Franklin County
A Natural Setting for Opportunity

HAPPY NEW YEAR

FRANKLIN COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
THURSDAY, JANUARY 2nd, 2014 @ 4:00 P.M.
(PLEASE CLICK ON HIGHTLIGHTED AREAS FOR ATTACHMENTS)

4:00 P.M. Call To Order, Richard E. Huff, II, County Administrator

4:01 Invocation, Bobby Thompson, Blue Ridge District Supervisor

4:02 Pledge of Allegiance, Ronnie Thompson, Boone District Supervisor

4:03 Richard E. Huff, II, County Administrator
REF: 1. Open Floor for Nominations for Chairperson – **2014**

4:06 Chairman, Franklin County Board of Supervisors
Open Floor for Nominations for Vice-Chairperson – **2014**

4:10 The Setting of Meeting Dates and Times for **2014** ***(See Attachment #1)***

4:15 The Setting of **2014** Holidays for County Employees ***(See Attachment #2)***

4:20 Board Chairman
REF: 1. Board Rules of Procedure ***(See Attachment #3)***
2. TLAC Board Appointments ***(See Attachment #4)***
3. Other Matters

4:30 Recess for Previously Advertised Public Hearing/Free Clinic Utility Easement
(See Attachment #5)

4:45 Recess until 5:00 P.M.

5:00 Joint Dinner Meeting with Farm Bureau on Site

Adjournment Thereafter

ADOPTED MEETING DATES FOR 2014

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2014.**

Tuesday, January 21, 2014 @ 1:30 P.M.
Tuesday, February 18, 2014 @ 1:30 P.M.
Tuesday, March 18, 2014 @ 1:30 P.M.
Tuesday, April 15, 2014 @ 1:30 P.M.
Tuesday, May 20, 2014 @ 1:30 P.M.
Tuesday, June 17, 2014 @ 1:30 P.M.
Tuesday, July 15, 2014 @ 1:30 P.M.
Tuesday, August 19, 2014 @ 1:30 P.M.
Tuesday, September 16, 2014 @ 1:30 P.M.
Tuesday, October 21, 2014 @ 1:30 P.M.
Tuesday, November 18, 2014 @ 1:30 P.M.
Tuesday, December 16, 2014 @ 1:30 P.M.

All meetings will be held in the Board Room at the Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia unless otherwise duly noticed. All public hearings will be held at 6:00 P.M. for the convenience of the public. All interested parties are encouraged to attend. Any person with a disability who needs accommodations to fully participate in these public hearings should notify Sharon K. Tudor, MMC, Clerk, by calling (540) 483-3032 at least 7 days prior to the meetings.

PUBLISHED BY ORDER OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS

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SHARON K. TUDOR, MMC
CLERK, BOARD OF SUPERVISORS

PLEASE PUBLISH IN YOUR FRIDAY, JANUARY 10 & 17, 2014 EDITIONS!
2014 MEETING DATES/BOS

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PUBLIC NOTICE

During the Franklin County Board of Supervisor's Organizational Meeting, held on Thursday, J*anuary 2, 2014 at 4:00 P.M.,* the Board adopted the 2014 State of Virginia's legal holidays plus any changes made by the Governor during the year for State employees. The following list is found in the Code of Virginia Section 2.2-3300.

ADOPTED HOLIDAYS FOR 2014

Friday, January 17, 2014	**Lee Jackson Day**
Monday, January 20, 2014	**Martin Luther King, Jr. Day**
Monday, February 17, 2014	**Presidents' Day**
Monday, May 26, 2014	**Memorial Day**
Friday, July 4, 2014	**Independence Day**
Monday, September 1, 2014	**Labor Day**
Monday, October 13, 2014	**Columbus Day**
Tuesday, November 11, 2014	**Veterans Day**
Thursday, November 27, 2014	**Thanksgiving Day**
Friday, November 28, 2014	**Thanksgiving Friday**
Thursday, December 25, 2014	**Christmas**
Thursday, January 1, 2014	**New Year's Day**

Sharon K. Tudor, MMC
Clerk Board of Supervisors

PLEASE PUBLISH IN YOUR FRIDAY, JANUARY 10 & 17, 2014 EDITIONS!

