Franklin County
A Natural Setting for Opportunity

AGENDA
FRANKLIN COUNTY BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 20, 2012

11:30 TOUR OF NEW LANDFILL SITE

1:30 P.M. Call To Order, Chairman David Cundiff

1:31 Invocation, Supervisor Bobby Thompson

1:32 Pledge of Allegiance, Supervisor Leland Mitchell

1:33 Public Comment
-

1:36 CONSENT AGENDA (***REQUIRES ACTION***)

REF:
1. Approval of Accounts Payable Listing, Appropriations, and Minutes for October 16 & 23, ***2012***
2. Sheriff's Surplus Vehicles ***(See Attachment #7)***
3. Sheriff's Department Vehicle Purchase ***(See Attachment #8)***
4. Western Virginia Water Authority Service Area ***(See Attachment #15)***
5. Proposed FY'2013-2014 Budget Calendar ***(See Attachment #14)***
6. Parks & Recreation Shelter Rental Fee Revisions ***(See Attachment #16)***
7. Authorization to Surplus Old Sheriff's Department Uniforms ***(See Attachment #11)***

1:40 Dr. Sue Beatty, Chairperson, Aging Services Board

REF: 1. Aging Services Strategic Plan ***(See Attachment #9)***

2:00 Captain Mark Torbert, Sheriff's Office

REF: 1. Phase I – 1st Floor of Former Administration Building ***(See Attachment #19)***

2:25 Lisa Cooper, Senior Planner/Long Range Planning

REF: 1. Indoor Plumbing Rehabilitation ***(See Attachment #13)***

RICHARD E. HUFF, II
COUNTY ADMINISTRATOR
1255 FRANKLIN STREET, SUITE 112
ROCKY MOUNT, VIRGINIA 24151
(540) 483-3030
www.franklincountyva.org

2:35 Peter Ahrens, Building Official
REF: 1. Building Fees Schedule Report ***(See Attachment #10)***

2:50 Richard E. Huff, II, County Administrator
REF: 1. Other Matters

3:00 Other Matters by Supervisors

3:10 Request for Closed Meeting in Accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, & a-5, Discussion of a Prospective New Business or Industry, or of Expansion of an Existing One, of the Code of Virginia, as Amended.

Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.

APPOINTMENTS:

- Housing Rehab Board (Term Expires 12/31/2012) ***(See Attachment #1)***
- Western Va. Regional Jail Authority (Term Expires 12/31/2012) ***(See Attachment #4)***
- West Piedmont Planning Commission Board (Term Expires 12/31/2012) ***(See Attachment #3)***
- TLAC (Term Expires 1/31/2013) ***(See Attachment #2)***
- Library Board/Boone District (Unexpired Term to Expire 6/30/2013) ***(See Attachment #5)***
- Social Services Board/Gills Creek District (Unexpired Term to Expire 6/30/2014) ***(See Attachment #6)***

5:00 Recess for Dinner

6:00 Call To Order, Chairman David Cundiff

6:01 Presentation of Economic Development Advisory Committee Report ***(See Attachment #18)***

8:00 Call To Order & Recess Thereafter for Previously Advertised Public Hearings as follows:

PETITION FOR REZONE – Petition of **Ronald E. Webb & Wanda B. Webb**, Petitioners/Owners, requesting a rezone for the purpose of adding a full service tackle shop, gas dock and boat rentals for property District General with proffers. The subject property is located at 2050 Morewood Road, in the Gills Creek District and is identified in Franklin County Real Estate Tax Records as Tax Map # 15, Parcel # 21.1. (Case # REZO-9-12-10843 ***(See Attachment #12)***

REQUEST TO BE MADE FOR DEFERRAL

PUBLIC NOTICE
FRANKLIN COUNTY, VIRGINIA
A HEARING ON AMENDMENTS TO THE ADOPTED 2012-2013 BUDGET

In Accordance with Sections 15.2-2507 of the Code of Virginia, as amended, on ***Tuesday, November 20, 2012, at approximately 8:00 P.M.*** or soon thereafter, the Franklin County Board of Supervisors will conduct a public hearing on amending the adopted FY' 2012-2013 County budget in the Board of Supervisors Meeting Room, located in the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia. ***(See Attachment #17)***

Original Adopted FY12-13 Budget	$120,977,031
Budget Amendment for School Carryovers (Adopted June 19, 2012)	$1,698,628
School Regional Adult Education Program	$790,389
School Capital Carryovers for Ramsey Hall Cafeteria Project	$692,609
School Replacement Bus Purchase Carryover	$760,296
Federal Grant Carryovers	$706,981
New Federal Grants	$205,214
County Carryovers	$865,839
County July Appropriations	$38,592
County August Appropriations	$51,842
County October Appropriations	$147,721
Total Approved Additional Appropriations to Date	$5,958,111
Estimated Cost of a $680 Supplemental Payment for all County and School	
Full Time Employees and a $340 Supplemental Payment for all County and School	
Part Time Employees	$1,169,036
Total Supplemental Appropriations To Date	$7,127,147

Call To Order and Action As Deemed Appropriate from Public Hearings & Adjournment Thereafter

RISE & SHINE GUESTS FOR NOVEMBER ARE BOB CAMICIA & RICK

HOUSING REHABILITATION BOARD (HRB)

1 YEAR TERMS

TERM EXPIRES DECEMBER 31ST

BOARD TO BE APPOINTED DURING BOS ORGANIZATIONAL MEETING

AS OF 12/31/2011

CHARLES WAGNER
330 RIVERVIEW STREET
ROCKY MOUNT, VA 24151

MIKE THURMAN
445 FRANKLIN STREET
ROCKY MOUNT, VA 24151

WILLIAM HELM
2174 S. MAIN STREET
ROCKY MOUNT, VA 24151

BARBARA GARST
472 APPLE ROAD
BOONES MILL, VA 24065

CHRIS WHITLOW (To be replaced by Neil Holthouser)
1255 FRANKLIN STREET
ROCKY MOUNT, VA 24151

HUBERT QUINN
12684 FRANKLIN STREET
FERRUM, VA 24088

TLAC BOARD MEMBERS
Pam Dinkle, Executive Director
Karen/Secretary
Post Office Box 55
400 Scruggs Road, Suite 200
Moneta, VA 24121
540 721-4400 (T)
540-721-4450 (Fax)

1 YEAR TERMS
1-3-2012

The Tri-County Lake Administrative Commission (TLAC) was created on October 3, 2000. It replaced the Smith Mountain Lake Policy Advisory Board which was created in July of 1986. TLAC serves as an administrative department for the three counties surrounding Smith Mountain Lake (Bedford, Franklin, and Pittsylvania). TLAC carries out Smith Mountain Lake planning duties including, but not limited to, navigation marker issues, debris removal, invasive aquatic vegetation issues and coordination with APCO for lake related issues. TLAC strives to assist in the development of a harmonious community at Smith Mountain Lake through the administration of the programs and projects delegated to it by the three County Boards of Supervisors.

- The TLAC Board of Directors meets on the first Tuesday of each month at 4 P.M.
- Appointments/Re-appointments are made annually
    - Members:
        - Administrator from each member County
        - Supervisor from each member County
        - Citizen Representative from each member County (appointed by the County's Board of Supervisors)
          Note: Pittsylvania County's citizen representative serves only as an alternate for the County Supervisor
        - One member from the following local organizations:
            - Smith Mountain Lake Association
            - Smith Mountain Lake Chamber of Commerce
            - Appalachian Power Company
- Total Voting Members: 11
- Current Active Committees: Environmental and Navigation Committee Chairman must be active members of the TLAC Board of Directors
- Organizational Cooperative Agreement must be renewed every two years by all three Counties. The Boards of Supervisors recently approved the renewal of the agreement through October 3, 2008.

Russ Johnson
Citizen Appointment
Post Office Box 874
Hardy, Virginia 24101 — 1/31/2013

Robert M. Camicia
Board Member
143 Charlotte Lane
Hardy, Virginia 24101 — 1/31/2013

WEST PIEDMONT PLANNING DISTRICT BOARD
Aaron Burdick, Executive Director
Post Office Box 5268
Martinsville, VA 24115
1-YEAR TERM (2-BOS MEMBERS)
CITIZEN APPOINTMENT (3-YEAR TERM)

AS OF 10-19-2011
4th THURSDAY 7:00 Executive Board Meeting
7:30 Board Meeting-

In 1968, Virginia was divided into 21 planning districts. A planning district commission is a political subdivision of the Commonwealth chartered under the Regional Cooperation Act by the local governments of each planning district. As such they are a creation of local government encouraged by the state.

The West Piedmont Planning District Commission is made up of the Cities of Danville and Martinsville; the Counties of Franklin, Henry, Patrick, and Pittsylvania; and the Town of Rocky Mount. The Commission has two elected representatives and one appointed representative. Elected representatives serve terms coincident with their elected terms of office or such shorter term as their governing bodies shall determine. Citizen, or appointed, representatives serve a three-year term. Both elected and appointed representatives have a vote on Commission matters. The Commission meets on the fourth Thursday of each month at its office at 1100 Madison Street in Martinsville; an agenda or cancellation notice is sent one week prior to the meeting date.

The purpose of Planning District Commissions, as set out in the Code of Virginia, Section 15.2-4207, is "...to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. The cooperation resulting from this chapter is intended to facilitate the recognition and analysis of regional opportunities and take account of regional influences in planning and implementing public policies and services. The planning district commission shall also promote the orderly and efficient development of the physical, social and economic elements of the district by planning and encouraging and assisting localities to plan for the future."

Virginia's PDCs provide a variety of technical and program services to member local governments. They include grant application assistance, management services for program implementation, land use planning services and mapping. The merging of mapping and information services has created the field of geographic information systems, where PDC's often lead the way. Transportation planning is another role for PDCs, who may deal with highway development, ridesharing, airport planning, and specialized transit. The West Piedmont Planning District Commission has also been designated as an Economic Development District by the U.S. Department of Commerce, making its member localities eligible to receive federal grant funds from that agency.

For the Commonwealth, PDCs serve as an accessible network that gives quick and complete statewide coverage. Each serves as the Affiliate State Data Center for the region. In this role they provide important information to businesses as well as citizens. PDCs are the regional contact for the Commonwealth Intergovernmental Review Process and provide input for a host of agencies and commissions.

Other duties of the PDC's are:

- To conduct studies on issues and problems of regional significance
- To identify and study potential opportunities for local cost savings and staffing efficiencies through coordinated local government efforts
- To identify mechanisms for the coordination of state and local interests on a regional basis
- To implement services upon request of member localities
- To provide technical assistance to state government and member localities
- To serve as a liaison between localities and state agencies, as requested.
- To review local government aid applications as required by applicable law through the A-95 or Intergovernmental Review Process
- To conduct strategic planning for the regional as required by applicable law
- To develop regional functional area plans as deemed necessary by the commission or as requested by member localities
- To assist state agencies, as requested, in the development of substate plans
- To participate in a statewide geographic information system, the Virginia Geographic Information Network, as directed by the Department of Planning and Budget
- To collect and maintain demographic, economic and other data, acting as a state data center affiliate in cooperation with the Virginia Employment Commission

Mr. Bobby Thompson
C/O Ferrum College
Post Office box 40
Ferrum, VA 24088 — 12-31-2012
365-2020

Mr. Leland Mitchell
4180 Sontag Road
Rocky Mount, Virginia 24151 — 12-31-2012
493-0059

William Brush — 12-31-2013
81 Lighthouse Lane
Moneta, Virginia 24121

WESTERN VIRGINIA REGIONAL JAIL AUTHORITY
Bobby Russell, Executive Director
5885 West River Road
Salem, Virginia 24153
540-380-3047 (t)
540-525-8068 (Mobile)

1 YEAR TERMS
JANUARY 1ST, 2013 – December 31st, 2013

1. Biography of the Authority.
   The Western Virginia Regional Jail Authority was created on June 24, 2005 by and between the Counties of Franklin, Montgomery, Roanoke and the City of Salem, Virginia. The Authority was created to establish a regional jail that would alleviate overcrowding issues faced by each jurisdiction. The regional jail concept was agreed upon between all jurisdictions rather than expanding upon each member's local jail for funding purposes. The Virginia Board of Corrections will reimburse a regional jail project up to 50% of the eligible costs to construct a jail; whereas, a local project would only be reimbursed up to 25% of the eligible costs, therefore, leaving a heavier burden on local governments.

2. How often does the Authority meet?
   The Authority holds at least four regular meetings per year. During the construction phase of the jail, the Authority has been meeting monthly.

3. How long are members' terms?
   Three Authority members are appointed from each member jurisdiction by their governing body and consist of the Sheriff, one elected member of the governing body and the chief administrative officer any of which may serve more than one consecutive term. Each member of the Authority shall serve for a term of one year beginning each January 1st and ending on each December 31st.

4. What are the responsibilities of the members?
   The responsibility of the Authority members include all powers given under Section 53.1-106 of the Code of Virginia (1950) as amended; adopting annual operating and capital budgets of the Authority which will be submitted to the member jurisdictions no later than January 15th of each year; and issuing of bonds pursuant to Section 53.1-95.10 of the Code of Virginia (1950), as amended upon the advice of bond counsel and a financial advisor with expertise in bonds and investments.

5. What is the purpose of the Authority?
   The purpose of the Western Virginia Regional Jail Authority is to own, operate, manage, maintain, regulate, plan for and finance the Western Virginia Regional Jail.

