

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, OCTOBER 16TH, 2007, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM IN THE COUNTY COURTHOUSE.

THERE WERE PRESENT: Wayne Angell, Chairman
 Charles Wagner, Vice-Chairman
 Leland Mitchell
 Charles Poindexter
 Russ Johnson
 Hubert Quinn

ABSENT: David Hurt

OTHERS PRESENT: Richard E. Huff, II, County Administrator
 Christopher L. Whitlow, Asst. County Administrator
 Larry V. Moore, Asst. County Administrator
 B. J. Jefferson, County Attorney
 Sharon K. Tudor, CMC, Clerk

Chairman Wayne Angell called the meeting to order.

Invocation was given by Supervisor Charles Wagner.

Pledge of Allegiance was led by Supervisor Leland Mitchell.

PUBLIC COMMENT:

CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – SEPTEMBER 18TH & 25TH, 2007

APPROPRIATIONS

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Public Safety	Four For Life Funds	3505-5540	49,228.00
Public Safety	Fire Programs Funds	Capital Fund	113,181.00
Parks and Rec	Rocky Mt Rotary Club SML Park		
	Playground Donation	Capital Fund	15,000.00
Parks and Rec	Mountain Bike Fees and Donations	7102-5412	8,026.00
Sheriff	Wal-Mart DARE Donation	3102-5423	2,500.00
Sheriff	Miscellaneous DARE Donations	3102-5423	1,000.00
Parks and Rec	VDOT Grant for SML Park	Capital Fund	123,027.00
Total			<u>\$311,962.00</u>

Transfers Between Departments

None

FERRUM & WATER SEWER AUTHORITY OUTSIDE SEWAGE DISPOSAL

The Ferrum Water and Sewage Authority provide water and sewer services to Ferrum College and the Village of Ferrum. Septic haulers could haul septage to the Ferrum Wastewater Facility, rather than driving to Martinsville or Roanoke.

Ferrum has a service area in the County, but septic contractors pump out septic tanks that are outside of this area. The Ferrum Water and Sewer Authority Plant Administrator would be responsible for making sure accepting this sewage does not negatively impact the plant. This would provide a service that is not currently available in the County. The Authority will monitor closely the product being received and the ability to accept additional septage. Authority by-laws permit the operation to refuse acceptance if it would negatively affect plant operations.

RECOMMENDATION:

It is recommended that the Board authorize the Ferrum Water and Sewage Authority to accept septage from other areas of Franklin County outside their service area.

PURCHASE OF FIRE ENGINE FOR CALLAWAY FIRE DEPARTMENT

In FY 06-07 the Board of Supervisors allocated CIP funding for the purchase of a new fire engine for the Callaway Volunteer Fire Department. On 7/24/2007 the Board of Supervisors authorized Public Safety to advertise for bids for the vehicle. On 8/24/2007, the bid process was completed.

Specifications for the vehicle were finalized by the Callaway Fire Dept. Chief and Public Safety staff. The vehicle specifications are in compliance with NFPA standards. The bid process was completed on 8/24/2007 and there were 3 bids received from 6 companies that requested bid packets. Of the bids received, Slagle Fire and Equipment submitted the lowest bid for the base vehicle, that being \$259,560.00. Funds to cover the purchase of the vehicle are available in the CIP budget.

RECOMMENDATION:

Staff recommends that the Board of Supervisors accept the proposed bid.

County of Franklin Vehicle Bid List 8/24/2007 Dept: Public Safety			
Bidder	Price		Vehicle Type
Singer & Associates	\$289,386.00		Custom chassis, NFPA compliant fire engine as specified
Ferrara/Vest Sales	\$284,414.00		Custom chassis, vendor did not bid fire engine as specified
KME Slagles	\$259,560.00		Custom chassis, NFPA compliant fire engine as specified
MW Fire Apparatus			Declined to bid.

REPLACE AMBULANCE FOR GLADE HILL, FORK MOUNTAIN & BOONES MILL

In recent years, ambulances were purchased from a state contract negotiated between ambulance manufacturers and the Virginia Department of General Services. In September 2006, the state ambulance contract expired and no state contract for ambulance purchase has been negotiated. The Department of General Services has no estimate as to when another contract will be available.

Ambulances stationed at Glade Hill, Fork Mountain and Boones Mill need replacing due to decreased dependability, increased maintenance costs and high mileage.

Public Safety staff consulted volunteer EMS Captains as well as Public Safety providers to draft a list of ambulance specifications. The specifications that were developed have been completed and agreed upon by all volunteer Captains.

In meetings with volunteer EMS Captains earlier this year, the Captains recommended a replacement schedule for four EMS vehicles in Franklin County during this fiscal year. One of these vehicles is due for delivery this month to Scruggs Fire & EMS, the remaining three vehicles will be purchased during this process.

The specifications list was created using former state ambulance contracts, recent ambulance specifications for Franklin County vehicles, and Department of Transportation guidelines. These specifications meet or exceed U.S. Dept. of Transportation and Virginia Office of Emergency Medical Services guidelines.

RECOMMENDATION:

Staff respectfully recommends that the Board authorize these specifications be advertised for bids from manufacturers.

(RESOLUTION #01-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented above.

MOTION BY: Charles Poindexter
 SECONDED BY: Charles Wagner
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell
 ABSENT: Hurt

VDOT – CLEMENTS MILL BRIDGE UPDATE

Tony Handy, Resident Administrator, VDOT, shared VDOT’s planning estimate for Clements Mill Bridge is \$1.2 million. A more refined estimate and schedule will be developed after pre-scoping,

once the final alignment has been set. Currently the county has enough funds that were left over from past projects (that were completed under budget) to fully fund the \$1.2 million without delaying any of the current 6 year plan projects, if the Board so desires.

Mr. Handy stated during his investigation to determine why the project was not moving ahead as quickly as anticipated, "I discovered a project manager had not been assigned. This was due to lack of staff in Location and Design (they are in the process of trying to increase staff to accommodate the increase in funding for transportation). To remedy this problem, I worked in conjunction with District to assign Rocky Mount Residency Staff Engineer, Beth Thornton, PE, as the project manager. Beth will be a great asset to the project in her role as Project Manager. We will be holding a pre-scoping meeting the last week of November or 1st week in December. Once Beth has coordinated with District to set the date and time, we will be in touch with County Administrator".

Mr. Handy stated there are two possible funding sources for the bridge replacement.

- 1) Use funds from the County's Secondary Six Year Plan allocations.
- 2) The project is currently on and fully funded with the Primary Six Year Plan – the project is scheduled for Construction in 2013

6-YEAR PLAN WORKSESSION

Mr. Handy, VDOT, Resident Administrator, stated there would be a need to hold a 6-Year Secondary Road Construction work session in November or December.

GOLF INSTRUCTION FACILITY FEASIBILITY STUDY REQUEST

Scott Martin, Director of Commerce & Leisure Services, advised the Board the Franklin County Parks and Recreation staff was approached in August by a number of citizens expressing interest in the development of a public driving range at one of the County's public parks near Rocky Mount. Byron Perdue met with County staff to discuss the idea further. It was suggested that a joint meeting between County staff and interested golfers be held to gauge support for the concept. Over 60 individuals attended a public meeting at the Franklin Center on September 10th to discuss public golf opportunities.

The discussion centered on the lack of a public golf instruction/learning facility near Rocky Mount. At present, there is only one public driving range in the County – Westlake Golf & Country Club. Willow Creek Golf Club is a semi-private club but lacks a public driving range. Attendees at the September 10th meeting requested that the Board consider evaluating the market for the development of a golf instructional facility at Waid Recreation Area.

Staff will present to the Board some basic background on golf courses and public golf instruction facilities. It bears note that the vast majority of these facilities are enterprise operation. That is, these facilities typically are revenue producing amenities sometimes constructed in private/public partnerships. There is adequate land available at Waid Recreation Area for a facility of this scale. Staff is uncertain if there is enough golf demand in the general Rocky Mount vicinity to support the operation of a facility of this scale on a revenue-neutral basis.

In order to evaluate the market, staff recommends that the Board of Supervisors contract with the National Golf Foundation (NGF) to complete an initial user demand analysis. This study can be completed within three weeks and will shed light on the feasibility of a public golf facility at Waid Recreation Area. NGF is the national leader in golf market analysis and has recently completed market studies in Franklin County. NGF proposes to complete a market analysis for a public golf instructional facility in the Rocky Mount area for \$7,000.

RECOMMENDATION:

Staff requests that the Board consider the option of completing a market evaluation for a golf facility in the Rocky Mount area through the National Golf Foundation for an amount not to exceed \$7,000 with the appropriation to come from the Board's Contingency Fund.

The following PowerPoint presentation was presented:



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County of Franklin

Golf Instruction Facility Informational Workshop
September 10, 2007



Golf Background

- 11th Most Popular Outdoor Sport – 36.7M participants
- Women, youth, and ethnic minorities are fastest growing participants
- Golfers spent \$24.3 billion in 2002 on equipment and fees.
- They spent \$19.7 billion on public and private green fees and dues. They spent \$4.7 billion on equipment (clubs, balls, bags, gloves, shoes).
- Avid golfers (25+ rounds annually) make up the smallest player segment (23 percent), but accounted for 63 percent of all golf-related spending in 2002.
- Golfers spent \$26.7 billion on travel for golf.
- Participation Rate Grows by about 1.7% per year.
- Golf Scoring
 - Avg Score – 98.3 Over 50% of golfers average 90-119
- Avg Cost
 - \$40.00 per 18/ \$22 per 9

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Golf Macro Trends



- Course Development Outstripped Demand in the mid 1990's (nation)
- Market Corrections Made – Opportunities Exist
- Youth Golf Continues to Grow
- Lack of Instructional Facility in Franklin County
- Lack of a Public Driving Range in Central County

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Golf Course Background



- 15,990 Golf Facilities in the Nation
 - 11,608 Public
 - 2,439 Municipal
 - 968 Under Construction
 - 70% part of residential development

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Driving Range Trends



- 2,805 Driving Ranges
- 865 Executive Par 3
- 1,653 Par Threes
- 160 Pitch & Putt
- Near Zero Growth in 2006
- 80% of users will come from within a 20 minute drive – avg. revenue \$236,000.
- As a matter of fact, “alternative and traditional facilities are complements, and they go hand in hand to produce a thriving golf market.” Source: <http://www.golf2020.com/>

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Regional Setting



- 290+ days of golf per year
- 19 Courses within One Hour
- 13 Driving Ranges
- 1 Public Range in Franklin County
- No Instructional Facilities (nearest in Greensboro)
- Limited Municipal Golf Opportunities

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Driving Range vs. Instructional Facility

Driving Range

15 Acres



Instructional Facility

40 Acres



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Instructional Facility

■ Teaching

- Instruction
- Club Fitting
- Full Shop
- Staff on Hand
- Aimed at All Ages and Abilities
- School Access
- Focus on Learning and Skill Development



■ Practice

- Driving Range with targets
- Executive Nine
- Large Putting Green
- Intermediate Practice Area
- Specialized Facilities Increase Market Reach

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Partnership Opportunities

Public/Private Partnership

- Public Lease
- Private Construction
- Public Construction/Private Operation
- Revenue Neutral or Plus
- Retail Sales to Private

Public Operation

- Public Construction
- Bonded/Revenue Recovery Financing
- Enterprise Funded
- Revenue Neutral or Plus
- Retail Sales to County



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Other Instruction Facilities



- TopGolf Center, Alexandria
- Arundel Golf Park (Maryland)
 - <http://arundelgolfpark.com/>
- Fairways and Greens (Knoxville)
 - <http://fairwaysandgreens.org/>
- Golf Center Des Plaines
 - <http://www.desplainesparcs.org>

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Waid Recreation Area



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What Could Be



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What Could Be



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What Could Be



Next Steps

- NGF Complete Market Analysis - \$7K.
- Report Findings to RAC/Citizens Golf Group and BOS
- Review Analysis and Market Study – Reconvene & Review Findings
- Include Recommendations in FY08 Capital Budget Request



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(RESOLUTION #02-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the \$7,000 study for the golf facility as presented with the said funding to come from the Board's Contingency.

