

(Please click on highlighted areas to view attachments.)



Franklin County

A Natural Setting for Opportunity

AGENDA

FRANKLIN COUNTY BOARD OF SUPERVISORS

TUESDAY, JULY 19, 2016

- 1:30 P.M. Call To Order, Chairman Cline Brubaker
- 1:31 Invocation, Supervisor Charles Wagner
- 1:32 Pledge of Allegiance, Supervisor Bob Camicia
- 1:33 Presentation to Jim Tobin, Retiring Executive Director, Piedmont Community Services
- 1:35 Public Comment
- Anne Carter Lee Gravely- Tech & Trade School vs. Police Department
 - Carolyn Reilly - Mountain Valley Pipeline
 - Jane Warren - Another Exit off Diamond Avenue
- 1:45 **CONSENT AGENDA (*REQUIRES ACTION*)**
- REF: 1. Approval of Accounts Payable Listing, Appropriations, and Minutes for June 21, 2016
2. Limited Residential Lodging Act/SB416 Resolution (**See Attachment #7**)
3. Western Virginia Water Authority Service Area Maps (**See Attachment #5**)
4. Social Services Additional State Medicaid Caseload Funding (**See Attachment #4**)
5. Tourism Micro Grant Application Funding Awards (**See Attachment #13**)
6. Approval of Western Virginia Water Authority Resolution Appointment (**See Attachment #9**)
7. Proclamation Celebrating STEP, Inc./50 Years of Services (**See Attachment #10**)
- 1:50 Vincent Copenhaver, Director of Finance
- REF: 1. Monthly Finance Report
2. Credit Purchasing Card Review
- 2:05 Lisa Cooper, Principal Planner
- REF: 1. Watch for Children Signs (**See Attachment #11**)
2. Smart Scale (HB2) Transportation Projects Update (**See Attachment #12**)

- 2:15 Jim Currie, Executive Director, YMCA
Matt Huff, President, YMCA
REF: 1. Board Member Appointment to YMCA Board **(See Attachment #3)**
2. Community Parks Grant Revision Request Rotary Park Restrooms **(See Attachment #6)**
- 2:30 Brent Robertson, County Administrator
REF: 1. Other Matters
- 2:45 Other Matters by Supervisors
- 2:55 **WORK SESSION**
REF: 1. Sheriff to Police Department Conversion Analysis Update
- 4:00 Request for Closed Meeting in Accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, a-5, Discussion of a Prospective New Business or Industry, or of Expansion or Retention of an Existing One, a-29, Contracts, of the Code of Virginia, as Amended.

Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.

APPOINTMENTS:
(See Attachment #1)

Recess for Dinner

6:00 Call To Order, Chairman Brubaker

6:01 Recess for Previously Advertised Public Hearings as Follows:

PETITION for REZONE - Petition of Michael Bailey, Petitioner/Owner, requesting to rezone from B-2, Business District, General, to A-1, Agricultural District, for 3.6 acres, a portion of 11.211 total acres located on Brooks Mill Road, in the Gills Creek District of Franklin County, and further identified as Franklin County Tax Map/Parcel # 0300005501. (Case # [REZO-4-16-15337](#)) **(See Attachment #8)**

PUBLIC NOTICE

In accordance with provisions of Section 24.2-306 of the Code of Virginia, as amended notice is hereby given to all interested persons that the Board of Supervisors of the County of Franklin, Virginia proposes to move the polling place for the Ferrum Voting Precinct from Ferrum Rescue Squad, 9285 Franklin Street, Ferrum, Virginia to Ferrum Elementary School, 600 Ferrum School Road, Ferrum, Virginia. Said proposed change, if approved by the Board of Supervisors would become effective with election held on November 2016 election.

In order to insure that all citizens may express their views on this proposed change, the Board of Supervisors will conduct a public hearing to be held at approximately 6:00 P.M., Tuesday, July 19, 2016, at the Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia. **(See Attachment #2)**

Adjournment Thereafter

RISE & SHINE GUEST FOR JULY IS CHRIS

1

THE FOLLOWING TERMS ARE UP FOR RE/APPOINTMENT

(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)

COMMITTEE	NAME	ADDRESS	AREA	YEAR	TERM EXPIRES
AG BOARD See Attachment A	Daniel Austin	5688 Old Forge Road Rocky Mount, VA 24151	Crops	OPEN	12/15/2015
	Lynn Satalino	220 Mallard Point Road Wirtz, Va 24184	Equine	OPEN	12/15/2015
AGING SERVICES BOARD See Attachment B.		VACANCY	Blackwater	4 - Year	7/1/2016
		VACANCY	Blue Ridge	4 - Year	7/1/2016
		VACANCY	Union Hall	4 - Year	7/1/2016
		VACANCY	Snow Creek	4 - Year	7/1/2017
DAN RIVER ASAP See Attachment C	Brandt Gawor	245 Farmington Road Hardy, VA 24101	Open District	3 - Year	6/30/2016
FERRUM WATER & SEWER AUTHORITY See Attachment D	Charlton "Brad" Bishop	289 Fairmont Drive Bassett, VA 24055		4 - Year	2/1/2019
LIBRARY See Attachment E	Nora Bowman	266 Sunflower Lane	Blackwater	4 - Year	6/30/2018 Unexpired Term
	Rebecca Mushko	8 Listening Hill Road Penhook, Virginia 24137	Union Hall	4 - Year	6/30/2017 Unexpired Term
RECREATION COMMISSION See Attachment F	Jessica Gawor	245 Farmington Road Hardy, VA 24101	At Large Member	3 - Year	6/30/2015
SOCIAL SERVICES BOARD See Attachment G		VACANCY	Snow Creek	4 - Year	6/30/2016
WEST PIEDMONT PLANNING COMMISSION BOARD See Attachment H	Bobby Thompson	Post Office Box 40 Ferrum, VA 24088	BOS Rep	1-Year	12/31/2015
STEP See Attachment I	Angela Phillip	ED, Family Resources	Open	Open	No Term

A

**AGRICULTURE BOARD
BOARD MEMBERSHIP ROSTER
1/31/2013**

The Board of Directors will:

- Promote and enhance the economic viability of production agriculture, forestry, and agri-business.
- Represent the agricultural community's position on policy issues at the local, state, and federal level.
- Provide advice and counsel to the Franklin County Board of Supervisors on policies relating to viability and sustainability of agriculture.
- Partner with other organizations to increase public understanding and awareness of state-of-the-art agricultural practices.
- Promote utilization of land use, conservation, and agricultural best management practices.
- Expand agricultural educational programming and workforce development.
- Advocate and coordinate agricultural economic development, investment, marketing, and promotion activities.
- Establish a network of agriculture producers and suppliers to encourage diversification and strengthen the agricultural infrastructure.
- Promote agritourism.

ARTICLE III: Membership

A Selection and Term

Voting members shall represent each agriculture group in Franklin County with at least 11 individuals appointed by the Franklin County Board of Supervisors. For the purpose of the first meeting of the Agricultural Development Board, the membership on the Board shall be divided into two groups. At the first meeting, five (5) Directors shall be appointed to serve a one (1) year term and six (6) shall be appointed to serve a two (2) year term, thereby creating staggered terms. Subsequent appointments of Directors shall be for a term of two (2) years and may be reappointed for two (2) additional two-year terms. After serving three (3) consecutive terms, board members may be reappointed after a one year absence.

Board membership will include one producer from each of the following agricultural groups:

- Cattle
- Crops/Grain/Hay
- Crops/Produce/Organic
- Dairy
- Equine
- Forestry
- Horticultural
- Tobacco
- Viticulture/Orchard
- At-large (2 members)

THE FOLLOWING TERMS ARE UP FOR RE-APPOINTMENT
BY.
DECEMBER 15 & 31, 2015

(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY 60 DAYS PRIOR TO EXPIRATION)

COMMITTEE	NAME	ADDRESS	DISTRICT	YEAR	TERM EXPIRES
AG BOARD	Daniel Austin	5688 Old Forge Road Rocky Mount, VA 24151	Crops	OPEN	12/15/2015
AG BOARD	Lynn Satalino	220 Mallard Point Road Wirtz, Va 24184	Equine	OPEN	12/15/2015
AG BOARD	Connell McEnheimer	4999 Sontag Road Rocky Mount, VA 24151	Tobacco	OPEN	12/15/2015
AG BOARD	Davis Torrence	2801 McNeil Mill Road Rocky Mount, VA 24151	Cattle	2 Year	12/15/2017
AG BOARD	Jason Thurnman	703 Woodman Road Rocky Mount, Va 24151	At Large Member	2 Year	12/15/2017
AG BOARD	Mark Woods	4111 Wades Gap Road Boones Mill, VA 24065	Produce	2 Year	12/15/2017
AG BOARD	Stephen Bray	511 Heritage Hollow Lane Penhook, VA 24137	Diary	1-Year	12/15/2016
AG BOARD	David Craun	905 Kenwood Road Glade Hill, VA 24096	Horticulture	2-Year	12/15/2017
G BOARD	Ethan Cundiff	1712 Novelty Road Penhook, VA 24137	At Large Member	2-Year	12/15/2017
G BOARD	Davis Torrence	2801 McNeil Mill Road Rocky Mount, VA 24151	Cattle	2-Year	12/15/2017

AGING SERVICES BOARD
4 YEAR TERMS
MAY 17, 2016

The Advisory Committee is appointed by the Board of Supervisors to serve two and four year terms and can be reappointed for up to four year terms.

The main function of this Committee is to advise Department of Aging staff on services and activities relative to developing the yearly plan for services for the elderly (within the guidelines of The Older Americans Act), act as liaison between the Director and the Board of Supervisors, act as liaison between the Department of Aging and the community at large, act as advocate for the Department of Aging Services, provide program evaluation, act as advocate for elderly persons and programs.

Dr. Susan Beatty
842 Park Place
Moneta, Virginia 24121

July 1, 2020
GILLS CREEK DISTRICT

Mr. Benny Russell
70 East Court Street
Rocky Mount, Virginia 24151

July 1, 2017
BOONE DISTRICT

Mr. Arthur "Art" Donaldson
66 Sunburst Court
Union Hall, VA 24176

July 1, 2016
UNION HALL DISTRICT

Mrs. Pauline A. Nickelston
193 Storey Creek Lane
Rocky Mount, Virginia 24151

July 1, 2016
BLUE RIDGE DISTRICT

Lynn Meyers (Unexpired Term of Jim Conklin)
130 Hickmon Road
Rocky Mount, Virginia 24065

July 1, 2016
BLACKWATER DISTRICT

Johnny Greer (**RESIGNED**)
1256 Beulah Road
Rocky Mount, Virginia 24151

July 1, 2017
SNOW CREEK DISTRICT

Johnny L. Smith
15 Holly Knoll Drive
Rocky Mount, Virginia 24151

July 1, 2017
ROCKY MOUNT DISTRICT

Maggie Gray
129 Leeward Drive
Moneta, VA 24121

July 1, 2017
AT-LARGE

C

DAN RIVER ASAP
(ALCOHOL SAFETY ACTION PROGRAM)
3-YEAR TERMS
AS OF 4-16-2013

ARTICLE VII - POWERS OF THE POLICY BOARD

This Board shall have the following powers:

- a. To oversee and be responsible for the operation of the Program.
- b. To monitor the development of and approve all programs necessary for the successful and efficient operation of Dan River ASAP.
- c. To appoint, supervise and, if necessary, terminate the Executive Director, fix compensation and prescribe powers and responsibilities in keeping with the Commission on VASAP Policy and Procedure Manual.
- d. To establish staffing needs and authorize expenditure of funds as compensation therefore.
- e. To establish policy in connection with the expenditure of all funds available through the appropriation and collections of the Program.
- f. To monitor the development of and approve an annual budget to assure fiscal responsibility in the expenditure of funds collected by the Program. To approve line item transfers within the annual budget pursuant to requests of the Executive Director and to meet the needs of the Program.
- g. To direct the Executive Director to secure an annual state or independent audit of all financial records of the Program.
- h. To contract with and monitor any person, corporation, agency, or entity, public or private, meeting the qualifications of the Commission on VASAP Policy and Procedure Manual and the Code of Virginia for the furnishing of educational, analytic or alcohol/drug treatment, or other program services.

A Policy Board member of Dan River ASAP meets quarterly - March, June, September and December. The meetings are currently held at "The Dutch Inn" in Collinsville at 6:00pm dinner, and 6:30pm for the meeting. Dan River ASAP pays for the dinner

Brandt Gawor
245 Farmington Road
Hardy, VA 24101
540-263-0107

(Term Expires 6-30-2016)

Mr. Tom Webster, Chairman
Post Office Box 81
Boones Mill, VA 24065
(800) 347-0911 (W)
(540) 334-5469 (H) tomwebster@jefferds.com

(Term Expires 6-30-2018)

Tammy Goad
Executive Director
Dan River ASAP
135 East Market Street
Martinsville, VA 24112
276 632-6303 (T)
276 632-6304 (F)

danrascp@centruylink.net

FERRUM WATER & SEWER AUTHORITY
4 YEAR TERMS
AS OF 06-21-2016



The Ferrum Water and Sewage Authority Board of Directors consist of five members appointed by the Franklin County Board of Supervisors. The Board of Directors meets monthly on the second Thursday of the month. The purpose of the Board is to act as the governing body of the Authority, pursuant to State and Federal laws and regulations.

Roger Houchins
288 Nolen's Hill Road
Ferrum, Virginia 24088

2/1/2019

Charles Catlett
Project Manager
1255 Franklin Street, Suite 103
Rocky Mount, Virginia 24151

2/1/2019

Brad Bishop (Unexpired term of Sam Moran)
815 Crestview Drive
Bassett, Virginia

2/1/2019

Joseph Edward Greer
247 Five Mile Mountain Road
Callaway, Virginia 24067
483-1561

2/1/2019

Vicki Cook (Unexpired term of Daryl Spencer 9/18/2012)
1406 Swenfield Road
Callaway, Virginia 24067

2/1/2019

J. J. Keith, Plant Manager
Ferrum Water Commission
Post Office Box 40
Ferrum, VA 24088
365-2193

ferrumwaterandsewer@embarqmail.com

ferrumwater/commission

**LIBRARY BOARD MEMBERS
AS OF 10-20-2015
4 YEAR TERMS**



The Library Board is comprised of one member from each magisterial district. The appointment is for a four year term, and the member may be re-appointed for an additional term. The Library Board normally meets on the Thursday before the second Monday of each month at 7:00 PM in the Library.

GENERAL DUTIES OF THE LIBRARY BOARD

- A. To hire a capable, trained librarian subject to approval by the governing body.
- B. To determine Library policies.
- C. To approve expenditures of Library funds.
- D. To receive gifts to the Library.
- E. To work actively for the improvement of all libraries by supporting library legislation in the state and nation.
- F. To become familiar with the State and Federal aid program and with state and national library standards.
- G. To attend Board meetings regularly.
- H. To become familiar with what constitutes good library service by reading, attending library meetings and visiting other libraries.
- I. To support the Library's service program in daily contacts with the public at large.

John R. Leary, III (Unexpired Term Kim Roe)

P. O. Box 123

Hardy, VA 24101

540-798-8025 (home)

john.leary@earthlink.net

BOONE DISTRICT

6/2017

Mrs. Bethany Worley

2821 Beech Mountain Road

Ferrum, Virginia 24088

BLUE RIDGE DISTRICT

6/2019

Doug Pafford

038 Island Pointe Lane

Moneta, Virginia 24121

GILLS CREEK DISTRICT

6/2019

Nora Bowman/**RESIGNED** (Filling Unexpired Term of Ruth Cook)

266 Sunflower Lane

Callaway, Virginia 24067

BLACKWATER DISTRICT

6/2018

Sandy Dillon

185 Sycamore Street

Rocky Mount, Virginia 24151

ROCKY MOUNT DISTRICT

6/2017

William Mitchell

6061 Sontag Road

Rocky Mount, VA 24151

483-7000

SNOW CREEK DISTRICT

6/2017

Rebecca Mushko/**RESIGNED**

8 Listening Hill Road

Penhook, VA 24137

576-3339

UNION HALL DISTRICT

6/2017

RECREATION COMMISSION MEMBERS
AS OF 08-18-2015
3-YEAR TERMS

Recreation Advisory Commission Members (RAC)

The objective of the RAC shall be to function as an advisory body to the Franklin County Department of Parks and Recreation and the Franklin County Board of Supervisors. Granted in February of 1994 the Franklin County Board of Supervisors passed legislation to allow the operational structure of the Parks and Recreation Department to be jointly administered in the following capacity:

- By recommending the establishment of relevant policies for the development and enhancement of recreational programs and park facilities
- By assisting the Department and the Board in improving relationships between the community and the Department through civic, business, and other community representatives within their respective districts
- By providing an additional resource for evaluating existing and proposed Departmental programs and facilities
- By assisting the Director in development of strategic plans for implementation of long-term goals and objectives to meet anticipated community needs.
- By providing the Director with general advice on the operation and implementation of both programming and recreational facilities

Each member of the RAC shall be appointed by the Board and shall be elected in the following manner: one (1) member shall be appointed from each electoral district provided that one (1) member shall be appointed at large, irrespective of his/her residence within any particular electoral district. The Board may modify the requirement for appointment by electoral district for original appointments to the RAC. The RAC meets once a month (the Thursday after the month's first Tuesday.)