BOARD REPRESENTATIVE

Charles Wagner
330 Riverview Street
Rocky Mount, VA 24151
(540) 483-9109

Alternate David Cundiff
1712 Novelty Road
Penhook, VA 24137
(540) 576-3210

ADMINISTRATIVE REPRESENTATIVE

Christopher Whitlow
Asst. County Administrator
1255 Franklin Street
Rocky Mount, VA 24151

Alternate Rick Huff, II
County Administrator
1255 Franklin Street
Rocky Mount, VA 24151

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LIBRARY BOARD MEMBERS
AS OF 6-19-2012
4 YEAR TERMS

The Library Board is comprised of one member from each magisterial district. The appointment is for a four year term, and the member may be re-appointed for an additional term. The Library Board normally meets on the Thursday before the second Monday of each month at 7:00 PM in the Library.

GENERAL DUTIES OF THE LIBRARY BOARD

A. To hire a capable, trained librarian subject to approval by the governing body.
B. To determine Library policies.
C. To approve expenditures of Library funds.
D. To receive gifts to the Library.
E. To work actively for the improvement of all libraries by supporting library legislation in the state and nation.
F. To become familiar with the State and Federal aid program and with state and national library standards.
G. To attend Board meetings regularly.
H. To become familiar with what constitutes good library service by reading, attending library meetings and visiting other libraries.
I. To support the Library's service program in daily contacts with the public at large.

Ms. Kim Roe (Unexpired Term of David Wiseman)
99 Penick Place
Hardy, VA 24101
540-890-9193 (home)
540 520-3234 (C) **BOONE DISTRICT** 6/2013
keroe@carilionclinic.org

Mrs. Felicia Woods
13200 Franklin Street
Ferrum, Virginia 24088
BLUE RIDGE DISTRICT 6/2015

Mr. Jim Morrison
117 Clipper Drive
Moneta, Virginia 24121
GILLS CREEK DISTRICT 6/2015

Mr. Rich Ellis
536 Coles Creek Road
Rocky Mount, Virginia 24151 (*Unexpired term of Molly Bratton-Jones*)
BLACKWATER DISTRICT 6/2014

Jean Waltrip
110 Old Fort Road
Rocky Mount, Virginia 24151 **ROCKY MOUNT DISTRICT** 6/2013

William Mitchell
6061 Sontag Road
Rocky Mount, VA 24151
483-7000 **SNOW CREEK DISTRICT** 6/2013

Rebecca Mushko
8 Listening Hill Road
Penhook, VA 24137
576-3339 **UNION HALL DISTRICT** 6/2013

SOCIAL SERVICES BOARD MEMBERS
AS OF 6-19-2012
4 YEAR TERMS

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The Franklin County Department of Social Services provides both financial and social work services that are administered according to State and Federal regulations. The purpose of the Department is to provide assistance to meet basic needs, promote self reliance, strengthen families, and provide protection for County residents through community based services.

The Franklin County Board of Social Services is made up of seven members with one member from each magisterial district in the county, usually including one representative from the County Board of Supervisors. Members are appointed by the Board of Supervisors for a term of four years unless they are filling an unexpired term created by a vacancy on the Board. A member may serve no more that two full terms consecutively.

The Board is required by Virginia Code to meet at least bimonthly, and generally meets monthly on the fourth Tuesday of the month at 3:30 p.m.

Board member are expected to

- >Faithfully attend board and committee meetings.
- >Familiarize themselves with the programs, goals, and objectives of the local department.
- >Develop local personnel or other policies where needed if no State or Federal policies exist.
- >Take an active interest in issues of social services.
- >Avoid the hint of conflict of interest and clarify and enhance the public image of the Department.

Wendie W. Dungan 217 Dudley Road Union Hall, Virginia 24176	UNION HALL DISTRICT	6/14
Danny Agee 545 Hempfield Road Callaway, Virginia 24067	BLACKWATER DISTRICT	6/13
Charles Wagner 330 Riverview Street Rocky Mount, VA 24151	ROCKY MOUNT DISTRICT BOARD REPRESENTATIVE	6/16
John Lipscomb 346 Quail Valley Lane Boones Mill, VA 24065 (540) 334-2839 (H) (248) 310-0650 (C) jrlipscomb@embarqmai.com	BOONE DISTRICT	6/16
Howard Ferguson 161 Mount Carmel Road Rocky Mount, VA 24151	SNOW CREEK DISTRICT	6/16
Benson Beck ***(UNEXPIRED TERM)*** 520 Waverly Lane Moneta, Virginia 24121	GILLS CREEK DISTRICT	6/14
Martha H. Bowling 9249 Franklin Street Ferrum, Virginia 24088	BLUE RIDGE DISTRICT	6/13

social services board/commission

FRANKLIN COUNTY
Board of Supervisors

Franklin County
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EXECUTIVE SUMMARY

AGENDA TITLE: **Surplus Vehicles**	**AGENDA DATE:** November 20, 2012
SUBJECT/PROPOSAL/REQUEST: Request BOS to declare out of service vehicles as surplus	**ITEM NUMBER:** **ACTION:** Yes **CONSENT AGENDA:** Yes **ATTACHMENTS:** Yes
STAFF CONTACT(S): Messrs. Huff, Thurman	**REVIEWED BY:** RETT

BACKGROUND:
On September 1, 1996, the County of Franklin adopted a "vehicle policy". The policy was "amended and re-adopted" on February 15, 2005. Section four (4) of this policy governs vehicle replacement and the reallocation and/or sale of vehicles which are unmoved from service.

DISCUSSION:
Recently, the Franklin County Sheriff's Office provided a listing of vehicles which are requested to be declared "surplus". These vehicles are made available due to normal replacement or after determining the said vehicles have become too costly to maintain.

RECOMMENDATION:
Staff recommends that the Board of Supervisors declare the listed vehicles "surplus". It is further requested that the Board grant the vehicle authority to reallocate, sell and/or otherwise dispose of these vehicles in keeping with the said policy and in the best interest of the County.

DECLARATION AND DISPOSAL OF SURPLUS VEHICLES

Franklin County

DEPT.	TRACKING #	MODEL	MILEAGE	FINAL DISPOSITION
SHERIFF				
	89CH4682	ASTRO VAN	90,602	
	00F0544	CROWN VIC	205,968	
	02D3868	PICKUP	220,000	
	93CH3208	PICKUP	168,223	
	00F5300	CROWN VIC	126,100	
	03F8000	CROWN VIC	154,245	
	00F0543	CROWN VIC	165,965	
	00J3664	CHEROKEE	139,847	
	04F5361	CROWN VIC	137,796	
	00F3685	CROWN VIC	150,900	
	05F6954	CROWN VIC	132,000	
	06F3686	CROWN VIC	141,280	
	06CH5649	IMPALA	131,430	
	07CH4469	IMPALA	132,319	

AUCTION HELD:

FRANKLIN COUNTY
Board of Supervisors

Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

AGENDA TITLE: PURCHASE OF SHERIFF'S VEHICLE	***AGENDA DATE:*** ***ITEM NUMBER:*** ***NOVEMBER 20, 2012***
SUBJECT/PROPOSAL/REQUEST *Request to purchase one new unmarked patrol replacement vehicle..* *Request to purchase one SUV type vehicle (Ford Explorer Police Package) for use by K-9 Officer and Patrol Shift Sergeant.* *This vehicle would be purchased through current state awarded contracts from budgeted Sheriff's Vehicle Replacement funds.*	***ACTION:*** ***INFORMATION:*** ***CONSENT AGENDA:*** *YES* ***ACTION:*** ***INFORMATION:*** ***ATTACHMENTS:*** *YES*
STAFF CONTACT(S): Mr. Huff, Mike Thurman, Sgt. Tim Tatum	***REVIEWED BY:*** RCH

BACKGROUND:

The Franklin County Sheriff's Office is a law enforcement agency with local jail and law enforcement responsibility. It maintains a fleet of police vehicles necessary to carry out all functions and responsibilities. Field law enforcement vehicles are normally replaced around 125,000 miles and the better of these vehicles are then reissued or reassigned to support services such as prisoner transport or spare fleet vehicles. They are maintained in this capacity until they become unreliable or repairs and maintenance becomes cost prohibitive.

DISCUSSION:

The Sheriff's Office requests to order one new unmarked police service vehicle. This vehicle will replace one currently driven by Sgt. Pruett, who is a K-9 officer. Sgt. Pruett's current vehicle has over 125,000 miles and is experiencing some mechanical problems. The vehicle needing to be replaced is listed below:

1. 2008 Ford police vehicle with over 125,240 miles.

The Sheriff's Office requests to order one unmarked police service vehicle to replace one currently in use that has reached over 125,000 miles. The vehicle being replaced will be a surplus vehicle to be sold on Gov. Deals

The unmarked vehicle being requested will be a **Full Size Ford Utility Interceptor** under state contract

number **E194-1334** at a cost of **$26,045.46.**

NOTE: Approximately $2000.00 of each Ford Police Interceptor cost is optional police equipment that is factory or dealer installed and covered under their standard vehicle warranty. This is standard police equipment that would have to be installed before the vehicle is put into service.

The **Grand Total** requested expenditure for these vehicles would be **$26,045.46.**

The funds for this purchase will come from account #: **3000-021-0017-7005.**

RECOMMENDATION:

The Franklin County Sheriff's Office respectfully asks the Board of Supervisors to consider and approve the above request.

FRANKLIN COUNTY
Board of Supervisors

Franklin County
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EXECUTIVE SUMMARY

AGENDA TITLE: Aging Strategic Plan	**AGENDA DATE:** 11-20-12 **ITEM NUMBER:**
	ACTION: YES **INFORMATION:**
SUBJECT/PROPOSAL/REQUEST **Funding Support for the Development of Aging Plan**	**CONSENT AGENDA:** **ACTION:** **INFORMATION:**
STRATEGIC PLAN FOCUS AREA: **Goal # 8 Community Needs Assessment** **Action Strategy:** Develop Needs Assessment to Identify Gaps	**ATTACHMENTS:**
	REVIEWED BY: RSH
STAFF CONTACT(S): Messrs. Huff, Whitlow, Boyd, Aging Services Advisory Committee	

BACKGROUND: At the June 19th 2012 Board of Supervisors meeting, the County Aging Services Advisory Committee gave a presentation on the coming "silver tsunami" or the large wave of an increased senior population in Franklin County. The Advisory Committee noted approximately 21% of the County's population will be over the age of 65 by the year 2020 and approximately 24% by the year 2030. With such an increase, the Advisory Committee noted future demands on County services addressing this population group as follows:

- Transportation
- EMS services
- Healthcare insurance
- Medical education
- Adequate nutrition
- Aging in place – staying at home
- Eldercare/support for caregivers
- Affordable/local assisted living centers
- Safety from physical and emotional abuse
- Recreation/leisure
- Financial advice
- Socialization

In an effort to address the pending age wave, the Advisory Committee requested the Board of Supervisors for the funding of a facilitator to coordinate an Aging Plan effort. The Board requested the Advisory Committee to explore possible partnerships (i.e. work with Ferrum College / other organizations) to assist with an Aging Plan.

DISCUSSION: Since June, the Advisory Committee has met with various representatives from Ferrum College and the Roanoke Region Council for Community Services. Both groups have expressed interest in possibly assisting with the development of an Aging Plan for Franklin County. The committee envisions the following with respect to a plan:

Phase I – Citizen and Community needs assessment as related to senior citizen issues (partners: Board of Supervisors, Advisory Board, Ferrum College (Center for Community Engagement faculty and students), Council of Community Services facilitator)

Phase II – Stakeholder identification (senior citizens, caretakers, government, private businesses/citizens, medical providers and not for profit agencies) and data gathering (Ferrum College)

Phase III – Draft development of Strategic Plan and then communication to stakeholders and community to gain buy-in (Advisory Board, County Administrator's Office, Ferrum College, Council of Community Services Facilitator)

Phase IV – Formal development of Strategic Plan (to be determined)

Phase V –Initiation of the rollout and integration of Strategic Plan into Franklin County Comprehensive Plan and roll out of approved activities and organizations (County Administration and other FC government officials, Department of Aging Services Advisory Board, key stakeholders)

The Advisory Committee has submitted a proposal to Ferrum College for faculty/staff assistance in the development of the Aging Plan. If such proposal is approved, the College's Center for Community Engagement would provide supportive services to the Advisory Committee. As of the writing of this executive summary, approval of the Ferrum College proposal is pending with a decision expected by the Tuesday, November 20th Board meeting.

In addition to Ferrum College assistance, the Advisory Committee has approached the Council for Community Services for assistance with key project tasks including the use of a professional facilitator and demographic mapping. While the total project budget for the development of an Aging Plan is still being finalized, the Advisory Committee projects a funding need of approximately $3,000. Such funding would supplement the project costs of other services to be provided by Ferrum College. The Advisory Committee is therefore requesting the Board of Supervisors for $3,000 in funding support for the development of an Aging Plan. Such funding could come from the Board of Supervisors professional services line item #1101-3002, thereby leaving a balance $115,779.

RECOMMENDATION:

The Aging Services Advisory Committee respectfully requests the Board of Supervisors fund $3,000 from professional services line item #1101-3002 for the development of an Aging Plan.

Proposal - Center for Community Engagement Project

1A. Project Name: Creation of a Strategic Plan, for Franklin County, focused on the challenges and opportunities inherent in the rapid growth of its' aging population.

B. This effort has been initiated by the Advisory Board of the FC Department of Aging Services and the primary contact is the Board Chair, Dr. Susan Beatty, 540-721-1290 or sebeatty@gmail.com. The Board Secretary, Maggie Gray, is also available for any questions (540-721-7442 or smlgray@aol.com)

C. In 2010, 17.6% of all Franklin County residents were over the age of 65. By 2030, this number is expected to grow to over 14,767 individuals or nearly 25% of the total population of the County. Through interviews and research, the Advisory Board has determined that Franklin County has not officially recognized the "silver tsunami" that has already come ashore and no official or widely coordinated planning has begun regarding such topics as senior citizen housing, medical care, socialization, recreation, transportation, mental health to name a few. While there are some non-profit agencies, faith-based partners and concerned citizens working already to prepare for the increased needs, the Advisory Board believes that the best approach is to step back and create a strategic plan to view and plan for all the various components of the issue prior to using scarce resources to solve only portions of the issues.

