

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR ORGANIZATIONAL MEETING ON WEDNESDAY, JANUARY 3<sup>RD</sup>, 2007, AT 4:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM IN THE COUNTY COURTHOUSE.

THERE WERE PRESENT: Wayne Angell  
 Russell Johnson  
 David Hurt  
 Charles Poindexter  
 Charles Wagner  
 Leland Mitchell  
 Hubert Quinn

OTHERS PRESENT: Richard E. Huff, II, County Administrator  
 B. J. Jefferson, County Attorney  
 Christopher Whitlow, Asst. Co. Administrator  
 Larry Moore, Asst. Co. Administrator  
 Sharon K. Tudor, CMC, Clerk

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Richard E. Huff, II, County Administrator, called the meeting to order.

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Invocation was given by Supervisor Charles Wagner.

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Pledge of Allegiance was led by Supervisor Wayne Angell.

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Richard E. Huff, II, County Administrator, introduced and welcomed the recently hired Assistant County Administrator, Larry V. Moore, Sr.

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**CHAIRPERSON NOMINATIONS**

Richard E. Huff, County Administrator, opened the floor for nominations for Board Chairman for 2007.

Wayne Angell	Nominated By:	Charles Wagner
	Seconded By:	Hubert Quinn

Charles Poindexter	Nominated By:	Russ Johnson
	Seconded By:	David Hurt

**(RESOLUTION #01-01-2007)**

BE IT THEREFORE RESOLVED by the Board to appoint Wayne Angell as 2007 Chairman to the Board of Supervisors and close nominations for Chairman.

VOTING WAS AS FOLLOWS

ANGELL:	<i>Mitchell, Wagner, Quinn &amp; Angell</i>
POINDEXTER:	Hurt, Poindexter & Johnson

THE MOTION PASSES WITH A 4-3 VOTE.

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**VICE-CHAIRPERSON NOMINATIONS**

Chairman Angell opened the floor for Vice-Chairman for 2007.

Charles Wagner	Nominated By:	Hubert Quinn
	Seconded By:	Leland Mitchell

Charles Poindexter	Nominated By:	Russ Johnson
	Seconded By:	David Hurt

**(RESOLUTION #02-01-2007)**

BE IT THEREFORE RESOLVED by the Board to appoint Charles Wagner as 2007 Vice-Chairman to the Board of Supervisors and to close nominations for Vice-Chairman.

VOTING WAS AS FOLLOWS:

Wagner:	<i>Mitchell, Wagner, Quinn &amp; Angell</i>
Poindexter:	Hurt, Poindexter, & Johnson

THE MOTION PASSES WITH A 4-3 VOTE

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**BOARD MEETING DATES**

General discussion ensued regarding two (2) Board meetings per month. After discussion the Board adopted the following Board meeting schedule:

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2007**.

***ADOPTED MEETING DATES FOR 2007***

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2007**.

Tuesday, January 16<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, January 23<sup>rd</sup>, 2007 @ 6:00 P.M.  
 Tuesday, February 20<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, February 27<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, March 20<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, March 27<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, April 17<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, April 24<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, May 15<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, May 22<sup>nd</sup>, 2007 @ 6:00 P.M.  
 Tuesday, June 19<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, June 26<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, July 17<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, July 24<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, August 21<sup>st</sup>, 2007 @ 1:30 P.M.  
 Tuesday, August 28<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, September 18<sup>TH</sup>, 2007 @ 1:30 P.M.  
 Tuesday, September 25<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, October 16<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, October 23<sup>rd</sup>, 2007 @ 6:00 P.M.  
 Tuesday, November 20<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, November 27<sup>th</sup>, 2007 @ 6:00 P.M.  
 Tuesday, December 18<sup>TH</sup>, 2007 @ 1:30 P.M.

All meetings will be held in the Franklin County Board of Supervisors Meeting Room in the Courthouse, Rocky Mount Virginia. All public hearings will be held at 6:00 P.M. of the 4<sup>th</sup> Tuesday of each month with the exception of December at which time the public hearings will be held on Tuesday, December 18<sup>th</sup>, 2007 at 6:00 P.M., for the convenience of the public.

**(RESOLUTION #03-01-2007)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the following meeting dates and time schedule for the Board of Supervisors meetings during 2007:

***ADOPTED MEETING DATES FOR 2007***

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2007**.

