

(Please click on highlighted areas to view attachments.)



Franklin County
A Natural Setting for Opportunity

AGENDA
FRANKLIN COUNTY BOARD OF SUPERVISORS
TUESDAY, MARCH 15, 2016

- 1:30 P.M. Call To Order, Chairman Cline Brubaker
- 1:31 Invocation, Supervisor Charles Wagner
- 1:32 Pledge of Allegiance, Supervisor Bob Camicia
- 1:33 Public Comment
- Felecia Fischell - Water Quality, Smith Mountain Lake
 - Rev. Vandel Muse - Another Exit off Diamond Avenue
- 1:39 **CONSENT AGENDA (REQUIRES ACTION)**
- REF: 1. Approval of Accounts Payable Listing, Appropriations, and Minutes for February 16 & March 1, 2016
2. March as Red Cross Month **(See Attachment #3)**
3. Virginia Commission for Arts Grant **(See Attachment #10)**
4. Withdrawal of Frank R. Erhartic's 2016 Dance Hall Application **(See Attachment #5)**
5. Declaration of Surplus Property **(See Attachment #9)**
6. Governmental Purchasing Month - March 2016 **(See Attachment #8)**
- 1:45 Vincent Copenhaver, Director of Finance
- REF: 1. Monthly Finance Report
- 1:50 Lorie Smith, Westlake Citizen's Advisory Committee
- REF: 1. Westlake-Halesford Village Plan Recommendations **(See Attachment #7)**
- 2:10 Steve Sandy, Director of Planning & Community Development
- REF: 1. FY'17 Planning District Commission Requested Projects **(See Attachment #2)**

- 2:25 Patricia Wray, Franklin County Equestrian Club
REF: 1. Equestrian Riding Ring **(See Attachment #6)**
- 2:35 Kerry Smith, Wells Fargo Insurance Services
REF: 1. Employee Health Insurance **(See Attachment #11)**
- 3:05 Brent Robertson, County Administrator
REF: 1.
2. Other Matters
- 3:10 **OTHER MATTERS BY SUPERVISORS**
Bob Camicia - SML 50th Anniversary/Full Pond Day
- 3:15 **WORKSESSION:**
FY'2016-2017 Budget Update
- 4:00 Request for Closed Meeting in Accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, of the Code of Virginia, as Amended.
- Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.*
- APPOINTMENTS: (See Attachment #1)***
- 5:00 Dr. Mark Church, Division Superintendent of Schools
REF: 1. Presentation of FY'2016-2017 School Budget *(Handout)*
- 5:30 Recess for Dinner
- 6:00 Call To Order, Chairman Cline Brubaker
- 6:01 Recess for Previously Advertised Public Hearing as Follows:

PUBLIC NOTICE

The Franklin County Board of Supervisors hereby gives notice of a public hearing to receive comments regarding the vacation of a portion of a public right of way "Service Road" platted in Highland Shores Subdivision. The proposed portion of the public right of way to be vacated is located in the Union Hall District of Franklin County, and further identified by Franklin County Real Estate records as Tax Map/Parcel Numbers located between tax parcels 51.1-42, 51.1-44, and a portion of 51.10.1. The length of public right of way to be vacated is 595 feet with a total land area of 0.765 acres. The public hearing will be held on **Tuesday, March 15 at 6:00 pm** in the Franklin County Board of Supervisors Meeting Room located in the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, VA 24151. For additional information regarding this request, please contact Lisa Cooper, Principal Planner at 540-483-6642 or lisa.cooper@franklincountyva.gov. **(See Attachment #4)**

Adjournment Thereafter

RISE & SHINE GUESTS FOR MARCH BRENT & RONNIE THOMPSON

**THE FOLLOWING TERMS ARE UP FOR RE-APPOINTMENT
BY.**

DECEMBER 15 & 31, 2015 - May 31, 2016

(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)

COMMITTEE	NAME	ADDRESS	AREA	YEAR	TERM EXPIRES
AG BOARD See Attachment A	Daniel Austin	5688 Old Forge Road Rocky Mount, VA 24151	Crops	OPEN	12/15/2015
AG BOARD See Attachment A	Lynn Satalino	220 Mallard Point Road Wirtz, Va 24184	Equine	OPEN	12/15/2015
WEST PIEDMONT PLANNING COMMISSION BOARD See Attachment B	Bobby Thompson	Post Office Box 40 Ferrum, VA 24088	BOS Rep	1-Year	12/31/2015
PLANNING COMMISSION See Attachment C	James M. Colby	80 Coveport Place Moneta, VA 24121	Gills Creek	4-Year	3/30/2016
TLAC See Attachment D	Brent Robertson	1255 Franklin Street Rocky Mount, VA 24151	Co. Adm.	1 Year	1/31/2017
SOUTHERN AREA AGENCY ON AGING See Attachment E	Dr. Susan Beatty	842 Park Place Moneta, Virginia 24121		3 - Year	5/31/2019
LIBRARY See Attachment F	Nora Bowman	266 Sunflower Lane Callaway, Virginia 24067	Blackwater	4 - Year	6/30/2018 Unexpired Term
LIBRARY See Attachment F	Rebecca Mushko	8 Listening Hill Road Penhook, VA 24137	Union Hall	4 - Year	6/30/2017 Unexpired Term

A

**AGRICULTURE BOARD
BOARD MEMBERSHIP ROSTER
1/31/2013**

The Board of Directors will:

- Promote and enhance the economic viability of production agriculture, forestry, and agri-business.
- Represent the agricultural community's position on policy issues at the local, state, and federal level.
- Provide advice and counsel to the Franklin County Board of Supervisors on policies relating to viability and sustainability of agriculture.
- Partner with other organizations to increase public understanding and awareness of state-of-the-art agricultural practices.
- Promote utilization of land use, conservation, and agricultural best management practices.
- Expand agricultural educational programming and workforce development.
- Advocate and coordinate agricultural economic development, investment, marketing, and promotion activities.
- Establish a network of agriculture producers and suppliers to encourage diversification and strengthen the agricultural infrastructure.
- Promote agritourism.

ARTICLE III: Membership

A. Selection and Term

Voting members shall represent each agriculture group in Franklin County with at least 11 individuals appointed by the Franklin County Board of Supervisors. For the purpose of the first meeting of the Agricultural Development Board, the membership on the Board shall be divided into two groups. At the first meeting, five (5) Directors shall be appointed to serve a one (1) year term and six (6) shall be appointed to serve a two (2) year term; thereby creating staggered terms. Subsequent appointments of Directors shall be for a term of two (2) years and may be reappointed for two (2) additional two-year terms. After serving three (3) consecutive terms, board members may be reappointed after a one year absence.

Board membership will include one producer from each of the following agricultural groups:

- Cattle
- Crops/Grain/Hay
- Crops/Produce/Organic
- Dairy
- Equine
- Forestry
- Horticultural
- Tobacco
- Viticulture/Orchard
- At-large (2 members)

**THE FOLLOWING TERMS ARE UP FOR RE-APPOINTMENT
BY.
DECEMBER 15 & 31, 2015**

(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)

COMMITTEE	NAME	ADDRESS	DISTRICT	YEAR	TERM EXPIRES
AG BOARD	Daniel Austin	5688 Old Forge Road Rocky Mount, VA 24151	Crops	OPEN	12/15/2015
AG BOARD	Lynn Satalino	220 Mallard Point Road Wirtz, Va 24184	Equine	OPEN	12/15/2015
AG BOARD	Connell McEnheimer	4999 Sontag Road Rocky Mount, VA 24151	Tobacco	OPEN	12/15/2015
AG BOARD	Davis Torrence	2801 McNeil Mill Road Rocky Mount, VA 24151	Cattle	2-Year	12/15/2017
AG BOARD	Jason Thurman	703 Woodman Road Rocky Mount, Va 24151	At Large Member	2-Year	12/15/2017
AG BOARD	Mark Woods	4111 Wades Gap Road Boones Mill, VA 24065	Produce	2 Year	12/15/2017
AG BOARD	Stephen Bray	511 Heritage Hollow lane Fenhook, VA 24137	Diary	1-Year	12/15/2016
AG BOARD	David Craun	905 Kenwood Road Glade Hill, VA 24096	Horticulture	2-Year	12/15/2017
AG BOARD	Ethan Cundiff	1712 Novelty Road Fenhook, VA 24137	At Large Member	2-Year	12/15/2017
AG BOARD	Davis Torrence	2801 McNeil Mill Road Rocky Mount, VA 24151	Cattle	2-Year	12/15/2017

B

WEST PIEDMONT PLANNING DISTRICT COMMISSION BYLAWS

ARTICLE 1

Name, Location, Authority, Purpose

- Section 1. The name of this organization shall be the West Piedmont Planning District Commission, hereinafter called the "COMMISSION," and designated as District No. 12. It includes the Counties of Franklin, Henry, Patrick, and Pittsylvania and the Cities of Danville and Martinsville and the Town of Rocky Mount, Virginia.
- Section 2. The principal office of the COMMISSION shall be in Martinsville, Virginia. The location of the principal office may be changed in accordance with the provisions of the Charter of the COMMISSION.
- Section 3. The COMMISSION shall be a public body corporate and politic with all the powers and duties granted to it by the Regional Cooperation Act (Title 15.1, Chapter 34, Sections 1-1400 through 15.1-1416.1, Code of Virginia, 1950, as amended). The official acts of the COMMISSION shall be attested by the use of a common seal, an impression of which shall be affixed hereunder.
- Section 4. The purpose of the COMMISSION shall be to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future, with emphasis on projects of greater than local interest.
- Section 5. The COMMISSION is composed of the following:
 - A. The Board of Commissioners
 - B. An Executive Committee
 - C. Policy Advisory Committees and their sub-committees
 - D. The West Piedmont Regional Alliance
 - E. The Commission Staff

ARTICLE II

Membership

- Section 1. COMMISSION members shall be appointed, removed for cause, and vacancies filled by the respective governing bodies of those political subdivisions which are parties to the Charter Agreement, in accordance with the provisions of the Virginia Regional Cooperation Act and the Charter Agreement.

- Section 2. Any member of the COMMISSION shall be eligible for reappointment but may be removed for cause by the governing body which appointed him.
- Section 3. All members of the COMMISSION shall serve without compensation or refund of personal expenses except as otherwise authorized by the Executive Committee.
- Section 4. Whenever any COMMISSION member fails to attend three consecutive regular meetings, the Chairman shall notify the governing body of which the absent member is an appointee.
- Section 5. The COMMISSION may designate advisors who shall include the senior administrative official in each jurisdiction and such others as may be designated by the COMMISSION.

ARTICLE III

Terms of Office and Voting Rights

- Section 1. The terms of office and voting rights of COMMISSION members shall be in accordance with the provisions of the Charter Agreement.
- Section 2. A majority of the members shall constitute a quorum

ARTICLE IV

Meetings

- Section 1. Meetings of the COMMISSION shall be held normally on the fourth Thursday of each month. The regular meeting place shall be the Commission Offices in Martinsville or as determined by a majority of the COMMISSION in regular session. The locale of the meetings shall be rotated, at approximately quarterly intervals, among the member jurisdictions, at the invitation of the jurisdictions.
- Section 2. Matters may be placed on the agenda for consideration at meetings of the COMMISSION by one of the following:
- A. The Executive Director
 - B. A member of the Board of Commissioners
 - C. The governing body of a member jurisdiction

ARTICLE V

Officers

- Section. In addition to the offices of Chairman and Vice-Chairman, as provided for in the Charter or Agreement, the COMMISSION may elect other officers such as a Secretary and a Treasurer.

- Section 2. The Chairman shall preside at all COMMISSION meetings, shall sign all acts or orders necessary to carry out the will of the COMMISSION, shall have the authority to assign routine administrative functions to the Executive Director, shall be eligible to vote on all matters before the COMMISSION, and shall have the generally recognized powers and duties of the office of Chairman or President of an organization. He shall also be authorized to countersign checks or drafts against COMMISSION funds.
- Section 3. The Vice-Chairman shall serve as Chairman in the absence or disability of the Chairman. In the case of a vacancy in the office of Chairman, the Vice-Chairman shall assume the Chairman's duties until a new Chairman is elected to fill the unexpired term. He shall also be authorized to countersign checks or drafts against COMMISSION funds.
- Section 4. The immediate past Chairman shall serve as Chairman Emeritus from the date his successor qualifies as Chairman until the next succeeding election and succession of a Chairman. The Chairman Emeritus shall be an advisor to the COMMISSION, with the right to participate in its deliberations, but without vote. Should a Chairman Emeritus continue to serve as a member of the COMMISSION in his own right, his equal powers and status shall be neither enlarged nor diminished by his status as Chairman Emeritus.
- Section 5. All COMMISSION officers shall be elected at the regular May or June meeting for terms of one year or until their successors are elected.
- Section 6. COMMISSION officers shall be eligible for re-election.
- Section 7. The COMMISSION shall appoint an Executive Director who shall be an employee of the COMMISSION and shall serve at the pleasure of a majority of the membership.
- Section 8. The COMMISSION may designate its Executive Director as the organization's secretary but without the right to vote.
- Section 9. The Secretary shall prepare and maintain a permanent written record of all COMMISSION proceedings, shall transmit notices and agendas to the membership, and shall transmit a copy of the minutes of each COMMISSION meeting to each member prior to the next regular meeting.
- Section 10. The Treasurer shall be responsible for supervision of the receipt, keeping, and disbursement of all funds and property of the COMMISSION, investing funds when and as authorized by the COMMISSION, and insuring that proper permanent records are maintained of all financial transactions; he may delegate to the Executive Director the routine conduct of his fiscal duties. He will sign all warrants and checks issued against the COMMISSION, except those authorized for signature by the Executive Director and/or Chairman and will submit a financial report at each regular meeting of the COMMISSION and at such other times and in such form as the COMMISSION may require. The Treasurer shall be bonded in an amount as determined by the COMMISSION.

- Section 11 In addition to his regular administrative duties, the Executive Director shall:
- A. Recommend work programs and financing methods for adoption of the COMMISSION.
 - B. Prepare the annual budget for adoption by the COMMISSION.
 - C. Arrange for an annual audit of the accounts of the COMMISSION by an independent auditing firm, a copy of which shall be submitted to the governing body of each participating governmental subdivision.
 - D. Recommend staff positions, professional personnel and their compensation, and personnel administrative practices for approval.
 - E. See that all warrants and checks issued against the COMMISSION are countersigned, subject to the provisions contained elsewhere within these Bylaws.

Section 12 The Executive Director shall be bonded in an amount to be determined by the COMMISSION.

Section 13 The COMMISSION may appoint one of its employees to serve as Deputy Director, to serve as such at the pleasure of a majority of the COMMISSION, and such service shall be a responsibility in addition to his other duties. The Deputy Director shall assist the Executive Director in review of plans and advise him on policy and budget matters. He shall act, within the context of established policies, in the place of the Executive Director in his absence, except in the hiring and discharge of employees and signing of checks or warrants.

Article VI

Executive Committee

Section 1. There shall be an Executive Committee consisting of the COMMISSION Chairman, Vice-Chairman, and one COMMISSION member from each city, town, and county delegation on the COMMISSION other than those of the Chairman and Vice-Chairman. The Executive Committee member from each city, town, and county shall be selected by the individual city, town, or county delegation on the COMMISSION except that those delegations from which the COMMISSION Chairman and Vice-Chairman were elected will not select other members.

Section 2 The COMMISSION may delegate to the Executive Committee such powers as the COMMISSION may determine, provided that these powers are not inconsistent with provisions of the Virginia Regional Cooperation Act or the Charter Agreement.

Section 3. A majority of the members shall constitute a quorum.

ARTICLE VII
Policy Advisory Committees

Section 1 As deemed appropriate, the COMMISSION shall designate Policy Advisory Committees, which shall be composed of the following:

- A Chairman: Each Policy Advisory Committee shall be chaired by a member of the Commission, appointed by and serving at the pleasure of the COMMISSION.
- B. Jurisdiction Members: The governing bodies of each member jurisdiction shall designate one representative to each of the Policy Advisory Committees.
- C At-large Members: Each Policy Advisory Committee shall have two members to serve a voice for the under-represented groups of the elderly, youth, poor, blacks, and women, these members to have full voting rights. At-large members shall be nominated by the local governing bodies and appointed by the COMMISSION.

Section 2. All matters, prior to Board action, shall be referred to the appropriate Policy Advisory Committee by the Executive Director. Each such committee shall be responsible for preparing recommendations to the COMMISSION on such matters. A Policy Advisory Committee may seek the advice of a sub-committee on a particular issue before acting thereon.

Section 3. Each Policy Advisory Committee may organize such sub-committee as it deems proper and necessary, the Chairman of the Policy Advisory Committee to report such acts to the COMMISSION at a regular meeting thereof. Unless the Policy Advisory Committee votes otherwise, each such sub-committee shall be chaired by a member of the parent Policy Advisory Committee.

Section 4. The regular term of office for each Policy Advisory Committee member shall be three (3) years. The term of office of members of a sub-committee shall be three years or such shorter period as is specified when the sub-committee is authorized. Members may be reappointed to serve another term or may be removed from office at any time, at the discretion of their governing bodies.

