

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, JANUARY 21, 2014, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: David Cundiff, Chairman
Cline Brubaker, Vice-Chairman
Leland Mitchell
Bob Camicia
Ronnie Thompson
Charles Wagner
Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
Christopher Whitlow, Deputy Co. Administrator
B. J. Jefferson, County Attorney Left at 5:00 P.M.
Sharon K. Tudor, MMC, Clerk

David Cundiff, Chairman, called the meeting to order.

Invocation was given by Supervisor Bobby Thompson.

Pledge of Allegiance was led by Supervisor Bob Camicia.

PUBLIC COMMENT:



CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – DECEMBER 17, 2013 & JANUARY 2, 2014

APPROPRIATIONS

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Schools	Donations Received to Date	9106- 9801	\$761
Social Services	Car Insurance Proceeds	5306- 7005	\$3,125
Library	Book Sales, Donations, Lost Items	7301- 5411	\$469
Sheriff	Local Law Enforcement Block Grant	3102- 5409	\$1,173
Sheriff	DMV Selective Enforcement Grant	3102- 1002	\$22,773
Economic Development	Incentive Grant Reimbursement	30- 0007	\$1,000
Clerk of Court	Part Time Funds	2106- 1003	\$150
			\$29,451
Transfers Between Funds or Capital Accounts			
Capital Reserve Fund			(\$103,340)
Electricity to Tom's Knob Tower Site Project Account			\$103,340

BUILDING INSPECTION VEHICLE PURCHASE

Franklin County Building Inspections Department is responsible to perform building construction inspections associated with approved building permits throughout the County. Each inspector travels between seventy five and one hundred miles each day in order to provide this service. Currently the department maintains six vehicles.

One new vehicle is required within the Building Inspections Department to accommodate the new Building Inspector.

The new vehicle will be a sport utility vehicle 2014 Ford Explorer with a state contract price of \$24,362.00. An SUV, which provides increased ground clearance, traction, and durability, is needed to due to the extreme conditions met on various job sites. These extreme conditions include multiple stream crossings, dirt paths leading to remote locations, and steep grades. The extreme conditions encountered necessitated the custom fabrication and installation of skid plates protecting the oil pans of the existing compact cars.

The Building Inspections Department fleet will increase by one vehicle and funds are budgeted for the purchase..

RECOMMENDATION:

Staff respectfully requests Board approval to authorize the County Administrator purchase a Ford Explorer for \$24,500.00 including delivery. Funds are currently available in the Building Inspectors Vehicles Account. (#300-022-0008-7005).

SURPLUS PROPERTY/GENERAL PROPERTIES

On September 1, 1996, the County of Franklin adopted a "vehicle policy". This policy was "Amended and readopted" on February 15, 2005. Section four (4) of this policy governs vehicle replacement and the reallocation and/or sale of vehicles which are removed from service.

The Department of General Properties has a 1998 Chevrolet Astro Van in its fleet. For the last two years numerous mechanical issues have become frequent. In the Fall the engine began losing water and it was determined that the cost of repairs was not feasible given the value of the Van and mileage (137,000). In October 2013 the Board granted General Properties permission to purchase a new pickup. This vehicle has been received and put into service.

RECOMMENDATION:

Staff requests Board approval to officially declare the 1998 Chevrolet Astro Van "surplus". It is further requested to grant the Vehicle Committee permission to dispose of this vehicle in the best interest of the County.

REQUEST TO ADVERTISE RFP/LEASING OF PROPERTY

The County purchased an acre of property and with an accompanying house located at 2455 Sontag Road in November 2013. This property is surrounded by a parcel of 32 acres that was also recently purchased and is adjacent to the Franklin County Recreation Park.

Structures:

House: Residence was built in 1962 and has 1,653 square feet of finished space and is permitted as a residential property. The house is well constructed and recent renovations have the structure in excellent condition. Highlights of the house include: refinished hardwood flooring on first floor, new cabinetry in kitchen, new "home theater" installed in basement den, and floating hardwood floors in basement. The first floor includes a kitchen, living room, three bedrooms, and a bathroom. The basement includes a laundry room, den, and mechanical room.

Garage: Metal pre-fabricated three bay garage measuring 20' x 30'.

Converting the property from residential to another use such as an office or meeting space would require changes to the structure as well as capital investment from the County. Having the structure permitted as commercial from residential would require structural modifications, guided by the building code, for such things as reinforcing the flooring (40psf to 100psf), meeting ADA requirements (widening of doorways, access ramps, parking area, and accessible bathroom), adding exit/emergency lighting, etc.

Before significant funds are spent, a master plan is needed for the Franklin County Recreation Park so that long term management decisions can be made with consideration for overall park use and development. This property directly impacts the use of the surrounding 32.6 acres and how it will be integrated into the rest of the park. A master plan would serve as a blueprint for park development and would determine location of parking, event/fair sites, playgrounds, athletic fields, and other amenities. Long-term use of the house would be examined as part of a Franklin County Recreational Park master plan. Some options that would be examined, but not limited to would be; continue renting the property, housing County staff (such as a park ranger), developing as a community meeting space, or converting the house into an office space.

In the interim, renting the property is a viable option as it would require little to no financial investment from the County and could be implemented while a master plan was conducted. Any lease would be established year by year and would require the renter’s consent of public use of surrounding property. Rental revenue would help offset expenses with expected rent of \$650 to \$850 per month.

RECOMMENDATION:

Staff respectfully requests the Board consider renting the residential property on an annual basis thereby advertising a RFP accordingly.

REVISED TLAC COOPERATIVE AGREEMENT

During the Smith Mountain Lake and Leesville Lake relicensing, it became clear that it would be more efficient to have one organization represent the “Project” that operates under one license to include both lakes. Franklin County staff wanted to be clear that we were not paying for Leesville activities and Campbell County did not want to pay for Smith Mountain responsibilities.

The other change is that under the old agreement, it was estimated that Franklin and Bedford had approximate 45% of the shoreline of Smith Mountain Lake each and Pittsylvania 10%. Newer GIS mapping shows that Franklin actually has 57.5% and Bedford 38.3%. The new organizational agreement spells out Funding as follows:

SMITH MOUNTAIN LAKE (SML)

Franklin 288 miles	- 57.5%
Bedford 192 miles	- 38.3%
Pittsylvania 21 miles	- 2.2%
	<u>100%</u>

LEESVILLE LAKE (LVL)

Bedford 26 miles	- 25.0%
Campbell 12 miles	- 11.0%
Pittsylvania 67miles	- 64.0%
	<u>100%</u>

It separates Smith Mountain Lake from Leesville Lake responsibilities and assigns costs accordingly. It automatically renews the agreement for 24 month terms unless 180 days of notice are given before the end of the fiscal year. It spells out membership and voting and allows committees to utilize non-TLAC Board members for committee chairs.

RECOMMENDATIONS:

15.2-1300 of the Code which authorizes a joint exercise of powers requires approval of the agreement by ordinance which requires a public hearing. Staff recommends that a public hearing be advertised in February.

(RESOLUTION #10-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented above.

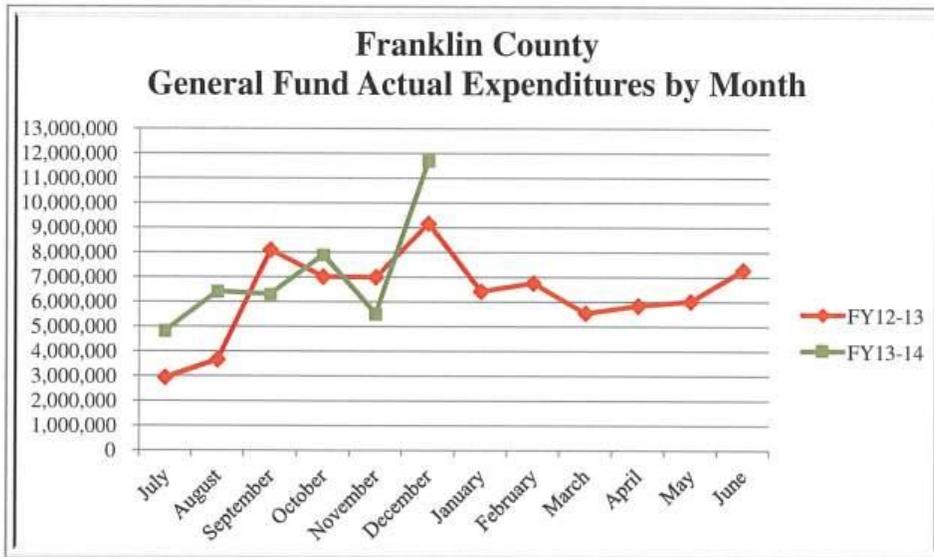
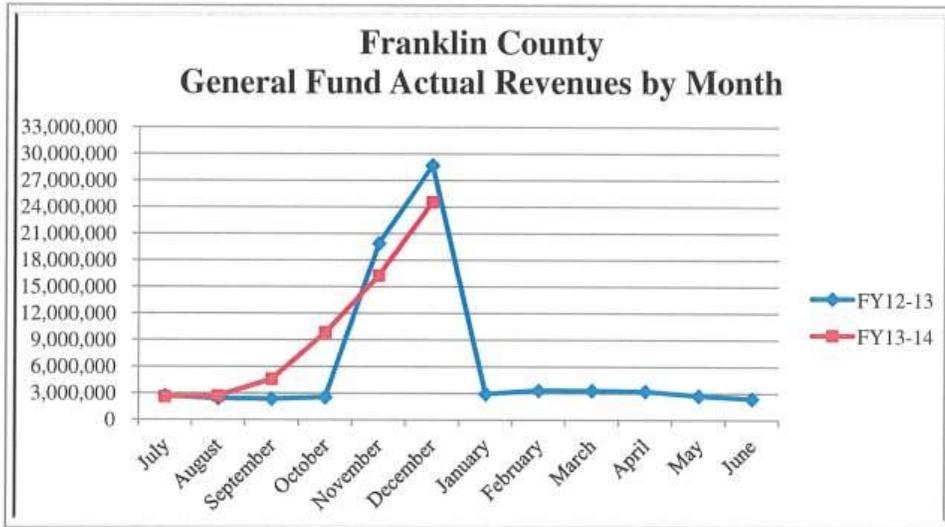
MOTION BY: Charles Wagner
 SECONDED BY: Leland Mitchell
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

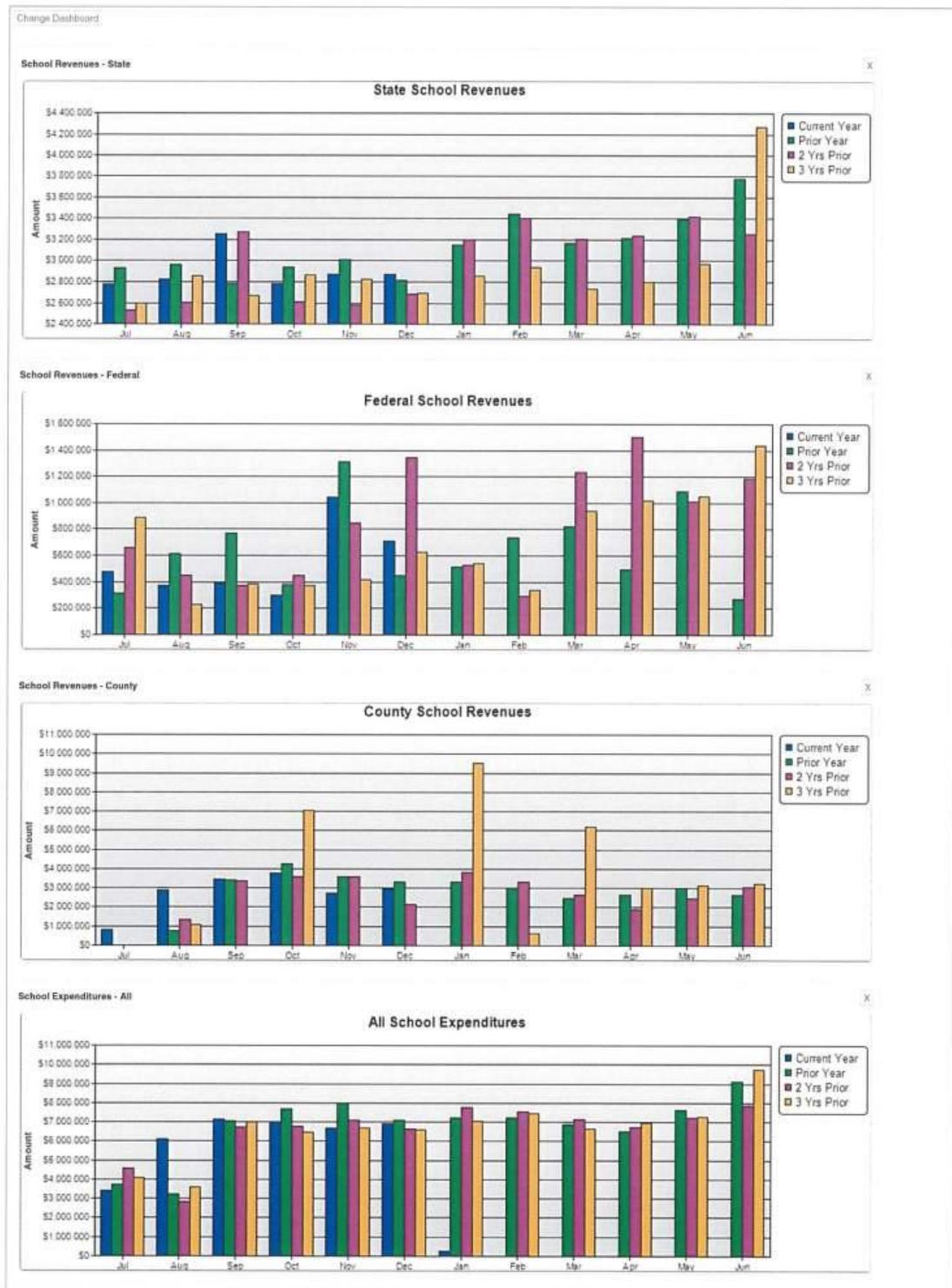
FINANCIAL MONTHLY REPORT

Vincent Copenhaver, Director of Finance, presented the following financial reports and Local Discretionary Revenue Projection:

Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For The Six Months Ending December 31, 2013 and 2012

REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget	Prior Year Actual At This Date
General Property Taxes	46,059,358	43,946,206	(2,113,152)	95.4%	42,965,533
Other Local Taxes	10,032,589	5,375,500	(4,657,089)	53.6%	4,782,709
Permits, Fees and Licenses	342,500	191,851	(150,649)	56.0%	162,354
Fines and Forfeitures	57,000	87,189	30,189	153.0%	42,401
Revenue from the use of Money and Property	1,085,000	510,388	(574,612)	47.0%	471,784
Charges for Services	2,577,970	1,427,333	(1,150,637)	55.4%	1,229,831
Miscellaneous Revenue	276,711	257,053	(19,658)	92.9%	361,210
Recovered Costs	415,390	315,140	(100,250)	75.9%	280,364
Revenue from the Commonwealth	15,387,466	8,430,944	(6,956,522)	54.8%	8,137,445
Federal Government	197,075	52,170	(144,905)	26.5%	54,600
Subtotal	76,431,059	60,593,774	(15,837,285)	79.3%	58,488,231
Carryover Funds	2,823,698				
Total General Fund	79,254,757				
Schools					
Cafeteria, Misc, State, Federal	48,241,795	21,489,090	(26,752,705)	44.5%	22,125,668
Local Funding from County	33,438,830	16,572,852	(16,865,978)	49.6%	15,331,053
Total School Fund	81,680,625	38,061,942	(43,618,683)	46.6%	37,456,721
EXPENDITURES:					
	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance To Be Expended	Percent of Budget	Prior Year Actual At This Date
General and Financial Administration	4,173,046	2,189,043	1,984,003	52.5%	2,057,648
Judicial Administration	2,382,371	1,127,932	1,254,439	47.3%	1,173,719
Public Safety (Sheriff, Corrections, EMS)	12,723,103	6,914,853	5,808,250	54.3%	5,691,512
Public Works	3,768,237	1,472,793	2,295,444	39.1%	1,390,777
Health and Welfare	11,439,456	5,468,703	5,970,753	47.8%	4,943,989
Parks, Recreation, Libraries, Cmty Colleges	1,913,420	944,539	968,881	49.4%	919,572
Community Development	2,787,334	1,464,420	1,322,914	52.5%	1,323,956
Transfers to Schools, Capital, Debt	40,067,790	23,135,459	16,932,331	57.7%	20,383,189
Total General Fund	79,254,757	42,717,742	36,537,015	53.9%	37,884,362
School Fund	81,680,625	37,278,154	44,402,471	45.6%	36,780,922





Vincent Copenhaver, Director of Finance, briefed the Board on the following current/proposed revenues:

