



Franklin County
A Natural Setting for Opportunity

AGENDA
FRANKLIN COUNTY BOARD OF SUPERVISORS
TUESDAY, DECEMBER 16, 2014

- 1:30 P.M. Call To Order, Vice-Chairman Cline Brubaker
- 1:31 Invocation, Supervisor Bobby Thompson
- 1:32 Pledge of Allegiance, Supervisor C. B. Reynolds
- 1:33 Public Comment
- Mark Laity-Snyder/Board Policy for Public Comment
 - Carolyn Reilly/Mountain Valley Pipeline
- 1:39 CONSENT AGENDA (**REQUIRES ACTION**)
- REF: 1. Approval of Accounts Payable Listing, Appropriations, and Minutes for November 18, 21, & 25, & December 1, 2014
2. 2015-2016 Budget Calendar (**See Attachment #1**)
3. 2015 Annual Comprehensive Economic Development Strategy (CEDS) (**See Attachment #5**)
4. Execution of Midway Agreement for 2015 County Fair (**See Attachment #7**)
- 1:40 Vincent Copenhaver, Director of Finance
- REF: 1. Monthly Finance Report
2. Local Aid to State Options (**See Attachment #3**)
- 1:45 Daryl Hatcher, Director of Public Safety
- REF: 1. Radio System (**See Attachment #8**)
- 2:30 David Rose, Davenport, Financial Advisors
- REF: 1. Financial Update
- 2:50 Vincent Copenhaver, Director of Finance
- REF: 1. Future Debt Schedule
- 2:55 Ronnie Thompson, Boone District Supervisor
Charles Wagner, Rocky Mount District Supervisor
- REF: 1. Courthouse Space Needs

RICHARD E. HUFF II
COUNTY ADMINISTRATOR
1255 FRANKLIN STREET, SUITE 112
ROCKY MOUNT, VIRGINIA 24151
(540) 483-3030
www.franklincountyva.gov

3:00 Recess for Advertised Public Hearing As Follows:

**COUNTY OF FRANKLIN, VIRGINIA
ANNOUNCEMENT OF PUBLIC HEARING
TO CONSIDER LEASE OF COUNTY PROPERTY**

In accordance with the provisions of Section 15.2-1800 of the Code of Virginia, as amended, notice is hereby given to all interested parties that the Board of Supervisors of the County of Franklin, Virginia will conduct a public hearing on a proposed lease of property located at 40 West Church Street, Rocky Mount, Virginia with said property identified as Franklin County Tax Map # 2070058200; which tract contains 0.786 acres of record in the Franklin County Circuit Court Clerk's Office in Deed Book 904, at Page 2231. The building located thereon contains a total of approximately 8,000 square feet, containing approximately 5,000 square feet to be leased by "Business A". **(See Attachment #6)**

3:10 Richard E. Huff, II, County Administrator
REF: 1. Board Organizational Meeting/Monday, January 5,
2015 @ 4:00 P.M.
2. Other Matters

3:20 Other Matters by Supervisors

3:30 Request for Closed Meeting in Accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, of the Code of Virginia, as Amended.

Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.

APPOINTMENTS:

- ⬇ Ferrum Water Sewer & Authority Term Expires 2/2/2015 **(See Attachment 2)**
- ⬇ TLAC Citizen Appointments Term Expires (1/31/2015) **(See Attachment #4)**

Adjournment Thereafter

RISE & SHINE GUESTS FOR DECEMBER ARE CHARLES WAGNER & RICK

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FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Budget Calendar</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Consideration of the Budget Calendar for March and April 2015</p> <p><u>STAFF CONTACT(S):</u> Messrs. Huff, Copenhaver</p>	<p><u>AGENDA DATE:</u> December 16, 2014</p> <p><u>ACTION:</u></p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> Budget Calendar</p> <p><u>REVIEWED BY:</u> <i>REH</i></p> <p><u>ITEM NUMBER:</u></p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

A budget calendar is prepared each fiscal year to assist the Board with the budget planning process.

DISCUSSION:

The attached budget calendar has been prepared by staff to assist the Board in the preparation and review of the County budget. As we work through the budget process, it may become necessary to add, delete or change the meetings that have been scheduled at this point.

RECOMMENDATION:

Staff respectfully requests the Board's review of the attached Budget Calendar for March and April 2015.

March 2015

February 2015							April 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
							26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	■ 7:30PM - 9:00PM School Board Budget Public Hearing (BFMS-East Auditorium)	4	5	6	7
8	■ 7:00PM - 10:00PM Adoption of School Budget by School Board to transmit to BOS (School Board Meeting)	■ 6:00PM - 8:00PM BOS to Receive School Budget (Gov. Ctr. BOS Meeting Room)	11	12	13	14
15	16	■ 1:30PM - 5:00PM Board of Supervisors' Meeting (Gov. Ctr. BOS Meeting Room)	18	■ 6:00PM - 9:00PM BOS/School Board Work Session (if needed) (BOS Meeting Room)	20	21
22	23	■ 6:00PM - 9:00PM BOS/School Board Work Session (if needed) (School Board Office Lower Level Board Room)	25	■ 6:00PM - 9:00PM BOS Budget Work Session (if needed) (BOS Meeting Room)	27	28
29	30	■ 6:00PM - 9:00PM BOS/School Board Work Session (if needed) (Gov. Center BOS Meeting Room)	1	■ 6:00PM - 9:00PM Budget Work Session (if needed) (BOS Meeting Room)	3	4

April 2015

March 2015							May 2015							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7							1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	17	18	19	20	21	22	23	
29	30	31					24	25	26	27	28	29	30	
							31							

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	■ 6:00PM - 9:00PM BOS/School Board Work Session (if needed) (Gov. Center BOS Meeting Room) 31	1	■ 6:00PM - 9:00PM Budget Work Session (if needed) (BOS Meeting Room) 2	3	4
5	6	■ 6:00PM - 9:00PM Budget Work Session (if needed) (BOS Meeting Room) 7	BUDGET & TAX LEVY AD 8	9	10	11
12	Budget Ads to be in N... 13	14	15	16	17	18
19	Budget Ads to be in N... 20	■ 1:30PM - 5:30PM BOS Meeting (Gov't Ctr BOS Meeting Room) ■ 7:00PM - 9:00PM BOS Public Hearing (BFMS-East Auditorium) 21	22	23	24	25
26	27	■ 6:00PM - 9:00PM Adoption of County Budget (Gov't Ctr BOS Meeting Room) 28	29	30	1	2

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**FERRUM WATER & SEWER AUTHORITY
4 YEAR TERMS
AS OF 9-18-2012**

The Ferrum Water and Sewage Authority Board of Directors consist of five members appointed by the Franklin County Board of Supervisors. The Board of Directors meets monthly on the second Thursday of the month. The purpose of the Board is to act as the governing body of the Authority, pursuant to State and Federal laws and regulations.

Roger Houchins
288 Nolen's Hill Road
Ferrum, Virginia 24088

2/1/2015

Charles Catlett
Project Manager
40 East Court Street
Rocky Mount, Virginia 24151

2/1/2015

Jeff Gring
422 Willow Creek Road
Rocky Mount, Virginia 24151

2/1/2015

Joseph Edward Greer
247 Five Mile Mountain Road
Callaway, Virginia 24067
483-1561

2/1/2015

Vicki Cook (Unexpired term of Daryl Spencer 9/18/2012)
1406 Swenfield Road
Callaway, Virginia 24067

2/1/2015

Barbara Hatcher
Secretary
C/O Ferrum College
Post Office Box 40
Ferrum, VA 24088
365-2193

J. J. Keith, Plant Manager
Ferrum Water Commission
Post Office Box 40
Ferrum, VA 24088
365-2193

ferrumwaterandsewer@embarqmail.com

ferrumwater/commission

FRANKLIN COUNTY
Board of Supervisors



EXECUTIVE SUMMARY

<p>AGENDA TITLE: Local Aid to the State Options</p> <p>SUBJECT /PROPOSAL/REQUEST Staff Presentation of Local Aid to the State Options.</p> <p>STRATEGIC PLAN FOCUS AREA: N/A Goal # Action Strategy:</p> <p>STAFF CONTACT(S): Messrs. Huff, Copenhaver</p>	<p>AGENDA DATE: December 16 , 2014 ITEM NUMBER:</p> <p>ACTION: YES INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS: YES</p> <p>REVIEWED BY: <i>REH</i></p>
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BACKGROUND:

The Commonwealth of Virginia has imposed across the board cuts to cities and counties in the past. The local impact to Franklin County for the five fiscal years shown below has been almost \$1.8 million.