Tuesday, January 16<sup>th</sup>, 2007 @ 1:30 P.M.  
 Tuesday, January 23<sup>rd</sup>, 2007 @ 6:00 P.M.  
 Tuesday, February 20<sup>th</sup>, 2007 @ 1:30 P.M.  
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MOTION BY: David Hurt  
SECONDED BY: Charles Wagner  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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**2007 HOLIDAY SCHEDULE FOR COUNTY EMPLOYEES**  
**PROPOSED HOLIDAYS FOR 2007**

Friday, January 12 <sup>TH</sup> , 2007	<b>Lee Jackson Day</b>
Monday, January 15 <sup>TH</sup> , 2007	<b>Martin Luther King, Jr. Day</b>
Monday, February 19 <sup>TH</sup> , 2007	<b>Presidents' Day</b>
Monday, May 28 <sup>TH</sup> , 2007	<b>Memorial Day</b>
Wednesday, July 4 <sup>TH</sup> , 2007	<b>Independence Day</b>
Monday, September 3 <sup>RD</sup> , 2007	<b>Labor Day</b>
Monday, October 8 <sup>TH</sup> , 2007	<b>Columbus Day</b>
Monday, November 12 <sup>TH</sup> , 2007	<b>Veterans Day (Observed On)</b>
Wednesday, November 21 <sup>ST</sup> , 2007	<b>Close at Noon for Thanksgiving</b>
Thursday, November 22 <sup>ND</sup> , 2007	<b>Thanksgiving Day</b>
Friday, November 23 <sup>RD</sup> , 2007	<b>Thanksgiving Friday</b>
Monday, December 24 <sup>TH</sup> , 2007	<b>Christmas Eve</b>
Tuesday, December 25 <sup>TH</sup> , 2007	<b>Christmas Day</b>
Monday, December 31 <sup>ST</sup> , 2007	<b>New Year's Eve</b>
Tuesday, January 1 <sup>ST</sup> , 2008	<b>New Year's Day</b>

**(RESOLUTION #04-01-2007)**

BE IT THEREFORE RESOLVED by the Board to approve staff's recommendation as submitted and to include any additional days granted by the Governor for 2007.

MOTION BY: Russ Johnson  
SECONDED BY: David Hurt  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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**TLAC CITIZEN BOARD APPOINTMENT**  
**(RESOLUTION #05-01-2007)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to reappoint Bob Camicia (Citizen Representative) to serve on the TLAC Board with a term to expire January 18<sup>th</sup>, 2008.

MOTION BY: Charles Poindexter  
SECONDED BY: Charles Wagner  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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**(RESOLUTION #06-01-2007)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Charles Poindexter (Board Appointee) to serve on the TLAC Board with said term to expire January 18<sup>th</sup>, 2008.

MOTION BY: Charles Wagner

SECONDED BY: Hubert Quinn  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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## **BOARD RULES OF PROCEDURE**

### **FRANKLIN COUNTY BOARD OF SUPERVISORS RULES OF PROCEDURE**

The following Rules of Procedure are adopted by the Franklin County Board of Supervisors to enable the Board to discharge its duties and responsibilities effectively and efficiently and to facilitate the exercise of its authority and powers in the Code of Virginia. It is the Board's intent to generally follow Robert's Rules of Order (Newly Revised, 10th Edition) unless superseded by state law or Board practice.

#### **1. ORGANIZATIONAL MEETING**

The Board shall elect a chairman and vice chairman at the Board's Organizational Meeting to be held on the first business day of January. Terms for chairman and vice chairman shall be for a one (1) year term.

#### **2. REGULAR MEETINGS**

The Board of Supervisors shall adopt a schedule of the times, dates, and places of its regular meetings, for each calendar year, at its organizational meeting. Should the Board's regular meeting day fall on a County holiday, the meeting will be held on the next business day following the holiday.

#### **3. SPECIAL MEETINGS**

The Board may hold special meetings by establishing a special meeting date, time, place and an agenda for said meeting at a regular meeting. The Clerk shall post and publish notice of the special meeting in accordance with the Virginia Freedom of Information Act, §2.2-3707 VA Code Ann., not less than three (3) days prior to the day of the special meeting.