George P. Martin, II (Unexpired Term of F. Witcher)

3768 Snow Creek Road
Martinsville, Virginia 24112

SNOW CREEK DISTRICT

6/30/2018

Reba Dillon

6051 Burnt Chimney Road
Wirtz, Virginia 24184

GILLS CREEK DISTRICT

6/30/2017

Mr. Al Flora (Unexpired term of Jonathan Crutchfield)

695 Dugwell Road
Boones Mill, VA 24065

BLACKWATER DISTRICT

6/30/2016

Brenda Perdue

1092 Big Oak Lane
Wirtz, Virginia 24154
719-0799

UNION HALL DISTRICT

6/30/2018

Frank Chrzanowski (Unexpired Term of Rick Arrington) 12-17-2013

2544 Poteet Road
Hardy, Virginia 24101
721-2868

BOONE DISTRICT

6/30/2018

Kay Saleeby (Unexpired term of Doug Beatty)
85 Forest Hill Road
Rocky Mount, Virginia 24151
483-1678

ROCKY MOUNT DISTRICT

6/30/2017

William Maxwell (Unexpired Term of Gary Holden)
3629 Dry Hill Road
Ferrum, VA 24088

BLUE RIDGE DISTRICT

6/30/2017

Jessica Gawor
245 Farmington Road
Hardy, Virginia 24101
(Unexpired term of Kay Saleeby)

AT LARGE MEMBER

6/30/2016

SOCIAL SERVICES BOARD MEMBERS

AS OF 6-21-2016

4 YEAR TERMS

Renee.Smith@dss.virginia.gov

The Franklin County Department of Social Services provides both financial and social work services that are administered according to State and Federal regulations. The purpose of the Department is to provide assistance to meet basic needs, promote self reliance, strengthen families, and provide protection for County residents through community based services.

The Franklin County Board of Social Services is made up of seven members with one member from each magisterial district in the county, usually including one representative from the County Board of Supervisors. Members are appointed by the Board of Supervisors for a term of four years unless they are filling an unexpired term created by a vacancy on the Board. A member may serve no more that two full terms consecutively.

The Board is required by Virginia Code to meet at least bimonthly, and generally meets monthly on the fourth Tuesday of the month at 3:30 p.m.

Board member are expected to

- >Faithfully attend board and committee meetings.
- >Familiarize themselves with the programs, goals, and objectives of the local department.
- >Develop local personnel or other policies where needed if no State or Federal policies exist.
- >Take an active interest in issues of social services.
- >Avoid the hint of conflict of interest and clarify and enhance the public image of the Department.

Michael DeGiorgi

8585 Burnt Chimney Road
Wirtz, Virginia 24184

UNION HALL DISTRICT 6/18

Danny Agee

545 Hempfield Road
Callaway, Virginia 24067

BLACKWATER DISTRICT 6/17

Charles Wagner

330 Riverview Street
Rocky Mount, VA 24151

ROCKY MOUNT DISTRICT NO
BOARD REPRESENTATIVE TERM

John Lipscomb

346 Quail Valley Lane
Boones Mill, VA 24065
(540) 334-2839 (H)
(248) 310-0650 (C) jrlipscomb@embarqmai.com

BOONE DISTRICT 6/20

Howard Ferguson

161 Mount Carmel Road
Rocky Mount, VA 24151

SNOW CREEK DISTRICT 6/16

Richard Kleckner (*Unexpired Term of Benson Beck*)

145 Channelview Drive
Moneta, Virginia 24121

GILLS CREEK DISTRICT 6/18

Martha H. Bowling

9249 Franklin Street
Ferrum, Virginia 24088
social services board/commission

BLUE RIDGE DISTRICT 6/17

WEST PIEDMONT PLANNING DISTRICT BOARD

David Hoback, Executive Director

Post Office Box 5268

Martinsville, VA 24115

1-YEAR TERM (2-BOS MEMBERS)

CITIZEN APPOINTMENT (3-YEAR TERM)

AS OF 11-17-2015

4th THURSDAY 7:00 Executive Board Meeting

7:30 Board Meeting-

tmeade@wppdc.org

D.

In 1968, Virginia was divided into 21 planning districts. A planning district commission is a political subdivision of the Commonwealth chartered under the Regional Cooperation Act by the local governments of each planning district. As such they are a creation of local government encouraged by the state.

The West Piedmont Planning District Commission is made up of the Cities of Danville and Martinsville; the Counties of Franklin, Henry, Patrick, and Pittsylvania; and the Town of Rocky Mount. The Commission has two elected representatives and one appointed representative. Elected representatives serve terms coincident with their elected terms of office or such shorter term as their governing bodies shall determine. Citizen, or appointed, representatives serve a three-year term. Both elected and appointed representatives have a vote on Commission matters. The Commission meets on the fourth Thursday of each month at its office at 1100 Madison Street in Martinsville; an agenda or cancellation notice is sent one week prior to the meeting date.

The purpose of Planning District Commissions, as set out in the Code of Virginia, Section 15.2-4207, is "...to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. The cooperation resulting from this chapter is intended to facilitate the recognition and analysis of regional opportunities and take account of regional influences in planning and implementing public policies and services. The planning district commission shall also promote the orderly and efficient development of the physical, social and economic elements of the district by planning and encouraging and assisting localities to plan for the future."

Virginia's PDCs provide a variety of technical and program services to member local governments. They include grant application assistance, management services for program implementation, land use planning services and mapping. The merging of mapping and information services has created the field of geographic information systems, where PDC's often lead the way. Transportation planning is another role for PDCs, who may deal with highway development, ridesharing, airport planning, and specialized transit. The West Piedmont Planning District Commission has also been designated as an Economic Development District by the U.S. Department of Commerce, making its member localities eligible to receive federal grant funds from that agency.

For the Commonwealth, PDCs serve as an accessible network that gives quick and complete statewide coverage. Each serves as the Affiliate State Data Center for the region. In this role they provide important information to businesses as well as citizens. PDCs are the regional contact for the Commonwealth Intergovernmental Review Process and provide input for a host of agencies and commissions.

Other duties of the PDC's are:

- To conduct studies on issues and problems of regional significance
- To identify and study potential opportunities for local cost savings and staffing efficiencies through coordinated local government efforts
- To identify mechanisms for the coordination of state and local interests on a regional basis
- To implement services upon request of member localities
- To provide technical assistance to state government and member localities
- To serve as a liaison between localities and state agencies, as requested
- To review local government aid applications as required by applicable law through the A-95 or Intergovernmental Review Process
- To conduct strategic planning for the regional as required by applicable law
- To develop regional functional area plans as deemed necessary by the commission or as requested by member localities
- To assist state agencies, as requested, in the development of substate plans
- To participate in a statewide geographic information system, the Virginia Geographic Information Network, as directed by the Department of Planning and Budget
- To collect and maintain demographic, economic and other data, acting as a state data center affiliate in cooperation with the Virginia Employment Commission

Mr. Bobby Thompson
364 Sawmill Road
Ferrum, VA 24088
493-0364

12-31-2015

Mr. Leland Mitchell
4180 Sontag Road
Rocky Mount, Virginia 24151
493-0059

12-31-2016

Brian C. Hamilton
100 Fralins Road
Rocky Mount, Virginia 24151

12-31-2016

WEST PIEDMONT PLANNING DISTRICT COMMISSION BYLAWS

ARTICLE 1

Name Location, Authority, Purpose

- Section 1. The name of this organization shall be the West Piedmont Planning District Commission, hereinafter called the "COMMISSION," and designated as District No. 12. It includes the Counties of Franklin, Henry, Patrick, and Pittsylvania and the Cities of Danville and Martinsville and the Town of Rocky Mount, Virginia.
- Section 2. The principal office of the COMMISSION shall be in Martinsville, Virginia. The location of the principal office may be changed in accordance with the provisions of the Charter of the COMMISSION.
- Section 3. The COMMISSION shall be a public body corporate and politic with all the powers and duties granted to it by the Regional Cooperation Act (Title 15.1, Chapter 34, Sections 1-1400 through 15.1-1416.1, Code of Virginia, 1950, as amended). The official acts of the COMMISSION shall be attested by the use of a common seal, an impression of which shall be affixed hereunder.
- Section 4. The purpose of the COMMISSION shall be to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future, with emphasis on projects of greater than local interest.
- Section 5. The COMMISSION is composed of the following:
- A. The Board of Commissioners
 - B. An Executive Committee
 - C. Policy Advisory Committees and their sub-committees
 - D. The West Piedmont Regional Alliance
 - E. The Commission Staff

ARTICLE II

Membership

- Section 1. COMMISSION members shall be appointed, removed for cause, and vacancies filled by the respective governing bodies of those political subdivisions which are parties to the Charter Agreement, in accordance with the provisions of the Virginia Regional Cooperation Act and the Charter Agreement.

- Section 2. Any member of the COMMISSION shall be eligible for reappointment but may be removed for cause by the governing body which appointed him.
- Section 3. All members of the COMMISSION shall serve without compensation or refund of personal expenses except as otherwise authorized by the Executive Committee.
- Section 4. Whenever any COMMISSION member fails to attend three consecutive regular meetings, the Chairman shall notify the governing body of which the absent member is an appointee.
- Section 5. The COMMISSION may designate advisors who shall include the senior administrative official in each jurisdiction and such others as may be designated by the COMMISSION.

ARTICLE III

Terms of Office and Voting Rights

- Section 1. The terms of office and voting rights of COMMISSION members shall be in accordance with the provisions of the Charter Agreement.
- Section 2. A majority of the members shall constitute a quorum.

ARTICLE IV

Meetings

- Section 1. Meetings of the COMMISSION shall be held normally on the fourth Thursday of each month. The regular meeting place shall be the Commission Offices in Martinsville or as determined by a majority of the COMMISSION in regular session. The locale of the meetings shall be rotated, at approximately quarterly intervals, among the member jurisdictions, at the invitation of the jurisdictions.
- Section 2. Matters may be placed on the agenda for consideration at meetings of the COMMISSION by one of the following:
- A. The Executive Director
 - B. A member of the Board of Commissioners
 - C. The governing body of a member jurisdiction

ARTICLE V

Officers

- Section. In addition to the offices of Chairman and Vice-Chairman, as provided for in the Charter or Agreement, the COMMISSION may elect other officers such as a Secretary and a Treasurer.

- Section 2. The Chairman shall preside at all COMMISSION meetings, shall sign all acts or orders necessary to carry out the will of the COMMISSION, shall have the authority to assign routine administrative functions to the Executive Director, shall be eligible to vote on all matters before the COMMISSION, and shall have the generally recognized powers and duties of the office of Chairman or President of an organization. He shall also be authorized to countersign checks or drafts against COMMISSION funds.
- Section 3. The Vice-Chairman shall serve as Chairman in the absence or disability of the Chairman. In the case of a vacancy in the office of Chairman, the Vice-Chairman shall assume the Chairman's duties until a new Chairman is elected to fill the unexpired term. He shall also be authorized to countersign checks or drafts against COMMISSION funds.
- Section 4. The immediate past Chairman shall serve as Chairman Emeritus from the date his successor qualifies as Chairman until the next succeeding election and succession of a Chairman. The Chairman Emeritus shall be an advisor to the COMMISSION, with the right to participate in its deliberations, but without vote. Should a Chairman Emeritus continue to serve as a member of the COMMISSION in his own right, his equal powers and status shall be neither enlarged nor diminished by his status as Chairman Emeritus.
- Section 5. All COMMISSION officers shall be elected at the regular May or June meeting for terms of one year or until their successors are elected.
- Section 6. COMMISSION officers shall be eligible for re-election.
- Section 7. The COMMISSION shall appoint an Executive Director who shall be an employee of the COMMISSION and shall serve at the pleasure of a majority of the membership.
- Section 8. The COMMISSION may designate its Executive Director as the organization's secretary but without the right to vote.
- Section 9. The Secretary shall prepare and maintain a permanent written record of all COMMISSION proceedings, shall transmit notices and agendas to the membership, and shall transmit a copy of the minutes of each COMMISSION meeting to each member prior to the next regular meeting.
- Section 10. The Treasurer shall be responsible for supervision of the receipt, keeping, and disbursement of all funds and property of the COMMISSION, investing funds when and as authorized by the COMMISSION, and insuring that proper permanent records are maintained of all financial transactions; he may delegate to the Executive Director the routine conduct of his fiscal duties. He will sign all warrants and checks issued against the COMMISSION, except those authorized for signature by the Executive Director and/or Chairman and will submit a financial report at each regular meeting of the COMMISSION and at such other times and in such form as the COMMISSION may require. The Treasurer shall be bonded in an amount as determined by the COMMISSION.

- Section 11 In addition to his regular administrative duties, the Executive Director shall:
- A Recommend work programs and financing methods for adoption of the COMMISSION.
 - B Prepare the annual budget for adoption by the COMMISSION.
 - C Arrange for an annual audit of the accounts of the COMMISSION by an independent auditing firm, a copy of which shall be submitted to the governing body of each participating governmental subdivision.
 - D Recommend staff positions, professional personnel and their compensation, and personnel administrative practices for approval.
 - E See that all warrants and checks issued against the COMMISSION are countersigned, subject to the provisions contained elsewhere within these Bylaws.

Section 12 The Executive Director shall be bonded in an amount to be determined by the COMMISSION.

Section 13 The COMMISSION may appoint one of its employees to serve as Deputy Director, to serve as such at the pleasure of a majority of the COMMISSION, and such service shall be a responsibility in addition to his other duties. The Deputy Director shall assist the Executive Director in review of plans and advise him on policy and budget matters. He shall act, within the context of established policies, in the place of the Executive Director in his absence, except in the hiring and discharge of employees and signing of checks or warrants.

Article VI Executive Committee

Section 1. There shall be an Executive Committee consisting of the COMMISSION Chairman, Vice-Chairman, and one COMMISSION member from each city, town, and county delegation on the COMMISSION other than those of the Chairman and Vice-Chairman. The Executive Committee member from each city, town, and county shall be selected by the individual city, town, or county delegation on the COMMISSION except that those delegations from which the COMMISSION Chairman and Vice-Chairman were elected will not select other members.

Section 2 The COMMISSION may delegate to the Executive Committee such powers as the COMMISSION may determine, provided that these powers are not inconsistent with provisions of the Virginia Regional Cooperation Act or the Charter Agreement.

Section 3. A majority of the members shall constitute a quorum.

ARTICLE VII
Policy Advisory Committees

Section 1 As deemed appropriate, the COMMISSION shall designate Policy Advisory Committees, which shall be composed of the following:

- A Chairman: Each Policy Advisory Committee shall be chaired by a member of the Commission, appointed by and serving at the pleasure of the COMMISSION.
- B Jurisdiction Members: The governing bodies of each member jurisdiction shall designate one representative to each of the Policy Advisory Committees.
- C At-large Members: Each Policy Advisory Committee shall have two members to serve a voice for the under-represented groups of the elderly, youth, poor, blacks, and women, these members to have full voting rights. At-large members shall be nominated by the local governing bodies and appointed by the COMMISSION.

Section 2. All matters, prior to Board action, shall be referred to the appropriate Policy Advisory Committee by the Executive Director. Each such committee shall be responsible for preparing recommendations to the COMMISSION on such matters. A Policy Advisory Committee may seek the advice of a sub-committee on a particular issue before acting thereon.