2014 holiday listing/bos

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR ORGANIZATIONAL MEETING ON THURSDAY, JANUARY 2nd, 2014 AT 4:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT:
David Cundiff
Cline Brubaker
Bob Camicia
Ronnie Thompson
Charles Wagner
Leland Mitchell
Bobby Thompson

OTHERS PRESENT:
Richard E. Huff, II, County Administrator
Christopher Whitlow, Asst. Co. Administrator
B. J. Jefferson, County Attorney
Sharon K. Tudor, MMC, Clerk

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BOARD RULES OF PROCEDURE

FRANKLIN COUNTY BOARD OF SUPERVISORS
RULES OF PROCEDURE

The following Rules of Procedure are adopted by the Franklin County Board of Supervisors to enable the Board to discharge its duties and responsibilities effectively and efficiently and to facilitate the exercise of its authority and powers in the Code of Virginia. It is the Board's intent to generally follow Robert's Rules of Order (Newly Revised, 10th Edition) unless superseded by state law or *written* Board practice. **(Amended 06-01-2012/Resolution #06-01-2012))**

1. **ORGANIZATIONAL MEETING**
   The Board shall elect a chairman and vice chairman at the Board's Organizational Meeting to be held on the first business day of January. Terms for chairman and vice chairman shall be for a one (1) year term.

2. **REGULAR MEETINGS**
   The Board of Supervisors shall adopt a schedule of the times, dates, and places of its regular meetings, for each calendar year, at its organizational meeting. Should the Board's regular meeting day fall on a County holiday, the meeting will be held on the next business day following the holiday.

3. **SPECIAL MEETINGS**
   The Board may hold special meetings by establishing a special meeting date, time, place and an agenda for said meeting at a regular meeting. The Clerk shall post and publish notice of the special meeting in accordance with the Virginia Freedom of Information Act, §2.2-3707 VA Code Ann., not less than three (3) days prior to the day of the special meeting.

   A Called Meeting may be convened when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the governing body and the attorney for the county in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

4. **VOTING**

Motions properly made cannot die for lack of a second and shall be voted on as though they had been seconded.

5. REQUEST FOR FUNDS OUTSIDE OF NORMAL BUDGET CYCLE

Whenever any delegation or individual shall make a request or appeal for County funds for the benefit of an outside or non-County agency or program, the following guidelines shall be followed.

A. **Budget Preparation Calendar.**

Whenever possible, the request shall be submitted in accordance with the budget preparation calendar.

B. **Explanation and Background.**

Any such request shall be accompanied by a brief narrative explanation of the request and background as needed.

C. **Carry-over of Requests.**

If it is not possible to utilize the annual budget preparation calendar, the request shall be carried over to the next regular meeting following introduction to the Board.

D. **Waiver of Carry-over.**

Waiver of the carry-over period shall be granted if the request is considered an emergency by the majority of the Board, or for any reason if approved unanimously by all Board members.

E. **Emergency.**

Emergency is defined as an unforeseen circumstance or combination of circumstances that calls for immediate action to secure and protect the health, safety and general welfare of the inhabitants of Franklin County.

6. CITIZEN COMMENT PERIOD

Any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk's Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen's Comments on the agenda. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and at 6:00 p.m. meeting prior to public hearings unless a citizen can clearly demonstrate that an earlier time is necessary. ***(Amended/Resolution # 21-06-2006 & # 07-01-2007)***

7. MOTIONS TO RECONSIDER

Motions to reconsider an action by the Board must be made by a member of the Board who previously voted with the prevailing side when the reconsidered motion was originally voted on. Since a second is not required, any member may second the motion to reconsider and the motion shall be decided by a majority vote of the members present.

8. PLACING OF AGENDA ITEMS

The County Administrator, based on input from the Board, shall develop the agenda for each meeting.

