATS)
- ★ Tire Pressure Monitoring System (TPMS)
- ★ Traction Control

FUNCTIONAL

- ★ Audio
 - AM/FM Stereo/Single-CD/MP3-Capable
 - 6 Speakers
 - Auxiliary Audio Input Jack
 - Auto Volume Control
- Battery Saver Feature
- MyKey®
- Powerpoints – (1) 1st Row, (1) 2nd Row and Cargo Bin

EXTERIOR

- ★ Body-Colored Rear Spoiler
- ★ Door Handles – MIC Black
- Grille – Black
- ★ Halogen Headlamps
- Mirrors
 - MIC Black
 - Integrated Blind Spot Mirror
- Painted body-color front and rear fascias, liftgate and lower grille
- ★ Wheels/Tires
 - 17" Steel Wheel & Cover
 - P235/55R 17 Tires
 - Spare Tire, Mini Space-Saver
 - Wheel Nut Wrench and Jack

STANDARD EQUIPMENT**All S Equipment Plus:**

- ★ Body-Colored Door Handles
- ★ Body-Colored Mirrors/Skull Caps
- ★ Chrome Beltline Molding
- ★ Compass
- Door Handles – Interior – Chrome
- ★ Dual Chrome Exhaust
- Floor Mats – 1st & 2nd Row with Cargo Hooks
- Fog Lamps
- ★ Ford SYNC® Voice-Activated Communications and Entertainment System (includes 911 Assist®, VHR)
- Note: See Major Product Changes page (1) for complete SYNC® description and restrictions
- ★ Grille – MIC Black with Chrome Bar
- Headlamps – AutoLamp
- Instrument Cluster – Outside Temperature Display
- Keyless-Entry – SecuriCode™ (Keypad)
- MyFord® with 4" Color Screen
- Privacy Glass
- ★ Seats
 - Driver Seat Back Map Pocket
 - Rear Center Armrest
 - Rear-Seat Recline
- SIRIUS® Satellite Radio with 6 month prepaid subscription
- Note: SIRIUS® Satellite Radio with 6 month prepaid subscription (48 contiguous states / Service not available in Alaska or Hawaii)
- Steering Wheel
 - Audio Controls
 - Urethane
- Storage – Driver side Map Pockets
- ★ Wheels
 - 17" Alloy Sparkle Silver Wheels
 - P235/55R17 Tires

★ = New for this model year.



Franklin County

A Natural Setting for Opportunity

COUNTY OF FRANKLIN SPECIFICATIONS/PRICE SHEET XV CROSSTREK/SUBARU/OR EQUIVALENT 2012 OR NEWER MODEL

MINIMUM SPECIFICATIONS:

- ✓ Vehicle to include all Standard Factory Equipment and Warranty
(Warranty work may be performed at other dealerships of like make and model if geographically closer to owner).
- ✓ Attach complete specification sheet on proposed vehicle including standard and optional equipment
- ✓ 2.0-liter Subaru Boxer- 4-Cylinder/Or equivalent
- ✓ Continuously Variable Transmission (CVT)
- ✓ Symmetrical All-Wheel Drive
- ✓ Fuel Economy/CVT/ 25-33 MPG
- ✓ Ground Clearance (at base curb weight) minimum of 8.7 inches
- ✓ Exterior Color of Vehicle - Grey/Silver/White
- ✓ Keyless Entry System
- ✓ Manually Adjustable CFC-Free Air Conditioning System
- ✓ 4-Wheel Anti-lock Braking System (ABS)
- ✓ Latest model year available
- ✓ Fleet Discount Available for Government Agency

BASE PRICE OF VEHICLE INCLUDING DELIVERY CHARGE TO ROCKY MOUNT, VIRGINIA:

\$28,177⁰⁰

CAN PRICE BE HELD FOR ADDITIONAL PURCHASES FOR UP TO TWELVE (12) MONTHS?

