

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, FEBRUARY 18, 2014 AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: David Cundiff, Chairman
Cline Brubaker, Vice-Chairman
Bob Camicia
Ronnie Thompson
Charles Wagner
Leland Mitchell
Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
Christopher Whitlow, Deputy Co. Administrator
B. J. Jefferson, County Attorney
Sharon K. Tudor, MMC, Clerk

David Cundiff, Chairman, called the meeting to order.

Invocation was given by Supervisor

Pledge of Allegiance was led by Supervisor

PRESENTATION OF RESOLUTION OF APPRECIATION

Cline Brubaker, Supervisor, Blackwater District, presented the following resolution to the family of Jerry Custer.



In Memoriam of Jerry Custer

WHEREAS, Jerry Oliver Custer, joined the Callaway Volunteer Fire Department on March 11, 1973, and

WHEREAS, Jerry, served as Chief for the Callaway Volunteer Fire Department in 1980 & 1981, and served as Treasurer from 1982 until 2014, and

WHEREAS, Mr. Custer was a charter member of the Callaway Rescue Squad which was formed in 1991 and he served as Captain from 1996 until 2014, and

WHEREAS, Mr. Custer was an instructor for the Franklin County Red Cross for 20 years, and

WHEREAS, Jerry did faithfully and steadfastly serve the interests and safety of all the citizens and his beloved County, and

WHEREAS, God in his infinite wisdom chose to call "**Jerry**" home to be with him on Sunday, January 5, 2014, and

BE IT THEREFORE RESOLVED, the Franklin County Board of Supervisors hereby recognizes Mr. Jerry Oliver Custer's untiring service to the citizens of this great County

BE IT LASTLY RESOLVED, to express the Board's appreciation and most sincere condolences to "**Jerry's**" family along with the County's recognition of their support for Jerry's many community efforts.

PUBLIC COMMENT:



Oscar Pagans - Thoughts on Budget, Development, Water/Sewer, etc.

Oscar Pagans thanked the Board for allowing him to address the following concerns:

I have paid taxes since I was 18 years old. I am now 73 and I firmly disagree with any tax increase.

Does the Franklin County Board of Supervisors think about today, one year, two years or 25 years down the road? Some of the members do no and some don't. The schools are asking for \$50 million for a career and technical center. The county is spending \$25 million on a new landfill and now they want to spend \$24 million for a new emergency communications system. The county has also proposed spending over \$600,000 on new village centers.

The sheriff's office "needs" more money and the schools and teachers are always asking for more money.

You can raise real estate taxes to \$1.54 per \$100 of assess value, and still not make everyone happy as far as funding is concerned.

In 2013 our population growth was 0.7 percent in Franklin County, which is the equivalent of 415 people. But how many died or moved out of the county? We must get a population growth of at least 3 percent per year, and people must be working before implementing any tax increases, and this will be gradual process until 2025.

I believe there are a few things that must come first, businesses that pay good wages. And any business that hires at least 180 people should be exempt from county taxes for five years.

The county staff in-charge of attracting new businesses needs to do a better job. You can call any office in the county and all you get is a voice message. This is not good. Someone in these offices should call back in 30 minutes or less. County offices have also been closed since February 13. I called on February 17 and still no one was at work. If the county continues to do business this way, I can understand why we have only 0.7 percent population growth. Lack of efficient service is not a way to "sell" the county. It seems the tail is wagging the dog here. If improvements are not made, then the county should fire these people and replace them with ones who will do their jobs. To attract new businesses, the county needs to provide these services, instead of pay increases.

We also need water and sewage for the whole county. I personally, received an estimate of \$60,000 for a 1,300 foot water line I need to install to service property I own on U.S. 220 North.;

1. Water and sewer for the County
2. Plans for the Village Construction and Industrial Parks. Develop business and companies to allow more people a chance to work and bring more tax money to the County.
3. Consider I-73 and four lane roads for Route 40 East & West
4. Consider the tax increase carefully and make sure this will not hurt the young people and seniors.

Paul Swecker, stated he would like to remind the Board during the last 2013 November election over 70% of the voters said **NO** to raising personal property/real estate taxes. I hope each one of you will honor this request this year and not raise the real estate or personal property tax rates for 2014. Remember **DO NOT** raise taxes this year. This is not a good time to raise taxes. People out of work, real slow economy and senior citizens or on fixed incomes. A tax increase could force a lot of senior citizens into bankruptcy. Each supervisor was elected to protect the best interest of the citizens of Franklin County. The best interest of this time is to not raise the real estate or personal property tax rates. Most citizens of Franklin County would rather see you cut the number of employees instead of raising the real estate and personal property tax rates this year.

CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – JANUARY 23 & 23, FEBRUARY 4, 2014

AGING SERVICES ADVISORY COMMISSION BYLAWS

The Aging Services Activities Advisory Board has long served to provide guidance to County staff as they deliver services to the County's senior population. In 2011, County staff presented the Board of Supervisors with an overview of the various challenges facing Aging Services. More specifically, the challenge of meeting the needs of an increasing aging population was noted. The Board of Supervisors recognized this need and therefore requested that the Aging Services Activities Advisory Board develop an Aging Services Strategic Plan. This plan was developed through stakeholder meetings, public input sessions, and individual interviews and will be presented to the Board for review in December 2013.

In addition to the completion of the Aging Services Strategic Plan another significant event occurred in July 2013 when the Aging Services Department merged with the Parks and Recreation Department. This merger was done not to detract from the importance of Aging

Services, but to instead support and increase the services provided to Franklin County's senior population.

The Aging Services Activities Advisory Board bylaws have been amended in response to recent work to expand senior services as well as recent organizational changes within the County's structure. The bylaws have been amended in the following areas:

- 1) Name: the group had been called the "Aging Services Activities Advisory Board", however to provide continuity with the Recreation Advisory Commission, it is recommended that the name be changed to, "Aging Services Advisory Commission" (ASAC).
- 2) Meeting Schedule: This advisory group had a once a year scheduled meeting. These bylaws recommend establishing regular quarterly meetings to ensure timely feedback from ASAC members as the Aging Services Strategic Plan is implemented.
- 3) Coordination with the Recreation Advisory Commission (RAC): These recommended updates will urge RAC and ASAC members to attend each other's meeting that encompass issues which may affect their specific area of interest. These two advisory commissions will have equal influence on the Parks and Recreation Department.
- 4) Terms: The prior terms for the commission had all members' terms expire at the same time. The new terms will follow the district's Board of Supervisors terms starting the following July 1 of that year.

The Aging Services Commission met on February 12, 2014 and voted to support these changes to the bylaws.

**BY-LAWS OF THE
FRANKLIN COUNTY AGING SERVICES ADVISORY COMMISSION
AS ADOPTED BY
THE FRANKLIN COUNTY BOARD OF SUPERVISORS**

Article I

Name

The name of this organization shall be the Franklin County Aging Services Advisory Commission (hereafter referred to as the ASAC). The principal office of the ASAC shall be located within the principal offices of the Franklin County Parks & Recreation Department.

Article II

Section 1

Objective

The objective of the ASAC shall be to function as an advisory body to the Franklin County Parks & Recreation Department (hereafter called the Department) and the Franklin County Board of Supervisors (hereafter called the Board). The Franklin County Board of Supervisors permits the ASAC to operate in the following capacity:

- By recommending the establishment of relevant policies for the development and enhancement of programs and facilities for senior citizens.
- By assisting the Department and the Board in improving relationships between the community and the Department through civic, business and other community representatives within their respective districts.
- By providing an additional resource for evaluating existing and proposed Departmental programs and facilities.
- By assisting the Director in the development of strategic plans for implementation of long-term goals and objectives to meet anticipated community needs.
- By providing the Director with general advice on the operation and implementation of senior programming and facilities.

Section 2

Contracts

The ASAC shall have no authority to enter into any contract in the name of the ASAC, the Department or the County unless it shall have first obtained the formal approval of the Board.

Section 3

Loans

No loans shall be contracted on behalf of the ASAC, the Department or the County.

Section 4

Fiscal Year

The ASAC shall conduct its fiscal affairs in conformance with applicable financial standards promulgated by the Auditor of Public Accounts of the Commonwealth of Virginia and the Board. The fiscal year for the ASAC shall be from July 1 to June 30 of each year, unless otherwise specified by the Auditor of Public Accounts or the Board.