Individual Board members who wish to address the Board on a topic may do so under "Other Matters from Supervisors". If the Board wishes to investigate a topic further, it can direct staff to place the topic on a future agenda, bring back a staff report with the appropriate research, or take action as it see fit.***(Amended/Resolution #07-01-2007)***

9. **PUBLIC HEARINGS**

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views at public hearings and to treat all speakers equally and with courtesy. While it is often necessary to have a presentation by an applicant or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations shall be as brief as possible.

Each speaker shall be limited to three minutes unless speaking for a larger group in which case, 5 minutes shall be allotted.

Speakers shall direct their presentations/comments/questions to the Board and not the audience.

10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**

County staff shall maintain an up to date listing of available vacancies on Boards and Commissions and shall publish such list to the County's web site and make available in the Office of the County Administrator. 60 days in advance of scheduled vacancies, staff shall make the Board aware of upcoming vacancies and shall advertise such vacancies throughout the County. All candidates shall be required to complete a County application to serve on a Board or Commission and applications shall be distributed to the Board as soon as is practical.

APPLICATION PROCESS FOR APPOINTMENTS TO BOARDS & COMMISSIONS

(*Proposed Change to Board Rules & Procedures 1/2/2012*)

- *Require all interested persons to complete applications as provided by the Clerk's office.*
- *Clerk then forwards applications for any open positions to the BOS for review.*
- *Position vacancies and potential candidates are then discussed as a closed session item under personnel.*
- *Subject to clean background checks, appointments are then made in open session.*
- *Address only new appointees going forward (i.e. sitting members are grandfathered and will not have to go through the full process of completing another application or background check)*

(RESOLUTION #0-01-2013)

BE IT THEREFORE RESOLVED by the Board to approve staff's recommendation as submitted with noted amendment to item #10/Application Process for Appointments to Boards & Commission.

MOTION BY:
SECONDED BY:
VOTING ON THE AMENDED MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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Sharon K. Tudor, MMC
Clerk
Franklin County Board of Supervisors
January 2, 2014

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TLAC BOARD MEMBERS

Pam Dinkle, Executive Director
Karen/Secretary
Post Office Box 55
400 Scruggs Road, Suite 200
Moneta, VA 24121
540 721-4400 (T)
540-721-4450 (Fax)

1 YEAR TERMS
1-3-2013

The Tri-County Lake Administrative Commission (TLAC) was created on October 3, 2000. It replaced the Smith Mountain Lake Policy Advisory Board which was created in July of 1986. TLAC serves as an administrative department for the three counties surrounding Smith Mountain Lake (Bedford, Franklin, and Pittsylvania). TLAC carries out Smith Mountain Lake planning duties including, but not limited to, navigation marker issues, debris removal, invasive aquatic vegetation issues and coordination with APCO for lake related issues. TLAC strives to assist in the development of a harmonious community at Smith Mountain Lake through the administration of the programs and projects delegated to it by the three County Boards of Supervisors.

- The TLAC Board of Directors meets on the first Tuesday of each month at 4 P.M.
- Appointments/Re-appointments are made annually
  - Members:
    - Administrator from each member County
    - Supervisor from each member County
    - Citizen Representative from each member County (appointed by the County's Board of Supervisors)
      Note: Pittsylvania County's citizen representative serves only as an alternate for the County Supervisor
    - One member from the following local organizations:
      - Smith Mountain Lake Association
      - Smith Mountain Lake Chamber of Commerce
      - Appalachian Power Company
- Total Voting Members: 11
- Current Active Committees: Environmental and Navigation Committee Chairman must be active members of the TLAC Board of Directors
- Organizational Cooperative Agreement must be renewed every two years by all three Counties. The Boards of Supervisors recently approved the renewal of the agreement through October 3, 2008.