2A.The planned outcome of the project is the creation of a Strategic Plan that can and will be made a component of Franklin County's Comprehensive Plan and it's goals and objectives will be resourced by the Franklin County Government. In addition, it is the goal of the Advisory Board to help coordinate the united effort of non-profits and the faith-based community in the care of our aging population. It is important that the Franklin County Strategic Plan be consistent with State and Regional plans in order to ensure maximum funding from those sources.

B. It is envisioned that the project will be in phases as follows:

Phase I – Citizen and Community needs assessment as related to senior citizen issues (partners: Board of Supervisors, Advisory Board, Ferrum College (Center for Community Engagement faculty and students), Council of Community Services facilitator)

Phase II – Stakeholder identification (senior citizens, caretakers, government, private businesses/citizens, medical providers and not for profit agencies) and data gathering (Ferrum College)

Phase III – Draft development of Strategic Plan and then communication to stakeholders and community to gain buy-in (Advisory Board, County Administrator's Office, Ferrum College, Council of Community Services Facilitator)

Phase IV – Formal development of Strategic Plan (to be determined)

Phase V –Initiation of the rollout and integration of Strategic Plan into Franklin County Comprehensive Plan and roll out of approved activities and organizations (Richard Huff, Christopher Whitlow and other FC government officials, Department of Aging Services Advisory Board, key stakeholders)

At first glance, it is assumed that there would be significant student involvement in Phases I – III with more limited involvement in Phases IV and V.

C. The educational value of involvement in the first three phases includes (but not limited to):

- Opportunity to hone strategic thinking skills
- Experience in needs assessment, data gathering, research and mapping skills
- Experience in survey design, one on one interviewing and larger group presentations
- Development of Web-based communication tools for all Phases of SP development
- Direct involvement with community which will benefit both students and those being served
- Direct involvement of students with senior citizens for improved intergenerational communication

D. The timeline is unknown at this time as it is dependent on approval by the FC Board of Supervisors and coordination with Ferrum College's Center for Community Engagement. It is anticipated that the follow up report and formal request to the Board of Supervisors will occur by the end of 2012.

E. The evaluation approach will be developed as the Strategic Plan scope takes shape.

3.A At this time, the Advisory Board will continue to explore budgetary needs and will seek project funding support from the FC Board of Supervisors.

B. The extent of the community involvement will be developed through stakeholder contact and community meetings. Both local newspapers, the Franklin NewsPost and the Smith Mountain Eagle have agreed to act as partners in this effort.

FRANKLIN COUNTY
Board of Supervisors

Franklin County
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EXECUTIVE SUMMARY

AGENDA TITLE: **Building Inspections Department Permit Fee Evaluation**	**AGENDA DATE** November 20, 2012 **ITEM NUMBER:**
SUBJECT/PROPOSAL/REQUEST: Request Board direction relating to Franklin County Code Section 5-27, building permit fees.	**ACTION:** **CONSENT AGENDA:** No
STRATEGIC PLAN FOCUS AREA:	**INFORMATION:**
GOAL #:	**ATTACHMENTS:** Yes 1. Proposed building permit fee schedule
ACTION STRATEGY:	
STAFF CONTACT(S): Messrs. Huff, Moore, Ahrens	**REVIEWED BY:** RKH

BACKGROUND:
Franklin County Building Inspections Department is responsible for accepting building permit applications, reviewing construction drawings, issuing building permits, managing building permits, and performing inspections associated with approved building permits throughout the County. Building permit fees are assessed to recoup expenses associated with providing these services.

DISCUSSION:
A committee was established during the Franklin County Board of Supervisors public hearing dated October 16, 2012. This committee consisted of two Franklin County Board of Supervisors members, the Franklin County Building Official and five local builders / trades persons. This committee was charged with evaluating the existing building permit fees and proposing modifications to provide equity between permit types.

Upon completion of the evaluation, the current adopted fee schedule is determined to be out of balance, and a proposal for an equitable adjustment is provided.

General fund subsidies represented 47% of the Building Inspections department operations budget during FY2011-12. The proposed modification to the current building permit fee schedule provides equity between permit types while remaining revenue neutral. (No increase in revenue)

RECOMMENDATION:
Staff respectfully requests Board direction in relation to Franklin County Code Section 5-27.

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Residential	Committee Proposed Rate
New Site Built Dwelling	$.18 / ft², ($180.00 Minimum)*
New Modular Dwelling	$.18 / ft², ($120.00 Minimum)*
New Multi-Unit Dwelling	$.18 / ft², ($210.00 Minimum)*
Manufactured Home Single-wide Double-wide Triple-wide	 $150.00* $200.00* $250.00*
Addition	$.18 / ft², ($120.00 Minimum)*
Alteration	$5.00 / $1000 value ($60.00 Minimum)*
Accessory Stucture	$.18 / ft², ($60.00 Minimum)*
Deck / Dock	$.18 / ft², ($60.00 Minimum)*
Non-Residential	
New Structure	$.18 / ft² ($180.00 Minimum)*
Addition	$.18 / ft², ($120.00 Minimum)*
Alteration	$5.00 / $1000 value ($60.00 Minimum)*
Accessory Stucture	$.18 / ft², ($60.00 Minimum)*
Deck / Dock	$.18 / ft², ($60.00 Minimum)*
Miscellaneous	
Above Ground Pool	$60.00*
Below Ground Pool	$120.00*
Demolition	$60.00*
Electrical	$5.00 / $1000 value ($60.00 Minimum)*
Plumbing	$5.00 / $1000 value ($60.00 Minimum)*
Mechanical	$5.00 / $1000 value ($60.00 Minimum)*
Sign (with or without electricity)	$60.00*
Retaining Wall	$60.00*
Elevator	$60.00*
Amusement Device	$60.00*
Towers & Antennas	$100.00*
Storage Tanks 100 - 10,000 gallons	 $60.00*

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10,001 - 25,000 gallons 25,001 and over	$90.00* $140.00*
Distribution terminal and bulk plant facility license	$150.00*
Tent & Membrane structures over 900 sq ft	$60.00*
Miscellaneous	
Plan Review fee	10% of building permit fee*
Board of Building Code Appeals	$250.00*
Commencing Work without a Permit Fee	A sum equal to twice the normal permit fee up to a maximum of $2,500.00*
Permit Cancellation Fee (prior to commencement of inspection)	Refund of 100% fee less the administrative fee of $70.00
Permit Renewal	$65.00 1) Permit may be issued for 12 months per USBC 2) First permit issued before renewal - no charge 3) Future permits renewal fee applies*
Refunds for unexpired permits	In the case of revocation, abandonment or discontinuance; refunds for the portion of the work that was not completed will be made after written application to the Building Official. A minimum of $70.00 retained.
Re-inspection Fee	$45.00*

* State surcharge required by §36-139 of the Code of Virginia 1.75% currently)

FRANKLIN COUNTY
Board of Supervisors

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EXECUTIVE SUMMARY

AGENDA TITLE: **Request to Surplus Old Uniforms** **SUBJECT/PROPOSAL/REQUEST:** The Sheriff's Office has accumulated many sets of old uniforms over the years. The Sheriff's Office would like to find a buyer or a non-profit organization to donate to. **STAFF CONTACT(S):** Messrs. Huff & Sgt. Tatum	**AGENDA DATE** November 20, 2012 **ITEM NUMBER:** **ACTION:** **CONSENT AGENDA:** X **ATTACHMENTS:** **REVIEWED BY:** RELL

BACKGROUND:
Over the past several years, the Sheriff's Office has accumulated the following used uniforms that are not serviceable by deputies either because of worn conditions or accidental damage. The items requested to be surplus are listed below:

53- Short Sleeve Shirts
56- Long Sleeve Shirts
49- Pairs of Pants

**All the above are Propper BDU style uniforms (no longer worn by Sheriff's Office)*

80- Pair of Tan Class "A" pants

DISCUSSION:
The Sheriff's Office requests permission to list these items as surplus and find a buyer or destroy any items that are not serviceable. All of the items to be listed as surplus are no longer in use by the Sheriff's Office. This list of old uniforms does not include old uniforms being stored at the consortium on Tanyard Road. The items being requested to be surplus are currently being stored in boxes at the Sheriff's Office, therefore taking up a considerable amount of space.

RECOMMENDATION:
The Sheriff's Office would like the opportunity to sell these items. Carroll County Sheriff's Office has expressed interest in our used BDU's.

Tudor, Sharon

From: Smith, Susannah
Sent: Tuesday, November 13, 2012 4:19 PM
To: Tudor, Sharon
Subject: FW: Webb Rezoning Petition - request to delay

See Mr. Webb's written request below to defer his rezoning application review by the BoS until December or January.

Let me know what the process needs to be on this.

Thanks so much,
Susannah

From: Ron Webb [mailto:ronwebb46@gmail.com]
Sent: Tuesday, November 13, 2012 11:42 AM
To: Smith, Susannah
Subject: Re: contact

Thanks, Susannah

On Tue, Nov 13, 2012 at 9:38 AM, Smith, Susannah <susannahsmith@franklincountyva.org> wrote:

Good morning Mr. Webb,

Thanks so much – I will forward this request to the administrative department and will get back to you asap.

Best regards,

Susannah Smith

From: Ron Webb [mailto:ronwebb46@gmail.com]
Sent: Sunday, November 11, 2012 1:40 PM
To: Smith, Susannah
Subject: Re: contact

Susannah,

In follow-up to our phone conversation, I would like my rezoning application delayed,

until December, or January. Moving the date forward, & then back, at this late date,

presents me obstacles in contacting & meeting with all my neighbors.

I have found that to be a most important part of the process, that I don`t want to ignore.

Thank you very much, for your kind help.

Westlake Waterfront Inn

Ron Webb

Tudor, Sharon

From: Smith, Susannah
Sent: Thursday, November 15, 2012 12:38 PM
To: Tudor, Sharon; Holthouser, Neil; Shively, Bonnie
Subject: FW: Postponement: Rezone

FYI – passing this along to all of you regarding Mr. Webb's desire to postpone his rezoning hearing before the Board until January.
Thanks,
Susannah

From: Ron Webb [mailto:ronwebb46@gmail.com]
Sent: Thursday, November 15, 2012 11:15 AM
To: Smith, Susannah
Subject: Postponement: Rezone

Susannah,

In followup to our phone conversations, & E-mails, I am confirming my desire to delay consideration of my request, until the January meeting. This gives me ample time to contact & meet with any of my neighbors, around the waterfront, who would be concerned.
I prefer not to "rush", or push the issue, during our busy holiday season, since concerns have been raised. I believe I can calm most of their fears & concerns, given proper time, & a chance to meet with them.

Thank you, again,
You have been very helpful.

Ron Webb

FRANKLIN COUNTY
Board of Supervisors

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EXECUTIVE SUMMARY

AGENDA TITLE: **Housing Rehabilitation Board (HRB) Update**	**AGENDA DATE:** November 20, 2012 **ITEM NUMBER:**
SUBJECT/PROPOSAL/REQUEST: An update on the Indoor Plumbing Rehabilitation (IPR)	**ACTION:** Yes **INFORMATION:**
STRATEGIC PLAN FOCUS AREA: **Action Strategy:** N/A	**CONSENT AGENDA:** **ACTION:** **INFORMATION:**
STAFF CONTACT(S): Huff, Whitlow, Neil Holthouser; Lisa Cooper	**ATTACHMENTS:** No **REVIEWED BY:** REK

BACKGROUND:

Franklin County's Housing and Rehabilitation Board (HRB) oversees the distribution of state funds within the County for rehabilitation of housing for qualifying low/moderate income residents, associated with the Indoor Plumbing Rehabilitation Program (IPR). Should the County wish to reinstate a locally administered IPR program under state program guidelines, the County would need to adopt and update its Local Management Plan and Program Income Plan. In addition, the County would need to contract with a Housing Rehabilitation Specialist who would oversee the construction management and procurement of the project. The previous Housing Rehabilitation Specialist is no longer doing this line of work. It should be noted, the last year the County administered an IPR funded project (new home construction) was in 2007.

In addition to the IPR program, planning staff currently administers the dispersal of previously approved program funds for housing rehabilitation projects and subsequently coordinates the receipt of such program (pay-back) funds from previous programs recipients. These pay-back funds have allowed the County's Housing and Rehabilitation Board (HRB) to assist qualifying low/moderate income residents with other needs (i.e. drilling of wells, indoor plumbing, etc.). Such projects could continue whether the County is reinstated into the state's IPR program this year or not.

DISCUSSION:

Staff has received information from DHCD concerning the IPR program for next year. Staff's DHCD representative has stated the IPR program will be changed to a regional program next fiscal year (July 1, 2013). Details of this program will be forth coming; however, it will be difficult for localities to be the regional program administrator. As the IPR program will change to a regional effort in July, the County is at a crossroads as to a decision whether it should reinstate itself to administer a local project in such a short amount of time remaining this fiscal year. Prior to staff expending further time and resources to apply to reinstate the County into the IPR program for a six month period, staff is requesting some feedback and direction from the Board of Supervisors accordingly.

Planning staff has three scenarios to discuss with the Board of Supervisors concerning this year's program:

Scenario One:
Staff is prepared to send the following documents to DHCD for final approval, thereby applying to be reinstated in the IPR program for the remainder of FY '12/'13 accordingly:

Management Plan
Program Income Plan

Also, staff is prepared to negotiate a contract with a housing rehabilitation specialist for a cost of approximately $3,000.00 to $4,500.00 per house and advertise for the program alerting contractors, minority contractors, etc. to the cost of approximately $1,000.00. Staff projects only building one home for the 2012-2013 project year, which ends on June 30, 2013. As the County's previous Housing Rehabilitation Specialist is no longer available, other specialists have expressed interest but at a higher cost.