Section 3. Each Policy Advisory Committee may organize such sub-committee as it deems proper and necessary, the Chairman of the Policy Advisory Committee to report such acts to the COMMISSION at a regular meeting thereof. Unless the Policy Advisory Committee votes otherwise, each such sub-committee shall be chaired by a member of the parent Policy Advisory Committee.

Section 4. The regular term of office for each Policy Advisory Committee member shall be three (3) years. The term of office of members of a sub-committee shall be three years or such shorter period as is specified when the sub-committee is authorized. Members may be reappointed to serve another term or may be removed from office at any time, at the discretion of their governing bodies.

Section 5. To insure stability of membership and retention of experienced members on Policy Advisory Committees, initial terms of members shall be established as follows, in alphabetical order of the jurisdictions, effective 1 July 1973:

Danville City.....	1 year, expiring 30 June 1974
Franklin County.....	1 year, expiring 30 June 1974
Henry County.....	2 years, expiring 30 June 1975
Martinsville City.....	2 years, expiring 30 June 1975
Patrick County.....	3 years, expiring 30 June 1976
Pittsylvania County.....	3 years, expiring 30 June 1976
Rocky Mount.....	3 years, expiring 30 June 1976
At-large Members.....	3 years, expiring 30 June 1976

Subsequent to these initial terms of office, all future appointments will be for a three (3) year term.

Section 6 When a committee member has two consecutive unexcused absences from committee meetings, the jurisdiction which he represents will be notified of such absences.

ARTICLE VIII

West Piedmont Regional Alliance

Section 1. In order to comply with and take advantage of Chapter 26.3, the Regional Competitiveness Act, Section 15.1-1227.1 through Section 15.1-1227.5, of the Code of Virginia, the West Piedmont Planning District Commission shall create the West Piedmont Regional Alliance operating as a special standing committee under the auspices and responsibility of the Commission, this Alliance's legal existence depending on the existence of Section 15.1-1227.2, of the Code of Virginia.

- A. Purpose of the West Piedmont Regional Alliance: The West Piedmont Regional Alliance shall provide the required institutional management body for the implementation of the Commonwealth of Virginia's Regional Competitiveness Act Program in the West Piedmont Region to promote increased intergovernmental cooperation and, through the cooperation created and the associated strategically planned projects, produce a region which is more economically competitive with competing localities outside the Commonwealth of Virginia.
- B. Authorities of the Alliance: The Alliance shall have no additional authority beyond that which is necessary for carrying out the purposes of the Regional Competitiveness Act or which is prescribed within the Act.

The existence and operations of the Alliance shall cease with the repeal of the Regional Competitiveness Act or by an action by the West Piedmont Planning District Board of Commissioners to repeal Article VIII of the Planning District Commission's Bylaws.

- C. Area of Coverage by the Alliance: All cities, counties, and towns with a population of 3,500 or greater within the Planning District will be invited to participate in the Alliance.
- D. Distribution of Regional Competitiveness Act Program Funds: Funds that may be received in the Planning District through awards of Regional Competitiveness Act funding from the Virginia Department of Housing and Community Development or its successor shall be distributed on the basis as determined by resolution by all participating local governments, with the amounts of the awards determined by the Commonwealth of Virginia.

For its efforts in serving as the administrative agent for the West Piedmont Regional Alliance and as necessary as the fiscal agent, it is understood that the West Piedmont Planning District Commission shall invoice the

localities receiving Regional Competitiveness Act funds in an amount up to but not exceeding ten (10) percent of the funds distributed.

E. Alliance Membership: Membership of the Alliance shall reflect the requirements of the Code of Virginia, changing upon amendments made to the Code of Virginia. At its inception, members to be included in the Alliance shall be:

- Chief elected officials one each from the local government members of the Planning District, who may also be a Board of Commissioners member. The Planning District Commission shall invite officials (or their designees who must also be elected officials) to serve the Alliance
- Local government administrators (or designees) one from each of the Commission's member localities. The Planning District Commission shall invite administrators/designees to serve the Alliance
- Corporate officials eight (8) members appointed by the Commission. Nominees must be chief executive officers and/or presidents of a business corporation or their designees
- Presidents of Community Colleges (or their designees) within participating localities of the Planning District
- Presidents of Four-Year Private Colleges (or their designees) within participating localities of the Planning
- Public School Systems Superintendents (or their designees) two (2) superintendents (or their designees) from among the school systems of the member jurisdictions
- Development Organization Representatives two (2) members appointed by the Commission selected on a rotating basis from among the local economic development organizations or corporations within the Planning District
- Civic Organization Representatives two (2) members appointed by the Commission selected from a list of nominees submitted by Chamber of Commerce Directors whose lists of nominations may include the Chamber Director, Chamber President, or a Director or President from other civic organizations and community action agencies within the Planning District.
- West Piedmont Planning District Commission representatives two (2) members, the Chairman and Vice Chairman, or their designees in the event that they are members under another category. PDC representatives shall be appointed by the Commission Chairman

F. Terms of Office:

- Chief elected officials members (or their designees) shall serve for the term as determined by their localities
- Local Government Administrators (or their designees) shall serve a term as determined by their localities
- Corporate members shall serve three (3) year terms.
- Community College Presidents shall serve for their term of office with the Virginia Community College System. A designee of a Community College President shall serve such term as determined by the President.
- Presidents of the Four-Year Private Colleges shall serve for their term of office with the college. A designee of a President of a Four-year Private College shall serve such term as determined by the President.
- Public School Systems Superintendents (or their designees) shall serve for two (2) year terms.
- Development Organization Representatives shall serve two (2) year terms.
- Civic Organization representatives shall serve for two (2) year terms after which time the organizations making their original appointment shall be asked to renominate the member or nominate a new member; the Planning District Commission Board shall make the appointment(s) from the list of nominees.
- West Piedmont representatives shall serve for their term of office on the Commission, or for no more than two (2) years in the case of designees

- G Officers of the West Piedmont Regional Alliance The Chairman and Vice-Chairman of the West Piedmont Planning District shall serve as Chairman and Vice-Chairman of the Alliance
- The Executive Director of the West Piedmont Planning District Commission shall serve as Executive Director of the West Piedmont Regional Alliance. He may assign duties to a designee including the Deputy Director of the West Piedmont Planning District Commission
- H Quorum/Voting for Meetings A quorum shall consist of one-third the Alliance's membership in attendance at a called meeting. If a quorum is present when a vote is taken, the official vote of a majority of the members present is the act of the Alliance
- Executive Committee The Alliance may create an Executive Committee with no more than fourteen (14) members including the Chairman, Vice-Chairman chosen at a meeting of the full Alliance membership. The Alliance may delegate to the Executive Committee such responsibilities as the Alliance may determine, provided that these powers are not inconsistent with the provisions of the Virginia Regional Competitiveness Act
- J Committees The Alliance Board may create one or more other committees and appoint members of the Board to serve on them. Each committee shall have two (2) or more members who serve at the pleasure of the Alliance Board. The creation of a committee and appointment of members to it shall be approved by a majority of directors in office when the action is taken. Each such committee shall be responsible for preparing recommendations to the Alliance on such matters as assigned
- K Termination No provision is made for terminating participation by a member other than through term expiration; however, the Chairman of the Alliance may direct that a letter be sent to the original nominating party, advising of poor attendance, in effect, missing four (4) meetings in one (1) year.
- L Bylaws for the Alliance The Alliance shall operate under Article VIII of the West Piedmont Planning District Commission Bylaws as a standing committee of the Planning District. Once operative, the Alliance is permitted to adopt operating procedures in addition to but not in substitution for these bylaws herewith, insofar as these additional operating procedures do not conflict with West Piedmont Planning District Commission bylaws herewith.
- M Fiscal Agency The West Piedmont Planning District Commission may serve as Fiscal Agent for its Alliance. The Alliance shall be liable for compliance with the laws of the Commonwealth in all respects, as a subdivision of the West Piedmont Planning District Commission which itself is a subdivision of the Commonwealth of Virginia.
- N Administrative Agency The West Piedmont Planning District Commission through its Executive Director and staff shall serve in the role of Administrative Agent for the Alliance. Local governing bodies participating in the Alliance and which receive Regional Competitiveness Act reward funding shall be billed at a rate not to exceed 10 percent per annum by the West Piedmont Planning District to cover costs of Alliance operations and administration.
- O Freedom of Information, other Virginia Acts Impend on the Alliance The Alliance is liable for the Virginia Freedom of Information Act, Procurement Act, and those other acts of the Commonwealth of Virginia which generally govern the acts or actions, procedures, and recordings of public bodies.

ARTICLE IX

Amendments

- Section 1 Any proposed amendment to these Bylaws shall be mailed to each member of the COMMISSION at least five days prior to the meeting at which it is to be voted upon. A majority vote of all members of the COMMISSION voting at a regular meeting shall be required to adopt any proposed amendment to the Bylaws.

ARTICLE X

Parliamentary Procedure

- Section 1 Robert's Rules of Order, Revised shall be the parliamentary authority for the conduct of meetings of the COMMISSION, the Executive Committee, Policy Advisory Committee, and the West Piedmont Regional Alliance, in all cases in which such rules apply and where they are not inconsistent with the provisions of the laws of Virginia, the Charter Agreement, and these Bylaws.
- Section 2 During Policy Advisory Committee (or sub-committee) meetings, no action shall be taken with respect to a matter affecting only a particular jurisdiction unless the committee (or sub-committee) representative of that jurisdiction is present or unless he is represented by a proxy or written proxy statement. Matters so tabled shall be reported by the Committee Chairman to the COMMISSION at its next regular meeting. In extreme cases, committees may exercise their own judgment in deviating from this rule.

ARTICLE XI

- Section 1 These Bylaws and any amendments thereto shall be effective immediately upon adoption.

J

STEP, Inc.
Board of Directors
July 1, 2016 – June 30, 2017

<p style="text-align: center;"><u>President</u></p> <p>Peggy Morrison 74 Pine Bay Drive Union Hall, VA 24176 Home: (540) 576-1217 Cell: (804) 310-5591 Email: pmorri@aol.com Occupation: Retired Represents Private Sector Term Began: 2013</p>	<p style="text-align: center;"><u>Vice President</u></p> <p>Pat Cundiff 125 Center Street Rocky Mount VA 24151 Home: (540) 483-5111 Work: (540) 719-0001 Cell: (540) 493-6150 Email: pat@pacinteriors.com Represents Private Sector Term Began: 2012</p>
<p style="text-align: center;"><u>Secretary/Treasurer</u></p> <p>Angie Austin 4634 Pleasant Hill Road Rocky Mount, VA 24151 Cell: (540) 493-4634 Work: (540) 983-9153 Email: aaustin@memberonefcu.com Occupation: Market Manager, Member One Federal Credit Union Represents Private Sector Term Began: 2015</p>	<p>Charles Wagner 330 Riverview St. Rocky Mount, VA 24151 Home: (540) 483-9109 Cell: (540) 493-9109 Email: mtwagner@embargmail.com Occupation: Retired; Franklin County Board of Supervisors Represents Public Officials Term Began: 2007</p>
<p>Crystal Harris 763 Ridge Road Woolwine, VA 24185 Home: (276) 930-2127 Cell: (276) 692-8026 Email: dragonfly24185@yahoo.com Occupation: Retired Represents Public Officials Term Began: 2010</p>	<p>Richard Shoemaker 25 Old Furnace Road Rocky Mount, VA 24151 Home: (540) 489-1304 Email: rasgpa1@jetbroadband.com Occupation: Retired Represents Private Sector Term Began: 2014</p>
<p>Cooper Brown Commonwealth Attorney's Office 115 East Court Street Rocky Mount VA 24151 Work: (540) 483-3092 Cell: (540) 420-2113 Email: cooperbrown@franklincountyva.org Occupation: Attorney Represents Public Officials Term Began: 2013</p>	<p>James Goodman 45 Forest Hill Lane Rocky Mount, VA 24151 Cell: (540) 263-8540 Represents Low-Income Community Term Began: 2014</p>

<p>Patti O'Neal 130 Windy Lane, Apt 2 Rocky Mount, VA 24151 Cell: (540) 238-9691 Email: psunshine_50@yahoo.com Occupation: Retired Represents Low-Income Community Term Began: 2012</p>	<p>Mary Trudeau 124 Shameka Lane Rocky Mount, VA 24151 Cell:(540) 358-0492 Email: mytrudeau@gmail.com Occupation: Retired Educator Represents Homeless Individuals/Families Term Began: 2015</p>
<p>Debbie Hamrick 221 Ruritan Road Rocky Mount, VA 24151 Cell: (540) 483-7272 Work: (540) 483-0179 ext 2114 Email: debbie.hamrick@frco.k12.va.us Occupation: Adult & Career Education Coordinator Represents Government Term Began: 2015</p>	<p>Warren Rodgers, Jr. Citizens Against Family Violence 22 E. Church Street, Ste. 300 Martinsville, VA 24112 Work: (276) 403-4084 Cell: Email: wrodgers@citizensagainstfamilyviolence.org Occupation: Executive Director – CAFV Represents Vulnerable Populations in Martinsville/Henry County Term Began: 2015</p>
<p>Kim Adkins P.O. Box 951 Martinsville, VA 24114 Cell: (276) 252-2679 Direct: (276) 403-5961 Email: kim@keaconsultingservices.com Occupation: Executive Director, United Way of Henry County & Martinsville Represents Public Sector Term Began: 2016</p>	<p>Michael Ferguson P.O. Box 91 Ferrum, VA 24088 Cell: (540) 293-3843 Home: (540)-365-0011 Work: (540) 365-4604 Email: MFerguson@ferrum.edu Occupation: Represents Private Sector Term Began: 2016</p>

FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u></p> <p>Franklin County Electoral Board -R. Dean Stone, Keith Hubbard and Jody D. Brown</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u></p> <p>Ferrum Precinct: Change of polling place from the Ferrum Rescue Squad Building to the Ferrum Elementary School.</p> <p><u>STAFF CONTACT(S):</u> Kay W. Chitwood, Registrar</p>	<p><u>AGENDA DATE:</u> July 9, 2016</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> Yes</p> <p><u>REVIEWED BY:</u> <i>BR</i></p>	<p><u>ITEM NUMBER:</u></p> <hr/> <p><u>INFORMATION:</u></p> <hr/> <p><u>INFORMATION:</u></p>
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BACKGROUND: The Ferrum Rescue Squad is currently the polling place for the Ferrum Precinct located at 9285 Franklin Street, Ferrum.

DISCUSSION: The Electoral Board requests at this time to change the polling place of the Ferrum Precinct from the Ferrum Rescue Squad to the Ferrum Elementary School located at 660 Ferrum School Road, Ferrum. The Board feels that the location, parking and traffic flow would make for a much safer environment for the voters in this precinct. Attached is the letter of approval for the use of the school by Dr. Mark Church, School Superintendent, for Franklin County Schools. If approved the Electoral Board plans to implement by the 2016 November General Election.

RECOMMENDATION: The Franklin County Electoral Board respectfully requests the Board of Supervisors to authorize the polling place change of the Ferrum Precinct from the Ferrum Rescue Squad to the Ferrum Elementary School.



ELECTORAL BOARD
KAY W. CHITWOOD, GENERAL REGISTRAR

1255 FRANKLIN STREET, SUITE 106 • ROCKY MOUNT, VIRGINIA 24151

March 28, 2016

Dr. W. Mark Church
Franklin County School Superintendent
25 Bernard Road
Rocky Mount, VA 24151

Dear Dr. Church:

The Franklin County Electoral Board appreciates your and the Franklin County School Board's support of elections. For many reasons of accessibility, the schools that are also polling places serve the voters especially well.

We realize that many members of the public have shown concern about the use of schools during the most recent primary election and are grateful that you are putting the election calendar into your planning process in setting future school calendars. With your support in arranging staff development days, we should not face the situation of the general public having access to schools while students are present for any regularly scheduled election.

We do face a situation in the Ferrum precinct that we hope you can help us address. While the Rescue Squad has been most cooperative in welcoming voters to their building, the traffic on that section of Route 40, the very limited parking, and the nature of the handicap entrance along with many requests from voters have led us to look at other voting sites for that precinct. The best possibility for solving the voting problems will be moving the precinct to the Ferrum Elementary School. Specifically, we believe the gymnasium will provide plenty of space for officers of elections to set up a sensible arrangement of voting equipment and room for voters in case of inclement weather on election day.