----- YES NO

COMMENTS: 2012 GMC TERRAIN AWD-SLE-2
IN STOCK
2.4L DOHC 4CYL

MODEL YEAR: 2012

ESTIMATED DELIVERY IN WEEKS: 0

LIST ANY EXCEPTIONS HERE: _____

DEALER NAME: MIDPOINT GMC

DEALER ADDRESS: 17801 VIRGIL BOBBS HWY
ROCKY MOUNT VA 24151

MARLIN CRIMER

www.fueleconomy.gov

the official U.S. government source for fuel economy information

X	X	X	X
2013 Subaru XV Crosstrek AWD	2013 Ford Escape AWD	2012 Jeep Liberty 4WD	2013 Subaru Forester AWD
			
2.0 L, 4 cyl, Automatic (variable gear ratios)	1.6 L, 4 cyl, Automatic (S6)	3.7 L, 6 cyl, Automatic 4-spd	2.5 L, 4 cyl, Automatic (S4)
Regular Gasoline	Regular Gasoline	Regular Gasoline	Regular Gasoline
28	25	17	23
Combined	Combined	Combined	Combined
25	22	15	21
City	City	City	City
33	30	21	27
Highway	Highway	Highway	High

2. The second estimate will provide full commercial fire protection of 1,000 gpm by having a booster station constructed. Rather than using a fire pump, we are proposing a series of smaller pumps that can operate to meet the fire demand, but also be used in the future to push water into an elevated tank and meet twice daily demands.
3. The third estimate would be the total project with tank and booster station to get the fire protection. The concern with the tank at this time is water age. We could not realistically turn over the tank in a reasonable time frame with the anticipated use in Burnt Chimney. This alternative is more oriented to long term.
4. There may be a need for re-chlorination between Westlake and Burnt Chimney. This is something that should get looked at closer during the design, but there is enough contingency built into the costs to cover re-chlorination if needed.
5. Because of the immediate need for water in Burnt Chimney for business purposes, we see this project as more of an economic development exercise, which means it is time sensitive. Based on our discussions, we are figuring the work needs to be completed by the end of next year 2013 to have water at BC. The time frame for actual construction will need to be around 6 to 7 months with about a month on the lead end for mobilization and a month on the tail end to wrap up. This means bids for the work would need to be received around end of March '13 with a contractor given notice to proceed by the end of April. Ideally we want to get this out to bid as early in the season as possible to get the best pricing. Survey and design work will need to start as quickly as possible for this to be achieved.
6. There are a significant number of potential connections that need to be considered for the project. Between Westlake and Burnt Chimney, there are about 35 to 40 homes, businesses, and institutions within 300 feet of the proposed water main. In Burnt Chimney, there are around 100 potential customers depending on how the distribution system in Burnt Chimney is constructed. We had shown about 4,000 LF + of distribution system in Burnt Chimney, but the final amount will be more dictated by who wants to connect to the water system. Staff would suggest that a notification of some form be sent out to determine interest in connecting to the water system. We also need some idea of connections for the bidding of the work.
7. With regards to the school in Burnt Chimney, they have indicated interest in connecting to the public system. Assuming we do the minimum scope and just run lines out to BC and don't do a booster station (and/or tank), the pressure at the school will likely be less than their current operating pressures, which means the school will require a service pump to pressurize their water system.
8. With regards to the estimated cost of the project, a distribution system in Burnt Chimney is included as well as two road crossings along Route 122. These items were included in the estimate to provide service to potential customers. If the user surveys do not show adequate interest in connecting to the public system, these items could be removed from the project costs. Therefore, we feel the minimum estimated project cost will be approximately \$3,000,000 without developing the distribution system in Burnt Chimney.

RECOMMENDATION:

Provide County staff with direction to proceed on providing public water service to the Burnt Chimney area.