MOTION BY: Charles Wagner
 SECONDED BY: Charles Poindexter
 AYES: Mitchell, Poindexter, Wagner, & Angell
 NAYS: Johnson & Quinn
 ABSENT: Hurt

MOTION PASSED WITH A 4-2-0-1

ADMINISTRATION BUILDING REMODEL AND EXPANSION

Scott Martin, Director of Commerce & Leisure Services, advised the Board, in 1978 the Franklin County Parks and Recreation Office was built and staffed by three employees. Nearly twenty eight years have passed since the building was constructed. Since then the Department has tripled in staff, tripled in programs, averaged a 20% increase in youth athletic participation annually, implemented numerous special events, tourism opportunities and now serves a much larger county population with a much larger activity demand. With continued growth in all of these areas, the current facility is no longer large enough to handle staff, office supplies, program equipment and space for public use.

Currently, one employee now works in a converted closet, a second employee was moved to the basement and a third employee is located in the main lobby. There is currently no meeting room in the facility to meet with coaches, parents, instructors or prospects for new activities, programs or events. The front reception area serves the public on a two-foot counter. Having such a limited service area causes a longer wait time for customers. The space crunch limits public service especially during sports registration times when it is not unusual to receive over 150 phone calls and drop-in visits per day.

Staff presented this need to the Board in the 2006 capital budget process. The Board subsequently provided \$130,000 in the capital budget to complete a building addition and remodel. The proposed remodel will add 1,100 sf of office space to the building. This will effectively double the amount of office space available at the park presently. The expansion will accommodate three new offices and a small meeting room. There will be a partial climate controlled basement (800 sf) complete underneath the expansion that will allow for seasonal storage of outdoor recreational equipment. Further, the expansion will include the remodeling of the existing front desk area to accommodate an ADA restroom, an expanded reception area to include a 10-foot service counter

The County sought bids in March. No bids were received at this time. Staff decided to postpone rebidding until the fall when the project could be completed at a time that would produce minimal disruptions for staff and customers at the Park Administrative Offices.

At the Board of Supervisors direction, the County again sought bids in September 2007 for the Parks and Recreation Building Expansion. One bid, F&S Building and Remodeling Corporation (Roanoke, VA), was submitted to the procurement office that met the county's bid requirements.

F&S Building and Remodeling has been in business for over thirty years with clients such as Kroger, Newcomb Electric, Palestine Baptist Church, Carilion Property Management, Allegheny Regional Hospital, Lakeside Baptist Church, Montgomery Regional Hospital, Bedford County Sheriff's Office, Tanglewood Mall and many others. They carry all necessary contracting licenses, insurance, and bonding. The expansion will be completed by March 2008.

F & S Building & Remodeling bid \$127,500 to complete the building expansion.

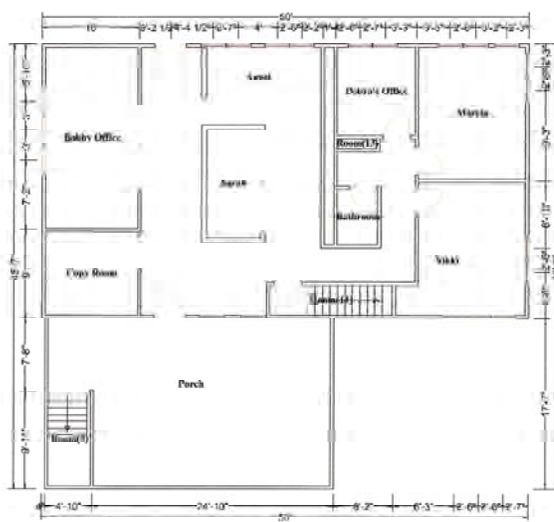
The following PowerPoint presentation was shared:



Parks & Recreation Service Center Expansion



Parks & Recreation Service Center Expansion





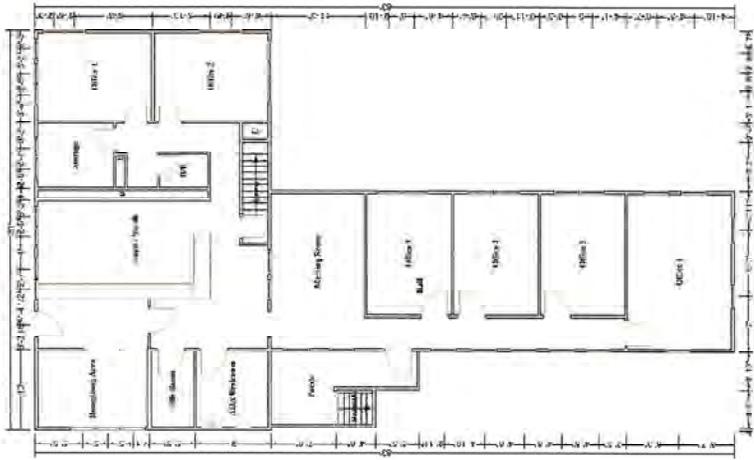
Proposed Expansion



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Proposed Expansion



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Proposal



- One Bid Received
 - F&S Building
 - \$127,000
 - Completion by March 2008



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RECOMMENDATION:

Staff requests that the Board of Supervisors direct the County Administrator to award the Parks and Recreation Office Building Expansion Contract to: F & S Building & Remodeling Corporation of Roanoke, Virginia in the amount of \$127,500.

(RESOLUTION #03-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to award the Parks and Recreation Office Building Expansion Contract to F & S Building & Remodeling Corporation of Roanoke, Virginia in the amount of \$127,500 and the release of the funding for the project.

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

AYES: Mitchell, Poindexter, Wagner, Quinn & Angell

NAYS: Johnson

ABSENT: Hurt

THE MOTION PASSES WITH A 5-1-0-1 VOTE.

COMPREHENSIVE SYSTEM PLAN RFP

Scott Martin, Director of Commerce & Leisure Services, shared with the Board the need to develop an RFP for Comprehensive System Plan for Parks and Recreation. Mr. Martin, first presented the question, **Why develop a Comprehensive Parks and Recreation System Plan?**

Franklin County began a public recreation program in the late 1960's. Since that time, the County has added public park sites, programs, and activities. Additionally, the County's population has more than doubled. The County's residents are now participating in parks and recreation programs at higher rates than ever before. Over 5,000 county residents participated in organized recreation programming for the past fiscal year. A much higher number visited county parks for informal/drop-in use.

Increased residential development within the County coupled with increased participation rates require that the County complete an evaluation of the existing service levels and how they relate to current, and future projected parks and recreation demands. Within the last six years, the County has seen youth basketball grow to the point that a cap will more than likely be placed on participation next season, an increased public demand for close to home/neighborhood park sites, and exponential increases in sports/activity participation in "adventure" activities such as mountain biking, skateboarding, paddling, and bass tournaments.

How fast will the demand for traditional sporting/athletic activities and demands grow? How will the County offer newer activities and at what service levels? How should the County prepare for provision of parks and recreation activities? What is an acceptable level of service for these activities? How should limited park acquisition/development funds be applied throughout the County in an equitable fashion? What types of facilities will the public's recreational needs require over the next ten years? These are all questions that a comprehensive parks and recreation system planning process will address. These services will not come without a cost and the planning document must include these costs within the evaluation of levels of service.

How will the County benefit from a Comprehensive Parks and Recreation System Plan?

In spite of its many and diverse park and recreation assets, the County must look to the future and assess how it will meet future needs. The Parks and Recreation System Comprehensive Plan is a document to address the needs of users in this era of accelerating growth, changing demographics, and diverse citizen needs. The plan will inventory existing parks and recreation system facilities and programs, assesses community needs, and summarize priorities for the coming ten years. As a functional companion to the County's Comprehensive Land Use Plan, the Parks and Recreation System Comprehensive Plan will guide staff, County leaders, and citizens as they make decisions on future development of facilities and programs. The plan will also assist the Parks and Recreation Department in competing for public and private funding to realize the goals, objectives, and recommendations of the plan.

The County has long recognized the need for a Comprehensive Parks and Recreation System Plan. The Franklin County Recreation Advisory Commission voted unanimously to support the development of a Comprehensive Parks and Recreation System Plan for Franklin County in 2007. The recently adopted Franklin County Comprehensive Plan recommends completion of a Parks and Recreation System Comprehensive Plan. Finally, the Board of Supervisors supported the development of a Comp plan setting \$50,000 aside for its completion in the 2007 county capital budget.

In order to complete a high quality, citizen-driven planning document, staff recommends that the Board bring in a consulting agency to serve as author. Roughly speaking, the planning process will include four main components:

- Citizen Surveys/Household Surveys/Focus Groups
- Department Program Review and Facilities Audit
- Regional and Community Growth Projections
- Level of Service Adoptions and Prescribed Management Options

The County will seek to retain a qualified park and recreation system planning firm to complete the planning process. The Recreation Advisory Commission shall provide the leadership to the planning process and County parks and recreation staff shall provide significant administrative support, especially during the public input process. It is anticipated that a draft plan shall be presented to the Board of Supervisors ten months from the initiation of the comprehensive planning process.

RECOMMENDATION:

Direct staff to request proposals from qualified park planning firms for the development of a Comprehensive Parks & Recreation System Plan.