If you and the Board will approve our taking further steps with the Board of Supervisors, we hope to begin the process of making this move during the summer so that the school will be available for the presidential election in November.

Sincerely,

Dean Stone
Electoral Board Chair

Keith Hubbard
Electoral Board Vice Chair

Jody D. Brown
Electoral Board Secretary

Kay Chitwood
General Registrar

PHONE (540) 483-3025 • FAX (540) 483-6619



FRANKLIN COUNTY PUBLIC SCHOOLS

Office of Superintendent

25 Bernard Road • Rocky Mount, VA 24151-6614
(540)483-5138 • FAX (540)483-5806

April 26, 2016

Ms. Kay W. Chitwood
Franklin County General Registrar
1255 Franklin Street, Suite 106
Rocky Mount, VA 24151

Dear Ms. Chitwood:

The request of the Electoral Board to add Ferrum Elementary as a voting precinct was approved by the Franklin County School Board on April 11, 2016. Please work with Ms. Jennifer Talley, the principal of Ferrum Elementary, as to details in using the school as a polling location.

Should you have any questions, please feel free to contact me.

Sincerely,

W. Mark Church, Ph.D.
Division Superintendent

cc: Ms. Jennifer Talley, Principal - Ferrum Elementary



Trip to:
660 Ferrum School Rd
Ferrum, VA 24088-2424
1.52 miles / 2 minutes

9285 Franklin St, Ferrum, VA 24088-4418

Free App

1. Start out going west on Franklin St / VA-40 toward Rock Hill Lane. **1.4 Miles**

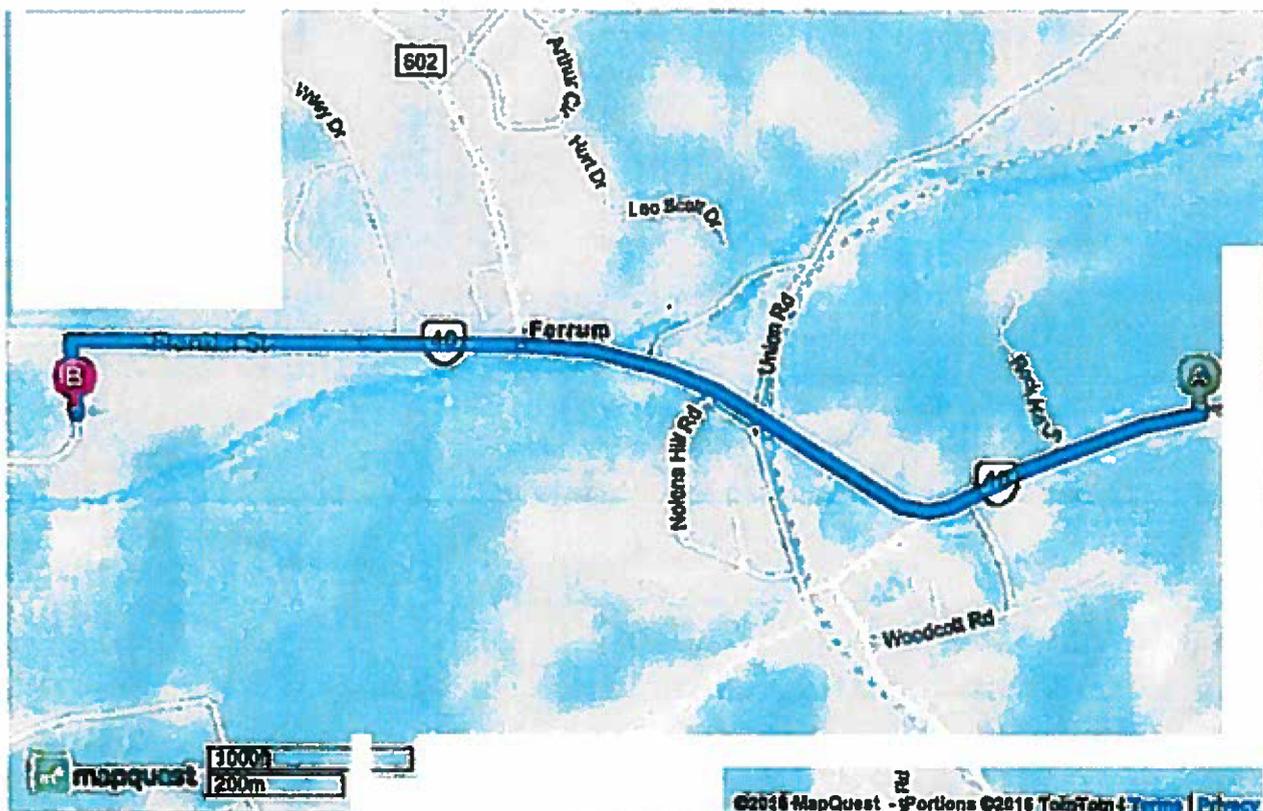
2. Turn left onto Ferrum School Rd.

0.09 Mi
1.5 Mi Total

3. 660 FERRUM SCHOOL RD is on the left. [Map](#)

660 Ferrum School Rd, Ferrum. VA 24088-2424

Total Travel Estimate: 1.52 miles - about 2 minutes





For Youth Development
For Healthy Living
For Social Responsibility

Mr. Brent Robertson
Franklin County Administrator
1255 Franklin Street, Suite 112
Rocky Mount, VA. 24151

Attention: Brent Robertson

The Franklin County Family YMCA Board of Directors has asked me to respond to your recent requests.

With regard to your Board request for a liaison position for Charles Wagner instead of the Board position that was offered, you and I have recently agreed a nonvoting YMCA Board position might best accomplish your objectives. I will seek approval of my Board at its meeting on Monday the 18th of a nonvoting Board member for Charles Wagner.

Your other request was for the YMCA to appear at the next County meeting to explain why in the past, the YMCA denied a request from the county for a Board seat. Quite frankly, neither the Y Board nor Y management is sure what the prior thinking might have been.

Today, the YMCA Board is committed to transparency and accountability. We have worked hard to build relationships with many others in our community. The Y mission is to strengthen the community by helping others who are in need. The YMCA does this by identifying the unmet needs of residents, and then creating ways to help meet those needs. This request recognizes that the YMCA and the Franklin County Board are both committed to serving and strengthening the community. Consequently, we believe that our organizations can accomplish more and benefit a greater number of our residents by working closely together. The Y Board recognizes Mr. Wagner's commitment to this entire community and believes that by sharing insights into the YMCA's operations and its strategy, it will facilitate a stronger working relationship in the future.

Please let me know if your Board still would like the YMCA to make a presentation at your meeting on Tuesday the 19th at 1:30 PM.

Regards,


Jim Currie
Chief Executive Officer
Franklin County Family YMCA

Franklin County Family YMCA
@ Smith Mountain Lake
293 Firstwatch Drive
Moneta, VA 24121
40-721-9822 Fax: 540-721-0236

Franklin County Family YMCA
@ Rocky Mount
235 Technology Drive
Rocky Mount, VA 24151
540-489-9622 Fax: 540-489-1780
www.franklincountyymca.org

Franklin County Family YMCA
@ Ferrum College
333 Wiley Drive
Ferrum, VA 24088
540-365-9622

FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Department of Social Services</p> <p>SUBJECT/PROPOSAL/REQUEST Request Board approval for local funding match of additional State funds received for personnel</p> <p>STAFF CONTACT(S): Mr. Robertson; Ms. Powell</p>	<p>AGENDA DATE: July 19, 2016</p> <p>ACTION:</p> <p>CONSENT AGENDA: Yes</p> <p>ACTION:</p> <p>ATTACHMENTS:</p> <p>REVIEWED BY: <i>BR</i></p>
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BACKGROUND:

Franklin County Department of Social Services (FCDSS) provides mandated services to the residents of Franklin County through its eligibility services. These programs are designed to help Franklin County's most vulnerable citizens find permanent solutions to life's many challenges. The Department is responsible for administering a variety of programs, including Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), and Medicaid. Our goal is to promote the well-being of our citizens through the delivery of essential services and benefits to ensure families are strengthened, and individuals achieve their highest level of self-sufficiency.

DISCUSSION:

FCDSS has received additional funding from the Virginia Department of Social Services in the amount of \$105,820. This amount includes the required 15.5 % match from Franklin County. This allocation amount was determined by our percentage of the statewide Medicaid caseload. This funding is in response to the increased caseloads and requirements in delivering the Medicaid program to county residents. With these funds the agency will be able to create two additional Benefit Program Specialists positions at a cost of \$83,160. The 15.5% match for this amount is \$12,889. FCDSS will not require additional funding as this match can be funded by the current budget due to vacant position savings.

RECOMMENDATIONS:

FCDSS requests to use vacant position saving to be able to utilize the additional funding allocated by the Virginia Department of Social Services.

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p>AGENDA TITLE: Route 220 Water and Wastewater Service Areas</p> <p>SUBJECT/PROPOSAL/REQUEST: To amend WVWA water and wastewater service areas along Route 220 between Roanoke County and the Town of Rocky Mount</p> <p>STRATEGIC PLAN FOCUS AREA:</p> <p>STAFF CONTACT(S): Robertson, Whitlow, Sandy, Smith</p>	<p>AGENDA DATE: July 19, 2016</p> <p>ITEM NUMBER:</p> <p>ACTION INFORMATION:</p> <p>CONSENT AGENDA ACTION INFORMATION:</p> <p>ATTACHMENTS: Yes <i>BR</i></p> <p>REVIEWED BY:</p>
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BACKGROUND:

On June 21, 2016, the Western Virginia Water Authority (WVWA) presented proposed expansion to the water and wastewater service areas along Route 220 between the Town of Rocky Mount and the Roanoke County line. The proposed expansion was designed to accommodate the County's new business park and ancillary growth along the corridor. This expansion is being planned in conjunction with the designation of the same area as a Designated Growth Area (DGA) in conjunction with Urban Development Area (UDA) legislation found in 15.2-2223.1.

DISCUSSION:

The preliminary service area maps were approved by the Board of Supervisors at their June 21, 2016 meeting. After further review of the maps, WVWA staff requested that the service area boundaries be revised to follow parcel lines for clarity in making determinations of service. Planning and Public Works staff have worked with WVWA to develop revised service area maps dated July 8, 2016.

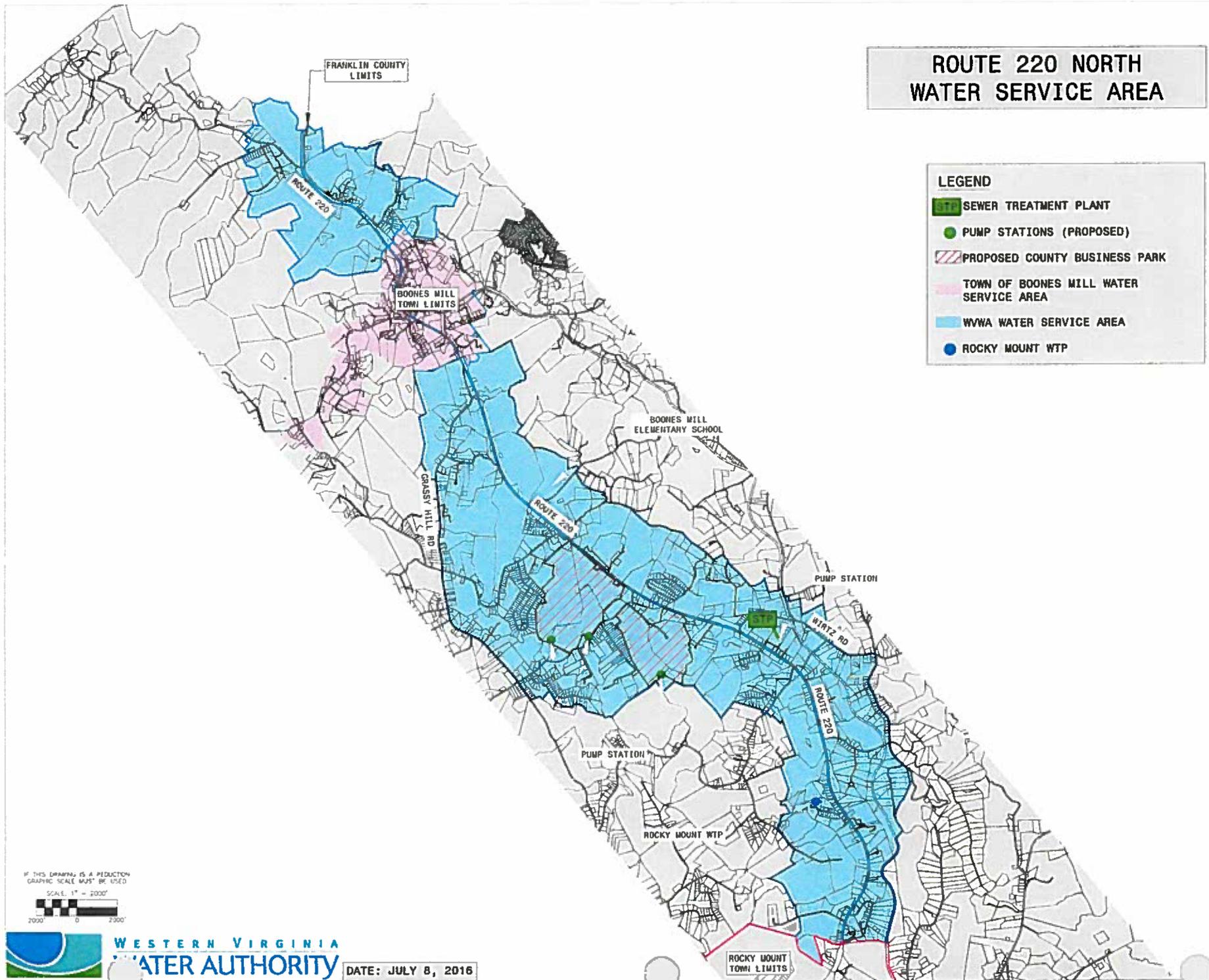
RECOMMENDATION:

Staff is requesting that the Board accept the proposed modifications to the previously approved water and wastewater service areas dated July 8, 2016 and approve the new WVWA water and wastewater service areas for the Route 220 Corridor between Roanoke County and the Town of Rocky Mount.