Section 5

Power to Dissolve

Whenever it is deemed advisable by the Board, it may dissolve the ASAC.

Section 6

Final Authority

The Board shall possess ultimate and final authority on any matter recommended for action by the ASAC.

Section 7

Recreation Advisory Commission Representation

A representative from ASAC shall be urged to attend each Recreational Advisory Commission meeting that encompasses issues which may affect their specific area of interest. The purpose of this representation is to insure prompt feedback from this commission on pertinent issues.

Article III

Membership

Section 1

The membership of the ASAC shall be limited to eight (8) members.

Section 2

Method of Appointment

Each member of the ASAC shall be appointed by the Board and shall be elected in the following manner: one (1) members shall be appointed from each electoral district, provided that one (1) member shall be appointed at-large; irrespective of his/her residence within any particular electoral district. The Board may modify the requirement for appointment by electoral district for original appointments to the ASAC.

Section 3

Term of Appointment

Each member of the ASAC shall be appointed for a term of four (4) years. Each member's term shall follow their district's Board of Supervisors term starting the following July 1 of that year.

Section 4

Resignation of Members

Any member of the ASAC may resign for any reason he/she deems appropriate by submission in writing to the Parks and Recreation Director 30 days in advance of resignation date. It shall be the responsibility of the Director to promptly notify the Board and the Administrator's Office of the resignation of any member.

Section 5

Removal/Substitution By The Board

The Board for just cause may remove any member of the ASAC. Just cause shall also include mandatory attendance by members of the ASAC of not less than 75% of all meetings annually. Failure to do so may constitute an automatic removal from the Commission. Within the ASAC's fiscal year, should a member miss more than 25% of the meetings, the matter will be reviewed under executive session at the ASAC's next scheduled meeting. At that time a decision will be made whether or not official notice will be sent to that particular member and their respective Board Representative. Within the specified executive session, the member in question will have an opportunity to provide justification for his/her absences.

Leave of Absence

Should a member experience a personal hardship which causes him/her to miss more than 25% of the scheduled meetings, then under executive session, the remainder of the ASAC may elect to grant a leave of absence (no more than 6 months). Under a Leave of Absence, the ASAC may elect to request that the respective Board member appoint a temporary substitute for the time period in question.

Section 6

Vacancies

The Board may in conformance with Article III, Section 2 of these By-Laws, appoint members to fill the unexpired term of any position which becomes vacant for any reason.

Section 7

Compensation For Members

Upon the formal adoption of a Resolution by the ASAC and the consent of the Board, any member may be paid for any expense incurred in the performance of his/her duties in behalf of the ASAC, provided that circumstances warrant such reimbursement.

Article IV

Section 1

Officers

The officers of the ASAC shall be a Chairman, a Vice-Chairman, a Secretary and/or a Treasurer. At the pleasure of the ASAC, it may appoint a staff member of the Department to serve as Secretary/Treasurer. These officers shall perform the duties prescribed by these By-Laws and by the parliamentary authority adopted by the ASAC.

Section 2

When Elected

At the regular meeting held in January, officers of the ASAC shall be elected.

Section 3

Duties of the Chair

This person shall be the principle officer and spokesman of the ASAC. His/her actions shall be guided by the ASAC and he/she shall be empowered to supervise the programs and affairs of the ASAC and shall consult with the Director, the Board, or its agent, on matters of concern to the

ASAC. The Chairman shall, when present, preside at all meetings of the ASAC and shall perform all duties incidental to the office of Chairman and any other such duties as required by the ASAC.

Section 4

Duties of the Vice-Chair

This person shall perform the duties of the Chair in his/her absence or whenever the Chair is unable to perform the duties of his/her office.

Section 5

Duties of the Secretary

The Secretary shall keep the minutes of all ASAC meetings; forward notices of ASAC meetings to appropriate persons and agencies in a manner prescribed by the ASAC; act as custodian for all records, correspondence and minutes of the ASAC, and; perform all duties incidental to the office of Secretary and other duties as may be prescribed by the ASAC or assigned by the Chair.