Section 5. To insure stability of membership and retention of experienced members on Policy Advisory Committees, initial terms of members shall be established as follows, in alphabetical order of the jurisdictions, effective 1 July 1973:

Danville City.....	1 year, expiring 30 June 1974
Franklin County.....	1 year, expiring 30 June 1974
Henry County.....	2 years, expiring 30 June 1975
Martinsville City.....	2 years, expiring 30 June 1975
Patrick County.....	3 years, expiring 30 June 1976
Pittsylvania County.....	3 years, expiring 30 June 1976
Rocky Mount.....	3 years, expiring 30 June 1976
At-large Members.....	3 years, expiring 30 June 1976

Subsequent to these initial terms of office, all future appointments will be for a three (3) year term.

- Section 6 When a committee member has two consecutive unexcused absences from committee meetings, the jurisdiction which he represents will be notified of such absences.

ARTICLE VIII

West Piedmont Regional Alliance

- Section 1. In order to comply with and take advantage of Chapter 26.3, the Regional Competitiveness Act, Section 15.1-1227.1 through Section 15.1-1227.5, of the Code of Virginia, the West Piedmont Planning District Commission shall create the West Piedmont Regional Alliance operating as a special standing committee under the auspices and responsibility of the Commission, this Alliance's legal existence depending on the existence of Section 15.1-1227.2, of the Code of Virginia.

- A. Purpose of the West Piedmont Regional Alliance: The West Piedmont Regional Alliance shall provide the required institutional management body for the implementation of the Commonwealth of Virginia's Regional Competitiveness Act Program in the West Piedmont Region to promote increased intergovernmental cooperation and, through the cooperation created and the associated strategically planned projects, produce a region which is more economically competitive with competing localities outside the Commonwealth of Virginia.
- B. Authorities of the Alliance: The Alliance shall have no additional authority beyond that which is necessary for carrying out the purposes of the Regional Competitiveness Act or which is prescribed within the Act.

The existence and operations of the Alliance shall cease with the repeal of the Regional Competitiveness Act or by an action by the West Piedmont Planning District Board of Commissioners to repeal Article VIII of the Planning District Commission's Bylaws.

- C. Area of Coverage by the Alliance: All cities, counties, and towns with a population of 3,500 or greater within the Planning District will be invited to participate in the Alliance.
- D. Distribution of Regional Competitiveness Act Program Funds: Funds that may be received in the Planning District through awards of Regional Competitiveness Act funding from the Virginia Department of Housing and Community Development or its successor shall be distributed on the basis as determined by resolution by all participating local governments, with the amounts of the awards determined by the Commonwealth of Virginia.

For its efforts in serving as the administrative agent for the West Piedmont Regional Alliance and as necessary as the fiscal agent, it is understood that the West Piedmont Planning District Commission shall invoice the

localities receiving Regional Competitiveness Act funds in an amount up to but not exceeding ten (10) percent of the funds distributed.

E. Alliance Membership: Membership of the Alliance shall reflect the requirements of the Code of Virginia, changing upon amendments made to the Code of Virginia. At its inception, members to be included in the Alliance shall be:

- Chief elected officials, one each from the local government members of the Planning District, who may also be a Board of Commissioners member. The Planning District Commission shall invite officials (or their designees who must also be elected officials) to serve the Alliance.
- Local government administrators (or designees), one from each of the Commission's member localities. The Planning District Commission shall invite administrators/designees to serve the Alliance.
- Corporate officials, eight (8) members appointed by the Commission. Nominees must be chief executive officers and/or presidents of a business corporation or their designees.
- Presidents of Community Colleges (or their designees) within participating localities of the Planning District.
- Presidents of Four-Year Private Colleges (or their designees) within participating localities of the Planning.
- Public School Systems Superintendents (or their designees), two (2) superintendents (or their designees) from among the school systems of the member jurisdictions.
- Development Organization Representatives, two (2) members appointed by the Commission selected on a rotating basis from among the local economic development organizations or corporations within the Planning District.
- Civic Organization Representatives, two (2) members appointed by the Commission selected from a list of nominees submitted by Chamber of Commerce Directors whose lists of nominations may include: the Chamber Director, Chamber President, or a Director or President from other civic organizations and community action agencies within the Planning District.
- West Piedmont Planning District Commission representatives, two (2) members, the Chairman and Vice Chairman, or their designees in the event that they are members under another category; PDC representatives shall be appointed by the Commission Chairman.

F. Terms of Office:

- Chief elected official members (or their designees) shall serve for the term as determined by their localities.
- Local Government Administrators (or their designees) shall serve a term as determined by their localities.
- Corporate members shall serve three (3) year terms.
- Community College Presidents shall serve for their term of office with the Virginia Community College System. A designee of a Community College President shall serve such term as determined by the President.
- Presidents of the Four-Year Private Colleges shall serve for their term of office with the college. A designee of a President of a Four-year Private College shall serve such term as determined by the President.
- Public School Systems Superintendents (or their designees) shall serve for two (2) year terms.
- Development Organization Representatives shall serve two (2) year terms.
- Civic Organization representatives shall serve for two (2) year terms after which time the organizations making their original appointment shall be asked to renominate the member or nominate a new member; the Planning District Commission Board shall make the appointment(s) from the list of nominees.
- West Piedmont representatives shall serve for their term of office on the Commission, or for no more than two (2) years in the case of designees.

- G Officers of the West Piedmont Regional Alliance. The Chairman and Vice-Chairman of the West Piedmont Planning District shall serve as Chairman and Vice-Chairman of the Alliance.

The Executive Director of the West Piedmont Planning District Commission shall serve as Executive Director of the West Piedmont Regional Alliance. He may assign duties to a designee, including the Deputy Director of the West Piedmont Planning District Commission.

- H Quorum/Voting for Meetings. A quorum shall consist of one-third the Alliance's membership in attendance at a called meeting. If a quorum is present when a vote is taken, the official vote of a majority of the members present is the act of the Alliance.

Executive Committee. The Alliance may create an Executive Committee with no more than fourteen (14) members including the Chairman, Vice-Chairman chosen at a meeting of the full Alliance membership. The Alliance may delegate to the Executive Committee such responsibilities as the Alliance may determine, provided that these powers are not inconsistent with the provisions of the Virginia Regional Competitiveness Act.

- J. Committees. The Alliance Board may create one or more other committees and appoint members of the Board to serve on them. Each committee shall have two (2) or more members who serve at the pleasure of the Alliance Board. The creation of a committee and appointment of members to it shall be approved by a majority of directors in office when the action is taken. Each such committee shall be responsible for preparing recommendations to the Alliance on such matters as assigned.

- K. Termination: No provision is made for terminating participation by a member other than through term expiration; however, the Chairman of the Alliance may direct that a letter be sent to the original nominating party, advising of poor attendance, in effect, missing four (4) meetings in one (1) year.

- L. Bylaws for the Alliance: The Alliance shall operate under Article VIII of the West Piedmont Planning District Commission Bylaws as a standing committee of the Planning District. Once operative, the Alliance is permitted to adopt operating procedures in addition to but not in substitution for these bylaws herewith, insofar as these additional operating procedures do not conflict with West Piedmont Planning District Commission bylaws herewith.

- M. Fiscal Agency: The West Piedmont Planning District Commission may serve as Fiscal Agent for its Alliance. The Alliance shall be liable for compliance with the laws of the Commonwealth in all respects, as a subdivision of the West Piedmont Planning District Commission, which itself is a subdivision of the Commonwealth of Virginia.

- N. Administrative Agency: The West Piedmont Planning District Commission through its Executive Director and staff shall serve in the role of Administrative Agent for the Alliance. Local governing bodies participating in the Alliance and which receive Regional Competitiveness Act reward funding shall be billed at a rate not to exceed 10 percent per annum by the West Piedmont Planning District to cover costs of Alliance operations and administration.

- O. Freedom of Information, other Virginia Acts Impend on the Alliance: The Alliance is liable for the Virginia Freedom of Information Act, Procurement Act, and those other acts of the Commonwealth of Virginia which generally govern the acts or actions, procedures, and recordations of public bodies.

ARTICLE IX

Amendments

- Section 1 Any proposed amendment to these Bylaws shall be mailed to each member of the COMMISSION at least five days prior to the meeting at which it is to be voted upon. A majority vote of all members of the COMMISSION, voting at a regular meeting, shall be required to adopt any proposed amendment to the Bylaws.

ARTICLE X

Parliamentary Procedure

- Section 1 Robert's Rules of Order, Revised shall be the parliamentary authority for the conduct of meetings of the COMMISSION, the Executive Committee, Policy Advisory Committee, and the West Piedmont Regional Alliance, in all cases in which such rules apply and where they are not inconsistent with the provisions of the laws of Virginia, the Charter Agreement, and these Bylaws.
- Section 2. During Policy Advisory Committee (or sub-committee) meetings, no action shall be taken with respect to a matter affecting only a particular jurisdiction unless the committee (or sub-committee) representative of that jurisdiction is present or unless he is represented by a proxy or written proxy statement. Matters so tabled shall be reported by the Committee Chairman to the COMMISSION at its next regular meeting. In extreme cases, committees may exercise their own judgment in deviating from this rule.

ARTICLE XI

- Section 1. These Bylaws and any amendments thereto shall be effective immediately upon adoption.

WEST PIEDMONT PLANNING DISTRICT BOARD

David Hoback, Executive Director

Post Office Box 5268

Martinsville, VA 24115

1-YEAR TERM (2-BOS MEMBERS)

CITIZEN APPOINTMENT (3-YEAR TERM)

AS OF 11-17-2015

4th THURSDAY 7:00 Executive Board Meeting

7:30 Board Meeting-

tmeade@wppdc.org

In 1968, Virginia was divided into 21 planning districts. A planning district commission is a political subdivision of the Commonwealth chartered under the Regional Cooperation Act by the local governments of each planning district. As such they are a creation of local government encouraged by the state.

The West Piedmont Planning District Commission is made up of the Cities of Danville and Martinsville; the Counties of Franklin, Henry, Patrick, and Pittsylvania; and the Town of Rocky Mount. The Commission has two elected representatives and one appointed representative. Elected representatives serve terms coincident with their elected terms of office or such shorter term as their governing bodies shall determine. Citizen, or appointed, representatives serve a three-year term. Both elected and appointed representatives have a vote on Commission matters. The Commission meets on the fourth Thursday of each month at its office at 1100 Madison Street in Martinsville; an agenda or cancellation notice is sent one week prior to the meeting date.

The purpose of Planning District Commissions, as set out in the Code of Virginia, Section 15.2-4207, is "...to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. The cooperation resulting from this chapter is intended to facilitate the recognition and analysis of regional opportunities and take account of regional influences in planning and implementing public policies and services. The planning district commission shall also promote the orderly and efficient development of the physical, social and economic elements of the district by planning and encouraging and assisting localities to plan for the future."

Virginia's PDCs provide a variety of technical and program services to member local governments. They include grant application assistance, management services for program implementation, land use planning services and mapping. The merging of mapping and information services has created the field of geographic information systems, where PDC's often lead the way. Transportation planning is another role for PDCs, who may deal with highway development, ridesharing, airport planning, and specialized transit. The West Piedmont Planning District Commission has also been designated as an Economic Development District by the U.S. Department of Commerce, making its member localities eligible to receive federal grant funds from that agency.

For the Commonwealth, PDCs serve as an accessible network that gives quick and complete statewide coverage. Each serves as the Affiliate State Data Center for the region. In this role they provide important information to businesses as well as citizens. PDCs are the regional contact for the Commonwealth Intergovernmental Review Process and provide input for a host of agencies and commissions.

Other duties of the PDC's are:

- To conduct studies on issues and problems of regional significance
- To identify and study potential opportunities for local cost savings and staffing efficiencies through coordinated local government efforts
- To identify mechanisms for the coordination of state and local interests on a regional basis
- To implement services upon request of member localities
- To provide technical assistance to state government and member localities
- To serve as a liaison between localities and state agencies, as requested.
- To review local government aid applications as required by applicable law through the A-95 or Intergovernmental Review Process
- To conduct strategic planning for the regional as required by applicable law
- To develop regional functional area plans as deemed necessary by the commission or as requested by member localities
- To assist state agencies, as requested, in the development of substate plans
- To participate in a statewide geographic information system, the Virginia Geographic Information Network, as directed by the Department of Planning and Budget
- To collect and maintain demographic, economic and other data, acting as a state data center affiliate in cooperation with the Virginia Employment Commission

Mr. Bobby Thompson
364 Sawmill Road
Ferrum, VA 24088
493-0364

12-31-2015

Mr. Leland Mitchell
4180 Sontag Road
Rocky Mount, Virginia 24151
493-0059

12-31-2016

Brian C. Hamilton
100 Fralins Road
Rocky Mount, Virginia 24151

12-31-2016

BY-LAWS
FRANKLIN COUNTY PLANNING COMMISSION
Adopted May 10, 2005

ARTICLE 1 – OBJECTIVES

- 1-1. This commission, established in conformance with the resolution adopted by the Board of Supervisors of Franklin County on February 29, 1961, had adopted the following Articles in order to facilitate its powers and duties in accordance with the provisions of Title 15, Article 2, Code of Virginia.
- 1-2. The official title of this commission shall be the “Franklin County Planning Commission”.

ARTICLE 2 – MEMBERS

- 2-1. A county planning commission shall consist of seven (7) members. Members shall be appointed by the Board of Supervisors.
- 2-2. Members shall be appointed for a term of four (4) years, ending on June 20. Any vacancy in membership shall be filled by appointment by the Board of Supervisors. It shall be for an expired term only. Any appointed member may be removed by the Board of Supervisors for inefficiency, neglect of duty or malfeasance in office. The Board may provide for the payment of expenses incurred by the performance of their official duties.
- 2-3. Attendance reports shall be made to the Franklin County Board of Supervisors each six (6) months, recommending that less than 50% attendance of each Commissioner would justify consideration for replacement.

ARTICLE 3 – OFFICERS AND THEIR SELECTION

- 3-1. The Officers of the Planning Commission shall consist of a chairman and vice chairman.
- 3-2. Nomination of officers shall be made from the floor at the regular July meeting each year. Election of officers shall follow immediately.
- 3-3. A candidate receiving a majority vote of the entire membership of the planning commission shall be declared elected. He shall take office immediately and serve for one (1) year or until his successor shall take office.
- 3-4. Vacancies in office shall be filled immediately by regular election procedures.

ARTICLE 4 – DUTIES OF OFFICERS

- 4-1. The chairman shall be a citizen member of the commission and shall:
- 4-1-1. Preside at all meeting whenever possible.
 - 4-1-2. Appoint committees, special and/or standing.
 - 4-1-3. Rule on all procedural questions (subject to a reversal by a two-thirds (2/3) majority vote of the members present).
 - 4-1-4. Be informed immediately of any official communication and report same at the next regular meeting.
 - 4-1-5. Carry out other duties as assigned by the commission.
- 4-2. The vice-chairman shall be a citizen member of the commission and shall:
- 4-2-1. Act in the absence or inability of the chairman to act.
 - 4-2-2. Have the powers to function in the same capacity as the Chairman in cases of the chairman's inability to act.
- 4-3. The Franklin County Department of Planning and Community Development will provide staff functions to the commission. Among other duties that may be undertaken, it will include:
- 4-3-1. Keep a written record of all business transacted by the commission, the minutes.
 - 4-3-2. Notify all members of all pending meetings.
 - 4-3-3. Keep a file of all official records and reports of the commission.
 - 4-3-4. Certify all maps, records and reports of the commission.
 - 4-3-5. Give notice of all hearings and public meetings.
 - 4-3-6. Attend to all the correspondence of the commission.
 - 4-3-7. Keep a set of minutes of all meetings and send a copy to each member of the Commission and a public copy shall be sent to the County Clerk and individual copies shall be sent to such other persons as may be authorized by the Commission from time to time.
 - 4-3-8. Prepare and be responsible for the publishing of advertisements relating to public hearings.

ARTICLE 5 – STANDING AND SPECIAL COMMITTEES

The need for standing committees shall be addressed by the Planning Commission at the February meeting each year. The committees must be approved by majority vote of those present at the regular February meeting.

- 5-1. Standing committees shall be appointed for one (1) year. Vacancies shall be filled immediately by the Commission Chairman.

- 5-2. Special committees may be appointed by the Chairman as necessary for the purposes and terms approved by the commission.

ARTICLE 6 – MEETINGS

- 6-1. Regular meetings of the Commission shall be held on the second Tuesday of each month at 7:00 p.m., unless otherwise designated.
- 6-2. Special meetings shall be called at the request of the Chairman or by two (2) members upon written request to the secretary. The secretary shall mail to all members, at least five (5) days in advance of a special meeting, a written notice fixing the time and place of the meeting and the purpose thereof. Written notice of a special meeting is not required if the time of the special meeting has been fixed at a regular meeting, or if all members are present at the special meeting or file a waiver of notice.
- 6-3. All regular meetings, hearing, records and accounts shall be open to the public.
- 6-4. A majority of the members of the Commission shall constitute a quorum. The number of votes necessary to transact business shall be majority vote of those present and voting. Voting will be by roll call, and a record shall be kept as a part of the minutes.