Franklin County Discretionary Revenue Summary January 21, 2014					
	Adopted Budget 13-14	Projected Collections 13-14	Proposed Budget 14-15	Adopted to Proposed Increase (Decrease)	Adopted to Proposed Percent Incr/Decr
General Property Taxes:					
Real Estate	34,711,444	34,632,728	34,849,134	137,690	0.40%
Public Service Corp	860,000	872,246	872,246	12,246	1.42%
Personal Property	8,557,044	8,791,345	8,942,149	385,105	4.50%
Machinery and Tools	680,817	642,177	639,709	(41,108)	-6.04%
Merchants Capital	673,840	649,145	671,124	(2,716)	-0.40%
Penalties and Interest	576,213	642,407	640,000	63,787	11.07%
General Property Taxes	46,059,358	46,230,048	46,614,362	555,004	1.20%
Other Local Taxes:					
Sales Tax	4,001,050	4,003,534	4,003,534	2,484	0.06%
Consumer Utility Taxes	970,000	973,782	973,782	3,782	0.39%
County Business License	4,400	4,798	4,700	300	6.82%
Utility License Tax	218,000	220,000	220,000	2,000	0.92%
Communications Tax	2,300,000	2,271,784	2,271,784	(28,216)	-1.23%
Motor Vehicle License Fees	932,000	913,278	1,376,174	444,174	47.66%
Bank Stock Taxes	119,639	128,791	128,791	9,152	7.65%
Tax on Deeds	460,000	500,158	500,000	40,000	8.70%
Hotel/Motel Trans Occ Tax 2%	36,500	32,752	32,750	(3,750)	-10.27%
Meals Tax	940,000	980,834	980,000	40,000	4.26%
Other Local Taxes	9,981,589	10,029,711	10,491,515	509,926	5.11%
Interest on Bank Deposits	1,000,000	1,029,323	1,029,323	29,323	2.93%
Commonwealth of Virginia Revenues:					
Motor Vehicle Carriers Tax	35,353	40,962	40,962	5,609	15.87%
Mobile Home Titling Tax	100,000	110,499	110,499	10,499	10.50%
Motor Vehicle Rental Tax	36,738	46,660	46,660	9,922	27.01%
Personal Property Tax Relief	2,626,618	2,626,618	2,626,618	0	0.00%
Total Commonwealth Revenue	2,798,709	2,824,739	2,824,739	26,030	0.93%
Total Discretionary Revenue	59,839,656	60,113,821	60,959,939	1,120,283	1.87%

FY 13-14 Original Budget:	
Total School Operating Transfer	28,861,963
Total School Debt Service Transfer	2,708,459
	<u>31,570,422</u>
School Transfers as a Percentage of Discretionary Revenues	52.76% (\$31,570,422 divided by \$59,839,656)
School Share of New Discretionary Revenue	<u>591,043</u> (\$1,120,283 multiplied by 52.76%)

Remaining New Revenue for the County	<u>\$529,240</u>
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Franklin County
Budget 14-15: Real Estate Notes and Projections

Real Estate

Historical Collections on Billed:	
FY12-13	96.7%
FY11-12	96.4%
FY10-11	96.4%
FY09-10	96.4%
FY08-09	97.0%

Growth	
2013 Assessment	6,524,692,454
2012 Assessment	6,474,360,173
Growth %	0.78%

Budget for 14-15:	
Total Assessment 8-31-13	6,524,692,454
X Growth % of .70	6,570,365,301
X Tax Rate of \$0.54	35,479,973
X 96.7% Collection rate	34,309,134
Add RE Delinquent	500,000
Add Roll back taxes	10,000
Add RE Prepaid	30,000
Total RE Budget for 14-15	34,849,134
13-14 Budget	34,711,444
Budget to budget increase of:	137,690

1 cent at 96.7% coll =
\$635,354

Franklin County
Budget 14-15: Personal Property Notes and Projections

Personal Property

Historical Collections on Billed:	
FY12-13	93.2%
FY11-12	93.2%
FY10-11	94.8%
FY09-10	91.7%
FY08-09	92.4%

Growth	
2013 Assessment	445,877,370
2012 Assessment	425,228,466
Growth %	4.86%

Budget for 14-15	
Total Assessment	485,667,543
X Growth % of 3%	500,237,569
X Rate of \$2.34	11,705,559
X 93.2% Collection rate	10,909,581
Less PPTRA	(2,626,618)
	8,282,963
Add Heavy Mach and Equip	259,919
Add PP Delinquent	200,000
Add Mobile Homes	184,267
Add Mobile Homes Del	15,000
Total PP Budget for 14-15	8,942,149
13-14 Total PP Budget	8,557,044
Budget to budget increase of:	385,105

1 cent at 93.2% coll =
\$50,024

**Franklin County
Analysis of Vehicle License Fees
January 21, 2014**

For Tax Year: 2013

<u>Bill Type</u>	<u>Sub Type</u>	<u>Count</u>	<u>VLF Billed</u>
Personal Property	Common Carrier	181	\$2,850.75
Personal Property	Common Carrier - Reg. Rate	46	\$724.50
Personal Property	Motor Home	296	\$4,625.80
Personal Property	Motorcycle	1,761	\$18,782.91
Personal Property	Trailer - Boat	1,112	\$9,452.00
Personal Property	Trailer - Camper	226	\$1,921.00
Personal Property	Trailer - Semi	5,840	\$49,640.00
Personal Property	Trailer - Travel	611	\$9,616.01
Personal Property	Trailer - Utility/Horse	1,810	\$15,385.00
Personal Property	Truck - Tractor	137	\$2,157.75
Personal Property	Vehicle - Regular	50,747	\$788,244.38
Grand Total:		62,767	\$903,400.10

Vehicles \$15.75
Trailers \$8.50
Motorcycles \$10.75
Antique Vehicles \$8.51

Budget FY14-15 Projection:		
Vehicles (\$25)	49,907	\$1,247,675
Antique Vehicles (\$13.50)	1,500	\$20,250
Motorcycles (\$18.00)	1,761	\$31,698
Trailers (\$20.00)	9,599	\$191,980
Totals		\$1,491,603
Multiplied by Collection Factor		93.2%
Less Shortage in Current Year		(\$14,000)
= FY14-15 Budget		\$1,376,174

SHERIFF'S PART-TIME BUDGET

Sheriff Overton stated their department has just received their accreditation status in Virginia Beach. Sheriff Overton stated Franklin County is the 40th locality to achieve this accreditation.

Sheriff Bill Overton, stated on August 9th, 2013, the Strategic Plan for the Office of the Sheriff was presented to the Board of Supervisors. We are currently in the process of implementing that plan and have encountered an issue. Our promotional increases, related to a portion of our recent resource realignment, have been placed on hold as we address a budget short-fall in the area of part-time salary expenditures. The monies for these promotional increases were identified savings through salary attrition within our current budget.

Due to the depressed economic conditions within Franklin County we have seen a number of impact areas that are on the rise. This has affected the type of services provided, as well as the volume in every area of law enforcement, the Court system and corrections.

TRENDS BY THE NUMBERS: One example of this is in the area of drug utilization, drug production and drug distribution. In this area alone we have seen a significant increase in drug arrests. There are associated or related crimes from breaking and entering to assaults to child endangerment cases and even murder. As you can see by the attached Officer Activity charts (Chart A thru E), we have seen significant increases in almost every area.

THE STRATEGIC PLAN for the Office of the Sheriff incorporates an aggressive approach to the changes we need to make in order to keep our community protected and safe. Accreditation is one of the major milestones as well as the resource realignment. As a result of moving from three districts to six we are providing for faster response time, improved safety of deputy's with closer back-up, greater visibility as a crime deterrent and an increased solvability rate. Please see attached Chart F – new district map.

FINANCIAL RESOURCES: Part-time members play an important role in the office providing for the needs of the County and Court systems. We have utilized part-time people in the Courts, Corrections, 911 Center and administration in order to optimize the work load while minimizing

comp time and overtime pay. Please see the attached list of part-time people, the area they work in, their compensation and hours worked/paid for 2013 calendar year (Chart G).

Balancing the ongoing safety of the residents and visitors of Franklin County within the administrative budgetary constraints is something that we take very seriously. The current issue that we have with the part-time salary budget can be broken down into two areas of concern: initial budgeting shortfalls and unplanned expenditures based on current law enforcement trends.

Much of the shortfall projected for 2013-2014 will be handled by reduced spending in other areas of the Office of the Sheriff budget. However, after reevaluating the current budget and projecting our next six months expenses we will not be able to absorb the total part-time salary shortfall, please see Chart H. For this reason, we are coming to the Board of Supervisors to ask for help and assistance with part of this shortfall.

RECOMMENDATION:

The Sheriff respectfully requests the Board of Supervisors appropriate \$150,000 to the Office of the Sheriff's part-time salary budget line item. In addition, it is requested that the Board of Supervisor's approve the personnel promotional increases retroactive to November 17th when they became effective.

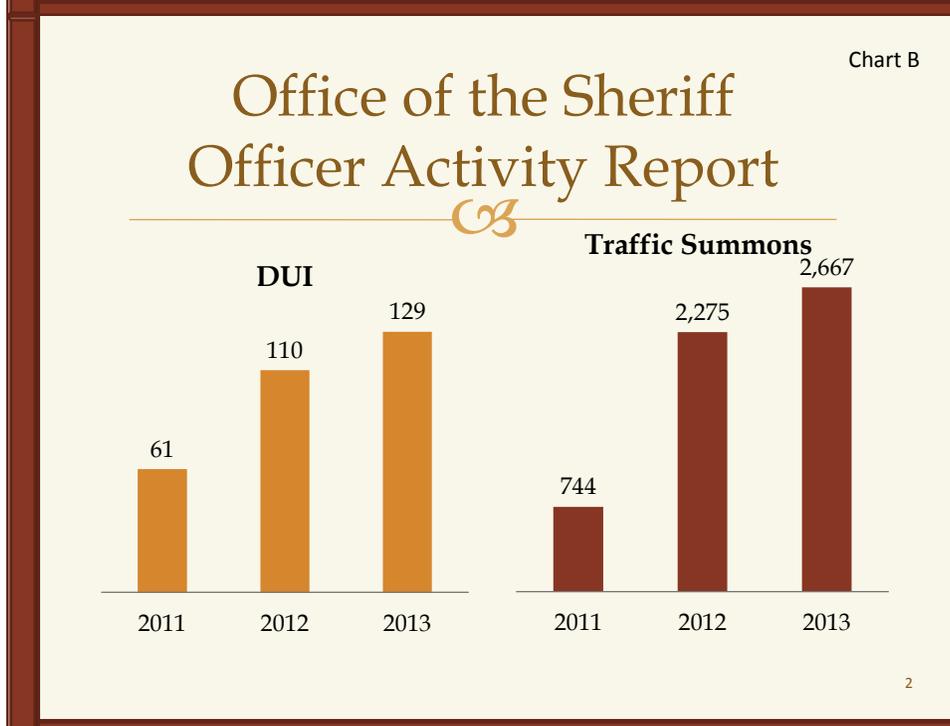
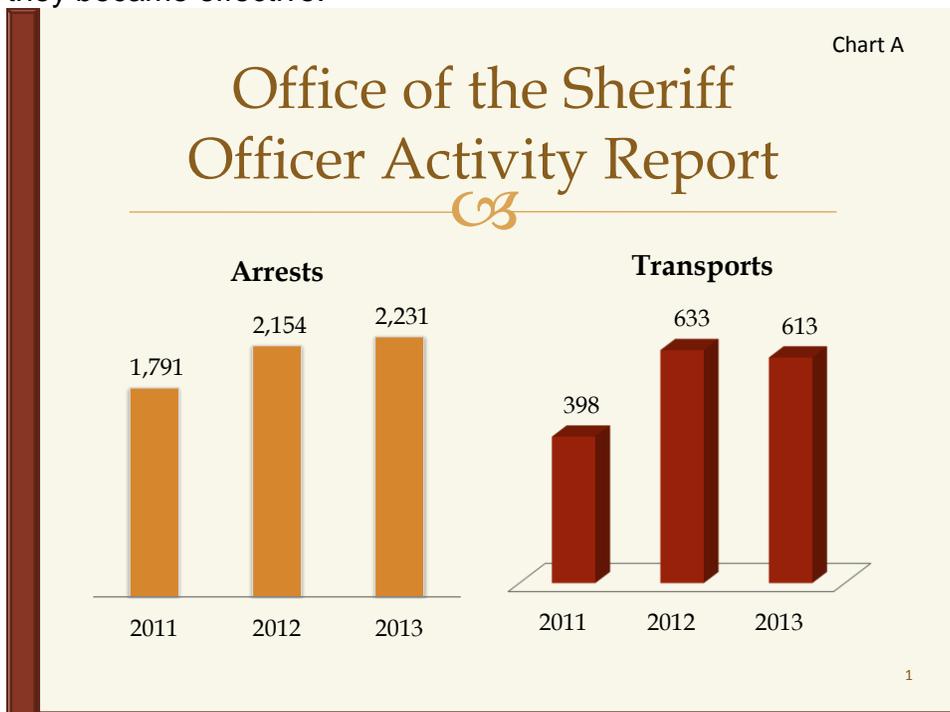
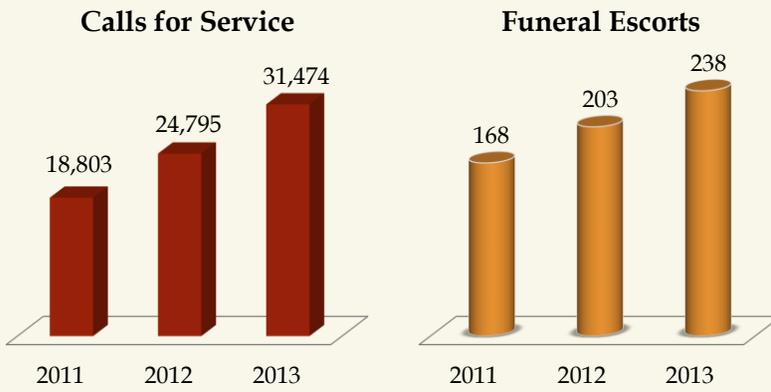


Chart C

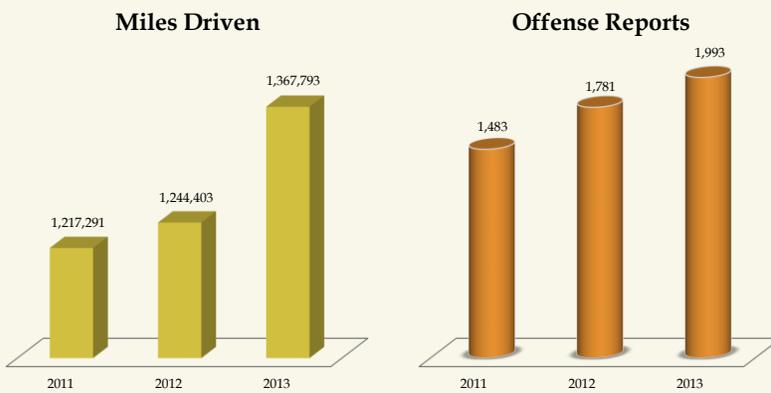
Office of the Sheriff Officer Activity Report



3

Chart D

Office of the Sheriff Officer Activity Report



4

Chart E

Office of the Sheriff Officer Activity Report



5

Office of the Sheriff
Proposed Districts

Chart F



**Bottom Line
Part-Time Salaries**

Chart H

Revised Projected Budget	\$270,200
Office of the Sheriff	
Initial budget of	\$ 57,840
Absorbs (thru cost savings) balance of first six months	\$ 62,360
County Help Requested	
Commits to assisting towards the balance of the year	\$ 150,000

Office of the Sheriff
County of Franklin, Virginia

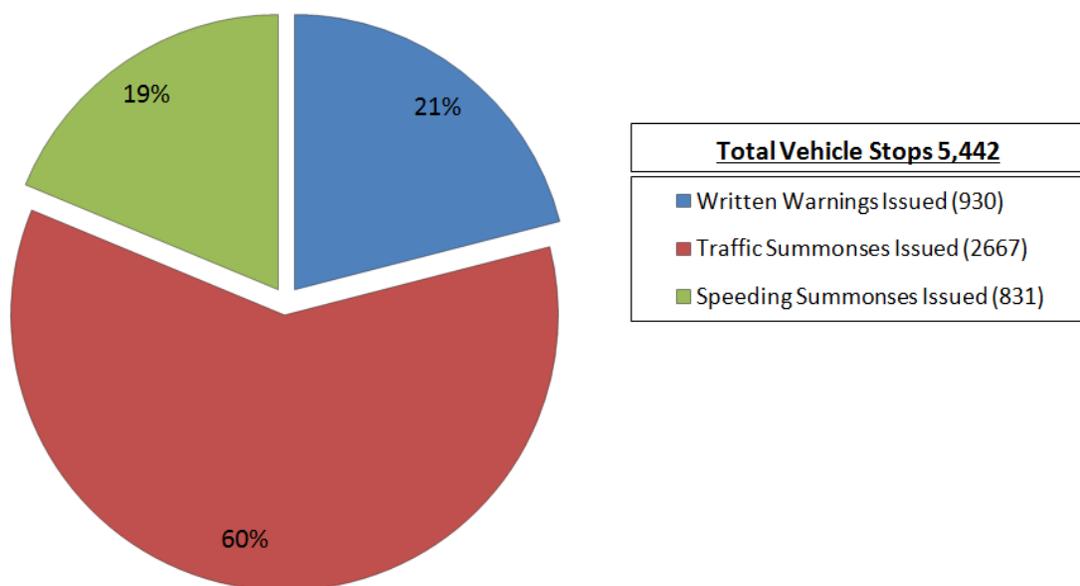


Name	Position	1/1/13-12/31/13	Hourly Rate	Hours Worked	FTE
Katelyn Law	Clerical asst	2,660.63	8.25	322.5	
Samantha Moran	Clerical asst	1,802.63	8.25	218.5	
Marsha Sigmon	Clerical asst	12,265.05	8.5	1,442.94	
Lucia Burnette	Clerical asst	16,631.76	21.16	786	
Maria J. McKay	Clerical asst	8,381.26	8.5	986.03	
				Total Hours:	FTE = 1.81
Larry Davids	Comm Officer	2,021.30	13.15	153.71	
Jimmy Harrison	Comm Officer	5,336.49	13.15	405.81	
Jennifer Allen	Comm Officer	2,689.92	14.01	192	
Lucia Burnette	Comm Officer	3,184.58	21.16	150.5	
Sabrina Rogers-	Comm	1,483.14	13.01	114	