Section 6

Duties of the Treasurer

The Treasurer shall maintain accurate records of all receipts and disbursements of the Department and/or the ASAC on forms prescribed for this purpose by the Franklin County Administrator; accurately account for all funds received from any source and shall transmit all funds to the Treasurer of the County with copies of such records of transmittal to be forwarded to the County Administrator; periodically review the accounts maintained by the Department for the ASAC for review.

Article V

Section 1

Meetings

The regular meeting of the ASAC shall be held on dates specified by the ASAC and shall be held on a quarterly basis, unless otherwise ordered by the ASAC, but not less than quarterly. Additionally, an annual work session will be scheduled each January or February to review and evaluate the overall operation of the Department. Meeting dates and times may be either modified or cancelled by the Chair.

Section 2

Place and Time of Regular and Open Public Forum Meetings

The regular meetings of the ASAC shall be held at a place & time designated in advance by the ASAC. Open Public Forums shall be permitted at the beginning of each meeting.

Section 3

Special Meetings

Special Meetings may be called by the Chair and/or the Director of the Department or may be called upon the written request of two members of the ASAC; the purpose of the special meeting shall be stated in the request submitted by the member(s) requesting it. Notice of said meeting shall be given to all members of the ASAC by the Secretary and the purpose of the meeting shall be disclosed to each member at the time of contact.

Section 4

Quorum

Five members of the ASAC shall constitute a quorum.

Section 5

Formal Actions of the ASAC

A majority vote of the ASAC present, with a quorum, and voting shall be recognized as the formal action of the ASAC.

Article VI

Parliamentary and Statutory Authority

The rules in the current edition of Robert’s Rules of Order Newly Revised shall govern the ASAC in all cases to which they are not inconsistent with these By-Laws and any special rules of order the ASAC may adopt. Relevant provisions contained in the Code of Virginia, as amended, shall govern the ASAC in all cases to which they are applicable.

Article VII

Amendments

These By-Laws may be amended at any regular or special meeting of the ASAC by three fourths of then voting members provided that such amendments so adopted are subject to the final approval by the Board.

Date of Adoption	Aging Services Advisory Commission	<u>Date</u>
Date of Adoption	Board of Supervisors	<u>Date</u>

Attest Chair

Attest Director

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors approve the proposed changes to the Aging Services Advisory Commission’s Bylaws.

Aging Services Advisory Commission

The Aging Services Advisory Commission is appointed by the Franklin County Board of Supervisors to serve four year terms.

Dr. Susan Beatty 842 Park Place Moneta, Virginia 24121	Gills Creek District Term Expiration: 7/1/15
--	---

Mr. Benny Russell 70 East Court Street Rocky Mount, Virginia 24151	Boone District Term Expiration: 7/1/17
--	---

VACANT	Union Hall District Term Expiration: 7/1/15
--------	--

Mrs. Pauline A. Nickelston 193 Storey Creek Lane Rocky Mount, Virginia 24151	Blue Ridge District Term Expiration: 7/1/15
--	--

Lynn Meyers 130 Hickman Road Rocky Mount, Virginia 24065	Blackwater District Term Expiration: 7/1/15
--	--

Johnny Greer 1256 Beulah Road Rocky Mount, Virginia 24151	Snow Creek District Term Expiration: 7/1/17
---	--

Johnny L. Smith	Rocky Mount District
-----------------	----------------------

15 Holly Knoll Drive
Rocky Mount, Virginia 24151

Term Expiration: 7/1/17

Maggie Gray
129 Leeward Drive
Moneta, VA 24121

At-Large
Term Expiration: 7/1/17

FRANKLIN COUNTY EMERGENCY OPERATIONS PLAN

As outlined in the Code of Virginia in section §44-146.19 paragraph E, every county and city in Virginia is required to prepare and keep current an emergency operations plan for its area. Every four years, each locality is required to conduct a comprehensive review and revision of its emergency operations plan to ensure that the plan remains current, and the revised plan must be adopted by the locality's governing body. The adopted plan and a copy of the resolution must be submitted to the Virginia Department of Emergency Management. The emergency operations plan is implemented only through a declaration that a state of local emergency exists by the local Emergency Management Director which must be ratified within 14 days of the declaration or during the next scheduled Board meeting. The current version of Franklin County's Emergency Operations Plan was last adopted on February 19, 2010.