ARTICLE 7 – ORDER OF BUSINESS

- 7-1. The order of business for a regular meeting shall be:
- 7-1-1. Call to order by Chairman.
 - 7-1-2. Roll Call.
 - 7-1-3. Determination of a quorum.
 - 7-1-4. Approval of minutes of previous meeting.
 - 7-1-5. Report of standing committees.
 - 7-1-6. Report of special committees.
 - 7-1-7. Unfinished business.
 - 7-1-8. New business.
 - 7-1-9. Adjournment.
- 7-2. Motions shall be restated by the Chairman before a vote is taken. Also, the Chairman will explain what a “yes” and “no” vote will mean with respect to the motion being voted on. The names of persons making and seconding motions shall be recorded.
- 7-3. Parliamentary procedure in commission meetings shall be governed by the adopted rules of order, namely, Robert’s Rules of Order.

- 7-4. The secretary shall sign all minutes and at the end of the year shall certify that the minutes of the preceding year are a true and correct copy.

ARTICLE 8 – HEARINGS

- 8-1. In addition to those required by law, the commission, at its discretion, may hold public hearings when it decides that a hearing will be in the public interest.
- 8-2. Notice of hearing shall be published in accordance with Title 15.2-2204 of the Code of Virginia.
- 8-3. The case before the commission shall be summarized by the Chairman or other member delegated by the Chairman. Interested parties shall have the privilege of the floor, but the chairman shall have the right to limit the amount of speaking time for each individual and in total. Records or statements shall be recorded or sworn to, as evidence for any court of law, only after notice is given to the interested parties.
- 8-4. A record shall be kept of those speaking before the hearing.
- 8-5. Motions shall be restated by the Chairman before a vote is taken.

ARTICLE 9 – CORRESPONDENCE

- 9-1. It shall be the duty of the secretary to draft and sign all correspondence necessary for the execution of the duties and functions of the planning commission.
- 9-2. It shall be the duty of the secretary to communicate by telephone, facsimile or e-mail when necessary to make communications that cannot be carried out as rapidly as required through direct correspondence.

ARTICLE 10 – AMENDMENTS

- 10-1. These rules may be changed by a recorded two-thirds (2/3) vote of the entire membership after thirty (30) days' prior notice.

ARTICLE 11 – EFFECTIVE DATE

- 11.1. Nothing in the foregoing bylaws shall be construed as invalidating any official business of the commission transacted prior to that date.
- 11-2. The foregoing bylaws shall become effective upon vote of a majority of the commission in regular meeting.
- 11-3. Adopted: May 10, 2005

PLANNING COMMISSION MEMBERS & TERMS
Updated 1-21-2014
4-YEAR TERMS

James M. Colby
80 Coveport Place
Moneta, Virginia 24121
540-719-2760 (home)

Gills Creek District
Term Expires: 3-31-2016

C. W. Doss, Jr.
484 Twin Creeks Drive
Ferrum, Virginia 24088
540-365-2678 (home)

Blue Ridge District
Term Expires: 6-30-2016

Edmund C. (Doc) Law
130 Mountain Avenue
Rocky Mount, Virginia 24151
540-483-9695 (home)

Rocky Mount District
Term Expires: 3-31-2018

Wendy Ralph
265 Hampton Drive
Union Hall, Virginia 24176
540-576-3085 (home)

Union Hall District
Term Expires: 6-30-2016

Sherri Mitchell
6061 Sontag Road
Rocky Mount, Virginia 24151
540-857-2020 3xt 5107 (work)
540-483-7000 (home)
e-mail: sherrie.mitchell@va.gov

Snow Creek District
Term Expires: 6-30-2018

Earl Webb Vice-Chairman
151 Graveyard Knob Road
Callaway, VA 24067
540-489-5270 (work)
e-mail: ewebb@swva.net (do not send large mail)

Blackwater District
Term Expires: 6-30-2016

Angie McGhee
24935 Virgil Goode Highway
Boones Mill, Virginia 24065
540-334-2020 (work)
540-537-5918 (cell)
e-mail: McGheeRealtor@aol.com

Boone District
Term Expires 3-31-2018

***Each term is for 4 years**

TLAC BOARD MEMBERS
Pam Dinkle, Executive Director
Karen/Secretary
Post Office Box 55
400 Scruggs Road, Suite 200
Moneta, VA 24121
540 721-4400 (T)
540-721-4450 (Fax)



1 YEAR TERMS
1-19-2016

The Tri-County Lake Administrative Commission (TLAC) was created on October 3, 2000. It replaced the Smith Mountain Lake Policy Advisory Board which was created in July of 1986. TLAC serves as an administrative department for the three counties surrounding Smith Mountain Lake (Bedford, Franklin, and Pittsylvania). TLAC carries out Smith Mountain Lake planning duties including, but not limited to, navigation marker issues, debris removal, invasive aquatic vegetation issues and coordination with APCO for lake related issues. TLAC strives to assist in the development of a harmonious community at Smith Mountain Lake through the administration of the programs and projects delegated to it by the three County Boards of Supervisors.

- The TLAC Board of Directors meets on the first Tuesday of each month at 4 P.M.
- Appointments/Re-appointments are made annually
 - Members:
 - Administrator from each member County
 - Supervisor from each member County
 - Citizen Representative from each member County (appointed by the County's Board of Supervisors)
Note: Pittsylvania County's citizen representative serves only as an alternate for the County Supervisor
 - One member from the following local organizations:
 - Smith Mountain Lake Association
 - Smith Mountain Lake Chamber of Commerce
 - Appalachian Power Company
- Total Voting Members: 11
- Current Active Committees: Environmental and Navigation
Committee Chairman must be active members of the TLAC Board of Directors
- Organizational Cooperative Agreement must be renewed every two years by all three Counties. The Boards of Supervisors recently approved the renewal of the agreement through October 3, 2008.

Lorie M. Smith
Citizen Appointment
400 Emerald Bay Drive
Moneta, Virginia 24121

1/31/2017

Robert M. Camicia
Board Member
113 Charlotte Lane
Hardy, Virginia 24101

1/31/2017

SOUTHERN AREA AGENCY ON AGING

Teresa N. Fontaine, Executive Director

204 Cleveland Avenue

Martinsville, Virginia 24112

632-6442 & 632-6252 (fax)

1-800-468-4571

tfontaine@southernaaa.org

Responsibility of the Board

The Board of Directors is the principal policy making unit of the area agency on aging (AAA). The AAA Board is autonomous, bound only by its legal responsibilities under its charter and by-laws and its contractual agreements with State, local government and other agencies.

The AAA Board has an obligation to fulfill the purposes stated in its charter and to accomplish the goals and objectives outlined in the annual area wide plan for services to the elderly. In doing these things, it should adhere to two basic concepts First; the Board of Directors has primarily and fundamentally a policy making role as distinguished from an implementation and administration role which is carried out by the staff of the AAA and its subcontractors. Second, the authority of the Board is derived from its group action. No individual Board member has authority over the area agency on aging.

The AAA Board should not be confused with other organizations such as the Planning District Commission, the AAA Advisory Committee, and the governing bodies of its contract agencies. The AAA Board may delegate authority for certain major policy decisions to subcontractors or advisory groups, but it is ultimately responsible for the total program it administers.

In its policy-making role, the Board of Directors has the following responsibilities: (this list is not all inclusive)

- Develop an area plan for aging services.
- Identify the needs of the elderly in the community.
- Establish long-range goals for meeting the needs of the elderly.
- Formulate short-range objectives for programs to be conducted in the community.
- Approve overall plans for carrying out the objectives.
- Assure compliance with the conditions of financial assistance (e.g. contract with Virginia's Department for the Aging).
- Assure adherence to legal constraints and sound financial management procedures.
- Adopt a written personnel policy, including a plan for affirmative action in providing equal employment opportunity.
- Hire and fire the Executive Director (although the Board has the option of directly employing all staff of the AAA, it is recommend that the selection of other staff be left to the Executive Director within personnel policy guidelines established by the Board).

The Board meets at least six times a year (usually on the last Monday of the month). Committee meetings are usually scheduled for the morning of the Board meeting.

3-YEAR TERMS EXPIRES DECEMBER 31st

Mrs. Maggie Gray
129 Leeward Drive
Moneta, Virginia 24121

Expires 12/31/2018

Dr. Susan Beatty
842 Park Place
Moneta, Virginia 24121

Expires 5/31/2016

LIBRARY BOARD MEMBERS
AS OF 10-20-2015
4 YEAR TERMS



The Library Board is comprised of one member from each magisterial district. The appointment is for a four year term, and the member may be re-appointed for an additional term. The Library Board normally meets on the Thursday before the second Monday of each month at 7:00 PM in the Library.

GENERAL DUTIES OF THE LIBRARY BOARD

- A. To hire a capable, trained librarian subject to approval by the governing body.
- B. To determine Library policies.
- C. To approve expenditures of Library funds.
- D. To receive gifts to the Library.
- E. To work actively for the improvement of all libraries by supporting library legislation in the state and nation.
- F. To become familiar with the State and Federal aid program and with state and national library standards.
- G. To attend Board meetings regularly.
- H. To become familiar with what constitutes good library service by reading, attending library meetings and visiting other libraries.
- I. To support the Library's service program in daily contacts with the public at large.

John R. Leary, III (Unexpired Term Kim Roe)
P. O. Box 123
Hardy, VA 24101
540-798-8025 (home)
john.leary@earthlink.net

BOONE DISTRICT

6/2017

Mrs. Bethany Worley
2821 Beech Mountain Road
Ferrum, Virginia 24088

BLUE RIDGE DISTRICT

6/2019

Doug Pafford
038 Island Pointe Lane
Moneta, Virginia 24121

GILLS CREEK DISTRICT

6/2019

Nora Bowman/**RESIGNED** (Filling Unexpired Term of Ruth Cook)
266 Sunflower Lane
Callaway, Virginia 24067

BLACKWATER DISTRICT

6/2018

Sandy Dillon
185 Sycamore Street
Rocky Mount, Virginia 24151

ROCKY MOUNT DISTRICT

6/2017

William Mitchell
6061 Sontag Road
Rocky Mount, VA 24151
483-7000

SNOW CREEK DISTRICT

6/2017

Rebecca Mushko
8 Listening Hill Road
Penhook, VA 24137
576-3339

UNION HALL DISTRICT

6/2017

FRANKLIN COUNTY
Board of Supervisors

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Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Planning District Commissions' Annual Work Programs	<u>AGENDA DATE:</u> March 15, 2016
<u>SUBJECT/PROPOSAL/REQUEST:</u> FY' 2017 County Projects Requested	<u>ITEM NUMBER:</u>
<u>STRATEGIC PLAN FOCUS AREA:</u> <u>Managed Growth</u>	<u>ACTION:</u> NO <u>INFORMATION:</u>
<u>STAFF CONTACT(S):</u> Robertson, Whitlow, Sandy, Burnett, Chapman, Rotenizer, and Cooper	<u>CONSENT AGENDA:</u> <u>ACTION:</u> <u>INFORMATION:</u>
	<u>ATTACHMENTS:</u> YES
	<u>REVIEWED BY:</u> 

BACKGROUND:

Each year the County's respective Planning District Commissions (West Piedmont PDC (WPPDC) and Roanoke Valley Alleghany Regional PDC RVARC)) prepare their work programs for the next fiscal year. The PDC work plans include ongoing technical assistance, such as demographics, mapping, and intergovernmental reviews. In addition, the PDC work plans include larger regional projects, such as the CEDS (Comprehensive Economic Development Strategy) submittal, Rural Transportation Plan, Hazard Mitigation Plan, and the Regional Water Supply Plan. While the majority of the PDC annual work plans include the larger regional projects, the PDC's also take on various localized projects as time and staffing resources allow. This process includes project submittals to the PDC work program committees for consideration. However, there is no guarantee specific local project(s) will be worked into the PDC work program.

DISCUSSION:

County staff has submitted a list of potential projects for next fiscal year's PDC work program. In addition, staff has made requests for regional component projects to be considered separately from local work program items. (See attachment to executive summary)

RECOMMENDATION:

Staff respectfully requests the support of the Board of Supervisors for projects submitted for consideration to each PDC's work programs.

Project	Description	Planning District Commission	PDC's Role
Tourism Fact Sheet	This is a map showing points of interest/recreation activities/facility places/attractions/accommodations/etc. It is a pad w/ tear off sheets (front and back) which are distributed to tourist/visitors in our area.	WPPDC	Lead
Trails/Bike Paths	To continue working on the trails mapping for the entire County, with specific emphasis on, Westlake/Hales Ford and Ferrum areas; also, consider updating the trails plan adopted in 2004 by the Franklin County BoS. A recreational sub-committee has been formed to address recreational needs in the Westlake/Hales Ford area. It may be beneficial for a WPPDC staff member attendance at the sub-committee meetings or by phone.	WPPDC	Lead
Regional Bike Plan	Updating the regional bike plan for the West Piedmont Planning area, including Franklin County.	WPPDC	Lead
Rural Long Range Transportation Plan	Expand upon the potential road inventory of road projects with specific improvements at certain intersections and segments of road. (Possibly will help with future House Bill 2 projects.)	WPPDC	Lead
Wayfinding Signage for Franklin County and Town of Boones Mill	To build on last year's work program for wayfinding signs and build upon what the Town of Rocky Mount has proposed for wayfinding signage within the Town and around various key County intersections and locations. To promote tourism, recreation, and points of interest.	RVARC	Lead
Bedford Train Depot	Region 2000 is involved in a feasibility study for a rail station in the Town of Bedford. Franklin County is requesting technical assistance to investigate the possibility of using the radar bus, Ferrum express, or other transportation to transport individuals to the Lynchburg Rail Station, the proposed Roanoke Rail and Bedford Rail Stations.	RVARC	Technical Assistance
CDBG Planning Grant Primrose Community	County of Franklin is requesting technical assistance for the Town of Boones Mill to perform the environmental and historical assessment as part of the Town of Boones Mill CDBG planning grant for the Primrose Community.	RVARC	Technical Assistance

Franklin County local projects with a regional component to be considered separately from other local projects work programs.

<p>To connect Franklin County trails to the Roanoke Greenway or Explore Park.</p>	<p>County is interested in connecting to Roanoke Greenways in future planning efforts. Franklin County would like the Greenway Commission to consider connections to Franklin County in upcoming Greenway planning efforts.</p>	<p>RVARC</p>	<p>Rural Transportation Planning Work Program</p>
<p>Water Transportation on Smith Mountain Lake</p>	<p>To explore the feasibility of a type of water taxi or other public transportation, to transport individuals to different parts of Smith Mountain Lake.</p>	<p>RVARC</p>	<p>Rural Transportation Planning Work Program or Technical Assistance</p>

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**AMERICAN RED CROSS
RED CROSS MONTH
MARCH 15, 2016**

A PROCLAMATION

March is American Red Cross Month - a special time to recognize and thank our heroes - those who volunteer, donate blood, take life-saving courses or provide financial donations to support an organization whose mission is to help those in need.

We would like to remember those who help all of us here in Franklin County by giving their time to help their neighbor, and thank our heroes - our volunteers, blood donors, class takers and financial supporters who help us assist those in need.

In Franklin County the Red Cross works tirelessly through its 400 employees and 375 volunteers to help when disaster strikes, when someone needs life-saving blood, or the comfort of a helping hand. It provides 24-hour support to members of the military, veterans and their families, and provides training in CPR, aquatics safety, and first aid.

Across the country, the American Red Cross responds to nearly 70,000 disasters a year. It provides some 400,000 services to military members, veterans and civilians, collects and distributes about 40 percent of the nation's blood supply and trains more than seven million people in first aid, water safety and other life-saving skills every year.

Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission. Despite these challenging economic times, the American Red Cross continues to offer help and comfort to those in need.

NOW, THEREFORE, We, the Franklin County Board of Supervisors by virtue of the authority vested in me by the Constitution and laws of Franklin County and Virginia, do hereby proclaim March 2016 as American Red Cross Month. We encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, We have hereunto set my hand this 15th day of March, in the year of our Lord two thousand sixteen, and of the Franklin County Board of Supervisors in the Commonwealth of Virginia.

Sharon K. Tudor, MMC
Clerk
Franklin County Board of Supervisors
March 15, 2016

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FRANKLIN COUNTY
Board of Supervisors



Franklin County
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EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Vacation of unimproved public right of way - Highland Shores	<u>AGENDA DATE:</u> 3/15/16	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST:</u> Public hearing to vacate a portion of a public right of way (service road) in Highland Shores Subdivision.	<u>ACTION:</u> Yes	<u>INFORMATION:</u>
<u>STRATEGIC PLAN FOCUS AREA:</u> Managed Growth	<u>CONSENT AGENDA:</u> <u>ACTION:</u> No	<u>INFORMATION:</u>
<u>STAFF CONTACT(S):</u> Robertson, Whitlow, Jefferson, Sandy, Cooper	<u>ATTACHMENTS:</u> Yes	
	<u>REVIEWED BY:</u> 	

BACKGROUND:

On February 17, 2016 the Board of Supervisors authorized a public hearing to consider vacating a portion of a public right of way "service road" in the Highland Shores Subdivision. The proposed portion of the right of way is located between Jack Prayto and Linda Prayto's property, identified as tax map numbers 51.1-42 and 51-10.1 and James Smith, II and Ronnie Smith's property, identified as tax map number 51.1-44. The length of the public right of way to be vacated is 595 feet with a total of land area of 0.765 acres.