ROUTE 220 NORTH WATER SERVICE AREA

LEGEND

-  SEWER TREATMENT PLANT
-  PUMP STATIONS (PROPOSED)
-  PROPOSED COUNTY BUSINESS PARK
-  TOWN OF BOONES MILL WATER SERVICE AREA
-  WWA WATER SERVICE AREA
-  ROCKY MOUNT WTP



IF THIS DRAWING IS A REDUCTION
GRAPHIC SCALE MUST BE USED

SCALE: 1" = 2000'



WESTERN VIRGINIA
WATER AUTHORITY

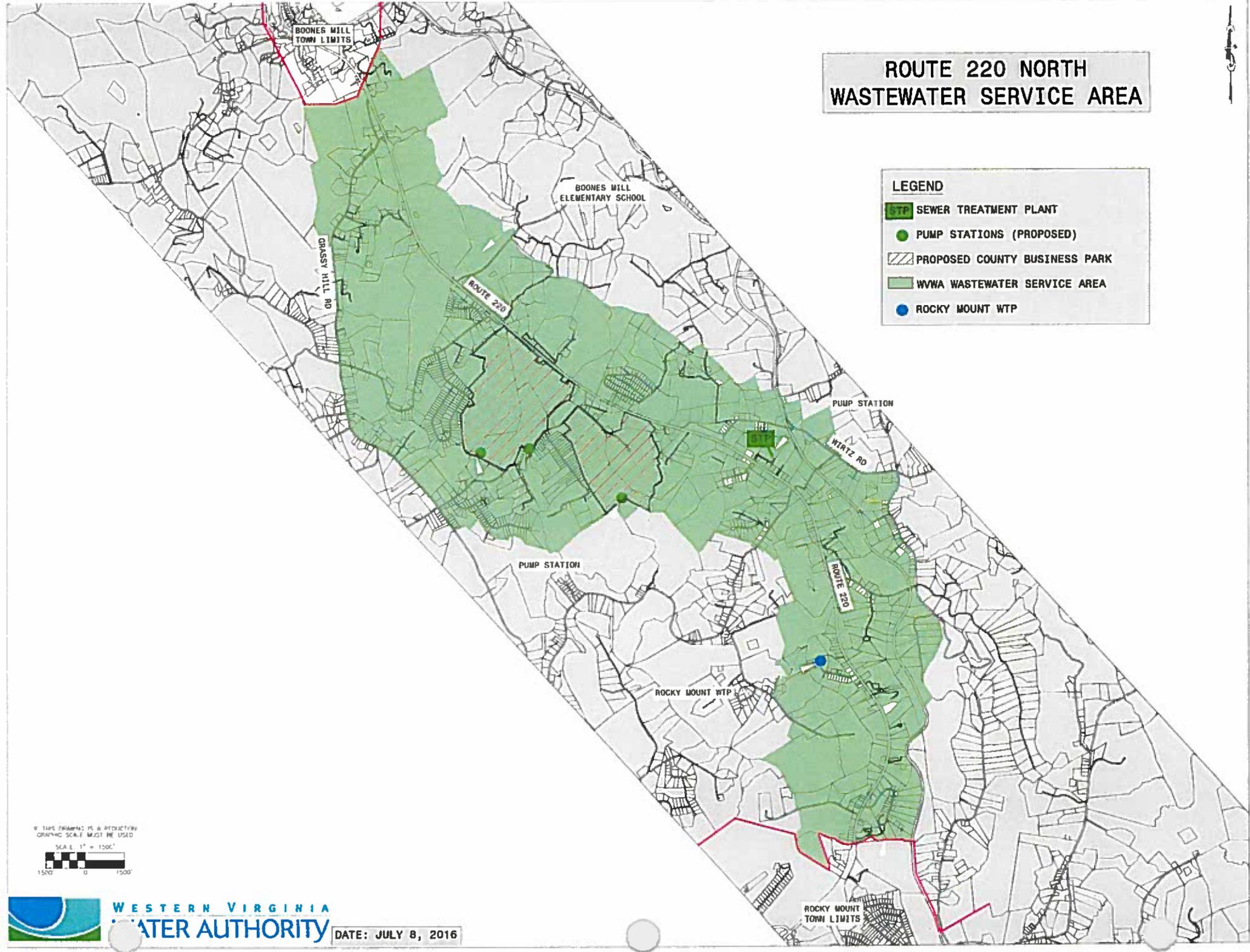
DATE: JULY 8, 2016

ROCKY MOUNT
TOWN LIMITS

ROUTE 220 NORTH WASTEWATER SERVICE AREA

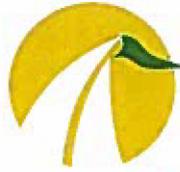
LEGEND

-  SEWER TREATMENT PLANT
-  PUMP STATIONS (PROPOSED)
-  PROPOSED COUNTY BUSINESS PARK
-  WWA WASTEWATER SERVICE AREA
-  ROCKY MOUNT WTP



© 2016 TRIMBLE IS A PRODUCTION
GRAPHIC SCALE MUST BE USED
SCALE: 1" = 1500'
1500 0 1500

FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> YMCA Community Facilities Improvement Grant Amendment</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> Request Board Amend the awarded Community Facilities Improvement Grant to the YMCA.</p> <p><u>STAFF CONTACT(S):</u> Robertson, Whitlow, Chapman</p>	<p><u>AGENDA DATE:</u> <u>ITEM NUMBER:</u> July 19, 2016</p> <p><u>ACTION:</u> YES</p> <p><u>CONSENT AGENDA:</u></p> <p><u>ACTION:</u> YES</p> <p><u>ATTACHMENTS:</u> YES</p> <p><u>REVIEWED BY:</u> BR</p>
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BACKGROUND

The Community Facilities Improvement Program is a grant designed to support public parks in Franklin County that are operated by nonprofits, neighborhood associations, community park groups and bodies of faith. This grant reimburses recipients up to \$5,000 for physical improvements. This grant is overseen by the Parks and Recreation Department and awarded by the Board of Supervisors on an annual basis.

The Franklin County Family YMCA applied for and was awarded \$5,000 from this grant program on March 17, 2015. The grant was to assist the YMCA make improvements to the park bathroom/shelter located next to the Rocky Mount YMCA (see attachment).

DISCUSSION

After the grant was awarded, the restrooms were seriously vandalized further and at the point that they were no longer operational. Because of this, the YMCA decided that it would be better if the bathrooms were removed instead of renovated. Since the grant was awarded specifically for "renovation" the YMCA needs to have approval from the Board of Supervisors to use grant funds for "removing" the restrooms. Parks and Recreation Staff explained this process to the YMCA.

Parks and Recreation staff presented the YMCA's request to change the grant to the Recreation Advisory Commission (RAC) on April 7, 2016. The RAC voted in favor of the change contingent if the Rocky Mount

Rotary Club gives their approval. The YMCA and Parks and Recreation Staff made the request to the Rocky Mount Rotary Club on May 26, 2016. The Rocky Mount Rotary Club voted to give their approval to removing the restrooms.

On the June 14th Parks and Recreation Staff noticed that the bathrooms had been removed before final approval from the Board of Supervisors.

The funds from the Community Facilities Improvement grant are reimbursable. The YMCA has not received any funds for this project however they are requesting to be reimbursed for the costs to remove the restroom.

RECOMMENDATION:

Staff respectfully requests the Franklin County Board of Supervisors to review the YMCA's request to amend the Community Facility Improvement Grant from renovating the YMCA bathrooms to removing them.



**For Youth Development
For Healthy Living
For Social Responsibility**

February 26, 2015

Dear Mr. Chapman,

Thank you for this opportunity to reach out to Franklin County Parks & Recreation for assistance in the upcoming grant opportunity for our community improvement project. We are very excited about the potential impact this grant can have on the community.

The park and surrounding grounds that encompass the playground area restroom facilities as well as the walking trail are in need of constant attention. These are also areas that all members of the community have the ability to use and benefit from. Children in the early stages of learning as well as tweens and beyond should greatly benefit from having a safe environment to enjoy. The FC YMCA is a firm believer in keeping hands busy and peer pressure away.

Rotary assisted in building the Rocky Mount playground area and has a fantastic sturdy structure. Unfortunately that wear and tear has resulted in desperate need of restroom repair and or upgrades. We have spoken with some contractors and retail companies that are willing to assist in this project and not only fixing the current issues but solving the ongoing problem. With placement of industrial sinks and toilets it would make it more sustainable. A grant toward making this more appealing to the community would be great. We also have many companies in the area that have expressed interest in supporting the FC YMCA. I feel strongly that we should be able to match funds in the way of materials. Upon initial requests we were offered a door as well as a deadbolt. Hopefully these will still be available when the time comes.

The walking trail is a constant with landscaping and trail maintenance. There is opportunity for beautification as well in the way of park benches and trail markers. With the assistance of the Y volunteers we would be able to create a very nice community walking trail. This is not only for the young but also a great ability to keep seniors active.

With the goal being to get the community out and about this grant would assist greatly. We would be more than happy to get you a list of interested volunteers that wish to work on this project. Past projects have included Boy Scout Groups from the community as well as local Realtors that have need for a strong community bond. The Realtors also recognize what this means to families looking to stay or move into the community.

The FC YMCA understands that the restroom will be the responsibility of the YMCA. A schedule of facility use times would be posted. Please note the two facilities male/female will be combined into one unit. Signage will reflect this change. Cleaning will be the responsibility of the FC YMCA staff on a regular basis. Having the ability to maintain these locations are vital to the community both young and young at heart.

Please do not hesitate to contact me should you need further information or have additional questions.

Thank you,

Andrea Fansler
Franklin County YMCA

**Franklin County Family YMCA
@ Smith Mountain Lake
293 Fristwatch Drive
Moneta, VA 24121
540-721-9622 Fax: 540-721-0236**

**Franklin County Family YMCA
@ Rocky Mount
235 Technology Drive
P.O. Box 720
Rocky Mount, VA 24151
540-489-9622 Fax: 540-489-1780
www.franklincountyyymca.org**

**Franklin County Family YMCA
@ Ferrum College
333 Wiley Drive
Ferrum, VA 24088
540-365-9622**



For Youth Development
For Healthy Living
For Social Responsibility

Estimate of Project for one restroom:



Stainless/Lidless Industrial Toilet.....\$800.00 - actual

- Fully ADA-compliant 18" from floor to top of seat
- Durable stainless steel construction - great for public restrooms
- Front mounted, floor outlet waste
- Satin finish exposed surfaces except for integral seat area
- Integral elongated seat polished to bright mirror finish
- Designed to withstand 5000 lb load weight
- Self-draining flushing rim
- Blowout flushing action
- Uses water saving 1.6 gpf



Wall mounted actuator.....\$190.00 - actual

- The 9603-1.6 MBFW (metal button fixture wall actuator) includes a wall clamp and threaded rod for through the wall installation for walls up to 8" thick. A spacer is provided for walls less than 2" thick.

Hand sanitizer wall mount (like the ones in the porta potties).

Donated

\$15/hour labor / volunteer hours- Estimated 30 hours... \$450.00
 Smart Lap Panel or 5/8" Plywood.....\$355.00
 Industrial door with interior lock only.....\$700.00
 Paint & Primer 2 gallons each.....\$160.00
 Hardware (dead bolt, interior pull handle).....\$60.00
\$2715

\$225.00 – donated hrs
 \$175.00 – donated toward
 Partial Commitment Local interest
 \$160.00 Local interest
 \$Discounted in donation form
\$600 as well as additional materials

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**For Youth Development
For Healthy Living
For Social Responsibility**

The breakdown of the park restroom project grant.

For the one restroom as noted in the document:

Cost for the rustic renovation of two restrooms is \$5430*

Donated materials, volunteer hours, labor & maintenance: \$2200 (estimate)

Tools & Equipment: wear & tear on the YMCA & volunteer equipment

Please note this is not including any issues they may encounter during the renovations. While we do have commitments from some businesses in the community to assist with cost of items there will still be the potential for additional materials. We understand that this would not be the responsibility of FCPR.

*While the total cost to renovate the two facilities will be over the \$5000 grant cap, the FC Family YMCA is requesting a total of \$5000 toward the construction of the renovated facilities.

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540-721-9622 Fax: 540-721-0236**

**Franklin County Family YMCA
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Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Resolution Opposing Limited Residential Lodging Act (SB 416)</p> <p>SUBJECT/PROPOSAL/REQUEST: Resolution requesting that the Governor and General Assembly oppose the Limited Residential Lodging Act due to preemption of local land use authority.</p> <p>STRATEGIC PLAN FOCUS AREA:</p> <p>STAFF CONTACT(S): Robertson, Whitlow, Sandy</p>	<p>AGENDA DATE: July 19, 2016</p> <p>ITEM NUMBER:</p> <p>ACTION: INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS: Yes</p> <p>REVIEWED BY: BR</p>
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BACKGROUND:

On June 21, 2016, the Board was presented information concerning SB416, Limited Residential Lodging Act, that was approved in 2016 General Assembly session. The Act creates a statutory mechanism for the regulation and taxation of short-term rental transactions by allowing primary residents to rent out all or a portion of their homes on a temporary basis and provide procedures for hosting platforms to collect and remit state and local retail sales and use taxes and transient occupancy taxes. The "Act" also proposes to preclude localities from enacting local ordinances that prohibit or restrict the use of a residential dwelling as limited residential lodging or that would impose additional regulations on operators. The "Act" requires the Virginia Housing Commission to convene a working group of interested parties to consider issues related to short-term rentals who need to complete the work by December 1, 2016 and make recommendations to the General Assembly for adoption of legislation in 2017.

DISCUSSION:

During discussion between Board members and staff on June 21, 2016, the Board requested that the staff prepare a resolution to be sent to the Governor and General Assembly members representing Franklin County stating the County's opposition to the proposed legislation particularly the preemption of local land use authority.

RECOMMENDATION:

Staff has prepared a resolution for consideration and approval by the Board. Staff recommends approval of the resolution.

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF FRANKLIN, VIRGINIA
REQUESTING THE GOVERNOR OF VIRGINIA AND GENERAL ASSEMBLY
MEMBERS TO OPPOSE SB416, THE LIMITED RESIDENTIAL LODGING ACT**

WHEREAS, the Virginia General Assembly passed legislation in the 2016 session known as SB416, the Limited Residential Lodging Act ("Act"), on April 1, 2016; and

WHEREAS, the "Act" creates a statutory mechanism for the regulation and taxation of short-term rental transactions by allowing primary residents to rent out all or a portion of their homes on a temporary basis and provide procedures for hosting platforms to collect and remit state and local retail sales and use taxes and transient occupancy taxes; and

WHEREAS, the "Act" proposes to preclude localities from enacting local ordinances that prohibit or restrict the use of a residential dwelling as limited residential lodging or that would impose additional regulations on operators; and

WHEREAS, the "Act" requires the Virginia Housing Commission to convene a working group of interested parties to consider issues related to short-term rentals who need to complete the work by December 1, 2016; and

WHEREAS, § 15.2-2200 of the Code of Virginia declares the General Assembly's legislative intent that localities are encouraged to improve the public health, safety, convenience and welfare of its citizens and that residential areas shall be provided with healthy surroundings for family life; and

WHEREAS, § 15.2-2283 of the Code of Virginia authorizes localities to enact zoning ordinances for the general purpose of promoting the health, safety or general welfare of the public and of further accomplishing the objectives of § 15.2-2200. Furthermore, the zoning ordinance is to give reasonable consideration to reduce or prevent congestion in public streets, facilitate the creation of a convenient, attractive and harmonious community, protect against overcrowding of land; and

WHEREAS, Franklin County supports the ability to maintain local authority to plan and regulate land use within its boundaries with input of the local residents; and

WHEREAS, Franklin County has developed a Comprehensive Plan and other local ordinances to meet the intent of § 15.2-2200 of the Code of Virginia and has regulated the use of short-term rentals in the County since 1995 by adding a definition of short-term tourist rental of dwelling to the zoning ordinance, allowing the use by-right in Residential Planned Development (RPD) and Planned Commercial Development districts and requiring a Special Use Permit for this use in the Agricultural (A-1) zoning district;

WHEREAS, the Franklin County Board of Supervisors and Planning Commission studied this issue again as recently as 2015 and determined that current local control of this land use was adequate for Franklin County; and

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors expresses its opposition to SB416, Limited Residential Lodging Act, because the "Act" precludes local authority to exercise local discretion and authority to enact local ordinances that regulate the short-term rental of residential dwellings.

AND BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Franklin, Virginia hereby directs the County Administrator to transmit this resolution to: the Governor of Virginia Terry McAuliffe, Virginia Senators Stanley and Suetterlein, Virginia Delegates Byron and Poindexter as well as the Virginia Housing Commission Working Group studying this legislation.

DRAFT

Transmittal of Planning Commission Action

Item: Rezoning Request of Michael R. Bailey Construction LLC and Michael Boyd, from B-2 General Business District to A-1 Agricultural District.

Location: Brooks Mill Road approximately .25 miles from Scruggs Road Intersection

Date of Commission Action: June 14, 2016

Commission's Recommendation: **Approval of Rezoning Request.**

BACKGROUND

This is a request of Michael R. Bailey Construction and Michael Boyd to rezone a 3.6 acre portion of an 11.211 parcel, owned by Michael R. Bailey Construction, from B-2 General Business District to A-1 Agriculture. Mr. Boyd is an adjacent land owner and a contract purchaser of the 11.211 acre parcel owned by Mr. Bailey. No use is proposed for the property at this time.

The current split (A-1/B-2) zoning designation on this property was created in 1990 when the Board of Supervisors approved a rezoning petition submitted by Yeatt's Excavating to rezone 3.6 acres of the 11.211 acre parcel to B-2 to allow the construction of a contractor's office and storage yard. The rezoning was approved on March 19, 1990; however, the contractor's yard was never developed.

Mr. Bailey acquired the 11.211 acre parcel in 2009 and only recently realized that a 3.6 acre portion of the parcel is zoned B-2. Mr. Bailey has indicated that he has no intentions of developing or using the property for commercial purposes. After acquisition, Mr. Boyd proposes to use the property, and his adjacent property, for agricultural purposes.

Mr. Bailey was present at the Commission meeting to answer any questions. The Planning Commission had no questions for Mr. Harrington or Mr. Bailey

COMMISSION ACTION

Commissioner Colby made a motion to recommend **APPROVAL** of the rezoning request. Commissioner McGhee seconded the motion.

See Next Page

Roll Call Vote

Motion to Approve:

Ayes: Doss, Law, Colby, Webb, McGhee

Nays: None

Absent: Mitchell, Ralph

The motion to recommend **APPROVAL of the rezoning petition was approved 5-0-0**

MEMORANDUM
Case # REZO-4-16-15337



To: Franklin County Planning Commission
From: Terrance L. Harrington, AICP
Date: May 25, 2016
Tax #s: Portion of Tax Parcel # 0300005501
District: Gills Creek
Applicant: Michael R. Bailey; Michael Boyd
Owner: Michael R. Bailey Construction

REQUEST

This is a request of Michael Bailey and Michael Boyd to rezone a 3.6 acre portion of an 11.211 parcel, owned by Mr. Bailey, from B-2 General Business District to A-1 Agriculture. Mr. Boyd is an adjacent land owner and a contract purchaser of the 11.211 acre parcel owned by Mr. Bailey. No use is proposed for the property at this time. Mr. Bailey acquired the 11.211 acre parcel in 2009 and only recently realized that a 3.6 acre portion of the parcel is zoned B-2. Mr. Bailey has indicated that he has no intentions of developing or using the property for commercial purposes. After acquisition, Mr. Boyd proposes to use the property, and his adjacent property, for agricultural purposes.

RECOMMENDATION

The staff recommends that the Planning Commission consider and approve the rezoning petition as requested by the applicants.



BACKGROUND

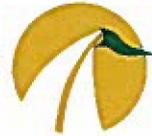
The current split (A-1/B-2) zoning designation on this property was created in 1990 when the Board of Supervisors approved a rezoning petition submitted by Yeatt's Excavating to rezone 3.6 acres of the 11.211 acre parcel to B-2 to allow the construction of a contractor's office and storage yard. The rezoning was approved on March 19, 1990; however, the contractor's yard was never developed. Mr. Bailey purchased the 11.211 acre property in 2009.

SITE STATISTICS AND SURROUNDING LAND USES

<i>Location:</i>	North side of Brooks Mill Road approximately ¼ mile from, the intersection of Scruggs Road and Brooks Mill Road.		
Parcel Zoning	B-2	3.6	acres
	A-1	7.611	acres
	Total	11.211	acres
Existing Land Use:	Vacant – mostly pastureland		
Topography:	Gently rolling		
Adjoining Zoning:	A-1 Agricultural District		
Adjoining and Nearby Land Uses:	Agriculture, Single Family, Public Utility, Contractor Shop		

COMPREHENSIVE PLAN /WESTLAKE-HALES FORD AREA PLAN

The property is designated in the 2025 Comprehensive Plan as Low Density Residential. Low Density Residential Areas are intended to allow gross densities of one to two dwelling units per acre and minimum lot sizes of 20,000 - 30,000 square feet in general proximity to residential support services such as schools, playgrounds, and churches. These areas should either be located in or near existing Towns, Villages, or Rural Neighborhood Centers. It is envisioned that public water and/or sewer will someday serve these areas, meeting all local and state standards and requirements. They should be served by new public roads built by the developer to State standards and dedicated to the State. Recreational facilities and other amenities should be provided. While low density residential areas are typically comprised of traditional neighborhood developments they



may also include manufactured housing, free standing townhomes, patio homes and other similar building types.

The property is outside of the existing Westlake Overlay District, but has been included in the draft Westlake-Hales Ford Area Plan currently being reviewed by the Planning Commission. The draft area plan proposes that Suburban Residential development at a maximum density of 4 units per acre is a desirable long range use of property in this portion of the Planning Area.

PUBLIC UTILITIES

The property lies outside the current Western Virginia Water Authority (WVWA) service area. If this parcel is proposed for development at some future date, an evaluation would need to be undertaken at that time to determine the proximity of the parcel to the WVWA service area, and whether or not connections to public water and/or sewer are feasible or required.

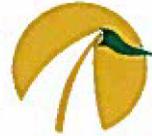
PUBLIC COMMENTS

The staff has not received any inquiries or public comments on this request.

ANALYSIS

The commercial zoning on this parcel was established in 1990 in response to a specific request of a property owner/contract purchaser. The development proposed at that time never occurred and the property has continued to be used for agricultural purposes for the past 26 years.

The County's current comprehensive plan and draft Westlake/Hales Ford area plan each envision residential development as the desirable long range use of this property. The prospective purchaser of this parcel has no current plans for the development of the parcel and desires to continue the agricultural use. Agricultural (A-1) is an appropriate zoning designation for this parcel until such time the parcel, and surrounding parcels, are proposed for residential development consistent with adopted planning documents.



RECOMMENDATION:

Staff recommends that the Planning Commission consider and **approve** the rezoning petition as requested by the applicants. Specifically:

SUGGESTED MOTIONS:

The following suggested motions are sample motions that may be used.

(APPROVE) I find that the proposal will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare. Therefore I move to recommend approval of the petitioner's request to rezone.....

OR

(DENY) I find that the proposal is of substantial detriment to adjacent property and that such use will not aid in the creation of a convenient, attractive, or harmonious community. Therefore I move to recommend denial of the request.

OR

(DELAY ACTION) I find that the required information for the submitted petition is incomplete. Therefore I move to delay action until additional necessary materials are submitted to the Planning Commission.

Michael R. Bailey Construction, Inc.

193 Country Rd.
Boones Mill, Va. 24065
540 537-6447

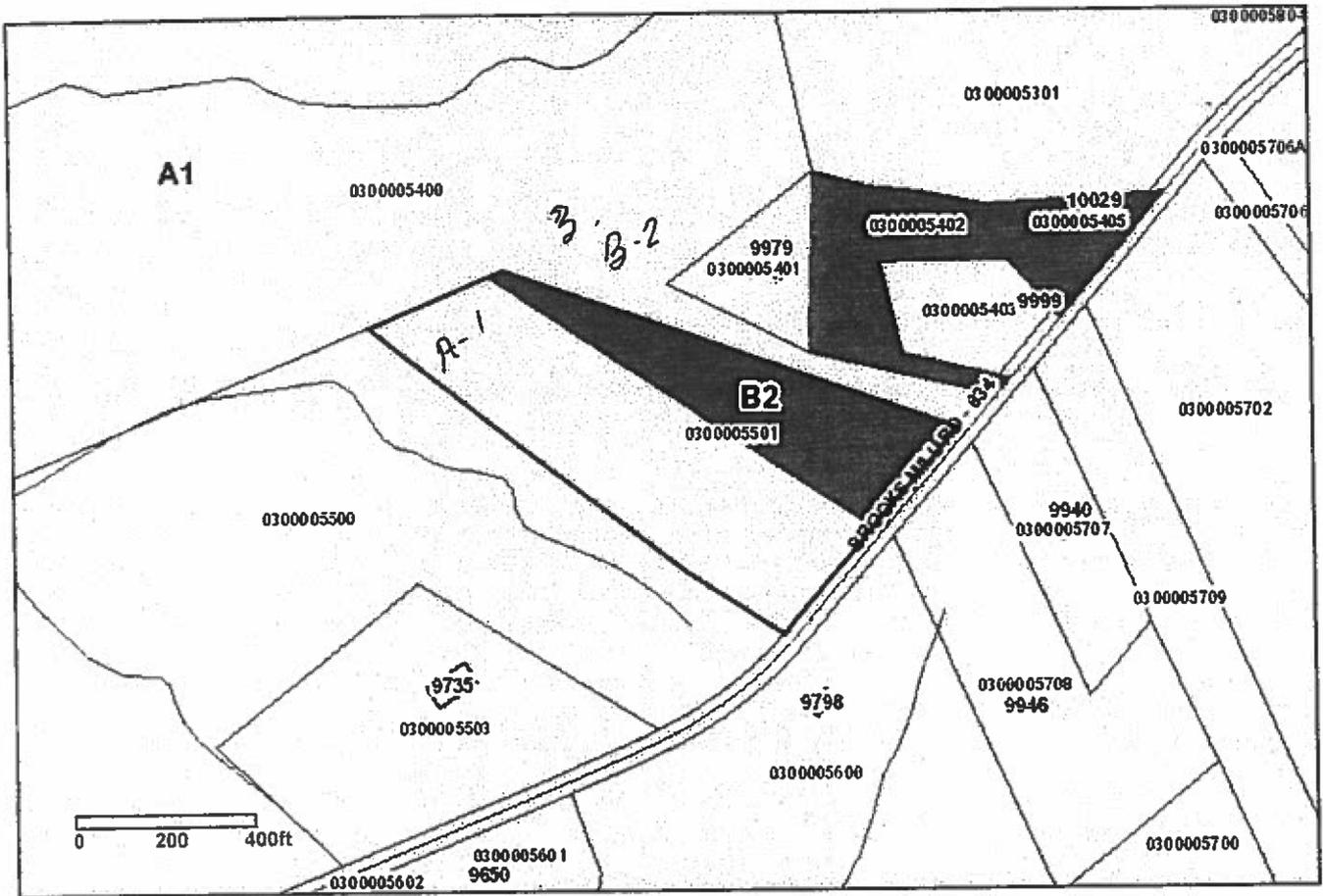
April 19, 2016

TO: Franklin County Planning and Zoning

RE: Request to Rezone

Michael R. Bailey Construction, Inc. wishes to rezone a portion of an 11 acre tract from B2 to A1. The parcel (Map 05501) consists of an 11 acre tract and a 3 acre tract. The 3 acre tract is the portion I wish to rezone. I have no interest in utilizing this parcel for business purposes and wish to put it back into A1. Thank you.

Michael R. Bailey



Franklin County, VA

Disclaimer: The information contained on this page is NOT to be construed or used as a survey or 'legal description'. Map information is believed to be accurate but accuracy is not guaranteed.

Parcels

Parcel ID: 030005501
 Map: 03000
 Parcel: 05501
 Zoning: SM
 Owner: MICHAEL R BAILEY CONSTRUCTION INC
 Owner address: 193 COUNTRY ROAD
 City: BOONES MILL
 State: VA
 Zip1: 24065

Description 1: RT 834
 Acres: 11.211
 Land Value: 199700
 Building Value: 100
 Sale Price: 300000
 Sale Date: 8/20/2009

Deed book: 966
 Deed page: 534
 Plat book: 821
 Plat page: 2380
 Instrument type: DB
 Instrument year: 2009
 Instrument number: 7522
 District: GC
 Grantor: COOPER COY W & SALLY B

Attributes at point: N: 3584322, E: 11126548

School Districts School District: Dudley	Magisterial Election Districts ABDistrict: 1 Name: Gills Creek Supervisor: Bob Camicia		
Voting Precincts White Population: 3921 Black Population: 46 Other Population: 2 Name: SCHOONS	Franklin County Zoning Zoning Class: A1 Proffers: Case Number: Date Approved: Null Previous Case:	Watersheds HUC: 3010101 HUPNAME: GILLS CREEK	Soil Type Soil Type: 7D Soil ID: 581949 Name: Clifford fine sandy loam, 15 to 25 percent slopes

1st Monday in Jan - -

Terry G. H.

**FRANKLIN COUNTY
REQUIREMENTS FOR REZONING APPLICATIONS/PETITIONS**

Consultation with planning staff is strongly recommended prior to filing of a rezoning request to review the proposal, identify specific information that may need to be submitted, and discuss procedures. In addition to discussing the proposal with planning staff, it is recommended that the applicant contact neighboring property owners and other regulatory agencies (i.e. VDOT and Health Department) to review the proposal.

Filing Deadline: Applications must be received by 4:30 P.M. on the deadline date listed on the schedule at the back of this packet in order to be processed and considered for public hearing. Applications for Rezoning must contain specific information, as detailed below and all fees paid by 4:30 P.M. on the advertised deadline date.

Incomplete applications will not be accepted nor advertised.

APPLICANT MUST SUBMIT A COMPLETE APPLICATION CONSISTING OF ONE (1) ORIGINAL, AND 35 COPIES OF APPLICATION, LETTER OF APPLICATION, CONCEPT PLAN, AND ANY OTHER PERTINENT INFORMATION NEEDING TO GO BEFORE THE BOARDS.

Application Requirements:

1. Completed application form, typed or printed in ink and signed by applicant, including owner's consent and signature.
2. Letter of application stating in general terms:
 - (a) the proposed use of the property,
 - (b) the effect of the changes on the surrounding area,
 - (c) the reason for the request
3. Concept Plan for property showing existing site features and proposed development additions or improvements. See attached information for recommended contents of concept plans for residential business and industrial district requests and *required* contents for proposed planned unit developments.
4. List of names, addresses, and tax map and parcel numbers of property owners who abut the property or are directly across a public right-of-way. (Refer to county tax records in the Land Use Office.)
5. Payment of Fees:

Planned Developments	\$300.00 + \$10.00 per acre
Residential/Agricultural	\$250.00 + \$ 5.00 per acre
Commercial & Industrial	\$250.00 + \$ 5.00 per acre

Posting on the Subject Property prior to Public Hearings:

The applicant is responsible for posting a "Notice of Public Hearing" on the subject property prior to the scheduled public hearings before the Planning Commission and the Board of Supervisors.

The Department of Planning and Community Development will provide the applicant with the notice for posting.

As per Section 25-742 of the Franklin County Code, the notice shall be posted at least fourteen (14) days prior to the scheduled Planning Commission and the Board of Supervisors public hearings. In addition, the posted sign shall be erected within ten (10) feet of the whatever boundary line of such land abuts a public road and shall be placed to be clearly visible from the road with the bottom of the sign not less than 2.5 feet above the ground. If more than one road abuts the property, then a sign shall be erected on each road. If no public road abuts the property, then signs shall be erected on at least 2 boundaries of the property abutting land not owned by the applicant.

The applicant is responsible for maintenance of posted signs. If a posted sign is blown down or destroyed, the applicant shall obtain a new sign from the planning office at a cost of \$8.00 per sign.

Legal Advertisement Costs:

Each rezoning request must be legally advertised in accordance with established state and local regulations. A \$50.00 fee will be charged if a public hearing must be re-advertised because of incomplete information, inaccuracies, or because the applicant requests a deferment or withdraws the request.

For Further Information:

Development Services/Planning & Commun. Development
1255 Franklin St., St. 103
Rocky Mount, Virginia 24151
Phone: (540) 483-3027
FAX: (540) 483-3041

Office Hours: Monday thru Friday, 8:00 AM to 4:30 PM

FRANKLIN COUNTY REZONING PROCESS

STEP 1 – PRE-APPLICATION MEETING

- Applicant meets with planning staff to discuss request, obtain forms, review rezoning process, and identify required materials to appropriately process and review the request. An application for rezoning may be filed by the property owner, contract purchaser, or the owner's agent with written consent.

STEP 2 – APPLICATION

- Application: Applicant submits complete application packet to the Department of Planning and Community Development. Application and plans are available for public review.
- Posting of Property: Applicant is provided with sign(s) for posting the property when the application is received. The property must be posted by the applicant in a clearly visible location at least fourteen (14) days before the required public hearings.
- Notification of Property Owners: Planning staff notifies adjoining property owners of the rezoning request and the date of the public hearing.
- Public Notice / Legal Advertisement: Planning staff prepares required legal advertising and publishes in local newspaper. (Notification of requests and public hearing schedule must appear in a local newspaper two times in two consecutive weeks before each public hearing.)

Step 3 – STAFF REVIEW

- Staff visits site and coordinates application with other County departments and applicable public agencies (i.e. VDOT, AEP, Health). Staff prepares a written report for the Planning Commission and Board of Supervisors that considers the proposed district regulations, and Sections 25-2 through 25-4 of the Zoning Ordinance (Purpose and Intent; Relationship to Environment; and Relationship to Comprehensive Plan).

Step 4 – PLANNING COMMISSION REVIEW AND RECOMMENDATION

- Planning Commission visits each site prior to the scheduled public hearing.
- The applicant or a designated agent must attend the public hearing.
- Public comment is received at the hearing.
- Planning Commission makes a recommendation to the Board of Supervisors. The recommendation may include proffered conditions that the applicant has voluntarily offered to address any specific issues. Any proffers that are proposed by the developer must be submitted to the Planning Office no later than 4:30 pm six (6) days prior to the Board of Supervisors Meeting.
- After action is taken by the Planning Commission, the request is scheduled for public hearing before the Board of Supervisors. Planning staff immediately prepares legal advertisements and proceeds with newspaper publication after the Planning Commission hearing in order to coordinate public notice requirements. Any request to withdraw or postpone hearing before the Board of Supervisors must be made in writing within 2 days after the Planning Commission hearing.
- If a petition is withdrawn, it shall not be reconsidered within twelve (12) months unless the Commission or the Board of Supervisors specifies that the time limitation shall not apply.