During the past 12 months, Public Safety staff has worked with members of the Local Emergency Planning Committee (LEPC) to review the county's current emergency operations plan. Members of the LEPC reviewed the plan and made suggested revisions which were incorporated into the drafted plan. The primary revisions to the plan include:

- Updated personnel listings in the plan to reflect current county and town employees that provide oversight of essential functions when the plan is implemented.
- Revisions that include additional language relating to the notification of the Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund as outlined in §44-146.19 for victims of criminal acts.
- Revisions to the Hazards and Risk Assessment section to reflect the 2013 revisions made to the Hazard Mitigations Plan adopted by the Board of Supervisors.
- Incorporates the 2010 Census data into the Risk Assessment section of the plan.
- Outlines the process and criteria for mass notification of citizens using the county Emergency Notification System, local media, and other public information outlets as required by §44-146.19.
- Updates Emergency Support Functions to reflect changes made in the structure of local government agencies and their responsibilities during declared local emergencies.

Upon completion of the revisions the plan was submitted to the regional planner for the Virginia Department of Emergency Management for review to ensure compliance with state laws and regulations in November 2013. In December 2014 the plan was returned with the recommended changes. Those recommendations were reviewed and included in the plan. The final draft of the plan was submitted to the county administrator for review in January 2014 and now is being submitted to the Board of Supervisors for approval.

RECOMMENDATION:

County Emergency Management staff respectfully recommends that the Board of Supervisors approve the resolution to adopt the Franklin County Emergency Operations Plan dated February 18, 2014.

Resolution Emergency Operations Plan

WHEREAS the Board of Supervisors of Franklin County, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS Franklin County has a responsibility to provide for the safety and well being of its citizens and visitors; and

WHEREAS Franklin County has established and appointed a Director and Coordinator of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Franklin County Virginia, this Emergency Operations Plan as revised is officially adopted, and

IT IS FUTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this board.

WESTLAKE & SNOW CREEK AMBULANCE PURCHASES

In 2011, Public Safety staff consulted volunteer EMS Captains to update the county ambulance specification and to assess which vehicles within the fleet would need replacement within the next 5 years. The county ambulance specifications, currently in use, were left unchanged as EMS providers have found the design to be very functional in providing patient care.

In FY 2013 – 2014, two ambulances were scheduled for replacement. The vehicles to be replaced are located in the Snow Creek Rescue Squad and the Westlake Fire & EMS station. Both of the vehicles to be replaced have already been removed from service for mechanical reasons.

In July 2013, public safety staff applied for 2 Rescue Squad Assistance Fund (RSAF) grants to assist with the purchase of these vehicles. The Virginia Office of EMS approved grant funding for the Westlake ambulance replacement and awarded \$135,200 toward the purchase of a new ambulance for that station.

The Westlake Fire & EMS station is the second busiest station in Franklin County. The station is dispatched to an average of 1000 calls annually. Due to the high number of EMS calls received, ambulances assigned to the station incur significant mileage and normal wear and tear through daily use. The vehicle averages approximately 2500 miles per month as a result of the call volume and hospital transport distances. The previous ambulance, with 138,000 miles, assigned to the Westlake station suffered a catastrophic drivetrain failure in August 2013 at highway speeds. Repair estimates for the vehicle were in excess of \$10,000. There is only one ambulance assigned to Westlake. As such, the crew has been using a reserve ambulance to provide service to the community that already has in excess of 168,000 miles and was slated to be sent to surplus in September 2013. The crew has also been using secondary ambulances from Callaway, Red Valley, and Ferrum when the reserve ambulance has been out of service for repairs. Due to the high number of responses and typical wear and tear associated with daily use, staff is requesting a new ambulance be purchased for use in Westlake. The vehicle to be purchased is a 2014 Dodge 4500 modular chassis ambulance that will be built in accordance with county ambulance specifications.