FY09:	\$336,867
FY10:	\$340,567
FY11:	\$376,524
FY12:	\$390,993
FY13:	\$334,818
Total:	\$1,779,769

DISCUSSION:

The State has once again required that state aid to local governments be reduced by \$30 million statewide in the current fiscal year. The share of the reduction for Franklin County is \$160,751 and is divided between the departments and revenue sources as shown on the attached list.

Franklin County has three options to address these reductions:

1. The County may designate that the reductions be withheld from the State payments for one or more of the programs identified in the attachment.
2. The County may make a reimbursement payment directly to the Commonwealth of Virginia for the full amount of our reductions.
3. The County may choose a combination of program reductions and a reimbursement payment.

Our election must be submitted to the State by January 1, 2015.

RECOMMENDATION:

Staff respectfully requests the Board to consider option 1 as presented above. Hopefully the reduction in State revenues can be offset by having greater that anticipated revenues in other categories or expenditure savings.

**Franklin County
State Budget Reductions
December 16, 2014**

<u>Department/Revenue Source</u>	<u>Amount</u>
Library	\$4,661
Clerk of Court	\$6,633
Registrar	\$1,382
Juvenile Justice Grant	\$649
Recordation Tax	\$7,052
Commonwealth Attorney	\$13,577
Sheriff - Courts	\$15,579
Sheriff - Local Jail Operations	\$23,723
Commissioner of Revenue	\$2,292
Comprehensive Services	\$83,019
Treasurer	<u>\$2,184</u>
Total	<u><u>\$160,751</u></u>

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TLAC BOARD MEMBERS
Pam Dinkle, Executive Director
Karen/Secretary
Post Office Box 55
400 Scruggs Road, Suite 200
Moneta, VA 24121
540 721-4400 (T)
540-721-4450 (Fax)

1 YEAR TERMS
1-3-2014

The Tri-County Lake Administrative Commission (TLAC) was created on October 3, 2000. It replaced the Smith Mountain Lake Policy Advisory Board which was created in July of 1986. TLAC serves as an administrative department for the three counties surrounding Smith Mountain Lake (Bedford, Franklin, and Pittsylvania). TLAC carries out Smith Mountain Lake planning duties including, but not limited to, navigation marker issues, debris removal, invasive aquatic vegetation issues and coordination with APCO for lake related issues. TLAC strives to assist in the development of a harmonious community at Smith Mountain Lake through the administration of the programs and projects delegated to it by the three County Boards of Supervisors.

- The TLAC Board of Directors meets on the first Tuesday of each month at 4 P.M.
- Appointments/Re-appointments are made annually
 - Members:
 - Administrator from each member County
 - Supervisor from each member County
 - Citizen Representative from each member County (appointed by the County's Board of Supervisors)
Note: Pittsylvania County's citizen representative serves only as an alternate for the County Supervisor
 - One member from the following local organizations:
 - Smith Mountain Lake Association
 - Smith Mountain Lake Chamber of Commerce
 - Appalachian Power Company
- Total Voting Members: 11
- Current Active Committees: Environmental and Navigation Committee Chairman must be active members of the TLAC Board of Directors
- Organizational Cooperative Agreement must be renewed every two years by all three Counties. The Boards of Supervisors recently approved the renewal of the agreement through October 3, 2008.

Kristina Mize
Citizen Appointment
499 Periwinkle Road
Moneta, Virginia 24121

1/31/2015

Robert M. Camicia
Board Member
143 Charlotte Lane
Hardy, Virginia 24101

1/31/2015



Franklin County

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EXECUTIVE SUMMARY

AGENDA TITLE: Annual Comprehensive Economic Development Strategy (CEDS)	AGENDA DATE: 12/16/2014	ITEM NUMBER:
SUBJECT/PROPOSAL/REQUEST Approval of 2015-2016 CEDS list for the U.S. Economic Development Administration	ACTION:	INFORMATION:
STRATEGIC PLAN FOCUS AREA: <u>Goal # 5 – Economic Development Strategy</u> <u>Action Strategy:</u>	CONSENT AGENDA: X ACTION:	INFORMATION:
STAFF CONTACT(S): Mrs. Huff, Burnette	ATTACHMENTS: Proposed 2015-2016 Franklin County CEDS list	
	REVIEWED BY: <i>REN</i>	

BACKGROUND:

Each year, communities across America, including Franklin County, adopt lists of economic development-related projects for the coming year for submittal to the federal government. While the County does not expect to complete the entire list nor does adoption of the list give final approval by the Board for any project, submitting a wide variety of projects is advantageous to the locality. The Comprehensive Economic Development Strategy (CEDS) is used by the United States Economic Development Administration (USEDA) when reviewing potential grant recipients and USEDA cannot fund any projects that are not listed on the CEDS. For this reason, communities submit extremely aggressive lists of projects due to the uncertainty of what may happen over the next twelve months. If adopted by the Franklin County Board of Supervisors, the CEDS will be compiled with ones submitted by the other localities in the West Piedmont Planning District and forwarded to the USEDA.

DISCUSSION:

The proposed list is identical to last year's submittal as to the projects listed (minus completed projects like the Agribusiness Study and Burnt Chimney Waterline), with updates to some of the expected costs for certain projects and changes to some priority numbers to reflect current County thinking. Project priorities are defined by their stage of planning and readiness to move forward. The proposed CEDS list attempts to capture as many known potential projects as possible and categorizes them based on the federal direction.

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors approve the proposed CEDS list for submission to USED A.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

PRIORITY PROJECTS

April 1, 2015 - March 31, 2016

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Natural Gas Service Extension-- Franklin County	1/I	Complete service extension of Roanoke Gas to Franklin County/Rocky Mount	VTC	\$3,000,000	\$12,500,000	Positive	300+
			USDA-RD	\$3,000,000			
			Local	\$3,000,000			
			Private	\$3,500,000			
New Business Park Near Rocky Mount--Franklin County	1/I	Master planning, procurement, and development of new business park near Rocky Mount	VTC	\$3,000,000	\$15,000,000	Positive	900+
			USDA-RD	\$1,800,000			
			DHCD	\$700,000			
			EDA	\$1,500,000			
			Local	\$8,000,000			
Franklin County/Rocky Mount Industrial Park--Franklin County/ Town of Rocky Mount	1/I	Extension of industrial access, water and sewer, site improvements, completion of loop access road, and rail spur to serve development of heavy industrial site	EDA	\$1,000,000	\$3,394,656	NA	250-300
			Local	\$1,282,156			
			Rail Acc Funds	\$300,000			
			VTC	\$812,500			
Penn Hall Regional Park Site Master Plan--Franklin County	1/II	Develop master plan and development budget for 265-acre Penn Hall Regional Park facility	Local	\$60,000	\$300,000	—	—
			DCR	\$60,000			
			DGIF	\$60,000			
			VTC	\$60,000			
			AEP	\$60,000			
Ferrum Downtown Improvements-- Franklin County	1/I	Develop sidewalks, railroad pedestrian bridge, "Main Street" scale improvements	DHCD	\$1,387,000	\$2,379,000	Positive	20-30
			VDOT	\$708,000			
			Local	\$284,000			
Park System Improvements-- Franklin County	1/II	Improvements to public park units in Franklin County per the existing Capital Improvements Program	DCR	\$150,000	\$3,550,000	Positive	NA
			Local	\$3,000,000			
			VDOT	\$400,000			
Last-Mile Broadband Expansion-- Franklin County	1/III	Study and implement a last-mile solution to provide County businesses and consumers fast, accessible, and affordable telecommunications service	EDA	\$500,000	\$1,800,000	Positive	100+
			Local	\$100,000			
			State	\$200,000			
			Private	\$1,000,000			
County Trail System--Franklin County	2/II	Development of trail system per adopted County Trail Plan (Phase 1)	DCR	\$300,000	\$2,100,000	Positive	NA
			VTC	\$200,000			
			VDOT	\$800,000			
			Local	\$800,000			