The public hearing has been advertised in accordance with the Code of Virginia, Section 15.2-2204. In addition, thirty-three (33) property owners of Highland Shores Subdivision and surrounding properties have been notified by mail of the public hearing.

Staff research shows Highland Shores Subdivision (Plat Book 5, Page 104; see attached) was platted in 1973 containing two fifty foot (50') right of ways (Viking Court and Highland Lake Road) and a fifty foot (50') public right of way identified as "service road". Highland Lake Road and Viking Court are currently part of VDOT's secondary road system. All properties adjoining the public right of way "service road" do not access their properties via the paper "service road", but rather such property owners access their properties by Highland Lake Road. The public right of way, "service road" is not improved and still remains undisturbed land.

DISCUSSION:

The Prayto's desire for the vacation of the portion of this right of way is for the construction of a new single family dwelling. The lot at this time is considered a corner lot with frontage on Highland Lake Road and a platted public right of way. If the public right of way is vacated, the lot is no longer considered a corner lot, but an interior lot. Therefore, the Praytos would be dealing with a side yard setback instead of a front yard setback and eliminate the need to construct expensive retaining walls due to the topography of the property. In addition, the vacation would excuse the Praytos from requesting a front yard setback variance from the

Board of Zoning Appeals. Please see attached the letters from Jack Prayto/Linda Prayto and James Smith and Ronnie Smith. In addition, find attached the draft plat by Cornerstone Land Surveying, Inc., dated January 12, 2016, illustrating the portion of the public right of way "service road" to be vacated.

RECOMMENDATION:

Following no significant issues from the public hearing, staff respectfully requests the Board of Supervisors by ordinance to consider vacating the portion of the right of way "service road" as shown on the proposed plat drafted by Cornerstone Land Surveying, Inc., dated January 12, 2016. By vacating this portion of the right of way, the Board of Supervisors would be conveying twenty-five feet (25') of land to the Praytos (identified as tax map numbers 51.1-42 and 51-10.1) and twenty-five feet (25') of land to the Smiths (identified as tax map number 51.1-44). Staff further requests the Board of Supervisors to authorize the County Administrator to sign documentation pertaining to the vacation of this portion of the right of way. The Praytos are responsible for all fees and cost related to any documentation associated with the vacation of the portion of the right of way.

January 20, 2016

Lisa Cooper
Principal Planner
Development Services
Department of Planning and Community Development
1255 Franklin Street, Suite 103
Rocky Mount, VA 24151
(540) 483-6642

Dear Lisa,

We recently sold our home in Bedford County to be closer to our daughter and family in Union Hall, VA. We purchased the lot right next to them for this sole reason. It is not a very desirable lot but we couldn't ask for a closer location. After surveying our lot a 50' service road was noted. This 50' service road now makes our lot a corner lot putting our side building line at a minimum of 30' from the boundary of the 50' service road. If we could acquire half of this service road we will gain 55' giving us at least an additional 43' for our side building line. More than half of the two lots we purchased descends into a deep gully on the opposite of this 50' service road. By gaining half of this service road we would have no need for retaining walls which would be a great savings for us. By staying as far away from this gully as possible it would also help prevent any future problems this gully may present. This service road which runs between our lots and families lot has no road access on Highland Lake Road between us. If there is a need to access the remaining part of this service road in the future, there is a road access from Highland Lake Road between lot 11 section O and lot 1 section N. We only want to acquire a portion of this 50' service road for building purposes and it can still be accessed if needed in the future.

Thank you for your time and consideration.

Jack and Linda Prayto

30 Highland Lake Rd
Union Hall, VA 24176
(540) 296-1377

Lisa Cooper
Principal Planner
Development Services
Department of Planning and Community Development
1255 Franklin Street, Suite 103
Rocky Mount, VA 24151

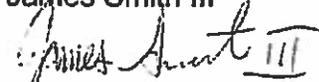
Dear Lisa,

Hope you had a great weekend. I would like to say thank you for taking the time to work with my In-laws Jack and Linda Prayto. They recently purchased the lot right next to us to be closer to my Wife and grandkids. They are so excited about being able to have the grandkids come over all the time.

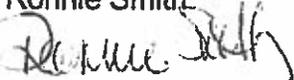
My family bought our piece of property back in 1996 and the service road was never established. We agree with the abandonment of the part of the service road that runs in parallel to our land. Being able to extend our property lines by 25ft for us and my In-laws and eliminate the service road up to the end of my lot 1. My Wife and I would still agree to have the P.U.E (Public Utility Easement). If anything, the abandoned service road has decreased our land value. There is at least a 15ft cliff that is right in the middle of the current service road. Currently all homeowners in our subdivision access their homes from Highland Lake Rd and are not using the abandoned service road. The service road would make it very difficult to build new homes as the current building requirements require new home builders to be 30ft from the edge of the service road. If there is a need to access properties in the future, there is a service road access from Highland Lake Rd between Lot 11 Section O and Lot 1 Section N.

Thank you for your time and consideration.

James Smith III

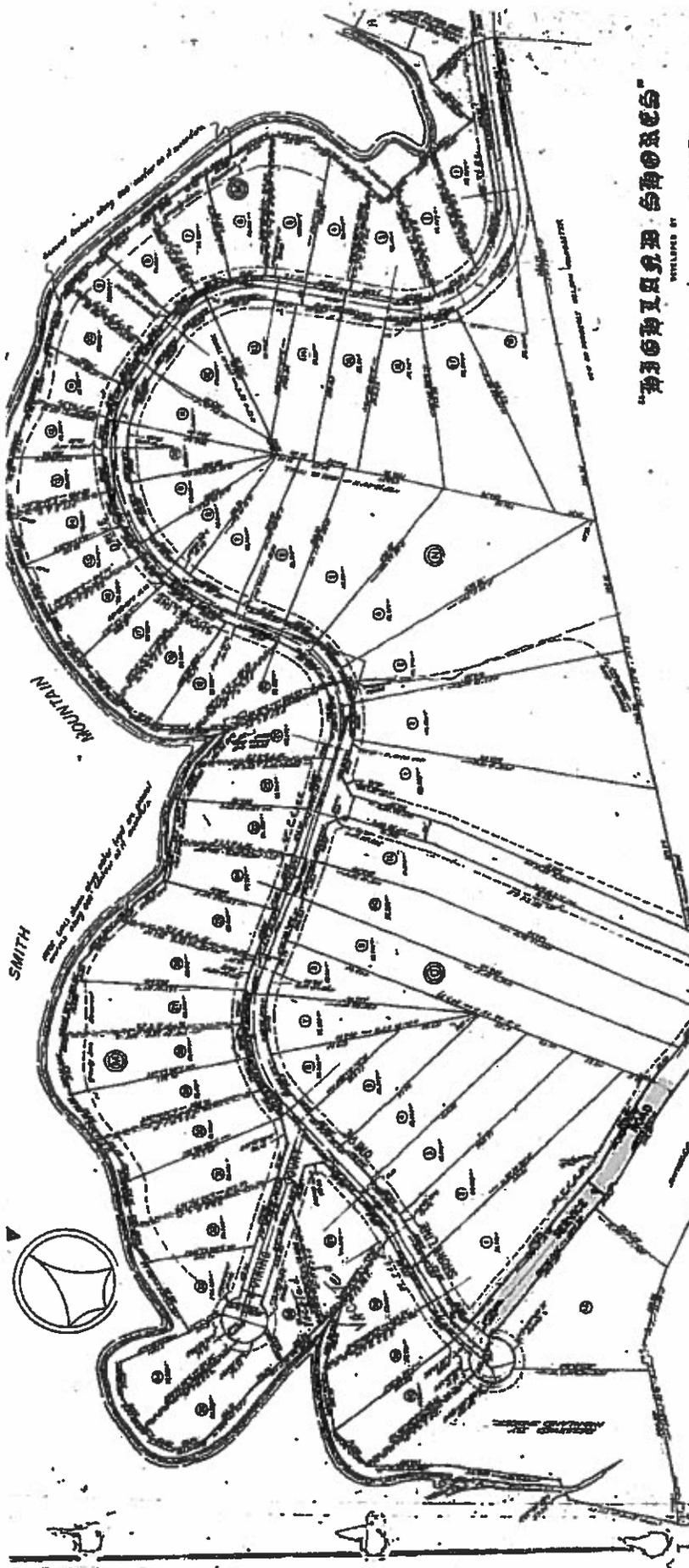


Ronnie Smith



30 Highland Lake Rd
Union Hall, VA 24176
540-263-0598

Plat 5, 00



"THE SHORES"

DEVELOPED BY
SOUTHEASTERN ASSOCIATES
 AND
SHIVELEY & ASSOCIATES
 PRIVATE - PERRY HALL HISTORICAL DISTRICT
 FRANKLIN COUNTY - VIRGINIA
 DATE: 7/1/87



OWNER'S CERTIFICATE
 I hereby certify that the above described plat is a true and correct copy of the original as shown to me by the Surveyor and that I have no objection to its being recorded for the purpose of the same.

 G. Smith

SURVEYOR'S CERTIFICATE
 I hereby certify that the above described plat is a true and correct copy of the original as shown to me by the Surveyor and that I have no objection to its being recorded for the purpose of the same.

 G. Smith

SOURCE OF TITLE:
 The title to the above described property is derived from the original grant of the State of Virginia to the Commonwealth of Virginia in 1776.

LOT	AREA	OWNER	REMARKS
1	0.15
2	0.15
3	0.15
4	0.15
5	0.15
6	0.15
7	0.15
8	0.15
9	0.15
10	0.15
11	0.15
12	0.15
13	0.15
14	0.15
15	0.15
16	0.15
17	0.15
18	0.15
19	0.15
20	0.15
21	0.15
22	0.15
23	0.15
24	0.15
25	0.15
26	0.15
27	0.15
28	0.15
29	0.15
30	0.15
31	0.15
32	0.15
33	0.15
34	0.15
35	0.15
36	0.15
37	0.15
38	0.15
39	0.15
40	0.15
41	0.15
42	0.15
43	0.15
44	0.15
45	0.15
46	0.15
47	0.15
48	0.15
49	0.15
50	0.15

NOTES:
 1. All lots shown on this plat are subject to the same conditions and restrictions as those shown on the original plat of the same area.
 2. All lots shown on this plat are subject to the same conditions and restrictions as those shown on the original plat of the same area.
 3. All lots shown on this plat are subject to the same conditions and restrictions as those shown on the original plat of the same area.

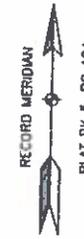


REFERENCE - No. 51.1-48
 JACK & LINDA PRAYTO
 DB 1088, PG 8467
 LOT 1A, BLOCK O
 HIGHLAND SHORES, PLAT BK 5, PG 104

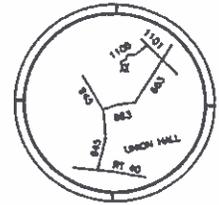
- TAX No. 51-10.1
 JACK & LINDA PRAYTO
 DB 1088, PG 8467

- TAX No. 51.1-44
 JAMES SMITH, III
 RONNIE SMITH
 LOT 1, BLOCK O
 HIGHLAND SHORES, PLAT BK 5, PG 104
 DB 872, PG 525

COURSE	BEARING	DISTANCE
NEW LINE L1	N 09°11'38"E	25.00'
NEW LINE L2	N 09°11'45"E	25.00'
NEW LINE L3	S 00°11'45"W	25.00'
NEW LINE L4	S 00°11'45"W	25.00'
L5	N 85°57'27"W	99.97'
L6	N 85°55'19"W	99.97'
L7	N 85°54'48"W	96.58'



PLAT BK 5, PG 104

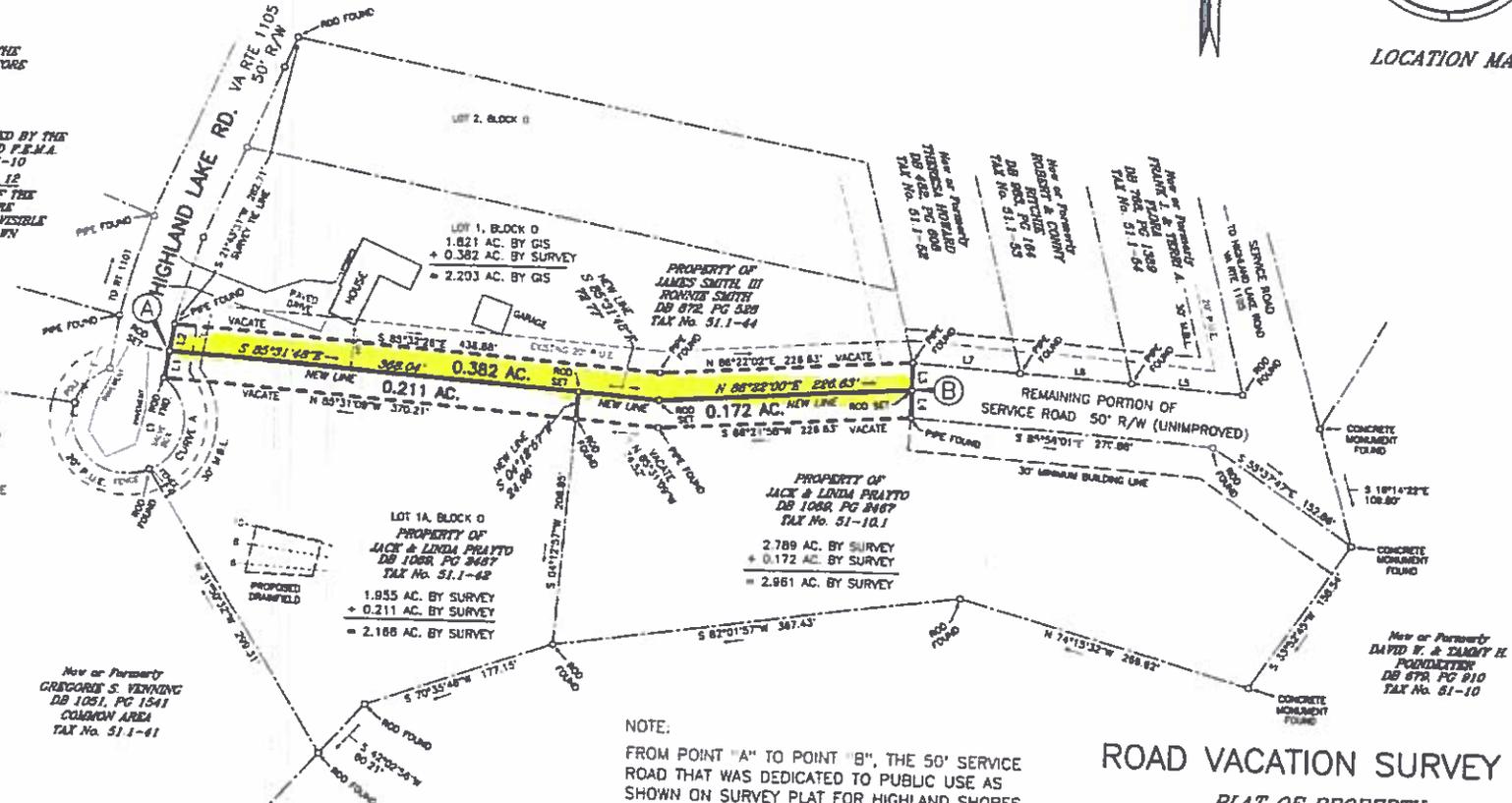


LOCATION MAP

NOTES:

ALL IRON RODS SET ARE 3/8" REBAR.
 THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE MAY NOT INDICATE ALL ENCUMBRANCES UPON THE PROPERTY.
 THIS IS TO CERTIFY THAT THE PROPERTY SHOWN HEREON IS NOT LOCATED WITHIN THE 100 YEAR FLOOD ZONE AS DETERMINED BY THE DEPARTMENT OF HOMELAND SECURITY AND P.E.M.A. FORM 51007C0845D, DATED: 1-8-10
 THIS IS TO CERTIFY THAT ON JANUARY 12 2016, AN ACCURATE SURVEY WAS MADE OF THE PREMISES SHOWN HEREON AND THAT THERE ARE NO ENCUMBRANCES OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN THOSE SHOWN HEREON.

CURVE A
 A = 117°02'58"
 R = 50.00'
 L = 102.14'
 C = 85.29'
 CB = N 07°42'50"E



NOTE:
 FROM POINT "A" TO POINT "B", THE 50' SERVICE ROAD THAT WAS DEDICATED TO PUBLIC USE AS SHOWN ON SURVEY PLAT FOR HIGHLAND SHORES RECORDED IN PLAT BOOK 5, PAGE 104, SHALL BE ABANDONED AND ACQUIRED BY THE ADJOINING PROPERTY OWNERS.