The following Power Point was presented:



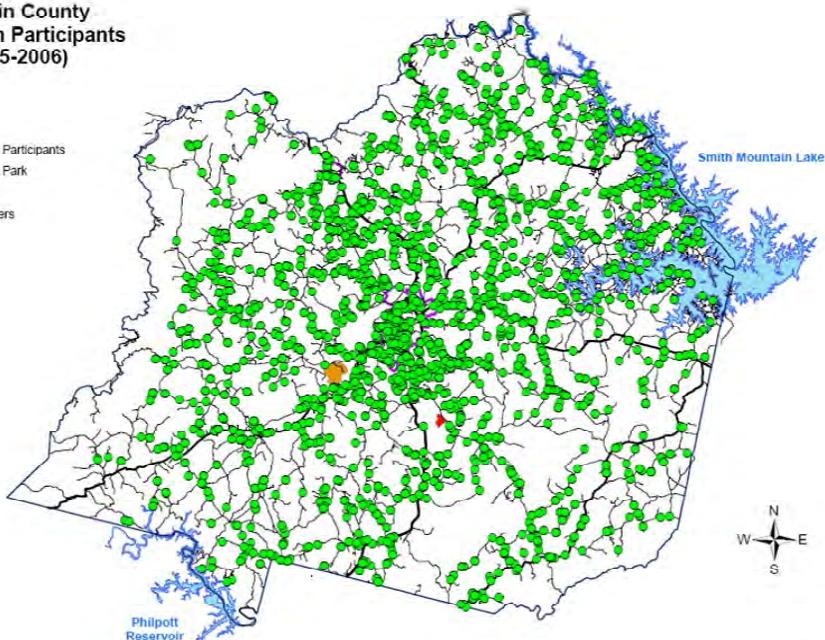
Parks & Recreation Master Plan

- Becomes a Component of the County's Comprehensive Plan
- Sets Levels of Service
- 20-Year Use and Demand Projections
- Guides Acquisition, Development, and Programming
- Will Be Able to Plan for Park and Trail Development
- Provide a Coherent, County-Wide Approach to Parks & Recreation Service Delivery
- Provides CIP Base Planning Document

Franklin County
Recreation Participants
(2005-2006)

Legend

- Recreation Participants
- Recreation Park
- Wald Park
- Town Centers





Service Levels



- Distance to Public Parks
- Access to Space (e.g Basketball)
- Types of Facilities and their Service Areas
- Population Service Standards
 - Accessible Program
 - Adaptive Recreation
 - Active Adults

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Evaluates Entire Public System



- YMCA
- School System
- National Park Service
- Corps of Engineers
- 4-H
- AEP
- DGIF
- Town

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Comprehensive Parks and Recreation System Plan



- CIP Request Since 2003
- RAC Ranked #3 Priority Since 2005
- 2007 Comp Plan Action Item
- Funded in 2007
- Board Directed
- RAC Authored
- Citizen Driven

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Proposed Timeline



- RFP Written in October
- Advertise in November
- Evaluation in December/January
- Award in February
- Begin in April
- Draft Complete in October 2008
- Adoption in November/December 2008

(RESOLUTION # 04-10-2007)

BE IT THEREFORE RESOLVED by the Board to authorize staff to develop an RFP, advertise, and solicit proposals from qualified park planning firms for the development of a Comprehensive Parks & Recreation System Plan as presented.

MOTION BY: Charles Poindexter

SECONDED BY: Charles Wagner

AYES: Mitchell, Poindexter, Wagner, Quinn & Angell

NAYS: Johnson

ABSENT: Hurt

MOTION PASSED WITH A 5-1-0-1 VOTE.

SML PHASE III

Scott Martin, Director of Commerce & Leisure Services, advised the Board Franklin County secured 37-acres from the Commonwealth of Virginia Department of Conservation and Recreation to serve as a community park in 2002. Since acquiring this site, the County has completed a site master plan, Phase I & Phase II development, and the construction and permitting necessary to undertake Phase III construction. The Rotary Clubs of Franklin County donated the playground for the site. The Dillon Family donated the construction of a picnic shelter. Supervisors Johnson and Mitchell secured further significant volunteer assistance to complete the initial logging, shoreline stabilization, and pile driving necessary to develop the site's future fully accessible fishing pier.

Phase III development includes the beach, bathhouse, maintenance facility, two additional parking areas, and two picnic shelters. Earth Environmental LLC is the engineer of record for the beach while Anderson & Associates of Blacksburg are completing the road, parking area, concession/bathhouse, & maintenance buildings. The Board allocated \$350,000 for Phase III in the 2007 Capital Budget.

Phase III development will substantially complete Smith Mountain Lake Community Park. The beach will also bring use of the park up to design capacity on summer weekends. The cost for Phase III exceeds the County's presently available funding by a significant amount. Below are the construction estimates for SML Community Park Phase III:

Parking Lot #1 - \$40,233
 Parking Lot #2 - \$40,233
 Grading and Site Work - \$40,233
 Bathhouse/Concession Buildings & Shelters - \$348,200
 Beach/Sand Delivery and Placement - \$113,000
 Maintenance Building - \$168,200
 Septic and Water Infrastructure - \$34,000
 ADA Beach Access Trail - \$15,000
 10% Contingency – \$79,099

Total: \$879,008

Beach construction must be completed prior to February in order to comply with the in-water construction limitations on Smith Mountain Lake. Staff requests permission to bid the in-water beach (sand placed below the 795-foot contour) component so that that phase of the project may

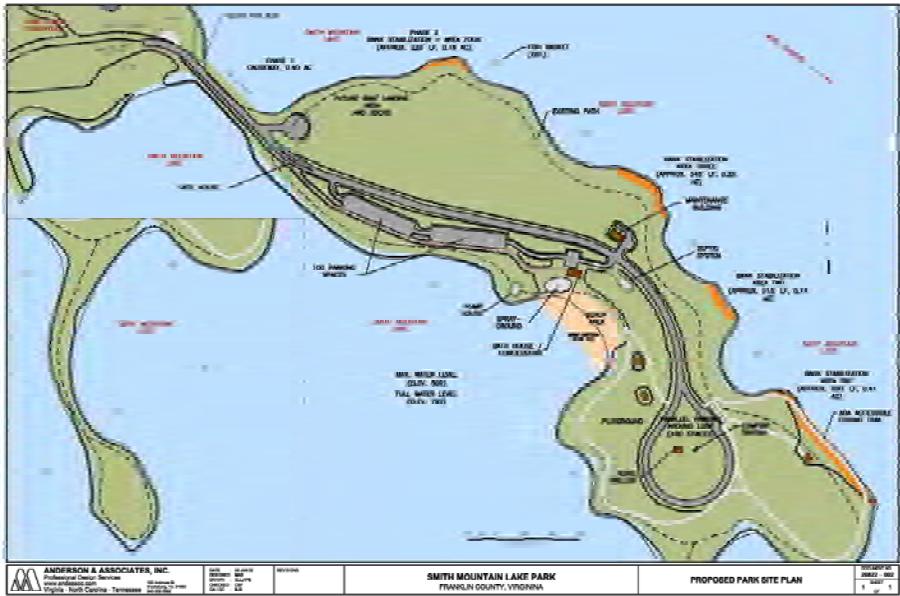
be awarded by November and complete by February. Concurrent with this process, staff will seek funding support from the Virginia Outdoors Foundation for \$150,000. Upon receipt of the bids for the beach work and notification on the grant application awards, staff will then evaluate what can be completed within the existing budget.

Should funds be present to complete only a partial part of the beach project, staff recommends completing the beach installation and parking. The beach patrons would then use the existing fishing pier/playground restrooms until funds, or support, becomes available to complete the beach restroom/changing facility. While this would be an inconvenient walk, the 125 yards from the beach to the existing restroom is substantially complete and can serve the public. Engineers are confident that the existing drain field can manage this intensive use for a summer. This is not the ideal long-term solution, but it can work.

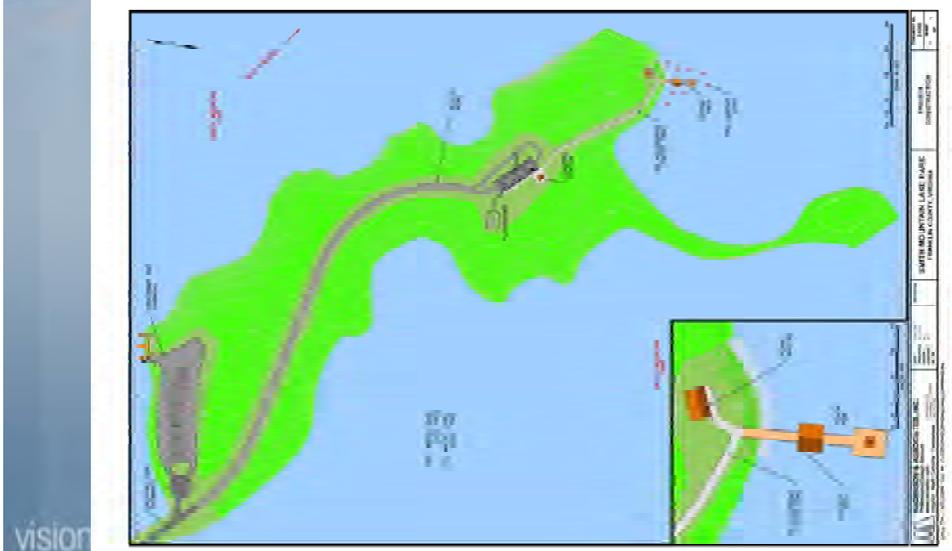
Staff will also use this period to work with individuals in the community to seek volunteer labor/materials/donations to allow for completion of the restrooms, concession building, and picnic structures. The maintenance building will be the next priority, as complete development of the beach (including concession/bathhouse, picnic shelters) will exhaust the ability of existing maintenance areas for upkeep and daily cleanings during the summer season.