The second ambulance to be purchased is for the Snow Creek Rescue Squad. The vehicle to be replaced is a 1991 Ford, Type III modular ambulance that had 86,000 miles on the chassis when it experienced an engine failure requiring a complete engine replacement. Staff decided against repairing the vehicle after repair costs exceeded \$9,000 and the vehicle was removed from service. This leaves one ambulance for use in the Snow Creek station. Snow Creek Rescue responds to approximately 120 calls annually. The vehicle to be replaced was reliable for use but experienced frequent mechanical failures when subjected to daily use. A RSAF grant was also requested for this vehicle replacement but was not funded at the state level. Two ambulances are needed for Snow Creek as the second vehicle located at that station is often used as a spare ambulance at other EMS stations when a primary ambulance is out of service for repairs. The squad is currently using an ambulance primarily assigned to Callaway Rescue as Snow Creek's remaining vehicle is being repaired as a result of a deer collision. The vehicle to be purchased is a 2014 Dodge 4500 modular chassis ambulance that will also be built in accordance with county ambulance specifications.

In July 2013, staff applied for RSAF grants to assist with the purchase of both ambulances slated for replacement in 2013. The Virginia Office of EMS approved the grant request for the Westlake ambulance but did not award funding toward the Snow Creek ambulance purchase. The grant awarded requires a 20% local funding match. The maximum amount awarded in the grant is for \$135,200 which must be used toward the Westlake ambulance purchase. Based on the cost quote received from Vest Sales and Service, the 20% county match would total \$34,300 to purchase the Westlake ambulance. The vehicle to be purchased must be a Dodge 4500 Type I modular ambulance in accordance with the grant requirements.

The purchase of these vehicles will be made under the terms and agreements of a procurement contract for Montgomery County Virginia. Montgomery County has an open contract for ambulance purchases that is effective until 12/2014 with Vest Sales and Service. Vest Sales and Service in Floyd County is an emergency vehicle distributor and repair center for Osage

ambulances. An Osage ambulance built to Franklin County specifications is available for purchase for \$169,500.00 using the Montgomery County contract. There are adequate CIP funds available in the 2013 – 2014 budget in line items 3000-023-0147-7001 and 3000-023-0147 -7005 to facilitate the purchase of both vehicles.

RECOMMENDATION:

Staff respectfully recommends that the Board of Supervisors accept the Rescue Squad Assistance Fund grant and approve the purchase of both ambulances as outlined in this request.

APPOINTMENT OF INTERIM BUILDING OFFICIAL

Recently, Peter Ahrens left the Building Inspections Department to assume a similar position in another locality. While staff is actively seeking Mr. Ahren's replacement, the County is required to appoint an interim building official.

The Statewide Building Code notes the following:

County's Building Official Section 105.1 - Appointment of building official. Every local building department shall have a building official as the executive official in charge of the department. The building official shall be appointed in a manner selected by the local governing body. DHCD (Virginia Department of Housing and Community Development) shall be notified by the appointing authority within 30 days of the appointment or release of a permanent or acting building official.

Staff looks to fill the permanent position as soon as possible, but needs to make an interim appointment at this time.

RECOMMENDATION: Staff respectfully requests the Board of Supervisors to appoint Jeff Scott, current Senior Building Inspector, as interim or acting building official until such time as a permanent Building Official is hired.

BID AWARD FOR WAID PARK CONCESSION & RESTROOMS

Waid Park opened in 1991 and quickly became the most visited park in Franklin County. The park covers 450 acres and includes 2 baseball fields, 5 multi-use fields, 7 miles of trails, 2 picnic shelters and 2 playgrounds.

The multi-use fields at Waid Park are especially popular. A typical weekend in the spring or fall will serve between 40 to 45 teams and will have between 2,000 and 2,225 players and spectators. While this is one of the most heavily utilized areas in the park system, there are no permanent restrooms or concessions offered. While the park offers many excellent amenities, the lack of permanent restroom and concession facilities at the multi-use fields is inadequate and is the source of numerous complaints from park patrons. The need for a pavilion was also recognized by an external consulting agency. CHA Consulting reviewed all of Franklin County's parks in 2009 and recommended that restrooms and concessions were required, especially near the soccer fields.

To meet the need for permanent restroom and concession facility, the Parks and Recreation Department designed a pavilion and solicited bids in 2012. The bids received were much higher than the cost estimate so they were rejected so that an additional funding source could be found. Parks and Recreation applied for a grant from the Virginia Department of Conservation and Recreation (DCR) in December of 2012. The County fortunately was awarded the grant in the amount of \$100,000.00 to help offset the construction costs.