STEP 5 – BOARD OF SUPERVISORS DECISION

- Planning Commission recommendation is forwarded in writing to the Board of Supervisors.
- Any proffered conditions must be submitted in writing and signed by the property owner prior to the public hearing by the Board of Supervisors.

- All conditions proffered and accepted by the Board of Supervisors shall be deemed a part of the rezoning and shall remain in force until amended or varied by the Board.
- Applicant or their agent must attend the public hearing.
- Board of Supervisors can approve or deny the request, or refer it back to the Planning Commission for additional review.
- Rezoning is effective immediately after action by the Board of Supervisors.

**FRANKLIN COUNTY
PETITION/APPLICATION FOR REZONING
(Type or Print)**

I/We Michael R. Bailey, as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors to amend the Franklin County Zoning Maps as hereinafter described:

1. Petitioners Name: MICHAEL BAILEY

2. Property Owner's Name: MICHAEL R BAILEY Court.

Phone Number: 540 537 6447

Address: 193 Country Club Boulevard Mt.
Zip: 24065

3. Exact Directions to Property from Rocky Mount: North 122 to Sorghum Rd
Right on Brooks Mt. Rd 4 mile land on Right

4. Tax Map and Parcel Number: 30-055

5. Magisterial District: Gills Creek

6. Property Information:

A. Size of Property: 11.211

B. Existing Land Use: _____

C. Existing Zoning: A1 - B2

D. Existing number of allowed dwelling units per acre or commercial/industrial development square feet per acre: _____

E. Is property located within any of the following overlay zoning districts:

___ Corridor District Westlake Overlay District ___ Smith Mountain Lake Surface District

F. Is any land submerged under water or part of a lake? Yes No If yes, explain.

7. Proposed Development Information:

A. Proposed Land Use: _____

B. Proposed Zoning: B2 BACK to A-1

C. Size of Proposed Use: 3.6 Acres

D. Proposed dwelling units per acre or commercial/industrial development square feet per acre: _____

Checklist for completed items:

- Application Form
- Letter of Application
- List of Adjoining Property Owners and Addresses
- Concept Plan *N.A.*
- Application Fee

I certify that this petition/application for rezoning and the information submitted herein is correct and accurate.

Petitioner's Name (Print): MICHAEL R BATEY
Signature of Petitioner: *Michael R Batey*
Date: 3-25-16
Mailing Address: 193 Country Rd
Boonville Mo. 64615
Telephone: 540 537 6449

Owner's consent, if petitioner is not property owner:

Owner's Name (Print): _____
Signature of Owner: _____
Date: _____

Date Received by Planning Staff: _____
Time: _____
Clerk's Initials: _____

CHECK #: _____
RECPT. #: _____
AMOUNT: _____

ADJACENT PROPERTY OWNERS

Adjacent property owners are mailed a notice of the request. Please provide each owner's name and mailing address plus zip code for every property adjacent to the site and directly across from any public right-of-way adjoining the site. Names and addresses are available in the County Real Estate office in the Courthouse.

NAME: Michael R. Batey Cont ADDRESS: 193 Country Rd Browns Mill

TAX MAP NUMBER: 03000/05500

NAME: John Robertson ADDRESS: 9979 Brooks Mill Rd 24184

TAX MAP NUMBER: 03000/05400

NAME: Michael Bowden ADDRESS: 9946 Brooks Mill Rd 24184

TAX MAP NUMBER: 03000/05708

NAME: Ray Delony ADDRESS: 9798 Brooks Mill Rd 24184

TAX MAP NUMBER: 03000/05600

NAME: _____ ADDRESS: _____

TAX MAP NUMBER: _____

VOLUNTARY PROFFERED CONDITIONS
(Per Code of Virginia Section 15.2-2297)

In situations where more flexible and adaptable zoning methods are needed, amendments to the zoning map may be allowed subject to certain conditions that are not generally applicable to land similarly zoned.

Proposed amendments to the zoning map *may include the voluntary proffering of reasonable conditions*, in addition to the regulations provided for in the desired zoning district. Any proffers must be submitted in writing and signed by the property owner of record, and the petitioner if different from the property owner of record. Any such proffered conditions must be made prior to the public hearing held by the governing body and must meet the following criteria:

- (1) The rezoning itself must give rise to the need for the conditions.
- (2) Such conditions shall have a reasonable relation to the rezoning.
- (3) Such conditions shall not include a cash contribution to the County.
- (4) Such conditions shall not include mandatory dedication of real or personal property for open space, parks, schools, fire departments or other public facilities not otherwise provided for in Section 15.2-2241 of the Code of Virginia.
- (5) The conditions shall not include a requirement that the applicant create a property owners' association under Chapter 26 of Title 55 which require assessment for the maintenance of public facilities owned in fee by a public entity, including open space, parks, schools, fire departments, and other public facilities not otherwise provided for in 15.2-2241; however, such facilities shall not include sidewalks, special street signs or markers, or special street lighting in public rights-of-way not maintained by the Department of Transportation.
- (6) Such conditions shall not include payment for or construction of off-site improvements except those provided for in Section 15.2-2241.
- (7) No condition shall be proffered that is not related to the physical development or physical operation of the property.
- (8) All such conditions shall be in conformity with the comprehensive plan.

Important Notes:

A proffered condition is *voluntarily offered by the petitioner of his or her own free will.*

A proffered condition must be in *writing and signed by the owner of the property.*

A proffered condition related to *public facilities or improvements is subject to the applicable state and local regulations and approval by regulatory agencies.* Coordination with agencies is recommended prior to filing a rezoning request.

**CONCEPT PLANS
RESIDENTIAL, BUSINESS AND INDUSTRIAL DISTRICTS
NECESSARY CONTENTS
(See separate checklist for Planned Unit Development Districts)**

Purpose of a Concept Plan:

A concept plan is needed for all rezoning applications. The purpose of the concept plan is to provide applicable information on site conditions and a general understanding of the proposed development. Typically, a concept plan contains information on the property such as the property address, parcel boundaries, adjacent roads, natural features (including water courses) and neighboring properties. A concept plan also includes the locations of any proposed buildings, parking, streets, community facilities, buffering or screening, boat docks, signs, and lighting, as well as the proposed land use and densities of development.

Concept Plan versus Site Development Plan:

A concept plan is not the same as a site development plan, which is more detailed to ensure compliance with development regulations and obtain construction permits. A concept plan may be the first step in creating a site development plan. It is important to note that approval of a rezoning with a concept plan does not mean that a site development plan is or will be approved.

Proffered Concept Plans or Planned Unit Development Concept Plans:

If a concept plan is proffered as part of a rezoning application (or if it is associated with a Planned Unit Development), the plan may not be altered without having the matter reconsidered by the Planning Commission and the Board of Supervisors. Consequently, it is important that any proffered plan be carefully considered to ensure that the development sufficiently addresses the applicant's goals for development and that it meets site development requirements established by the County (i.e. zoning, subdivision, water and sewer facilities, etc.).

If a concept plan is not a proffered condition of an approved rezoning, the plan ultimately may be changed; however, any changes must be in compliance with applicable development regulations.

Concept Plan Necessary Contents:

- Project title, name of applicant, project engineer/architect/surveyor/planner
- Plan date
- North arrow and graphic scale
- Size of entire parcel and, if applicable, size of portion of parcel requested for rezoning, accompanied by meets and bounds description
- Adjacent streets, railroads, natural features, historic sites, streams or bodies of water, floodplains, and other information that may help describe site conditions.
- Locations, dimensions, and heights of all existing structures and those proposed.
- Location and dimensions of proposed pedestrian and vehicular access points, driveways, parking area/spaces and other facilities.
- Natural areas or historic sites to be preserved.
- Location and description of existing vegetation or any landscaping, screening or buffering proposed within the lot or along the perimeter of the development.
- Location of proposed signs, including type, size and height.

- Lighting information, if applicable.
- Building elevations or renderings of the proposed development, if available.
- Accessory use information such as the location of storage yards, recreation spaces, refuse collection areas, septic drain fields, wells or water tank locations, etc.
- Number, type and size of dwellings proposed, and the residential density per acre.
- Number and square footage of retail and office uses proposed.
- Location, size and type of recreational amenities, parking facilities, and utility information.
- Other items that may be recommended by staff.
- Recommended plan size: 8.5" x 11" minimum or 11" x 17" maximum. The plan must be legible. The applicant must provide 35 copies for distribution to Planning Commission and Board of Supervisors.

NOTE: IF YOU ARE PLANNING A PRESENTATION AT THE PUBLIC HEARINGS FOR THE PLANNING COMMISSION AND BOARD OF SUPERVISORS, EITHER BRING A 8 ½ X 11 SIZE PAGE OF YOUR PRESENTATION TO SHOW ON THE OVERHEAD PROJECTOR OR PUT ON A CD TO SHOW ON THE POWERPOINT SYSTEM.

**CONCEPT PLANS
PLANNED DEVELOPMENT DISTRICTS
(RPD AND CPD)
REQUIRED CONTENTS**

Important Note Regarding Concept Plan Requirements:

In addition to a rezoning application, each request for a Planned Development District shall be accompanied by a Concept Plan that contains the required information identified on the attached checklist for Residential Planned Unit Developments (RPD) and Planned Commercial Developments (PCD).

Early Consultation with Planning Staff Needed:

It is recommended that the applicant meet with planning staff in advance of any Planning Commission filing date to discuss the proposed development and identify information required to ensure that the appropriate materials are submitted.

Concept Plans for Planned Unit Developments are binding:

Once adopted by the Board of Supervisors, the approved concept plan for a planned development is binding upon the applicant and any successors. Any unapproved deviations from the plans or failures to comply with any requirement, condition, or safeguard shall constitute a violation of the Zoning Ordinance.

Deviations from District Requirements or Uses Must be Expressly Shown on Concept Plan:

Planned development districts may provide flexibility in development by adjustment of certain development requirements and use restrictions. Any deviations from the district requirements or use restrictions (i.e. special use permit requests) must be expressly shown on the Concept Plan and approved by the Board of Supervisors, after advertised public hearing(s).

See Specific Concept Plan Requirements for Residential Planned Unit Developments (RPD) and Planned Commercial Developments (PCD) on attached checklists.

***Residential Planned Unit Development
Required Contents for Concept Plan***

A Concept Plan for a proposed RPD rezoning request must accompany the rezoning application. The plan must contain the following information:

- Vicinity map
- Boundary survey
- Location of any streams or bodies of water and boundaries of any portion of the property that is located under water
- Existing zoning districts, including any overlay zoning districts (i.e. Westlake Overlay Design District, Corridor Overlay District, Smith Mountain Lake Overlay District)
- Attorney's Certificate showing the owner(s) of the subject property, the applicant's title or interest in the property, and the deed book, page number, and location of the last place of record for the subject tract
- Total area of the tract
- Abutting street names with route numbers
- Owners and uses of each adjoining tract
- Topographic map with contour intervals acceptable to the agent
- Statement in tabular form of anticipated residential density, total number of dwelling units, the percentage of the tract to be occupied by structures, percentage of open space, and the total floor area
- Water supply and sewage disposal information, including a proposed maintenance plan, as well as any documentation or coordination information from the local Department of Health
- Locations and dimensions of pedestrian access areas and plazas, as well as vehicular driveways, off-street parking areas, and unloading facilities
- Natural features to be conserved (i.e. slopes, ground cover, surface water, trees, vegetation, floodplains, historic areas, or other features)
- Signs, including type, area, height, and placement on the site
- Screening and buffering around commercial use areas or along the perimeter
- All deviations from the list of uses, area, height, setbacks, or design guidelines established in the RPD and rationale for any deviations
- Supplementary information, as deemed necessary by the agent or the Planning Commission (i.e. preliminary grading plan, storm water management plan, street and

access details, landscaping, open space, community facilities, lighting, boat dock information and locations, property maintenance and management plan, market value of completed project, etc.)

General Information regarding Residential Planned Unit Development Districts:

A copy of the Residential Planned Unit Development District may be requested from the Department of Planning and Community Development.

Applicants are encouraged to be familiar with the purpose of this district and to incorporate into the Concept Plan the design guidelines set forth in Section 25-309 and 25-310 of the Zoning Ordinance. These will be considered in the review of the zoning request.

Note also that all newly installed utilities, including television cable and electrical systems must be installed underground.

***Planned Commercial Development District
Required Content for Concept Plans***

A Concept Plan for a proposed PCD rezoning request must accompany the rezoning application. The plan must contain the following information:

- Vicinity map
- Owners and uses of each adjoining tract
- Abutting streets with names and route numbers
- Location of any streams or bodies of water and boundaries of any portion of the property that is located under water
- Existing zoning districts, including any overlay zoning districts (i.e. Westlake Overlay Design District, Corridor Overlay District, Smith Mountain Lake Overlay District)
- Topographic map with contour intervals acceptable to the agent
- Attorney's Certificate showing the owner(s) of the subject property, the applicant's title or interest in the property, and the deed book, page number, and location of the last place of record for the subject tract
- General statement of planning objectives to be achieved by the proposed planned development, including a description of the character of the development, the existing and proposed ownership, the proposed development market, and any specific physical or natural characteristics of the site
- Description and analysis of existing site conditions, including information on topography, historic resources, natural watercourses, floodplains, unique natural features, tree cover, and known archaeological resources
- Location, dimensions, and use of each structure within the proposed development
- Statement in tabular form that includes: floor area for each commercial structure and total floor area for all commercial uses, gross lot coverage of all commercial structures, floor area for residential uses, number of dwelling units, residential density per acre, percentage of land in open space, percentage of land occupied by structures, and gross square footage for each use type
- Proposed size, location and use of any other portions of the tract (not included in above table), including landscaping and parking
- Traffic circulation plan, including the location of access drives, parking, loading facilities, pedestrian walks, and relationship to existing and proposed external streets and traffic patterns. General information on trip generation, ownership, maintenance and proposed construction standards for facilities. A traffic impact study may be required by the Zoning Administrator or the Planning Commission.

- All deviations from the district requirements, including parking, and the justification for the variations
- Schedule of site development, including start date and project completion time frame
- Statements pertaining to the architectural design principles and guidelines for buildings, orientations, styles, lighting, signage, landscaping, etc.
- Water system and sewage disposal facilities, including a maintenance plan that has been reviewed by the County and the Department of Health
- Private street standards and specifications and maintenance plan (if applicable)
- Supplementary information that may be requested by the agent to the Planning Commission to assist in evaluation of the development request (i.e. preliminary grading plan, storm water management plan, landscaping, open space, community facilities, lighting, boat dock information and locations, property maintenance and management plan, market value of completed project, etc.)

General Information for Planned Commercial Development Districts:

A copy of the Planned Commercial Development District may be requested from the Department of Planning and Community Development.

Applicants are encouraged to be familiar with the purpose of this district and to incorporate into the Concept Plan the design guidelines set forth in Section 25-399 of the Zoning Ordinance. These will be considered in the review of the zoning request.

Note also that all newly installed utilities, including television cable and electrical systems must be installed underground.



June 27, 2016

Ms. Sharon Tudor, Clerk
Franklin County Board of Supervisors
1255 Franklin St.
Suite 112
Rocky Mount, VA 24151

Dear Ms. Tudor:

Enclosed you will find Resolution No. 336 from the Board of Directors of Western Virginia Water Authority. This resolution honors the service of Board member John B. Williamson, III, as a representative of Botetourt County.

As the document requests, please present the Resolution to the Franklin County Board of Supervisors, to be read into the permanent public records.

Sincerely,

Gayle Shrewsbury
Secretary to the Board of Directors
Western Virginia Water Authority

RESOLUTION #336 (05-16)
OF THE
WESTERN VIRGINIA WATER AUTHORITY

Thanking John B. Williamson, III, for his Service as a Director of the Authority

WHEREAS, the Western Virginia Water Authority (the "Authority"), a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5158 (the "Act"), has benefited from the vigilant and insightful service of its most influential director, John B. Williamson, III; and

WHEREAS, heretofore the Board of Supervisors of Botetourt County, Virginia, appointed Retired Gas Company Executive and Virginia Western Community College's Most Famous Graduate, John B. Williamson, III, to serve a two-year term as a director of the Western Virginia Water Authority; and,

WHEREAS, John B. Williamson, III has graciously and capably served in such position, providing the Authority the benefit of his years of experience in the utility business, finance and corporate governance; and,

WHEREAS, John B. Williamson, III has tendered his resignation as a Director after serving for one year, having accomplished a smooth integration of Botetourt County as a new member locality of the Authority; and,

WHEREAS, John B. Williamson, III has been a friend of the Authority since completing his initial term in 2006, and particularly in guiding Botetourt County as it joined the Authority as the newest locality member; and,

WHEREAS, John B. Williamson, III, will more than likely continue to be supportive of the Authority, both in his capacity as a member of the Board of Supervisors of Botetourt County, but as a well-known, respected and influential member of the Roanoke Region Business Community; and,

WHEREAS, the Authority has assured John B. Williamson, III, that he will always have a seat at the table and that in all probability if and when he does return, the case of *Robertson v. Western Virginia Water Authority* will still be pending.

NOWHEREFORE, be it resolved by the Directors of the Western Virginia Water Authority that (1) they appoint John B. Williamson the Authority's *Stealth Director* and (2) they extend their heartfelt thanks and gratitude to John B. Williamson, III for his service to the Authority, and that they send him on his way with warm regards and best wishes for his continued health and success.

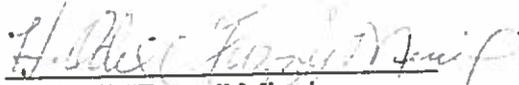
AND BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Supervisors of Roanoke County, Virginia, the Board of Supervisors of Franklin County, the Board of Supervisors of Botetourt County, and to the City Council of the City of Roanoke, Virginia, with the request that it be read into the permanent public records of such governing bodies.

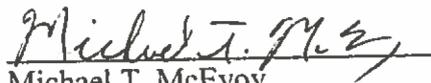
This resolution shall take effect immediately.

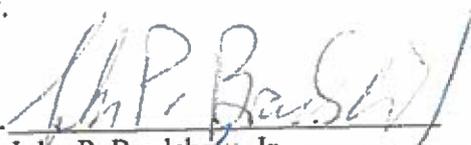

Wayne F. Bowers

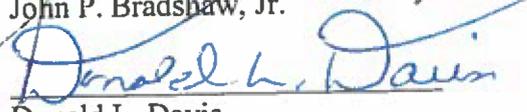

Harvey D. Brookins

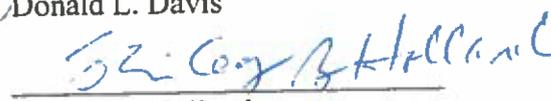

Thomas C. Gates

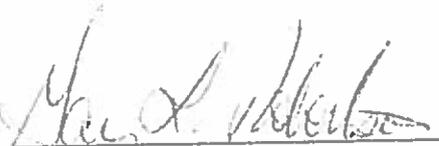

H. Odell "Fuzzy" Minnix


Michael T. McEvoy


John P. Bradshaw, Jr.


Donald L. Davis


Shirley B. Holland


Gary L. Robertson

CERTIFICATION

The undersigned secretary of the Western Virginia Water Authority does hereby certify that the foregoing is a true, complete and correct Resolution adopted by a vote of a majority of the Directors of the Western Virginia Water Authority, present at a regular meeting of the Board of Directors of the Western Virginia Water Authority duly called and held May 19, 2016, at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of this certification, May 19, 2016.


Gayle Shrewsbury, Secretary,
Western Virginia Water Authority

(SEAL)



Empowering
People

200 Dent Street, Rocky Mount, VA 24151
Phone: 540-483-5142
www.stepincva.com

July 1, 2016

Mr. Brent Robertson
Franklin County Administrator
1255 Franklin Street, Suite 112
Rocky Mount, VA 24151

Dear Mr. Robertson,

We are pleased to share that STEP, Inc. will celebrate our 50th Anniversary on Thursday, September 8, 2016. The evening's festivities will be held in the Blue Ridge Mountain Room at Ferrum College in Ferrum, Virginia beginning at 6:00 p.m. Our program will include an insightful message from former Ferrum President Dr. Jennifer Braaten and honor those who have made exceptional contributions in our efforts to serve our low-income friends and neighbors with "Solutions That Empower People to overcome their barriers to economic, educational and developmental success within the communities we serve."

We would be honored to have you, your family, colleagues and staff join us for what promises to be an exciting evening. Our event will pay homage to President Lyndon B. Johnson's signing of the historic Economic Opportunity Act on August 20, 1964 which established our nation's Community Action Agencies. These organizations have become America's foot soldiers in the War on Poverty, bringing local energy, resources and collaborations together to address not only the symptoms but also the root causes of poverty.

Last, we would like to respectfully request that you consider issuing a proclamation from your office in support of STEP and our Mission. *If you are able to forward this by July 25th we will be pleased to include your remarks in our marketing materials.*

For additional information or reservations, please contact Kris Landrum, Marketing and Communications Director, at (540) 483-5142 ext. 3003 or via e-mail at kris.landrum@stepincva.com.

We hope to see you on September 8th!

Sincerely and respectfully,

A handwritten signature in blue ink, appearing to read "Marc Crouse", is written over the closing text.

Marc Crouse
Executive Director

Our Mission

STEP, and our partners, facilitate solutions that empower people to overcome their barriers to economic, educational and developmental success within the communities we serve.

PROCLAMATION
CELEBRATING THE 50TH ANNIVERSARY
OF
SOLUTIONS THAT EMPOWER PEOPLE



WHEREAS, in 1960 President Lyndon Baines Johnson signed the historic Economic Opportunity Act, thereby establishing more than 1,000 community action agencies (CAA) at the local level; and

WHEREAS, these agencies became pivotal in the War on Poverty by putting a human face on poverty by advocating for those who do not have a voice; and

WHEREAS, Franklin County Community Action (now Solutions That Empower People or STEP, Inc.) was founded in 1966 and has provided programs and services for 50 years to friends and neighbors in need in our community; and

WHEREAS, STEP builds and promotes economic stability through programs such as Housing and Weatherization, Youth Services, Head Start/Early Head Start, Senior Services, Financial Services and Supportive Services as an essential aspect of enabling and promoting stronger communities; and

WHEREAS, Virginia community action agencies leverage more than \$12 for each dollar of Community Services Block Grant funding to provide programs and services to about 170,000 low-income individuals; and

WHEREAS, STEP enhances thousands of Virginian lives by providing essential, life-changing services and opportunities for personal growth and self-sufficiency; and

WHEREAS, STEP is now celebrating 50 years of service to the community;

NOW, THEREFORE, the Franklin County Board of Supervisors do hereby recognize the contributions of STEP, Inc. toward ensuring that Franklin County is a great place to live, work and play for all.

Tuesday, July 19, 2016

E. Cline Brubaker
Chairman, Franklin County Board of Supervisors



FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Watch for Children Signs</p> <p>SUBJECT/PROPOSAL/REQUEST: Information concerning Watch for Children Signs</p> <p>STAFF CONTACT(S): Robertson, Whitlow, Sandy and Cooper</p>	<p>AGENDA DATE: July 19, 2016</p> <p>ITEM NUMBER:</p> <p>ACTION: YES INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS: NO</p> <p>REVIEWED BY: <i>BR</i></p>
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BACKGROUND:

In 2009, following a citizen's request, the Board of Supervisors asked County staff to research VDOT guidelines for installation of "Watch for Children Signs" and review the policies and criteria established by other localities. Staff researched VDOT's guidelines and other localities for this type of signage. Research noted that such signs must be installed and maintained at the expense of the locality as VDOT no longer administers or funds such signage. In the early and mid-2000s, VDOT suspended their "Watch for Children" or Disability Warning signs, whereby VDOT noted that national highway research had indicated such signage was often ineffective and sometimes counter-productive as the signage can give a false sense of security to both motorists and pedestrians. Staff drafted a policy for "Watch for Children Signs"; however following Board discussion regarding the expense and logistics of County staff administering such a program, the draft was never adopted by the Board of Supervisors.

DISCUSSION:

During the June 21, 2016 Board of Supervisors meeting, a Mr. Ron Hamlin approached the Board with the request to petition VDOT to install a "Caution Children" sign along Baywood Drive in the Baywood Subdivision within the Gills Creek District. Subsequently, the Board of Supervisors requested staff to gather additional information concerning "Watch for Children Signs".

In 2012, the General Assembly amended the code section 33.1-210.2 of the Code of Virginia. The amended code provides that the county or town may install and maintain "Watch for Children" warning signs (W15-V-1) through an agreement with the Commissioner and that the county or town will pay for associated purchase, installation, and maintenance costs of the signage

The "Watch for Children" Sign Program is described in Section 33.2-251 (Code section changed October 1, 2014, Installation and maintenance of "children at play" signs in counties and towns). The code section states, "The governing body of any county or town may enter into an agreement with the Commissioner of Highways allowing the county or town to install and maintain, at location specified in such agreement, signs alerting motorists that children may be at play nearby. The cost of the signs and their installation shall be paid by the county or town".

In accordance with the statute;

- The County may initiate the installation of these signs only by entering into an agreement with VDOT that specifies the locations of the signs.
- The County is solely responsible for the purchase, installation, and maintenance of the signs and must pay all associated cost.
- Secondary roadway construction or maintenance funds or any other VDOT monies **MAY NOT** be used to pay for such signs.
- VDOT may not install these signs on behalf of the County.
- The signs may be installed only where the statutory or posted speed limit is 35 mph or less at major entry points within a subdivision or at the major approach(s) to a residential development not within a subdivision.
- The signs will be notable by their green color; previous signs were yellow.

An agreement entitled "Agreement for the installation and maintenance of Watch for Children signs in residential areas" will have to be signed by a County Representative and VDOT Representatives.

Prior to moving forward, a "Watch for Children" Sign Program would need to be developed by the County and brought back to the Board for their consideration. Such a program would need to identify application eligibility criteria, procedures, staff assigned to administer the program, as well as funding resources (installation/maintenance/sign replacement, etc.).

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to give staff any guidance as to whether to proceed further in drafting policies and procedures for such a County signage program.

FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

AGENDA TITLE: Smart Scale (formerly House Bill 2) Potential Applications for 2018-2023 Six-Year Improvement Program Priorities	AGENDA DATE: 7/19/16	ITEM NUMBER:
SUBJECT/PROPOSAL/REQUEST: Smart Scale potential applications for submittal	ACTION: Yes	INFORMATION:
STAFF CONTACT(S): Robertson, Whitlow, Sandy and Cooper	CONSENT AGENDA: ACTION: No	INFORMATION:
	ATTACHMENTS: No	
	REVIEWED BY: <i>RR</i>	

BACKGROUND:

On June 20, 2016, VDOT held a regional workshop to update localities on the progress of Smart Scale (formerly House Bill 2). There are changes coming to Smart Scale later in July, 2016.

Funding for project prioritization comes from two main pathways; the construction District Grants Program (DGP) and the High-Priority Projects Program (HPPP). Both funding programs were established in 2015 under the Code of Virginia Section 33.2-358. Projects applying for the DGP funds compete with other projects from the same construction district. Projects applying for HPPP funds compete with project from across the Commonwealth. A project sponsor may request funding under both programs based on their eligibility.

Applications for funding through Smart Scale must relate to projects located within the boundaries of the qualifying entity.

- Corridors of Statewide Significance
- Regional Networks
- Urban Development Areas
- Or localities are eligible to submit projects addressing a safety need identified in VTrans 2040 under the construction District Grant monies.

DISCUSSION:

Both Planning and VDOT staff have been working together to present the best proposed projects for this year's funding source for primary highways in the County. To improve the application process, localities who have key fields in the application process completed by August 15th will be guarantee technical assistance from VDOT and DRPT.

Planning and VDOT staff have identified two possible projects for this year's funding:

- Southway (Regional Business Park) for both HPPP and DGP funding
- Intersection of Route 670 (Burnt Chimney Road) and Route 834 (Brooks Mill Road) for DGP funding

There is still the possibility of other projects to be considered. Planning and VDOT staff will be finalizing projects and return to the Board of Supervisors in August or September for support and resolution of all projects.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors authorize two potential projects to start pre-application submittal for funding. The potential projects are Southway (New Business Park) and the intersection of Route 670 (Burnt Chimney Road) and Route 834 (Brook Mill Road) for HPPP/DGP/or both funding sources. Pre-application submittals are due by August 15, 2016 with final applications submittals by September 30, 2016.

FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> 2016-2017 Tourism MicroGrant Awards</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> The Franklin County Board of Supervisors annually awards small grants to organizations within the community for promotional expenses related to local tourism-related projects and events.</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u> <u>Goal #</u> <u>Action Strategy:</u></p> <p><u>STAFF CONTACT(S):</u> Robertson, Burnette, Rotenizer</p>	<p><u>AGENDA DATE:</u> July 19, 2016</p> <p><u>ACTION:</u></p> <p><u>CONSENT AGENDA:</u> X <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u></p> <p><u>REVIEWED BY:</u> BR</p> <p><u>ITEM NUMBER:</u></p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

Annually, the Franklin County Board of Supervisors awards small grants to organizations within the community to assist with promotional and operational expenses of local tourism-related projects and events. These funds help with the marketing of those events and/or programs, while at the same time further allowing the County tourism office to promote Franklin County to potential visitors. For the 2016-2017 fiscal year, \$20,000 has been set aside within the Franklin County Tourism budget for these awards.

DISCUSSION:

A total of twelve (12) applications were received from eight (8) different organizations by the application deadline on July 8th, reflecting a total of \$21,775 in requested funds.

Funding for the Tourism MicroGrant Program is generated by the transient occupancy, or lodging tax, applied to the motels, hotels and bed & breakfast properties in the County. The purpose of this MicroGrant program is to increase the local tourism industry thus creating new jobs, attracting new tourists, spawning new hospitality-related investments and improving the quality of life for Franklin County residents. It is recognized that the County cannot, and should not, be the only provider of tourism events for our community. We should instead assist other organizations in the creation of events and marketing campaigns that can leverage the community's limited resources. We must leverage our limited dollars to support interesting, dynamic and creative special events and marketing campaigns that set Franklin County apart from competitors throughout the mid-Atlantic region.

Tourism MicroGrants exist to support events and activities that a) encourage tourists from outside the region to enjoy our community and make use of our hospitality industry, and b) provide an opportunity to expand the awareness and visibility of the community throughout the region. In reviewing the twelve (12) submitted applications, staff evaluated each applicant on a number of different factors, including, but not limited to, the amount of funds leveraging involved; marketing plan and scope; perceived economic impact; financial need; partnership opportunities; and past performance. Additionally, the estimated number visitors to each event, whether it was a multi-day event, and whether it was a new or established event played major parts in determining the recommendations below. Based on all criteria and available data, staff has made the following recommendations for this year's Tourism MicroGrant Program awards:

APPLICANT	PURPOSE	AMOUNT SOUGHT	STAFF RECOMMENDATIONS
Blue Ridge Institute	Blue Ridge Folklife Festival	\$ 4,000.00	\$ 4,000.00
FC Historical Society	Ghosts & More	\$ 600.00	\$ 600.00
	Moonshine Express	\$ 1,200.00	\$ 1,100.00
	Living History Encampment	\$ 500.00	\$ 500.00
Community Partnership for Revitalization	Come Home to FC Christmas	\$ 2,000.00	\$ 2,000.00
	Court Days	\$ 2,000.00	\$ 2,000.00
SWVA Antique Power Festival	Antique Farm Days	\$ 2,000.00	\$ 2,000.00
	Antique Farm Spring Swap Meet	\$ 250.00	\$ 250.00
SoVa Child Advocacy Center	Johnny Casa 5K	\$ 1,725.00	\$ 500.00
Rocky Mount Center for the Arts	Rocky Mount Arts Festival	\$ 1,500.00	\$ 1,500.00
Franklin County Artisan & Harvest Tour	2 nd year of Artisan Studio Tour	\$ 4,000.00	\$ 4,000.00
Franklin County Barn Quilt Trail	Inaugural Barn Quilt Trail	\$ 2,000.00	\$ 1,500.00
		TOTAL SOUGHT \$21,775.00	TOTAL RECOMMENDED \$19,950.00

RECOMMENDATION:

Staff respectfully recommends that the Board approve the staff recommendations as presented for 2016-2017 Tourism MicroGrant Program awards from the Franklin County Tourism budget.