The following PowerPoint was presented:





Status Report







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Phase III Projects

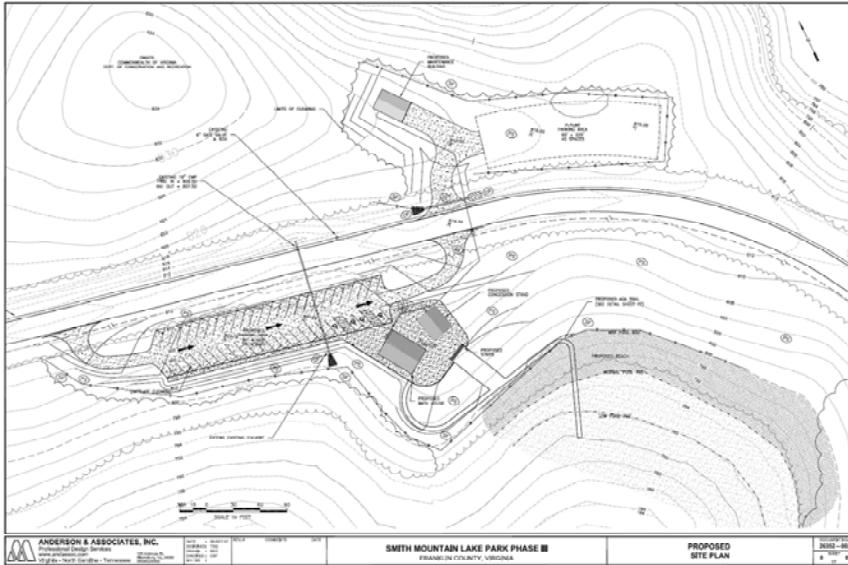


- Beach
- 2 Parking Areas
- Concession Building
- Bathhouse
- 2 Picnic Shelters
- Maintenance Center
- Assoc. Septic/Water Infrastructure

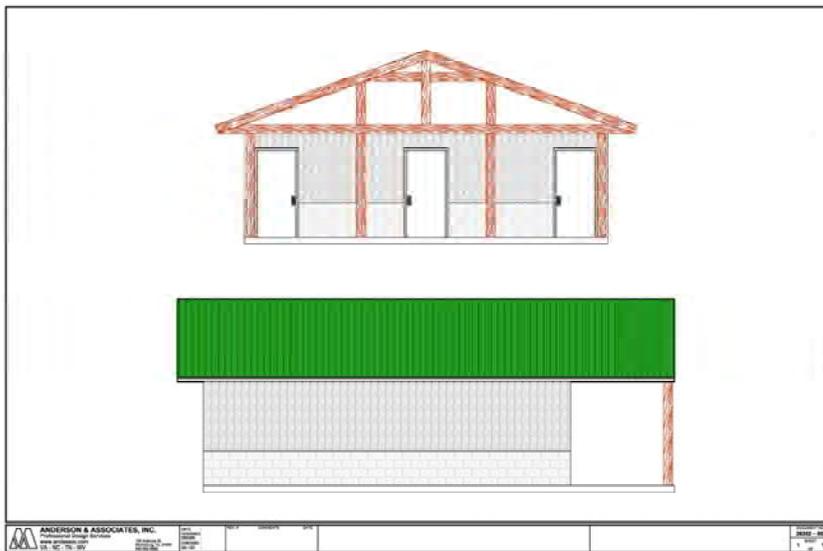
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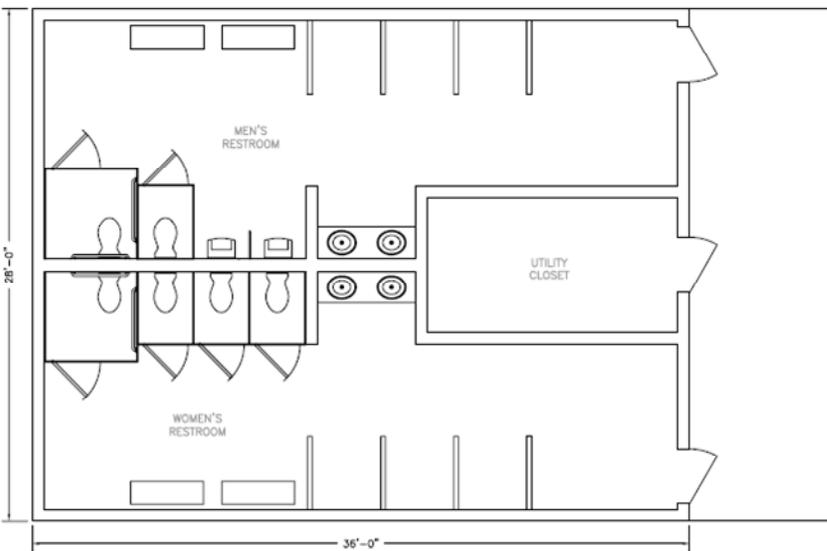
Overall Layout



Bathhouse Elevation

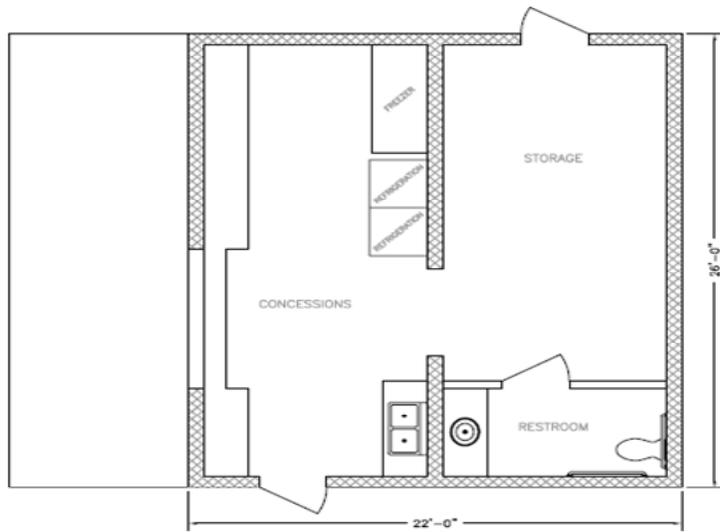


Bathhouse

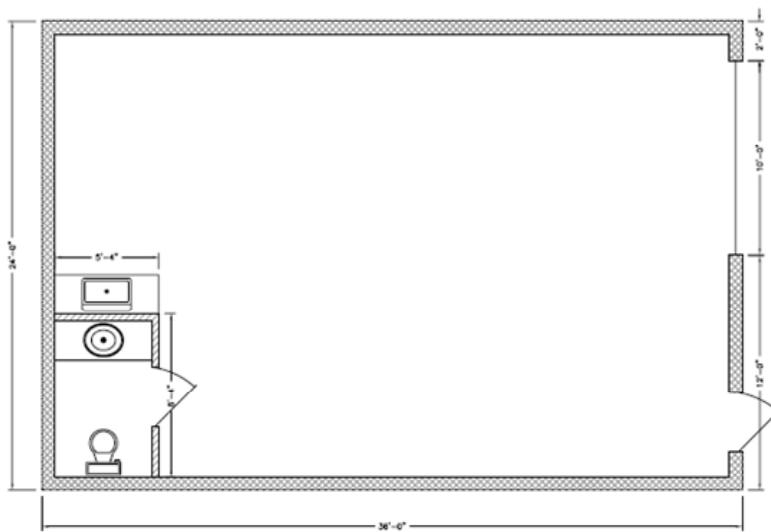




Concession Building



Maintenance Building



Timeline Constraints



February – June

No In-Water Construction Allowed



Timeline For Phase I

Project	Bid	Completion	Cost
Virginia Outdoors Foundation Grant	Due Nov. 1	Award March	(\$150,000)
Clearing & Grubbing	November	December	\$40,233
In-Water Sand Placement	November	December – January	\$113,000
Parking Lot	November	February	\$40,233
Pathway	November	February-March	\$10,000
Septic Upgrade	December	March	\$5,000
Total (incl. 10% contingency)			\$208,466

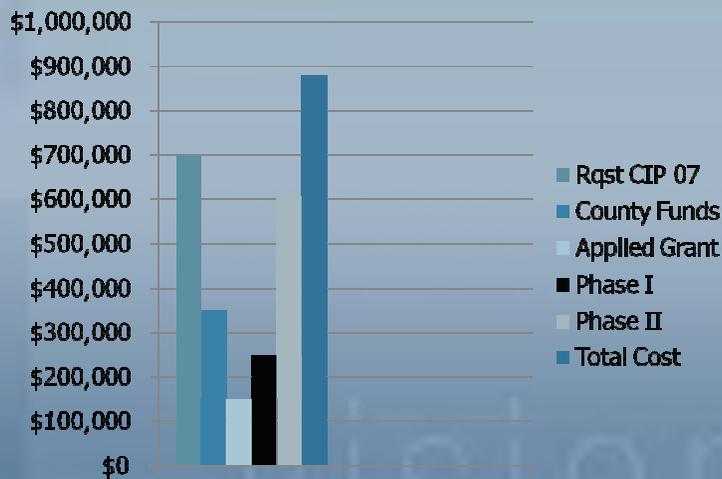


Timeline for Phase II

Project	Bid	Construction	Cost
Parking Lot 2	March	May	\$40,233
Bathhouse & Concession Bldg	March	June-July	\$348,000
Maintenance Bldg	March	June-July	\$170,000
ADA Trail and Access	March	June	\$15,000
Water and Sewer	March	May	\$34,000
Total (Incl. 10% Contingency)			\$607,233



Budget Status





Decision Matrix



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- In Water Beach
 - Clearing & Grubbing (December)
 - Sand Placement (January)
- Parking Lot Construction (March)
- Pathway Construction (April)
- Bathhouse (April*)
- Concession (May*)
- Picnic Shelters (May-June)*
- Maintenance Bldg & Parking II (Summer)



Smith Mountain Lake Community Park



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- Direction
 - Proceed with LWCF Grant Request for \$150,000
 - Bid Phase I (Clearing, Parking Lot, Beach, Pathway, Waste Water)
 - Evaluate Bids & Grant Success Return March (II)



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RECOMMENDATION:

Staff requests the Board’s concurrence to bid the beach installation elements of Phase III to meet the in-water construction timelines imposed by AEP. Staff further requests permission to seek \$150,000 from the Virginia Outdoors Fund to aid in development of the concession & bathhouse

components. This grant request is due on November 1. Staff requests permission to seek in-kind assistance and donations to complete Phase III in order to have as many elements as possible ready for the park opening on Memorial Day 2008.

(RESOLUTION #05-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve staff's recommendation as presented for Phase III including the authorization to seek \$150,000 from the VOF to aid in the completion of the concession, bathhouse and picnic shelter, and an ADA Access Path for beach.

MOTION BY: Russ Johnson
 SECONDED BY: Charles Poindexter
 AYES: Mitchell, Poindexter, Wagner, Johnson, & Quinn
 NAYS: Angell
 ABSENT: Hurt

THE MOTION PASSES WITH A 5-1-0-1 VOTE.

SCHOOL CAPITAL FUNDING PROJECT/CALLAWAY PAVING

Lee Cheatham, Director of Finance & Business, School System, respectfully requested the Board to consider approving the following school capital project funding requests for the 2007-08 fiscal year:

Revenues:

Unused Balance of County School Capital Projects Fund for 2006-07 to be carried over into 2007-08	\$ 171,236
County School Capital Projects Fund for 2007-08	<u>1,100,000</u>
Total Revenues	1,271,236
Less – School Facilities and Demographic Study – Study Funded on June 19, 2007	(106,000)
Less – Bus Garage Boiler Replacement Project – Project Funded on June 19, 2007	(124,550)
Less – Lee M. Waid Elementary School Projects – Projects Funded on June 19, 2007	<u>(406,513)</u>
Balance	634,173
Less – Amount to be Allocated to Future Projects	<u>(425,820)</u>
Balance of Revenues Being Requested	<u><u>\$ 208,353</u></u>

Proposed Expenditures:

Callaway Paving Project:	
Project Bid – See Attachment	\$ 162,580
Engineering Fees	11,800
Surveying Fees – Cornerstone	1,457
Contingency	<u>32,516</u>
Total Proposed Expenditures	<u><u>\$ 208,353</u></u>

**FRANKLIN COUNTY PUBLIC SCHOOLS
2007 PARKING LOT IMPROVEMENTS PROJECT
OCTOBER 15, 2007
BID OPENING SHEET
2:00 p.m.**

Adams Construction Co.	No Bid
C.J. Paving, Inc., Boones Mill, VA	\$162,580.00
J & J Paving, Inc. Roanoke, VA	\$285,795.00
S.R. Draper Paving Co.	No Bid
Virgina Paving	No Bid

(RESOLUTION #06-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the Callaway School Capital Funding Project with the appropriations of \$208,353.