Scenario Two:
Planning staff and Step, Inc. have had discussions, whereby Step, Inc. would administer the IPR Program for the County. This would mean Planning Staff could still be involved, but would not directly administer the day-to-day activities of the program. Planning staff's involvement would consist of staff member(s) sitting on Step's Housing Rehabilitation Board and report and update the housing construction of low/moderate residents in the County to both the Board of Supervisors and the Franklin County Housing Rehabilitation Board. Therefore, the County could offer input and have direct guidance.

Scenario Three:
The County does nothing and chooses not to be reinstated in the state's IPR program at this time, thereby waiting to evaluate what regional options may be available July 1, 2013.

In all three scenarios, planning staff would continue to oversee the program fund (payback fund) projects with monies obtained from previous program recipients. Program funds have helped over twenty (20) low/moderate income individuals with small house repairs and well and septic issues since 2008. Such payback funds would still follow the low/moderate income qualifying guidelines as provided by DHCD and would still be administered by the County's Housing and Rehabilitation Board (HRB).

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to consider and discuss the scenarios at the November Board of Supervisors meeting. Also, staff respectfully requests the Board of Supervisor's recommendation of which scenario would be best for county residents for the final 2012 -2013 program. The recommendation would be discussed at the November Housing Rehabilitation Board meeting.

FRANKLIN COUNTY
Board of Supervisors

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EXECUTIVE SUMMARY

AGENDA TITLE: Budget Calendar	**AGENDA DATE:** November 20, 2012 **ITEM NUMBER:**
	ACTION: **INFORMATION:**
SUBJECT/PROPOSAL/REQUEST: Consideration of the Budget Calendar for March and April 2013	**CONSENT AGENDA:** **ACTION:** **INFORMATION:**
	ATTACHMENTS: Budget Calendar
STAFF CONTACT(S): Messrs. Huff, Copenhaver	**REVIEWED BY:** BEH

BACKGROUND:
A budget calendar is prepared each fiscal year to assist the Board with the budget planning process.

DISCUSSION:
The attached budget calendar has been prepared by staff to assist the Board in the preparation and review of the County budget. As we work through the budget process, it may become necessary to add, delete or change the meetings that have been scheduled at this point.

RECOMMENDATION:
Staff respectfully requests the Board's review and approval of the attached Budget Calendar for March and April 2013, so the dates can be communicated to the Schools, citizens and placed on the County's website.

March 2013

February 2013

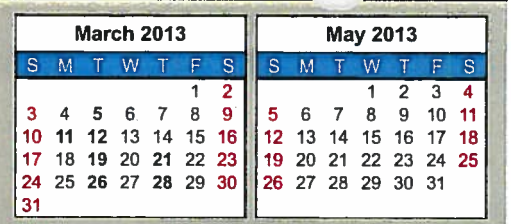
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

April 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	1	2
3	4	◆7:30PM - 9:00PM School Board Budget Public Hearing (BFMS-East Auditorium) 5	6	7	8	9
10	◆6:00PM - 9:00PM Adoption of School Budget by School Board to transmit to BOS (School Board Meeting) 11	◆6:00PM - 8:00PM BOS to Receive School Budget (Gov. Ctr. BOS Meeting Room) 12	13	14	15	16
17	18	◆1:30PM - 5:00PM Board of Supervisors' Meeting (Gov. Ctr BOS Meeting Room) ◆6:00PM - 7:00PM Public Hearing (Gov. Ctr. BOS Meeting Room) ◆7:00PM - 9:30PM Co. Administrator to Present Proposed Budget to BOS (Gov. Ctr. BOS Meeting Room) 19	20	◆6:00PM - 9:00PM BOS/School Board Work Session (if needed) (BOS Meeting Room) 21	22	23
24	25	◆5:00PM - 8:00PM BOS/School Board Work Session (School Board Office Lower Level Board Room) 26	27	◆5:00PM - 8:00PM BOS Budget Work Session (BOS Meeting Room) 28	29	30
31	1	◆5:00PM - 8:00PM Budget Work Session (if needed) (BOS Meeting Room) 2	3	◆5:00PM - 8:00PM Budget Work Session (if needed) (BOS Meeting Room) 4	BUDGET & TAX LEVY AD 5	6

April 2013



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	◆5:00PM - 8:00PM Budget Work Session (if needed) (BOS Meeting Room) 2	3	◆5:00PM - 8:00PM Budget Work Session (if needed) (BOS Meeting Room) 4	BUDGET & TAX LEVY AD 5	6
7	Budget Ads to be in N... 8	9	10	11	BUDGET & TAX LEVY AD 12	13
14	Budget Ads to be in N... 15	◆1:30PM - 5:30PM BOS Meeting (Gov't Ctr BOS Meeting Room) ◆7:00PM - 9:00PM BOS Public Hearing (BFMS-East Auditorium) 16	17	18	19	20
21	22	◆6:00PM - 9:00PM Adoption of County Budget (Gov't Ctr BOS Meeting Room) 23	24	25	26	27
28	29	30	1	2	3	4

FRANKLIN COUNTY
Board of Supervisors

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EXECUTIVE SUMMARY

AGENDA TITLE: Extension of Water Service Area to Western Virginia Water Authority (WVWA)	**AGENDA DATE:** November 20, 2012
SUBJECT/PROPOSAL/REQUEST: Extension of water service area from Westlake to Burnt Chimney	**ITEM NUMBER:**
	ACTION:
	CONSENT AGENDA: Yes
	ATTACHMENTS: Yes
	REVIEWED BY: RETT
STAFF CONTACT(S): Messrs. Huff, Moore	

BACKGROUND:

Franklin County's agreement with Western Virginia Water Authority for the provision of water and wastewater services requires that any request for extensions beyond that area initially granted to Western Virginia Water Authority by the Board of Supervisors would have to be submitted to the Board for additional approval. This provision was intended to ensure that any utility extensions that could encourage or discourage growth would only be done with the Board's knowledge and approval.

Franklin County and the WVWA have worked cooperatively on the U.S. Route 220 waterline to extend water to the Wirtz Plateau area, acquire several privately owned water systems in the Smith Mountain Lake area and obtain funding to extend the Westlake water system along Scruggs Road. In the future, interconnections will provide reliable water sources for additional customers, especially during times of drought.

At the September 18, 2012 Board meeting a presentation was made by Chris Fewster of Anderson and Associates regarding the Burnt Chimney area as it related to economic growth and water of sufficient quantity and quality. At that time, the Board requested that Mr. Fewster, WVWA and staff research opportunity and cost to extend water to Burnt Chimney.

DISCUSSION:

The County and Western Virginia Water Authority (WVWA) have been discussing the connection of water to the Burnt Chimney area from the Westlake area. At the Board meeting of October 16, 2012 the Board authorized staff in conjunction with WVWA to move forward with the analysis and design for a water connection from Westlake.

RECOMMENDATION:

Staff recommends that the Board approve the extension of the WVWA water service area per the attached map subject to the same terms and conditions as the original agreement with WVWA adopted November 5, 2009 (excerpts attached).

Identification of funding sources have been identified through current funds, grant opportunities and contribution by WVWA.

COMPREHENSIVE AGREEMENT

THIS COMPREHENSIVE AGREEMENT, dated as of November 5, 2009 (the Agreement), is made among **FRANKLIN COUNTY, VIRGINIA,** a political subdivision of the Commonwealth of Virginia ("Franklin County") and the **WESTERN VIRGINIA WATER AUTHORITY** (the "Authority"), a public body politic and corporate of the Commonwealth of Virginia,

WITNESSETH:

WHEREAS, the Authority has, through various initiatives, become the owner or operator of a substantial portion of the water and sewer utilities in the U.S. Route 220 Corridor and in the Westlake Area of Franklin County; Virginia; and

WHEREAS, the activities of the Authority in Franklin County have been welcomed and encouraged by the Board of Supervisors as well as the citizens of Franklin County; and

WHEREAS, the Board of Directors of the Authority has, by formal resolution adopted July 16, 2009, invited Franklin County to be a member of the Authority under Virginia Code §15.2-511; and

WHEREAS, the Virginia Water and Waste Authorities Act, Title 15.2, Chapter 51, §§ 15.2-5100, et. Code of Virginia (the "Act"), provides full authority for Franklin County to join the Authority upon the adoption of concurrent resolutions of the Authority, Franklin County and the City of Roanoke and Roanoke County, Virginia, which are currently members of the Authority, so that the Authority would become responsible for the public supply, treatment, distribution and transmission of water and the collection and treatment of wastewater in Franklin County;

EXCERPT 2: (Future Extensions)

"Future Extensions" means extensions from the System as approved by the Board of Supervisors of the County in accordance with the provisions of Section 6.3.

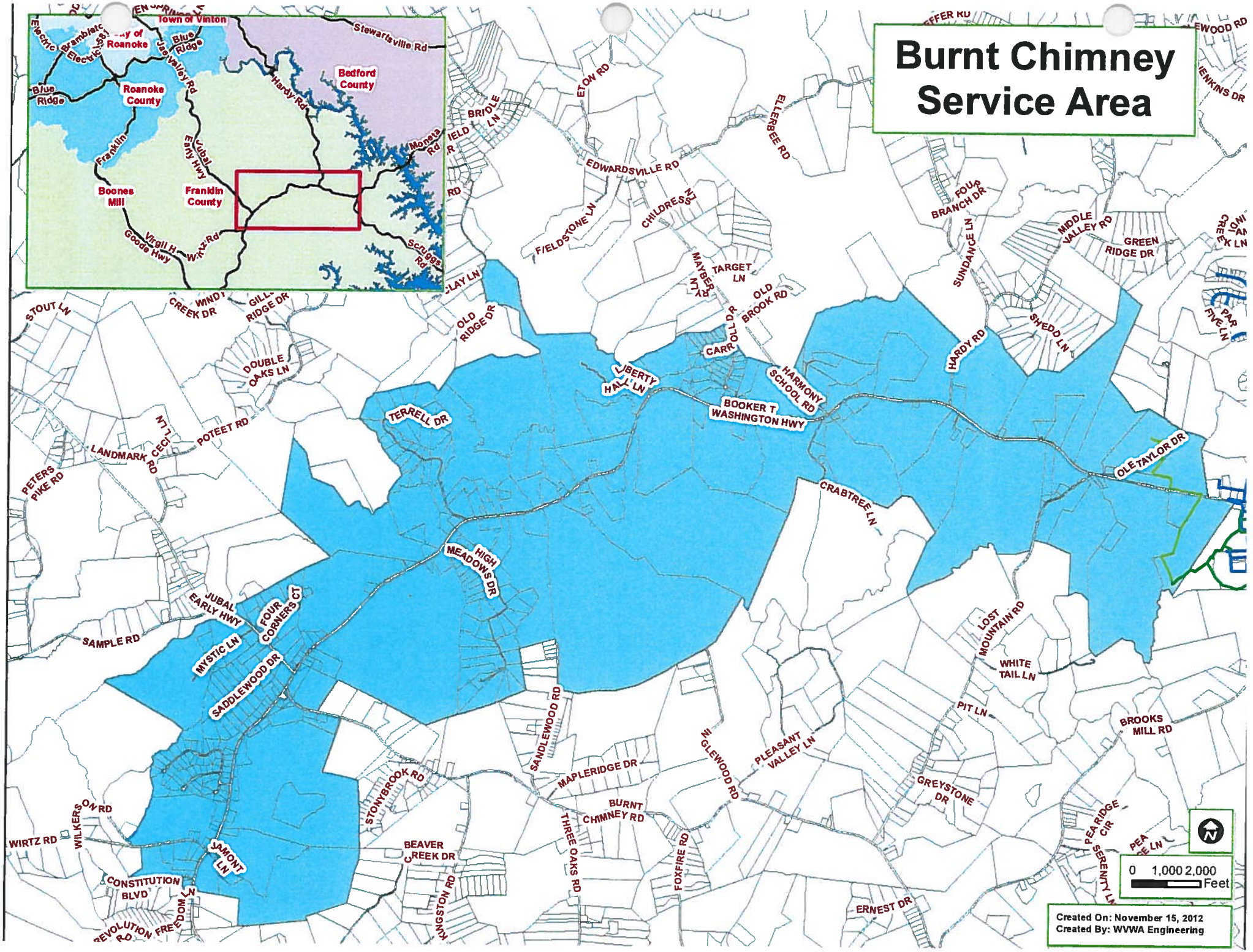
EXCERPT 3: (Service Area)

"Service Area" means those portions of Franklin County that have been approved by Franklin County for development though its normal local land use planning process, excluding the Towns of Rocky Mount and Boones Mill, that area currently or conveniently served by the Ferrum Water and Sewerage Authority, the small water and sewer system at the Commerce Center, the water system at Waid Park and those areas designated in certificates of necessity and convenience issued by the State Corporation Commission which are in effect from time to time for public service corporations. Future Extensions to the System may only be constructed after approval by the Board of Supervisors in accordance with the requirements of Section 6.3 of this Agreement.

EXERPT 4: (Extensions of the System)

Section 6.3 Extensions of the System.

The Authority shall not construct, establish or authorize an extension of a water or sewer transmission line greater than 1,000 feet from the improvements that make up the System in existence as of November 5, 2009 unless such extension is into an area explicitly approved by the Board of Supervisors of Franklin County. Such extensions shall be defined as Future Extensions and shall be submitted to the Board of Supervisors in writing with detailed descriptions of the areas in which Future Extensions to the System are approved. A written description of the areas approved by the Board of Supervisors shall be signed by the Board of Supervisors and the Authority and shall constitute an attachment to this Agreement. All extensions to the System must be substantially in accord with Franklin County's adopted comprehensive plan as provided in Section 15.2-2232 of the Code of Virginia. Financing of extensions to the System will be governed by the Authority's General Business Rules and Regulations and otherwise will be in the sole discretion of the Authority.