Pigg River Dam Removal Initiative--Franklin County/Town of Rocky Mount	1/I	Removal of dam on Pigg River to permit fish migration and improve safety	USFWS DGIF VTC Local	\$1,000,000 \$600,000 \$1,000,000 \$500,000	\$3,100,000	—	25
Pigg River Heritage Trail--Town of Rocky Mount - Franklin County	2/III	Development of Heritage Trail for tourism, recreation, and quality of life enhancement in support of economic development	TEA-21 DCR Local	\$275,000 \$100,000 \$75,000	\$450,000	Positive	NA
Smith Farm Master Planning and Development--Franklin County	1/I	Development of a master plan and development schedule for Smith Farm property	DGIF VTC Local	\$150,000 \$150,000 \$200,000	\$500,000	—	NA
Franklin County Commerce Park Waterline/Sewer--Franklin County	1/I	Extension or construction of public water and sewer service to Franklin County Commerce Park	Local EDA DHCD USDA-RD	\$2,000,000 \$2,000,000 \$700,000 \$3,300,000	\$8,000,000	Positive	200+
Public Water System Development-Phase III--Franklin County	1/II	Continuing phased development of county water system infrastructure	USDA-RD Local	\$24,085,590 \$400,000	\$24,485,590	Positive	NA
Philpott Lake Recreation Area Development--Franklin County	1/I	Complete development of improvements/enhancements of recreational areas at Philpott Lake	USACE Local VTC	\$110,000 \$50,000 \$40,000	\$200,000	—	—
Shell Building--Franklin County/Town of Rocky Mount	1/I	Construct shell building of 70,000+ SF to attract industry	EDA VTC Local	\$1,000,000 \$1,000,000 \$1,500,000	\$3,500,000	NA	400-600
Tourism Enhancement Program--Franklin County	1/I	Produce a research and marketing initiative to promote Franklin County as a tourist destination in conjunction with the Crooked Road, VTC, and Southside Tourism Initiative	EDA Local	\$25,000 \$20,000	\$45,000	Positive	NA
Village Development--Franklin County	2/II	Development of streetscape and pedestrian improvements for village centers	EDA Local DHCD	\$50,000 \$50,000 \$100,000	\$200,000	NA	50+
Multi-modal Transportation System Improvements--Franklin County	3/III	Complete market evaluation and study on the feasibility of mass transit options, opportunities, and transportation system improvements outside of the VDOT Six-Year Capital Improvements Plan	Local EDA VDOT	\$20,000 \$100,000 \$100,000	\$220,000	NA	NA
Philpott Reservoir Water Intake Site--Franklin County	3/III	Evaluate options for future public water withdrawal at Philpott Reservoir for connection with County water systems	WVVA Local USDA-RD	\$50,000 \$50,000 \$100,000	\$200,000	—	—
South County Water Treatment System--Franklin County	3/III	Evaluate options for delivery of public sewer services to South US 220 business corridor	Local USDA-RD	\$50,000 \$50,000	\$100,000	—	—

Ferrum Water System Extension--Franklin County

3/11	Extend water system five miles north up VA Route 40 business corridor	Local USDA-RD	\$500,000 \$1,500,000	\$2,000,000	—	--
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FRANKLIN COUNTY
Board of Supervisors



EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Public Hearing on Lease of 40 West Church Street Building</p>	<p><u>AGENDA DATE:</u> December 16, 2014</p> <p><u>ITEM NUMBER:</u></p>
<p><u>SUBJECT/PROPOSAL/REQUEST</u> Public Hearing and Recommended Approval of Lease of 40 West Church Street Building</p>	<p><u>ACTION:</u></p> <p><u>CONSENT AGENDA:</u></p> <p><u>ACTION:</u></p>
<p><u>STAFF CONTACT(S):</u> Huff, Burnette</p>	<p><u>ATTACHMENTS:</u></p> <p><u>REVIEWED BY:</u> <i>REH</i></p>

BACKGROUND

For several months, the Franklin County Office of Economic Development has been working with a European equipment manufacturer to locate its North American headquarters to the community. This would be the firm's first operation in the United States. The project has been broken into two pieces with the first being a small sales, service, and light assembly operation. This first project has been won by the County and operations will begin soon. After looking at a number of potential facility rental options, the only suitable location was found to be the top floor of the County-owned building at 40 West Church Street in Rocky Mount (formerly the Developmental Services space). The space is currently vacant and was last used by Family Preservation. A lease to the company, currently publicly referred to as "Business A", is being proposed.

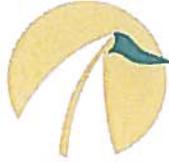
DISCUSSION

Staff is proposing the execution of a three-year lease with Business A, for the approximately 5,000 square foot top floor of the County-owned building at 40 West Church Street. This lease would begin January 1, 2015 and end no later than December 31, 2017. The proposed rent would be \$0 for the first year and \$5.00 per square foot per year for the second and third years. As a matter of law, the Board must hold a public hearing before leasing out such County-owned space. A public hearing has been scheduled for 3:00PM on Tuesday, December 16, 2014 during the Board's regular meeting time to hear citizen comments regarding this proposed lease. After hearing from the public, the Board can consider the proposed lease and can approve its execution if it so chooses. Staff believes that this proposal will be advantageous to the County and its citizens and, therefore, recommends that the Board approve the proposed lease with Business A.

RECOMMENDATION

Staff respectfully requests the Board hear public comment on this proposed lease and then consider approval of a three-year lease of the top floor of the County's building at 40 West Church Street to Business A.

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> 2015 Franklin County Fair</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> Request approval to contract with Brinkley Entertainment, Inc. of Walnut Cove, North Carolina for midway services, including mechanical amusement rides, games and limited concessions, during the week of September 23-26, 2015 for the second annual Franklin County Fair.</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u> Planning of the second annual Franklin County Fair during the week of September 23-26, 2015.</p> <p><u>Action Strategy:</u> To host an annual community event to engage and bring residents together to highlight and celebrate Franklin County's agricultural heritage, culture and spirit.</p> <p><u>STAFF CONTACT(S):</u> Burnette, Huff</p>	<p><u>AGENDA DATE:</u> 12/16/2014</p> <p><u>ACTION:</u> <u>INFORMATION:</u></p> <p><u>CONSENT AGENDA:</u> X <u>ACTION:</u> <u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u></p> <p><u>REVIEWED BY:</u> <i>REH</i></p>	<p><u>ITEM NUMBER:</u></p>
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BACKGROUND:

The Franklin County Fair was successfully revived with more than 6,500 patrons attending the event over the course of four days at Franklin County Recreation Park, September 10-13. Overall, the event received an abundance of positive feedback from the community, Franklin County Public Schools, local and regional media outlets, and visitors from neighboring counties. The event's success and popularity was due in part to the midway rides provided by Brinkley Entertainment, Inc. of Walnut Cove, North Carolina. As such, the Franklin County Fair Planning Committee would like to again secure Brinkley's services for the 2015 event.

DISCUSSION:

The Franklin County Fair Planning Committee recommended that the Board of Supervisors approve the Office's request to contract with Brinkley Entertainment, Inc. of Walnut Cove, North Carolina in the amount of \$33,000.00 for midway services during the week of September 23-26, 2015 for the second annual Franklin County Fair. The committee submitted its recommendation to the Board following its December meeting.

The contract with Brinkley Entertainment, Inc. will include 12 mechanical rides (family, adult/teen and kiddie), a 50-foot Ferris wheel, two concession trailers and four or more games for the 4-day event, which will start on Wednesday and end on Saturday (Sept. 23-26, 2015). The fair planning committee foresees additional fair expenses to include, but not be limited to marketing/advertising, musical entertainment, tents, tables, chairs, tower lights, generators, portable toilets, golf carts, and stage and sound set-up. The committee anticipates revenues to include sponsorships, gate admission, ride tickets/wristbands, vendor fees, exhibitor fees and competition entry fees.

Regionally, Brinkley Entertainment, Inc. services the annual Carroll County Agricultural Fair in Hillsville, Tanglewood Mall's Tons of Fun event in Roanoke, the annual Celebration event at the Martinsville Speedway, and the Massies Mill Ruritan Carnival in Roseland, among others. References include these events, in addition to fair inspectors in Virginia and North Carolina.

RECOMMENDATION:

Staff respectfully requests approval from the Board to contract with Brinkley Entertainment, Inc. of Walnut Cove, North Carolina in the amount of \$33,000.00 for midway services during the week of September 23-26, 2015 for the second annual Franklin County Fair.



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MEMORANDUM

TO: Rick Huff, County Administrator
FROM: Tarah Holland, Tourism Development Manager
SUBJECT: 2015 Franklin County Agricultural Fair Update
DATE: December 10, 2014
CC: Michael Burnette, Director of Economic Development

This month, the Office of Economic Development will seek approval from the Board of Supervisors to contract with Brinkley Entertainment, Inc. of Walnut Cove, North Carolina to provide midway services for the 2015 Franklin County Fair during the week of September 23-26, 2015.

The Franklin County Fair Planning Committee opted to host the fair during the last week of September rather than the second week to allow the Franklin County Equestrian Club to organize the fair horse show during the dates of the event, instead of during the weekend before, as it was done this year. Each year, the club participates in the State 4-H Championship Horse and Pony Show in Lexington during the second week of September. Continuing to host a September event not only supports our goal of organizing a fall agricultural event, but also supports such valuable attributes as the inclusion of skills competitions for local and regional youth, which occur during the academic calendar year.

