

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, JUNE 17<sup>TH</sup>, 2008, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM IN THE COUNTY COURTHOUSE.

THERE WERE PRESENT: Charles Wagner, Chairman  
Wayne Angell, Vice-Chairman  
Leland Mitchell  
David Hurt  
David Cundiff  
Russ Johnson  
Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator  
Christopher L. Whitlow, Asst. County Administrator  
Larry V. Moore, Asst. County Administrator  
B. J. Jefferson, County Attorney  
Sharon K. Tudor, CMC, Clerk

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Chairman Charles Wagner called the meeting to order.

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Invocation was given by Supervisor Bobby Thompson.

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Pledge of Allegiance was led by Supervisor David Hurt.

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**RESOLUTION OF APPRECIATION – ELMER C. HODGE, RETIRING CO. ADM. ROANOKE COUNTY**

Richard E. Huff, II, County Administrator presented the Board the following resolution to Elmer C. Hodge, Retiring County Administrator, Roanoke County:

**WHEREAS**, Franklin County has actively participated in numerous efforts to advance the economic viability of the Roanoke Valley, and

**WHEREAS**, regional cooperation has been the cornerstone in support of many projects that have directly benefitted both Franklin County and the Roanoke Valley, and

**WHEREAS**, Elmer C. Hodge, Roanoke County Administrator since 1985 has been instrumental in serving as the champion of regional efforts and a true leader in building collaboration and mutually beneficial endeavors, and

**WHEREAS**, Elmer C. Hodge has announced his retirement effective June 30, 2008

**BE IT THEREFORE RESOLVED**, by the Franklin County Board of Supervisors to express their most sincere appreciation for Elmer C. Hodge's personal belief system that compelled him to reach out to adjoining jurisdictions like Franklin County to bring projects forward for consideration even at risk of intense personal criticism, and

**BET IT FURTHER RESOLVED**, by the Board to commend Elmer for his robust career of public service and wish him much happiness in his retirement.

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**RESOLUTION OF APPRECIATION/FRANKLIN COUNTY RESCUE SQUAD**

Celebrating the 50<sup>th</sup> Anniversary of the Franklin County Rescue Squad

**WHEREAS**, in the summer of 1957 when the Roanoke Life Saving Crew was called due to a drowning that occurred in a farm pond on the property of the late Dr. Wolfe, Sheriff McBride realized the necessity to organize a volunteer rescue squad in Franklin County, and

**WHEREAS**, in 1958 the Franklin County Rescue Squad was chartered with William "Bill" Cooper as the first elected Captain. All emergency calls and transportation was provided by the two local funeral homes, Lynch's and Arrington Bussey, and

**WHEREAS**, in 1962 Franklin County Rescue Squad's first building was constructed and continues to serve the citizens of Franklin County on the original site, and

**WHEREAS**, the Franklin County Rescue Squad has provided 50 years of dedicated service to the citizens of Franklin County,

**NOW, THEREFORE, BE IT RESOLVED**, that the Franklin County Board of Supervisors expresses their sincere appreciation to the Franklin County Rescue Squad for their 50 years of service to the citizens of Franklin County, and

**BE IT FURTHER RESOVLED**, that the Franklin County Board of Supervisors honor all the men and women who have unselfishly given of their time and talents to volunteer for this worthy organization.

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**SOUTHWEST VIRGINIA ANTIQUE FARM DAYS**

**WHEREAS**, the Southwest Virginia Antique Farm Days was held in Franklin County from June 13, 2008 through June 15, 2008; and

**WHEREAS**, the Southwest Virginia Antique Farm Days has grown into one of Franklin County’s largest tourism events bringing visitors from all over the region to the community and creating substantial revenue for local businesses; and

**WHEREAS**, the show brings enjoyment and recreational opportunity to thousands of Franklin County residents annually; and

**WHEREAS**, the show is made possible only because of the hard work and dedication of the citizens of Franklin County who volunteer their time to host this wonderful event, specifically those associated with the Southwest Virginia Antique & Power Festival, Inc.; and

**WHEREAS**, the 2008 show welcomed well over 5,000 visitors and exhibitors to Franklin County; and

**WHEREAS**, the show celebrated the agricultural heritage of the region and the role that mechanization played in Franklin County’s growth and prosperity in the 1900’s; and

**NOW BE IT THEREFORE RESOLVED**, the Franklin County Board of Supervisors hereby expresses and acknowledges its sincere appreciation for the contributions that the Southwest Virginia Antique & Power Festival, Inc. and others have made to the economy of Franklin County and to the enjoyment and education of thousands of residents and visitors alike through the 2008 Southwest Virginia Antique Farm Days.

Joe Brubaker, President of the Southwest Virginia Power Festival, Inc. introduced Tommy Agee, President of the Junior Machinery Club.

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**PUBLIC COMMENT:**

**CONSENT AGENDA**

**APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – MAY 20<sup>TH</sup>, 2008**

**APPROPRIATIONS**

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Sheriff	Technology Grant	Various	67,434.00
Sheriff	Overtime Grant	3102- 1002	4,129.00
E911	Insurance Proceeds for Storm		
	Damage at Tower Sites	Capital Fund	20,523.00
Parks and Rec	Town of Rocky Mount Contribution		
	for Boulder Playground at Lynch		
	Park	Capital Fund	5,000.00
Franklin Center	Tobacco Commission Grant	Capital Fund	216,721.00
Total			<u>313,807.00</u>

## Transfers Between Departments

None

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### **FRANKLIN COUNTY RESOURCE SHELTER IMPROVEMENT GRANT AUTHORIZATION**

The Franklin County Family Resource Center (FCFRC) shelter, located at 96 Maple Ave., was constructed in October of 1997. The Franklin County Family Resource Center is a 30 day emergency shelter for women and their children whom are victims of domestic violence and/or homelessness. The 35 bed facility can support 13 family units. During the shelter's construction in 1997, the basement had a concrete floor poured, plumbing was roughed in and the area was left unfinished. The completion of the basement for client and staff multi-use has been in the planning stage for over one year. Very recently, a Shelter Improvement Grant through the Virginia Department of Housing and Community Development became available on a first come-first serve basis with a deadline for receipt of the grant application being June 13<sup>th</sup>.

If awarded a Shelter Improvement Grant, the Center will be able to finish the build out of the basement, thereby further accomplishing the following:

- 1) Provide handicap accessibility to the basement area, including a handicap sidewalk to serve the basement entrance;
- 2) Complete a basement build-out installing ceiling tiles, walls, flooring, electrical, heating cooling, plumbing, and a handicap accessible bathroom. Currently, the basement space is unusable for clients due to safety and health concerns. The vision for the FCFRC is to make the basement area a safe, usable, and handicap accessible space for client training and other support programs. At this time the Franklin County Family Resource Center is requesting approval to continue the application process on the Shelter Improvement Grant. The grant has a 25% match which will be covered with private and community donations, a community grant through the Lowe's Improvement Store Hero's Program and the Friends of the Family Resource Center. The total grant request, if awarded is \$13,590, whereby the 25% match or \$4,096 will be covered by other sources. No additional County funds will be required for this project. Both staff and the Friends of the Center Board desire a successful completion of the basement area, thereby making the area handicap assessable enabling the team to meet a greater number of client/staff/community, needs.

**RECOMMENDATION:** Staff respectfully requests the Board to approve the continuation of the Shelter Improvement Grant Application, thereby approving the draft resolution and authorizing the County Administrator to sign such related documents accordingly.

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### **COMMISSIONER OF REVENUE VEHICLE PURCHASE**

The Franklin County Commissioner of Revenue is in the process of hiring a full time County Appraiser. This position is expected to be filled in the next few weeks.

Part of the appraiser's job is to provide ongoing assessment of property values for new construction, building addition, etc. This function will require use of a vehicle for site visits, etc. In addition, members of staff are required to participate in ongoing training programs on a regular basis and are required to travel to various locations across the state.

#### **RECOMMENDATION:**

Staff respectfully requests permission to purchase a late model midsize SUV vehicle for the Commissioner of Revenue Office. Such a vehicle would provide adequate access to sites which will need to be visited by the appraiser and would also be of adequate size to accommodate up to four people (which may attend conferences, trainings, etc).

This vehicle would be acquired via State Contract through the used program and is estimated to cost \$14,900.00. Monies for the purchase are available in the upcoming County Capital Fund.

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### **PARKS & RECREATION VEHICLE PURCHASE**

The Franklin County Board of Supervisors continue to make progress on the development of the County's award winning parks and recreation system. Franklin County presently maintains thirteen developed public park sites covering over 574 acres. These facilities include eight baseball/softball fields, ten soccer/football fields, seven playgrounds, eight picnic shelters, ten support buildings & restrooms, six tennis courts, one basketball court, one skatepark, one amphitheater, seven river access sites, and over 25 miles of public trails. Since 2002, the County has more than doubled the amount of active park sites under county management. Over the same time frame, the number of individuals registered in County run programs has increased by more than 120%. This increased public use places new demands on parks maintenance and operations

To accomplish this task, the County has five full time Park Maintenance Team staff members and four seasonal (16-24 week) employees. In addition, the County makes extensive use of the Court System's trustee labor program. Up to four trustees a day are used by the County for regular park maintenance activities. For park site maintenance in a large County like Franklin, the key for park maintenance vehicles is their ability to carry work crews of up to four staff members, and the equipment they need to complete their tasks, in one trip and one vehicle so as to realize efficiencies in fuel and time.

The County has three vehicles assigned for daily parks maintenance responsibilities:

1989 Chevy One Ton Dump (100,374 miles)  
 2000 Chevy Dually Pickup (120,235 miles)  
 2004 GMC ½ Ton Pickup (15,574 miles)

Staff proposed to acquire two new maintenance vehicles within its 2007/8 Capital Budget request. This request was ranked by the Recreation Advisory Commission (unanimous vote) as the top priority for the County given the amount of miles being placed on the existing, and rapidly aging, park maintenance fleet.

After approval of the maintenance vehicle request in the 2007/8 capital budget by the Board of Supervisors, the Director of Commerce & Leisure Services requested that the Parks and Recreation maintenance team develop a vehicle recycle plan that will allow the County to more efficiently serve the park system with the funds made available.

The goal of the plan is to provide appropriately flexible work-crew oriented equipment at Waid Recreation Area and Franklin County Recreation Park. Each of these sites will become a service center from which the smaller sites throughout the County can be maintained. Staff's vehicle acquisition plan will allow Waid Recreation Area to pick up additional park development and maintenance activities in central, west, and south county area. The plan will also provide equipment at Franklin County Recreation Park that can be used to maintain north and east park sites. This plan will reduce the requirement of staff to use two vehicles for most maintenance tasks while concurrently providing specialized vehicle coverage throughout the County. This plan calls for the addition of two maintenance vehicles in the 2007/8 budget cycle.

First, Franklin County Recreation Park staff provide daily supervision and upkeep of the County ballfields with the exception of those at Waid Recreation Area. This daily maintenance is accomplished by one fulltime position through the use of extensive trustee labor. Up to four staff members are presently being carried in a vehicle approved for three passengers. Given the large trailer and support equipment used to maintain ballfields, this is our only option. Staff recommends the acquisition of a 4 door Crew Cab 2 WD Dump Truck with a GVWR of 17,500 LBS. (Example Ford F550 or a Chevy CC4500) at an estimated cost of \$40K. This will permit staff to carry the necessary work crews and equipment to the work sites. It would also take this vehicle out of daily use thus producing significant fuel savings given that this truck gets about 8 miles per gallon.

The present Recreation Park dump truck would be moved to Waid Park to serve as that site's heavy lifting vehicle thus serving projects in this service area. It would not be used for daily use. Waid Park is presently without a heavy lifting truck and must "borrow" the Chevy now when needed – thus taking the Chevy out of service for Recreation Park service area projects. The proposed plan would allow ongoing projects at Henry King, Jamison Mill, Brubaker Park, and Philpott to be completely serviced through Waid Park and thereby avoid impacting Recreation Park service units and programs.

Second, senior maintenance staff presently provides park maintenance support and construction supervision to projects throughout the County from the operation center at Recreation Park. This work includes the recently development of SML Community Park, Snow Creek Park, Windy Gap Park Site, and Henry Park. Staff anticipates the Recreation Park service center to provide significant project assistance (in order to reduce the amount of private contractors used by the County) over the next couple of years at Windy Gap Community Park, Hales Ford Park, and trail work throughout the County. Staff recommends the acquisition of a 4 door Crew Cab, 4 wheel drive 1 ton pickup (Example Ford F350 or a Chevy 3500) at an estimated cost of \$30K to replace the existing Dually. This will permit the Recreation Park service center to move work crews to the various work sites throughout the County in one vehicle. The present 2000 Chevy dually would be transferred to Waid Recreation Area for use by the Sports Turf Maintenance staff (staff

position added in 2006) and their work crew thus keeping the vehicle in use and reducing the need for a new transportation vehicle for the second fulltime position at Waid added last year. The dually could be used to transport work crews throughout south, west, and central county for specialized development projects without impacting the Recreation Park service unit's programs.

Funding for the purchase of these vehicles was approved and is available in the existing 2007/8 capital budget.

**RECOMMENDATION:**

Staff requests the Board to approve the purchase of these vehicles for the County's public parks and recreation programs. The method of purchase will be thru state contract for vehicles OR at a vehicle auction. Staff will attempt to secure used trucks with low mileage as a first option at auction. Purchase price of these vehicles is not to exceed \$70,000 in total. The funding would come from the 2007/08 capital budget that has been designated for Parks & Recreation Maintenance Equipment.

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**SOLID WASTE DEPARTMENT VEHICLE PURCHASE**

The County Landfill has a 1997 Ford F150 4WD pickup with 202,000 miles on it. The transmission is starting to give trouble and the engine is starting to stop running when you let off the gas. Also the manifold gasket has blown.

This pickup is used for the Landfill Supervisor to check on citizens needs around the greenbox sites. Also during the winter months to check the roads and box sites for icy spots and picking up parts for the equipment. We will put the 1997 Ford F150 4WD out on surplus to be sold.

**RECOMMENDATION:** Staff request permission to purchase a late model 4WD pickup for the County Landfill. This vehicle would be purchased through the State Contract used program and is estimated to cost \$14,850. The money will be available in July from the County Capital Fund.

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**APPROPRIATION RESOLUTION FOR 2008-2009**

ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF FRANKLIN FOR THE FISCAL YEAR ENDING JUNE 30, 2009

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2009 for the operating budget and the Capital Improvements Program for the County of Franklin and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Franklin County Board of Supervisors does hereby resolve on this 17<sup>th</sup> day of June, 2008 that, for the fiscal year beginning on July 1, 2008, and ending on June 30, 2009, the following sections are hereby adopted.

- Section 1. The cost centers shown on the submitted table labeled Appropriations Resolution, Exhibit A, are hereby appropriated from the designated estimated revenues as shown on the submitted table labeled Appropriations Resolution, Exhibit B.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies including Schools.
- Section 4. The School Board and the Social Services Board are separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the School Board and the Social Services Board are authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within their respective funds in any amount.
- Section 5. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same cost center for the efficient operation of government.

- Section 6. All outstanding encumbrances, both operating and capital, at June 30, 2008 shall be reappropriated to the FY 2008-2009 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 7. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee. Such funds must be applied to the purpose for which they were originally approved.
- Section 8. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2008 and appropriations as they are made in the FY 2009 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 and approve all change orders for reduction of contracts.
- Section 9. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate resolution, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between cost centers and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2008 and appropriations in the FY 2009 Budget.
- Section 10. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 11. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds only as needed up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 12. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance.
- Section 13. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing ordinance and applicable state statutes.
- Section 14. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors.

Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.

- Section 15. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors not less frequently than monthly.
- Section 16. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 17. All revenues received by an agency under the control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 18. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the State of Virginia for its employees and shall be subject to change from time to time to maintain like rates.
- Section 19. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.
- Section 20. This resolution shall become effective on July 1, 2008.

APPROPRIATIONS RESOLUTION EXHIBIT A  
County of Franklin  
Adopted Expenditures (Excluding Capital Outlay)  
Fiscal Year 2008-2009

General Government Administration

Board of Supervisors	\$ 369,391	Family Resource Center	\$ 255,638
		Aging Services	351,206
			<u>11,013,718</u>

General and Financial Administration

County Administrator	376,012		
Commissioner of Revenue	599,575	<b>Parks, Recreation and Cultural</b>	
Reassessment	175,000	Parks and Recreation	971,653
Treasurer	486,715	Library Administration	854,256
Finance	272,856		<u>1,825,909</u>
Risk Management	353,735	<b>Community Development</b>	
Human Resources	800,168	Planning Agencies	798,039
Information Technology	838,916	Planning & Community Development	726,004

Registrar	231,927	Economic Development	537,529
	<u>4,504,295</u>	GIS and Mapping	221,034
<b>Judicial Administration</b>		Work Force Develop Consort	210,896
Circuit Court	90,285	Tourism Development	100,000
General District Court	11,243	Public Works	338,906
Magistrate	2,975	Virginia Cooperative Extension	<u>99,452</u>
Juvenile and Domestic Rel Court	23,900		<u>3,031,860</u>
Clerk of the Circuit Court	670,777	<b>Nondepartmental</b>	660,000
Sheriff - Courts	499,188		
Juvenile Court Services	484,238	<b>Transfers to Other Funds</b>	
Commonwealth Attorney	743,708	Schools - Operations	26,664,153
	<u>2,526,314</u>	Schools - Debt Service	2,987,997
<b>Public Safety</b>		Schools - Canneries	32,986
Sheriff - Law Enforcement	3,033,795	Utilities	683,000
Correction and Detention	3,783,323	Debt Service	1,180,855
Building Inspections	448,495	County and School Capital Projects	6,048,975
Animal Control	301,258	E911	<u>1,002,647</u>
Public Safety	2,795,395	Subtotal	<u>38,600,613</u>
	<u>10,362,266</u>		
<b>Public Works</b>		<b>Total General Fund</b>	<u>75,004,264</u>
Road Viewers	450		
Solid Waste and Recycling	1,494,183	<b>Other Funds</b>	
General Buildings and Grounds	984,656	E911	1,054,147
	<u>2,479,289</u>	Debt Service	1,180,855
<b>Health and Welfare</b>		Law Library	12,000
Health Department	360,000	Courthouse Maintenance	12,000
Community Services	171,263	Utilities	888,000
Social Services	5,267,767	Forfeited Assets	25,000
CSA	4,607,844	Schools	<u>81,274,311</u>
			<u>\$ 159,450,577</u>

## APPROPRIATIONS RESOLUTION EXHIBIT B

## County of Franklin

## Adopted Revenues

## Fiscal Year 2008 – 2009

Real Estate	\$ 33,468,557	Shared Expenses Sheriff	\$ 2,975,511
Public Service Corp	517,994	Shared Expenses Comm of Revenue	166,212
Personal Property	6,492,879	Shared Expenses Treasurer	166,840
Machinery and Tools	444,670	Shared Expenses Medical Examiner	0
Merchants			
Capital	762,153	Shared Expenses Registrar	51,084
Penalties and Interest	384,300	Shared Expenses Clerk of Court	314,078
		Shared Expenses Jail Costs	292,310
Sales			
Tax	4,151,000	Public Assistance Grants	4,356,171
Communications Tax	2,486,085	VJCCCA Grant	28,112
Consumer Utility Taxes	950,000	Family Resources Grants	204,137
County Business License	4,000	Comprehensive Services Grant	3,112,174
Franchise License Tax	155,000	Selective Enforcement Grant	30,000
Motor Vehicle Decals	1,342,116	Indoor Plumbing Grant	150,000
Bank Stock			
Taxes	110,000	Workforce Development Grants	63,000
Tax on Deeds	750,000		
Hotel/Motel Trans Occupancy Tax 2%	46,000	Personal Property Tax Relief	2,626,618
Hotel/Motel Trans Occupancy Tax 3%	69,000		
Meals	845,000	Library Grants	138,095

Tax		Recordation Taxes - State	179,740
Licenses and Fees	750,000	Aging Services Grants	150,497
		Grantor Tax on Deeds	160,000
Court Fines and Costs	16,000	Drug Enforcement Grants	16,600
		Park Land - Pymt in Lieu of Tax	20,000
Interest on Bank Deposits	1,400,000		
Rent, Miscellaneous	350,000	Fund Balance	<u>900,000</u>
Clerk of Court Fees	225,000	Total General Fund	<u><u>75,004,264</u></u>
Commonwealth Attorney Fees	3,000	Capital Fund	6,048,975
Off Duty Pay for Sheriff Deputies	15,000	Asset Forfeiture Fund	25,000
Care of Prisoners	9,000	E911 Fund	1,054,147
Animal Control Fees	6,000	Law Library	12,000
Landfill Fees	900,000	Debt Service Fund	1,180,855
Aging Services Local Revenue	21,641	Utilities	888,000
Family Resource Center Donations	35,000	Courthouse Maintenance Fund	<u>12,000</u>
Recreation Fees	42,000	Total - Other Funds	<u>9,220,977</u>
EMS Billing Revenue	870,000	Totals for all Funds	<u>84,225,241</u>
Library Fines and Fees	24,000		
Sale of Maps and Code	15,000	Schools	
		Local	2,831,208
Recovered Costs	437,450	State	42,416,516
		Federal	6,328,763
A.B.C. Profits	23,839	County	29,652,150
Wine Taxes	24,955	Canneries	<u>45,674</u>
Motor Vehicle Carriers Tax	30,688	Total School Funds	<u>81,274,311</u>
Mobile Home Titling Tax	118,250		
Motor Vehicle Rental Tax	20,812		\$ <u><u>165,499,552</u></u>
Shared Expenses Comm Attorney	586,696		

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**R. G. RACING, LLC SPECIAL ENTERTAINMENT PERMIT FOR JULY 11, 2008**

Richard Gluth, recently purchased the Callaway Speedway and is requesting approval for an Outdoor Occasion Permit set for July 11, 2008 (with no rain date scheduled). The submitted Outdoor Occasion Permit for the special race is enclosed for your review and consideration.

All pertinent agencies per County Code Section 13-29.2 have signed off on the 2008 Outdoor Occasion Permit for Mr. Gluth set for July 11, 2008.

Per County Code Section 13-29.4 the fee of \$100.00 has been remitted and deposited with the County Treasurer's Office.

**RECOMMENDATION:**

Staff request Board approval for the 2008 Outdoor Occasion Permit application July 11, 2008 as submitted per County Code Section 13-29.1.

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**LETTER OF CREDIT FOR COMMERCE CENTER GRANT**

In late 2006, Franklin County was awarded a \$700,000 grant from the Virginia Department of Housing and Community Development for water and sewer system development at the Franklin County Commerce Center Industrial Park located on 220 South.

As part of the agreement with the Virginia Department of Housing and Community Development (VDHCD), Franklin County must demonstrate a future job creation requirement of 110 jobs, 51% of which must be made available to low and moderate-income individuals. At this point McAirLaid's has employed approximately 50 individuals and is well ahead of the scheduled job creation requirement. The water and sewer work at Commerce has been completed but since

the job creation requirement has not been satisfied at this point, VDHCD will not release the County's \$700,000 without a non-recourse letter of credit in the amount of the grant (\$700,000). The County has three years from March 23, 2008 to satisfy the job creation requirement.

**RECOMMENDATION:**

Staff respectfully requests the Board to allow County staff to obtain a \$700,000 non-recourse letter of credit for a total fee of \$7,000 in order to receive the \$700,000 grant from VDHCD. The letter of credit will be considered a contingent liability of the County until such time that it is released.

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**REPLACE AMBULANCES FOR USE IN RED VALLEY & FRANKLIN COUNTY RESCUE SQUADS**

In December 2007 the Board of Supervisors authorized the purchase of three ambulances that have been placed into service in Fork Mountain, Glade Hill, and Boones Mill stations. Public Safety staff consulted volunteer EMS Captains as well as Public Safety providers to draft a list of ambulance specifications. These specifications were developed and agreed upon by all volunteer Captains. The ambulances recently placed into service have been well received by EMS providers who have found the design to be very functional while providing patient care.

In FY 2008 – 2009, two other ambulances are scheduled for replacement. The vehicles to be replaced are located in the Red Valley and Franklin County Rescue Squad stations. These vehicles are scheduled for replacement due to increased maintenance costs and high mileage on both vehicles that is in excess of 100,000 miles.

Franklin County Rescue Squad responds to the highest volume of EMS calls in Franklin County. Career staff is assigned to this station as well. As a result, the vehicles assigned to Franklin County Rescue incur high mileage in a short amount of time. Red Valley Rescue Squad is the second busiest station in the county and once housed career staffing until the opening of the Westlake sub-station. The two wheel drive advanced life support ambulance at Red Valley and a four wheel drive advanced life support ambulance at Franklin County Rescue are the vehicles to be replaced.

In anticipation of replacing two ambulances this year and to reduce purchase costs, Public Safety contacted Wheeled Coach Industries. Wheeled Coach is the manufacturer that built the three ambulances purchased. Wheeled Coach has agreed to extend the contract and build two ambulances at the same cost as those purchased in December 2007. The cost for a Ford F-450, two wheel drive, type I, ambulance was \$124,849.00. The cost to purchase a four wheel drive version of the same vehicle was \$128,612.00. Both the Red Valley and Franklin County Rescue Squad Captains have been contacted regarding this proposal and have endorsed the purchase of the vehicles.

In an executive summary prepared for the Board of Supervisors in August 2006, information obtained from historical vehicle purchase data as well as emergency vehicle manufacturers, noted that, on average, the cost of emergency vehicles increased between 8% – 10% yearly. If this request is approved, the county could realize a savings of \$16,000 - \$24,000 by purchasing the vehicles from the previous contract. The total cost for the purchase will be \$253,461.00. There is enough money in the FY 2008 - 2009 CIP budget allocated to purchase two ambulances, so no additional funds will be necessary.

**RECOMMENDATION:**

Staff respectfully recommends that the Board approve the purchase of two advanced life support ambulances as outlined in this request.

\*\*\*\*\*

**SHERIFF'S DEPARTMENT PURCHASE OF VEHICLES**

Sheriff Ewell Hunt advised the Board the Franklin County Sheriff's Office is a law enforcement agency with local jail and law enforcement responsibility. Sheriff Hunt stated the department maintains a fleet of police vehicles necessary to carry out all functions and responsibilities. Field law enforcement vehicles are normally replaced around 125,000 miles and the better of these vehicles are then reissued or reassigned to support services such as prisoner transport or spare fleet vehicles. They are maintained in this capacity until they become unreliable or repairs and maintenance become cost prohibitive.

The Sheriff's Office requests to order five new marked police vehicles and two new unmarked vehicles. The five new marked vehicles would ultimately replace vehicles that have reached their replacement mileages and or vehicles that need to replace jail transport vehicles. The first week of June, two marked vehicles with high mileage became nonfunctional because of engine failure.

Repair of these high mileage vehicles would be cost prohibitive. These five new requested marked vehicles would be new 2009 Ford Police Interceptor vehicles through state contracts at a cost of **\$24,200.00** each for a Total cost of **\$ 121,000.00**. These vehicles would replace the following vehicles:

1. 2001 Ford Police Interceptor, mileage 153,600, engine failure
2. 2001 Ford Police Interceptor, current mileage 177,000, replace patrol vehicle to replace this vehicle
3. 2001 Ford Police Interceptor, mileage 148,000, replace patrol vehicle to replace this vehicle(engine failure)
4. 2003 Ford Police Interceptor, current mileage 124,000
5. 2005 Ford Police Interceptor, current mileage 115,000

The Sheriff's Office also requests to order two new unmarked police vehicles for two Patrol Sergeant Supervisors. These two new requested unmarked vehicles would be new 2008 Dodge Charger vehicles through state contracts and are currently in stock at the state contract dealer at a cost of **\$21,274.00** each for a Total cost of **\$42,548**. These vehicles would replace the following vehicles:

1. 2000 Ford Police Interceptor, current mileage 135,000
2. 2002 Ford Police Interceptor, current mileage 125,000

The Grand Total requested expenditure for these vehicles would be **\$163,548.00**.

**RECOMMENDATION:**

Staff requests the Board to approve these budgeted expenditures of \$163,548.00.

General discussion was held.

**(RESOLUTION #01-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented above.

MOTION BY: Wayne Angell

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Angell, Thompson & Wagner

NAYS: Cundiff & Johnson

THE MOTION PASSES WITH 5-2 VOTE.

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**VDOT – CLEMENT'S MILL BRIDGE UPDATE**

Tony Handy, Resident Administrator, VDOT, stated there really wasn't much activity occurring on the Clements Mill Bridge Project. Mr. Handy stated VDOT has approved the one lane design and is waiting on the exception approval. The Board requested VDOT to submit a table giving dates of projected dates for the construction on the bridge project. Mr. Handy stated the Clements Mill Bridge is set for construction advertisement in the year of 2013.

Mr. Angell requested VDOT to forward data on accidents which have recently occurred on St. Rt. 919. Mr. Handy stated he would get the information and submit to the Board.

Mr. Handy advised the Board approximately \$220,000 was available for the Rural Addition Program.

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**APPOINTMENT OF ROAD VIEWERS**

The appointments will be presented during the 24<sup>th</sup> meeting in June.

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**ESTIMATED BUDGET SHORTFALL FOR ENERGY COST FOR 2008-2009**

Lee Cheatham, Director of Business & Finance, School System, presented the following shortfall for energy cost for 2008-2009:



**FRANKLIN COUNTY PUBLIC SCHOOLS**

**OFFICE OF SUPERINTENDENT**  
 25 Bernard Road • Rocky Mount, VA 24151-6614  
 (540) 483-5138 • FAX (540) 483-5806

May 16, 2008

TO: Dr. Charles H. Lackey, Division Superintendent  
 FROM: Lee E. Cheatham, Director of Business and Finance *LEC*  
 SUBJECT: Estimated Budget Shortfall for Energy Costs for 2008-09

Dear Dr. Lackey:

The following chart details my estimate at this time of a potential budget shortfall for energy costs for 2008-09:

<u>Energy Type</u>	<u>Projected Gallons</u>	<u>Cost Per Gallon in Budget</u>	<u>Current Cost Per Gallon</u>	<u>Estimated Budget Shortfall Difference</u>
Diesel Fuel	247,840	\$2.75	\$3.86	\$275,102
Gasoline	69,188	2.75	3.15	27,675
Fuel Oil & Propane	295,872	2.75	3.68	<u>275,161</u>
Total Estimated Energy Budget Shortfall for 2008-09				<u>\$577,938</u>

Hopefully, these prices will begin to moderate some after the spring and summer driving seasons especially with the November elections coming up. I have also attached a schedule detailing some of these price changes from 9/6/07 to 5/15/08. For every 1 cent increase in price it costs us \$6,129.

I would recommend that we ask the Franklin County Board of Supervisors, at their June 17, 2008 meeting, to allow us to designate at least \$288,969 of our carryover funds left from 2007-08 to address a portion of the estimated budget shortfall. Then we can recalculate this estimate in September 2008 and request that the Supervisors allow us to designate additional carryover funds left from 2007-08 at their September 16, 2008 meeting, if needed. Hopefully, the energy cost situation will have moderated to some degree by September 2008 and the \$288,969 will be enough.

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**CARRYOVER COUNTY SCHOOL CAPITAL PROJECTS/FRANKLIN COUNTY HIGH SCHOOL TRACK**

Lee Cheatham, Director of Business & Finance, School System, presented the following request for the Board's review and consideration:

Mr. Cheatham respectfully requested that the Franklin County Board of Supervisors consider approving the following school capital project funding carryover request into the 2008-09 fiscal year:

Revenues:

Unspent Balance of County School Capital Projects Fund for 2007-08 to be carried over into 2008-09 \$62,325

Proposed Expenditures:

FCHS Track Maintenance Project (Approved by the Franklin County Board of Supervisors on 3/18/08) (See Attachment) \$56,659

Contingency 5,666

\$62,325

**(RESOLUTION #02-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the request as presented.

MOTION BY: Bobby Thompson  
 SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Thompson & Wagner

NAYS: Johnson

\*\*\*\*\*

**ADDITIONAL APPROPRIATION FOR SCHOOL FOOD SERVICES FY' 2007-2008**

Lee Cheatham, Director of Business & Finance, School System, presented the following request for the Board to review and consider:

Mr. Cheatham advised the Board he respectfully requests that the Franklin County Board of Supervisors consider approving the following additional funding request for the 2007-08 fiscal year:

Revenues – School Food Services \$258,691

Expenditures – School Food Services \$258,691

These additional expenditures will be funded from School Food Services revenues. Additional County revenues are not being requested.

This request is necessary primarily because additional meals are being served, food costs have risen as a result of increased energy costs and our share of USDA commodity foods has decreased.

**(RESOLUTION #03-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the requested additional appropriation as requested.

MOTION BY: David Hurt

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

\*\*\*\*\*

**CARRYOVER UNUSED COUNTY SCHOOL FUNDS**

Lee Cheatham, Director of Business & Finance, School System, presented the following request for the Board to review and consider:

Mr. Cheatham advised the Board he respectfully requests that the Franklin County Board of Supervisors to consider approving the following three carryover funding requests into the 2008-09 fiscal year:

- 1. Energy Fund – Transportation Fuel and Heating Fuel \$289,000
- 2. Purchase of Additional Acreage Adjacent to an Existing School  
(Previously approved by the Franklin County Board of Supervisors on 6/19/07.) \$ 50,000
- 3. Funding to Purchase ActivBoard Technology Items for Windy Gap Elementary School (Previously approved by the Franklin County Board of Supervisors on January 15, 2008.) \$147,000

These three carry over items will be funded from funds that will remain unspent from 2007-08.

**(RESOLUTION #04-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the request as presented.

MOTION BY: David Cundiff

SECONDED BY: Wayne Angell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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**CARRYOVER UNUSED WINDY GAP ELEMENTARY SCHOOL**

Lee Cheatham, Director of Business & Finance, School System, presented the following request for the Board to review and consider:

The following information is a summary of the needed revenues and the estimated costs for the Windy Gap Elementary School Construction Project:

<u>Revenues Needed:</u>	<u>School</u>
Literary Fund VPSA Subsidy Loan	\$ 7,500,000
BB & T Loan	4,862,893
Interest Earned	343,972
School Food Service Equipment Funds	264,306
Sale of Land to Noel	4,250
County Capital Improvement Plan Funds	<u>0</u>

Total Revenues Needed \$12,975,421

<u>Estimated Costs:</u>	
Base Bid – Avis Construction Company, Inc.	\$12,074,000
Less Deduct	<u>(50,000)</u>
Adjusted Base Bid	12,024,000
Architectural / Engineering Contract	495,500
Architectural / Engineering Contract – Additional Services	5,201
Architectural / Engineering Contract – Additional Costs	13,296
Architectural / Engineering Contract – Reproductions & Other Costs	16,704
Inspections & Testing	60,000
Recommended Construction Contingency – 3%	360,720
County Park Improvements & Bio-retention Pond	<u>0</u>

Total Estimated Costs \$12,975,421

Mr. Cheatham also respectfully requested the Franklin County Board of Supervisors to consider approving the Windy Gap Elementary School Project funding carryover request into the 2008-09 fiscal year:

Project Budget	\$12,975,421
Total Expenditures Through 6/9/08	<u>(3,370,743)</u>
Balance to Carry Over Into 2008-09	<u>\$ 9,604,678</u>

**(RESOLUTION #05-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the carryover unused Windy Gap Elementary School.

MOTION BY: David Hurt  
 SECONDED BY: David Cundiff  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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**STEP'S REQUEST FOR DONATION OF COTTAGE & PROPERTY**

Jon Morris, Executive Director, shared with the Board the tremendous growth STEP, Inc. has endured over the last three years and is running out of space to house their employees and to serve their clients. Mr. Morris advised the Board Step's Finance and Human Resources Department to the cottage on the corner of College and Dent Street. Mr. Morris stated the cottage is owned by Franklin County and is currently leased to us at a rate of \$1.00 annually. In closing, Mr. Morris requested the Board to consider donating the cottage and the property to STEP, so they renovate the cottage to fit their current and future needs. General discussion ensued.

The Board stated they would consider supporting a long term lease agreement for Step, Inc. while STEP, Inc. using the property and advised the staff to work with STEP on bringing a proposed agreement back accordingly.

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**FRANKLIN COUNTY PERINATAL EDUCATION CENTER RELIEF FOR BACK TAXES**

Vincent Copenhaver, Director of Finance, shared with the Board a request made by Eric Ferguson, Attorney, on behalf of Franklin County Perinatal Education Center to forgive unpaid personal property taxes owed to the County. Mr. Copenhaver shared the following breakdown:

2005	\$221.28
206	\$192.89

2007 \$149.88  
 Approximate Late Fees \$ 16.00  
**\$580.05 TOTAL**

**(RESOLUTION #06-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appropriate \$580.05 to the Franklin County Perinatal Education Center as requested for back owed taxes.

MOTION BY: Russ Johnson  
 SECONDED BY: Wayne Angell  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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**LAND USE FEES**

Richard E. Huff, II, County Administrator, shared with the Board the current fee structure for the Land Use Program, and presented several issues which have risen for the Board's consideration. Current procedure is to charge \$30.00 for the first tract and \$5.00 for each additional tract up to \$50.00. When parcels are bought and sold, staff has to go back and check fees on each parcel and make adjustments, as necessary, to make sure they still have a \$30.00 parcel. (i.e. If \$30.00 parcel is sold and nothing is adjusted, all future revalidation fees would be \$5.00 or nothing, if they have reached their \$50.00 maximum.) This now proves to be very cumbersome as more and more transfers and splits occur.

One consideration would be to change the fees to \$25.00 per tract through 5 tracts (maximum \$125.00) then no fee for additional tracts. In most cases, this change will not affect current land use participants all at one time. Because of changes requiring new applications and because all parcels aren't always enrolled at the same time, the revalidation fee rarely comes due on all the parcels in the same year. At the present time, parcels are revalidated every year, the fee is only charged every six years, per state code.

Secondly, the topic of late filing fees bears further consideration. Current late filing fee is \$.10 per acre. This fee may end up only being \$.50, .80, 1.00, etc. depending on the acreage of each parcel. It's really not worth the time and paperwork involved especially if someone sends in their form without the fee and we need to notify them to send the fee. It costs more to send a letter than the fee itself. It's actually almost embarrassing to even ask for such a minimal fee.

A suggestion would be to change the fee to \$ 10.00 per parcel. We have checked with some of the surrounding counties. Most of them don't allow late filing at all. A couple of them have a \$10.00 late filing fee per parcel and Roanoke County has a \$40.00 per parcel late fee.

The change in the application fee is expected to generate approximately \$14,000 over a six year cycle of renewals and the increase in the late filing fee is expected to generate an additional \$500.00.

**RECOMMENDATION:**

Staff recommends that the Board consider holding a public hearing to amend the County Code to increase the application/revalidation fee from \$30.00 for the first tract and \$5.00 for each additional tract up to \$50.00 to a new structure of \$25.00 per tract through 5 tracts (maximum \$125.00) then no fee for additional tracts. Secondly, staff recommends holding a public hearing to amend the County code to increase the late filing fee from \$.10/acre to \$10.00 per parcel.

**Feb. 2007  
 LAND USE PARCELS FOR 2007  
 (From 2006 Real Estate Records)**

**Proposed Fee Schedule**

**Proposed Fee Schedule**

\$ 25.00 per parcel through 5 parcels. Maximum \$125.00. (Additional parcels at N/C.)

In most cases, this change will not affect current land use participants all at one time. Because of changes requiring new applications and because all parcels aren't always enrolled at the same time, the revalidation fee rarely comes due on all the parcels in the same year.

Proposed Fee Schedule	1 parcel @ \$25.00	2 parcels @ \$50.00	3 parcels @ \$75.00	4 parcels @ \$100.00	5 parcels @ \$125.00	More Than 5 parcels
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						@ \$125.00
Current Fee Schedule (Shown Here to use for Comparison)	1 parcel @ \$30.00	2 parcels @ \$35.00	3 parcels @ \$40.00	4 parcels @ \$45.00	5 parcels @ \$50.00	More Than 5 parcels @ \$50.00.

**Total Application Fees on all Parcels based on Proposed Fee Schedule  
\$ 71,475.00**

This is not an annual figure. Fees are collected at different times based on when parcels are enrolled, when revalidation fees are due, when changes are made that require a new application, etc.

Mr. Huff presented the following surrounding areas application and other fee structures:  
Feb. 2007

**APPLICATION AND OTHER FEES - OTHER COUNTIES**

County	Application Fees	Late Fees	Revalidation Schedule/Fees
Franklin	\$ 30 first parcel, \$ 5 ea. add. parcel – Maximum \$ 50	\$ .10 per acre	Revalidate yearly. Collect fee every 6 years based on year parcel went into L.U.
Roanoke	\$ 30 + \$ .30 per acre per parcel	\$ 40 per parcel	Revalidate every 6 years. Collect fee every 6 years – set schedule*.
Henry	\$ 10 per application (includes however many parcels they want to enroll for one fee)	Don't accept late filings	Don't revalidate. Collect fee every 6 years – set schedule*. (Send letters as reminder that fee is due.)
Floyd	\$ 25 first parcel, \$ 5 ea. add. parcel – Maximum \$ 50	\$ 10 per parcel	Revalidate every 6 years. Collect fee every 6 years based on year parcel went into L.U.
Botetourt	\$ 10 + \$ .10 per acre (includes however many parcels they want to enroll for one fee)	Don't accept late filings	Revalidate every 4 years. Don't collect revalidation fees.
Bedford	\$ 15 up to 100 acres + \$ .15 per acre over 100 acres (includes however many parcels they want to enroll for one fee)	<u>For new applications:</u> \$ 40 up to 100 acres + \$ .40 per acre over 100 acres. <u>For late revalidations:</u> \$ 25 up to 100 acres + \$ .25 per acre over 100 acres.	Revalidate every year. Collect fee every 6 years – set schedule*.
Pittsylvania	\$ 10 + \$ .10 per acre (includes however many <u>contiguous</u> parcels they want to enroll for one fee). \$ 10 + \$ .10 per acre per parcel if not contiguous.	Don't accept late filings	Don't revalidate.
Tazewell	\$ 10 first parcel, \$ .50 ea. add. parcel.	Don't accept late filings	Don't revalidate.
Culpeper	\$ 25 per parcel	Don't accept late filings	Revalidate every 4 years. Collect fee every 8 years – set schedule*.

\*Revalidation "set schedule" means they collect everyone's fee the same year. If they've been in the program for less than 6 years, they still pay the fee.

**(RESOLUTION #07-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to advertise the requested amendment to the Land Use Fees Chapter 20-23 as presented.

MOTION BY: David Hurt

SECONDED BY: Wayne Angell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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**PROPOSED BOARD PLANNING SESSION**

Richard E. Huff, II, County Administrator, requested feedback from the Board on the date and location on the proposed Board Retreat. The Board concurred with the dates to be August 11 & 12, 2008 to be held at Phoebe Needles.

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**PROPOSED AMENDMENT TO TLAC BY-LAWS**

Richard E. Huff, II, County Administrator, shared with the Board the following proposed resolution for the Board's consideration:

**FRANKLIN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION**

**JUNE 17, 2008**

**VIRGINIA:** At the adjourned meeting of the Franklin County Board of Supervisors held on Tuesday, June 17, 2008, the following resolution was presented and adopted:

**WHEREAS**, Bedford County, Pittsylvania County and Franklin County have operated a Tri-County Lake Administrative Commission since the mid-1970s to support activities at Smith Mountain; and

**WHEREAS**, Leesville Lake is a major component of the Smith Mountain Lake project, which is beginning to develop similar to the Smith Mountain Lake area; and

**WHEREAS**, Campbell County has participated in the relicensing negotiations concerning the Smith Mountain Lake project; and

**WHEREAS**, it is to the best interest of the citizens of Campbell County that live in the Leesville area to have representation; and

**WHEREAS**, Campbell County's participation with Bedford, Pittsylvania and Franklin will have all of the counties, that adjoin the lake, participating in the Tri-County Lake Administrative Commission.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Franklin County Board of Supervisors request Campbell County Board of Supervisors to agree to participate as a full member of the Tri-County Lake Administrative Commission providing the necessary representation and financial support; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to Pittsylvania County and Bedford County for their concurrence in redrafting the necessary agreement for the Tri-County Lake Administrative Commission.

**(RESOLUTION #08-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to adopt the aforementioned resolution as presented.

MOTION BY: Russ Johnson

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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**PHASE I ZONING ORDINANCE UPDATE DRAFT AMENDMENTS**

Neil Holthouser, Director of Planning & Community Development, stated the Board of Supervisors has authorized an update of the Franklin County's Zoning Ordinance, to be conducted in two phases:

Phase I: Revisions and clarifications deemed necessary to address immediate concerns, including, among other things, corrected references to the Code of Virginia; provisions for amateur radio towers; provisions for accessory structures; provisions for bonding for development improvements; provisions for the acceptance of traffic impact statements; and provisions for portable storage buildings. This phase is to be prepared by Planning staff.

Phase II: General update of the entire Zoning Ordinance, as well as the Subdivision Ordinance, with a focus on the structure and usability of the code, as well as new provisions deemed necessary to implement the County's Comprehensive Plan.

This phase is to be prepared with the assistance of an outside consultant, and will be conducted over a period of 12 to 24 months.

The Planning Commission has held several work sessions in consideration of various Phase I topics, and now remands the matter to the Board of Supervisors to initiate a formal amendment to the Franklin County code. The Planning Commission held its most recent work session on June 10, 2008. Staff is in the process of finalizing ordinance language, based on the Planning Commission's most recent input. It is anticipated that such ordinance language will be available for distribution at the June 17, 2008, meeting of the Board.

If appropriate at such time, staff requests that the Board initiate an amendment of the Zoning Ordinance by referring to the Planning Commission for public hearing. It is anticipated that the Planning Commission will hold a public hearing on the proposed Phase I amendment at its July 8, 2008 meeting.

**RECOMMENDATION:**

The Planning Commission recommends that the Board of Supervisors consider the following as part of a Phase I Zoning Ordinance Amendment:

1. **State code references.** Replace outdated references to the Code of Virginia with corrected references to current state code. Such references are located throughout the Zoning Ordinance.
2. **Accessory structures.** Revisions to Article I, General Provisions, Division 3, Definitions, to revise definitions for uses, structures, and buildings, including definitions for "principal," "accessory," and "temporary" uses, structures and buildings. These definitions would require that accessory uses/structures/buildings be located in association with a principal use/structure/building, and that an accessory building/structure may not exceed a principal building/structure in size.
3. **Amateur radio towers.** Revisions to Article II, Basic Regulations, Division 4, Supplemental Regulations, to establish criteria for amateur radio towers, including requirements for the issuance of a Land Use Permit and locational requirements to avoid damage to neighboring properties in the event of collapse.
4. **Portable storage units.** Revisions to Article II, Basic Regulations, Division 4, Supplemental Regulations, to establish criteria for portable storage units. Such units would be considered "accessory structures" on lots greater than five (5) acres; and would be considered "temporary structures" on lots less than five (5) acres. Temporary storage units would be limited in size, placement, and duration.
5. **Bonding.** Revisions to Article V, Procedure, Division 4, Site Development Plan, to allow for "corporate surety," or bonding, for required development improvements. This provision would continue to allow for escrow agreements and letters of credit, but would also allow for alternative surety through bonding.
6. **Traffic impact statements.** Revisions to Article V, Procedure, Division 4, Site Development Plan, to incorporate requirements for traffic impact studies pursuant to recent State requirements.

General discussion ensued.

Clean up/clarification on electronic signs presently within the County Sign Ordinance was requested by Mr. Johnson, Gills Creek District Supervisor. The Board concurred with the request.

The Board agreed with the suggestion to include in Phase 1 Zoning Ordinance Update a section dedicated to Adult Book Stores.

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**220 NORTH CORRIDOR STUDY UPDATE**

Neil Houthouser, Director of Planning & Community Development, stated the Planning Commission was continuing to have robust discussion and study requesting staff to explore water lines, residential and economic development.

Mr. Holthouser requested the Board to share with their Planning Commission members and staff any thoughts they may have on the development of the corridor study.

The Board concurred with the Planning staff to wait until any proposed amendments / overlays be in correct form prior to advertising. The Board requested a single recommendation on the Corridor Plan from the Planning Commission.

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### **APPOINTMENTS**

#### ***Planning Commission - (Term Expires 6/30/2008)***

- Blackwater District

#### ***Social Services Board – (Term Expires 6/30/2008)***

- Rocky Mount District

#### ***Library Board (Term Expires 6/30/2009)***

- Union Hall District

### **(RESOLUTION #09-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Earl Webb to serve on the Planning Commission representing the Blackwater District with said term to expire June 30, 2012.

MOTION BY: Wayne Angell

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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### **(RESOLUTION #10-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Charles Wagner to serve on the Social Services Board with said term to expire June 30, 2012.

MOTION BY: Bobby Thompson

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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Russ Johnson, Gills Creek District Supervisor

- Wirtz Post Office – Supervisor Johnson shared with the Board a letter he had received from a concerned citizen of the Wirtz Community. Mr. Johnson requested the Board to authorize a letter of support forwarded to Congressman Goode for a new and improved Wirtz Post Office.

### **(RESOLUTION #11-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to forward a letter of support to Congressman Goode for a new and improved Wirtz Post office

MOTION BY: Russ Johnson

SECONDED BY: Wayne Angell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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Bobby Thompson, Blue Ridge District Supervisor

- Ferrum Green Box Site – Supervisor Thompson advised the Board he had received a letter from the owner of the Ferrum greenbox site advising the site would no longer be available for a greenbox site. Mr. Thompson stated he and staff will continue to seek other potential sites and the current site would be closed effective July 7<sup>th</sup>, 2008.

David Hurt, Boone District Supervisor

- Windy Gap Park Community Joint Agreement - Supervisor Hurt requested staff work with the Superintendent of Public Instruction's staff to develop a *County Interagency Joint Use Agreement* for the Windy Gap Elementary School and Community Park site. Mr. Hurt's request is that the School System and County Government clearly delineate use activities, hours, programming, scheduling responsibilities, and maintenance requirements for the site. Agreement language should address the outdoor park facilities, school grounds, and gymnasium space.

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### **CLOSED MEETING**

### **(RESOLUTION #12-06-2008)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, and a-7, Consult with Legal Counsel, of the Code of Virginia, as amended.

MOTION BY: Leland Mitchell

SECONDED BY: David Cundiff

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

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MOTION: David Cundiff

SECOND: Russ Johnson

**RESOLUTION: #13-06-2008**

MEETING DATE June 17<sup>th</sup>, 2008

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Hurt, Cundiff, Angell, Johnson, Thompson & Wagner

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

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Chairman Wagner adjourned the meeting.

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CHARLES WAGNER  
CHAIRMAN

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RICHARD E. HUFF, II  
COUNTY ADMINISTRATOR