Burnt Chimney Service Area
Town of Vinton
Roanoke
Blue Ridge
Roanoke County
Bedford County
Franklin
Boones Mill
Franklin County
Stewartsville Rd
Hardy Rd
Jubal Early Hwy
Virgil H Goode Hwy
Scruggs Rd
Moneta Rd
ETON RD
EDWARDSVILLE RD
ELLERBEE RD
CHILDRESS LN
FIELDSTONE LN
TARGET LN
OLD BROOK RD
CARROLL DR
HARMONY SCHOOL RD
BOOKER T WASHINGTON HWY
HARDY RD
SHEDD LN
SUNDANCE LN
FOUR BRANCH DR
MIDDLE VALLEY RD
GREEN RIDGE DR
OLE TAYLOR DR
CRABTREE LN
TERRELL DR
OLD RIDGE DR
DOUBLE OAKS LN
POTEET RD
LANDMARK RD
PETERS PIKE RD
STOUT LN
WINDY CREEK DR
GILLS RIDGE DR
HIGH MEADOWS DR
JUBAL EARLY HWY
FOUR CORNERS CT
SAMPLE RD
MYSTIC LN
SADDLEWOOD DR
SANDLEWOOD RD
MAPLERIDGE DR
STONYBROOK RD
BURNT CHIMNEY RD
THREE OAKS RD
FOXFIRE RD
PLEASANT VALLEY LN
LOST MOUNTAIN RD
WHITE TAIL LN
PIT LN
BROOKS MILL RD
GREYSTONE DR
PEA RIDGE CIR
SERENITY LN
ERNEST DR
BEAVER CREEK DR
KINGSTON RD
WILKERSON RD
WIRTZ RD
CONSTITUTION BLVD
FREEDOM LN
REVOLUTION RD
0 1,000 2,000 Feet
Created On: November 15, 2012
Created By: WVWA Engineering

FRANKLIN COUNTY
Board of Supervisors

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EXECUTIVE SUMMARY

AGENDA TITLE: Parks & Recreation Shelter Rental Fee Revisions	**AGENDA DATE:** November 20, 2012 **ITEM NUMBER:**
SUBJECT/PROPOSAL/REQUEST Seeking approval to revamp the shelter rental fees in order to meet the requirements of the new Parks and Recreation Department Software System.	**ACTION:** Yes **INFORMATION:**
STRATEGIC PLAN FOCUS AREA: Goal # 3 Implement a simple registration process for the citizens of the County to gain better access to facility rentals via new software implementation.	**CONSENT AGENDA:** Yes **ACTION:** **INFORMATION:**
Action Strategy: Secure shelter rental fee changes for the new software.	**ATTACHMENTS:** No **REVIEWED BY:** REN
STAFF CONTACT(S): Mr. Burnette	

BACKGROUND:

Franklin County Parks and Recreation (P&R) is in the process of implementing new software that will assist the department with the organizing and administering a variety of youth athletic programs, adult athletic programs, special events, facility rentals, classes, trips and workshops. These programs serve over 15,000 citizens in Franklin County annually. During the implementation/training on the new system, staff has discovered the need to revamp the shelter facility rental fees.

DISCUSSION:

After implementing training for the new software system, it was discovered that the computer system will not function properly when certain fees do not match. For example, Recreation Picnic Shelter has a half day rental fee of $20, but a full day rental fee is currently $30. In order for the new software to recognize and charge the community the correct pricing, the full day rental fee will need to be $40. This situation currently only occurs at three of our shelters. The change will only increase the full day rental fee by $10. Please see the fee chart below for current and proposed facility rental fees:

2012 Franklin County Parks & Recreation Current & Proposed Rental Fees

Facility Name	Half Day Rental Fee	Full Day Rental Fee	Proposed Full Day Rental Fee
Waid Small Shelter	$10	$20	No Change
Waid Large Shelter	$20	$30	$40
Recreation Picnic Shelter	$20	$30	$40
Recreation Multi-Purpose Shelter	$30	$50	$60
Recreation Half Park Rental	$150	N/A	No Change
Recreation Full Park Rental	N/A	$200	No Change
Amphitheatre	N/A	$100	No Change
Smith Mountain Lake	$10	$20	No Change
Out of County (Any Shelter)	$250	$500	No Change

The three shelters, Franklin County Recreation Park Large and Small and Waid Large, which would be affected by this change, hosted a total of 124 all or half day rentals for 2012. This brought in a total of $3,760 in revenue for the calendar year. If approved, the change in the all day rental rate would generate an additional $720 in revenue, assuming identical rental patterns. This was calculated by adding the $10 increase to each of the year's full day rentals, of which there were seventy-two.

RECOMMENDATION:

Staff respectfully recommends that the Board change the full day rental fees for the three shelters as shown above to allow the new software implementation to function properly.

FRANKLIN COUNTY
Board of Supervisors

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EXECUTIVE SUMMARY

AGENDA TITLE: **One-time Supplement Proposal**	**AGENDA DATE:** November 20, 2012 **ITEM NUMBER:**
SUBJECT/PROPOSAL/REQUEST **Staff Request of the Board to consider a one-time supplement payment**	**ACTION:** YES **INFORMATION:**
STRATEGIC PLAN FOCUS AREA: N/A **Goal #** **Action Strategy:**	**CONSENT AGENDA:** **ACTION:** **INFORMATION:**
	ATTACHMENTS: YES
STAFF CONTACT(S): Messrs. Huff, Copenhaver	**REVIEWED BY:**

BACKGROUND:

At the October Board of Supervisors meeting, the Board voted to hold a public hearing in order to consider granting a one-time supplemental payment of $680 to all full time County and School employees and a $340 one-time supplemental payment to part-time employees. The following conditions for receiving the supplement were also discussed and agreed upon:

1. An employee must have been employed with the County or Schools prior to July 1, 2012 and filling a full-time or part-time position at that time. Eligible employees must still be employed in a regular or qualifying part time position in the current fiscal year.
2. An employee must have received a satisfactory or above rating on their last performance evaluation.
3. For a County part-time employee to receive the supplement, they must be a part-time employee as defined in the County's personnel policy manual and work 20 hours or more per week consistently throughout the past year.
4. For a part-time school employee to be eligible that individual must work five days per week.

14 full-time and 7 part time County employees will not receive the one-time supplement since they were hired after July 1, 2012 and five (5) employees did not receive a satisfactory or above rating on their most recent employee performance evaluation.

37 full-time and 5 part time School employees will not receive the one-time supplement since they were hired after July 1, 2012. The Schools have agreed to not grant a supplemental payment to any employees who did not receive a satisfactory or above rating on their most recent employee performance evaluation.

DISCUSSION:

The total cost of this supplemental payment for the County and Schools is approximately $1,169,036 including fringes. The only fringe benefit required to be paid would be Social Security and Medicare. Funds would come from the County's undesignated fund balance.

Staff recommends releasing this one-time supplement to eligible employees during the last week of November. The December payroll for the County and Schools is paid out before Christmas creating a short processing time in December.

RECOMMENDATION:

After the public hearing is held, Staff respectfully requests the Board's consideration of granting the supplemental payment as presented and appropriating $1,169,036 from the County's undesignated fund balance.

OBJECTIVE – The County will maintain standard definitions of employment and will classify employees in accordance with these definitions. To aid in continuity and ease of reading, masculine pronoun will be used throughout our policies to denote both male and female employees.

I. DEFINITION OF EMPLOYEE STATUS

A. Classified Employees – A classified employee is defined as any County employee.

B. Initial Period of Employment – This time period is for six (6) months. Based on a satisfactory evaluation review, employee moves to regular status.

C. Regular– Employment in an approved budgeted full-time or part-time position which is meant to be part of the regular County work force.

D. Full-Time: Employment in an established position for not less than 37.5 hours per normal work week (Sunday 12:00 midnight to 11:59 PM Saturday)* and 52 weeks per fiscal year.

E. Part-Time: Employment in an established position requiring less than 37.5 hours per normal work week.

F. Salaried County Member: Employment as a member of the County Board of Supervisors which is paid on an annual salary basis.

G. Temporary: Employment in a position established for a specific period of time or for the duration of a specific project or group of assignments or employment as a substitute in the absence of the incumbent in a position classified as full-time or part-time for less than three (3) months.

**NOTE: Schedules other than those noted may be established by Department Heads provided that the alternate schedules are in writing and provided to the employees and to County Administration.*

II. EXTENT OF PARTICIPATION IN BENEFITS

A. Full-Time: Eligible to participate in all benefit programs.

B. Part-Time: Participate in prorated leave benefits, holidays and prorated portion of employer share of applicable medical. County employees hired prior to the implementation of this policy (i.e. October, 1985) and who received benefits, will not lose such benefits.

C. Temporary: Not eligible to participate in benefit programs.

D. Salaried County Board Member: Eligible to participate in all health and dental insurance programs.

Employees entitled to benefits will receive such benefits from the date of employment.

Franklin County

Economic Development Advisory Committee

Recommendations

Franklin County

Board of Supervisors' Summary

Franklin County Economic Development Advisory Committee

Board of Supervisors' Summary

Background

Franklin County is situated in the beautiful Blue Ridge Mountains of Virginia. The County is home to two magnificent lakes that cover over 24,000 acres and shares a scenic part of the Blue Ridge Parkway, and the Eastern Gateway of The Crooked Road. Recreational opportunities abound both on land and on water. The County has a population slightly over 50,000, and is the fastest growing community in western Virginia. It boasts low costs of doing business and an unparalleled quality of life. Companies looking to relocate or expand a business can take advantage of some of the lowest tax rates in Virginia, an available and skilled workforce, and a location that puts their business within a one day drive of two-thirds of the entire United States population.

The County's economic development program has been in place since the late 1980s and has resulted in success. However, the current economic situation and the competition for new businesses necessitate that the County take an objective view of today's situation.

Citizen Advisory Committee

To take the objective view of today's situation, the Board of Supervisors asked a selected group of County citizens to look at the current business climate and to provide them with recommendations as to current and future needs.

Twenty-three (23) Franklin County citizens volunteered their time and skill. A decision was made to follow the pattern of the Botetourt County Economic Development Plan (judged by many as a good plan to follow), and to work with State economic development personnel, Roanoke Regional Partnership, West Piedmont Commission, Roanoke Valley and Alleghany Commission, and Virginia Tech University.

The citizens then met and created four objectives, or questions, that would guide their activities, direct their research and information gathering, and upon which they would make data-based decisions:

(1) What is the status of the current businesses in Franklin County and should we support them further?

(2) What new businesses should we attract to Franklin County?

(3) What else can be done to further boost the County's tax base?

(4) What needs to be done in order to accomplish the answers to the first three questions?

Advisory Committee (Continued)

The citizens organized themselves into three teams so as to focus on different aspects of their work. In total, the teams collected, worked with and examined thirty - two (32) different sources of data, including these highlights:

- Interviews with the leaders of the top twenty - five (25) businesses in Franklin County
- A Questionnaire to one thousand five hundred and thirty five (1,535) businesses in Franklin County
- Interviews with County and Town staffs involved in economic development
- Benchmarking against six (6) "like" Counties as to their business activities and successes/failures
- Working with the Roanoke Regional Partnership to identify industries that our region will recruit in terms of "jobs of the future"
- Meeting with representatives of the agriculture community as to improving the contribution of agriculture to our economy
- Conducting a Strengths, Weaknesses, Opportunities and Threats (S.W.O.T) Analysis guided by Virginia Tech personnel
- Analyzing the in-out commuting patterns of Franklin County workers
- Reviewing the ways to increase tourism and attracting retirees to our County

Recommendations

The Citizen Advisory Committee members spent several weeks compiling the data and debating amongst themselves the principles and strategies that the data suggested. In summary, here is what the Committee determined:

As to the question/objective for **"building the tax base"** the committee found that there are three primary paths to accomplish this goal:

1. Increase the number of tourists, increase the amount of time tourist stay, and reduce the "seasonality" of today's tourists, thus converting this economy into a year-round-economy.

2. Increase the contribution of local businesses and agriculture to the tax base by helping them to grow (49% of our local businesses plan to grow in the next three years). The Advisory Committee also suggests implementing a remodeled incubator program for entrepreneurial efforts here at home.

3. Add new businesses, in key industry segments that will complement existing businesses, lift the current average wage, and add to the profile of companies in the County "businesses of the future."

Recommendations (Continued)

As to the question/objective for **"Identifying those opportunities that will bring additional companies to the County, (Jobs for the future),** the Advisory Committee suggests that the County work with other Counties in the region to recruit the businesses of the future as identified by The Regional Partnership. They are:

- Advanced Manufacturing
- Life Sciences
- Finance, Insurance and Real Estate
- Printing
- Transportation
- Food Processing

The committee is comfortable that these industries will complement today's business, and that at least three (top three bullets on the above list) of these industry segments (Advanced Manufacturing, Life Sciences, and Finance, Insurance, and Real Estate) will increase the level of today's hourly wage. The other segments will complement our regional economy. As to the question/objective for **"supporting existing businesses"** the Advisory Committee felt that this was the first priority for three reasons:

(1) It models for businesses considering locating here that the government and people are involved with and supporting existing businesses

(2) It will be the quickest return on investment in terms of time and in terms of invested capital dollars,

(3) It will require the smallest amount of investment dollars as well as the lowest risk of investment dollars,

(4) It is the right thing to do, as supported by the benchmarking data from the six counties, which clearly indicated from experience, that four of the six counties experienced direct growth from helping their existing businesses.

Recommendations (Continued)

As to the question/objective of "**what needs to be done**," the Advisory Committee prepared for the Board of Supervisors, a strategic document organized into nine (9) sections. Here are the section names and some of the actual recommendations. The reader is encouraged to read the entire report for further information.