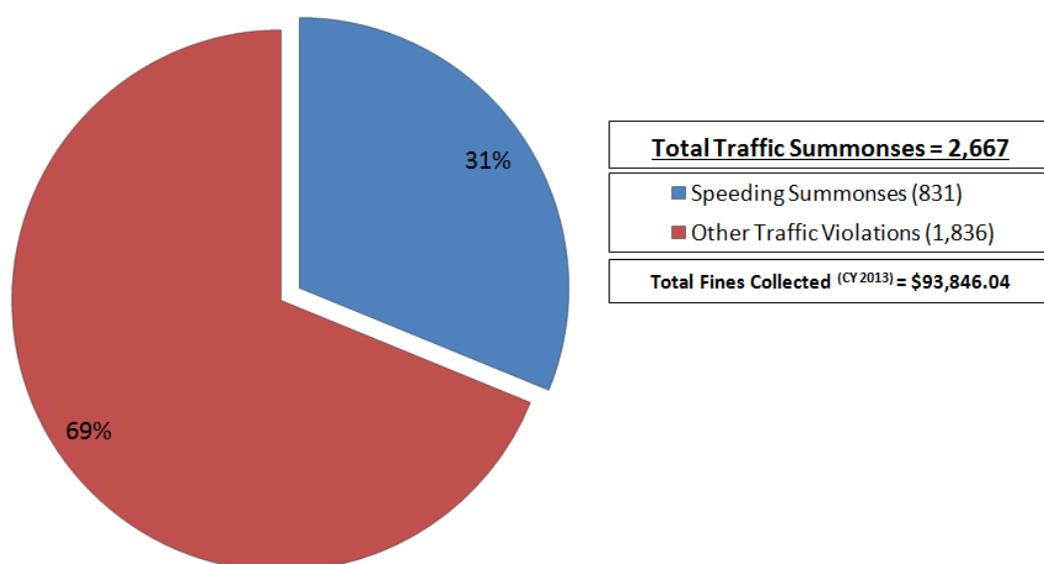
Webb	Officer				
Total Hours: 1,016.02					FTE = .49
Robert Baker	Corrections	22,325.55	15.45	1,445.01	
Greg Talley	Corrections	30,690.15	15.45	1,986.41	
Total Hours: 3,431.42					FTE = 1.65
Gary Shively	Court	7,740.45	15.45	501	
Bobby Renick	Court	3,684.83	15.45	9	
Jared Cypher	Court	27,441.91	15.45	1,776.17	
Larry Neighbors	Court	7,949.03	15.45	514.5	
Michael Lawson	Court	13,068.75	15.45	845.87	
Steve Meadors	Court	29,259.23	15.45	1,893.80	
Total Hours: 5540.34					FTE = 2.66
James Clingenpeel	Driver	15,322.05	10.3	1,487.57	
Jerry Sink	Driver	27,362.49	15.45	1,771.03	
Roger Hilfer	Trash Driver	4,522.00	10	452.2	
3,710.80					FTE = 1.78
Total:		245,823.20	Hours:	17,454.55	FTE = 8.39

FTE = Full Time Equivalent of 2080 hours per year
Hours are an approximation

Total Vehicle Stops (CY 2013)



Total Traffic Summonses (CY 2013)



General discussion ensued.

Sheriff Overton, stated he has to put the public's and his officer's safety first and was doing everything he could to enhance the current budget funding as allocated.

The Sheriff's staff is researching other possible funding within his current budget to help with the offset of the line item shortfalls previously discussed.

(RESOLUTION #11-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve an unbudgeted amount of funding of up to \$50,000.00 to come from the County's General Fund account. Other funding options to cover any additional shortfalls this fiscal year should be sought by the Sheriff's Office and reported back to the Board . . .

MOTION BY: Ronnie Thompson

SECONDED BY: Charles Wagner

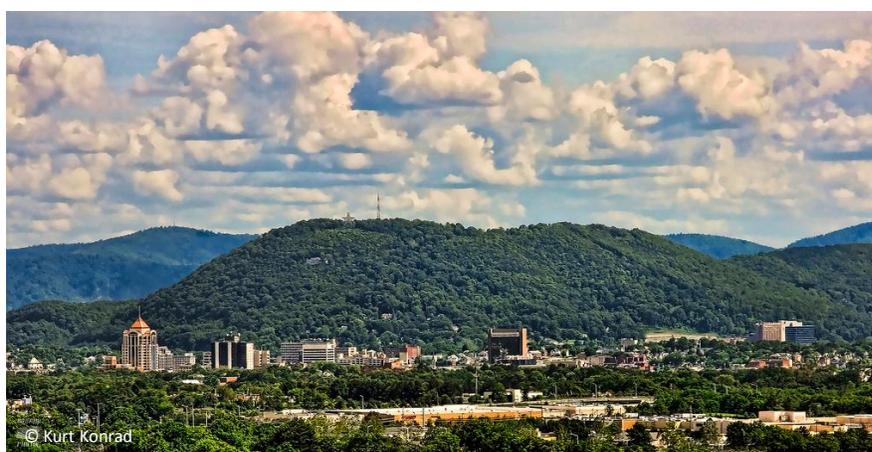
VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

LIVABLE ROANOKE VALLEY UPDATE

Jake Gilmore, Senior Planner, Roanoke Valley Alleghany Regional Commission presented the following PowerPoint update:

Partnership for a LIVABLE ROANOKE VALLEY



Our Mission and Desired Outcomes

“Promote economic opportunity and quality of life in the Roanoke Valley.”

- Invite and engage all citizens
- Identify issues and opportunities
- Identify priorities and goals
- Create scenarios
- Define strategies
- Develop a Livability Plan



Who's Leading the Partnership

Livable Roanoke Valley Steering Committee

- **The Honorable Lisa Garst, City of Salem - Chair**
- **The Honorable Bobby Thompson, Franklin County – Vice Chair**
- The Honorable Stephen Clinton, Botetourt County
- Don Davis, Western Virginia Water Authority
- Lucy Ellett, Citizen Representative
- The Honorable Ed Elswick, Roanoke County
- Richard Flora, Craig County
- Mayor Bradley Grose, Roanoke Valley-Alleghany Regional Commission
- Shirley Holland, Carilion Clinic
- Dana Martin, VA Department of Transportation CTB (former)
- The Honorable Charlotte Moore, Roanoke Valley Area MPO
- Todd Putney, Roanoke Regional Chamber of Commerce
- Robert Sandel, Virginia Western Community College
- Henry Scholz, Council of Community Services
- The Honorable David Trinkle, City of Roanoke
- Todd Putney, Roanoke Regional Chamber of Commerce



A Program of REGIONALcommission

Partnering Organizations

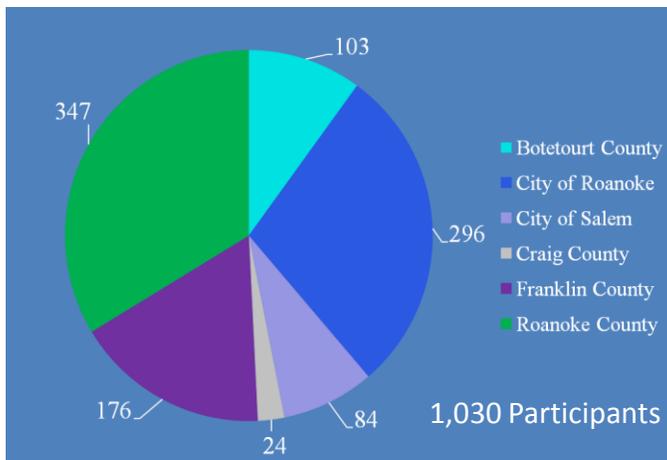


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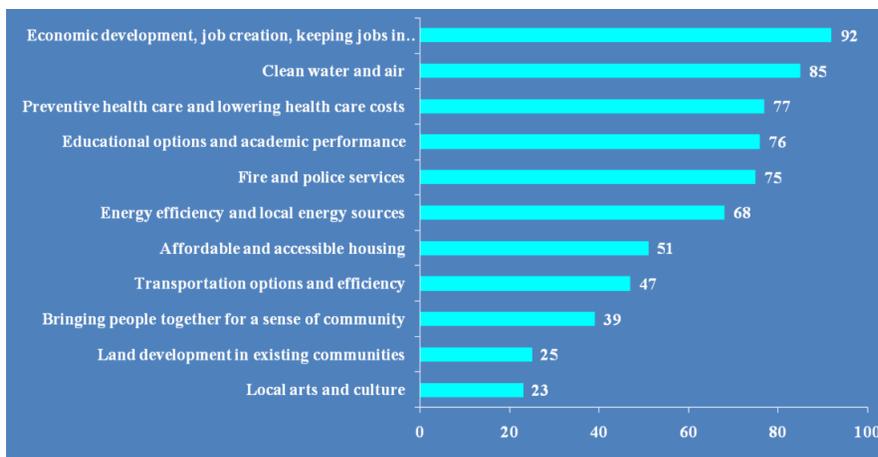
Involvement Process



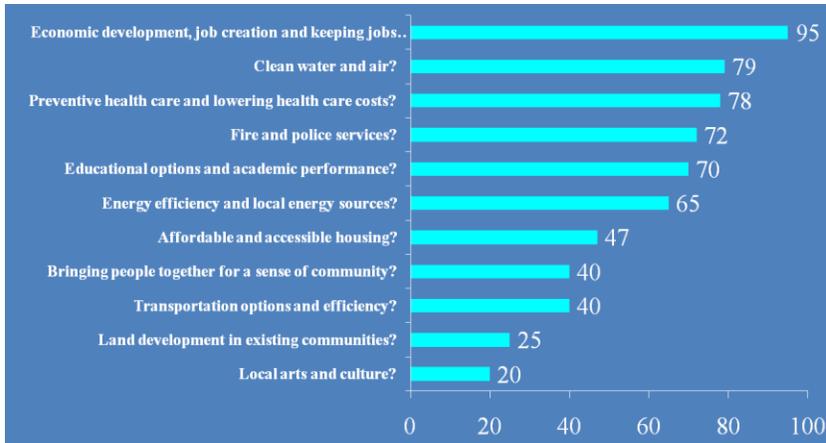
Virginia Tech Livability Survey



Livability Survey Priorities

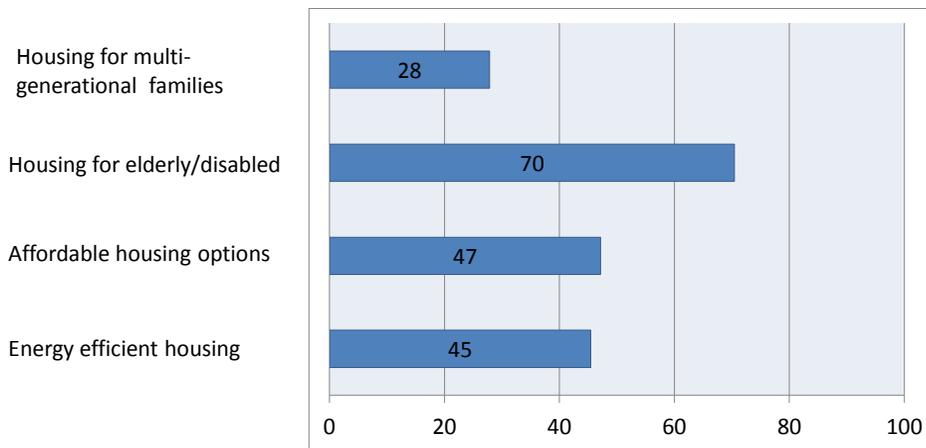


Survey - Broad Area Priorities for Franklin County

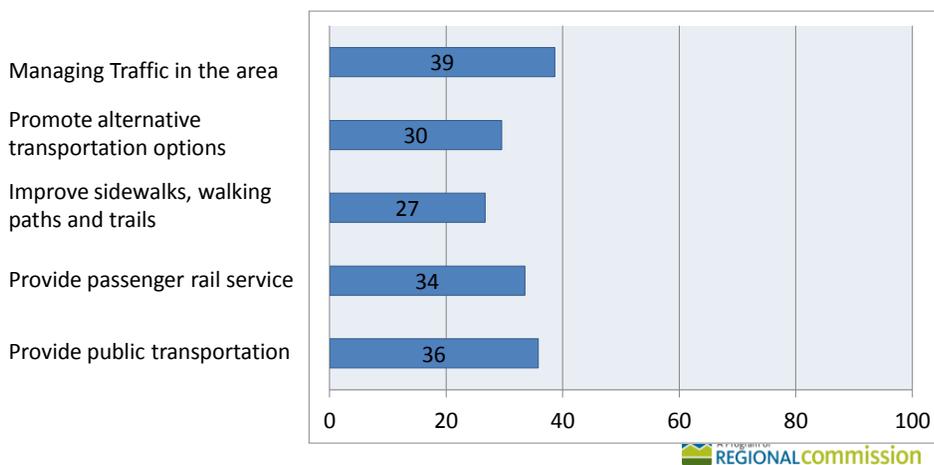


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Percentage of Respondents that Identified Housing Areas as a “Top Priority” Franklin County

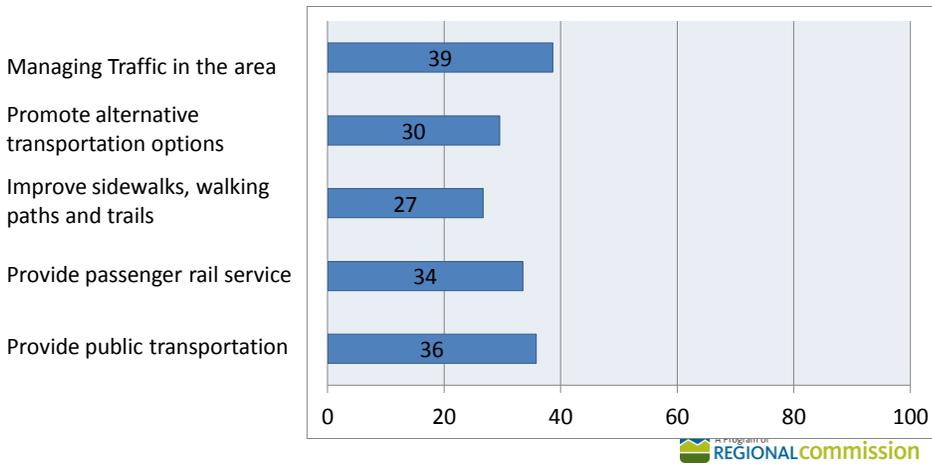


Percentage of Respondents that Identified Transportation Areas as a “Top Priority” Franklin County