ROAD VACATION SURVEY

PLAT OF PROPERTY
 TO BE ACQUIRED BY
JACK PRAYTO
LINDA PRAYTO
JAMES SMITH, III
RONNIE SMITH

LOCATED IN
 UNION HALL MAGISTERIAL DISTRICT
 FRANKLIN COUNTY, VIRGINIA
 JANUARY 12, 2016
 SCALE 1" = 80'

SHEET
 1 OF 2

FIELD BK 604, JOB No. 15253, DRAWING No. C-3392

APPROVAL

V.D.O.T. HIGHWAY ENGINEER _____ DATE _____

VIRGINIA DEPARTMENT OF HEALTH REPRESENTATIVE _____ DATE _____

SUBDIVISION AGENT _____ DATE _____
 FRANKLIN COUNTY BOARD OF SUPERVISORS



CORNERSTONE LAND SURVEYING, INC.
 230 SOUTH MAIN STREET
 P. O. BOX 778
 ROCKY MOUNT, VIRGINIA 24151
 540-489-3590



New or Formerly
 DAVID W. & TAMMY H.
 FOUNDATION
 DB 879, PG 810
 TAX No. 51-10

CHARTING A PATH TO 2030 AND BEYOND

REPORT OF THE WESTLAKE HALES FORD PLANNING ADVISORY COMMITTEE

Prepared for the

FRANKLIN COUNTY PLANNING COMMISSION

and

BOARD OF SUPERVISORS

Rocky Mount, Virginia

March 2016

March 8, 2016

Franklin County Planning Commission
Franklin County Board of Supervisors

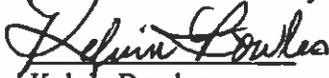
For the past 24 months, it has been our duty and our pleasure to serve as members of the Westlake Hales Ford Planning Advisory Committee. We've met monthly, had extensive discussions, considered many options, heard from our neighbors and other stakeholders. This report summarizes the results of our efforts. The findings and recommendations contained herein now enjoy widespread support within our community.

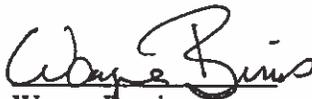
It is our hope that this report will guide the official planning process for Westlake Hales Ford and will be incorporated into the Franklin County Comprehensive Plan. Having a sound plan in place not only is valuable to county government efforts, it also is of great value for private sector efforts. We view this report as an enabler. Already there are five active organized public-private efforts underway in our community in furtherance of recommendations contained in this report:

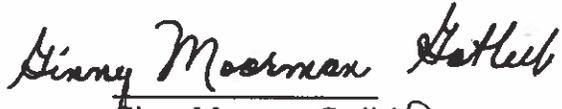
- The Smith Mountain Lake Center, Inc.
- Parks and recreation
- Western Virginia Water Authority sewerage service
- Coordinated actions of the Booker T Washington National Monument, the SML Regional Chamber of Commerce, and the Franklin County Economic Development Dept.
- Signage working group

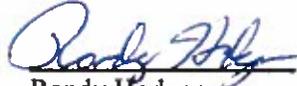
To a significant degree, the future of Westlake and the well-being of Franklin County are intertwined. Clearly, what is good for Westlake Hales Ford is also good for Franklin County.

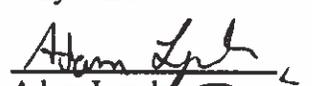
County personnel from several departments have been helpful to our efforts and are participating with the ongoing actions cited above. Most especially helpful has been the staff of the Department of Planning and Community Development. This has been a collaborative effort. We express our appreciation to Franklin County for giving us the opportunity to contribute to the future of our community.


Kelvin Bowles


Wayne Burris

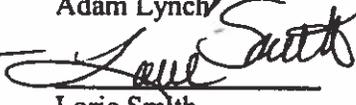

Ginny Moorman Gotlieb

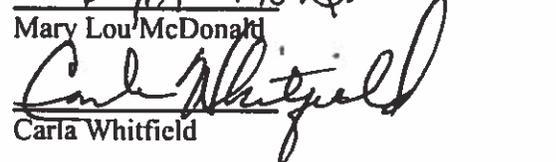

Randy Hodges


Adam Lynch


Mary Lou McDonald


Bruce Shelton


Lorie Smith


Carla Whitfield


Ron Willard II

WESTLAKE – HALES FORD PLANNING ADVISORY COMMITTEE

Adam Lynch – Smith Mountain Lake Regional Chamber of Commerce and Real Estate

Bruce Shelton – Businessman

Carla Whitfield – Superintendent, Booker T. Washington National Monument

Ginny Moorman Gotlieb – Land Owner

Kelvin Bowles – Citizen

Lorie Smith – Citizen

Mary Lou McDonald – Real Estate

Randy Hodges – Contractor and Land Owner

Ron Willard II – Developer and Businessman

Wayne Burris – Real Estate and Land Owner

Support:

Neil Holthouser, Lisa Cooper, and Steve Sandy (County Planning Staff)

Jim Colby (Planning Commissioner)

Bob Camicia (Supervisor)

BACKGROUND

Introduction – How This Report Was Prepared

In January, 2014, County Supervisor Bob Camicia established an advisory committee to review the Westlake Hales Ford Area (WHFA) and to make recommendations for its future. This report is the culmination of their two years of monthly meetings and discussions, consultations with subject-matter professionals, close dialogue with the business community, numerous discussions with individuals and small groups, and three public meetings (one at the beginning, one at the middle, and one at the end). The process was designed to result in widely-supported expression of support for the future of WHFA. That result was achieved and this report can be accepted by the County with confidence that it has widespread support. This report truly is the community's story. To summarize, the process flowed as follows:

- Establish committee
- Identify scope of the plan and initial key concerns
- Conduct public meeting to advise community residents and stakeholders of effort and invite input
- Series of meetings with affected county department heads and others with relevant expertise or jurisdiction
- Clarification of concerns and needs
- Identification of goals
- Development of preliminary planning recommendations
- Conduct second public meeting with media preview

- Distillation of goals into themes for the plan
- Refine recommendations
- Meet with Chamber of Commerce and others
- Conduct third public meeting
- Complete report
- Presentations to the Franklin County Planning Commission and Board of Supervisors

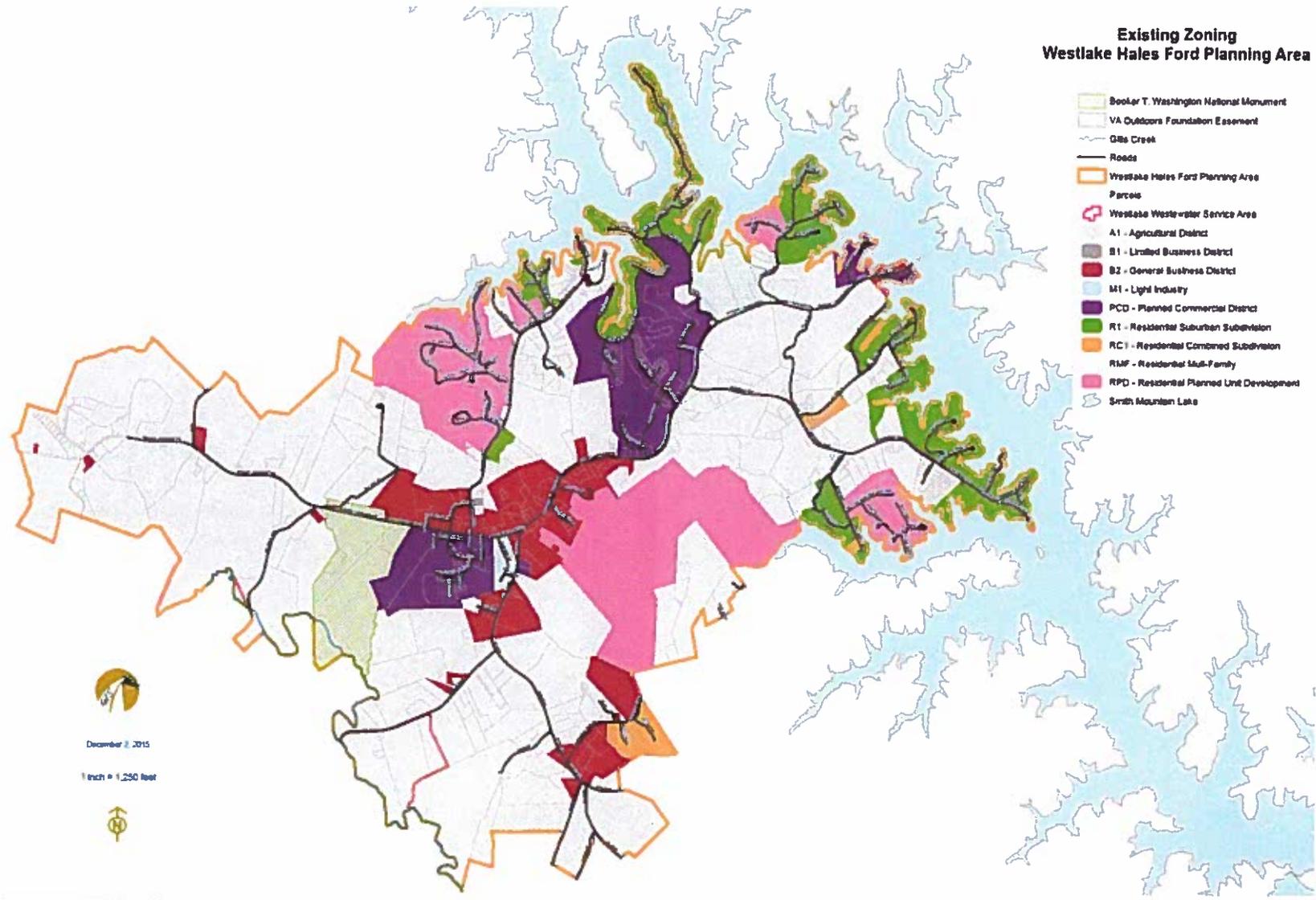
The recommendations contained in this report are intended to expand choices and opportunities for all current and prospective residents, land owners, and users of the Westlake/Hales Ford corridor and surrounding area. The advisory committee determined to use a 15-year planning time frame; therefore the report focuses on future changes from the present to 2030 and beyond. It is not an implementation plan, but rather a document that can assist in the development of a Community Plan that can guide future growth and development in the area as changes are proposed by developers and other interests (groups and individuals). It will help avoid the problems that arose from 1998 – 2008 when some development concepts in the area did not effectively match with community opinions on the future development of this area. Adoption of the recommendations in this report will provide a framework for maintaining and enhancing property values in the WHFA.

The Westlake Hales Ford Planning Area

The immediate catalyst for this effort is the Franklin County Comprehensive Plan (Plan). The Plan calls for areas identified as towns and villages to be subject of more detailed planning to be subsequently incorporated into the Plan. Westlake is identified as an unincorporated town and Hales Ford is identified as a village. Due to their close proximity and interconnections, it was determined to combine those into a single Westlake Hales Ford planning effort. The Westlake Hales Ford Planning Area extends from Harmony School Road to the county boundary at the Halesford Bridge and encompasses all developments on the Merriman and Moorman arms to the lake and the Scruggs arm to beyond the Gilford Road intersection.

The planning area boundary essentially coincides with the Western Virginia Water Authority Westlake Study Area of wastewater boundary established by the Franklin County Board of Supervisors. The principal road traversing the planning area is Booker T. Washington Highway (VA 122). The Plan designated the Westlake area as one of four towns for planning purposes. As noted on page 12-2 of the Plan, “Towns are intended to be the primary focus for commercial services and social activity. Business services include retail shopping opportunities, general business, industry, offices, and government services. These towns serve the daily needs of the population living within a 5-10 mile radius.” The Plan also recognized Hales Ford as one of seven villages in the future land use chapter. As described in the plan (page 12-6), “A village is the primary focus for local services, social activities, and community life as well as providing opportunities for employment.” Hales Ford is a primary visible access to the lake and houses primarily boater-related services. The Committee determined to combine these areas into one due to their proximity and interactions.

Existing Zoning Westlake Hales Ford Planning Area



- Bookler T. Washington National Monument
- VA Outdoors Foundation Essement
- Gile Creek
- Roads
- Westlake Hales Ford Planning Area
- Parcels
- Westlake Westwater Service Area
- A1 - Agricultural District
- B1 - Limited Business District
- B2 - General Business District
- M1 - Light Industry
- PCD - Planned Commercial District
- R1 - Residential Suburban Subdivision
- RC - Residential Combined Subdivision
- RMF - Residential Multi-Family
- RPD - Residential Planned Unit Development
- Smith Mountain Lake



December 2, 2015

1 inch = 1,250 feet



Farmland to Suburb – Transformation of Westlake

The WHFA is a youthful area. Most structures were built in the last 25 years. In 1988 when zoning was first put into place by the County Supervisors, the land area was used almost exclusively for smaller farms. Westlake did not yet exist. But the lake proved to be a strong attractant, enticing many to choose to make the area home and attracting many others to visit for tourism and marine recreation. The Booker T. Washington National Monument, created by Congress in 1956 and located within the planning area, has also been an attraction. Businesses and services followed to serve the new residents and visitors. In the space of less than 25 years, the WHFA was dramatically transformed from an agriculture area to an area more resembling a typical suburb.

Activities, too, resemble those to be found in a suburban setting. The following are some of the activities occurring in this planning area on a normal day. People are in the WHFA for one or more of these activities.

- Reside – live in the area
- Work - employment
- Fitness and Recreation – includes the Westlake Country Club, YMCA, water sports, and boating
- Shopping – wide range of specialty stores, retail, building supplies, and grocery
- Services – includes medical, repair, marine, dining, banking, movie theater, etc., to name a few
- Learning and Information – Westlake branch library and Booker T. Washington National Monument
- Worship -- churches
- Public Safety – police, fire and EMS
- Pass-through – driving through to a destination outside the planning area

These activities are also the major traffic generators. This report contains suggestions and recommendations for how these activities can take place in the future effectively, efficiently, safely, and with abundant choices. However, the outmoded zoning ordinance does not offer the protection that land and business owners now seek; and may actually deter future development due to the present risks.

Current Planning Policies and Zoning Provisions for Westlake

Current planning policies for Westlake contained in the Franklin County Comprehensive Plan adopted by the Board of Supervisors in 2007 are summarized as follows:

1. Encourage infill development

2. Encourage interconnected streets that are bicycle and pedestrian friendly
3. Encourage public sewer and alternative treatments systems rather than individual septic systems
4. Prepare and adopt town plan that includes architectural and site development guidelines
5. Preserve open space and viewsheds and rural character
6. Encourage mixed-use development with variety of housing types
7. Provide broad range of housing and services to citizens and visitors
8. Enhance entries to Westlake through guidelines for landscaping, setback, and coordination

Site development requirements specific to the Westlake Village Center Overlay District located in the Franklin County zoning ordinance include:

- Required landscape areas
- Minimum building setback requirements
- Minimum spacing requirements for street entrances
- Parking regulations
- Required landscaping and buffering
- Signs regulations
- Outdoor storage, mechanical/electrical equipment and solid waste disposal
- Curb and gutter
- Sidewalks
- Utilities

The Westlake Village Center Overlay district recognizes that the area will serve as a focal point for cultural and commercial activity of the Smith Mountain Lake area of the county. The village center overlay district promotes a development pattern that brings a sense of community to the surrounding rural area with an emphasis on facilitating the creation of a convenient, attractive and harmonious community center that provides essential goods and services to rural residents and may also include higher density housing and office and light industrial employment centers.

The site development requirements are intended to:

1. Create a sense of place.
2. Create a unified architectural character where new development is harmonious, well-coordinated and compatible with the historical architecture of the area.
3. Create convenient, safe and comfortable pedestrian linkage between commercial and residential areas and between commercial sites.
4. Create a consistent approach to location, design and landscaping of parking areas for commercial use.
5. Create visual buffers between historic properties and commercial uses.
6. Create an approach to signs that reduces clutter.

7. Create lighting that does not pollute the night sky and does not impact adjacent uses, particularly historic sites.
8. Create new development that protects scenic views.

The advisory committee and citizens of the WHFA still value these policies and requirements for the area. The committee has identified some planning concerns and challenges facing the WHFA as well as recommended strategies to enhance or improve these policies and regulations in the following sections of this report.

PLANNING CONCERNS AND CHALLENGES

The community has identified a set of concerns and challenges that are widely shared by residents and stakeholders of the WHFA. These are summarized below.

How to maintain and grow property values and remain competitive as a desirable place to work and live

- Desirability of area is dependent on comparison with alternative communities
- Applicable features and factors
- Requires care and conservation. Erosion of values occurs with neglect

How to promote the area's competitiveness for business and employment

- The WHFA offers high quality living opportunities in close proximity to many outdoor recreation opportunities in a highly desirable natural environment.
- High quality residential opportunities in the WHFA will complement the County's efforts at the Sink Farm business park.
- Abundant cadre of proficient, highly-accomplished retired professionals to assist with new businesses
- Regional connections can be improved and strengthened.

Land use threats

- Threats occur when property is used in such a manner that adjacent property values are diminished or that otherwise intrude on the owner's use and enjoyment.
- More than 50 percent of the WHFA is currently zoned for agriculture, A-1. According to section 25-177 of the county zoning ordinance, "This district is established for the purpose of facilitating existing and future farming operations, preserving farm and forests lands, conserving water and other natural resources, reducing soil erosion, preventing water pollution, and protecting watersheds and reducing hazards from flood and fire." The district provides for a wide variety of uses which, while suitable in a rural setting, can have harmful impacts on adjacent and vicinity properties in the suburbanized WHFA.
- Vulnerabilities within the WHFA are widespread and a deterrent to current and future developments.