The contract with Brinkley Entertainment, Inc. in the amount of \$33,000.00 will include 12 mechanical rides (family, adult/teen and kiddie), a 50-foot Ferris wheel, two concession trailers and four games for the 4-day event, which will start on Wednesday and end on Saturday. We foresee additional fair expenses to include, but not be limited to marketing/advertising, musical entertainment, tents, tables, chairs, tower lights, generators, portable toilets, golf carts, and stage and sound set-up. We anticipate revenues to include sponsorships, gate admission, ride tickets/wristbands, vendor fees, exhibitor fees and competition entry fees.

Regionally, Brinkley Entertainment, Inc. services the annual Carroll County Agricultural Fair in Hillsville, Tanglewood Mall's annual Tons of Fun event in Roanoke, the annual Celebration event at the Martinsville Speedway, and the Massies Mill Ruritan Carnival in Roseland, among others. References include these events, in addition to fair inspectors in Virginia and North Carolina.

The Franklin County Fair Planning Committee has met and communicated via email this month and does wish to formally submit a midway contract recommendation to the Board of Supervisors.

I will be glad to discuss any questions you may have.

Thank you,

Tarah Holland

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FRANKLIN COUNTY
Board of Supervisors



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A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Public Safety Radio System</p> <p>SUBJECT/PROPOSAL/REQUEST Public Safety Radio System improvements/Select vendor and project award</p> <p>STRATEGIC PLAN FOCUS AREA: Goal # 4.3 Action Strategy: Improved Public Safety service to citizens</p> <p>STAFF CONTACT(S): Messrs. Huff, Hatcher</p>	<p>AGENDA DATE: 12/16/14 ITEM NUMBER:</p> <p>ACTION: Yes INFORMATION:</p> <p>CONSENT AGENDA: No ACTION: INFORMATION:</p> <p>ATTACHMENTS:</p> <p>REVIEWED BY: <i>REH</i></p>
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BACKGROUND: Over a year ago the county began the process of improving police, fire and emergency medical system (EMS) radio communications throughout the entire county. During the past year a communications committee was appointed, an engineering firm selected, and a detailed and extensive procurement process has been completed. Requests for Proposals (RFP's) were submitted by the vendors in May and the Communications Committee has been busy interviewing vendors and reviewing proposed system designs in an effort to recommend a vendor to the Board of Supervisors for approval.

DISCUSSION: Harris Corporation, Motorola Solutions, and Tait Communications responded to Franklin County's Request for Proposal in May for a public safety 800 MHz, Phase II, trunked radio system. Since the RFP's were submitted, the Communications Committee conducted reviews of the various proposals. The reviews consisted of meetings with all vendors, review of proposed system designs, follow-up meetings with vendors for more detailed reviews of specifications and design, and negotiations to determine the best and final price from each of the vendors. Committee members have also met with potential regional partners to determine the feasibility of forming a regional radio system partnership and what impact, both in design and cost, such a partnership would benefit Franklin County. Needless to say there has been hundreds of man hours dedicated to the project to arrive at our current point in the project, recommendation of a preferred vendor. The Communications Committee used the following criteria to identify the preferred vendor:

Evaluation Criteria:

- References:** 10 Points
Five (5) references supplied by Vendor to evaluate experience.
- Company Stability:** 5 Points
Financial Statements and History of Vendor
- Service/Support:** 20 Points
Years 2 – 10 Maintenance Costs
Location and type of local system support/service
Reference feedback from similar systems that proposed personnel support

Technical Compliance:

30 Points

- Compatibility with existing assets
- System and Subscriber features and functions
- Compliance with equipment specifications
- Guaranteed radio system coverage
- Reliability of equipment/system
- Fault-tolerant system
- Fallback modes of operation
- Redundancy of system design

Compatibility with neighboring radio systems

15 Points

- Operations and limitations of subscribers

Complete System Price:

20 Points

As noted above, the Communications Committee did not focus solely on price as being the most important factor when reviewing vendor proposals. System design, function, and overall coverage were the most important factors considered by the committee with cost, service and support being the second most important factors considered. Each vendor's proposal was awarded points by each committee member with the maximum number of points listed beside each category above. Each member's tabulations were compiled to determine the final results. It should be noted that Tait Communications submitted a reply to the RFP to provide portable and mobile radios only and did not submit a proposal for the system infrastructure. Harris Corporation and Motorola were the only two vendors that submitted complete system design proposals.

The final ranking of the committee members was:

Harris Corporation:	78.5 points
Motorola Solutions	89.6 points

Harris Corporation's proposal was a 7-site regional and stand-alone system. There were no financial benefits realized in joining a regional partnership with either Region 2000 (Bedford, Lynchburg, Amherst) or in joining with Pittsylvania County. The initial design offered by Harris used transmitter sites in Bedford and Pittsylvania Counties to provide primary coverage in the Westlake and Penhook areas and was a single cell design. Overall coverage in the county was less than what Motorola proposed. The most significant gaps in coverage were in some of the most populated areas of the county located in Westlake, Penhook, Union Hall and the Boones Mill communities. After review of the initial proposal, the Committee asked Harris to design a stand-alone system for Franklin County that improved coverage in these areas and did not rely on neighboring counties transmitter sites to provide primary coverage. Their second proposal was a 2 cell simulcast system design using the current frequencies licensed to Franklin County, but required splitting the county radio coverage into two areas. One cell would provide coverage to the eastern half of the county while the second cell would cover western areas. Users would seamlessly communicate countywide across both cell areas. In order to develop the second cell in the system, Franklin County would need to obtain additional 700 MHz frequencies to provide enough channels to handle anticipated subscriber loads. It should be noted that the additional frequency licensing costs are not included in the final price listed in the Harris offer. Committee members noted that Harris' two cell 7/800 MHz system design still did not provide the radio coverage offered by Motorola in their original design. The Harris proposal uses a 4 site VHF paging system design that offered less coverage than that offered by Motorola. Service and Support for years 2 – 10 cost was higher than Motorola. Each vendor was asked to provide 5 references for similar design systems as those proposed for Franklin County. Harris customers had no complaints regarding their service but the committee members noted that only 2 of the 5 references that Harris supplied were using a similarly designed system as the one proposed by Harris for Franklin County. The remaining three system references were using radio systems designed by Harris and had no complaints, but the systems were not a 2 cell 7/800 MHz, trunked simulcast Phase II design as was requested. Total capital cost of the Harris Communications proposal is \$10,745,552. In addition to this amount, the additional annual costs for a Network Manager, system support, and site co-location fees are estimated to be \$188,400.

Motorola Solutions' proposal uses an 8 site system design that is capable of both standalone operation as well as regional design. The primary difference between the standalone and regional designs is that the regional system design uses a shared Master site with Roanoke City and Roanoke County. The regional concept eliminates the need for Franklin County to purchase a Master controller for the county system which reduces the overall project cost considerably.

Franklin County must enter into a regional radio system partnership agreement with Roanoke City and Roanoke County to form the Roanoke Valley Radio System (RVRS). Committee members have met with representatives from both localities and they are agreeable to partner with Franklin County in developing a regional radio system. The savings realized through the partnership are significant and reduce overall project costs. The current Roanoke City and Roanoke County system has been in place for a decade of service and has proven to be reliable and robust in function and design. From their initial design, Motorola's proposed coverage changed very little throughout the review process and offers greater coverage without relying on neighboring jurisdictions to provide primary coverage. The VHF paging system uses a 5 site model and offers more coverage than the 4 site model proposed by Harris. The Motorola design does not require Franklin County to obtain additional frequencies and is capable of handling the projected radio traffic load. The majority of Committee members felt comfortable with the design and function of the proposed system. Committee members discussed service options with Motorola. It was decided that the best service plan for Franklin County would be for the county to remain a Customer Owned and Maintained System (COAMS). Roanoke City and Roanoke County are COAMS systems where they use county personnel to provide the majority of maintenance to their system and contract with a Motorola Service Center only for the work that exceeds their scope of practice. References supplied by Motorola had no complaints regarding the quality of service and function of their systems. Motorola was able to offer more than 5 system references in the U.S. that share the same design as that proposed for Franklin County.

All of the references checked by Committee members stated they were satisfied with Motorola's system design and the function of their systems. The regional design offers Franklin County an additional benefit. Law enforcement personnel, fire and ems providers travel to and from Roanoke on a daily basis to transport prisoners, patients, and to conduct business. The partnership offered with the RVRS will provide seamless radio coverage back to Franklin County without relying on additional interface equipment to provide contact with the Franklin County dispatch center. In similar fashion, when Roanoke City and Roanoke County units travel to Franklin County, they will realize the same benefit in being able to maintain contact with their dispatch centers without the need to change channels on their radios.