Based on discussions with WVWA staff it has been estimated that the Franklin County share of installation of a water distribution system from West Lake to Burnt Chimney will not exceed \$2,000,000. Additionally we are assuming a sharing of future connection fees to be applied to infrastructure upgrades.

The potential funding sources identified by County staff for our share of the water line is as follows:

Utility funds from connection fees from other projects	\$ 500,000
Possible CDBG grant	125,000
Tobacco allocation	50,000
Possible agribusiness grant	200,000
Borrowed funds	<u>1,125,000</u> ***
TOTAL (not to exceed)	\$ 2,000,000

*** Debt service on \$1,125,000 for 20 years @ 2.00% would be \$68,801 annually

Burnt Chimney Water System
 Waterline Extension from West Lake
 Limited Fire Protection - Proposed Alternative
 October 9, 2012

	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Cost</u>	<u>Total Cost</u>
Construction Costs					
1. Waterline from West Lake (Route 122) to Burnt Chimney					
12" Waterline	34500	LF	\$65	\$2,242,500	
12" Gate Valve & Box	34	EA	\$3,000	\$102,000	
Air Release Valve	9	EA	\$2,000	\$18,000	
Blow Off Valve	10	EA	\$1,500	\$15,000	
Fire Hydrants Assembly	34	EA	\$2,500	\$85,000	
Road Crossing	250	LF	\$300	\$75,000	
Stream Crossing	60	LF	\$400	\$24,000	
Subtotal					\$2,561,500
2. Burnt Chimney Water Distribution System					
12" Waterline (Route 122)	1800	LF	\$65	\$117,000	
12" Waterline (Route 836)	1100	LF	\$65	\$71,500	
8" Waterline (Route 670)	2100	LF	\$55	\$115,500	
12" Gate Valve & Box	3	EA	\$3,000	\$9,000	
8" Gate Valve & Box	2	EA	\$2,500	\$5,000	
Fire Hydrants Assembly	3	EA	\$2,500	\$7,500	
Road Crossing	130	LF	\$300	\$39,000	
Subtotal					\$364,500
Total Construction Cost					\$2,926,000
Related Costs					
Basic Engineering					
Linework (Virginia Bulletin 1780-2)	9.60%	%	\$280,896	\$280,896	
Additional Engineering					
Survey for Easements	1	LS	\$5,000	\$5,000	
Inspection (150 work days x 8hr x \$65)	150	Days	\$520	\$78,000	
Permitting (VDOT, E&S, JPA)	1	LS	\$10,000	\$10,000	
Legal	1	LS	\$5,000	\$5,000	
Contingency	10%	%	\$292,600	\$292,600	
					\$671,496
Total Estimated Project Cost					\$3,597,496

Note:

- 1) No Service Connections have been included in this cost estimate.
- 2) Linework quantities include a 5% contingency to allow for vertical grade changes and minor deflections in alignment.

Burnt Chimney Water System
 Waterline Extension from West Lake
Fire Protection using Booster Pump Station
 October 9, 2012

	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Cost</u>	<u>Total Cost</u>
Construction Costs					
1. Waterline from West Lake (Route 122) to Burnt Chimney					
Subtotal from Linework Estimate					\$2,926,000
2. Booster Station w/ Fire Pump					
Booster Pump Station	1	LS	\$275,000	\$275,000	
Subtotal					\$275,000
Total Construction Cost					\$3,201,000
Related Costs					
Basic Engineering					
Linework / Booster Station (Virginia Bulletin 1780-2)	9.55%	%	\$305,696	\$305,696	
Additional Engineering					
Survey for Easements & Land Acquisition	1	LS	\$8,500	\$8,500	
Inspection (180 work days x 8hr x \$65)	180	Days	\$520	\$93,600	
Permitting (VDOT, E&S, JPA)	1	LS	\$15,000	\$15,000	
Acquisition of Properties	0.5	AC	\$12,000	\$6,000	
Legal	1	LS	\$7,500	\$7,500	
Contingency	10%	%	\$320,100	\$320,100	
					\$756,396
Total Estimated Project Cost					\$3,957,396

Note:

1) No Service Connections have been included in this cost estimate.