- Local governments are vested with regulatory authorities intended to be used to reduce such negative externalities and thereby stabilize property values.
- Franklin County appears to be using a zoning ordinance that has obsolete provision more suitable to rural areas that existed in the 1980's than to the present suburbanized WHFA.

Need for community center

- Place for public assembly
- House public services such as library, emergency services, etc.

Critical need for safe movement for pedestrians as well as bicyclists and other non-motorized vehicles

- Must begin addressing this need as soon as possible.
- Existing situation is very serious.
- May be difficult to safely add to existing rights of way.
- Network of trails and pathways is possible.

Infrastructure improvements

- Expand utility services. Water and sewer. Fiber optic and other high-speed internet connectivity

Need for better, safer and more efficient roadways

- Maximize roadway connections. Identify potential opportunities and promote whenever possible.
- Seek to avoid foreclosing opportunities. Request understanding and support of developers and other landowners.

Protect, preserve and enjoy heritage resources

- Seek ways to ensure the community maximizes benefits presented by Booker T. Washington National Monument.
- Connect other cultural heritage features of the area and seek synergies

How to foster diversity of housing types and prices

- The WHFA is characterized by large, relatively high-cost single-family detached homes
- Many homeowners move from the area as they age due to inability to provide the required high maintenance. Need for low or no maintenance residences as market place choice to meet this need.
- Would be advantageous to have housing built for those of more modest means who choose to live in the area.

Signage

- Proliferation of low-cost signs tends to detract from civic pride
- Businesses and others emboldened due to operating on shoe-string in many cases

- How to manage is key question
- What standards will the community set for itself?

Better regional linkages, especially within Roanoke and Lynchburg metropolitan areas

- Many existing benefits can be preserved and expanded.

Threats to views

- Views are important natural assets that add quantifiable values to property and enjoyment.
- Need strategy to preserve wherever practical

Retain and support volunteerism and philanthropy

- The WHFA is characterized by high degree of active volunteerism and support of community needs.
- Would like to ensure this is sustained.

THEMES FOR THE FUTURE WHFA PLAN

Based on the concerns and challenges identified for the WHFA by the advisory committee and citizens of this area, the following themes have been identified for inclusion in the future WHFA Plan.

1. Protect Smith Mountain Lake and Maintain High Quality Environmental Conditions.
2. Need a Vibrant and Well Planned Business and Residence to Compete
3. Encourage Civic Engagement
4. Identify Potential Public – Private Partnerships
5. Identify Interconnectivity Needs and Opportunities in the Area
6. Encourage Housing Choices for All Stages of Life
7. Retain and Support Volunteerism and Philanthropy
8. Keep Options Open on Large Tracts of Land and Encourage Master Planned Developments

RECOMMENDED STRATEGIES

To address the identified concerns and themes, the advisory committee has developed the following list of strategies, activities, objectives and policies to help guide the future of the WHFA.

Future Land Use Map be officially adopted, and appropriate "Suburban-Like" zoning be implemented ASAP

- Must protect area's competitiveness and land values
- Need to implement recommended future land use plan in order to have a tool to guide future suburban-like development
- Insure that large tracks of 50 acres or more require a master plan

Finalize proposed zoning categories

- Focus initial efforts on zoning needed to implement the recommendations of the Westlake Advisory Committee
- Proposed zoning categories have been developed with representative community input
- Apply the new zoning districts, looking at Westlake for now
- Expand Westlake Overlay District with Future Land Use Map

Improve safe transportation and internal circulation

- Work closely with VDOT
- Improve Rt. 122 at dangerous intersections on priority basis
- Four Lane Rt. 122 in sections as funding allows
- Insure that interconnectivity is accomplished whenever possible to have more options for traffic movement other than all exiting onto Rt. 122
- Encourage increased local public transportation options such as taxi, bus and on-water public transportation

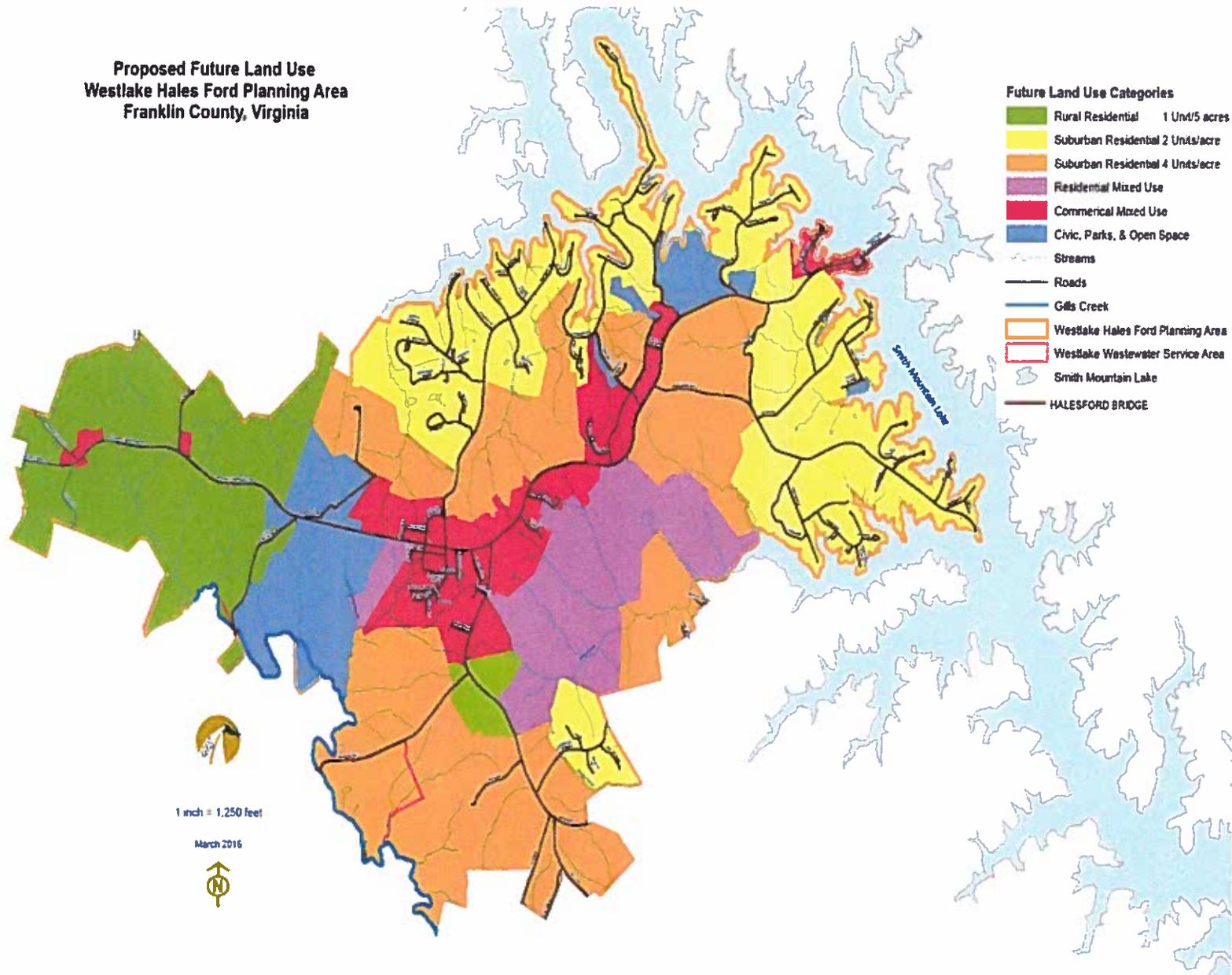
Expand Recreational Opportunities

- Establish a public- private partnership to research, design and implement a system of trails throughout the planning area
- Review existing plans for a park and other recreation opportunities in LakeWatch Plantation and propose what should be developed in the area
- Identify other suitable sites for parklands
- Develop sites for adult oriented sports and games such as pickleball

Work with the community to have a public-private partnership develop and operate a community center

- Usage focus on the center will be for citizen meetings, group meetings and shows, tourism and education
- Support The Smith Mountain Lake Center, Inc.

**Proposed Future Land Use
Westlake Hales Ford Planning Area
Franklin County, Virginia**



Develop a comprehensive strategy to jointly protect and market WHFA's cultural and historic resources along with current arts initiatives, with the Smith Mountain Lake Regional Chamber of Commerce, Booker T. Washington National Monument and County tourism and economic development departments

- Target visitors, retirees and new residents that the County's economic development efforts can bring to our area
- Continue to support and participate in ongoing Bedford-Franklin efforts to establish organized interest in heritage corridor.

Help develop and support a vibrant business and residential community;

- Need to encourage retiree inflow, but also non-retirees for economic development and balance
- Establish a joint Chamber of Commerce and Franklin County Task Force to review and make recommendations on operational interactions that can make a difference in costs, timing and relationships
- Consider establishing a fund in the county economic development department to contribute to reviewed and approved area advertising efforts for future residents and tourists. Model a tourism micro-grant program.

Work with Western Virginia Water Authority to develop;

- A plan to serve the WHFA now and as it grows with sewage services
- A plan to broaden the availability of public water throughout the planning area
- Make the WHFA competitive with other areas' infrastructure

Develop Housing Policies for Planning Area

- Develop plan to encourage a mixture of housing for younger workers, self-sufficient retirees and older retirees needing different housing
- Ensure an active and proficient medical care, EMS and firefighting service and police capability. Volunteerism should be the primary basis for Public Safety fire units with some full-time EMS units.

Update Westlake signage regulations to apply to the WHFA

- Maintain a non-cluttered area look from highway
- Continue to provide leadership and support to signage working group
- Revise and reduce frontage requirements for large signs
- For larger multiple-retail complexes, allow an extra signage site for short term events.
- Consider banning small "yard signs"
- Discourage signs placed on other's property without permission through legal penalties.
- Address requirements for placement of electronic signs

NEXT STEPS

It is the vision of the advisory committee that the Franklin County Board of Supervisors and Planning Commission will review and recognize the many hours of effort that the advisory committee and citizens have invested in the development of this report and use this information to prepare the Westlake Hales Ford Community Plan (WHCP) that will guide future planning decisions in the WHFA for many years to come. In addition, the advisory committee envisions that Franklin County will further develop needed amendments to the County's Comprehensive Plan, Zoning and Subdivision Ordinances, Parks and Recreation and Tourism plans to assist in the implementation of the new WHCP and the strategies recommended within. The advisory committee envisions that the County will use the adopted WHCP to guide future public infrastructure investments related to public safety, recreation, transportation, tourism and economic development.

FREJEN ENTERPRISES, LLC

DBA SOUTHERN TWIST RESTURANT

Sharon K Tudor
1255 Franklin St.
Rocky Mount, VA 24151

March 4, 2016

Dear Sharon,

I would like to withdraw our application for a dance hall permit and the application to change the use of the building at 8160 Franklin St from a less restrictive use. It comes to my attention that we do not need a dance hall permit or any permit to run a nightclub in Franklin County. We also do not need to change the use of the building as a restaurant and a nightclub falls under the same usage.

I appreciate the feedback of the Board and everyone involved. It is my goal to run the nightclub with as few incidences as possible and to make it a safe and fun place for all. We have been in business as a restaurant for almost a year now without any major incidences.

If you have any questions, please do not hesitate to call me at 540-346-4663.

Sincerely,



Frank R. Erhartic, Jr.

General Manager, Owner

FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Equestrian / Livestock Arena</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> The Franklin County Equestrian Club is requesting guidance on their initiative to build a equestrian / livestock arena.</p> <p><u>STAFF CONTACT(S):</u> Robertson, Whitlow, Chapman</p>	<p><u>AGENDA DATE:</u> March 15, 2016</p> <p><u>ITEM NUMBER:</u></p> <p><u>CONSENT AGENDA:</u></p> <p><u>ACTION:</u> NO</p> <p><u>ATTACHMENTS:</u> YES</p> <p><u>REVIEWED BY:</u> <i>BR</i></p>
--	---

BACKGROUND

The Franklin County Equestrian Club (FCEC) has been an active organization since 2010 and represents approximately 100 members. This club was recently recognized for their efforts by being named the "Equestrian Club of the Year" from the Virginia Horse Council. The FCEC club has offered numerous horse shows and clinics in the County and has successfully worked with the Parks and Recreation Department to offer competitive trail rides at Waid Park.

DISCUSSION

The FCEC has been an active member of the County Fair Committee since its creation. During various Fair Committee meetings, the thought of a possible area for future fair equestrian events has been mentioned. Subsequently, a couple members of the FCEC began to investigate the idea of working to create an equestrian and livestock arena at the Recreational Park to enhance the fair. This idea of a proposed arena is that it could be used not only for equestrian events but also for other purposes such as livestock shows. The FCEC initially explored with Parks & Recreation staff a possible location within the current fair grounds to construct such an arena, but unfortunately due to the topography and space requirements a reasonable location could not be found.

Rather, a location on the North side of Sontag Road across from the Franklin County Recreation Park (see map) was identified as a possible site to further explore that could reasonably accommodate such an arena. The FCEC spoke with the Virginia Department of Transportation (VDOT) about this specific site, whereby VDOT notes it will require a commercial entrance permit to access this possible site. While VDOT has grandfathered special event parking at this site, they are requiring that a commercial entrance permit be issued if the site is used for another purpose such as a proposed arena. The FCEC has spoken with an engineering

firm and the estimated cost for completing the VDOT's required permit application is between \$1,000 and \$5,000. This cost does not include any changes to the entrance that may or may not be required by VDOT.

The FCEC presented this proposal to the Recreation Advisory Commission (RAC) last April and asked for their support. The RAC voted unanimously in support of the FCEC's efforts in building an arena at the proposed, Sontag location.

The FCEC is offering to provide funding for the initial construction of an arena for equestrian and livestock events with donated funds and in-kind support at no direct cost to the County. The FCEC is concerned about costs related to accessing the site (i.e. VDOT commercial entrance permit application / subsequent required improvements such as a turn lane) and is looking for the Sontag arena concept support and any guidance from the Board before proceeding further.

As this project idea is in the early stage of exploration, County staff has not discussed project specifics (i.e. lease of County land; use, management, maintenance of arena area; construction; etc.)

RECCOMENDATION

The Franklin County Equestrian Club is requesting guidance and input from the Board on the consideration of the proposed Sontag site for an equestrian and livestock arena before further exploring such a project.

Proposed location of Arena

Measurements: 175' x 225'



FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Westlake/Hales Ford Planning Report</p>	<p>AGENDA DATE: March 15, 2016 ITEM NUMBER:</p>
<p>SUBJECT/PROPOSAL/REQUEST: Westlake - Hales Ford Planning Advisory Committee report.</p>	<p>ACTION: YES INFORMATION:</p>
<p>STRATEGIC PLAN FOCUS AREA: <u>Managed Growth</u></p>	<p>CONSENT AGENDA: ACTION: INFORMATION:</p>
<p>STAFF CONTACT(S): Robertson, Whitlow, Sandy, and Cooper</p>	<p>ATTACHMENTS: YES REVIEWED BY: BR</p>

BACKGROUND:

The 2007 Franklin County Comprehensive Plan encourages village or area plans be developed for various residential and commercial nodes. Such areas are noted in the Comprehensive Plan, whereby an initial village plan was developed and later adopted for the Union Hall area of the County. The 2007 Comprehensive Plan also lists the Westlake area as an unincorporated town and the Hales Ford bridge area at Smith Mountain Lake as a village. Facilitated by Gills Creek Supervisor, Bob Camicia and Planning Commissioner, Jim Colby an advisory committee was established in January 2014 to review the Westlake – Hales Ford Area (WHFA) and to make recommendations for the future of this area. This committee is comprised of realtors, business owners, and property owners. The advisory group has created a report that is a culmination of two years of monthly meetings and discussions, consultation with subject-matter professionals, close dialogue with the business community, numerous discussions with citizens and small interest groups and three public meetings.

DISCUSSION:

Due to the close proximity and interconnections within the area, the advisory committee suggested the Westlake and Hales Ford planning effort should be combined into one plan. In addition, the advisory committee determined the boundary for the Westlake – Hales Ford Planning Area (WHPA) would best coincide with the Western Virginia Water Authority Westlake Study Area for wastewater established by the Board of Supervisors. Lorie Smith of the Westlake-Hales Ford advisory committee is at today's Board meeting to present a report.

This advisory report is made up of the following categories: (See advisory report attached)

- Background
- Planning Concerns and Challenges
- Themes for the Future WHPA Plan

- Recommended Strategies

RECOMMENDATION:

Westlake – Hales Ford Advisory Committee members and staff respectfully requests the Board of Supervisors to acknowledge the many hours of effort the advisory committee and citizens have invested in the development of this report and accept the report from the Advisory Committee. In addition, the Advisory Committee members request the Board of Supervisors direct the Planning Commission members and staff to use this information to prepare the Westlake Hales Ford Community Plan (WHCP) that will guide future planning decisions in the Westlake – Hales Ford Area (WHFA). The Planning Commission will work on the plan development and later submit to the Board for consideration.



CERTIFICATE of RECOGNITION

By virtue of the authority vested by the Constitution of Virginia in the Governor of the Commonwealth of Virginia, there is hereby officially recognized:

GOVERNMENTAL PURCHASING MONTH

WHEREAS, the Virginia Association of Governmental Purchasing (VAGP) is the largest chapter of the National Institute of Governmental Purchasing, with approximately 1,100 procurement professionals employed by nearly 350 public entities in the Commonwealth of Virginia; and

WHEREAS, the VAGP membership is comprised of cities, counties, towns, state agencies, colleges, universities, public schools, hospitals, political subdivisions, authorities and community services boards throughout Virginia; and

WHEREAS, the Capital Area Purchasing Association, also a large chapter of the National Institute of Governmental Purchasing, represents approximately 250 professional public purchasers from more than 55 public entities in the Virginia Capital Region; and

WHEREAS, purchasing and materials management professionals work diligently to establish and maintain ethical standards in buying and selling in order to make procurement methods more efficient and to promote professionalism in public purchasing; and

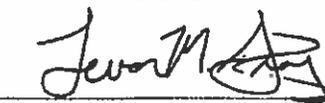
WHEREAS, the purchasing and materials management professions engage in, or have direct responsibility for, executing, implementing and administering contracts, developing forecasts and procurement strategies, supervising and monitoring the flow and storage of materials, and developing working relationships with suppliers; and

WHEREAS, governmental purchasing professionals contribute positively to our Commonwealth's public agencies and services by improving purchasing methods and practices and by using new technology to increase efficiency and improve processes;

NOW, THEREFORE, I, Terence R. McAuliffe, do hereby recognize March 2016 as **GOVERNMENTAL PURCHASING MONTH** in our **COMMONWEALTH OF VIRGINIA**, and I call this observance to the attention of all our citizens.




Governor


Secretary of the Commonwealth

FRANKLIN COUNTY
Board of Supervisors

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Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Surplus Property	<u>AGENDA DATE:</u> March 15, 2016	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST:</u> Request the Board of Supervisors to declare miscellaneous items surplus.	<u>ACTION:</u>	<u>INFORMATION:</u>
<u>STRATEGIC PLAN FOCUS AREA:</u>	<u>CONSENT AGENDA:</u> Yes	
<u>Goal #</u>	<u>ACTION:</u>	<u>INFORMATION:</u>
<u>Action Strategy:</u>	<u>ATTACHMENTS:</u> Yes	
<u>STAFF CONTACT(S):</u> srs Robertson, Thurman	<u>REVIEWED BY:</u> BR	

BACKGROUND:

In keeping with County Policy, the Board of Supervisors is requested to officially declare all property which is taken out of routine service as "surplus." After this designation, a listing is made available for review among all County Departments in an effort to determine whether any surplus items may be re-assigned. All remaining items are usually offered for sale at public auction.

DISCUSSION:

On a regular basis items such as desks, file cabinets, tables, shelving, etc., is removed from use. Most often the items have worn out and/or replaced due to renovations and changes within office arrangements.

Currently, the County has limited storage area for such items and we have not "purged" surplus for some time.

RECOMMENDATIONS:

Staff requests that the Board of Supervisors declare the attached items as surplus. Items will first be offered to other County Departments. All remaining items will be sold at public auction. This Spring's auction will be Saturday, April 30, 2016 at the School Bus Garage area. It should be noted that County employees and their immediate families ARE NOT allowed to bid on such items.

Surplus Items - April 2016

(10) 2x4 drop in lights

(4) desks

miscellaneous office chairs

miscellaneous tables

(12) used doors

(4) CD - bookcases - revolving

(1) rolling ladder - 4'

(1) television

cabinets, printers, typewriters, cameras, etc.

(1) lamp

(2) filing cabinets - fireproof

(1) large whiteboard on rollers

miscellaneous door hardware

(1) 2-drawer filing cabinet

(1) child's table & 2 chairs

bookshelves

(2) bicycles

(1) bench

revolving bookcases

fabric modular office sections

other miscellaneous items

FRANKLIN COUNTY
Board of Supervisors

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Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

AGENDA TITLE: Virginia Commission for the Arts Local Challenge Grant	AGENDA DATE: March 15, 2016	ITEM NUMBER:
SUBJECT/PROPOSAL/REQUEST Request approval of submission of a VCA Local Challenge Grant	ACTION:	INFORMATION:
STRATEGIC PLAN FOCUS AREA: Economic Development	CONSENT AGENDA: X ACTION:	INFORMATION:
Action Strategy:	ATTACHMENTS:	
OFF CONTACT(S): Messrs. Robertson, Burnette	REVIEWED BY: 	

BACKGROUND:

The Virginia Commission for the Arts annually offers a Local Challenge Grant to communities to disburse to local arts organizations. This grant must be matched at least dollar-for-dollar in County budget contributions to the same organization that receives the VCA grant funds. For a number of years, the County has applied for and received a grant for the work done at the Blue Ridge Institute in Ferrum and has then turned these funds over to the BRI for marketing and other purposes. The match for these funds would come from existing tourism/economic development funding.

DISCUSSION:

Staff feels that the receipt of the grant has been beneficial to the community in the past and can be matched by already appropriated funding from the County's operational budget. For this reason, staff recommends applying for a \$2,500 grant from the Virginia Commission for the Arts. Staff also recommends forwarding this grant, if received, to the Blue Ridge Institute for marketing and other purposes. The grant application is due on April 1, 2016.

RECOMMENDATION:

Staff respectfully requests approval from the Board to proceed with a grant request in the amount of \$2,500 and, if awarded, to forward the grant funding and local match to the Blue Ridge Institute.

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FRANKLIN COUNTY
Board of Supervisors



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Employee Health & Dental Insurance Renewals - FY '16-'17</p> <p>SUBJECT/PROPOSAL/REQUEST: Consider Health & Dental Insurance Renewals</p> <p>STRATEGIC PLAN FOCUS AREA: Staffing Goal #3 Evaluate compensation and benefits with appropriate peer groups, including the development of a financial program to maintain employees' benefits.</p> <p>STAFF CONTACT(S): Messrs. Robertson, Whitlow, Copenhaver, Scott, Barnes, Wells-Fargo Insurance Consulting</p>	<p>AGENDA DATE: March 15, 2016 ITEM NUMBER:</p> <p>ACTION: YES INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS: YES</p> <p>REVIEWED BY: </p>
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BACKGROUND: During the March 1st Budget Work Session, staff advised the Board of Supervisors that the County's Health Insurance advisors (Wells Fargo Insurance Services) noted the preliminary health insurance renewal for next fiscal year (FY'16-'17) quoted from Anthem was a projected increase of 12.9% and that Wells Fargo had negotiated that downward to an increase of 9.8%. The reasons that could be contributed toward such an increase are as follows: last year's aggressive bid from Anthem was duly noted (Anthem pushed hard with a decrease last year in an effort to regain the County's contract); following the switch over from Coventry insurance, Anthem absorbed six months of out of pocket deductibles to bring the County's insurance in sequence with a plan or fiscal year; Anthem recognizes this year as an immature claims year, whereby Anthem only has a few months of claims data to base their renewal bid; approximately 3% of the increase is currently attributed to the Affordable Care Act fees; and overall market trends.

Recognizing a negotiated 9.8% is still a significant increase, staff requested Wells Fargo to go back to Anthem and investigate any possible medical or prescription drug plan modifications that could possibly lessen the renewal increase. One such option is to modify the prescription drug plan to provide minimal increases in the prescription copayment. The medical insurance plans (25-500 and 30-1000) will remain wholly intact, while drug co-pays would only slightly increase. Such renewal modification has decreased the negotiated 9.8% increase down to 6.3% (an additional 3.5% savings). Kerry Smith from Wells Fargo Insurance Consulting is at today's meeting to present the final insurance renewal results from the Health and Dental insurance negotiations.

DISCUSSION: After negotiations and examining various options, staff notes the following for the FY '16-'17 employee health and insurance and dental insurance renewals are as follows:

- No medical plan changes, whereby POS 25/500 and POS 30/1000 plans are offered again next year
- Slight modification for prescription copayments from \$10/\$30/\$50/20%-\$200 max to \$15/\$40/\$75/20%-\$200 max
- '16-'17 Health & Dental Insurance rates & contributions provided as follows:

Renewal Option – Prescription Drug Change

Rx Copayments Change - from \$10/\$30/\$50/20%-\$200 max to \$15/\$40/\$75/20%-\$200 max on both current plans

(il order 2.5 times for 90-day supply)

Enrollment as of January 2016	Enr	7/1/2015 - Anthem				7/1/2016 - Anthem ESTIMATED RENEWAL				
		Monthly			% EE Pays of Total Rate	Monthly			EE Per Pay Period \$ Increase	% EE Pays of Total Rate
		EE	ER	Total		EE	ER	Total		
KeyCare 25						ESTIMATED				
Employee Only	40	\$145.27	\$338.96	\$484.23	30.0%	\$155.39	\$362.56	\$517.95	\$10.12	30.0%
Employee + Child	5	\$326.85	\$399.48	\$726.33	45.0%	\$349.61	\$427.30	\$776.91	\$22.76	45.0%
Employee + Children	3	\$457.60	\$559.28	\$1,016.88	45.0%	\$489.47	\$598.23	\$1,087.70	\$31.87	45.0%
Employee + Spouse	4	\$468.49	\$572.61	\$1,041.10	45.0%	\$501.11	\$612.49	\$1,113.60	\$32.62	45.0%
Family	3	\$697.29	\$852.25	\$1,549.54	45.0%	\$745.85	\$911.60	\$1,657.45	\$48.56	45.0%
	55									
KeyCare 30						ESTIMATED				
Employee Only	101	\$70.62	\$400.18	\$470.80	15.0%	\$74.99	\$424.95	\$499.94	\$4.37	15.0%
Employee + Child	29	\$204.80	\$501.39	\$706.19	29.0%	\$217.48	\$532.42	\$749.90	\$12.68	29.0%
Employee + Children	36	\$286.72	\$701.96	\$988.68	29.0%	\$304.47	\$745.41	\$1,049.88	\$17.75	29.0%
Employee + Spouse	33	\$293.55	\$718.68	\$1,012.23	29.0%	\$311.72	\$763.16	\$1,074.88	\$18.17	29.0%
Family	5	\$436.91	\$1,069.66	\$1,506.57	29.0%	\$463.95	\$1,135.87	\$1,599.82	\$27.04	29.0%
	251									
Enrollment Total	306									
Monthly Costs		\$68,584	\$181,649	\$250,233		\$72,928	\$193,063	\$265,991		
Annual Costs		\$823,007	\$2,179,784	\$3,002,790		\$875,136	\$2,316,753	\$3,191,890		
Increase over Current					Annually	\$52,130	\$136,969	\$189,099		
						6.3%	6.3%	6.3%		

Dental Renewal

	Enrollment	2015-2016 Dental Premiums			2016-2017 Dental Premiums			Monthly EE \$ Difference
		Total Rate	Employer Cost	Employee Cost	Total Rate	Employer Cost	Employee Cost	
Employee Only	95	\$33.00	\$18.39	\$14.61	\$33.96	\$19.02	\$14.94	\$0.33
Employee + Child	19	\$51.64	\$26.75	\$24.89	\$53.14	\$27.63	\$25.51	\$0.62
Employee + Spouse	83	\$53.28	\$27.60	\$25.68	\$54.84	\$28.52	\$26.32	\$0.64
Employee + Family	112	\$101.40	\$52.53	\$48.87	\$104.34	\$54.26	\$50.08	\$1.21
Monthly Cost	309	\$19,895	\$10,429	\$9,466	\$20,473.66	\$10,776.15	\$9,697.51	
Annual Cost		\$238,742.40	\$125,153.52	\$113,588.88	\$245,683.92	\$129,313.80	\$116,370.12	
\$ Change from Current					\$6,941.52	-\$4,160.28	\$2,781.24	

RECOMMENDATION: Staff respectfully requests the Board of Supervisors approve the FY '16-'17 employee health and dental insurance renewals as presented.

***Funds for the renewal are budgeted for the '16-'17 fiscal year, whereby insurance savings from the current year contract are sufficient to cover the Employer - County share of the increase.*



Franklin County

March 15, 2016

2016 – Board Meeting



Review of Goals and Objectives – Short Term

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Plan Design	✓ Maintain benefit levels as close to current	<ul style="list-style-type: none"> • Possibly phase out \$25/\$500 • Consider a High Deductible Plan offering 	<ul style="list-style-type: none"> • Consider a High Deductible Plan offering

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Contribution	✓ Review other local contribution structure for employee and dependent	<ul style="list-style-type: none"> • Need to increase cost of coverage for dependents and maintain/decrease cost for employees 	<ul style="list-style-type: none"> • Move toward defined contribution strategy for benefits

Franklin Benefit History

Activity	Accomplishment
FY 2014-15 Renewal	<ul style="list-style-type: none"> • The original Coventry renewal called for an 18% increase. Wells Fargo Insurance negotiated it down to a 14.5% (4.5% of increase due to ACA fees) before it was released to Franklin. • After providing preliminary options, Wells Fargo Insurance went back to Coventry and negotiated the renewal on the current options be reduced further to a 7.7% increase before ACA fees and 12.2% increase overall. • Wells Fargo Insurance negotiated an overall savings of \$187,497 from the initial renewal preparation on the current options on behalf of Franklin County.
FY 2015-16 Renewal	<ul style="list-style-type: none"> • Marketed the medical, vision and FSA plans <ul style="list-style-type: none"> ➤ Changed medical carrier from Coventry/Aetna to Anthem, saving the County an estimated 10% or \$317,121. ➤ Changed vision carrier from UnitedHealthcare to EyeMed, reducing premiums by 30% with a 4-year rate guarantee. ➤ FSA – Discovery Benefits implemented the FSA and COBRA programs with a 5-year rate guarantee. • Dental – Renewed with Delta Dental <ul style="list-style-type: none"> ➤ Renewal began at 12.9% increase and Wells Fargo Insurance negotiated final increase to 10%. ➤ No plan changes were implemented with the exception of implementing the 2015 benefit recommendations with limitation changes to periodontal, sealants, fluoride treatments, crowns, and full mouth and panoramic x-rays.

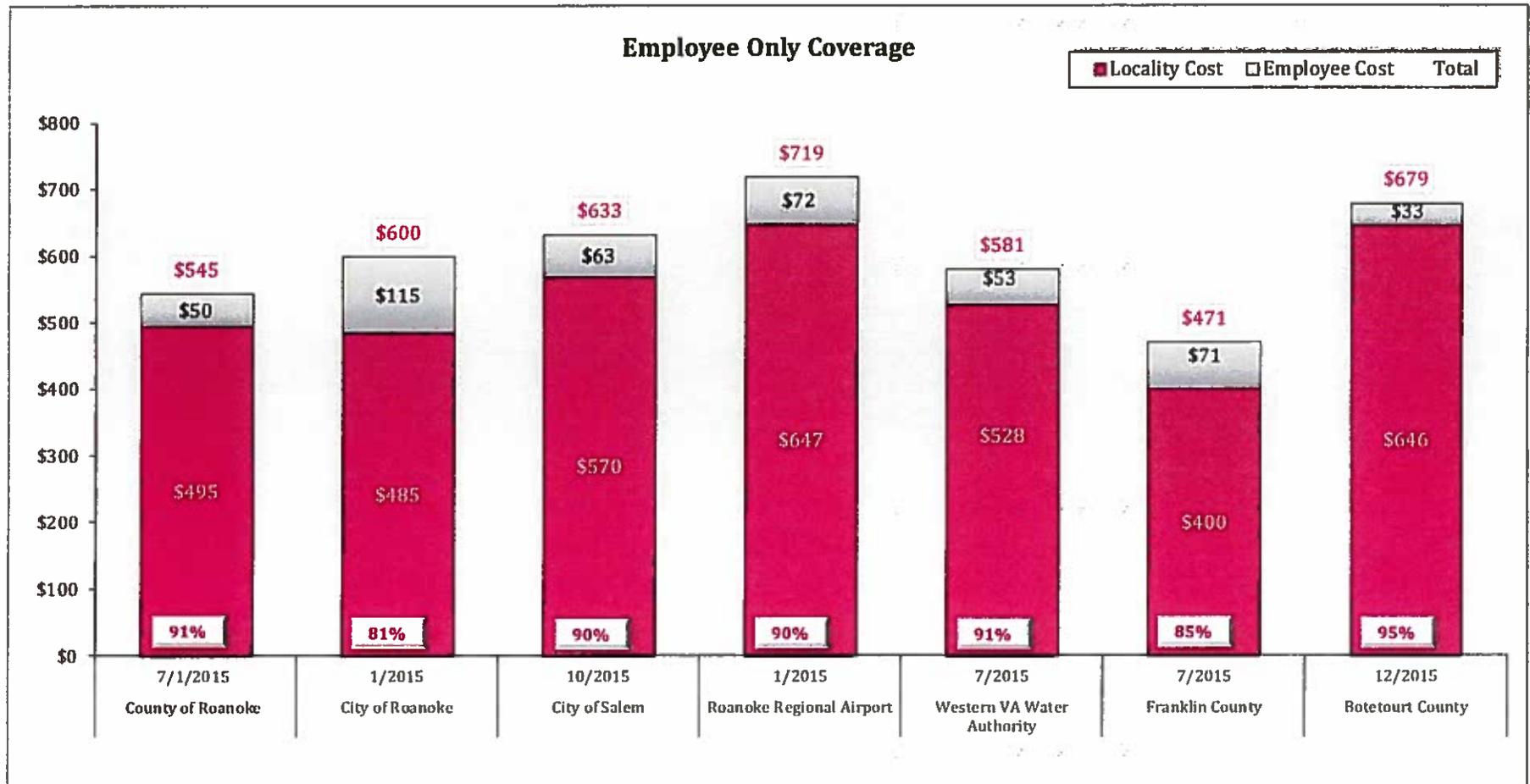
Franklin Benefit Renewal Overview July 2016-17

Benefit	Overview
Medical	<ul style="list-style-type: none">• Wells Fargo Insurance prepared an independent underwriting analysis using claims for the calendar year 2015, which projects a 12.2% increase.• Anthem proposed a 12.6% increase initially. Wells Fargo Insurance negotiated the renewal increase for the current options down to a 9.8% increase which is approximately a savings of \$84,764.• ACA fees impact the cost of the plan by approximately 2%.• The deductible credit that was provided to members when switching from Coventry/Aetna to Anthem impacts the rates.• Wells Fargo Insurance believes this is a fair renewal and Franklin would not find a more competitive offering in the market without procuring the coverage again. • Renewal Option<ul style="list-style-type: none">➢ Change the prescription drug from \$10/\$30/\$50/20%-\$200 max to \$15/\$40/\$75/20%-\$200 max on both current plans
Ancillary Benefits	<ul style="list-style-type: none">• Dental – received renewal from Delta Dental<ul style="list-style-type: none">➢ 2.9% increase which equates to a \$6,941 annual increase • All other plans<ul style="list-style-type: none">➢ Vision- EyeMed is under rate guarantee until June 30, 2019➢ Flexible Spending Account- Moved to Discovery Benefits July 1, 2015 and is under rate guarantee until June 30, 2020➢ COBRA- Moved to Discovery Benefits July 1, 2015 and is under rate guarantee until June 30, 2020

Benchmarking

Roanoke Area Municipality Comparison

EE Only Coverage

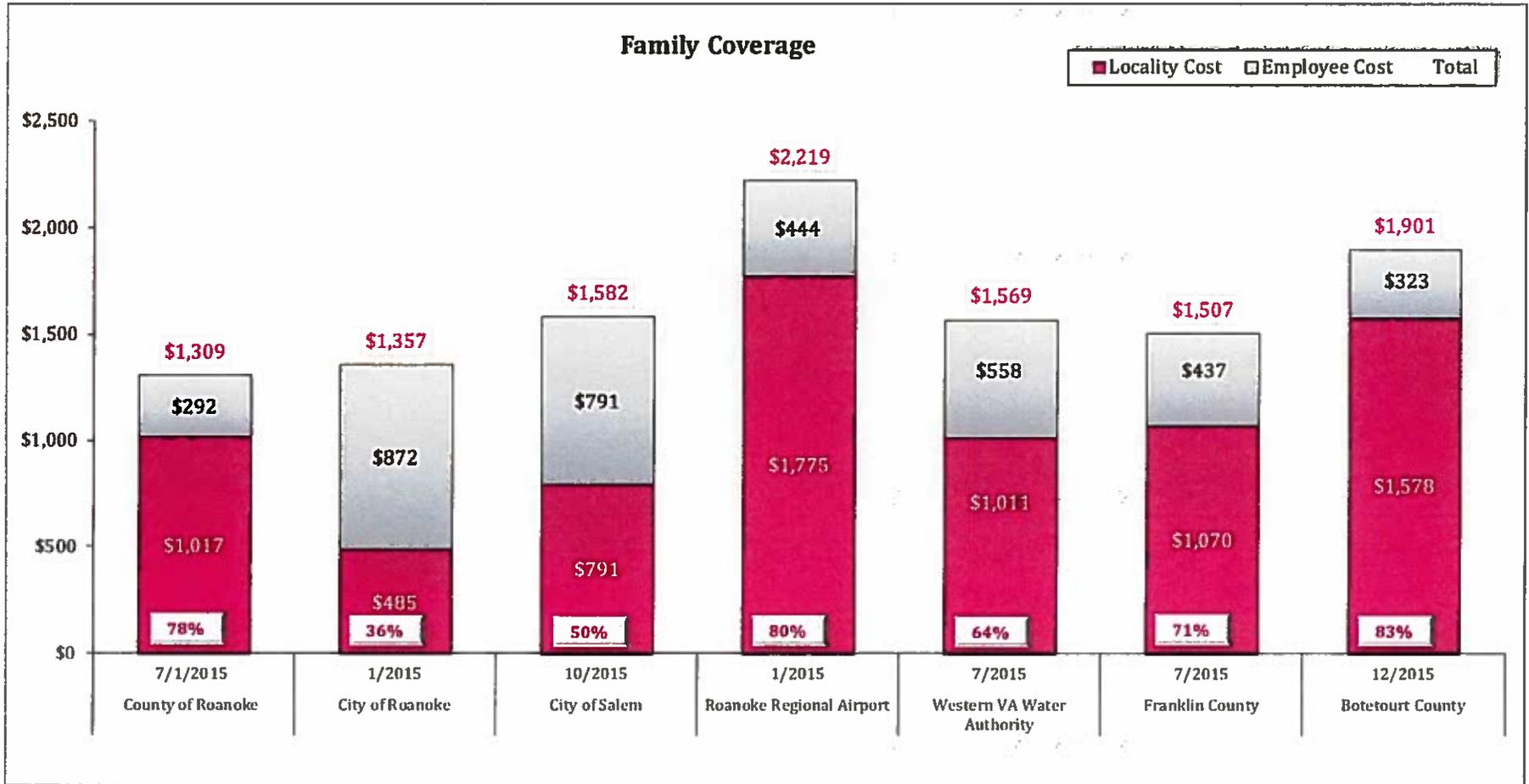


Graph reflects the rates for the locality's most popular plan.

Benchmarking

Roanoke Area Municipality Comparison

Family Coverage



Graph reflects the rates for the locality's most popular plan.

Medical Premium History

	Current Enrollment	7/1/2013 Coventry	7/1/2014 Coventry	7/1/2015 Anthem	7/1/2016 Anthem ESTIMATED
		POS 25/500		KeyCare 25	
EE Only	40	\$520.64	\$551.38	\$484.23	\$535.07
EE + Child	5	\$796.57	\$827.07	\$726.33	\$802.59
EE + Children	3	\$1,093.34	\$1,185.47	\$1,016.88	\$1,123.65
EE + Spouse	4	\$1,457.79	\$1,157.90	\$1,041.10	\$1,150.42
EE + Family	3	\$1,457.79	\$1,764.43	\$1,549.54	\$1,712.24
		POS 30/1,000		KeyCare 30	
EE Only	101	\$493.81	\$519.08	\$470.80	\$516.47
EE + Child	29	\$755.52	\$778.63	\$706.19	\$774.69
EE + Children	36	\$1,037.00	\$1,116.02	\$988.68	\$1,084.58
EE + Spouse	33	\$1,382.68	\$1,090.07	\$1,012.23	\$1,110.42
EE + Family	52	\$1,382.68	\$1,661.06	\$1,506.57	\$1,652.71
			2.6%	-10.8%	10.1%



Rates are very close

Renewal Underwriting Analysis

County of Franklin

Based on Claims Experience: 7/1/2015 - 12/31/2015; \$125k Pooling

Fully-Insured with Anthem

I. Monthly Enrollment	Current 306	Average 300	
	Medical	Rx	Total
II. Projected Claims Related Charges <i>Trended and adjusted for benefits & enrollment</i>	\$ 1,941,816	\$ 731,429	\$ 2,673,246
III. Projected Reinsurance <i>\$125,000 pooling charge</i>			\$ 323,514
IV. Projected Retention <i>Admin fees, network access, risk fee & state premium tax</i>			\$ 306,487
V. Expected Liability prior to ACA Fees			\$ 3,303,246
VI. Projected ACA Fees			\$ 66,692
VII. Expected Liability including ACA Fees			\$ 3,369,938
VIII. Current Estimated Premium			\$ 3,002,790
IX. Expected Increase over Current			12.2%

Negotiated Rates on Current Benefits

		7/1/2015 - Anthem				7/1/2016 - Anthem ESTIMATED RENEWAL				
Enrollment as of January 2016	Enr	Monthly			% EE Pays of Total Rate	Monthly			EE Per Pay Period \$ Increase	% EE Pays of Total Rate
		EE	ER	Total		EE	ER	Total		
KeyCare 25						ESTIMATED				
Employee Only	40	\$145.27	\$338.96	\$484.23	30.0%	\$160.52	\$374.55	\$535.07	\$15.25	30.0%
Employee + Child	5	\$326.85	\$399.48	\$726.33	45.0%	\$361.17	\$441.42	\$802.59	\$34.32	45.0%
Employee + Children	3	\$457.60	\$559.28	\$1,016.88	45.0%	\$505.65	\$618.00	\$1,123.65	\$48.05	45.0%
Employee + Spouse	4	\$468.49	\$572.61	\$1,041.10	45.0%	\$517.68	\$632.74	\$1,150.42	\$49.19	45.0%
Family	3	\$697.29	\$852.25	\$1,549.54	45.0%	\$770.51	\$941.73	\$1,712.24	\$73.22	45.0%
	55									
KeyCare 30						ESTIMATED				
Employee Only	101	\$70.62	\$400.18	\$470.80	15.0%	\$77.47	\$439.00	\$516.47	\$6.85	15.0%
Employee + Child	29	\$204.80	\$501.39	\$706.19	29.0%	\$224.67	\$550.02	\$774.69	\$19.87	29.0%
Employee + Children	36	\$286.72	\$701.96	\$988.68	29.0%	\$314.53	\$770.05	\$1,084.58	\$27.81	29.0%
Employee + Spouse	33	\$293.55	\$718.68	\$1,012.23	29.0%	\$322.02	\$788.40	\$1,110.42	\$28.47	29.0%
Family	52	\$436.91	\$1,069.66	\$1,506.57	29.0%	\$479.29	\$1,173.42	\$1,652.71	\$42.38	29.0%
	251									
Enrollment Total	306									
Monthly Costs		Monthly Cost								
		\$68,584	\$181,649	\$250,233		\$75,339	\$199,446	\$274,784		
Annual Costs		\$823,007	\$2,179,784	\$3,002,790		\$904,063	\$2,393,348	\$3,297,411		
Increase over Current					Annually	\$81,056	\$213,564	\$294,621		
						9.8%	9.8%	9.8%		

Renewal Option – Prescription Drug Change

Rx Copayments Change - from \$10/\$30/\$50/20%-\$200 max to \$15/\$40/\$75/20%-\$200 max on both current plans

(mail order 2.5 times for 90-day supply)

		7/1/2015 - Anthem				7/1/2016 - Anthem ESTIMATED RENEWAL				
		Monthly			% EE Pays of Total Rate	Monthly			EE Per Pay Period \$ Increase	% EE Pays of Total Rate
Enrollment as of January 2016	Enr	EE	ER	Total		EE	ER	Total		
KeyCare 25						ESTIMATED				
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KeyCare 30						ESTIMATED				
Employee Only	101	\$70.62	\$400.18	\$470.80	15.0%	\$74.99	\$424.95	\$499.94	\$4.37	15.0%
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Employee + Spouse	33	\$293.55	\$718.68	\$1,012.23	29.0%	\$311.72	\$763.16	\$1,074.88	\$18.17	29.0%
Family	52	\$436.91	\$1,069.66	\$1,506.57	29.0%	\$463.95	\$1,135.87	\$1,599.82	\$27.04	29.0%
	251									
Enrollment Total	306									
Monthly Costs		\$68,584	\$181,649	\$250,233		\$72,928	\$193,063	\$265,991		
Annual Costs		\$823,007	\$2,179,784	\$3,002,790		\$875,136	\$2,316,753	\$3,191,890		
Increase over Current					Annually	\$52,130 6.3%	\$136,969 6.3%	\$189,099 6.3%		

Current Benefits

	Anthem Current/Renewal	
	KeyCare 25	KeyCare 30
Deductibles & Coinsurance		
Benefit Year Deductible (Ind/Family)	\$500/\$1,000	\$1,000/\$2,000
Coinsurance	20%	20%
Maximum Out-of-Pocket		
Individual	\$4,500	\$5,000
Family	\$9,000	\$10,000
Lifetime Maximum		
	None	None
Inpatient Benefits		
Inpatient Hospital Stay	20% After Deductible	20% After Deductible
Outpatient Benefit		
Physician's Office Visit - Primary Care/ Specialist Visit	\$25/\$50	\$30/\$50
Well Baby Care	\$0	\$0
Routine Physicals	\$0	\$0
X-Rays, Lab Work	20% After Deductible	20% After Deductible
Complex Radiology (MRI, MRA, PET, CT & CAT)	20% After Deductible	20% After Deductible
Emergency Room	\$250	\$250
Urgent Care	\$25/\$50	\$30/\$50
Physical, Occupational & Speech Therapy	20% After Deductible	20% After Deductible
Chiropractic Care	\$25	\$25
Outpatient Surgery	20% After Deductible	20% After Deductible
Durable Medical Equipment	20% After Deductible	20% After Deductible
Mental & Nervous / Substance Abuse	\$25	\$30
Retail Pharmacy		
Retail Tier 1/Tier 2/Tier 3/4	\$10/\$30/\$50/20%	\$10/\$30/\$50/20%
Mail Order (up to 90 day supply)	\$25/\$75/\$125/N/A	\$25/\$75/\$125/N/A
Mail Order (90 day supply at retail pharmacy)	\$30/\$90/\$150/N/A	\$30/\$90/\$150/N/A
Per Prescription Maximum	\$200/Tier 4	\$200/Tier 4
Out-of-Network Benefits		
Benefit Year Deductible (Ind/Family)	\$500/\$1,000	\$1,000/\$2,000
Maximum Out-of-Pocket	\$5,500/\$11,000	\$5,000/\$10,000
Coinsurance	30%	30%

This is a summary of benefits. Please refer to the plan summary provided by each carrier for complete details. In the event of a discrepancy in benefits, the plan summary will determine how your benefits will be applied.

Future Options

Add a High Deductible Health Plan with a Health Savings Account (HSA)

- 1) Replacing the KeyCare 25 plan with a **\$2,000 deductible plan and then no coinsurance** would impact the rates by
 - -1.3% with no employer contribution to an HSA
 - -0.1% with employer contributions to an HSA (*\$500 contribution for employee only coverage and \$1,000 for tiers with dependent coverage*).

- 2) Replacing the KeyCare 25 plan with a **\$1,500 deductible plan and then 20% coinsurance** would impact the rates by
 - -2.2% with no employer contribution to an HSA
 - -1.0% with employer contributions to an HSA (*\$500 contribution for employee only coverage and \$1,000 for tiers with dependent coverage*).

Why Consumerism?

- Bringing more financial accountability to healthcare choices will result in a consumer being more engaged.
- By being more engaged, the consumer is more likely to evaluate treatment options, and the cost and quality of those options, before deciding what healthcare services to use.
- Historically, most users of healthcare only knew how much their copays were — a doctor's visit was \$20 or a prescription was \$10. They had no visibility into the true cost of care, and no financial "skin in the game" to find the best quality care and the best price.
- With the higher deductibles of HSA-compatible health plans, and having their own funds in an HSA, a member in these plans has more incentive to get actively involved in the purchase of their healthcare — hence, healthcare consumerism.

Health Savings Accounts (HSA)

Pre-tax money for

- Current medical expenses
- Medical expenses after retirement
- Long-term care expenses

Consumer Benefits

- **More Control**—Employees are in charge of their major health care decisions, deciding how to invest and when to spend the money.
- **Portability**—HSA accounts remain in effect even if a person changes jobs, retires or moves to another state.
- **Tax-free advantage**—Contributions to an HSA account are not taxed; interest earned on money in the HSA is also tax-free, as are any expenditure from an HSA account for qualified health expenses.
- **Balance rollover**—Unlike a Flexible Savings Accounts, there is no “use it or lose it.”
- **Investment choice**—The holder of the HSA makes the decisions on what investments will be made to their account.

Employer can contribute to account

Dental Renewal

	Enrollment	2015-2016 Dental Premiums			2016-2017 Dental Premiums			Monthly EE \$ Difference
		Total Rate	Employer Cost	Employee Cost	Total Rate	Employer Cost	Employee Cost	
Employee Only	95	\$33.00	\$18.39	\$14.61	\$33.96	\$19.02	\$14.94	\$0.33
Employee + Child	19	\$51.64	\$26.75	\$24.89	\$53.14	\$27.63	\$25.51	\$0.62
Employee + Spouse	83	\$53.28	\$27.60	\$25.68	\$54.84	\$28.52	\$26.32	\$0.64
Employee + Family	112	\$101.40	\$52.53	\$48.87	\$104.34	\$54.26	\$50.08	\$1.21
Monthly Cost	309	\$19,895	\$10,429	\$9,466	\$20,473.66	\$10,776.15	\$9,697.51	
Annual Cost		\$238,742.40	\$125,153.52	\$113,588.88	\$245,683.92	\$129,313.80	\$116,370.12	
\$ Change from Current					\$6,941.52	-\$4,160.28	\$2,781.24	

Delta Dental proposed a 2.9% increase, which translates to an annual increase of approximately \$6,941. This increase is below the dental trend of 5-7%.