Committee members felt this is a significant benefit as they typically travel to the Roanoke area as part of their daily activities. Total capital cost of the Motorola Solutions proposal is \$10,938,350 which reflects the costs of a regional radio system design. In addition to the capital cost, Franklin County will need to pay a one-time cost of \$148,000 to the Roanoke Valley Radio System as the "buy in" to join the regional system as a partner in the system. The regional partnership with the Roanoke Valley Radio System eliminates the \$1,100,000 cost to purchase a Master Controller that would be necessary if the Franklin County system is installed as a stand-alone radio system, which saves the county \$948,000 in capital costs. In addition to the capital costs and the one-time buy in to the RVRS, the cost for the Network Manager, system support, and site co-location fees are estimated to be \$188,400 annually. Board members should note that the capital cost estimate is dependent on Roanoke County, Roanoke City, and Franklin County entering into an agreement approving the Roanoke Valley Radio System.

Both the proposed Harris and Motorola systems are capable of talking directly with 7/800 MHz users and dispatch centers throughout the entire region in Roanoke City, Roanoke County, Bedford County, Lynchburg City, Amherst County, and Pittsylvania County by changing radio channels to a shared channel. A regional partnership agreement to form the Roanoke Valley Radio System allows Franklin County users to communicate directly back to the Franklin County dispatch center from Roanoke without changing channels likewise allowing Roanoke City and County units to do the same with their dispatch centers when located in Franklin County.

Following the first ranking of vendors by the Communications Committee vendors were once again asked for specific clarifications in their proposals and contracts. One vendor submitted cost reductions outside the specified rules of the RFP process. As such, the other vendor was offered a chance to review their pricing schedule and make any amendments. The Communications Committee was reconvened and both vendors proposed changes and final offer prices were reviewed by committee members who were then asked to repeat the ranking process based on the latest best and final offers. The Communications Committee ranking did not change from the previous scores that are reflected earlier in this summary and therefore stand as the final ranking of vendors.

In summary, the Communications Committee feels that the design offered by Motorola Solutions offers better radio coverage for users throughout Franklin County with the added benefit of extended coverage into the Roanoke Valley. The Committee preferred the design offered by Motorola Solutions because it uses a single cell design and did not require the county to obtain and license additional frequencies as part of that design. The Motorola Solutions design offered better VHF paging coverage. The Committee felt that Motorola has more experience in designing these types of systems as was reflected by the vendor supplied references. The Committee is satisfied with the Support and

Maintenance solutions offered by Motorola in allowing Franklin County to stay customer owned and maintained. After thoroughly reviewing both proposals the Communications Committee feels that the features and benefits offered by Motorola as well as the logistical and financial benefits of joining the Roanoke Valley Radio System will serve the citizens of the county more than the options offered by Harris Corporation.

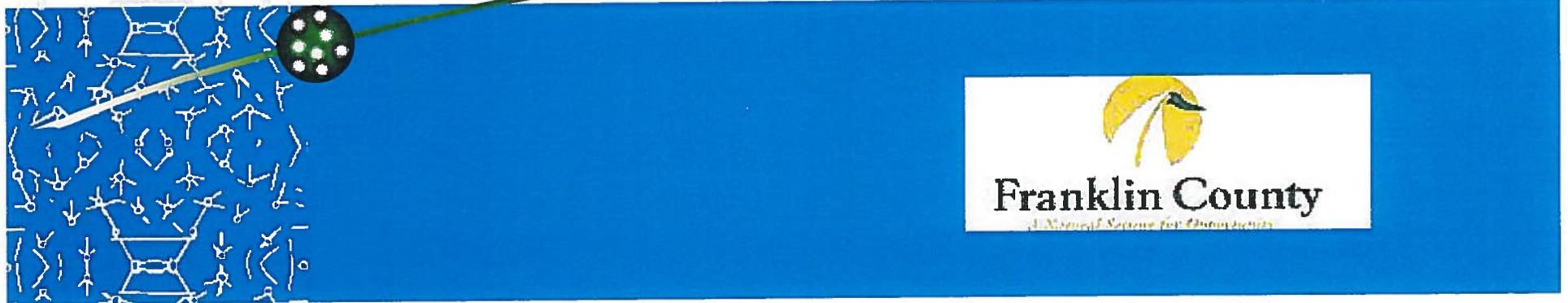
The Communications Committee members wish to express their thanks to all the vendors for working with Franklin County throughout this process. The Committee also would like to thank the Board of Supervisors for allowing them to have input in the system procurement process and design. We are excited to move this project forward to continue to provide the highest quality service to Franklin County and its residents.

RECOMMENDATION:

The Communications Committee recommends that the Board of Supervisors authorize the County Administrator to sign a contract to provide an 800 MHz simulcast, trunked, Phase II system to Motorola Solutions and to work with Roanoke City and Roanoke County to draft a resolution to join Roanoke City and Roanoke County as part of the Roanoke Valley Radio System.

Franklin County 800 MHz Radio System – 2014 Radio Committee Recommendation

December 16, 2014



Presented by:

Mike McGannon

Engineering Associates, Inc.



Agenda



- 1. Urgency of Action**
- 2. RFP Process**
- 3. Evaluation of Proposals**
- 4. System Refinements**
- 5. Recommendation of Committee**
- 6. Board Action**

Franklin County Needs Assessment Results

Radio Communication

- Protects lives and property of Franklin County Citizens
- Lifeline for Emergency Services
 - Safety
 - Effectiveness
 - Efficiency

Current Systems

- Dire need of replacement
- Do not meet the operational needs
- Poor radio coverage
- Limited system reliability
- Poor organization – Independent sites
- Designed for mobile radio coverage, not portable





Request for Proposal Process

Franklin Received 3 Proposals

- Harris Corporation
- Motorola Solutions
- Tait (Subscribers Only)