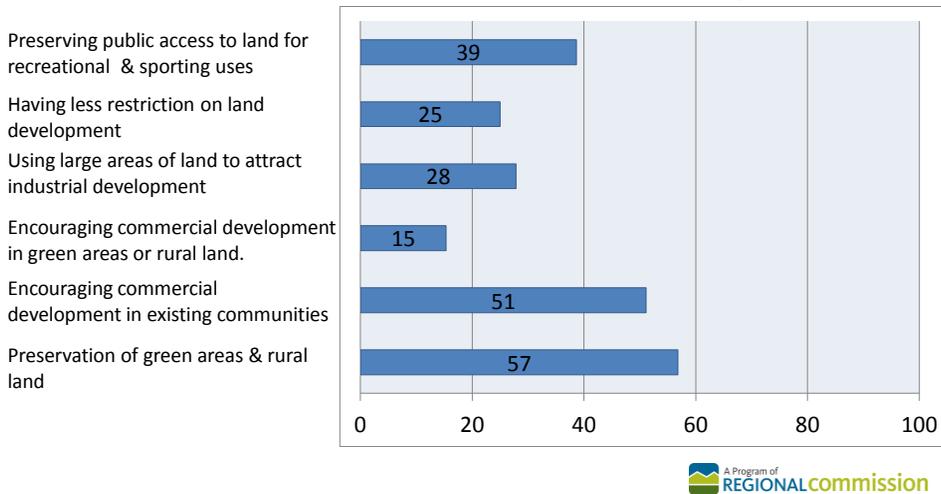


A Program of REGIONALcommission

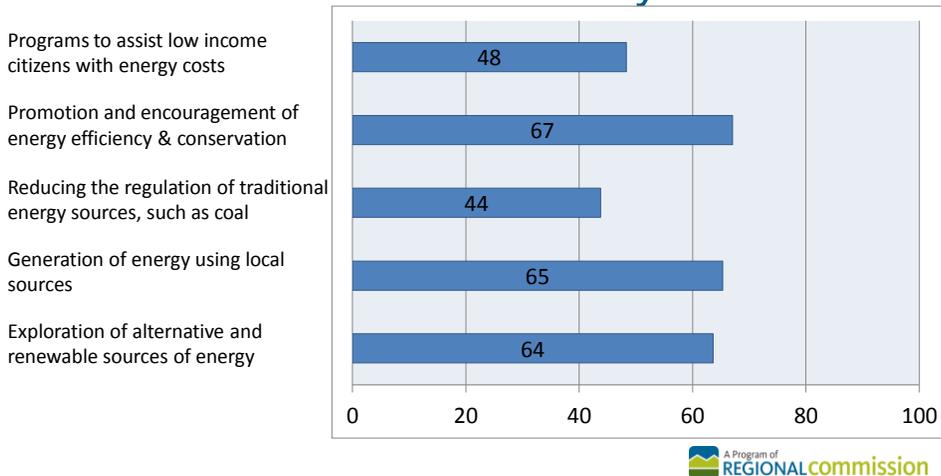
Percentage of Respondents that Identified Transportation Areas as a “Top Priority” Franklin County



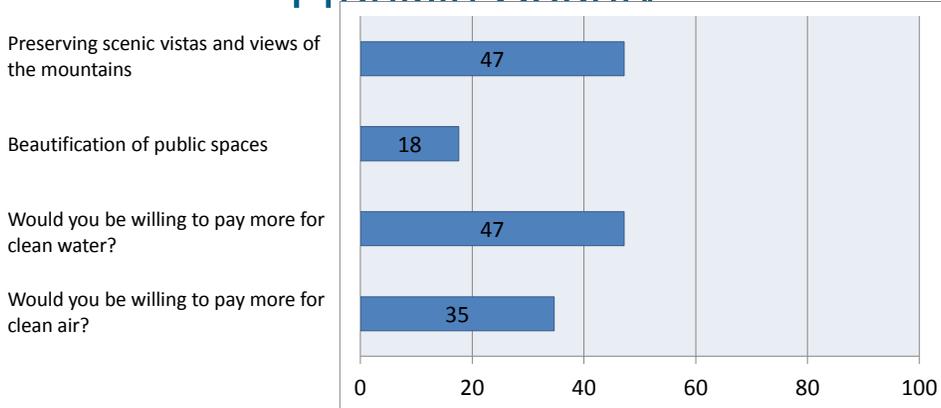
Percentage of Respondents that Identified Land Usage Issues as a “Top Priority” Franklin County



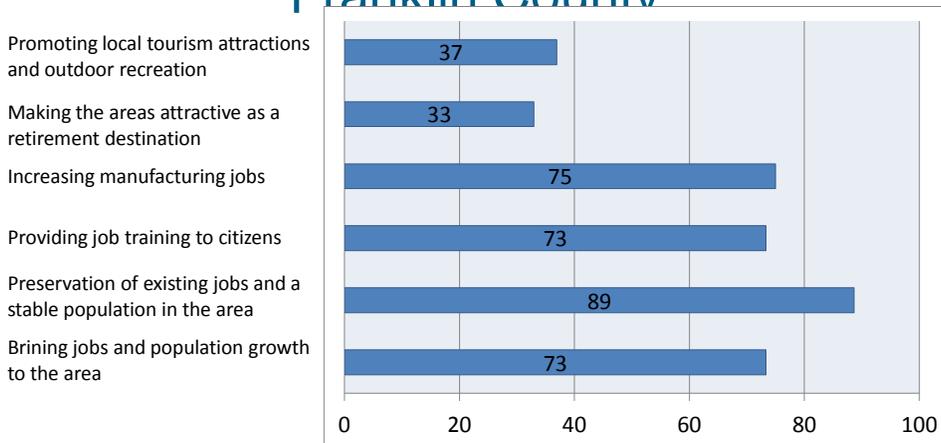
Percentage of Respondents that Identified Energy Issues as a “Top Priority” Franklin County



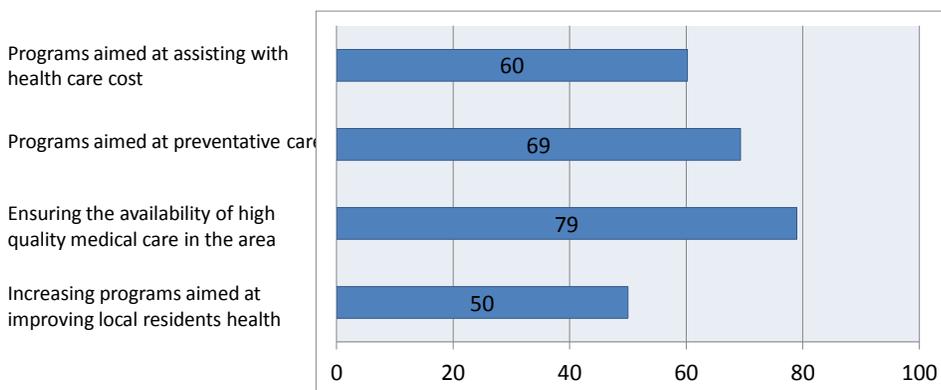
Percentage of Respondents that Identified Environmental Issues as a “Top Priority” Franklin County



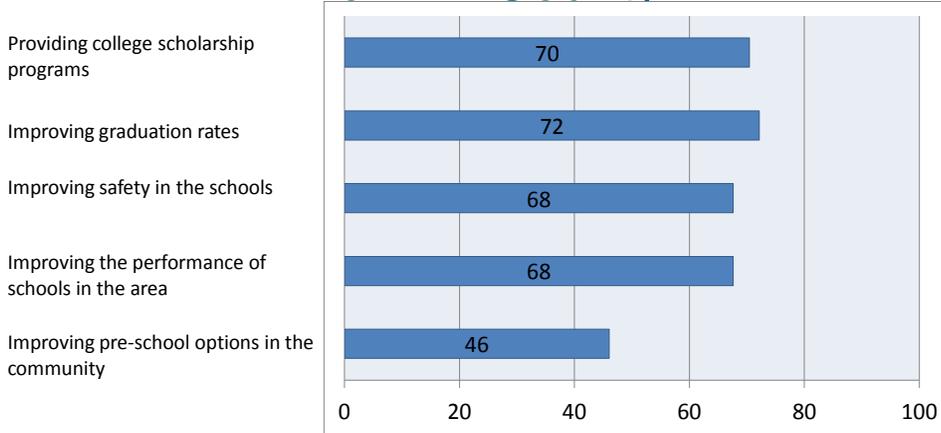
Percentage of Respondents that Identified Economic Issues as a “Top Priority” Franklin County



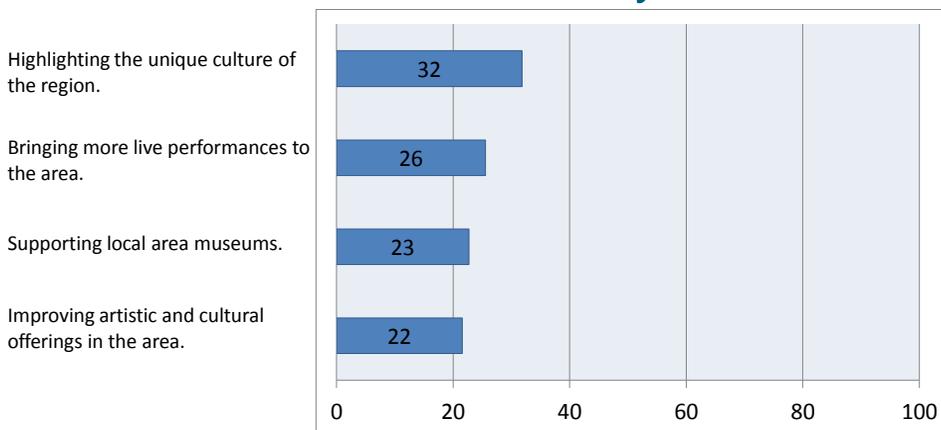
Percentage of Respondents that Identified Health Issues as a “Top Priority” Franklin County



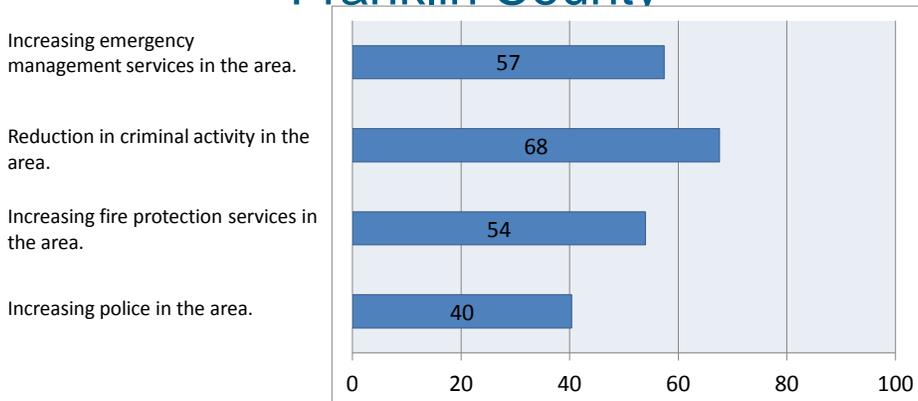
Percentage of Respondents that Identified Education Issues as a “Top Priority” Franklin County



Percentage of Respondents that Identified Arts & Cultural Issues as a “Top Priority” Franklin County



Percentage of Respondents that Identified Fire and Police Services as a “Top Priority” Franklin County



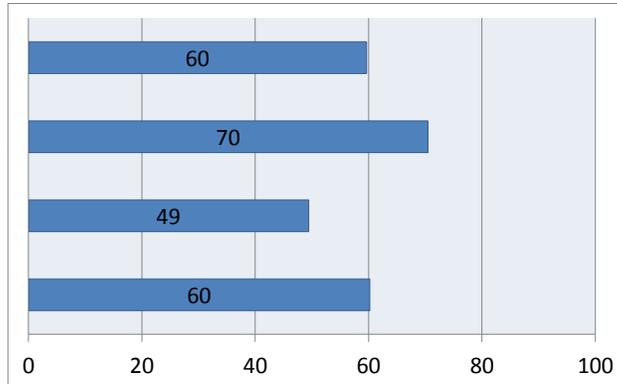
Percentage of Respondents that Identified Sense of Community as a “Top Priority” Franklin County

Local governments in the Roanoke Valley combine efforts to provide services and solve challenges.

Everyone doing there part to make the community a better place to live.

Increasing volunteerism in the community.

Being in a community in which people care about each other.



LIVABLE ROANOKE VALLEY – VISION & GOALS

Our Vision

We are living the dream. Beautiful mountains. Clean rivers and streams. People who care. The Roanoke Valley is filled with promise.

To make the most of these opportunities, we will work to provide quality education, access to healthcare, work and career opportunities, responsible stewardship of the environment, and greater regional cooperation. As we strive to fulfill our promises, we will be the destination for individuals, families and businesses who share the same dream that we do.



Goals of Livable Roanoke Valley

Economic Development: Creating jobs, increasing incomes and growing businesses to improve the quality of life for all residents of the Roanoke Region.

Workforce Development: Providing access to job training and educational advancement by fostering a culture of lifelong learning for people of all ages and abilities.

Healthy Roanoke: Mobilize community resources to improve access to care, coordination of services, and promote a culture of wellness.

Natural Assets: Working collaboratively to preserve the historic and natural assets of the region.



LIVABLE ROANOKE VALLEY – DRAFT STRATEGIES

Economic Development Strategies



Invest in Regional Infrastructure



Innovate Through Higher Education



Cultivate and Market Outdoor and Cultural Amenities



Workforce Development Strategies



Align Workforce and Economic Investments



Prepare Students for Careers in High Demand Fields



Healthy Roanoke Valley Strategies



Coordinate Healthcare Resources



Improve Access to Healthcare Services



Broaden Wellness Support Services



Natural Asset Strategies



Preserve Scenic and Rural Land



Encourage Energy Efficiency and Renewable Energy



Improve Air and Water Quality



Next Steps (2013-2014)

Nov. – Dec.	Jan.-Feb.	March-April	May-June
Brief Local Boards & Councils on Draft Strategies	Steering Committee reviews draft plan	Print and distribute the final plan	Hold Livable Roanoke Valley Implementation Summit
Complete draft Livable Roanoke Valley Plan	Steering Committee holds public hearing on the plan	Seek endorsement by Local Boards & Councils	Support champions to implement the strategies
Finalize case studies and best practices for each goal area.	Steering Committee adopts the Final Plan	Seek endorsement by non-profits and regional organizations	Pursue funding an partnerships to support our work



Draft Plan for Review

Draft Summary Plan
available for review and
comment at:

www.livableroanoke.org



UNION HALL VILLAGE PLAN UPDATE

Neil Holthouser, Director of Planning & Community Development, stated Franklin County's Comprehensive Plan envisions future development occurring within well-defined "village centers," located throughout the county in traditional crossroads communities. To that end, the Comprehensive Plan encourages the development and adoption of more detailed Village Plans to guide growth and development decisions at a more refined scale.

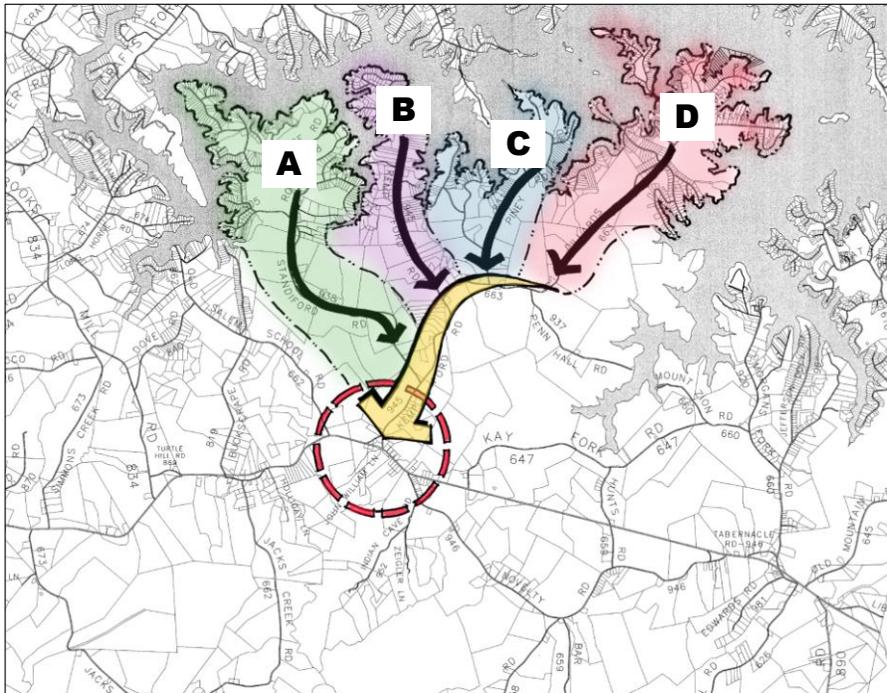
In the Spring of 2013, the Planning Commission launched a process to develop a Union Hall Village Plan, for the area generally surrounding the intersection of Rt. 40 East and Kemp Ford Road. A series of public input sessions were held in April 2013. The Planning Commission has since held a number of worksessions to develop a draft plan (submitted). Staff anticipates that the Planning Commission will schedule a public hearing on the draft plan in February 2014, culminating with a recommendation for consideration by the Board of Supervisors in March 2014.

NEXT STEPS:

At this time, Planning staff seeks to brief the Board of Supervisors on some of the major policy recommendations contained in the Planning Commission's draft Union Hall Village Plan, and to seek Board input prior to scheduling a public hearing before the Planning Commission in February 2014.

Village Plan for Union Hall, Virginia

DRAFT for Planning Commission review, 12-10-2013



Background: Suburban traffic-sheds

Union Hall village boundary, 1/2 mile radius, as depicted in the County's 2025 Comprehensive Plan

- A** Standford Road traffic shed. Approximately 170 existing homes. Approximately 1,030 acres undeveloped.
- B** Kemp Ford Road traffic shed. Approximately 140 existing homes. Approximately 230 acres undeveloped.
- C** Piney Point Road traffic shed. Approximately 100 existing homes. Approximately 510 acres undeveloped.
- D** Dillards Hill Road traffic shed. Approximately 460 existing homes. Approximately 1,030 acres undeveloped.