Burnt Chimney Water System
 Waterline Extension from West Lake
 Fire Protection using Elevated Tank
 October 9, 2012

	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Cost</u>	<u>Total Cost</u>
Construction Costs					
1. Waterline from West Lake (Route 122) to Burnt Chimney					
Subtotal from Linework Estimate					\$2,926,000
2. Elevated Storage Tank with Booster Pump Station					
250,000 gallon Elevated Tank	1	LS	\$600,000	\$600,000	
Booster Pump Station	1	LS	\$250,000	\$250,000	
Subtotal					\$850,000
Total Construction Cost					\$3,776,000
Related Costs					
Basic Engineering					
Linework / Booster Station (Virginia Bulletin 1780-2)	9.55%	%	\$303,308	\$303,308	
Water Storage Tank (Virginia Bulletin 1780-2)	9.80%	%	\$58,800	\$58,800	
Additional Engineering					
Survey for Easements & Land Acquisition	1	LS	\$12,000	\$12,000	
Inspection (180 work days x 8hr x \$65)	180	Days	\$520	\$93,600	
Permitting (VDOT, E&S, JPA)	1	LS	\$15,000	\$15,000	
Acquisition of Properties	1	AC	\$12,000	\$12,000	
Legal	1	LS	\$10,000	\$10,000	
Contingency	10%	%	\$377,600	\$377,600	
					\$882,308
Total Estimated Project Cost					\$4,658,308

Note:

1) No Service Connections have been included in this cost estimate.

Wastlake to Burnt Chimney Scenario

WATER SERVICE EXTENSION TO BURNT CHIMNEY
FRANKLIN COUNTY UTILITY IMPROVEMENTS





Burnt Chimney Water System
 Waterline Extension from Plateau Plaza
 Fire Protection using Booster Pump Station
 October 10, 2012

	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Cost</u>	<u>Total Cost</u>
Construction Costs					
1. Waterline from Plateau Plaza (Wirtz Road) to Burnt Chimney					
12" Waterline	33200	LF	\$65	\$2,158,000	
12" Gate Valve & Box	33	EA	\$3,000	\$99,000	
Air Release Valve	6	EA	\$2,000	\$12,000	
Blow Off Valve	6	EA	\$1,500	\$9,000	
Fire Hydrants Assembly	33	EA	\$2,500	\$82,500	
Road Crossing	250	LF	\$300	\$75,000	
RailRoad Crossing	100	LF	\$400	\$40,000	
Stream Crossing	60	LF	\$400	\$24,000	
Subtotal					\$2,499,500
2. Booster Station w/ Fire Pump					
Booster Pump Station	1	LS	\$275,000	\$275,000	
Subtotal					\$275,000
3. Burnt Chimney Water Distribution System					
12" Waterline (Route 122)	1800	LF	\$65	\$117,000	
12" Waterline (Route 116)	1100	LF	\$65	\$71,500	
8" Waterline (Route 670)	2100	LF	\$55	\$115,500	
12" Gate Valve & Box	3	EA	\$3,000	\$9,000	
8" Gate Valve & Box	2	EA	\$2,500	\$5,000	
Fire Hydrants Assembly	3	EA	\$2,500	\$7,500	
Road Crossing	130	LF	\$300	\$39,000	
Subtotal					\$364,500
Total Construction Cost					\$3,139,000
Related Costs					
Basic Engineering					
Linework / Booster Station (Virginia Bulletin 1780-2)	9.55%	%	\$299,775	\$299,775	
Additional Engineering					
Survey for Easements & Land Acquisition	1	LS	\$8,500	\$8,500	
Inspection (180 work days x 8hr x \$65)	180	Days	\$520	\$93,600	
Permitting (VDOT, E&S, JPA, RR)	1	LS	\$16,000	\$16,000	
Acquisition of Properties	0.5	AC	\$12,000	\$6,000	
Legal	1	LS	\$7,500	\$7,500	
Contingency	10%	%	\$313,900	\$313,900	
					\$745,275
Total Estimated Project Cost					\$3,884,275

Note:

- 1) No Service Connections have been included in this cost estimate.
- 2) Linework quantities include a 5% contingency to allow for vertical grade changes and minor deflections in alignment.

Wirtz to Burnt Chimney Scenario

**WATER SERVICE EXTENSION TO BURNT CHIMNEY
FRANKLIN COUNTY UTILITY IMPROVEMENTS**



FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p>AGENDA TITLE: Compensation Proposals</p> <p>SUBJECT/PROPOSAL/REQUEST Staff request of the Board to consider various options and scenarios for compensation increases per the Board's Direction</p> <p>STAFF CONTACT(S): Messrs. Huff, Copenhaver</p>	<p>AGENDA DATE: October 16, 2012 ITEM NUMBER:</p> <p>ACTION: X INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS:</p> <p>REVIEWED BY: <i>REH</i></p>
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BACKGROUND:

At the September Board meeting, staff was asked to develop recommendations for staff compensation increase scenarios to include Schools and General Government employees. Due to stronger than anticipated tax collections and some small growth in other local revenues, the County has available approximately \$1.2 million in recurring revenues not yet budgeted on an annual basis in the following categories:

Revenue Category	Amount
Real Estate Taxes	\$440,000
Personal Property Taxes	\$344,000
Interest Income	\$118,000
Sales Tax	\$250,000
Meals Tax	\$51,000
Total	\$1,203,000

Also available is \$2 million above the Board's adopted Fund Balance Policy in undesignated fund balance (one time funds) representing surplus revenues and expenditure savings from the past June 30 fiscal year end.

DISCUSSION:

Multiple options exist for the use of this additional recurring revenue as well as the \$2 million one-time funds that are held in the general fund undesignated balance:

Option 1	Implement a 2% Raise effective 11-1-12 for all County and School Employees. Cost= \$943,284 in current year – will require \$200,000 in new revenue in 12-13 for full-year funding beyond what is currently available.
Option 2	Implement a 1.75% Raise effective 11-1-12 for all County and School Employees. Costs \$825,376 in current year – will require \$31,000 in new revenue in 12-13 for full-year funding beyond what is currently available.
Option 3	Grant a One-Time Supplement of \$680 to all full-time County and School Employees and a \$340 Supplement to all County and School Part-Time Employees in November 2012. Cost= a total of \$1,169,036 from one-time funds.
Option 4	Grant a One-Time Supplement of \$1,000 to all full-time County and School Employees and a \$500 Supplement to all County and School Part-Time Employees in November 2012. Cost= a total of \$1,719,171 from one-time funds. Would require a public hearing
Option 5	Grant a 1.9% Stipend to all County and School Employees. Cost = \$1,183,350 from one-time funds. Would not

	require a public hearing.
Option 6	Some combination of the above – cannot appropriate additional funds of more than \$1.2 million in a single meeting without a public hearing.
Option 7	Give a second One-Time Supplement in May 2013.
Option 8	As part of Budget discussions, consider personnel adjustments effective July 1, 2013.

If the State continues to achieve its revenue projection goals, then a 2% raise will be granted to Constitutional Officers and their employees effective August 1, 2013. This will result in the County receiving additional funds (approximately \$68,000) from the Compensation Board which could be used to offset the cost of a 2% across the board raise given by the County in this fiscal year. To the point of not doubling up raises by Constitutional employees, Compensation Board staff in Richmond has indicated the following:

"While many localities provide local supplements to the salaries of constitutional officers and their employees, there is no requirement that such levels be maintained from year to year. If you increase salaries now, and we increase them later, as long as you are consistently paying at least the salary amount that we set, then you are not obligated to increase their salary above that level. So if both state and local salaries are the same now, and you increase 2% now, and we provide the 2% increase next year - to the point that the salary amounts match again, you do not have to provide a further increase."

RECOMMENDATION:

Staff respectfully requests the Board's consideration of the options presented above.

Franklin County
 Additional Raise Information for FY12-13 and FY 13-14
 October 1, 2012

November 2012 Implementation of a 1.75% Raise	
1.75% for County effective 11-1-12	\$191,458
1.75% for Schools effective 11-1-12	\$633,918
	\$825,376
Annual Recurring Revenue Available	\$1,207,320

Full Year Cost of a 1.75% Raise	
1.75% for County	\$287,184
1.75% for Schools	\$950,877
	\$1,238,061
Annual Recurring Revenue Available	\$1,207,320
= Additional Amount Required for Full Year	\$30,741
Schools	\$23,609
General Government	\$7,132

November 2012 Implementation of a 2% Raise	
2% for County effective 11-1-12	\$218,807
2% for Schools effective 11-1-12	\$724,477
	\$943,284
Annual Recurring Revenue Available	\$1,207,320

Full Year Cost of a 2% Raise	
2% for County	\$328,210
2% for Schools	\$1,086,716
	\$1,414,926
Annual Recurring Revenue Available	\$1,207,320
= Additional Amount Required for Full Year	\$207,606
Schools	\$159,441
General Government	\$48,165

/ /

FRANKLIN COUNTY
Board of Supervisors



EXECUTIVE SUMMARY

<p>AGENDA TITLE: <i>Franklin Center Fees</i></p> <p>SUBJECT/PROPOSAL/REQUEST: <i>Review Franklin Center Usage Fees</i></p> <p>STAFF CONTACT(S): Mr. Huff, Mr. Whitlow & Mrs. Hodges</p>	<p>AGENDA DATE: 10-16-2012 ITEM NUMBER:</p> <p>ACTION: YES INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS: YES</p> <p>REVIEWED BY: <i>REH</i></p>
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BACKGROUND:

The Franklin Center for Advanced Learning and Enterprise opened August 13th, 2007. The facility is primarily utilized by the Center partners, area businesses, and training providers. Customers and employers access services addressing issues relative to employment, training, and education. Strategically located in the center of Downtown Rocky Mount, the 31,000 sq. ft. *Franklin Center* consists of three floors of technologically advanced training and instructional space. The facility provides next generation computer and media classrooms, life science laboratories, distance learning modules, faculty / staff offices, and a career resources center. With the opening of The Franklin Center in 2007, the County adopted guidelines and usage fees to assist with operational costs and to provide some support for the caretaking of the facility. Such fees were recently increased and supported by the Board during last spring's budget work sessions. Such new revenues were included in the adopted FY '12-'13 Budget. The Franklin Center fees became effective July 1, 2012 as follows:

Entity	Former Rate	New Rate
Non-profit	\$25 half day, \$50 full day	\$35 half day, \$100 full day
Business	\$50 half day, \$100 full day	\$100 half day, \$200 full day
Weekend Rate (all groups)	Closed: \$250 plus hourly custodial rate	Closed: \$350 plus hourly custodial rate

These cost recovery fees assist with operational costs such as TFC equipment and repairs/replacements (i.e. LCD projector bulbs costs approximately \$300 each), technical assistance, custodial supplies, and other building expenses.

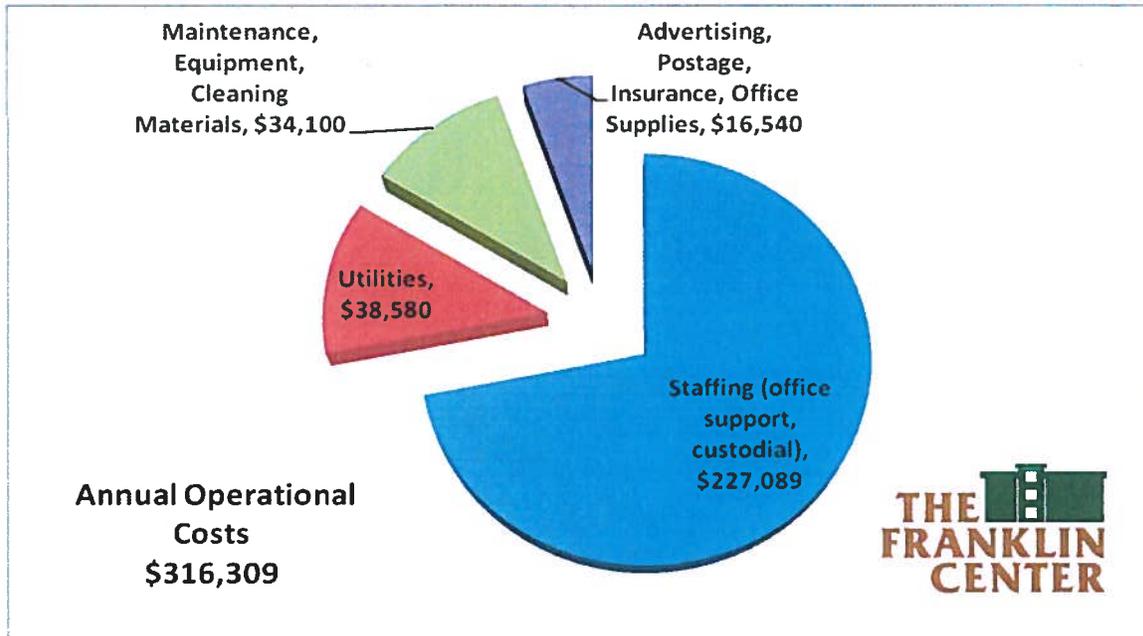
During the August Board meeting, a citizen representing the locally based, non-profit "Bridges to Life" expressed concern as to the latest fee increases. More specifically, issue was taken with the non-profit and weekend rate increases. The Board requested staff to review this matter and report back accordingly.

DISCUSSION:

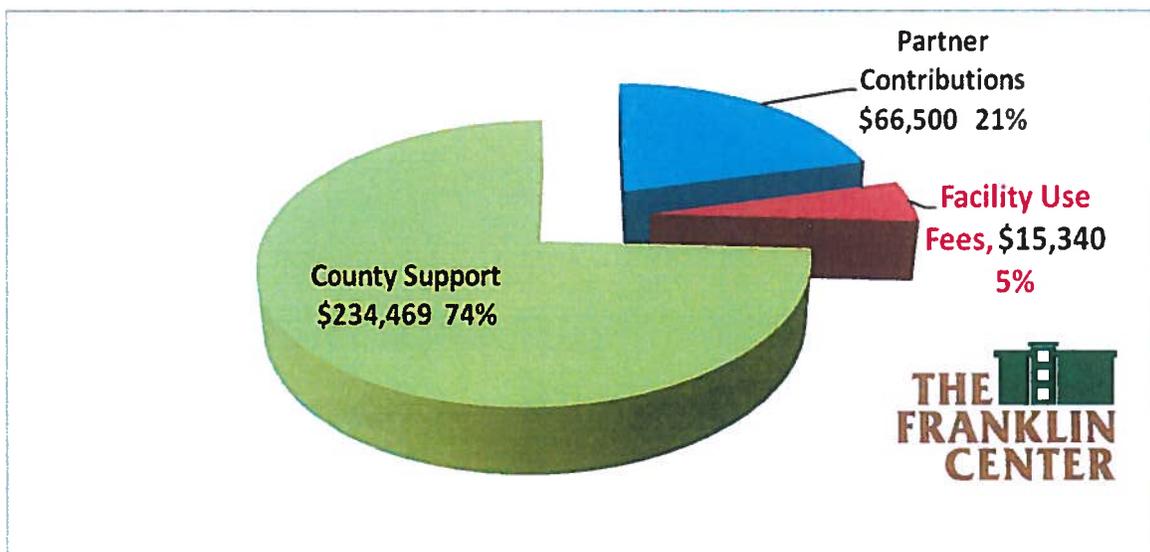
In 2010 some cost saving measures, such as Friday night and Saturday closings of the Franklin Center were examined. One of the educational partners that make up the consortium expressed a need for the Center to be open on weekends. Therefore, The Franklin Center was closed for regular weekend use unless one of the Center partners has a specialized training event or course. Such closure has resulted in lower power consumption and reduced part-time staffing.

While regular weekend hours of the Center were discontinued, the new rate schedule provides an opportunity for a weekend opening to outside groups; however such an opening would include a fee of \$350 plus hourly custodial costs. Currently, the Center is open 8:30 a.m. until 8:30 p.m. on Mondays thru Thursdays and from 8:30 a.m. until 5:00 p.m. on Fridays (250 days per year). The Franklin Center operates on an approximate \$316,000 annual budget. In an effort to better understand the operational costs and revenues of The Franklin Center, please note the following:

Operational Costs



Operational Revenues



The majority (74%) of operational support at the Center comes directly from the County, followed by the Center Partners (i.e. PHCC, VWCC, others) funding another 21%. Facility use fees provide approximately 5% of funding to make up the balance. It is important to point out that such annual costs and revenues noted above do NOT cover future, long term capital expenditures (i.e. large furniture replacements, computer/network equipment replacement/upgrades, mechanical / plumbing / electrical upgrades, roofs, flooring, parking lot maintenance, etc.).

While the annual operational costs and revenues assist in better understanding the funds required to operate The Franklin Center, the examination of user fees from other similar facilities is also important. Staff recently compared rate information from other higher education – training centers and found the current rates at The Franklin Center are significantly lower than other centers. Staff collected rate information from the following facilities: Roanoke Higher Education Center, Southwest Virginia Higher Education Center (Abingdon), Southern Virginia Higher Education Center (South Boston), and the Institute for Advanced Learning & Research (Danville).

	Roanoke	Abingdon- SWVA	South Boston- SVHEC	Danville - IALR
Conference Rooms				
Large Room	Hr/Day \$53/\$374	\$300/meeting	\$400/ \$250-nonprofit (2 hrs.)	\$160-4 hrs/\$295-8 hrs.
Small/Medium Room	Hr/Day \$48/\$317	\$60/meeting	\$75/ \$50-nonprofit (2 hrs.)	
Auditorium	Hr/Day \$118/\$675	\$220/meeting		
Computer Labs				
Small Computer	\$300/Hour	Day-\$540	\$75/\$50-nonprofit (2 hrs.)	
Small Computer	Person/Day \$500	Day-\$400	\$75/\$50-nonprofit (2 hrs.)	
IT Services	Hour/\$55	Hour/\$75	Hour/\$65 \$200/8 hours	

In addition to these fees, many of the other facilities also charge for equipment rentals (i.e. podiums, projectors, telephones, video monitors, etc.).

As noted in this summary, usage fees at The Franklin Center only support a fraction of the annual and daily operational costs of the facility. Furthermore, the current fees are significantly less than similar facilities around the region.

While this information offers a cost recovery and fee comparison, this does not negate the fact that some non-profits may feel monetarily pinched and may need occasional, weekend meeting space. Staff currently works with multiple organizations and encourages such groups to seek the best meeting venue for their needs whether it's a school, library, Franklin Center, or other public and/or private facility.

RECOMMENDATION:

Staff respectfully requests any further direction and guidance from the Board.