A Called Meeting may be convened when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the governing body and the attorney for the county in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

#### **4. VOTING**

Motions properly made cannot die for lack of a second and shall be voted on as though they had been seconded.

#### **5. REQUEST FOR FUNDS OUTSIDE OF NORMAL BUDGET CYCLE**

Whenever any delegation or individual shall make a request or appeal for County funds for the benefit of an outside or non-County agency or program, the following guidelines shall be followed.

##### **A. Budget Preparation Calendar.**

Whenever possible, the request shall be submitted in accordance with the budget preparation calendar.

##### **B. Explanation and Background.**

Any such request shall be accompanied by a brief narrative explanation of the request and background as needed.

##### **C. Carry-over of Requests.**

If it is not possible to utilize the annual budget preparation calendar, the request shall be carried over to the next regular meeting following introduction to the Board.

**D. Waiver of Carry-over.**

Waiver of the carry-over period shall be granted if the request is considered an emergency by the majority of the Board, or for any reason if approved unanimously by all Board members.

**E. Emergency.**

Emergency is defined as an unforeseen circumstance or combination of circumstances that calls for immediate action to secure and protect the health, safety and general welfare of the inhabitants of Franklin County.

**6. CITIZEN COMMENT PERIOD**

Any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk's Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen's Comments on the agenda. Public Comments will be received by the Board during the 3<sup>rd</sup> Tuesday meeting at 1:30 P.M., and at 6:00 p.m. at the 4<sup>th</sup> Tuesday meeting prior to public hearings unless a citizen can clearly demonstrate that an earlier time is necessary. **(Amended/Resolution # 21-06-2006 & # 07-01-2007)**

**7. MOTIONS TO RECONSIDER**

Motions to reconsider an action by the Board must be made by a member of the Board who previously voted with the prevailing side when the reconsidered motion was originally voted on. Since a second is not required, any member may second the motion to reconsider and the motion shall be decided by a majority vote of the members present.

**8. PLACING OF AGENDA ITEMS**

The County Administrator, based on input from the Board, shall develop the agenda for each meeting.

Individual Board members who wish to address the Board on a topic may do so under "Other Matters from Supervisors". If the Board wishes to investigate a topic further, it can direct staff to place the topic on a future agenda, bring back a staff report with the appropriate research, or take action as it see fit. **(Amended/Resolution #07-01-2007)**

**9. PUBLIC HEARINGS**

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views at public hearings and to treat all speakers equally and with courtesy. While it is often necessary to have a presentation by an applicant or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations shall be as brief as possible.

Each speaker shall be limited to three minutes unless speaking for a larger group in which case, 5 minutes shall be allotted.

Speakers shall direct their presentations/comments/questions to the Board and not the audience.

**10. APPOINTMENTS TO BOARDS AND COMMISSIONS**

County staff shall maintain an up to date listing of available vacancies on Boards and Commissions and shall publish such list to the County's web site and make available in the Office of the County Administrator. 60 days in advance of scheduled vacancies, staff shall make the Board aware of upcoming vacancies and shall advertise such vacancies throughout the County. All candidates shall be required to complete a County application

to serve on a Board or Commission and applications shall be distributed to the Board as soon as is practical.

**(RESOLUTION #07-01-2007)**

BE IT THEREFORE RESOLVED by the Board to approve staff's recommendation as submitted with noted changes.

MOTION BY: Charles Poindexter

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

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**RURAL ADDITIONS**

Mr. Huff advised the Board staff needed a candidate from each district for the VDOT Rural Addition Program. This item will be placed on the January 16<sup>th</sup>, 2007 agenda.

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**JANUARY 11<sup>TH</sup>, 2007 MEETING**

Mr. Huff advised the Board during the January 11<sup>th</sup>, 2007 meeting at the Workforce Development Consortium Multi-Purpose Meeting Room the following scheduled had been set:

- 4:00 PDR Panel Discussion
- 6:00 Dinner
- 7:00 School Board Joint Session

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**BOARD POLICY ON CELL PHONE REIMBURSEMENT & RECYCLING BINS/LOCATION**

Russ Johnson, Gills Creek District Supervisor, deferred these topics until January 16<sup>th</sup>, 2007 meeting.

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Chairman Angell adjourned the meeting.

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W. WAYNE ANGELL  
CHAIRMAN

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RICHARD E. HUFF, II  
COUNTY ADMINISTRATOR