A + B + C + D = combined traffic shed

The combined traffic shed of Standford, Kemp Ford, Piney Point and Dillards Hill roads contains a total of approximately 870 existing dwelling units. Using the VDOT average of ten (10) vehicle trips per day per dwelling unit, these existing homes produce an estimated 8,700 vehicle trips per day.

This same combined traffic shed contains approximately 2,800 acres of undeveloped land. If developed residentially at a density of one unit per five (5) acres, this undeveloped land would yield an additional 560 dwelling units, or 5,600 additional vehicle trips per day. If developed residentially at a density of one unit per acre, this undeveloped land would yield an additional 2,800 dwellings, or 28,000 additional vehicle trips per day.

Based on existing road patterns, all vehicle trips in this combined traffic shed must travel Kemp Ford Road to the village epicenter at Rt. 40.

Village Plan for Union Hall, Virginia

DRAFT for Planning Commission review, 12-10-2013



Concept 1: Interconnectivity

Opportunity for new road network to create interconnectivity and provide relief as traffic grows due to new development.

Successful towns, villages, and commercial centers rely on high volumes of vehicular traffic in order to generate and maintain demand for business. Traffic congestion, on the other hand, can discourage business and erode quality of life for those who live in or near the village center. Interconnectivity helps to relieve traffic pressure by providing the traveler with multiple choices of routes. The goal is not to bypass the village center, but to offer a variety of means of accessing and traveling through the center.

- 1** As undeveloped land in the suburban periphery is developed, care should be taken to ensure interconnectivity between new neighborhoods. Suburban residents should be able to visit each other without having to use more congested collector roads.
- 2** Plans have already been approved for a large commercial shopping center on the south side of Rt. 40, opposite the intersection of Kemp Ford Road. This location will likely feature a signalized intersection in the future. The shopping center represents an opportunity to develop a walkable street grid.
- 3** A new street grid is needed in order to provide "depth" to the commercial village, allowing local residents to access the center from multiple points. Existing "T" intersections (e.g. Standford, Novelty) could be extended in order to develop this new grid.
- 4** Existing roads, such as Kay Fork, might be candidates for re-alignment and intersection improvements to tie into an expanded village grid. New or redesigned streets represent opportunities for creative traffic distribution and streetscape techniques.
- 5** With more than 1,500 undeveloped acres, AEP's "Penn Hall" property represents a significant opportunity in the future for new development, including public uses. The new street network should provide robust interconnectivity to the Penn Hall area.
- 6** Given Union Hall's proximity to nearby Penhook, opportunities may exist to link the villages with a series of back roads as an alternative to Rt. 40. Kay Fork and Novelty roads offer good alternatives, if properly integrated into the village street network.

Village Plan for Union Hall, Virginia

DRAFT for Planning Commission review, 12-10-2013

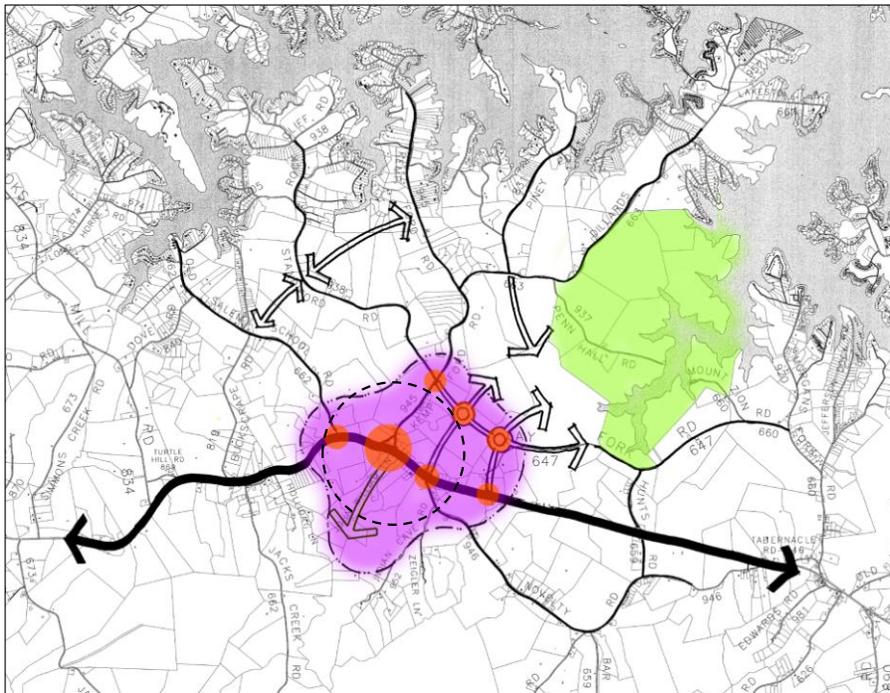


Concept 2: Nodes as focus of activity

- Union Hall village boundary, 1/2 mile radius, as depicted in the County's 2025 Comprehensive Plan
- Development around key intersections, or "nodes," should be places of activity, providing strong visual interest.
- 1 Old Salem School Road at Rt. 40**
Intersection is contained within the Comp Plan's existing 1/2 mile radius for village. Could serve as a western gateway, with opportunity for welcome signage/feature. Existing uses are somewhat passive, providing a "soft" transition from the surrounding rural area to the more intense village center.
- 2 Kemp Ford Road at Rt. 40 (+ Berger Loop)**
Considered the epicenter of the village, with established business uses. Major commercial project has been approved for the south side of Rt. 40 opposite this intersection, including grocery store and out-parcel development. Will eventually include a traffic signal and additional turn lanes. Berger Loop is used by residents as a "bypass."
- 3 Standford Road at Kemp Ford Road**
Intersection is just outside Comp Plan's 1/2 mile village radius. Site of historic church. County owns property near the intersection, to be developed as a green box site.
- 4 Novelty Road at Rt. 40**
Intersection is within the Comp Plan's 1/2 mile village radius. Site of several existing businesses, which have driveway entrances on both Rt. 40 and Novelty Road. Intersection is poorly aligned.
- 5 Potential new intersections, nodes**
As the street grid is extended off of Rt. 40, new opportunities for nodes and activity centers can be created. Need not be exclusively commercial. Civic, recreational, and higher-density residential uses might also be considered.
- 6 Kay Fork Road at Rt. 40**
Intersection is outside Comp Plan's 1/2 mile village radius. Site is zoned for business, may become site of national retailer. If included in the village, may present opportunity for eastern gateway and intersection improvements.

Village Plan for Union Hall, Virginia

DRAFT for Planning Commission review, 12-10-2013



Concept 3: Village Boundary

- Union Hall village boundary, 1/2 mile radius, as depicted in the County's 2025 Comprehensive Plan
 - Development around key intersections, or "nodes," should be places of activity, providing strong visual interest.
 - Proposed Union Hall village boundary, incorporating key intersections and nodes of activity
 - AEP-owned Penn Hall property. Approximately 1,500 acres. Potential for future residential, civic and mixed-use development
- The existing Union Hall village boundary, as depicted in the 2025 Comprehensive Plan, does not include all of the areas along Rt. 40 that are currently developed with commercial uses, or are zoned for commercial use in the future. Rather than a simple circle, existing conditions suggest more of an "amoeba" shape.
- The village boundary should incorporate all key commercial intersections and nodes of activity, including those nodes that might be created by future expansion of the village street grid.
- The epicenter of the village is likely to remain at the intersection of Kemp Ford Road and Rt. 40. A major commercial project is planned and already approved for the south side of Rt. 40 opposite this intersection. This project, which includes a grocery store and out-parcel development, also includes significant acreage to the south. It has been assumed that much of this land will be needed for mass drainfields to support the commercial center. However, if public water and sewer are developed in Union Hall, much of this acreage could be developed with a mixture of uses, including residential uses. Such development should be integrated into the commercial core, with strong pedestrian connections and opportunities for social interaction.
- Given the presence of commercial zoning at the intersection of Kay Fork Road and Rt. 40, and the potential use of Kay Fork as a means of access to the Penn Hall property, it is recommended that the village boundary be extended to the east to capture this important intersection.

Village Plan for Union Hall, Virginia

DRAFT for Planning Commission review, 12-10-2013

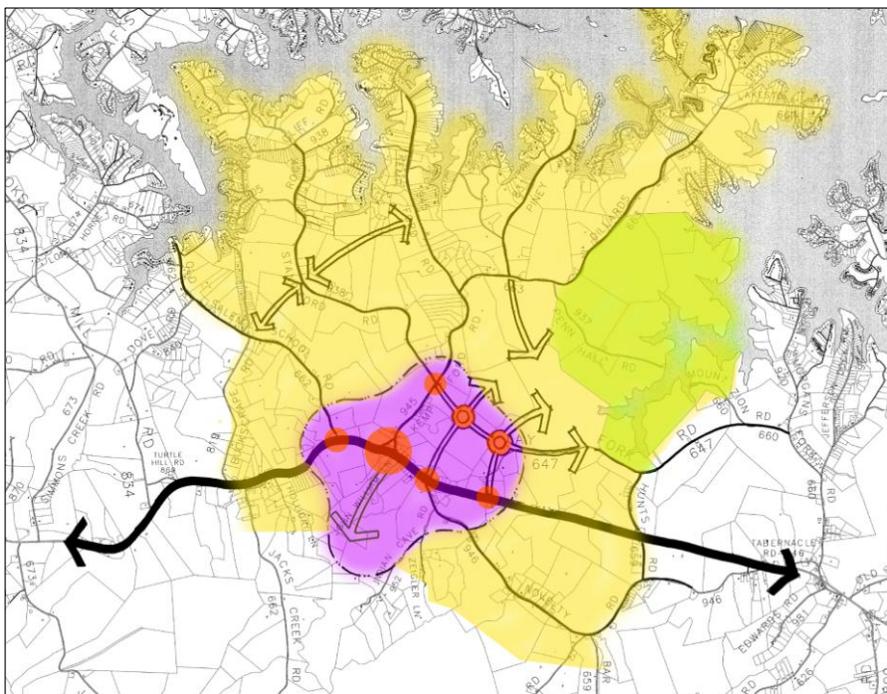


Concept 4: Streetscape

- Development around key intersections, or "nodes," should be places of activity, providing strong visual interest.
 - Proposed Union Hall village boundary, incorporating key intersections and nodes of activity
 - Existing village street segments, linking key intersections and nodes of activity. Represent opportunities for ROW improvements.
 - New village street segments, linking key intersections and nodes of activity. Opportunity to implement new design themes.
 - ★ Gateway entrances. Represent opportunities for welcome features and wayfinding signage.
- 1** Rt. 40, Old Salem School Road to Kemp Ford Road
Specify in advance the desired ROW width. Request ROW dedication upon any rezoning activity. Consider a tapered landscaped median to signal arrival, begin slowing and dividing traffic.
 - 2** New streets within commercial shopping center
Provide strong pedestrian connectivity within the center.
 - 3** Kemp Ford Road, from Standford Road to Rt. 40
Specify desired ROW width. Request ROW dedication upon any rezoning activity. Include strong pedestrian connectivity.
 - 4** Rt. 40, from Kemp Ford Road to Novelty Road
Specify desired ROW width. Request ROW dedication upon any rezoning activity. Consider landscaped divided median. Include strong pedestrian connectivity.
 - 5** New street grid, linking Rt. 40, Kemp Ford and Kay Fork
Provide strong pedestrian connectivity.
 - 6** Rt. 40, from Novelty Road to Kay Fork Road
Specify desired ROW. Request ROW dedication upon any rezoning activity.
 - 7** Kay Fork Road realignment
Specify desired ROW width and alignment. Negotiate alignment, intersection improvements through rezoning process. Seek grant, alternative funding sources for improvements.

Village Plan for Union Hall, Virginia

DRAFT for Planning Commission review, 12-10-2013



Concept 5: Suburban area of influence

- Proposed Union Hall village boundary, incorporating key intersections and nodes of activity
- AEP-owned Penn Hall property. Approximately 1,500 acres. Potential for future residential, civic and mixed-use development
- Area of suburban influence around the Village of Union Hall. To be considered a study area for comprehensive rezoning.

The combined traffic shed of Standford, Kemp Ford, Piney Point and Dillard's Hill roads already contributes more than 8,700 daily vehicular trips through the village of Union Hall. Additional development of currently-vacant land in this traffic shed will increase traffic, potentially leading to congestion and a loss of rural character.

Beyond this combined traffic shed, it must be recognized that Penn Hall, at more than 1,500 acres, represents a significant game-changer if ever developed in the future. Kemp Ford Road simply cannot handle the traffic potentially generated by the development of Penn Hall. Other means of access are required.

It is recommended that the Village Plan for Union Hall include an area of suburban influence, beyond the village boundaries, as an area of study for comprehensive rezoning. The goal is to allow for continued farming, forestal operations, and general agricultural activities, while applying some means of scrutiny for any new residential development. New large-scale residential development should be subject to the rezoning process, rather than allowed by-right under existing agricultural zoning. The rezoning process should be used to negotiate desired ROW widths; street interconnectivity; pedestrian amenities; open space; and other civic amenities.

AEP may represent a willing partner in the comprehensive rezoning process. Comprehensive rezoning of Penn Hall, as a first step, could help set the stage for subsequent comprehensive rezonings.

STORMWATER MANAGEMENT ORDINANCE

Neil Holthouser, Director of Planning & Community Development, advised the Board State law requires that all cities, counties, and "municipal separate storm sewer systems" establish a local Stormwater Management Program by July 1, 2014. The state of Virginia is effectively transferring all responsibility for stormwater management to the local level, including program administration, plan review (permitting), inspections and enforcement.

In order to establish a Local Stormwater Management Program, Franklin County must adopt a local Stormwater Management Ordinance by April 1, 2014. The Department of Planning & Community Development has prepared a draft local ordinance and has submitted that draft to the Virginia Department of Environmental Quality for review and comment. The draft ordinance combines regulations for Stormwater Management and Erosion & Sediment Control into one consolidated chapter. (The County's existing Erosion & Sediment Control ordinance is located in Chapter 7 of the Franklin County Code.)

In order to ensure adoption of a local ordinance by April 1, 2014, as required by state law, Planning staff recommends that the Board of Supervisors schedule a public hearing on the draft Stormwater Management Ordinance in February 2014. This would allow for an additional month (March 2014) to address any outstanding issues or concerns that might arise out of the initial public hearing.

NEXT STEPS:

Staff respectfully requests that the Board of Supervisors set a public hearing date of Tuesday, February 18, 2014, to consider adoption of a local Stormwater Management Ordinance.

(RESOLUTION #12-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to advertise for public hearing the Stormwater Management Ordinance, as reviewed for the February meeting.

MOTION BY: Ronnie Thompson

SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

ORDINANCE CHANGE TO ADDRESS TWO HOUSES ON ONE LOT

Neil Holthouser, Director of Planning & Community Development, shared with the Board Franklin County's Zoning Ordinance generally allows only one single-family dwelling unit to be constructed per individual lot in single-family residential zoning districts. In some zoning categories, the ordinance allows for a second detached single-family dwelling to be constructed on an individual lot, for the purpose of housing immediate family members. The follow is a summary of when and where second dwelling units are allowed:

ZONING CATEGORY	PERMITTED USE	PERMITTED BY SUP	NOTES
Non-zoned	X		No limit on the number of homes per lot in the non-zoned areas. Mobile home parks must comply with Chapter 10 regulations.
A-1	X		Second unit allowed for immediate family as a permitted use, subject to specific codified conditions found in Sec. 25-188.
RE		X	Second unit allowed for immediate family by Special Use Permit; subject to any conditions imposed through the SUP process.
R-1			Second unit not allowed on an individual lot.
R-2			Second unit not allowed on an individual lot.
RC-1		X	Second unit allowed for immediate family by Special Use Permit; subject to any conditions imposed through the SUP process.
RMF	X		Multiple dwelling units allowed as part of multi-family apartments, townhouses, condominiums, etc.
RPD	X		Multiple dwelling units allowed as part of duplexes, triplexes, quadplexes, townhouses, patio homes, etc.

The Planning Commission has recently expressed some concerns about the concept of allowing two detached single-family dwellings on the same parcel of land. Specifically, the Planning Commission is concerned about the County's ongoing ability to monitor the residency of the second dwelling unit, to ensure that it is in fact occupied by immediate family members. The concern seems to be that, over time, a second dwelling unit may ceased to be used by family, and could be converted into rental property with no notice given to the County. The subject property would thus have been allowed twice the residential density otherwise permitted in that zoning category.

Over the past several months, the Planning Commission has held worksessions to brainstorm potential amendments to the Zoning Ordinance to address their concerns about second dwelling units on an individual lot. The following is a summary of the Planning Commission's recommendations to date:

- A Special Use Permit should be required in any residential zoning category where second dwelling units are allowed. This would change the rules for the A-1 zoning category, where second units are currently allowed by-right.
- The applicant should be required to demonstrate that the subject property *could* be subdivided into two lots, with adequate lot area, road frontage, and room to meet all building setbacks. This would require the applicant for a Special Use Permit to prepare a preliminary plat, showing the property's suitability for subdivision. This would also reduce the number of properties that are candidates for a second dwelling, since any candidate property must possess sufficient area and road frontage as to be subdividable.
- The granting of a Special Use Permit would be conditioned to the preliminary plat, showing that the property could be subdivided in a way that meets all the requirements of the underlying zoning district.