- Business Growth and Development
  - Develop local businesses first
    - A Business Support Center
    - Specific funding to assist growth and development
    - A revised business incubator program for start-ups
    - Activation of a strong Chamber of Commerce function throughout the county
  - Invest in infrastructure in strategic locations
  - Recruit new business in the three segments as identified by the Roanoke Regional Partnership

- Organizational Effectiveness
  - Full time Economic Development Director, with full time staff
  - Update website and materials and expand to include local businesses
  - Develop local incentives and support guidelines
  - Consistent yearly minimum budget allocation
  - Activate County Chamber of Commerce

- Real Estate
  - Infrastructure expansion – water, sewer, etc.
  - Ready pads
  - Business Support Center (virtual and constructed)

- Labor and Education
  - High school curriculum and work schedule to include on-site work experience
  - Train for tomorrow's jobs and needed skills
  - Provide training "coaches"

- Quality of Life
  - Promoting the openness of our land and the quality of our water
  - Expand conference, meeting, and art-centered facilities

Recommendations (Continued)

- Transportation
  - Develop Route 220 North Corridor
  - Consider supporting Transportation within the County for seniors, shoppers, etc.

- Tourism
  - Construct new destination features and events
  - Support The Crooked Road programming and advertisement
  - Construct an Art/Music venue
  - Build one or two New Visitor Center(s)

- Agriculture
  - Full time staff position on Director's Staff
  - Expand programs for distribution of food products
  - Explore new crops and use of open land

- Individual Communities
  - Identify support for Ferrum College and consider providing support
  - Support for road improvement in the 220 Corridor in the Boones Mill area
  - Support for Rocky Mount - reduce out-commuting of workers as described in their plan, which is a part of our report.

Budgeting and **Resources**

The success of Franklin County's economic development activities has been achieved through the insight of the County Supervisors, the professionalism of the County Government and through the County's productive relationship with regional partners and organizations. These factors will remain important, and in fact, to achieve our goals, will need to be reinforced and expanded.

The use of citizens, supported by professional economic development personnel is an important consideration.

Finding funds for the recommendations in this report will not be an easy task. The County has operated in the past, using four to six budget lines to support economic development activities. Each year, budget is allocated, as available. The Citizen Advisory Committee proposes consideration of:

(a) Seeking new revenue sources for economic development, for example adding to the cigarette tax (which would require State approval), or a property tax increase for which the new revenue would be target - designated for economic development; and,

(b) Consideration of organizing the economic development effort as a C6 corporation (as several neighboring counties/cities have done, or considering expanding the responsibilities of the current economic development authority which focuses today on obtaining low interest loans.

Organization and Staffing

The County's economic development function has been conducted by the County Administrator with the support of the Administrator's staff. As the County grows and the tasks of economic development become more complex and time intensive, a full - time staff position (Director of Economic Development) should be established. The Director will facilitate the growth of existing companies, oversee the marketing of the County, work with State and Regional organizations and personnel, and support new business start-ups. A focus on Agriculture needs to be part of the Director's staffing requirements as is a focus on coordinating Chamber(s) of Commerce, tourism, and attracting retired citizens.

Resource Development Needs

Franklin County will need to enhance its readiness for supporting local business growth and for attracting new businesses by increasing the number of pad-ready sites, designing virtual buildings and offices, and developing a spec building located with access to high speed internet.

Westlake and the 220 Corridor are high potential areas. Water, sewer, and high speed internet are essential, as is the cooperation between County and Town governments.

Adding the availability of natural gas, potentially, will require cooperation with Roanoke County and may require a "partnership" between the two counties. The financial model will need to prove-in this investment before it can be made.

Keeping and attracting younger workers and their families will require among other things affordable housing, amenities such as meeting places, restaurants, entertainment establishments, etc. Attracting more tourists will require an investment in destination locations.

Changing Dynamics, Changing Roles

Success to date has been achieved through the direction of the Board of Supervisors, the professionalism of the County Staff, the relationships developed with Regional and State economic development professionals, and the support of Ferrum College and Virginia Tech University. These factors will remain important in years to come. In the coming years, relationships and understandings with existing businesses, and with citizen volunteers, will take on increased importance as will the necessity of the County and Town Governments to work together to achieve success as a whole, with a vision of flexible arrangements to make opportunities happen. The future will also require County–to–County partnerships, because it may be possible to attract a business that will straddle the boundaries of two counties. To achieve success, utility partnerships may also be required between two or more counties.

Franklin County

About This Report

Franklin County Economic Development Advisory Committee

About this Economic Development Report

Participation

Who knows Franklin County better than those who live here and have businesses in Franklin County? This report has been made possible because of the efforts of twenty-three citizens who have worked for the last ten months with Franklin County Staff, the Roanoke Regional Partnership, Virginia Tech's Economic Development Group, State Economic Development personnel, and local and regional Farm Bureau representatives. Two members of the Franklin County Board of Supervisors participated throughout the project, as did Rocky Mount's Town Manager - as best his scheduled allowed, and Lynn Frith from Boones Mill participated as he could. In summary, Franklin County's key community leaders, local businesses and their owners and employees, education representatives, agriculture representatives, town governments and their staffs, and economic development personnel, have all worked together to produce this report to the Franklin County Board of Supervisors.

Scope of Work

The Citizens' Economic Development Advisory Committee collected/reviewed thirty-two (32) sources of data in putting together this report, which included: benchmarking with six comparative counties, a questionnaire to all fifteen hundred plus (1500) of our local businesses, interviews with executives from Franklin County's top twenty five (25) businesses, interviews with Franklin County Staff members and the Board of Supervisors, Rocky Mount Town Council and their respective staff members, as well as reading through and discussing source materials provided by the Regional Partnership, the Regional Planning District, and Virginia Tech.

Strategic Economic Development Report

This report is a strategic economic development plan for all of Franklin County. Every area in Franklin County can find itself involved in this economic development plan. This is a strategic plan in the sense that it provides: action steps, priorities and principles, and suggested milestones. This is not a report that "tells," on a specific operative level of detail, what should be done and when – as we feel that the specifics are the prerogative of the Supervisors and a full time Economic Development Director, should the Supervisors agree with our recommendation to staff the position in this manner. This same Supervisor's prerogative holds true for assigning budget dollars to the recommendations herein provided.

Opportunity

In a sense, Franklin County has two "economies" one from the lake and one from local businesses and agriculture. Of importance, is that these two sources of revenues do not conflict with each other and, in fact, when pursued together increase the probability of additional funds flowing to the County. Therefore, this report recommends a dual strategy that increases the tax base as well as a strategy that increases revenues from local businesses and recruited-in new companies and businesses; both can be implemented consecutively.

Strategy:

Increase the county's tax - based revenues by increasing tourism and visitors, i.e., by creating more destination events and attractions, and by successfully recruiting additional senior citizens to relocate/retire to Franklin County.

Strategy:

Increase the County's overall economic development results by first increasing the number of available jobs – primarily accomplished in the short term by developing the existing businesses already within Franklin County and then by pursuing their suppliers. Second, by a direct attempt to raise the level of today's average hourly salary of fourteen dollars and forty cents ($14.40) achieved by specifically concentrating on (recruiting to our County) businesses within three specific industries, i.e., Life Sciences, Finance, Insurance and Real Estate (FIRE) and Advanced Manufacturing.

Botetourt County Economic Development Study

We readily admit that we followed the Botetourt County Economic Development Study as our model in terms of information to gather for two reasons: (1) the Botetourt Study has been praised as an excellent economic development study conducted by a combination of consultants and citizens, and (2) As non-professionals in the field, we needed a model to follow.

Of Significant Note

This report does not imply that Franklin County Staff has not carried out an economic development program, nor does it imply that the County has not been aggressive in economic development initiatives. As important as not implying a criticism of the County, the Citizens Advisory Committee is not implying a criticism of the incumbent Economic Development Manger. All of the recommendations brought forward in this report have by consensus agreement the support of the full committee – such as: a full-time Economic Development Director, prioritizing and focusing on existing businesses and suppliers to our top fifty businesses, and by involving citizens in on-going economic development initiatives.

Franklin County

Section #1

Business Growth and Development

	RECOMMENDATIONS	
	Section 1 ... Business Growth and Development	**Timing**
	Create a Local business support and enhancement Program a) a) Create a county-wide business communication and appreciation program i) Include a visitation program, town hall meetings, speakers, awards and website ii) Develop measurable goals for existing business outreach b) Provide support and incentives for local businesses to expand and grow i) Increase awareness of potential grants, training, etc. available for expansion (1) Post this on an Economic Development website (2) Create job posting capability for employers on the website ii) Define and streamline permit approval processes for our local businesses (1) Consider ombudsman or staff-assigned responsibility (2) Post on website, permitting process and how to get assistance iii) Utilize a Local Business Development Council to assist the Economic Development Department c) Develop business outreach program with measurable goals to help and measure success i) Utilize Supervisors, County Administrator and Local Business Development Council	**Short**
2	**Develop a Small and New Business Support Center** a) Define needs and services required for the center b) Communicate and post resources available to assist local businesses c) Utilize a mentorship program d) Make costs of any rent and services very low cost as an enticement to stay and grow here e) Consider working with Ferrum College, Western Virginia or Patrick Henry on a program	**Short**
3	**Target suppliers to existing businesses in Franklin County and nearby counties to locate/expand here** a) Seek assistance from top 50 existing businesses in the county to identify and recruit their key suppliers b) Approach large companies and hospitals in adjacent counties to assist in recruiting their suppliers c) Utilize Regional Partnership and Local Development Council to assist the Economic Development office in this program	**Medium**

	RECOMMENDATIONS	
	Section 1 ... Business Growth and Development (Continued)	**Timing**
4	**Seek Additional new business/industries to locate here** a) Work with the Roanoke Regional Partnership on the targeted six (6) major growth industries listed below. Selection is based on their criteria and data analysis. EDAC supports their recommendation and notes that the first three industries listed have a better chance of raising the county's current average hourly wage salary of $14.04. i) Life Sciences ii) Advanced Manufacturing iii) FIRE (Finance, Insurance, Real Estate) iv) Transportation v) Printing vi) Food b) EDAC additionally supports growing Agriculture. Refer to (Recommendations Section 9 Agriculture) for those recommendations c) Develop relationship with Virginia Tech in the advanced manufacturing area, in conjunction with expanding and or new business needs and targeted industries. Work with Tech to possibly put in an advanced manufacturing company in Franklin County d) Determine requirements for various life science businesses and startups i) Consult Carilion and Virginia Tech Medical School , Carilion and Lewis Gale Hospitals and others ii) Consider a Life Sciences Park e) Within the food category, target sports beverages and food processing i) Ties in with healthy and outdoor lifestyle recommendation f) Refer to (Recommendations Section 3 Real Estate) for the required business / industrial parks and infrastructure recommendations g) Focus on developing professional, technical, and light industry segments of the economy h) Given the "Quality of Life" characteristics present in Franklin County, EDAC recommends that attracting Outdoor related businesses would enhance tourism and younger active lifestyle as well as retirees to locate here. i) Leverage the Crooked Road, the Lakes, etc. ii) Support senior citizen environment and the required services including healthcare, entertainment, transportation, etc. iii) Retain open small town environment i) On Econ Development website add "Why Locate Your Business Here" i) Promote low taxes, quality lifestyle, etc. ii) Include case study examples, as they occur	**On-going & Long Term** **On-going & Long Term**

Franklin County

Section #2

Organizational Effectiveness

	RECOMMENDATIONS	
	Section 2 ... Organizational Effectiveness	**Timing**
	Create Office of Economic Development a) Hire full time Economic Development Director i) Ideally the Director has economic development professional experience and has familiarity and knowledge of existing businesses in the county ii) Surrounding Counties have an Economic Development Director and Staff which Franklin County needs to compete with b) The Board of Supervisors should investigate ways to increase revenues to support Economic Development i) Consider new revenues such as 2 cents added to cigarette tax, for economic development Ii) Develop a plan to finance current / future economic development infrastructure needs 1) Refer to (Recommendations Section 3 Real Estate) c) Create and implement an existing business retention and expansion program within the Economic Development office i) Utilize a local Business Development Council and Supervisors to assist County Administration. (Benchmarked counties reported most of their growth is from existing businesses) ii) Refer to (Recommendations Section 1 Business Growth and Development) for detailed recommendation d) Incentives are needed to be competitive with other counties and states for new investment and jobs e) Ensure that sufficient resources are available to support Agriculture, which is economically important Refer to (Recommendations Section 9 Agriculture) for specific recommendations. f) (Benchmark counties warn that good communication is required between Supervisors and the Economic Development office to avoid "train wrecks" when projects are brought forward for approval or when expectations are not met.)	**Short**
2	**Create a Local Business Development Council** a) Consider the benefits of creating a 501(c)6 organization Council (Four of the six benchmarked counties use such an organization) i) It is also possible to consider a less formal structure b) The Council should work with and support the Office of Economic Development c) Creation of a council expands county resources to support existing businesses, startups and help solicit new Businesses d) Members of these councils typically include County Administration, local business leaders, and citizens with applicable skills and experience	**Short**

	RECOMMENDATIONS	
	Section 2 ... Organizational Effectiveness (Continued)	
3	**Create an Economic Development portion of the Franklin County website** a) Improve awareness among existing and new businesses, of programs and resources available to help them grow b) Structure to enhance the ability to appear on typical search engines c) Promote the benefits of locating and expanding a business here d) Include economic development news, and available resources assistance and successes e) Promote tourism and the attributes of a retirement lifestyle available in the county f) Provide for and encourage feedback	**Short**
4	**Determine the economic benefit of seeking Retirees / Seniors to locate here** a) Research and study the "value" of retirees	**Short**