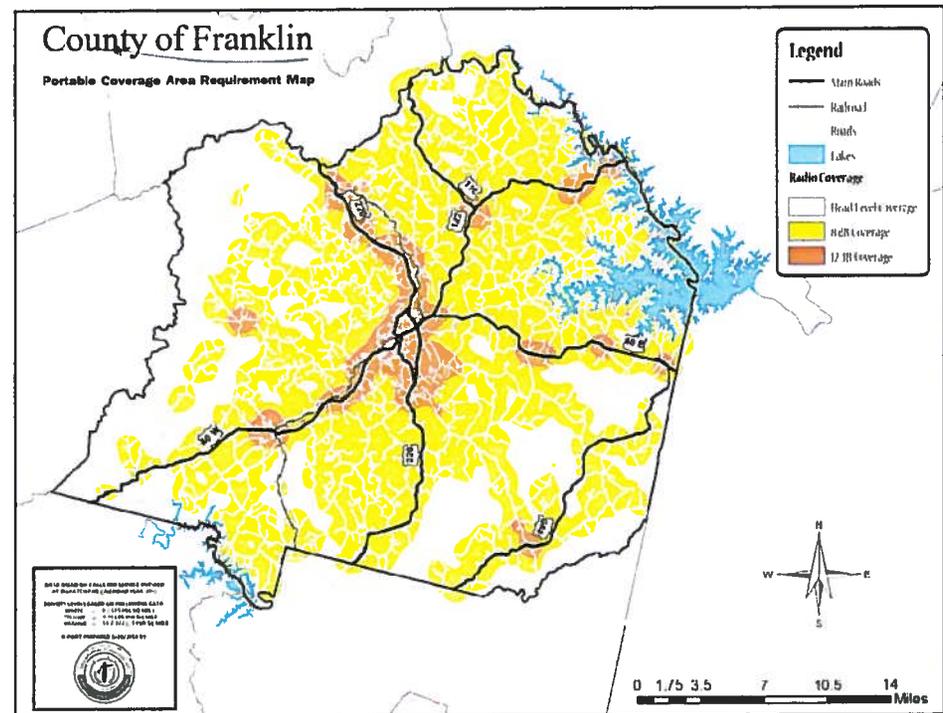
Radio Committee

- 1000+ pages of proposals
- 5+ Vendor Review Sessions
- System Refinements

Request for Proposal Process

Franklins' Requirements

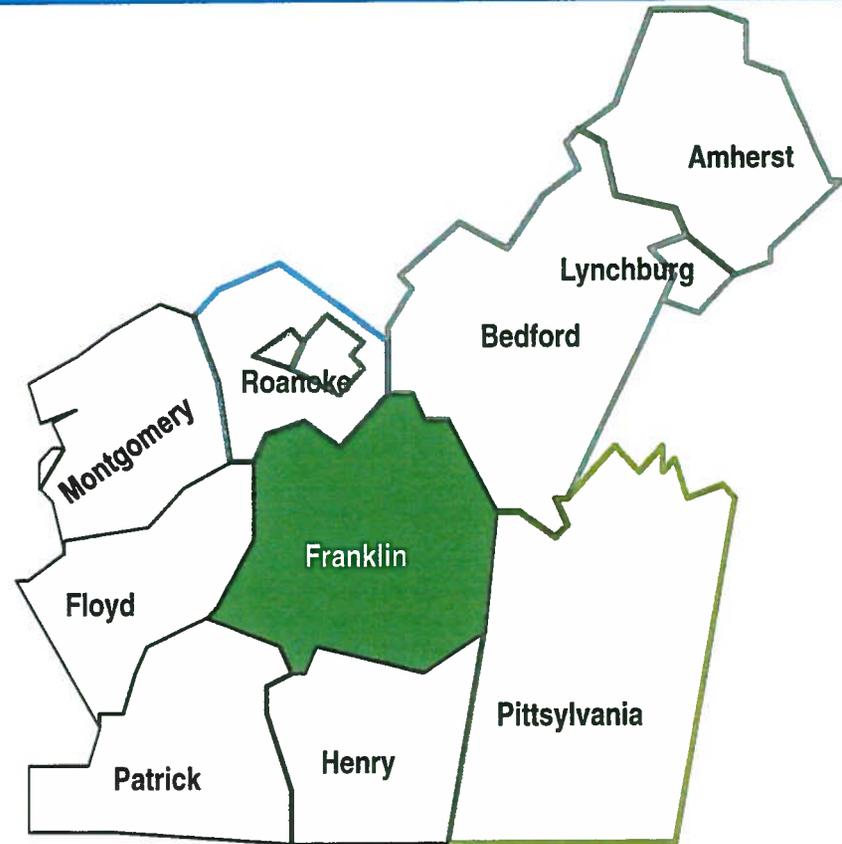
1. Portable Radio Coverage according to calls for service
2. High Reliability, Fault Tolerant
3. Capacity for 10+ years, long term investment
4. Service and Support
5. APCO P25 Phase 2 Standards

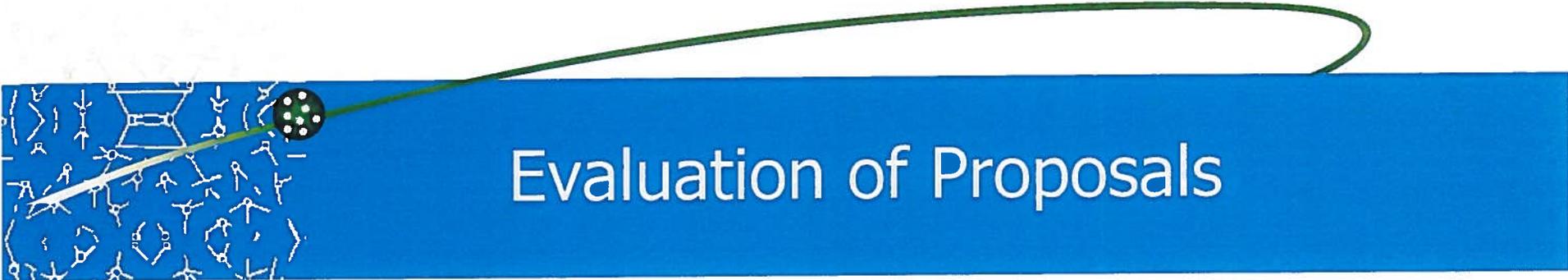


Request for Proposal Process

Franklins' Requirements cont.

6. Existing Assets: 800 MHz Frequencies, tower sites, government property, 911 Center
7. 800 MHz System – vendors confirmed VHF was not a radio solution
8. VHF Paging Improvements
9. Standalone and Regional



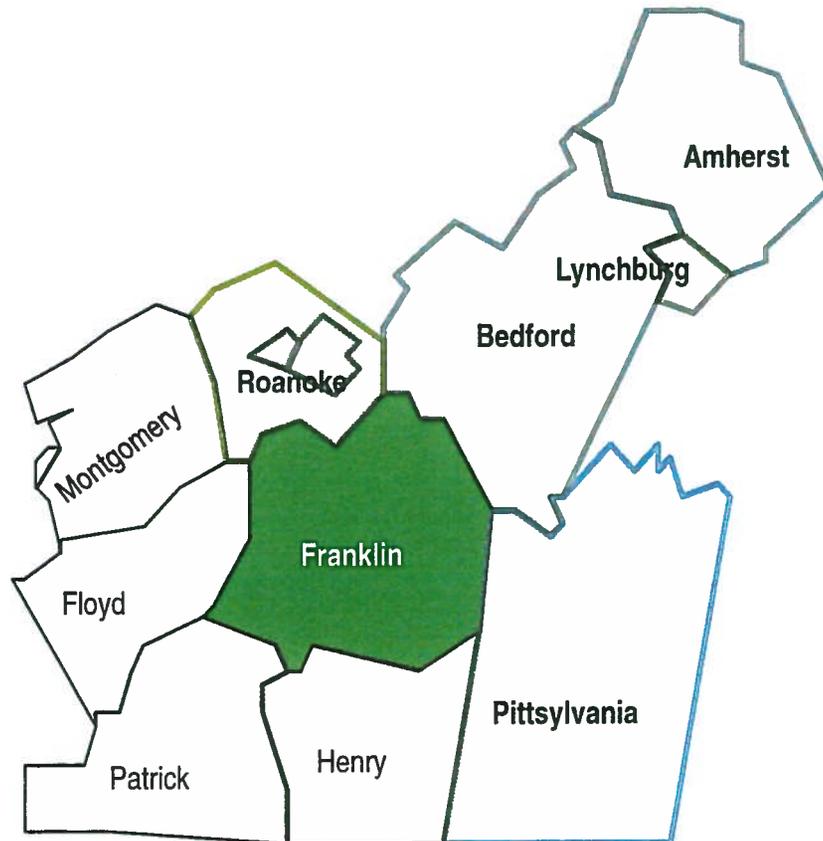


Evaluation of Proposals

Vendors' responses were evaluated by the Committee in these six areas:

	<u>Weighting</u>
1. References	10%
2. Company Stability	5%
3. Service and Support	20%
4. Technical Compliance	30%
5. Compatibility with Neighbor Systems	15%
6. Complete System Price	20%