NEXT STEPS:

At this time, the Planning Commission respectfully requests that the Board of Supervisors authorize the Planning Commission to proceed with public hearing on a proposed amendment of the Zoning Ordinance to clarify the requirements for a second single-family detached dwelling on an individual building lot.

General discussion ensued with the Board directing staff to request the Planning Commission to tweak the proposed ordinance amendment and come back to the Board for final review and consideration prior to a scheduled public hearing.

EMPLOYEE HEALTH CARE BENEFIT STRATEGIC PLANNING

Kerry Smith, Vice-President, Wells Fargo Insurance Services, presented the following PowerPoint for the Board's review and consideration via telephone due to weather conditions:



Franklin County

Employee Health Care Benefit Strategic Planning

January 21, 2014

Kerry Smith
Vice President



Agenda

- Emerging Benefits Trends in the Industry
- Creating a Strategic Employee Benefit Plan for Franklin County
 - Core Philosophy
 - Impacting Cost & Quality of Benefit Plans
 - Financial
 - Contribution
 - Plan Design
 - Wellness (Population Health Management)
 - Other Objectives

1

What are the Emerging Benefit Trends?

2

Market Trends

- Medical/ Prescription Drug plan expenses for employer-sponsored plans are predicted to continue to increase in 2014. The estimated market average cost increases range from 6 to 12% for the mid-large market Nationally.
- Locally, we are seeing trends and renewals of around 10-12% for mid-size employers (100-999).
- Overwhelming priority for 2014 renewals of employer-sponsored plans is managing the impact of The Affordable Care Act.
- Understanding the new implications of VRS Changes
- Plan change considerations include:
 - High deductible plans (HSAs and HRAs)
 - Strengthening/redesigning wellness/population health management programs
 - Removing copays and replacing with coinsurance
 - Changing contribution formulas to shift more expense to employees
- Market concerns
 - Consolidation of Medical Insurance Carrier Market due to increased regulatory requirements and profit margin regulations
 - Economic forecast and market realities
 - Diminished flexibility and service by major carriers
 - Challenge of maintaining plan compliance with all government guidelines

3

The Board requested Kerry Smith to reschedule for the presentation during their February meeting.

COMMUNITY PARK FACILITIES GRANT PROGRA

Paul Chapman, Director of Parks & Recreation, shared with the Board recent requests made to the County for financial support for facility improvements at school parks. These requests

included a presentation to the Board on November 19, 2013 from Ms. Jennifer Helms, Windy Gap Elementary School PTO President. The PTO is requesting \$14,000 in assistance toward the estimated \$84,250 to pave a walking track. Another request has been made by Ms. Heather Altice, Glade Hill Elementary School PTO President. The PTO is requesting \$5,000 in assistance toward an estimated \$16,000 replace a pre-school playground. Additional requests are anticipated in coming months.

In reviewing these requests, staff notes that the Parks and Recreation Department offered a "Community Facilities Improvement Program" for similar requests in the past. The program was started in 2008 and was suspended soon thereafter in 2009 due to the recession and subsequent County-wide budget reductions. As such, this program has been inactive. Furthermore, the Parks & Recreation Department significantly cut its capital budget for County park improvements during this time, thereby budgeting little if any dollars toward upgrading County owned parks.

This Community Facilities Improvement program was designed to assist County non-governmental organizations with construction costs on community park and beautification projects. The specific goal was to "provide a means for nonprofits, neighborhood associations, community park groups, bodies of faith, and the County to join in partnership with each other to make physical improvements that will enrich the lives of our citizens, enhance the identity and quality of life, and encourage a strong sense of community."

The grant program was well developed with detailed requirements for applicants as well as defined selection criteria for awarding the grants. Details of this program can be seen in the attached guidelines.

Past recipients of this grant include the following:

GUP Field: June 2008 - \$3,000 for soccer goals
 Rocky Mount Elementary: June 2008 - \$2,000 towards an ADA sidewalk
 Antioch Community Park - June 2008 - \$3,000 towards a park planning
 Friends of Philpott: July 2008 - \$5,000 towards a sediment removal project
 Glade Hill Elementary: April 2009 - \$5,000 towards track improvement
 Waid Park Golf Facility: June 2009 - \$1,637 toward golf facility planning
 Town of Rocky Mount: November 2009 - \$5,000 toward Gilley Park

Currently the "Community Park Development" account has \$45,337.91 remaining.

Please be reminded that these grant funds were awarded as a good-faith effort to promote recreation in parks not owned or maintained by the County with the expectation that these areas be open to the public and that such projects be well maintained.

RECOMMENDATION:

Staff seeks the Board's direction on the possibility of reactivating the grant program, thereby referring recent school PTO requests through the grant application process. Should the community park grants be reactivated, staff further seeks Board guidance as to any suggested changes to the program (i.e. grant parameters, criteria, annual budget support, etc.).

**Franklin County Community Facilities Improvement Program
 Program Guidelines**

I. Purpose of the Community Facilities Improvement Program

The Program is designed to provide the means for nonprofits, neighborhood associations, community park groups, bodies of faith, and the County to join in partnership with each other to make physical improvements that will enrich the lives of our citizens, enhance the identity and quality of life, and encourage a strong sense of community.

The Program provides matching grants for a wide variety of projects and physical improvements. Some examples of eligible projects include the following:

- Park Development
- Public Recreational Facility Improvements
- Streetscape, ROW Beautification
- Engineering and planning studies
- Other items that will improve neighborhood livability and vitality

The Program is generally intended for capital construction projects and studies. The goal is to have projects constructed in a reasonable period so the neighborhood and community can point with pride to a completed project.

Applicants are encouraged to involve the youth of the community in the planning, design, and execution of the improvements. A limited amount of staff design assistance is available to applicants who request it. The design assistance will help the applicant refine the project scope and provide enough detail to receive estimates for fabrication, construction, and/or installation.

II. Eligible Applicants

Neighborhood Associations, non-profits, bodies of faith, community groups, and private citizens who sign an agreement to manage a facility for general public use are eligible to apply for grants for projects that are **within the county limits**.

Non-profit groups that engage with the purpose of maintaining and developing community recreational facilities should be constituted for the general welfare of and benefit of the residents in Franklin County. All associations must have written by-laws, hold regularly scheduled meetings, and be open to all residents.

III. Eligible Project Types

1. Park/Recreational Planning and/or Design Project —

Produce a plan, design, or report outlining specific actions that will serve as a guide for development of a community parks and recreation amenity.

2. Facility Physical Improvement (Construction) Project — Build, enhance, or renovate a structure or site that provides a public benefit.

Project examples

- Landscaping public places
- Beautification projects
- Park improvements
- New playground equipment
- Trails
- Professional Studies or analysis

IV. Project Requirements

Applications for projects must meet the following requirements to be eligible for consideration:

1. Provide a public benefit, resulting in a product that benefits the community. All projects must benefit and be free and open to the general public.
2. All projects must be compatible with adopted County plans and policies.
3. All projects must include a match of 25%. (Match may be either financial or in-kind; if in-kind the tasks and responsibilities must be documented.)
4. The number and size of awards will be limited by the amount of available funding.
5. All projects need to have a concept review by applicable agencies prior to their application. Documentation should be included with application.
6. Any applicable permit fees and approvals that may be required (e.g., street encroachment approval, and sign, building, erosion and soil permits) are the responsibility of the applicant and should be included in the total project cost.
7. Projects to be built on private property must identify an incorporated entity willing to assume all responsibility for project management, ownership and maintenance and all future liability.
8. Long term or routine maintenance must be addressed and provided for.

9. Generally, most projects not completed after three years will be canceled and all monies will go back into the Community Facilities Program budget to be awarded in the next program cycle.

10. Costs associated with social events, such as dinners, special events, lunches, receptions, etc., will not be funded through the Program

11. Costs associated with leasing of private land, equipment, or facilities for general park use will not be eligible. Leasing of equipment for construction purposes shall be an eligible expense.

V. Project Selection Criteria

All applications that meet the eligibility requirements will be evaluated according to a set of criteria. The following criteria for the program are designed to give priority to projects for grant awards. Please keep in mind that we anticipate more projects to be submitted than we can fund.

Selection/Funding Evaluation Worksheet & Criteria

Policy	Yes	No	Points (10 points Max)	Comments
Is the project consistent with the goals and policies of the Franklin County Comprehensive Plan?				
Does the project propose a good approach to a community liability or address a clear and pressing need?				
Will the project address identified parks and recreation system deficiencies in that area of the County?				
Does the project include in-kind contributions or a neighborhood match?				
Is long-term maintenance addressed and provided for?				
Is community support for the project well documented?				
Does the project include opportunities to involve neighbors in shaping and carrying out the project?				
Is the purpose and scope of work of the study clear?				
Does the project implement a specific policy recommendation of the Comprehensive Plan or town/village/overlay district plan?				
Is the land on which the project will be built secured for public access?				
Total				

The following “grades” be used for evaluation:

- 100 to 90 Points Recommend approval to the Board of Supervisors
- 90 to 80 Points Recommend partial funding to the Board of Supervisors
- Below 80 Points Assist the Groups in Refining the Proposals Prior to Board Presentation

VI. Process

A. Application (see website for annual date)

Applicants will complete an application for grant funds and attach supporting documentation as necessary. The application should address all of the criteria above. Supporting documents that must be included are: Non-Profit status, Board members, by-laws, title of the land on which the proposed improvement are to occur, an agreement by the landowner that permits all improvements, a signed letter of commitment for maintenance and operation of the facility as proposed by the responsible parties.

B. Review and Selection

All applications must be submitted to the Department of Commerce & Leisure Services.

C. Timelines

Applications will be received twice annually.

Submit Written Request to Staff	Meet with County Staff on Site	Formal Presentation to BOS	Grants Awarded
August 29	September	September	October
February	March	April	April

The Director of Commerce & Leisure Services will have the responsibility to meet with the group to assist them in preparing for a presentation before the Board of Supervisors. County staff will prepare an executive summary of the request for the Board. Applicants will make a formal request for funding to the Board directly.

D. Project is undertaken

The payments in this Program are paid to group that submits the application. To receive payment, grantees will submit invoices and or receipts with a signed report from the executive officer that addresses (at a minimum) monies spent, work completed, work in progress, steps to completion of the project and projected completion date.

E. Tracking

Grantees will be required to give a status report of incomplete projects on a semi-annual basis. The report will address (at minimum) monies spent, work completed, work in progress, steps to completion of the project and projected completion date.

The Franklin County Finance Department will maintain a record on the fund. Staff shall complete an annual report to the Board of Supervisors on the fund and its projects. Projects not completed within three years will be canceled and monies shall revert to the program budget.

F. Grant Limits

In order to ensure equitable investments throughout the community, organizations may only receive support from the Program once every 12 months.

Individual grants shall not be awarded in an amount to exceed \$8,000 unless otherwise directed by the Board of Supervisors.

The Board stated they felt the program should be utilized with restricted use (Windy Gap Elementary School). With projects being ranked with the public raising 80%-90% of the funds to help supplement the funding.

Leland Mitchell requested an amount of \$5,000 be a limit for each organization requesting funding and consideration of an agreement for a maintenance plan.

Staff will report back to the Board at a later date.

CDBG PLANNING GRANT FOR FERRUM

Mike Burnette, Director of Economic Development, advised the Board staff has interviewed and shared with the Board the following nominations for the following CDBG Grant:

On Friday, January 17, 2014, the Ferrum CDBG Management Team interviewed eight firms in relation to three contracts for the Ferrum CDBG Planning Grant. After careful review, the Management Team is recommending the following three firms for award of these contracts:

- **Bonnie Johnson – Grant Administration**
- **Earth Environmental & Civil – Engineering**
- **Southeast Rural Community Assistance Project, Inc. – Housing Rehabilitation Administration**

These three proposers were the most highly-rated in each of their respective contract interviews. All three have stated their belief that the required work will be completed within the \$47,500 total budget available for this initiative

(RESOLUTION #13-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors hereby grant the award of these three contracts to the named firms, pending approval from the Department of Housing and Community Development and the negotiation of a mutually-acceptable contract by the County Administrator or his designee. The Board authorizes the County Administrator to negotiate and sign contracts for this work, subject to DHCD approval. Finally, the Board agrees that should negotiations on a mutually-acceptable contract with any of the named proposers fail, the County Administrator is authorized to enter into negotiations and to execute a mutually-acceptable contract with the next-highest rated proposer for that contract, pending approval by DHCD.

MOTION BY: Charles Wagner

SECONDED BY: Bobby Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

WATER ACCIDENTS/SML

Bob Camicia, Gills Creek District Supervisor, requested the Board to forward a letter of support opposing any legislation that would reduce the requirements for boating safety education per the current schedule in the Virginia Code.

(RESOLUTION #14-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to adopt the following resolution.

WHEREAS, Franklin County represents 57.5% of the shoreline miles surrounding Smith Mountain Lake, and

WHEREAS, the Franklin County Board of Supervisors takes its responsibility for the safety of its citizens and visitors very seriously, especially on the waters of Smith Mountain Lake, and

WHEREAS, statistical data clearly shows that the implementation of boating safety training requirements has reduced the number of at fault accidents from 136 in 2009 to 63 in 2013 even though mandatory boating safety courses were required only for those under the age of 40, and

WHEREAS, data also reveals that from 2009 to 2013, the accident rate of at fault accidents for operators 45 years of age and over was an astonishing 48.6% of all accidents, and

WHEREAS, Section 29.1–735.2 of the Code of Virginia was to require mandatory boating safety education for operators younger than 45 years of age by July 1, 2014 and all operators by July 1, 2016;

NOW THEREFORE BE IT RESOLVED, by the Franklin County Board of Supervisors to oppose any legislation that would reduce the requirement for boating safety education per the schedule in the current Virginia code and

BE IT FURTHER RESOLVED, to respectfully request The Virginia General Assembly and specifically our local representatives to work diligently to strike any efforts to lessen the requirement for boating safety education from state law as it currently exists.

MOTION BY: Bob Camicia

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

BUDGET WORKSHOP PRIOR TO FEBRUARY BOS MEETING

Richard E. Huff, II, County Administrator, requested the Board to select a date to begin their budget discussions prior to the February 18, 2014 meeting.

The Board selected Thursday, January 23, 2014 @ 5:30 P.M. in B-75.

CLOSED MEETING

(RESOLUTION #15-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land & a-5, Discussion of a Prospective New Business or Industry, or of Expansion of an Existing One, of the Code of Virginia, as amended.

MOTION BY: Leland Mitchell

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

T AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

MOTION: Charles Wagner

RESOLUTION: #16-01-2014

SECOND: Bob Camicia

MEETING DATE January 21th, 2014

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

APPOINTMENTS:

-  Housing Rehab Board 1-Yr. Term
-  Planning Commission - 4-Yr. Term
- Boone District
- Rocky Mount District

(RESOLUTION #17-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint the following to the Housing Rehabilitation Board with said terms to expire December 31, 2014:

Charles Wagner

Mike Thurman

William Helm

Don Smith

Neil Holthouser

Hubert Quinn

MOTION BY: Charles Wagner

SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #18-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Angie McGhee, Boone District Representative to the Planning Commission with said term to expire March 31, 2018.

MOTION BY: Ronnie Thompson

SECONDED BY: Charles Wagner
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #19-01-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Sherri Mitchell, Snow Creek District Representative to the Planning Commission with said term to expire June 30, 2018.

MOTION BY: Leland Mitchell
 SECONDED BY: Ronnie Thompson
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #20-01-2014)

BE IT THEREFORE RESOLVED; by the Board of Supervisors re-appoint Edmund C. (Doc) Law, Rocky Mount District Representative to the Planning Commission with said term to expire March 31, 2018.

MOTION BY: Charles Wagner
 SECONDED BY: Leland Mitchell
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Thompson & Cundiff
 NAYS: Camicia

Chairman Cundiff recessed the meeting for dinner.

Chairman Cundiff recessed the meeting for the previously advertise public hearings as follows:

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold the following public hearing on **Tuesday, January 21, 2014 @ approximately 6:00 P.M.**, in the Board of Supervisors Meeting Room, Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia.

The proposed public hearing will be held to receive public comment on a request made by World Relief Now to receive exemption from **taxation on Personal Property** owned by World Relief Now. The estimated assessed value for the following proposed exemption is as follows:

TAX YEAR	PERSONAL PROPERTY ASSESSED VALUE	TAX DUE
2014 and forward	\$20,850 @ \$2.34/\$100 = \$487.89	\$503.64
TOTAL	VEHICLE LICENSE FEE = \$15.75	TOTAL:\$503.64

Public Hearing was opened.

Steven Huff, Founder, World Relief Now, presented the personal property taxation exemption request for the Board's consideration.

Public Hearing was closed.