MOTION BY: Russ Johnson
 SECONDED BY: Charles Wagner
 AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell
 ABSENT: Hurt

DAVENPORT & COMPANY, LLC/FUTURE DEBT PLANNING

David Rose, Davenport & Company presented the following PowerPoint presentation to the Board regarding future debt planning.

**CAPITAL FUNDING
STRATEGIES FOR
FRANKLIN COUNTY, VIRGINIA**

Financing Participants

Davenport & Company LLC – Financial Advisor to the County

- David P. Rose, Senior Vice President/Manager of Public Finance
- Kyle A. Laux, Associate Vice President

LeClair Ryan – Bond Counsel to the County

- Douglas L. Sbertoli, Attorney at Law

Funding Provider – To be Determined

Goals & Objectives

Develop a multi-year Plan of Finance that provides monies for the projects when necessary.

Take maximum advantage of below market funding including usage of Bank Qualification (i.e. up to \$10 million annually).

Take maximum advantage of the County’s excellent credit rating so as to obtain highly desirable interest rates on the funds to be borrowed.

Structure a Plan of Finance so that the debt service repayment has a limited effect on the County’s future cash flow budgeting.

Key Assumptions

Several projects will need funding in the next 6 – 12 months, including the balance of the Windy Gap Elementary School and Government Center.

The County has approximately \$9 million of Bank Qualified eligibility that it could access by the end of this calendar year (December 31, 2007).

The County's Bond Counsel, Doug Sbertoli of LeClair Ryan, has determined that the County can structure a financing program without referendum.

Plan of Finance

The County would pursue a multi-year, phased-in funding plan which provides up to four successive calendar years (2007, 2008, 2009 & 2010) of Bank Qualified financing.

Bank Qualified financing provides local/regional financial institutions with a federal tax benefit if they purchase local issues which meet certain issuance restrictions.

The impact of Bank Qualified financing to Franklin County, and other localities, is typically a one-half percent reduction in the interest rate versus Non-Bank Qualified financing.

The County would annually provide in its Budget the amount(s) needed to pay debt service on the project(s). This is called a Moral Obligation pledge.

The County would pledge certain borrowed assets as collateral thus providing an excellent credit thus lowering borrowing rates from lenders.

Overview

Franklin County has identified a myriad of Capital Improvements Projects that may require funding over the next 3 – 4 years.

Projects total approximately \$30.6 million and include:

- \$4.5 million Windy Gap Elementary School completion (\$7.5 million already borrowed);
- \$7.6 million Government Center;
- \$3 million Old Library Renovation, Courthouse Security, and Existing Jail Retrofit;
- \$10 million Landfill;
- \$3 million Water Improvements (Route 616); and,
- \$2.5 million Route 220 North Waterline.

Davenport & Company LLC, in our capacity as Financial Advisor to the County, have been working with Staff to develop a multi-year Plan of Finance which is outlined herein.

Plan of Finance – Key Considerations

Bank Qualified approach allows the County to be flexible in the amount of funds it borrows and the repayment schedule/structure thereof.

Bank Qualified Private Placements typically have very favorable refunding/refinancing (i.e. call) provisions so the County can potentially take advantage of debt service savings from lower interest rates in the future or, restructure easily, if needed.

A Bank Qualified Private Placement provides for the lowest cost of issuance and Staff time/effort. No additional rating review is required nor the associated cost, no Underwriting costs are incurred and, no Official Statement (i.e. lengthy disclosure document) is needed.

Since the County has obtained General Credit ratings, the actual interest rate paid will be a direct reflection of the financial strength of the County.

Specifically, the County can expect to obtain funds at the lower end of the interest rate spectrum. Coupled with the advantage of a Bank Qualified interest rate(s), the County can expect to lock-in in fixed rate funding for 15 years at/below 4.5% in the current market.

Local/Regional Banks are sought as providers of the funding thus keeping the monies local for reinvestment purposes.

The County, with Davenport and LeClair Ryan, has utilized the Bank Qualified Private Placement approach successfully in past years.

In 2003, the County obtained Bank Qualified financing that was approximately 50-60 basis points below the Non-Bank Qualified market.

- August, 2003 Water/Sewer Revenue Bonds Actual, 15 Year Interest Rate = 4.16% (*priced August 14, 2003*)
- Approximate "A" Rated Borrowing Rate for Similarly Structured Loan as of August 14, 2003 = 4.75%

Plan of Finance - Details

Phase 1 - Close by end of this Calendar Year (2007) • Issue approximately \$9 million of Bank Qualified financing for the Government Center and Windy Gap.

Phase 2 – Early Calendar Year 2008

- Issue up to \$10 million of Bank Qualified financing for: (1) Windy Gap and Government Center completion (if needed); (2) Old Library renovations/Courthouse security/Jail retrofit; and, (3) use the balance toward fiscal year 2009 project(s) involving the Water system.

Phase 3 – Calendar Year 2009

- Issue up to \$10 million of Bank Qualified financing to provide completion funding for all projects mentioned above in Phase 2, and funding for the Landfill project.

Phase 4 – Calendar Year 2010

- Issue up to \$10 million of Bank Qualified financing to provide completion funding for the Landfill project.

All four potential Bank Qualified issuances would be structured so that the new money debt service is strategically repaid in order to minimize the burden on General Fund cash-flows.

PLAN OF FINANCE - MAJOR CAPITAL PROJECTS

FUNDS NEEDED BY FISCAL YEAR - \$30.6 MILLION

FISCAL

YEAR 2008

\$15.1 million

Windy Gap
(\$4.5 million)

Government Center
(\$7.6 million)

Lib./C.H.
Sec./Jail Retrofit
(\$3.0 million)

FISCAL

YEAR 2009

\$5.5 million

Water Imprv. (Rte. 616)
(\$3.0 million)

Route. 220 North
(\$2.5 million)

FISCAL

YEAR 2010

\$10.0 million

Landfill
(\$10.0 million)

FUNDING STRATEGY BY CALENDAR YEAR - \$30.6 MILLION

CALENDAR

YEAR 2007

\$9.0 million for:*

Windy Gap
(\$4.5 million)

Government
Center
(\$4.5 million)

CALENDAR

YEAR 2008

**Approximately
\$9.1 million for:***

Balance of the
Government
Center
(\$3.1 million)

Lib./C.H. Sec./Jail Retrofit
(\$3.0 million)

Water Improvement
(Route 616)
(\$3.0 million)

**CALENDAR
YEAR 2009**

**Up to
\$10.0 million for:***

Landfill
(\$7.5 million)

Route 220 N.
(\$2.5 million)

**CALENDAR
YEAR 2010**

**Approximately
\$2.5 million for:***

Landfill
(\$2.5 million)

**All issues eligible for Bank Qualified designation.*

Next Steps

October 16

County Board of Supervisors Meeting:

- Davenport presents Plan of Finance and Next Steps for County consideration.
- Board of Supervisors authorizes Davenport to explore funding options and report back at November 20 meeting.

Balance of October

- Davenport prepares and distributes a formal request to local/regional financial institutions.

Early/Mid November
(Prior to November 20)

- Davenport/Staff review and evaluate responses from Private Placement banking solicitation

November 20

• County Board of Supervisors Meeting:

- Davenport/Staff present results of banking solicitations.
- Staff requests Board of Supervisors to advertise and hold a Public Hearing at next Board of Supervisors meeting scheduled for December 18.

Balance of November/
Early December

- Bond Counsel proceeds to draft all necessary legal documents in anticipation of a closing shortly after the December 18 Board of Supervisors meeting.

December 18

• County Board of Supervisors Meeting:

- Public Hearing is held as needed.
- Board of Supervisors approves all necessary documentation to enable a closing.

December 20

- Close on Phase One of the Financing.
Note: All funds invested with the Commonwealth of Virginia's SNAP Program and earn interest at or above the borrowing rate until they are drawn down for a project payment.

Mr. Rose stated he would come back to the Board during the November Board meeting to update the Board on current conditions.

(RESOLUTION #07-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to work with Davenport to explore funding options, whereby Davenport will prepare and distribute an approx. \$9 million bank qualified request / proposal to local/regional financial institutions. Davenport will then review and evaluate responses from the Private Placement banking solicitation and report back at November 20 meeting.

MOTION BY: Charles Wagner
SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell

ABSENT: Hurt

GENERAL REASSESSMENT UPDATE

Vincent Copenhaver, Director of Finance, briefly summarized for the Board the Board Assessment Process Update as follows:

Mr. Copenhaver stated the 2008 reassessment of all County property is drawing to a close. At this point, Wampler-Eanes, the reassessment firm hired by the County to perform the reassessment, is in the process of appraising the commercial properties located in Franklin County. They are also making their final adjustments and reviews to residential properties based on the most recent sales data available. Fieldwork is scheduled to be finished this Friday.

We have requested that Wes Naff perform a review of the tables being used by Wampler Eanes with an emphasis on reviewing the commercial property. I will communicate the results of his review to you as soon as I receive them. Wes is meeting with Wampler Eanes today.

Reassessment notices are scheduled to be mailed on November 8th and 9th. Hearings will begin on November 19th and will be scheduled through December 7th if needed. Hearings will be conducted from 8:30 to 4:30 and also at least one evening session is planned at this point.

This year we will be offering several different methods for the citizens of Franklin County to contact the Reassessment office or question the new reassessed values of their property. First of all, a Frequently Asked Questions or FAQ will be mailed with each notice. The Frequently Asked Questions are also currently posted on the County's website. The reassessment notice itself will have a tear off form that will serve as your appeal should you wish to use it. This form can be mailed or faxed to the reassessment office so that the citizen does not need to appear in person. An appraiser will evaluate the information provided on the form and call the citizen to inform them of the results of the review.

Another service to be offered this year will be an on-line form to request an appointment. By going to the Franklin County website, a citizen can complete a very short form that is then sent electronically to the reassessment office. An appraiser will call the citizen back to set up the appointment or discuss the reassessment.

Walk-ins will be accepted at the hearings as well as telephone inquiries. A phone system where incoming calls will roll automatically to an open line will be installed at the reassessment office in the next week or so.

This is where we are – As you can tell, we are attempting to accommodate our Franklin County citizens with the very best customer service we can provide. I certainly welcome any questions or suggestions you may have.