Franklin 800 Stand Alone





Regional System Benefits

Expanded Coverage

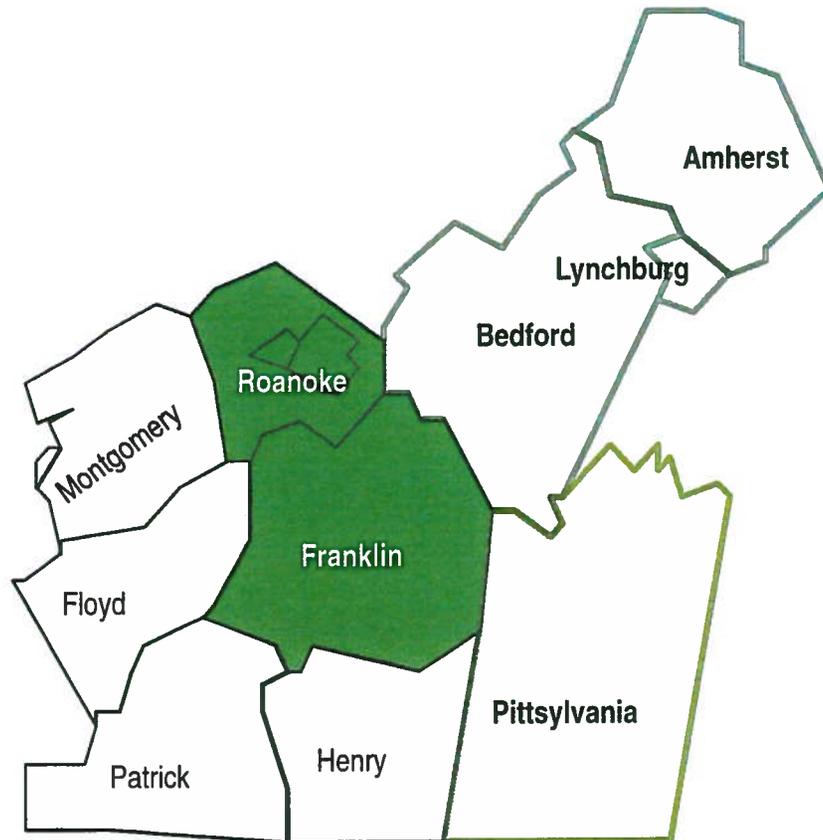
Seamless Roaming

Back-up Console Capabilities

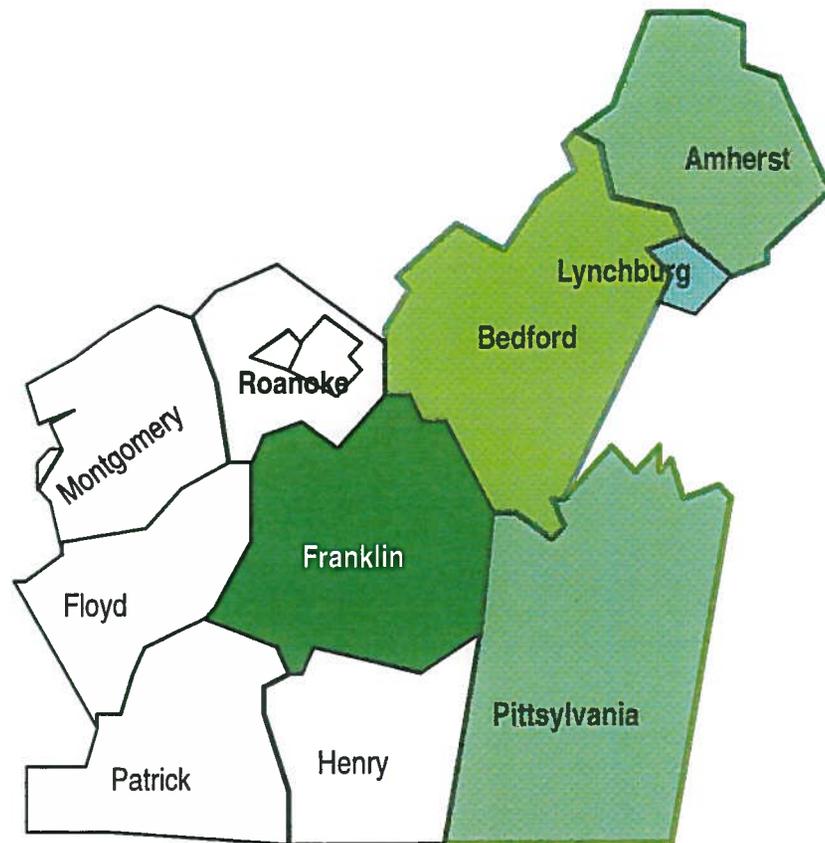
Cost Savings – Capital and Operational

Grant Opportunities – DHS and Other

Franklin Partnership with RVRS



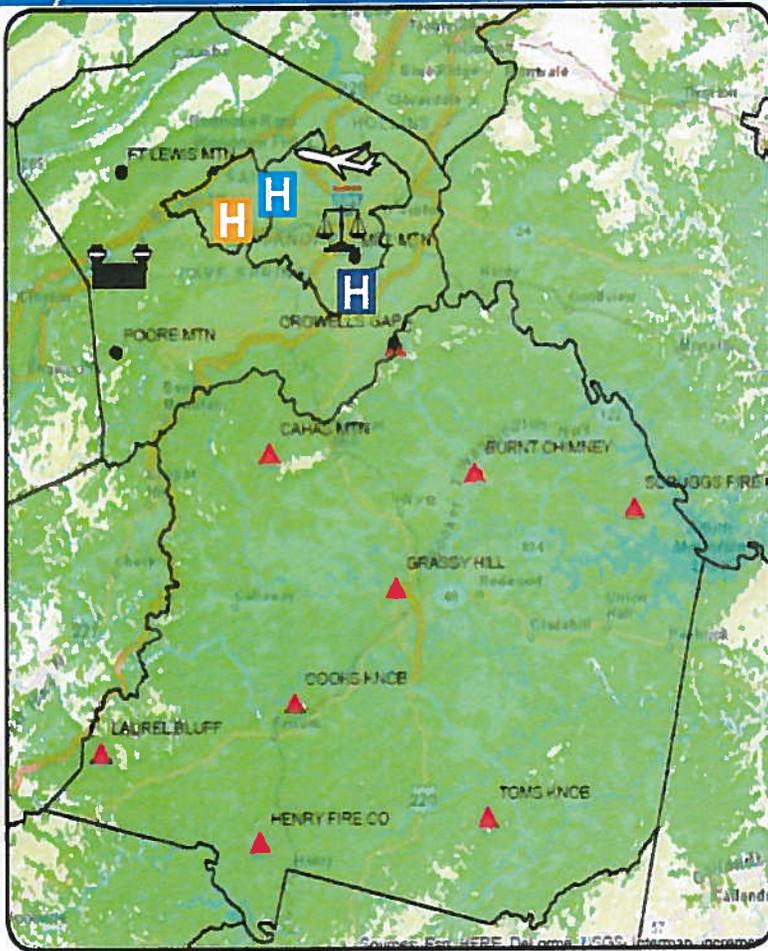
Franklin, Pittsylvania and Region 2000



Interoperability Evaluation



-  Federal Courthouse
-  Roanoke Regional Airport
-  Western Virginia Regional Jail
-  Carilion Roanoke Community Hospital
-  Carilion Roanoke Memorial Hospital
-  LewisGale Medical Center



5700 EMS CALLS FOR SERVICE

1000 EMS ROUTES TO ROANOKE AREA HOSPITALS

750+ TRANSPORTS TO WESTERN VA REGIONAL JAIL

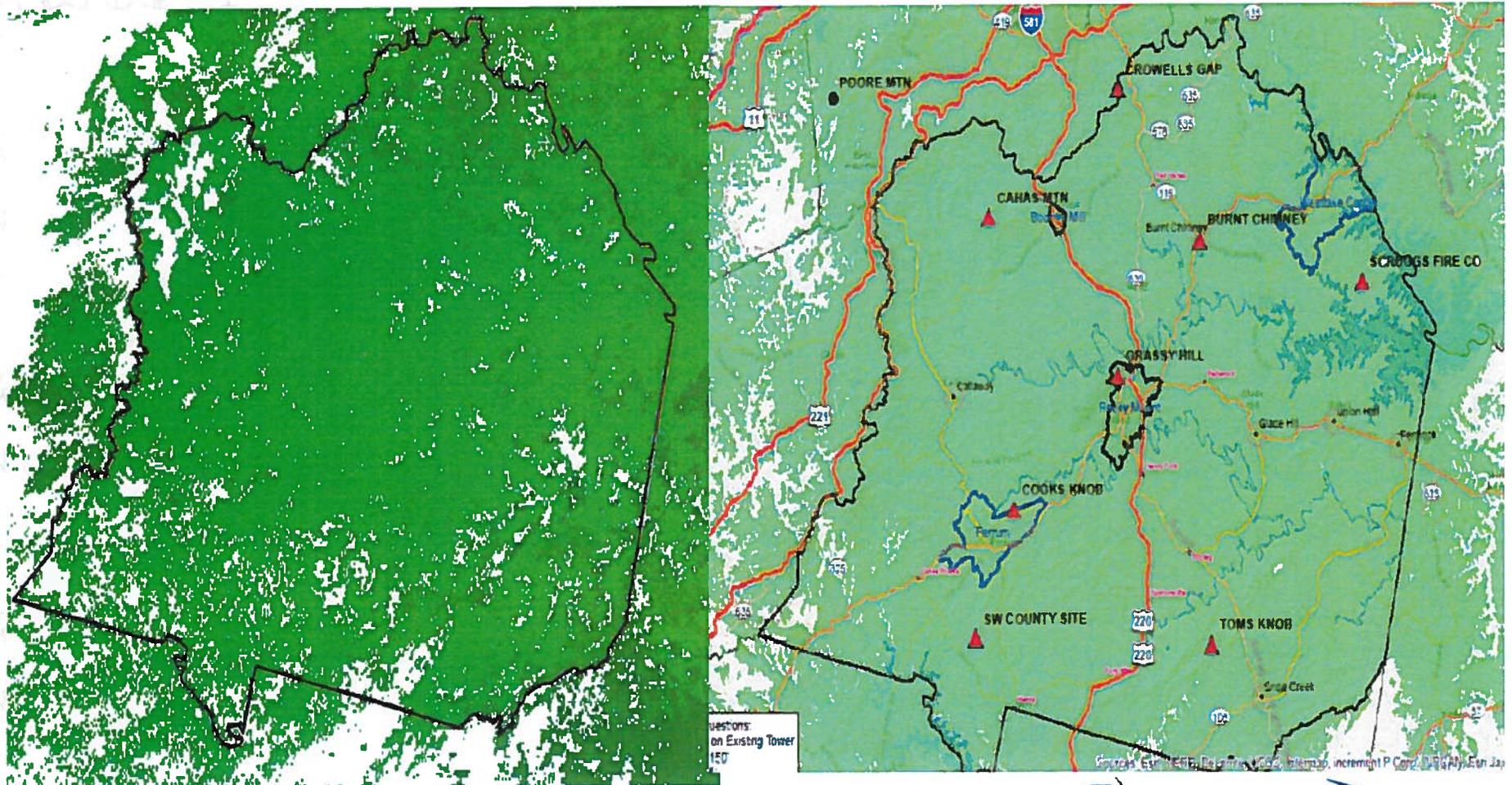


Franklin Partnership with RVRS

Partnership and Experience

- City and County of Roanoke: Shared System Today
 - Two decades 800 MHz simulcast system experience
 - 4+ Years operating shared Motorola P25 system
- Franklin County: Full Partner in System
 - Aid in Transition
 - Leverage Regional Experience

Regional System Coverage Portable Talk Out Street Harris Motorola





System Refinements from Committee

- Combined 2 new tower sites into one site
- Reduced equipment at EOC
- Simplified microwave system

- Shared Towers and Shelters
 - Cahas (WROV)
 - Crowells Gap (Roanoke)
 - Centurylink (reduced equipment and space)
 - Burnt Chimney Water Tank

- Adjusted service and support
- Met with regional representatives to discuss mutual aid and technology considerations



Vendor Comparison

➤ **Harris**

- 7 Tower Sites with Shelters, Equipment, Antennas and Generators
- 2 Cells – 5 Site, 6 Channels 800 MHz & 2 Site, 6 Channels 700 MHz
- 4 Site VHF Paging System
- Regional System and Stand Alone were equivalent

➤ **Motorola**

- 8 Tower Sites with Shelters, Equipment, Antennas and Generators
- 1 Cell – 6 Channels 800 MHz
- 5 Site VHF Paging System
- Regional System Cost Savings– Full Partnership with Roanoke
 - Share Master Switch, Operational Costs

- 865 Portable and Mobile radios, 5 Dispatch Consoles, Construction, Implementation, Installation and Support Services, 10 years of System Refresh

Franklin County 800 MHz Project Regional

(For Comparison Only)

REGIONAL CAPITAL COSTS	Motorola	Harris
Proposal	\$10,231,973.00	\$11,332,917.00
Additional FCC Licensing Fees (est)		\$50,000.00
Hardware Refresh Adjustment (10 yr)	-\$97,995.00	
Subscriber Maint. Adjustment		-\$1,441,737.00
Site Acquisition, Construction, etc.	\$804,372.00	\$804,372.00
Vendor Total	\$10,938,350.00	\$10,745,552.00
Roanoke Regional Buy-in	\$148,000.00	

Discounts and Incentives valid through December 17, 2014

Franklin County 800 MHz Project Regional

(For Comparison Only)

Annual Operational Costs	Motorola	Harris
Site Co-location	\$110,400.00	\$110,400.00
Network Manager, System Support	\$78,000.00 Roanoke	\$78,000.00 Internal Resources



Recommendation of Radio Committee

Radio Committee Evaluated Proposals based on:

References

Company Stability

Service and Support

Technical Compliance

Compatibility with Neighbor Systems

Complete System Price

The final ranking of the committee members was:

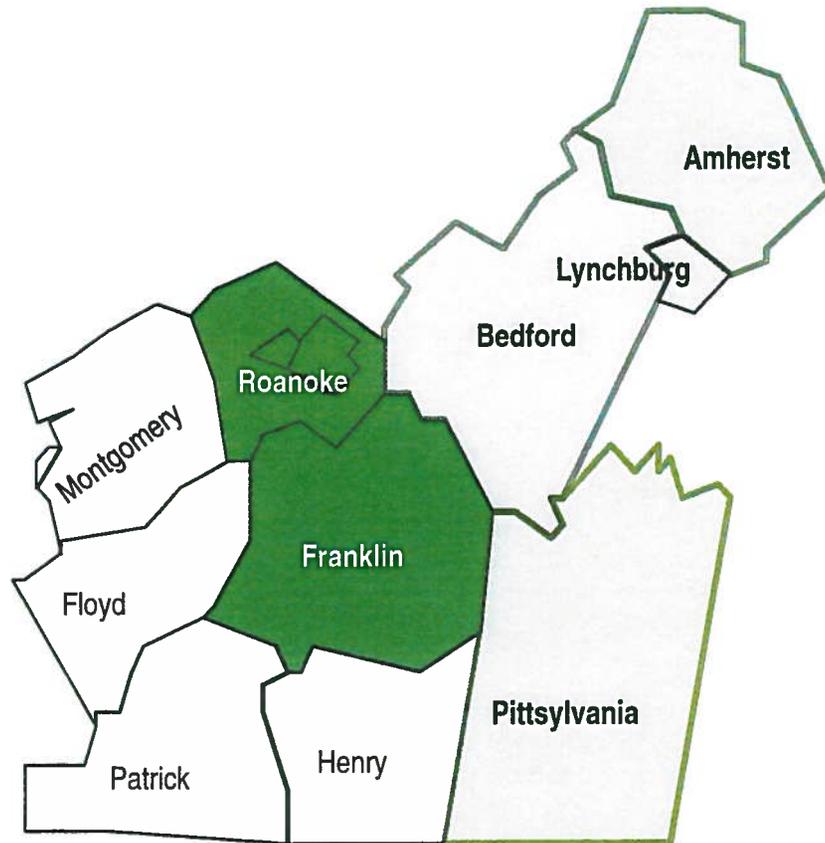
Harris Corporation:

78.5 points

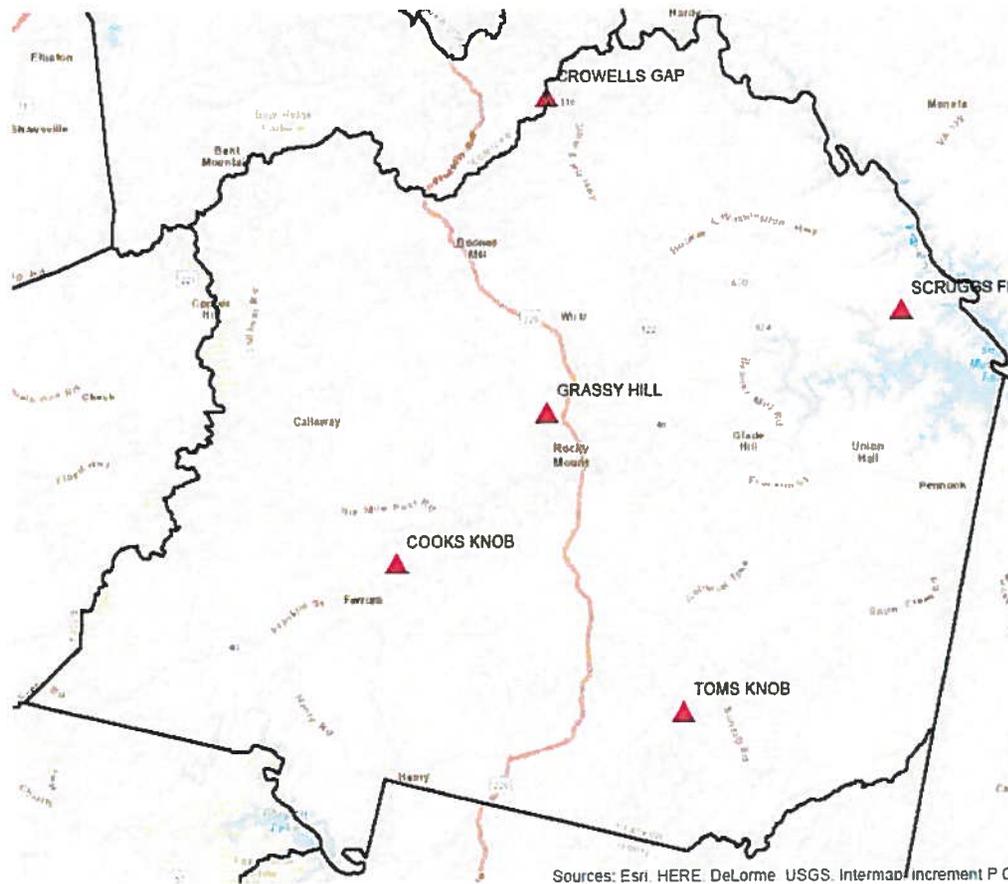
Motorola Solutions

89.6 points

Franklin 800 and P25 Mutual Aid



Franklin Tower Sites – Fundamental VHF Paging



Utilizes
Existing
Pagers



Request Board Action

- Radio Committee is requesting BOS direct County Administrator to execute a contract with Motorola with not to exceed value of \$11,250,000. This figure represents funds to address regional connectivity, site construction and installation risks.
- Radio Committee is requesting BOS direct County Administrator to present an IGA/MOU with RVRS Partners within 60 days