Kristina Mize
Citizen Appointment
499 Periwinkle Road
Moneta, Virginia 24121 — 1/31/2014

Robert M. Camicia
Board Member
143 Charlotte Lane
Hardy, Virginia 24101 — 1/31/2014

FRANKLIN COUNTY
Board of Supervisors

Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

AGENDA TITLE:	***AGENDA DATE:*** ***ITEM NUMBER:***
EASEMENT REQUEST	*JANUARY 2, 2014*
SUBJECT/PROPOSAL/REQUEST	***ACTION:*** *YES* ***INFORMATION:***
FREE CLINIC REQUEST BOS APPROVAL/GRANTING OF UTILITY EASEMENT	***CONSENT AGENDA:*** ***ACTION:*** ***INFORMATION:***
STRATEGIC PLAN FOCUS AREA: ***Goal #*** ***Action Strategy:***	***ATTACHMENTS:*** *YES*
STAFF CONTACT(S): *Messrs. Huff & Thurman*	***REVIEWED BY:***

BACKGROUND:

Bernard Healthcare Center (also known as the Free Clinic of Franklin County, Inc.) is constructing a new office building/medical center on property adjacent to the Franklin County Government Center. The Property of this proposed improvement is identified as portion of Tax Map and Parcel Number 2100002200.

DISCUSSION:

At its August 20, 2013 meeting, the Board of Supervisors held a public hearing and granted the Free Clinic of Franklin County, Inc. an easement. The easement was advertised and approved as "temporary grading, stormwater discharge and sewer line placement".

At that time the route of the electrical service for the facility had not been identified. Just recently discussions have been held and it appears AEP's underground service will likely be best situated within the same easement as previously granted for the sewer.

Physically this should not be a problem. However, the purpose of the hearing before the Board today is to somewhat clarify the original easement to include electrical, etc.

RECOMMENDATION:

Staff respectfully recommends that the Board grant and/or amend the original easement to include "all necessary utilities" including electrical.

PUBLIC NOTICE

In accordance with State Code Section 15.2-1800 (B), the Franklin County Board of Supervisors will hold a public hearing at approximately ***4:15 P.M., on Thursday, January 2, 2014,*** at the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider granting to the Free Clinic a utility easement (including but not limited to electrical and telecommunications) starting at the north east corner of Tax Parcel 211-1.1 currently owned by the County of Franklin as described in Deed Book 889, Page 1259; adjoining the lands of Charles R. Burt (Tax 210-20), Franklin Plaza Partners, LLC and described as follows:

Beginning at a found iron pin, said corner being a common corner with the County of Franklin, Charles R. Burt, and Franklin Plaza Partners, LLC, thence with the line of Franklin Plaza Partners, LLC, (Tax 210–22) as described in Deed Book 647, Page 244;

S 23°56'54' E 97.92' TO A POINT IN THE AFOREMENTIONED LINE.
THENCE LEAVING THE LINE OF FRANKLIN PLAZA PARTNERS, LLC.;
S 66°03'06" W 30.63' TO A POINT,
N 21°38'21" W 9.02' TO A POINT,
N 20°20'40" W 45.29' TO A POINT,
N 21°45'55" W 36.82' TO A POINT,
N 22° 44'47"W 159.49' TO A POINT,
N 67°15'13" E 13.72' TO A POINT,
S 22°44'47" E 26.90' TO A POINT IN THE LINE OF CHARLES R. BURT.
THENCE WITH THE LINE OF CHARLES R. BURT (TAX: 210-20) AS DESCRIBED IN DEED BOOK 404, PAGE 662;
S 68°08'08" W 5.42' TO A FOUND IRON PIN,
S 22°52'59" E 124.96' TO A FOUND IRON PIN,
N 68°06'16" E 17.27' TO THE PLACE OF BEGINNING. SAID EASEMENT HAVING A WIDTH 0F 30.6' AT ITS WIDEST POINT.

A complete copy of the proposed utility easement deed and associated plat is available in the Office of Finance, 1255 Franklin Street, Suite 111, Rocky Mount, Virginia 24151.

All requests for reasonable accommodations due to a disability should be made to Sharon K. Tudor within at least 48 hours notice.

SHARON K. TUDOR, MMC
CLERK
FRANKLIN COUNTY BOARD OF SUPERVISORS

FRANKLIN NEWS POST
Please publish in your ***Monday, December 23 & 30 2013 editions.***