APPOINTMENT TO THE BOARD OF EQUALIZATION PANEL

Vincent Copenhaver, Director of Finance, advised the Board per State Code 58.1-3370, the Circuit Court having jurisdiction within the county shall, in each tax year immediately following the year a general reassessment is conducted, appoint for such county a board of equalization.

The term of any board of equalization appointed under the authority of this section shall **expire one (1) year** after the effective date of the assessment for which they were appointed. The expiration date of Franklin County's next Board of Equalization will be December 31, 2008.

Per State Code 58.1-3374, every board of equalization shall be composed of ***not less than three (3) nor more than five (5) members***. All members of every board of equalization *shall be residents, a majority of whom shall be freeholders* in the county for which they are to serve and shall be selected from the citizens of the county. Appointments to the board of equalization shall be broadly representative of the community. Thirty (30%) percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and **at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer.**

The Board of Supervisors will forward a list of candidates for the Board of Equalization to the Circuit Court Judge for his consideration. The prospective members appointed to qualify for the Board of Equalization are required by State Code Section 58.1-206, to attend and participate in the basic course of instruction given by the Department of Taxation.

The Board of Equalization shall hear complaints of inequalities by property owners that may allege a lack of uniformity in assessment, or errors in total acreage used in the assessment. The Board shall also hear complaints that real property is assessed at more than fair market value, except as otherwise provided by the Code of Virginia.

RECOMMENDATION:

Staff respectfully requests the Board's recommendation of potential candidates to the Board of Equalization to be considered by the Circuit Court Judge.

BOAT RAMPS DRAFT ORDINANCE

Steve Sandy, Acting Director, Planning & Community Development, stated on September 10, 2007, Circuit Court Judge William N. Alexander, II, made a ruling in the Edgewater Associates, LLC, et al v. Franklin County Board of Zoning Appeals court case. The following is a summary of the ruling:

The court ruled that the special use permit (SUP) that was issued to Edgewater Associates limited the use of the community dock and boat storage yard for Phase I lots in the subdivision. However, the court further ruled that the Franklin County zoning ordinance does not address boat ramps; therefore, the county could not regulate boat ramps.

The Board of Supervisors has requested that staff to provide draft zoning regulations for boat ramps/staging areas along Smith Mountain Lake.

American Electric Power (AEP) is responsible for all structures below the 800 foot contour of Smith Mountain Lake and AEP requires all residential and commercial construction on the lake to submit a detail application for approval before construction begins. (AEP requirements are found in the Shoreline Management Plan.) Also, the Planning and Community Development Department controls structures below the 800 foot contour with regulations in the zoning ordinance located in Article IV. Special Provision, Division I, Overlay District/Special District: Smith Mountain Lake Surface District, Sections 25-471-476 in regards to piers, docks, boathouses, moorings and floats. Staff recommends amendments to be changed in this section dealing with boat ramps

Staff did research several Virginia localities that contain recreational lakes, such as Bedford, Pittsylvania, Spotsylvania and Pulaski Counties. In addition localities in North Carolina were also researched. The localities that were researched have regulations for docks, community areas, boathouses, etc., but none of the localities regulated boat ramps/staging areas. The localities such as Bedford, Pittsylvania, and Pulaski allow AEP to regulate the boat ramps/staging areas.

The following is a suggested language to be added to the following sections:

Sec. 25-40. Principal definitions of the Zoning Ordinance.

Community dock, pier, or boat house, or boat launching ramps. A boat dock, pier or boat house, or boat launching ramp directly related and adjunct to a subdivision, cluster development, or planned development as herein provided, owned and/or controlled by the owners of the lots of such subdivision or development, and having no more than one secure mooring for each lot or dwelling unit within the said subdivision or development, and which may be used adjunct to the use of the individual lots within the subdivision and which way or may not have a commonly owned or shared walkway.

Sec. 25-179. Special use permits in the A-1 District.

Community docks, piers, boat house, and boat launching ramps.

Sec. 25-223. Special use permits in the R-1 District.

Community docks, piers, boat house, and boat launching ramps.

Sec. 25-268. Special use permits in the R-2 District.

Community docks, piers, boat house, and boat launching ramps.

Sec. 25-281. Special use permits in the RMF District.

Community docks, piers, boat house, and boat launching ramps.

Sec. 25-294. Permitted uses in the RPD District.

Community docks, piers, boat house, and boat launching ramps.

Sec. 25-294. Permitted uses in the PCD District.

Boat Ramps

Sec. 25-474. Piers and docks, and boat launching ramps regulated.

(a) Piers. In no event shall a pier facility extend more than one-third the width of the channel or cove, measured from the shore at the point of the proposed construction to the nearest point on the opposite shore. Two (2) piers, built from opposite sides of a cove, cannot through their combined lengths extend greater than two-thirds the distance across a cove. The intent here is to reserve at all points an open channel equal to at least one-third of the cove's width at all points.

Individuals who own waterfront property and who cannot build a pier or boathouse facility which will meet the one-third rule may apply for a variance to the one-third rule and, with the approval of all persons who will be affected by the proposed pier, may be granted such variance by the zoning administrator. The zoning administrator shall be limited to granting variances on docks or piers which extend no further than eighty (80) feet into the lake from the 795 level. This exception shall apply only to private pier facilities, including a common pier or boathouse built by a group of waterfront property owners. This section shall not prevent individuals from having their variance request heard in public hearing in the event that all affected persons are not in agreement with the proposed pier.

No pier or boathouse facility shall exceed a height greater than eighteen (18) feet from full pond level, except in areas zoned RPD, B-1, B-2 or M-1 when the width of the structure requires a higher roof line to put an architectural rood [sic] on the boathouse of no greater than a 4/12 pitch, with a height limitation of twenty-four (24) feet.

(b) Boathouses and similar marine structures. Boathouses and other like structures shall be required to conform to the length requirements set out above for piers. For example, when included on piers and docks, they shall not cause the piers or docks to exceed the 120-foot or one-third distance requirement set out.

No boathouse facility shall exceed a height greater than eighteen (18) feet from full pond level. No boathouse facility shall have a septic hookup or be used for living quarters.

(c) Boat launching ramps should be () in length and () in width. (To be determined by the Board of Supervisors)

(d) Boat launching ramps should be constructed of () material. (To be determined by the Board of Supervisors)

~~(e)~~ (e) Nothing in this section shall replace or supersede regulations of the Virginia Department of Game and Inland Fisheries.

Sec. 25-476. Supplementary regulations for private dock, pier, boathouse, or boat launching ramps.

(a) There shall be no more than three (3) separate, freestanding piers, docks, or boathouses on any one residential lot.

(b) On any one lot which has more than one pier, dock, or boathouse there shall be a minimum of forty (40) feet between each pier, dock, or boathouse facility, measured from center of the point of construction on the shore of each facility.

(c) A pier, dock, or boathouse or boat launching ramps located on a residential lot may be constructed prior to or after construction of a residence on the lot, provided it conforms to all other applicable local and state regulations, including the county building code.

(d) Every pier, dock, or boathouse or boat launching ramps on Smith Mountain Lake shall conform to the provisions of sections 25-471 through 25-474.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to consider recommendations and forward such to the Planning Commission for a work session. Staff feels it would be appropriate for AEP to review and comment on any draft amendments following a work session. Any draft amendments would then be brought back to the Board for the consideration and any amendments be included in the Phase I updates of the zoning ordinance to be presented to the Board later this year.

General discussion ensued.

The Board stated additional work was needed on the proposed amendment to the ordinance.

POLITICAL CAMPAIGN SIGNS

Steve Sandy, Acting Director, Planning & Community Development, shared with the Board during political election years there are an abundance of political signs that appear all over Franklin County's roadways and landscapes. The Board of Supervisors requested staff to establish proposed regulations for political signs.

The following is a suggested change to add a section to the sign ordinance dealing with exempted signs, displays and devices. Political signs would be addressed under this new section in the sign ordinance.

Sec. 25-156.3 . Exempted signs, displays and devices.

(h) *Political campaign or election signs; provided such signs are not erected for more than one hundred twenty (120) days, each sign is not to exceed thirty-two (32) square feet, and are removed within fourteen (14) days after the campaign or election to which they pertain;*

RECOMMENDATION:

Since the November election will pass before a public hearing can be held on this amendment, staff recommends that the proposed amendment dealing with political signs be included in the Phase I updates of the zoning ordinance to be presented to the board later this year.

LAKEWATCH BRIEFING

Steve Sandy, Interim Director of Planning and Community Development, shared with the Board the following PowerPoint Presentation on the proposed LakewatchSpa & Resort project:



Public Hearings

Planning Commission Public Hearing: October 9, 2007
Board of Supervisors Public Hearing: October 23, 2007

LakeWatch Spa & Resort

Applicant requests to rezone +/- 576 acres from Agriculture (A-1) to Residential Planned Unit Development District (RPD) to allow the development of 1346 residential units, 24,000 sq. ft. community center, 18-hole golf course with associated club house, pro shop and driving range and wake cable park with associated pro shop.

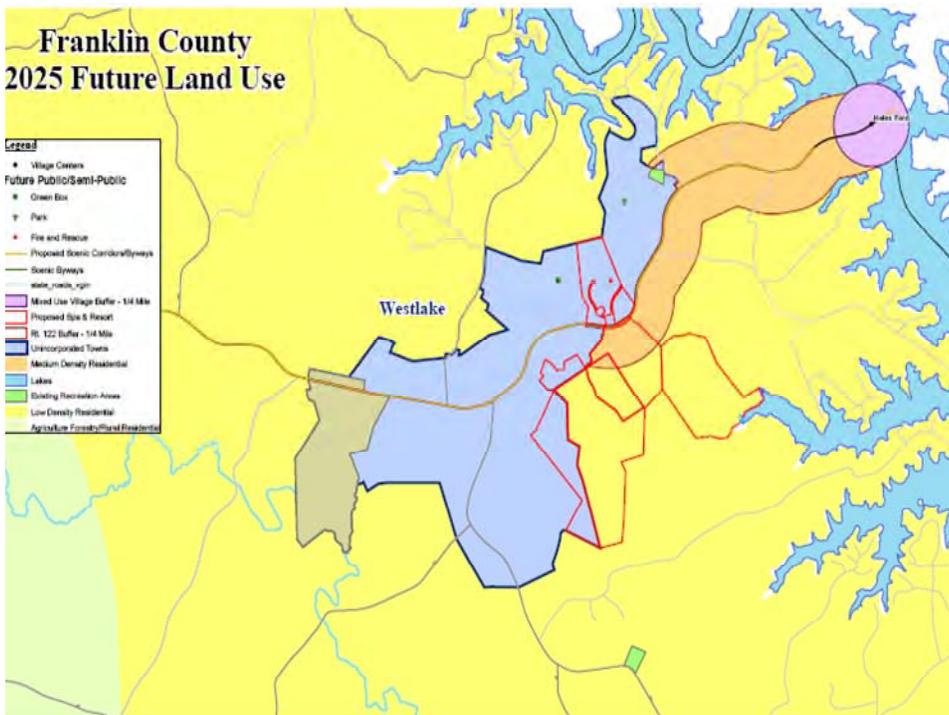
LakeWatch Spa & Resort

- 252 condominium units
- 372 townhomes
- 71 single family detached dwellings
- 159 patio homes
- 94 cottages
- 208 villas
- 190 motor coach lots