(RESOLUTION #21-01-2014)

BE IT THEREFORE ORDAINED, by the Board of Supervisors to table the Personal Property Tax exemption request for World Relief Now.

MOTION BY: Leland Mitchell
 SECONDED BY: Charles Wagner
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M., on Tuesday, January 21, 2014**, in the Board of Supervisors Meeting Room in the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider the following proposed amendments to Article II – Section 11-47 Levy and Amount of Fee.

Article II-County Vehicle License Fee

Section 11-47 – Levy and Amount of Fee

Effective for the 2014 calendar year the following fees will be reflected on 2014 Personal Property Tax bills which are due December 5, 2014.

- (a) ~~Thirty-four dollars and twenty-five cents (\$34.25)~~ **Twenty-five dollars (\$25.00)** on each motor vehicle.
- (b) ~~Thirty-one dollars and fifty cents (\$31.50)~~ **Twenty dollars (\$20.00)** on trailers and semitrailers with a gross vehicle weight of more than one thousand, five hundred pounds (1,500).
- (c) ~~Eighteen dollars and forty-nine cents (\$18.49)~~ **Thirteen dollars and fifty cents (\$13.50)** on antique or vintage licenses.
- (d) ~~Twenty-five dollars and twenty-five cents (\$25.25)~~ **Eighteen dollars (\$18.00)** on a motorcycle, with or without a sidecar.

Public Hearing was opened.

No one spoke for or against the proposed amendment.

Public Hearing was closed.

General discussion was held to defer action until staff could report back to the Board definitions for antique and vintage vehicles.

(RESOLUTION #22 -01-2014)

BE IT THEREFORE ORDAINED, by the Board of Supervisors to table the aforementioned proposed amendments to Article II-Section 11-47 Levy & Amount of Fee.

MOTION BY: Ronnie Thompson

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

REVENUE REVIEW

Richard E. Huff, II, County Administrator, highlighted with the Board the following non-school budget challenges for FY' 14-15.

**Franklin County Non-School Budget Challenges
FY14-15 Budget
Not Yet Prioritized
January 20, 2014**

A. Regional Jail-Operational Increase	\$420,888
Anticipate being \$379,000 short in current year	
Average Daily Population has risen from 121 in Oct, 2012 to 178 today	
B. Regional Jail-Capital Requirement	\$222,579
C. Employee Health Insurance Projected Increase-12%	\$300,000
D. Security Screeners-Two Deputies for Courthouse Entrance + Equipment	\$125,338
E. Stormwater Specialist-State Mandated Program	\$55,886
F. Requested Increase in Part Time Wages for Sheriff's Dept.	\$280,000
G. Additional Benefit Program Specialist in Social Services - FAMIS Unit in Richmond shifted to locality	\$16,741
State Revenue= \$29,839 +\$16,741 local	
H. Additional Social Services Employees to Handle Increased Caseloads-Local Requirement Shown	\$71,251
I. Comprehensive Services Act 30% increase trend developing (\$535,714 total increase, \$150,000 local)	\$150,000
J. Agricultural Fair Net Expenses	\$50,000
K. Westlake Library Additional Hours - Currently Closed on Mondays	\$29,344
L. Compensation Increase 1%=\$170,000 (1.75%)	\$297,500
M. Move Paramedic Firefighters at Westlake Station from 24 hour shift to 12 hour shift- 3 add'l employees required	\$180,661
Total	<u>\$2,200,188</u>

Capital Budget Frozen at Pre-2005 Levels:

- ⇒ Mandate to Replace all 60 Voting Machines Prior to End of 2015 for Spring 2016 Primaries (\$250,000 saved so far) \$250k add'l needed
- ⇒ Radio System - Will need \$150,000 for Engineering in 2014-15, \$24 million Project
- ⇒ Replacement cost of Sheriff, Fire, and Rescue Vehicles Growing Substantially (i.e., Fire Engine=\$450,000)

Other Considerations:

- ⇒ Reassessment process will begin July, 2014 and effective January, 2016 (18 months to complete), \$500k set aside to date. Est. cost \$650k
- ⇒ No New Positions Authorized by the State for Constitutional Officers yet Workload Growing Dramatically
- ⇒ Increases in Absentee Voting and Voter Registration Requiring More Staff
- ⇒ Calls for Animal Control During Off Hours Increasing (Staff Reduced by 1/3 During Recession)

Note: These are first pass big ticket items. More analysis is required and is ongoing

Chairman Cundiff recessed the meeting until 7:00 P.M. for a joint meeting with the School Board.

Chairman Cundiff called the joint meeting with the School Board to order.

Dr. Mark Church presented the following PowerPoint Presentation for the School System:

**Franklin County
Public Schools**

Joint Board Meeting
January 21, 2014 @ 7:00 p.m.
Government Center

[1]

Budget Cuts for 2013-14

- Restructure Behavioral Improvement Program (\$76,829)
- Athletic Director Administrative Position (\$100,534)
- 7 RVGS Tuition Slots (\$28,672)
- Reduction of School Formula Budgets by 6% (\$97,334)
- 3 Social Worker Positions (\$150,000)
- 12 Computer Lab Managers (later restored by taking a chance in the 2013-14 School Budget (\$409,000)
- 2 Instructional Technology Resource Teacher Positions (\$100,000)
- Print Shop Position (\$11,000)
- ½ Secretary Tech Services Position (\$20,252)
- Health Insurance (\$188,000)
- Reduce Food Service Subsidy (\$88,244)
- Reduce Transportation Parts & Capital Outlay (\$30,325)

Total Budget Cuts Roughly \$1 million

[2]

How the 2012-13 Carryover Funds are Being Used

1. Replacement School Buses	\$ 660,344
2. Addition to Energy Fund Reserve	214,196
3. Construction of Technology Server Building	220,225
4. Construction of a Girls' Softball Batting & Pitching Practice Facility	25,000
5. Reserve for Future Contingencies	<u>177,335</u>
Total Carryover Requests for 2013-14	<u>\$1,297,100</u>

[3]

State Revenue Projections for 2014-15

Estimated State Revenues for 2014-15 are \$38,251,242

Increase of \$1,084,761 from 2013-14

4

Estimated 2014-15 State Revenues Compared to the 2013-14 Estimated Budget Revenues

Budget Line Item	Revenue Item	Estimated Revenues 2013-14 ADM=7,160	Estimated Revenues 2014-15 ADM=7,100	Change Increase (Decrease)
9.1	Basic Aid Formula SOQ	17,315,400	18,230,333	914,933
9.2	Compensation Supplements	444,336	0	(444,336)
9.3	Prevention, Intervention & Remediation SOQ	562,465	653,660	91,195
9.4	Gifted SOQ	191,655	195,682	4,027
9.5	Retirement	1,962,376	2,402,305	439,929
9.6	Social Security	1,174,925	1,174,090	(835)
9.7	Group Life Insurance	74,995	83,269	8,274
9.8	Vocational SOQ	570,797	449,652	(121,145)
9.9	Special Education SOQ	2,828,988	2,647,948	(181,040)
9.10a	Foster Home - Regular	84,330	101,027	16,697
9.10b	Foster Home - Sp Ed	108,512	166,570	58,058
9.11a	Vocational State Equipment	16,393	15,420	(973)
9.11b	Vocational Occup/Tech Ed	26,330	26,330	0
9.12a	Sp Ed Homebound	38,609	37,338	(1,271)
9.12b	Sp Ed Regional Program Tuition	397,020	445,766	48,746
9.13	Textbooks	373,851	400,606	26,755
9.14	School Food	39,663	39,173	(490)
9.15	Remedial Summer School	117,399	176,978	59,579
9.16	General Adult Education	12,250	9,082	(3,168)
9.17	Additional Assistance - Teacher Retirement Rates	332,655	0	(332,655)
9.18	English As A Second Language	61,412	59,614	(1,798)
9.19	At Risk	613,775	691,161	77,386
9.20	ISAEIP Grants	23,576	23,576	0
9.21	Grants - Educational Technology	466,000	466,000	0
9.22	Reduced Class Size In K-3	605,871	851,487	245,616
9.23	Virginia Preschool Initiative	583,064	703,680	120,616
9.24	Early Reading Intervention	67,220	81,809	14,589
9.25	SOL Algebra Readiness	81,762	93,348	11,586
9.26	Supplemental Support for School Operating Costs	0	0	0
9.27	State Sales Tax	7,990,861	8,025,338	34,477
9.28a	Lottery for Operations - 50%	0	0	0
9.28b	Lottery for Debt Service - 50%	0	0	0
9.28c	Additional Lottery	0	0	0
TOTAL		37,166,481	38,251,242	1,084,761

- Notes: (1) The Governor is proposing a 0% educators' salary increase (9.2) for 2014-15.
- (2) In return for some of the additional State revenue increases certain program costs must also increase as follows: PIR (9.3) increase of \$148,100, At Risk (9.19) increase of \$123,874, VPI (9.23) increase of \$198,000 and ERI (9.24) increase of \$23,593. Accordingly, total program costs will have to increase by \$493,967 in order to receive an additional \$303,786 in State revenues.
- (3) The increased program costs for PIR (9.3) and At Risk (9.19) totaling \$271,974 (\$148,100 + \$123,874 + \$271,974) could be used to fund an Alternative Education Program costing \$271,974 in 2014-15.

5

State Revenue Projections for 2014-15

Estimated State Revenues for 2014-15 are \$38,251,242

Increase of \$1,084,761 from 2013-14

6

Federal Revenues

Reduction in Federal Revenues from Sequestration and Other Reasons in 2013-14

\$257,375

[7]

Reduction in Federal Revenues from Sequestration and Other Reasons

<u>Federal Grant Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Reduction</u>
Title I (Disadvantaged)	\$1,878,680	\$1,793,816	\$ 84,864
Title VI-B (Sp Ed)	1,715,023	1,582,756	132,267
Title III (LEP)	11,499	11,350	149
Title I Carl Perkins (Vocational)	151,348	136,141	15,207
Title VI-B Preschool (Sp Ed)	35,537	32,803	2,734
Title II (Teacher Training)	284,301	262,147	<u>22,154</u>
Total Reductions for 2013-14			\$257,375

These Federal grant reductions totaling \$257,375 will be reflected in the 2014-15 School Revenue Budget as reduced revenues and expenditures. Decisions may have to be made as to whether these grant programs will continue to be reduced or funded with other State or local funds. We did prepare for this in our 2013-14 School Budget because we had reserved \$322,349 in these programs under the line item "Reserve for Sequestration – 8%" on the expenditure side, so we have protected ourselves thus far.

The real concern that I have is whether additional reductions from Sequestration will occur, beyond the approximately 6.3% that has already happened. Also, we still do not know if Sequestration will affect Federal revenues for the National School Lunch & Breakfast Programs for 2013-14. Another Federal funding budget issue for 2014-15 will be in the Title II – Carryover funding which totalled \$144,252 in the 2013-14 School Budget. These one-time funds were used to fund at least two (2) elementary school instructional coaches who train teachers. We will either have to find another way to fund these positions or we may have to cut them from the 2014-15 School Budget.

[8]

Revenue and Expenditure Totals for 2006-07 to 2012-13

2006-07.....	\$74,804,559
2007-08.....	\$80,875,041
2008-09.....	\$90,024,079
2009-10.....	\$82,129,879
2010-11.....	\$79,839,189
2011-12.....	\$78,766,041
2012-13.....	\$82,728,804
2008-09 – Windy Gap	

[9]

Change in Composite Index

- Composite Index of Local Ability-to-Pay for FCPS changed from 0.4181 for 2012-14 to 0.4136 for 2014-16
- This results in a decrease in local ability-to-pay for FCPS of 0.45 points or \$32 more per student than what our current State funding provides for in 2013-14
- Net results that FCPS will experience a State revenue increase of \$227,200 each year for 2014-15 and 2015-16.

10

Revenues

REVENUES:	ASR 2006-07	ASR 2007-08	ASR 2008-09	ASR 2009-10	ASR 2010-11	ASR 2011-12	ASR 2012-13
Sales Tax Receipts	\$7,137,762	\$7,212,325	\$6,853,079	\$6,736,265	\$7,076,586	\$7,372,437	\$7,878,448
State Funds	31,357,763	32,319,307	36,317,273	30,024,648	27,982,411	28,527,735	29,771,189
Federal Funds	6,471,685	6,302,183	6,587,267	11,205,243	7,952,304	9,233,569	7,506,330
County Funds	26,282,411	28,597,038	29,605,140	28,771,993	33,491,571	29,922,645	34,062,793
Other Funds	3,124,816	3,302,932	3,419,621	3,413,842	3,036,769	3,652,458	3,397,607
Loans & Bonds	390,906	2,979,838	6,980,645	1,603,256	295,566	0	0
Adjustment for Beginning & Ending Balances	39,216	161,418	261,054	374,632	3,982	57,193	112,437
Total Revenues	\$74,804,559	\$80,875,041	\$90,024,079	\$82,129,879	\$79,839,189	\$78,766,041	\$82,728,804

2010-11 – Additional County Funds for Operations - \$1,831,895
 2011-12 – Additional County Funds for Operations - \$ 0
 2012-13 – Additional County Funds for Operations - \$ 0
 2013-14 – Additional County Funds for Operations - \$1,351,517

11

Expenditures

EXPENDITURES:	ASR 2006-07	ASR 2007-08	ASR 2008-09	ASR 2009-10	ASR 2010-11	ASR 2011-12	ASR 2012-13
Instruction	\$50,181,417	\$51,985,403	\$54,608,095	\$54,040,042	\$52,031,961	\$52,827,087	\$54,766,477
Administration, Attendance & Health	1,959,362	2,109,801	2,346,974	2,268,658	2,103,044	2,152,215	2,481,742
Pupil Transportation	5,518,066	6,126,242	6,334,879	5,807,733	5,982,831	6,349,209	6,727,149
Operation & Maintenance	6,578,704	6,538,182	6,783,094	6,815,114	6,872,791	6,582,939	7,073,995
School Food Services & Canteens	3,436,243	3,721,645	4,109,754	4,164,752	3,961,493	3,977,704	4,116,494
Facilities	2,130,362	4,465,781	9,474,803	3,011,875	1,897,967	685,204	1,657,988
Debt Service	2,182,459	2,825,770	3,157,001	3,102,097	3,032,396	2,942,210	2,812,516
Technology	2,817,946	3,102,217	3,209,479	2,919,608	3,956,706	3,249,473	3,092,443
Contingency Reserve	0	0	0	0	0	0	0
Total Expenditures	\$74,804,559	\$80,875,041	\$90,024,079	\$82,129,879	\$79,839,189	\$78,766,041	\$82,728,804

2008-09 – Facilities - \$6,980,645 for Windy Gap

2012-13 – Facilities - \$1,219,268 spent on the Accelerated 5-Year Capital Projects Plan

12

Issues that are Driven by State Mandates

- VRS Rate Increases \$1,257,101
- 1.15% Pay Increase (Employee Pays Additional 1.00% Retirement) \$ 193,196
- Prevention Intervention and Remediation Programs \$ 148,100
- At Risk Programs \$ 123,874
- Virginia Preschool Initiative \$ 198,000
- Early Reading Intervention \$ 23,993

[13]

Issues that are Driven by School Metrics & Initiatives Directed to Reverse Trends

- Graduation Rate/Dropout – alternative school, expanded career and technical offerings/choices, SAS, Pre-K
- Drop Out Rate Special Ed
- Decline in School Ranking – keyboarding skills, technology enhanced questions
- Increasing Discipline Issues – additional administrators, guidance counselors, social workers
- Need to Hire a BCBA - Autism Training of Staff

[14]

Issues that are Driven by Economics

- Salary Increase (Cost-of-Living – Adjustment or Step)
- Healthcare Premiums Increase – 9.5%
- School Bus Replacements
- Revised Pay Scales for LPN's and Paraprofessionals (T/A's)
- Staff Retention/Competitiveness

[15]

Salary Increase Projection

- 1.50% Minimum Salary Increase Move Up One Step for Teachers
- Estimated Cost of 1.5% Move Up One Step for Other Employees