Franklin County

Section #3

Real Estate

	RECOMMENDATIONS	
	Section 3 ... Real Estate	**Timing**
	Inventory Existing Sites Available for Economic Development a) Work with the real estate industry to Identify and keep current a portfolio of existing available vacant buildings and business locations for purchase or as rental properties a) Streamline the permit and approval process for fast occupancy by new or existing businesses b) Post and create a link from the county economic development website c) The Economic Development Office should be familiar with these properties i) Field any initial inquires and refer to the listing real estate agent	**Short**
2	**Explore a Consistent County-Wide Zoning Program** a) Helps attract and protect current and future economic development investment b) Benefits individual homes and housing developments from unplanned intrusions by businesses and industry c) Consistent with other county practices of using zoning to guide and enhance economic development d) Explore senior retiree growth potential and impact on housing, assisted living, fire / EMS needs	**Short/ Medium**
3	**Create Future Economic Development Sites** a) Identify potential sites for future Business, Professional Office and Technical parks i. Need some additional pad-ready sites b) Define and develop additional industrial development sites i. Consider sites along Route 220 especially north of Rocky Mount c) Install the access roads and utilities i.e. electric, water, sewer, and high-speed internet, satellite towers d) Obtain any preliminary environmental permits e) For the industrial site(s) pre-engineer the natural gas line (A high degree of confidence is needed before this starts) f) Define needs for and consider development of a Life Sciences Park g) Secure Virginia local enterprise zone designation h) Amend the Comprehensive Plan and Land Use Ordinances to facilitate site selection	**Short/ Medium**
4	**Use the "Village Center" concept to guide the availability of appropriate infrastructure** a) Refer to (Recommendations Section 10 Individual Communities) for additional details	**Medium**

	RECOMMENDATIONS	
	Section 3 ... Real Estate (Continued)	**Timing**
5	**Develop a Plan for and add Sites for Additional Needs** a) Additional Educational, Research, Recreational and Cultural infrastructure needs a. Refer to (Recommendations Section 8 Quality of Life) for more details b) The Smith Farm should be included in this plan a. Develop a master plan for this site c) Additional Fire / EMS sites need to be defined for the county	**Medium**
6	**Maintain Lower Taxes** a) Adds value to personal, commercial and industrial properties b) Use to help promote the County as a great place to work, live and play c) Develop a plan to finance current and future infrastructure needs	**On-going**

Franklin County

Sections #4 & #5

Labor and Education

	RECOMMENDATIONS	
	Sections 4 & 5 ... Labor and Education	**Timing**
	Conduct Surveys and Research Information a) Work with existing employers and educational institutions to identify skills that require job training and fulfill the needs b) Identify future skills needed by the business clusters identified for future acquisition, and pre-train some of the skills i) Implement training for future jobs c) Survey local businesses – determine shortcomings of today's workers and, if appropriate, design training programs or learning experiences	**Medium**
2	**Implement Activities and Revised\New Programs** a) Frequently conduct job fairs for High School Students, College Students, and the Franklin County workforce b) Provide the opportunity for High School Students to tour businesses c) Implement High School internships, e.g., 3 hours per week and summer employment opportunities d) Market continuing work force training programs available to employees of existing businesses, as well as those looking for new skills and re-employment i) Place training schedule and course information on Economic Development website Refer to (Recommendations Section 2 Organizational Effectiveness) for additional information e) Use senior and retired citizens as: i) mentors to workers, trainers, coaches, lecturers f) Partner with Ferrum College to create an enhanced entrepreneurial business program g) Strengthen early childhood education programs h) Expand adult education programs by working with Community Colleges in the region	**Short-Medium-Long**
3	**Enhance High School Career and Technical Services curriculum** a) Revise curriculum and tools to match current and future needs i) As possible, provide certification towards a job licensed requirement b) Conduct a jobs "Needs Assessment" for County and regional employers to assure relevancy of training and tools, machinery, etc.	**Medium-Long**
4	**Regional Programs** a) Coordinate with Community Colleges to develop apprenticeship programs b) Identify Career and Technical Training programs best served by a Community College	**Medium-Long**

	RECOMMENDATIONS	
	Provide "affordable" training for local businesses a) "Affordable" or free as an incentive to retain, expand or start a new business or expand an existing business	
6	**Marketing** a) Place on the Economic Development Website the on-going and future training initiatives i) Inform all perspective businesses in the region of the learning opportunities ii) Refer to (Recommendations Section 2 Organizational Effectiveness) for additional information	**Short**

Franklin County

Section #6

Quality of Life

	RECOMMENDATIONS	
	Section 6 ... Quality of Life	**Timing**
	Further develop and implement recreational and cultural infrastructure plans supporting recreation and tourism (a) Add concert, convention and meeting facilities near SML in Westlake i) Support Center at the Lake ii) Refer to (Recommendations Section 8 Tourism)	**Short**
2	**Create more destination events throughout the County** (a) Moonshine theme (b) Support Rocky Mount theater (c) Consider County Amphitheaters (i) Complete Sontag Park (ii) Use the 4-H Center more (iii) Consider SML (b) 9 Hole golf in Rocky Mount or Ferrum area (c) Implement transportation within the County during the summer season (I) Refer to (Recommendations Section 7 Transportation) (II) Include Roanoke City and County (III) Connect Ferrum, Rocky Mount, Westlake IV) Create more spring, fall, and winter events	**Medium**
3	**Promote SML as a retirement destination** (a) Study the economic value of seniors moving to the County in order to promote Franklin County as a retirement destination (b) Promote retirement life	**Short**
4	**Offer more community programs and transportation for existing senior citizens and tourists** (a) Refer to (Recommendations Section 7 Transportation) (b) Refer to (Recommendations Section 8 Tourism)	**Medium**
5	**More emphasis on businesses with social interaction** (a) More variety and quality level of restaurants and entertainment locations are Needed	**Medium-Long**

	RECOMMENDATIONS	
	Market the Quality of Life in Franklin County (a) "Our quality of life is a marketable asset and an advantage over other competitors for new businesses" – from the Franklin County survey of local businesses (b) Promote our lakes, openness, different styles of living, greenways, blue ways (c) Encourage more movies to be made in Franklin County	**Short**
7	**More full time fire and EMS stations around the County** **(a)** Implement emergency medical dispatch	**Medium**

Franklin County

Section #7

Transportation

	RECOMMENDATIONS	
	Section 7 ... Transportation	**Timing**
	When completed, I-73 will represent a significant burst in the growth of Franklin County a) Partner with Martinsville, Henry and Roanoke Counties to advocate for I-73	**Long**
2	**Work with VDOT to upgrade our primary and secondary roads** a) Routes 40, 220, 116, 122 will play a primary role in our economic development b) Continue to work with VDOT to improve our secondary roads – primarily for safety c) Work with VDOT to determine the major access to the lake from Roanoke	**Long**
3	**Support efforts to re-vitalize business and passenger rail service** a) Bringing vacationers and tourists from Washington D.C. and Richmond, VA via rail service will significantly increase tourism and the local economy b) Capturing relocating companies from Washington D.C. will likely require a reasonable commute to Washington – which is not available today	**Long**
4	**Identify public transportation options** a) Emphasis on the 220 corridor to Roanoke b) Explore expanding the route of the Ferrum Express to include Westlake	**Short**
5	**Explore a "people mover" system with the surrounding counties of SML** a) Increases tourism and shopping in surrounding counties b) Increases probability of full day visits from people who live in Roanoke, Danville, Martinsville, North Carolina, etc. c) Create a "destination" place image	**Long**
6	**Investigate the possibility of mini-vans operating between Rocky Mount and Westlake from Memorial Day to Labor Day** a) Should increase business in both locals	**Medium**
7	**Coordinate and amend the Comprehensive Plan and Land Use Ordinances to facilitate site selection and development of roads, signage, etc. for economic development sites**	**Short**
	Market the strategic location of Franklin County to Eastern markets, etc.	**Short**

Franklin County

Section #8

Tourism

	RECOMMENDATIONS	
	Section 8 ... Tourism	**Timing**
	Develop a Professional Marketing Program for/of Franklin County (a) Consider hiring a PR agency to prepare a marketing program(s) for the County to attract new businesses and tourists. (b) Maintain a county – wide coordinated approach to tourism (c) Increase tourism to both Philpott and Smith Mountain Lakes (d) Market the strategic location of Franklin County to Eastern markets (e) Market the Crooked Road	**Short**
2	**Website Development** (a) Complete a tourism inventory like the one in the Botetourt County Economic Development Plan. a. keep it up to date, and place it on the tourism website b Refer to (Recommendations Section 2 Organizational Effectiveness)	**Short**
3	**Partnerships and Relationships** (a) Continue to expand the greenway/trail systems (b) Continue to expand blue way systems (c) Work with Henry and Roanoke Counties and Ferrum College to increase activities at Philpot Lake as well as SML (d) Partner with Virginia tourism and regional promotions (e) Partner with the Counties that surround SML (f) Capitalize on the tourism efforts of the region and the state (g) Partner with the Crooked Road organization	**Medium**
4	**New projects and completion of existing projects** (a) Support a tourist destination tied to "distilled" beverages or an actual distillery business, or a museum and a restaurant (i) Work with a current distillery business to increase success (b) Complete the white water rapids project in Rocky Mount (c) Construct a Tourist/Visitor Center in Westlake and in Rocky Mount or Boons Mill (d) Support Rocky Mount's theater and related plans (e) Determine the need for a "people mover" at SML (i) Refer to (Recommendations Section 7 Transportation)	**Long**

Franklin County

Section #9

Agriculture

	RECOMMENDATIONS	
	Section 9 ... Agriculture	**Timing**
	Within the Office of Economic Development, hire an individual to: a) Focus on Franklin County Agriculture and creative ways to use the land that we have available, and to assist in marketing the crops that are produced b) Ensure that sufficient resources are available to support agriculture i) Seek input from local farmers, Old Dominion Agriculture organization, etc. ii) Refer to (Recommendations Section 2 Organizational Effectiveness)	**Medium-Long**
2	**Coordinate with existing organizations in the region and state** a. Work with West Piedmont Planning District , Old Dominion Agriculture, Virginia Tech Agriculture and Virginia's Natural Resources to co-develop programs b. Enhance partnership with Ferrum College and local farmers c. Support regional initiatives to supply – buy local food	**Short**
3	**Work with existing farmers to create new product offerings** a) Determine what Franklin County can do to sustain or grow a farmer's current business b) Expand the "Buy Local" program c) Host consumer and producer meetings d) Research other ways to creatively use Agriculture land, e.g., a shrimp farm	**Medium**
4	**Expand the contribution of agriculture to the economic base of Franklin County** a) Consider branding products with a "Produced or grown in Franklin County, Virginia" label a. Market "made in Franklin County, Virginia" b) Create local businesses and products to expand the use of land c) Attract new Agri-businesses such as grapes, or crops such as switch-grass d) Expand the "Buy Local" food program	**Long**
5	**Protect existing farm land** a) Sustain prime Agricultural land outside of designated corridors and protect them from development b) Determine if zoning regulations have to change in order to allow Agri-businesses to have more commercial sales and activities on their property	**Short**

	RECOMMENDATIONS	
	Agriculture (Continued)	**Timing**
	1. Increase training and education on farming and agriculture a) Support and utilize the Agriculture curriculum developed at Patrick Henry Community College for the region b) Insert farming education modules into the high school curriculum a. Refer to (Recommendations Section 4 & 5 Labor and Education)	**Medium**

Franklin County

Section #10

Individual Communities

	RECOMMENDATIONS	
	Section 10 ... Individual Communities	**Timing**
	Develop and use the Village Concept to guide the availability of infrastructure, goods, and services. a) Work with developers, community members, and organizations to design businesses for the area/County and, as possible, avoid business duplication with other village centers b) Survey and provide fire and EMS services consistent with the needs of Village Centers countywide Refer to (Recommendations Section 6 Quality of Life)	**Short**
2	**Explore how the Rocky Mount Town Council and the Franklin County Board of Supervisors can work together to provide water and sewer in key areas for economic development** a) Explore the feasibility of public infrastructure needs in Rocky Mount (along Route 220 Corridor) and South Lake areas b) Explore the feasibility of a joint economic development board c) Expand water to Burnt Chimney, link with Westlake and Rocky Mount a. Work with Western Virginia Water Authority	**Medium**
3	**Explore opportunities to work with Boones Mill** a) Consider developing existing industrial sites in their industrial park b) Explore an historic destination site perhaps using the railroad station as a main attraction c) Consider placing a Franklin County Welcome Center on 220 (Rocky Mount - Boones Mill area)	**Long**
5	**Partner with Westlake and Rocky Mount to expand destination events and physical sites** a) Support the Center at the Lake concept b) Help to expand tourism by sponsoring more events and destination attractions c) Expand the lake economy to a year-round economy d) Attract seniors to live in the lake area i) Refer to (Section 8 Tourism)	**Medium**

Franklin County

Time Frames

First Two Years

Franklin County Economic Development Advisory Committee

Short Term (Six to Nine Months)

- Appoint a full time Economic Development Director
- Develop a Economic Development Plan and Budget[1]
- Focus on developing Existing Business and establishing a Business Incubator[2]
- Open a local business Support Center
- Update Economic Development Website (Incl. Tourism)
- Prepare at least one additional "ready" pad
- Activate County-wide Chamber[3]
- Update County Marketing Package
- Create target market support ads
- Hold a Business Appreciation Event
- Conduct senior retiree study

Intermediate (Nine Months to Two Years)

- Focus on suppliers to FC Top 50 Companies
- Address out-commute issue and possibilities
- Fund development of 1 to 2 destination sites\events\activities[4]
- Open one Visitor Center with another to follow in another year
- Initiate sourcing activities for one targeted business[5]
- Host site consultants
- Initiate local business roundtable

One and a Half - Two Years Out

- Implement approved plan, budget and time frames
- Open a new business park
- Work to extend natural gas
- Secure local enterprise designation