Total residential units = 1346 units

LakeWatch Spa & Resort

Applicant also requests special use permits for neighborhood commercial uses, private roads, boat and recreational vehicle storage, extension of central sewer system service area, off-site mass drainfields, increase sewage plant capacity and to amend reserve drainfield size from 100% to 50%



Strengths – LakeWatch Spa

- Create new jobs & economic benefits
- Provides recreational opportunities
- Water & sewer to be provided
- Low Impact Development techniques used
- 50%+ open space
- Limited impact on schools by residents (short-term rentals)
- Reduction of commercial uses from previous submittal

Weaknesses – LakeWatch Spa

- Traffic & access concerns
 - Traffic impact statement does not meet new VDOT information submittal requirements
 - Level of Service information not provided
 - No traffic signal information provided
 - Scoping meeting held with VDOT on October 4
- Proposal does not fully comply with 2025 Comprehensive Plan
- Entire development served by one main entrance
- AEP has concerns about shoreline development

Weaknesses – LakeWatch Spa

- Increased demand on public safety & emergency services
- Proposal is designed as a resort community that may raise questions about increased housing prices or the increase in service-oriented jobs

Deviations Requested – LakeWatch Spa

- Seven (7) deviations to use descriptions requested
- Four (4) deviations to size and height restrictions requested
- Four (4) deviations to design guidelines requested

Proffers Offered & Proposed SUP Conditions LakeWatch Spa & Resort

- Petitioner has offered ten (10) proffered conditions related to the rezoning of the property
- Staff has recommended conditions as part of each special use permit as follows:
 - Neighborhood Commercial – Three (3) conditions
 - Roads – six (6) conditions
 - Boat Storage Yard – Ten (10) conditions
 - Sewer Area Ext. – Six (6) conditions
 - Mass Drainfields – Four (4) conditions
 - Drainfield reserve reduction – Four (4) conditions
 - Plant capacity increase – Four (4) conditions

Planning Commission Recommendation LakeWatch Spa & Resort

- On October 9, 2007 the planning commission held a public hearing on the rezoning request
- Motion made to deny the request
- Motion failed by vote of 3-3 (Camicia absent)
- Rezoning matter and special use permits come before the Board of Supervisors on October 23rd with no recommendation due to tie vote

Chairman Angell stated staff's weaknesses bullet point declaring the Lakewatch proposal is designed as a resort community that may raise questions about increased housing prices or the increase in service-oriented jobs was empty language and did not need to be in the staff report.

Mr. Angell also stated the language was an inappropriate position for the County to take and felt the staff should be specific with concerns in the staff report.

General Discussion ensued.

BURN BUILDING/OLD FERRUM DUMP SITE

Daryl Hatcher, Director of Public Safety, advised the Board in June of 2006, Franklin County was awarded a grant in the amount of \$430,000 by the Virginia Fire Services Board (VFBSB) for the construction of a burn building as a prop to assist in training the fire service in our jurisdiction. The VFBSB initially appropriated funding for this grant in FY2009. However, subsequent meetings of the VFBSB in April 2007 resulted in grant funding being made available in FY2007. While the grant requires no matching funds, it is anticipated that a portion of local funds will be needed to aid with site preparation and facility options. In preparation of the FY2009 grant award, Public Safety had requested and was allocated fifty-thousand dollars (\$50,000.00) as part of this year's capital improvement plan (CIP). This amount, in combination with grant funds, appears to be sufficient for the construction of this facility. Future funding requests may be submitted in order to add additional training capabilities to this site and facility, thereby taking advantage of this site for additional fire-EMS related training activities.

The VFBSB grant has two primary time periods which require completion of specific benchmarks to maintain grant funding. The first benchmark requires a building permit to be obtained and submitted to VFBSB by April 30, 2008. The second benchmark requires construction completion within one (1) year of obtaining a building permit, no later than April 30, 2009. Over the past several months, a significant amount of time has been spent by county staff to identify a suitable site location for a burn training facility. Additionally, informal discussions have taken place with vendors who specialize in construction of such training facilities and who are familiar with the requirements that have been established by the VFBSB for such a facility.

After exploring several site locations and the associated cost estimates for site preparation of each site, the County owned property located on Shively Road in the Ferrum area appears to be the preferable site to locate the burn training facility. The Shively Road site, parcel ID#0800011400 (See attached Burn Building Concept Plan) , is an approximate nine (9) acre site which was formerly used as a dump site and commonly referred to as the "Franklin County Dump." Though the entire site is not suitable for use, there is a usable portion in excess of the VFBSB required three (3) acre site. With state road access and the site's limited use and removed location, the placement of a burn training facility would be an ideal use for this property.

If approved, the project's bid process could begin, with the acquisition of a building permit to follow prior to April 30, 2008. Once completed, the burn training facility will greatly aid in the provision of training to fire service personnel. Currently, similar training must be completed at training facilities in Roanoke, Martinsville, Lynchburg, or Danville.

RECOMMENDATION:

Staff respectfully recommends that the Board of Supervisors approve the use of the County owned Shively Road parcel for the purpose of fire-EMS training to primarily include the construction of a burn building training facility. Staff further recommends that Public Safety be allowed to begin the required activities related to the construction of such facility including the release of the CIP funds noted above, site preparation and solicitation of bids for the burn building training facility.

Mr. Hatcher offered the following PowerPoint presentation:



Burn Building Grant

- \$430k Burn Building Grant Awarded to Franklin County by the Virginia Fire Services Board
- VFSB requested Burn Building to be placed in western portion of County to provide regional training opportunities to both Floyd County and Patrick County.
- Must obtain building permit for Burn Building prior to April 30, 2008.

Burn Building Examples



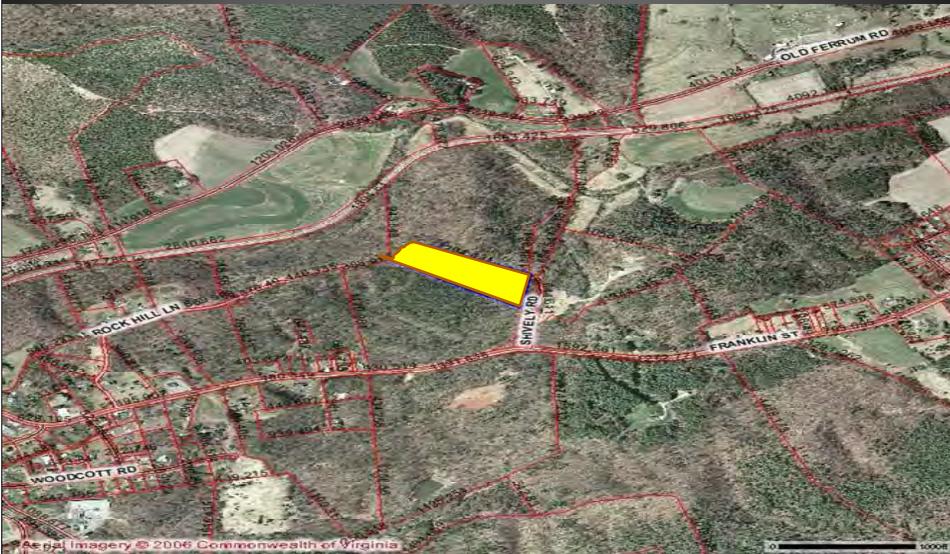
Henry County-Martinsville Burn Building

Propane Burn Props

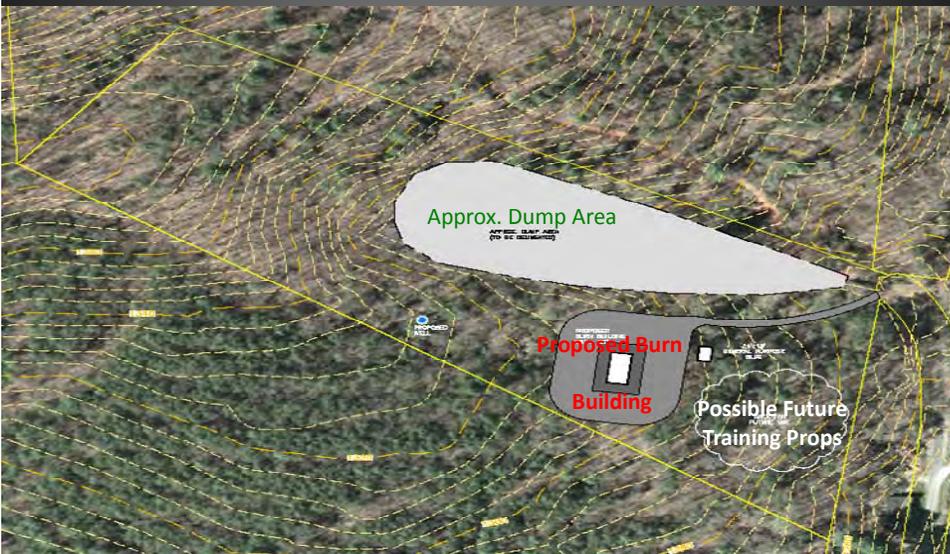


Proposed Training Site Location

(Former Ferrum Dump Site)



Proposed Training Site Plan



(RESOLUTION #08-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the use of the County owned Shively Road parcel for the purpose of fire-EMS training to primarily include the construction of a burn building training facility and to authorize Public Safety to begin the required

activities related to the construction of such facility including the release of the CIP funds noted above, site preparation and solicitation of bids for the burn building training facility.