OR

- One-time Cost of Living Payment of \$500, \$600, \$750 or \$950

16

Regional Comparison of 10-Month Bachelor's Degree Teachers' Salaries for 2013-14

Step	Franklin County	Bedford County	Botetourt County	Floyd County	Henry County	Pittsylvania County	Roanoke County	Roanoke City	Salem City
1	35,534	37,627	36,146	37,813	38,711	37,456	38,524	36,000	41,000
2	36,171	37,627	36,884	37,813	39,100	37,456	38,520	38,624	43,244
3	36,536	37,627	40,652	38,192	39,211	37,456	38,520	38,624	43,244
4	36,905	37,627	41,418	38,192	39,545	37,456	38,556	38,624	43,244
5	37,272	37,627	42,371	38,192	39,879	37,456	38,786	38,624	43,460
6	37,637	37,973	43,336	38,495	40,211	37,666	39,000	40,183	43,677
7	38,005	38,321	44,294	38,992	40,325	37,874	39,248	40,987	43,893
8	38,372	38,671	45,255	38,707	40,437	38,082	39,534	41,571	44,109
9	38,736	39,024	46,213	38,813	40,546	38,290	40,325	41,852	44,962
10	39,106	39,380	47,171	38,876	40,770	38,498	40,560	42,176	45,862
11	39,473	39,741	48,121	38,977	40,993	38,706	40,948	42,785	46,981
12	42,078	40,177	48,471	39,108	41,104	38,914	41,787	43,352	47,279
13	45,913	40,821	50,852	39,209	41,216	39,123	42,226	43,936	47,968
14	48,147	41,068	51,773	39,448	41,327	39,331	43,004	44,691	48,548
15	50,678	41,519	52,923	39,696	41,551	39,539	43,864	45,178	49,191
16	56,505	42,098	54,074	39,956	42,396	39,852	45,129	45,784	49,845
17	56,505	42,710	56,607	40,206	42,611	40,164	46,662	46,391	50,507
18	56,505	43,326	57,526	40,523	43,444	40,476	47,586	46,937	51,180
19	56,505	44,020	57,526	40,979	44,224	40,788	51,290	47,589	51,860
20	56,505	44,724	57,526	41,514	44,669	41,100	53,855	48,176	52,560
21	56,505	45,441	57,526	42,053	45,639	41,412	54,932	48,783	53,249
22	56,505	46,188	57,526	42,604	45,884	41,724	54,932	49,349	53,967
23	56,505	46,907	57,526	43,160	46,452	42,036	54,932	49,349	54,674
24	56,505	47,657	57,526	43,931	47,009	42,348	54,932	50,988	55,401
25	56,505	48,419	57,526	44,710	47,677	42,660	55,948	51,175	56,139
26	56,505	49,193	57,526	45,567	48,533	42,972	57,064	52,412	56,840
27	56,505	49,981	57,526	46,391	49,749	43,493	57,064	54,247	57,551
28	56,505	50,781	57,526	47,231	50,157	45,158	57,064	56,687	58,271
29	56,505	51,592	57,526	48,113	50,157	47,031	57,064	59,324	58,989
30	56,505	51,923	57,526	49,000	50,157	48,799	58,442	60,368	59,736
31	56,505	52,755	57,526	49,178	50,157	49,319	59,591	61,019	59,736
32	56,505	53,600	57,526	50,153	50,157	49,840	59,591	61,019	59,736
33	56,505	53,600	57,526	51,067	50,157	50,361	59,591	61,019	59,736
34	56,505	53,600	57,526	51,963	50,157	50,985	59,591	61,019	59,736
35	56,505	53,600	57,526	52,553	50,157	50,985	59,591	61,019	59,736
36	56,505	53,600	57,526	52,553	50,157	50,985	59,591	62,061	59,736
37	56,505	53,600	57,526	52,553	50,157	50,985	59,591	62,061	59,736
38	56,505	53,600	57,526	52,553	50,157	50,985	59,591	62,061	59,736
39	56,505	53,600	57,526	52,553	50,157	50,985	59,591	62,061	59,736
40	56,505	53,600	57,526	52,553	50,157	50,985	59,591	62,061	59,736
41+	56,505	53,600	57,526	52,553	50,157	50,985	59,591	63,366	59,736
Lifetime Earnings	2,088,897	1,878,325	2,173,131	1,806,265	1,626,431	1,770,726	2,086,781	2,083,735	2,154,111
Rank Colors	#1	#2	#3	#4	#5	#6	#7	#8	#9

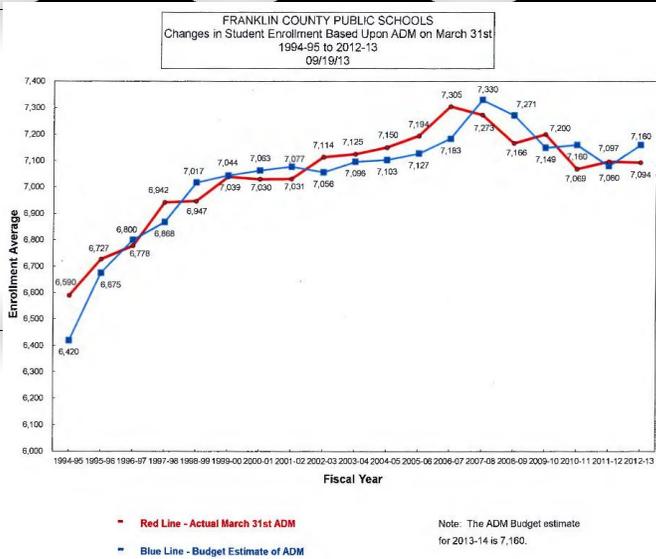
17

Issues Driven to Save Future Dollars

- Focused Use of Technology – on-line learning and electronic texts, BYOD
- Modernize Employee Group Health Insurance Plans – Adjust:
 1. Deductibles - \$1,000, \$2,000, \$3,000 (currently \$1,000 & \$2,000)
 2. Self Insurance
 3. HSA's
 4. Co-pays's
 5. Prescription Plans
 6. Medical Gatekeepers
 7. Additional Specific Deductibles
 8. Wellness Incentives

18

Trends - ADM



19

Prioritized Order of School Budget Funding Issues

1. Additional State Revenue from Governor McDonnell's Proposed 2014-15 Budget +\$1,084,761
 2. VRS Retirement Health Care Credit and Group Life Insurance (\$1,257,101)
 3. VRS Phase-In of an Additional 1.00% Retirement (\$193,196)
 4. Additional State Program Costs for PIR, At Risk, VPI and ERI (\$493,967)
 5. Two Pre-K Teachers and Two Pre-K Paraprofessionals (\$151,510)
 6. Alternative Education Center (\$203,579)
 7. 1.50 Minimum Move up one step Pay Increase (\$1,253,748)
 8. Funding to Revise Pay Scales for Paraprofessionals and LPN's (\$222,850)
 9. Two Elementary Guidance Counselors (\$115,099)
 10. Three Social Workers (SAS) (\$161,837)
 11. Planning for Focused Usage of Technology (\$70,000)
 12. One Behavior Analyst/Specialist (\$80,832)
 13. One Administrator for FCHS (\$95,345)
 14. One Administrator for BFMS (\$95,345)
 15. Employee Group Health Insurance Increase (\$490,050)
 16. Two ITRT's (\$107,891)
 17. Twelve School Bus Replacements (\$1,118,408)
 18. E-mail Archiving System (\$70,000)
- Total of Items 1-18 = (\$5,096,057)

20

Impact of Lost Positions

September 30 th	Employee Count
2008	1,390
2009	1,382
2010	1,341
2011	1,339
2012	1,333
2013	1,312

2008-2013 = 78 Total Net Positions Reduced

- Opened Windy Gap in August 2009.
- Added Positions to Maintain K-3 Class Sizes.
- These additions mask the fact that actual personnel cuts have been deeper than 78.

21

Comparison of Employee Count as of September 30, 2013

	Employee Count 9/30/2013	Employee Count 9/30/2012	Employee Count 9/30/2011	Employee Count 9/30/2010	Employee Count 9/30/2009	Employee Count 9/30/2008
Teachers	585	591	598	601	619	626
Teacher Assistants	162.5	162.5	154	143.5	144	144
Driver's Ed Instr.	2	2	2	2	2	2
Principals	20	20	20	20	21	21
Asst. Principals	7	8	9	10	11	11
Clerical/Print Shop	67	69.5	70	69.5	73	73
Guidance	23	23	23	22	22	22
Librarians	16	16	16	16	15	15
Cafeteria Monitors	15	17	17	22	22	20
Reading Tutors	12	12	12	12	12	11
Parent Resource Counselor	1	1	1	1	1	1
Bus Driver Trainer	1	1	1	1	1	1
Asst. Superintendent	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Coordinator of Student Services	1	1	1	1	0	0
Volunteer Coordinator	0	0	0	0	1	1
Psychologists	4	4	4	4	5	5
Occup. Therapist	3	3	3	3	3	3
Nurses	22	21	20	20	19	18
Nutritionist	1	1	1	1	1	1
Food Service Workers	73	78	78	84	86	86
Custodians	78	78	81	81	84	83
Safety Officers	5	5	5	5	5	5
Technology Services	8.5	10	10	10	10	10
Bus Drivers	133	135	140	135	139	145
Purchasing	2	2	2	2	3	3
Mechanics	10	10	10	10	11	11
Maintenance	15	16	14	14	15	15
Cannery	4	4	4	4	4	4
Directors/Supervisors	17	17	17	17	19	20
Bus Assistants	14	15	16	20	24	23
School Board	1304	1325	1331	1333	1374	1382
	8	8	8	8	8	8
Total Employee Count	1312	1333	1339	1341	1382	1390
Part-Time	105	119	132	152	149	165
Full-Time	1207	1214	1207	1189	1233	1225

22

SBO Reduced Positions

- Associate Superintendent
- Director of K-6 Curriculum & Instruction
- Secretary for the Director K-6 Curriculum & Instruction
- Full-time Gifted Coordinator (now 10th month on teacher scale)
- Public Relations Coordinator

23

CTE Courses at Franklin County High School 2013-14

• <u>Health Care</u>		
Health Assistant I & II	94 enrolled	279 requested
Medical Terminology	81 enrolled	117 requested
Nursing Assistant	26 enrolled	38 requested
Anatomy/Sports Med.	113 enrolled	220 requested
EMT	19 enrolled	32 requested
• <u>Manufacturing</u>		
Electronics I & II	51 enrolled	110 requested
Robotics	13 enrolled	25 Requested
• <u>Computers</u>		
Computer Systems I & II	56 enrolled	65 requested
Game Design	56 enrolled	56 requested
Networking	7 enrolled	7 requested

24

- Construction/Skilled Trades

Building Trades I, II, & III	87 enrolled	163 requested
Electricity I, II, & III	79 enrolled	148 requested
HVAC I, II, & III	60 enrolled	101 requested
Masonry I & II	71 enrolled	135 requested

- Automotive

Auto Serv. Tech I, II, & III	58 enrolled	120 requested
Collision Repair I, II, & III	57 enrolled	136 requested

- Engineering/Architecture/Technical Drawing & Digital Photography/Animation

Arch./Eng. Drawing	14 enrolled	14 requested
Technical Drawing	31 enrolled	88 requested
Digital Photo/Animation	50 enrolled	163 requested

[25]

- Administrative & Office Work

Microsoft Office	54 enrolled	111 requested
Office Skills	21 enrolled	61 requested
Keyboarding Technology	43 enrolled	103 requested

- Financial Services & Banking/Marketing/Business

Econ./Personal Fin. (required)	464 enrolled	687 requested
Accounting	22 enrolled	36 requested
Intro. To Leadership	50 enrolled	111 requested

- Food Service & Child Care

Intro to Culinary Arts	97 enrolled	219 requested
Intro to Early Child Ed.	95 enrolled	236 requested
Early Childhood I & II	116 enrolled	171 requested
Family & Consumer Sci.	47 enrolled	207 requested

- Protective Services

Criminal Justice I & II	162 enrolled	209 requested
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[26]

- Agriculture & Landscaping

Ag. Mechanics	180 enrolled	402 requested
Ag. Production	39 enrolled	58 requested
Small Animal & Equine	60 enrolled	119 requested
Plant Technology I & II	52 enrolled	75 requested

- Media

Intro to Media	16 enrolled	115 requested
TV Prod. I, II, & III	94 enrolled	247 requested

Proposed Course for 2014-15

Welding
 Floral Design
 Forensics Technology
 Radio Communications

[27]

RTI

Math	573	535	504	518	571	5154	
Tier 2 - Class Configuration for Intervention (Number of students on Tier 2)							
Reading	38	46	36	32	38	44	234 7%
Math	38	31	27	32	31	28	187 6%
Tier 3 - Class Configuration for Intervention (Number of student on Tier 3)							
Reading	17	20	20	24	23	13	5%
Math	16	17	21	19	21	11	4%
Tier 4							
Special Education	29	29	68	64	79	308	10%

Sp Ed Outside Services Statistics

- LIFES Academy
- Blue Ridge Autism Achievement Center (BRAAC)
- Rivermont School
- Minnick Education Center
- Hopetree Academy
- Virginia Heights Elementary School
- St. Mary's Home for Disabled Children (2 students in Norfolk, VA)

2008-09..... 2 students
 2009-10.....2 students
 2010-11.....2 students
 2011-12.....25 students
 2012-13.....30 students
 2013-14.....37 students

Note: LIFES Academy was under FCPS until the end of the 2010-11 year and was not considered as outside placement

Free & Reduced Lunch Percentages

School	Grade Span of School	2007-08 Total	2008-09 Total	2009-10 Total	2010-11 Total	2011-12 Total	2012-13 Total	2013-14 Total
Boones Mill	Pre-K, K-5	29.2	28.4	30.3	30.5	29.8	33.5	32.5
Burnt Chimney	Pre-K, K-5	34.6	38.4	40.9	41.3	46.9	44.9	43.8
Callaway	Pre-K, K-5	42.0	47.6	57.2	53.8	55.7	60.3	59.0
Dudley	Pre-K, K-5	37.3	38.7	37.8	46.2	42.7	47.5	45.7
Ferrum	Pre-K, K-5	47.5	50.8	53.4	59.4	59.2	61.5	62.2
Glade Hill	Pre-K, K-5	45.4	54.0	60.9	61.8	64.1	61.2	58.6
Henry	Pre-K, K-5	53.3	56.6	61.0	57.2	61.5	60.0	60.5
Lee M. Waid	Pre-K, K-5	61.7	61.1	60.6	65.9	64.3	65.0	62.9
Rocky Mount	Pre-K, K-5	57.8	71.3	69.4	67.2	70.5	70.9	71.7
Snow Creek	Pre-K, K-5	58.8	65.1	68.7	68.2	68.8	72.3	67.0
Sontag	Pre-K, K-5	63.4	69.1	71.9	74.0	73.0	74.4	73.9
Windy Gap	Pre-K, K-5	-----	-----	41.6	37.9	42.5	40.7	43.0
BFMS- East	6	43.2	45.3	50.5	49.1	50.4	52.1	51.3
BFMS- West	7 th - 8 th	42.9	46.7	45.9	47.1	47.1	49.9	48.5
Gereau Center	8 th	44.5	47.1	53.1	47.3	46.1	46.9	48.4
FCHS	9 th - 12 th	33.0	39.0	41.3	42.7	42.0	42.4	41.3
Total		41.6	46.4	48.9	49.9	50.2	51.3	50.6



Richard E. Huff, II, County Administrator, highlighted for the Boards the following not yet prioritized Non-School Budget Challenges for FY' 14-15 Budget:

**Franklin County Non-School Budget Challenges
FY14-15 Budget
Not Yet Prioritized
January 20, 2014**

A. Regional Jail-Operational Increase	\$420,888
Anticipate being \$379,000 short in current year Average Daily Population has risen from 121 in Oct, 2012 to 178 today	
B. Regional Jail-Capital Requirement	\$222,579
C. Employee Health Insurance Projected Increase-12%	\$300,000
D. Security Screeners-Two Deputies for Courthouse Entrance + Equipment	\$125,338
E. Stormwater Specialist-State Mandated Program	\$55,886
F. Requested Increase in Part Time Wages for Sheriff's Dept.	\$280,000
G. Additional Benefit Program Specialist in Social Services - FAMIS Unit in Richmond shifted to locality State Revenue= \$29,839 +\$16,741 local	\$16,741
H. Additional Social Services Employees to Handle Increased Caseloads-Local Requirement Shown	\$71,251
I. Comprehensive Services Act 30% increase trend developing (\$535,714 total increase, \$150,000 local)	\$150,000
J. Agricultural Fair Net Expenses	\$50,000
K. Westlake Library Additional Hours - Currently Closed on Mondays	\$29,344
L. Compensation Increase 1%=\$170,000 (1.75%)	\$297,500
M. Move Paramedic Firefighters at Westlake Station from 24 hour shift to 12 hour shift- 3 add'l employees required	\$180,661
Total	<u>\$2,200,188</u>

Capital Budget Frozen at Pre-2005 Levels:

- ⇒ Mandate to Replace all 60 Voting Machines Prior to End of 2015 for Spring 2016 Primaries (\$250,000 saved so far) \$250k add'l needed
- ⇒ Radio System - Will need \$150,000 for Engineering in 2014-15, \$24 million Project
- ⇒ Replacement cost of Sheriff, Fire, and Rescue Vehicles Growing Substantially (i.e., Fire Engine=\$450,000)

Other Considerations:

- ⇒ Reassessment process will begin July, 2014 and effective January, 2016 (18 months to complete). \$500k set aside to date. Est. cost \$650k
- ⇒ No New Positions Authorized by the State for Constitutional Officers yet Workload Growing Dramatically
- ⇒ Increases in Absentee Voting and Voter Registration Requiring More Staff
- ⇒ Calls for Animal Control During Off Hours Increasing (Staff Reduced by 1/3 During Recession)

Note: These are first pass big ticket items. More analysis is required and is ongoing

Chairman Cundiff recessed the meeting until Thursday, January 23, 2014 @ 5:30 P.M.

DAVID CUNDIFF
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK