

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR ORGANIZATIONAL MEETING ON WEDNESDAY, JANUARY 2nd, 2008, AT 4:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM IN THE COUNTY COURTHOUSE.

THERE WERE PRESENT: Wayne Angell
 Russell Johnson
 David Hurt
 David Cundiff
 Charles Wagner
 Leland Mitchell
 Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
 B. J. Jefferson, County Attorney
 Christopher Whitlow, Asst. Co. Administrator
 Larry Moore, Asst. Co. Administrator
 Sharon K. Tudor, CMC, Clerk

Richard E. Huff, II, County Administrator, called the meeting to order.

Invocation was given by Supervisor Charles Wagner.

Pledge of Allegiance was led by Supervisor Wayne Angell.

CHAIRPERSON NOMINATIONS

Richard E. Huff, County Administrator, opened the floor for nominations for Board Chairman for 2008.

Charles Wagner Nominated By: Wayne Angell

Russ Johnson Nominated By: David Cundiff

General discussion was held on the rotating of the chairman's position. This will be discussed at a future worksession.

CLOSE NOMINATIONS

(RESOLUTION #01-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to close nominations for Chairman.

MOTION BY: Leland Mitchell
 SECONDED BY: Charles Wagner
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Wagner, Johnson, Thompson & Angell

(RESOLUTION #02-01-2008)

BE IT THEREFORE RESOLVED by the Board to appoint Charles Wagner as 2008 Chairman to the Board of Supervisors.

VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Wagner, Thompson & Angell
 NAYS: Cundiff & Johnson

THE MOTION PASSES WITH A 5-2 VOTE.

(RESOLUTION #03-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Charles Wagner by acclamation for Chairman for 2008.

MOTION BY: Russ Johnson
 SECONDED BY: Wayne Angell
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

VICE-CHAIRPERSON NOMINATIONS

Chairman Angell opened the floor for Vice-Chairman for 2008.

David Hurt Nominated By: Russ Johnson

Wayne Angell Nominated By: Leland Mitchell

CLOSE NOMINATIONS
(RESOLUTION #04-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to close nominations for Vice-Chairman.

MOTION BY: Russ Johnson
 SECONDED BY: David Cundiff
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

(RESOLUTION #05-01-2008)

BE IT THEREFORE RESOLVED by the Board to appoint Wayne Angell as the 2008 Vice-Chairman.

VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Angell, Thompson & Wagner
 NAYS: Hurt, Cundiff & Johnson

MOTION PASSES WITH A 4-3 VOTE

BOARD MEETING DATES

General discussion ensued regarding two (2) Board meetings per month. After discussion the Board adopted the following Board meeting schedule:

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2008**.

PROPOSED MEETING DATES FOR 2008

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2008**.

Tuesday, January 15th, 2008 @ 1:30 P.M.
 Tuesday, January 22nd, 2008 @ 6:00 P.M.
 Tuesday, February 19th, 2008 @ 1:30 P.M.
 Tuesday, February 26th, 2008 @ 6:00 P.M.
 Tuesday, March 18th, 2008 @ 1:30 P.M.
 Tuesday, March 25th, 2008 @ 6:00 P.M.
 Tuesday, April 15th, 2008 @ 1:30 P.M.
 Tuesday, April 22nd, 2008 @ 6:00 P.M.
 Tuesday, May 20th, 2008 @ 1:30 P.M.
 Tuesday, May 27th, 2008 @ 6:00 P.M.
 Tuesday, June 17th, 2008 @ 1:30 P.M.
 Tuesday, June 24th, 2008 @ 6:00 P.M.
 Tuesday, July 15th, 2008 @ 1:30 P.M.
 Tuesday, July 22nd, 2008 @ 6:00 P.M.
 Tuesday, August 19th, 2008 @ 1:30 P.M.
 Tuesday, August 26th, 2008 @ 6:00 P.M.
 Tuesday, September 16TH, 2008 @ 1:30 P.M.
 Tuesday, September 23rd, 2008 @ 6:00 P.M.
 Tuesday, October 21st, 2008 @ 1:30 P.M.
 Tuesday, October 28th, 2008 @ 6:00 P.M.
 Tuesday, November 18th, 2008 @ 1:30 P.M.
 Tuesday, November 25th, 2008 @ 6:00 P.M.
 Tuesday, December 16TH, 2008 @ 1:30 P.M.

All meetings will be held in the Franklin County Board of Supervisors Meeting Room in the Courthouse, Rocky Mount Virginia. All public hearings will be held at 6:00 P.M. of the 4th Tuesday of each month with the exception of December at which time the public hearings will be held on Tuesday, December 16th, 2008 at 6:00 P.M., for the convenience of the public. All interested parties are encouraged to attend. Any person with a disability who needs accommodations to fully participate in these public hearing should notify Sharon K. Tudor, CMC, Clerk, 70 East Court Street, Suite 301, Rocky Mount, Virginia 24151 and telephone, (540) 483-3032 at least 7 days prior to the hearings.

(RESOLUTION #06-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the following meeting dates and time schedule for the Board of Supervisors meetings during 2008:

ADOPTED MEETING DATES FOR 2008

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2008**.

Tuesday, January 15th, 2008 @ 1:30 P.M.
 Tuesday, January 22nd, 2008 @ 6:00 P.M.
 Tuesday, February 19th, 2008 @ 1:30 P.M.
 Tuesday, February 26th, 2008 @ 6:00 P.M.
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 Tuesday, March 25th, 2008 @ 6:00 P.M.
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 Tuesday, July 22nd, 2008 @ 6:00 P.M.
 Tuesday, August 19th, 2008 @ 1:30 P.M.
 Tuesday, August 26th, 2008 @ 6:00 P.M.
 Tuesday, September 16TH, 2008 @ 1:30 P.M.
 Tuesday, September 23rd, 2008 @ 6:00 P.M.
 Tuesday, October 21st, 2008 @ 1:30 P.M.
 Tuesday, October 28th, 2008 @ 6:00 P.M.
 Tuesday, November 18th, 2008 @ 1:30 P.M.
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MOTION BY: David Hurt

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

2008 HOLIDAY SCHEDULE FOR COUNTY EMPLOYEES

PROPOSED HOLIDAYS FOR 2008

Friday, January 18 TH , 2008	Lee Jackson Day
Monday, January 21 ST , 2008	Martin Luther King, Jr. Day
Monday, February 18 TH , 2008	Presidents' Day
Monday, May 26 TH , 2008	Memorial Day
Friday, July 4 TH , 2008	Independence Day
Monday, September 1 ST , 2008	Labor Day
Monday, October 13 TH , 2008	Columbus Day
Tuesday, November 11 TH , 2008	Veterans Day
Thursday, November 27 TH , 2008	Thanksgiving Day
Friday, November 28 TH , 2008	Thanksgiving Friday
Thursday, December 25 TH , 2008	Christmas Day
Thursday, January 1 ST , 2009	New Year's Day

(RESOLUTION #07-01-2008

BE IT THEREFORE RESOLVED by the Board to approve the aforementioned holiday listing for **2008** plus any changes made by the Governor during the year for State employees.

MOTION BY: Russ Johnson
 SECONDED BY: David Cundiff
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

TLAC CITIZEN BOARD APPOINTMENT

This item will be scheduled for the January 15, 2008 Board meeting.

(RESOLUTION #08-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Russ Johnson (Board Appointee) to serve on the TLAC Board with said term to expire January 31st, 2009.

MOTION BY: Wayne Angell
 SECONDED BY: David Cundiff
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

WEST PIEDMONT PLANNING COMMISSION

(RESOLUTION #09-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Bobby Thompson and re-appoint Leland Mitchell to serve on the West Piedmont Planning Commission with said terms to expire December 31, 2008.

MOTION BY: Wayne Angell
 SECONDED BY: David Hurt
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

REGIONAL JAIL AUTHORITY BOARD APPOINTMENT (1-YEAR TERM)

(RESOLUTION #10-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Charles Wagner (Board Representative) and Christopher Whitlow (Administrative Representative) to serve on the Western Virginia Regional Jail Authority with said term to expire December 31, 2008.

MOTION BY: Leland Mitchell
 SECONDED BY: Russ Johnson
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

FERRUM WATER & SEWER AUTHORITY BOARD APPOINTMENT

(RESOLUTION #11-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Frank Eddy to fill the unexpired term of Bobby Thompson on the Ferrum Water & Sewer Authority Board with said term to expire 2/1/2011.

MOTION BY: Bobby Thompson
 SECONDED BY: Wayne Angell
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

EXTENSION LEADERSHIP COUNCIL APPOINTMENT (2-YEAR TERM)

This item will be scheduled for the January 15th, 2008 Board meeting.

BOARD RULES OF PROCEDURE

**FRANKLIN COUNTY BOARD OF SUPERVISORS
 RULES OF PROCEDURE**

The following Rules of Procedure are adopted by the Franklin County Board of Supervisors to enable the Board to discharge its duties and responsibilities effectively and efficiently and to facilitate the exercise of its authority and powers in the Code of Virginia. It is the Board's intent to generally follow Robert's Rules of Order (Newly Revised, 10th Edition) unless superseded by state law or Board practice.

1. ORGANIZATIONAL MEETING

The Board shall elect a chairman and vice chairman at the Board's Organizational Meeting to be held on the first business day of January. Terms for chairman and vice chairman shall be for a one (1) year term.

2. **REGULAR MEETINGS**

The Board of Supervisors shall adopt a schedule of the times, dates, and places of its regular meetings, for each calendar year, at its organizational meeting. Should the Board's regular meeting day fall on a County holiday, the meeting will be held on the next business day following the holiday.

3. **SPECIAL MEETINGS**

The Board may hold special meetings by establishing a special meeting date, time, place and an agenda for said meeting at a regular meeting. The Clerk shall post and publish notice of the special meeting in accordance with the Virginia Freedom of Information Act, §2.2-3707 VA Code Ann., not less than three (3) days prior to the day of the special meeting.

A Called Meeting may be convened when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the governing body and the attorney for the county in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

4. **VOTING**

Motions properly made cannot die for lack of a second and shall be voted on as though they had been seconded.

5. **REQUEST FOR FUNDS OUTSIDE OF NORMAL BUDGET CYCLE**

Whenever any delegation or individual shall make a request or appeal for County funds for the benefit of an outside or non-County agency or program, the following guidelines shall be followed.

A. **Budget Preparation Calendar.**

Whenever possible, the request shall be submitted in accordance with the budget preparation calendar.

B. **Explanation and Background.**

Any such request shall be accompanied by a brief narrative explanation of the request and background as needed.

C. **Carry-over of Requests.**

If it is not possible to utilize the annual budget preparation calendar, the request shall be carried over to the next regular meeting following introduction to the Board.

D. **Waiver of Carry-over.**

Waiver of the carry-over period shall be granted if the request is considered an emergency by the majority of the Board, or for any reason if approved unanimously by all Board members.

E. **Emergency.**

Emergency is defined as an unforeseen circumstance or combination of circumstances that calls for immediate action to secure and protect the health, safety and general welfare of the inhabitants of Franklin County.

6. **CITIZEN COMMENT PERIOD**

Any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk’s Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen’s Comments on the agenda. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and at 6:00 p.m. at the 4th Tuesday meeting prior to public hearings unless a citizen can clearly demonstrate that an earlier time is necessary. **(Amended/Resolution # 21-06-2006 & # 07-01-2008)**

7. MOTIONS TO RECONSIDER

Motions to reconsider an action by the Board must be made by a member of the Board who previously voted with the prevailing side when the reconsidered motion was originally voted on. Since a second is not required, any member may second the motion to reconsider and the motion shall be decided by a majority vote of the members present.

8. PLACING OF AGENDA ITEMS

The County Administrator, based on input from the Board, shall develop the agenda for each meeting.

Individual Board members who wish to address the Board on a topic may do so under “Other Matters from Supervisors”. If the Board wishes to investigate a topic further, it can direct staff to place the topic on a future agenda, bring back a staff report with the appropriate research, or take action as it see fit.**(Amended/Resolution #07-01-2008)**

9. PUBLIC HEARINGS

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views at public hearings and to treat all speakers equally and with courtesy. While it is often necessary to have a presentation by an applicant or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations shall be as brief as possible.

Each speaker shall be limited to three minutes unless speaking for a larger group in which case, 5 minutes shall be allotted.

Speakers shall direct their presentations/comments/questions to the Board and not the audience.

10. APPOINTMENTS TO BOARDS AND COMMISSIONS

County staff shall maintain an up to date listing of available vacancies on Boards and Commissions and shall publish such list to the County’s web site and make available in the Office of the County Administrator. 60 days in advance of scheduled vacancies, staff shall make the Board aware of upcoming vacancies and shall advertise such vacancies throughout the County. All candidates shall be required to complete a County application to serve on a Board or Commission and applications shall be distributed to the Board as soon as is practical.

(RESOLUTION #12-01-2008)

BE IT THEREFORE RESOLVED by the Board to approve the Board’s Rules of Procedure for 2008 as submitted.

MOTION BY: David Hurt
 SECONDED BY: David Cundiff
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

WESTLAKE LIBRARY BRANCH UPDATE

Richard E. Huff, II, County Administrator, shared with the Board the following operational costs needed for the Westlake Branch Library:

Operational Costs	April 1 Opening
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	Monthly	Needed Prior to July 1 regardless of Opening Date	
Lease Payment	\$4,058	\$24,346	
Insurance	\$42	\$250	
Utilities	\$700	\$4,200	
Janitorial	\$900	\$3,600 *	
Security	\$100	\$600	
Phones, Data, Supplies	\$271	\$1,625	
	\$6,070	\$34,621	\$34,621
* Only need small amount prior to opening			

Staffing			
M-Th Noon to 7pm Fr-Sat Noon to 5pm 38 hrs./week	Monthly	Needed Prior to July 1 regardless of Opening Date	
Branch Librarian } Technical Librarian }	\$9,857		\$29,571
2 PT Aides			
Volunteers			

Core Library			
One Time Costs		One Time Total	
Circulation and Work Room Computers, Phone System, Software Licenses, Public PC's		\$47,000	\$47,000
Furnishings and Shelving Not Donated (In addition to Carilion donation)		\$60,000	\$60,000
Stocking		\$97,500	\$97,500
Signage		\$4,000	\$4,000
		\$208,500	\$268,692

Less
State
Aid in
Current
Budget (\$10,000)

Balance needed is recommended to come from savings and interest earned at the Franklin Center Project that remains	Amount Needed for April 1 Startup	\$258,692
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This topic will be discussed during the January 15th, 2008 Board meeting.

(RESOLUTION #13-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint David Hurt to replace Charles Poindexter on the TCRC Board.

MOTION BY: Russ Johnson

SECONDED BY: David Cundiff
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

(RESOLUTION #14-01-2008)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to adjourn the meeting.

MOTION BY: Russ Johnson
SECONDED BY: Bobby Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

Chairman Wagner adjourned the meeting.

CHARLES WAGNER, CHAIRMAN
CHAIRMAN

RICHARD E. HUFF, II
COUNTY ADMINISTRATOR