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[1] Requires a beginning level of start-up budget, several related-budgets are required
[2] Not under the direct responsibility of the County
[3] Not under the direct responsibility of the County
[4] Consider public – private partnerships
[5] Attract industries/ business which have the possibility of raising $10.40 hourly wage level

Franklin County

Recommendations

&

Time Frames

Franklin County Economic Development Advisory Committee

RECOMMENDATIONS/TIMEFRAME SUMMARY

Timing

Section 1 ... Business Growth and Development

- Create a local business support and enhancement program ..... Short
- Develop a small and new business support center..... Short
- Target suppliers to existing businesses in Franklin ..... Medium
  County and nearby counties to locate/expand here
- Seek additional new business/industries to locate here ..... On-going & long term

Section 2 ... Organizational Effectiveness

- Create the Office of Economic Development ..... Short
- Create a local business development council ..... Short
- Create an economic development portion of the ..... Short
  Franklin County website
- Determine the economic benefit of seeking ..... Short
  retirees/seniors to locate here

Section 3 ... Real Estate

- Inventory existing sites for economic development ..... Short
- Explore a consistent county-wide zoning program ..... Short/Medium
- Create future economic development sites ..... Short/Medium
- Use the Village Center concept to guide the availability ..... Medium
  of appropriate infrastructure
- Develop a plan for and add sites for additional needs ..... Medium
- Maintain lower taxes ..... On-Going

Sections 4 & 5 ... Labor and Education

- Conduct surveys and research information ..... Medium
- Implement activities and revised\new programs ..... Short/Medium/Long
- Enhance high school career and technical services curriculum ..... Medium/Long
- Regional programs ..... Medium/Long
- Provide "affordable" training for local businesses ..... Medium/Long
- Marketing ..... Short

RECOMMENDATIONS/TIMEFRAME SUMMARY

Section 6 ... Quality of Life

Timing

- Further develop and implement recreational and cultural infrastructure plans supporting recreation and tourism ..... Short
- Create more destination events throughout the County ..... Medium
- Promote SML as a retirement location ..... Short
- Offer more community programs and transportation for existing senior citizens ..... Medium
- Market the quality of life in Franklin County ..... Short
- More full time fire and EMS stations around the County ..... Medium

Section 7 ... Transportation

- Advocate for I-73 ..... Long
- Work with VDOT to upgrade primary and secondary roads ..... Long
- Support efforts to re-vitalize business and passenger rail service ..... Long
- Identify public transportation options ..... Short
- Explore a "people mover" system with the surrounding counties of SML ..... Long
- Investigate the possibility of "mini-vans" operating between Rocky Mount and Westlake ..... Medium
- Coordinate and amend the Comprehensive Plan and Land Use Ordinances ..... Short
- Market the strategic location of Franklin County to Eastern Markets ..... Short

Section 8 ... Tourism

- Develop a professional marketing program for/of Franklin County ..... Short
- Website development ..... Short
- Partnerships and relationships ..... Medium
- New projects and completion of existing projects ..... Long

RECOMMENDATIONS/TIMEFRAME SUMMARY

Timing

Section 9 ... Agriculture

- Hire a dedicated individual within the Office of Economic Development .....Medium - Long
- Coordinate with existing organizations and region and state.....Short
- Work with existing farmers to create new product offerings.....Medium
- Expand the contribution of agriculture to the economic base of Franklin County.....Long
- Protect existing farm land .....Short
- Increase education of farming and agriculture .....Medium

Section 10 ... Individual Communities

- Develop and use the Village Concept to guide the availability of infrastructure, goods, and services.....Short
- Explore how the Rocky Mount Town Council and the Franklin County Board can work together to provide water and sewer to key areas for economic development.....Medium
- Explore opportunities to work with Boones Mill.....Long
- Partner with Rocky Mount and Westlake to expand destination events and physical sites.....Medium

Franklin County

Data Gathered

And

Items Studied

Franklin County Economic Development Advisory Committee

Data Gathered and Items Studied

In order to prepare this report and make data-based decisions, the Franklin County Citizen Advisory Council has completed these thirty - two data gathering steps:

✓ Area Overview	✓ Regional Economy	✓ Local Economy
✓ Business Activity	✓ Top 25 Employers	✓ Key Business and Community Leaders
✓ County and Local Governments	✓ Citizen Input	✓ 1404 Questionnaires to FC Businesses
✓ Agriculture	✓ Tourism	✓ Target Industries
✓ State and Local Incentives	✓ Economic Development Projects	✓ Recruitment and Labor Retention
✓ Economic Development Challenges and Opportunities	✓ Local Business Climate	✓ Workforce Data
✓ Future Plans	✓ Real Estate	✓ Utilities
✓ Transportation	✓ Labor Resources	✓ University R&D
✓ Business Environment	✓ Quality of Life	✓ Peer Community Benchmarking
✓ Location of top businesses in FC	✓ Work Locations of FC Residents	✓ Home Locations of Workers with Jobs
✓ SWOT Analysis	✓ In/Out – Commute	

Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

AGENDA TITLE: **Remodeling 1st floor of Old County Admin Building**	**AGENDA DATE:** November 20, 2012 **ITEM NUMBER:**
SUBJECT/PROPOSAL/REQUEST **Office of the Sheriff request of the Board to consider approving expenditure to remodel 1st floor area of Old County Admin Building to accommodate the Magistrate's Office and a Booking & Processing area for the Jail.**	**ACTION:** X **INFORMATION:** **CONSENT AGENDA:** **ACTION:** **INFORMATION:**
STAFF CONTACT(S): Messrs. Huff, Sheriff Overton, Captain Torbert	**ATTACHMENTS:** **REVIEWED BY:**

BACKGROUND:
The Office of the Sheriff recently presented a proposal to the Board of Supervisors that would allow them to occupy the Goode Bldg and the 1st Floor of the Old County Admin Building in order to stream e operations and provide them with adequate space to meet the ever increasing needs and demands of the law enforcement responsibility in Franklin County. The proposal included a phased plan to remodel the spaces.

DISCUSSION:
The Office of the Sheriff worked with Barrata & Associates, Inc. in order to determine a cost estimate for the demolition and new construction for this project. Phase I of this project includes the demolition and remodeling of the 1st floor of the Old County Admin Building. This space, once completed, will accommodate the Magistrates Office and the Booking and Processing area for the Office of the Sheriff. Based on the cost estimates provided to the Office of the Sheriff, the demolition and new construction for Phase I of this project will cost approximately $60,832.84.

The Office of the Sheriff has identified one current Capital Funding line item that, with the Board's approvals, could be used to fund this phase of the project. The Capital Funding Line item is for $65,000 dollars. These funds are currently allocated for future architectural plans for the possible expansion of the jail. If these funds are approved, no new dollars would be needed to complete Phase I of this project from the Board of Supervisors.

RECOMMENDATION:
Staff respectfully requests the Board's consideration to allow the Office of the Sheriff permission to utilize these monies for Phase I of this project.

Franklin County
Sheriiffs Department
Cost Estimate

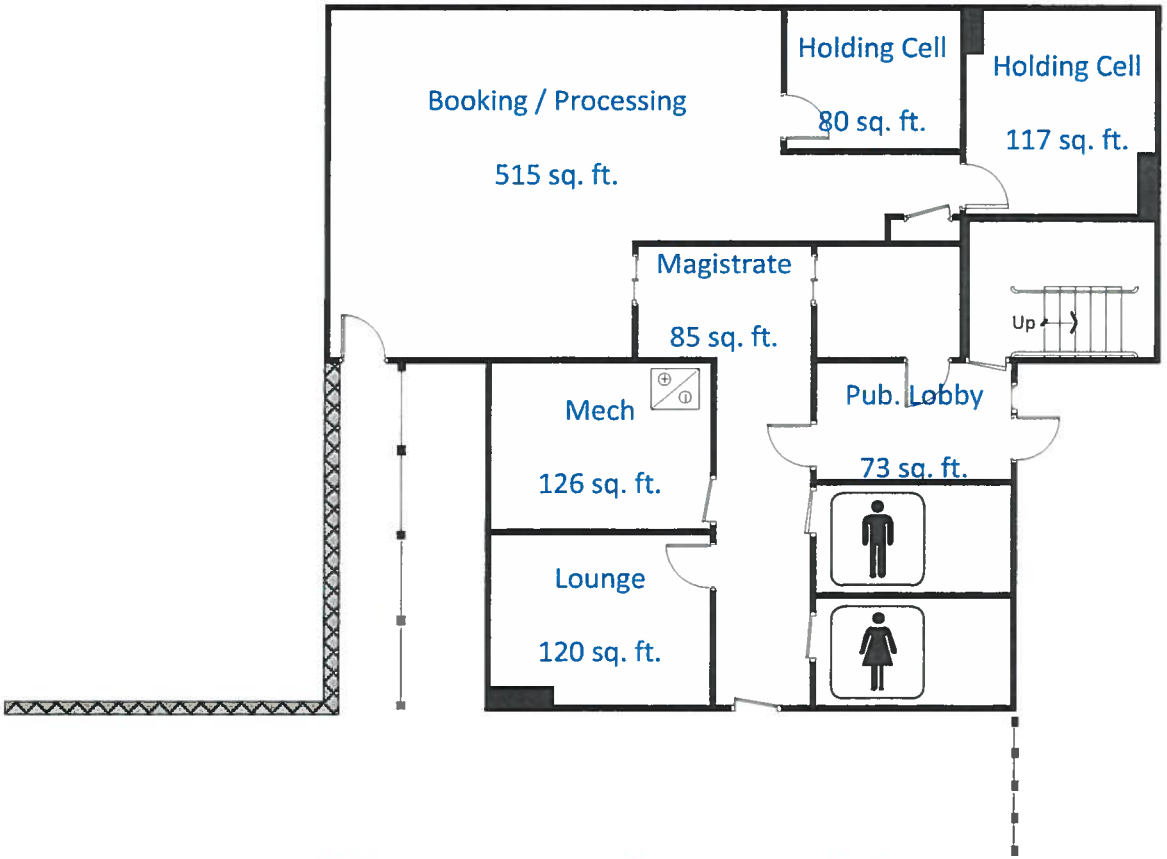
Virgil Goode Building
Former County Admin Building

10/25/2012

Demolition (Excludes Asbestos Abatment)

Item	Type	Height	Length	Area	$/SF	$
Ceiling	DEMO ACT		SF	1550	$ 0.39	$ 604.50
Walls	GWB on Studs	10	24	240	$ 1.18	$ 283.20
	GWB on Studs	9	0	0	$ 1.18	$ -
	CMU	12	0	0	$ 3.00	$ -
	Door Opening Masonry Wall		Ea	1	$ 500.00	$ 500.00
Floor	Carpet		SF	1650	$ 0.46	$ 759.00
Door	Door & Frame		EA	1	$ 36.00	$ 36.00
HVAC	Remove Wall Units		EA	1	$ 250.00	$ 250.00
Electrical	Lights		EA	3	$ 37.60	$ 112.80
	Power Outlet		EA	4	$ 20.00	$ 80.00
	Comm. Outlet		EA	4	$ 20.00	$ 80.00
Disposal	Hauling & Disposal		Ton	2	$ 190.00	$380
					Sub Total Demo	$ 2,481.00

New Construction		Unit	Amount	$/	$
Ceiling	ACT New	SF	700	$ 4.00	$ 2,800.00
	ACT Modify Existing Grid & Tile	LF		$ 3.00	$ -
	Security	SF	840	$ 10.00	$ 8,400.00
		Height	Length	Area	$/SF	$
Wall	GWB	10	42	420	$ 2.87	$ 1,205.40
	GWB	9	0	0	$ 2.87	$ -
	CMU	10	30	300	$ 8.17	$ 2,451.00
	CMU Infill Window at Cell			1	$ 200.00	$ 200.00
	GWB Infill Door Opening		EA	0	$ 60.27	$ -
	GWB Repair @ Demo		EA	0	$ 63.00	$ -
	Paint		SF	4000	$ 0.72	$ 2,880.00
Opening	New Door		EA	4	$ 1,228.00	$ 4,912.00
	Relocated Door		EA	0	$ 123.00	$ -
	Interior Window		EA	2	$ 562.50	$ 1,125.00
	Access Control		EA	3	$ 3,000.00	$ 9,000.00
Floor	Carpet		SF	120	$ 4.00	$ 480.00
	VCT		SF	1200	$ 2.00	$ 2,400.00
	Base		LF	161	$ 2.04	$ 328.44
Countop & Cabinets			LF	0	$ 250.00	$ -
Counter Top			LF	4	$ 25.00	$ 100.00
HVAC	Allowance to adjust exist HVAC		RM	5	$ 500.00	$ 2,500.00
Plumbing	Combo Detention Toilet & Sink		EA	2	$ 5,000.00	$ 10,000.00
	Demo Floor for Plumbing		SF	60	$ 21.50	$ 1,290.00
	Repair Floors		SF	60	$ 30.00	$ 1,800.00
Electrical	Lights		EA	12	$ 120.00	$ 1,440.00
	Power Outlets		EA	8	$ 120.00	$ 960.00
	Comm. Outlet		EA	4	$ 120.00	$ 480.00
	Relocate Electrical Panels		EA	3	$ 1,200.00	$ 3,600.00
Site	Ramp to entry door		EA	2	$ 900.00	$ 1,800.00
	Fence		LF	22	$ 20.00	$ 440.00
	Brick wall next to prisoner entrar		SF	336	$ 24.00	$ 8,064.00
	Intercom to Accessible Space		EA	1	$ 1,200.00	$ 1,200.00
					Sub Total Construction	$ 58,351.84
					Total	$ 60,832.84



Old County Admin Building Basement
(Proposed Space Utilization)

** Square Footage Calculations Are Approximate.*