Staff worked with the engineering firm of Earth Environmental to design the project. The Waid Park pavilion's restroom and concession facilities were planned to be durable for heavy public use, while aesthetically pleasing and convenient for families. The pavilion will offer both men's and women's restrooms with multiple public and handicap accessible toilets. In addition, the pavilion will include a full service concession area, covered picnic area with drinking fountain, heating units throughout so as to be used year-round, solar lighting to minimize electrical costs, and durable metal roofing to complement existing park structures.

Pre-bid cost estimates for this project were estimated by Earth Environmental at \$300,000.00. The cost of this project is largely driven for the following reasons: 1) Flood Plain: The construction site for the pavilion lies in the flood plain. This increased the survey, engineering, and construction costs as the structure had to be raised out of the flood plain to minimize flood risks as well as impacts to the Pigg River. 2) Drain Field: The drain field for the pavilion's

restrooms and concession stand had to be located near the baseball fields to an area where the soil would perk. The distance and gain in elevation will require a forced main which will increase construction costs. While a pump out station was examined to minimize costs, it was determined that it would not be permitted by the Virginia Department of Health and would also have high maintenance costs (approx \$20,230.00 per year). 3) Commercial Construction: This building is designed unlike a residential building that has light use, but instead is designed out of durable materials, masonry construction, that can withstand heavy use and will require little maintenance for many years. Parks and Recreation staff reviewed the plans with the Public Works Department engineering staff, thereby analyzing any alternatives in construction that may reduce construction costs and determined that the current design was both practically designed as well as accurately estimated.

On December 19, 2013 the Board approved staff to solicit bids for the construction of the Waid Park Pavilion.

Since receiving approval to solicit bids, an advertisement was run in the Franklin News Post on Friday January 10, 2014 and the Roanoke Times on Sunday January 12, 2014. A mandatory pre-bid meeting was held on Thursday January 16, 2014. On Tuesday February 4, 2014 bids were publically opened at 4pm.

Five bids were received and are as follows:

Price Building	\$228,986.18
Duane Davis Foundations	\$249,500.00
Branson Construction:	\$252,884.00
F&S Building Innovations	\$274,460.00
Falwell Corporation	\$347,876.00

The majority of the bids were significantly lower than projected \$300,000.00 with the lowest bid coming in \$71,013.82 below the estimate.

Earth Environmental who is providing engineering services to the County has reviewed the bids for accuracy and adherence to the contract's requirements. Earth Environmental recommends awarding the contract to the lowest bidder, Price Building Inc (see attached letter).

Please be aware that the Virginia Department of Conservation and Recreation has reviewed and approved the plans for the Waid Park Pavilion and all permits have been obtained for construction. DCR again will be providing \$100,000.00 of funding toward this project significantly reducing the County's portion.

Total cost for construction:	\$228,986.18
DCR Grant funding:	-\$100,000.00
Cost to the County:	\$128,986.18

Funds for construction will come out of the following Parks and Recreation capital accounts:

<u>Account</u>	<u>Number</u>	<u>Existing</u>	<u>Applied</u>	<u>Remaining</u>
Recreation Maintenance Equipment	(3000-030-0013-7001)	\$117,953.00	\$25,000.00	\$92,953.00
Parks and Rec Master Plan	(3000-030-0138-3002)	\$93,000.00	\$55,000.00	\$38,000.00
Park Trails	(3000-030-0063-7028)	\$56,206.00	\$10,325.18	\$45,880.82
Community Park Development	(3000-030-0120-7026)	\$45,338.00	\$10,000.00	\$35,338.00
Lake Access Facility*	(3000-030-0142-7028)	\$20,000.00	\$15,000.00	\$5,000.00
Bowman Farm Clean Up**	(3000-030-0166-7026)	\$15,000.00	\$10,000.00	\$5,000.00
Waid Park Development	(3000-030-0227-7004)	\$3,661.00	\$3,661.00	\$0.00
	TOTAL P&R	\$619,227.00	\$128,986.18	\$395,566.00
	DCR:		\$100,000.00	
	GRAND TOTAL		\$228,986.18	

*This account is for the development a boat ramp at Smith Mountain Lake Community Park that was later found not to be feasible, however a less expensive canoe/kayak launch is currently being examined.