MOTION BY: Charles Wagner

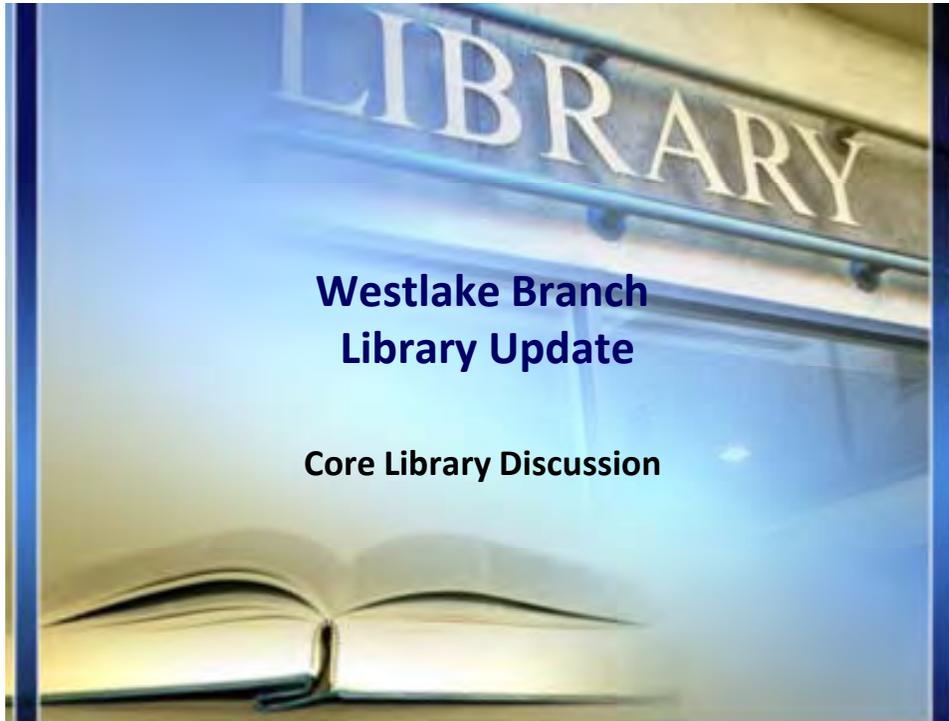
SECONDED BY: Hubert Quinn

AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell

ABSENT: Hurt

WESTLAKE LIBRARY BRANCH UPDATE

Bonnie Johnson, Library Branch Chair, shared with the Board the following PowerPoint Presentation:



What is a Core Library?

- **A Core Library is Defined by the Services it Offers**
 - Circulation Function
 - Adult Collection & Reading Area
 - Children's Collection & Reading Area
 - Meeting Room
 - Quiet Reading Room
 - Audio Visual Collection
 - Public and Children's Computers
 - Handicap Accessible Bathrooms

What is a Core Library?

- **Collection**
 - Current Main Library has approximately 2 books per capita
 - A Core Branch Library should have approximately 1 book/AV item per capita served
- **Technology**
 - Public PC's and Children's PC's should be based on usage, but originally estimated at 6 public and 2 children's computers
- **Shelving & Furniture**
 - Circulation desk and shelving for original collection plus furniture as per layout of library

<i>One Time Costs</i>	<i>Original Budget</i>	<i>Basic</i>	<i>Enhanced</i>	<i>Comprehensive</i>
Upfit - Construction	\$159,964	\$150,000 Plumbing, Electrical, Framing, Finishing	\$150,000	\$150,000
Shelving & Furnishings	\$120,000	\$60,000 (new) Carilion Donation of Shelving & Circulation Desk (donated) Shelving Capacity – 12,000 volumes	\$80,000 (new) Carilion Donation of Shelving & Circulation Desk (donated) Shelving Capacity 40,000 volumes	\$120,000 (all new) All New Shelving Shelving Capacity 40,000 (+) volumes
Stocking	\$150,000	\$97,500 (\$13/item) 10,000 Volumes - Items **one item per capita of service area * 2,500 items from Main 7,500 new items	\$227,500 (\$13/item) 20,000 Volumes- Items **two items per capita of service area * 2,500 items from Main 17,500 new items	\$357,500 (\$13/item) 30,000 Volumes-Items **three items per capita of service area * 2,500 items from Main 27,500 new items
Technology	\$60,000	\$47,000 Staff PCs- Circulation 6 Public PCs 2 Children Area PCs	\$60,000 Staff PCs- Circulation 10 Public PCs 2 Children Area PCs A/V Projector Axis Display Monitor	\$80,000 (+) Staff PCs- Circulation 12 Public PCs 4 Children Area PCs A/V Projector Axis Display Monitors Multi-Media Carts
TOTAL	\$489,964	\$354,500	\$517,500	\$707,500

<u>Monthly Operating</u>				
Staffing	\$14,904/ month	\$9,857 / month	\$14,904 / month	\$23,166 / month
	1- Branch Manager 1- Technical Librarian 6- Part Time Aides	1- Branch Manager 1- Technical Librarian 2- Part Time Aides	1- Branch Manager 1- Technical Librarian 6- Part Time Aides	1- Branch Manager 2- Technical Librarians 1 Children's Librarian 7- Part Time Aides
	5 FTEs	3 FTEs	5 FTEs	7.5 FTEs
	Monday - Thursday 10am - 8 pm Friday - Saturday 10 am - 5 pm	Monday - Thursday 12pm - 7 pm Friday - Saturday 12 pm - 5 pm	Monday - Thursday 10am - 8 pm Friday - Saturday 10 am - 5 pm	Monday - Thursday 9 am - 8 pm Friday - Saturday 9 am - 5 pm Sunday 12 pm - 5 pm
	Total Hrs. - 54 <i>*supplemented w/ volunteers</i>	Total Hrs. - 38 <i>*supplemented w/ volunteers</i>	Total Hrs. - 54 <i>*supplemented w/ volunteers</i>	Total Hrs. - 65 <i>*supplemented w/ volunteers</i>
Six Month Operating - Staffing Costs	\$89,424	\$59,142	\$89,424	\$138,996

<u>Fixed Operating Costs</u>				
Lease-6 mos.	\$24,346	\$24,346	\$24,346	\$24,346
Utilities-6 Mos.	\$5,000	\$5,000	\$5,000	\$5,000
Janitorial-6 mos.	\$5,000	\$5,000	\$5,000	\$5,000
Phones, data, supplies, etc.	\$3,250	\$3,250	\$3,250	\$3,250
Security	\$1,250	\$1,250	\$1,250	\$1,250
Insurance	\$500	\$500	\$500	\$500
TOTAL Fixed Operating-6 mos.	\$39,346	\$39,346	\$39,346	\$39,346

Option 1-Open January, 2008*			
Staffing Costs-38 hours/wk	\$59,142	}	
Set up staffing	\$9,857		
Fixed Operating Costs	\$39,346		
Total Operations Costs	\$108,345		
Fixed Capital Costs Needed		}	
Technology	\$47,000		
<i>* Defers the following until fundraising and/or budget is available</i>			
Upfit	\$150,000		
Collection Purchase	\$97,500		
Shelving & Furniture	\$60,000		
	\$307,500		plus \$275,672 in full year operating costs
Option 2-Open April, 2008*			
Staffing Costs-38 hours/wk	\$49,245	}	
Set up staffing	\$9,857		
Fixed Operating Costs	\$31,846		
Total Operations Costs	\$90,948		
Fixed Capital Costs Needed		}	
Technology	\$47,000		
<i>* Defers the following until fundraising and/or budget is available</i>			
Upfit	\$150,000		
Collection Purchase	\$97,500		
Shelving & Furniture	\$60,000		
	\$307,500		plus \$275,672 in full year operating costs
Option 3-Open July, 2008*			
Staffing Costs	\$0	}	
Fixed Operating Costs	\$24,346		
Total Operations Costs	\$24,346		
Fixed Capital Costs Needed		}	
Technology	\$47,000		
Upfit	\$60,000		
<i>* Defers the following until fundraising and/or budget is available</i>			
Upfit	\$90,000		
Collection Purchase	\$97,500		
Shelving & Furniture	\$60,000		
	\$247,500		plus \$275,672 in full year operating costs

Westlake Branch

- In this instance, a core library requires the following:

- Basic Upfit- \$150,000
- Technology, Phones, etc- \$ 47,000
- Collection Stocking \$ 97,500
(7,500 volumes purchased & 2,500 Transferred from Main Library)
- Shelving & Furniture \$ 60,000
(Donations Assumed)

One Time Start Up \$ 354,500

Plus Staffing & Operations
\$90,000-\$110,000 prior to July 1

Westlake Branch

- Possible that the Library will receive a substantial donation of shelving and circulation desk. Will know within the next several weeks.
- Interlibrary delivery of books not yet planned out and budget determined.
- Fundraising Update...

Decisions...

- Agreement on Core Library Requirements as Outlined
- Guidance on County Support Available
- Approval to Move Forward with Renovations for Upfit
- Next Steps?

(RESOLUTION 09-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize the branch library's proposed up-fit construction of approximately \$150,000 whereby funding will be appropriated from the CIP project set aside fund (\$137,000) and the balance (\$13,000) from the Board of Supervisors' Contingency fund.

MOTION BY: Russ Johnson

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell

ABSENT: Hurt

VACO VOTING CREDENTIALS

Richard E. Huff, II, County Administrator, advised the Board the 2007 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 13 and the Board shall designate a representative to cast its vote(s) at the Annual Business Meeting.

(RESOLUTION #10-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Charles Poindexter to represent Franklin County at the 2007 Annual Business Meeting of VACO to be held on Tuesday, November 13, 2007 at The Homestead.

MOTION BY: Russ Johnson

SECONDED BY: Charles Wagner

AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell

ABSENT: Hurt

LEGISLATIVE AGENDA

Richard E. Huff, II, County Administrator, shared with the Board various legislative platforms. Mr. Huff shared with the Board a memo from Tri-County Lake Administrative Commission. Mr. Huff requested any additional items to be considered to be submitted to him as early as possible.

REGIONAL STORMWATER MANAGEMENT COMMITTEE

Rick Huff shared with the Board a letter from Wayne Strickland, Executive Director, of the *Roanoke Valley-Alleghany Regional Commission's Regional Stormwater Management Committee requesting a Board member to be appointed to serve on the committee.*

Mr. Russ Johnson stated he was willing to serve on the Committee. The Board concurred.

OTHER MATTERS BY SUPERVISORS

➤ ***Industrial Development Authority Appointments***

- Boone District (November agenda item)
- Gills Creek District

(RESOLUTION #11-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Tom Cosgrove, Gills Creek District Representative to serve on the Industrial Development Authority with said term to expire 11-18-2011.

MOTION BY: Russ Johnson
 SECONDED BY: Charles Poindexter
 AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell
 ABSENT: Hurt

CLOSED MEETING

(RESOLUTION #12-10-2007)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711,a-1, Personnel, a-3, Acquisition of Land, a-5, Discussion concerning a prospective business or industry, and a-29, Discussion of the award of a public contract, of the Code of Virginia, as amended.

MOTION BY: Charles Wagner
 SECONDED BY: Leland Mitchell
 AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn & Angell
 ABSENT: Hurt

MOTION:	Russ Johnson	RESOLUTION: #13-10-2007
SECOND:	Leland Mitchell	MEETING DATE October 16 th , 2007

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and
 WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;
 NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.
 VOTE:
 AYES: Mitchell, Poindexter, Wagner, Johnson, Quinn, & Angell
 NAYS: NONE
 ABSENT DURING VOTE: Hurt
 ABSENT DURING MEETING: Hurt

Chairman Angell adjourned the meeting.

W. WAYNE ANGELL
 CHAIRMAN

RICHARD E. HUFF, II
 COUNTY ADMINISTRATOR