**This account is for some clean-up of the Bowman Farm area at Waid Park, whereby such clean-up is not yet ready to be completely undertaken at this time.

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors award the low bid of \$228,986.18 to Price Buildings, Inc. for the construction of the Waid Park Pavilion (restrooms and concessions facility), thereby appropriating \$100,000 from a recent grant award received from the Virginia Department of Conservation and Recreation into the Waid Park Development Capital Account #3000-030-0027-7004 and further appropriating such capital funds from existing Parks and Recreation capital accounts as previously noted.



environmental and civil

exceeding expectations confidently

February 10, 2014

Mr. Paul Chapman, CPRP
Director
Franklin County Parks and Recreation
2150 Sontag Rd.
Rocky Mount, VA 24151

RE: Restroom & Concession Stand
Waid Recreation Area
Project No. 11-045

Dear Mr. Chapman:

Bids for the construction of the Waid Recreation Area Restroom & Concession Stand were received on February 4, 2014. A total of five bids were received for the project. The bids ranged from \$228,986.18 to \$347,876.00. A copy of the bid tabulation is attached for your record. Our estimate for the project was approximately \$300,000.

The low bid was submitted by Price Buildings, Inc. of Rocky Mount, VA in the amount of \$228,986.18. Please note that Price Buildings did have four mathematical errors in their bid. The total for Item 2, Water Service Line, should have been \$1,589.00 based on the total quantity (350 LF) and the unit cost (\$4.54/LF) of water service line. The total for Item 4, Sewer Force Main, should have been \$24,508 based on the total quantity (2,200 LF) and the unit cost (\$11.14/LF) of sewer force main. The total for Item 5, Boring, should have been \$3,135.90 based on the total quantity (30 LF) and the unit cost (\$104.53/LF) of boring. The total for Item 9, Foundation Undercut & Select Backfill, should have been \$1,875.98 based on the total quantity (75 CY) and the unit cost (\$25.01/CY) of undercut and select backfill.

Based on our review of the bids, we recommend that the County award the project to Price Buildings, Inc. in the amount of the corrected bid total of \$228,986.18.

We are hereby providing a copy of our recommendation along with a copy of the submitted bid by Price Building, Inc. to the County's attorney, James Jefferson, for his review and concurrence.

We are also hereby returning the original bid documents to Sharon Tudor for her records.

Earth Environmental and Civil, Inc.
235 Claiborne Ave.
Rocky Mount, VA 24151

Phone: (540) 483-5975
Toll Free: (888) 663-9719
Fax: (540) 483-2221

Email: earth@earthenv.com
Website: www.earthenv.com





If you have any question regarding our recommendation or the project, please do not hesitate to contact me.

Sincerely,

Earth Environmental and Civil



Christopher S. Fewster, PE
Senior Engineer

cc – James Jefferson
Sharon Tudor

Wald Park Restroom and Concession Stand
Franklin County, VA

Bid Tabulation
February 4, 2014

Base Bid Item No.	Item	Quantity	Unit	Branson Construction		F & S Building Innovations		Price Buildings		Falwell Corporation		Duane Davis Foundations	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Mobilization	1	LS	\$2,594.00	\$2,594.00	\$10,000.00	\$10,000.00	\$12,319.05	\$12,319.05	\$15,000.00	\$15,000.00	\$25,125.00	\$25,125.00
2	Water Service Line	350	LF	\$5.17	\$1,809.50	\$4.42	\$1,547.00	\$4.54	\$1,589.00	\$11.00	\$3,850.00	\$9.50	\$3,325.00
3	Water Meter	1	LS	\$1,788.00	\$1,788.00	\$1,330.00	\$1,330.00	\$1,367.54	\$1,367.54	\$1,250.00	\$1,250.00	\$3,900.00	\$3,900.00
4	Sewer Force Main	2,200	LF	\$12.71	\$27,962.00	\$10.85	\$23,870.00	\$11.14	\$24,508.00	\$10.75	\$23,650.00	\$7.25	\$15,950.00
5	Boring	30	LF	\$101.93	\$3,057.90	\$88.00	\$2,640.00	\$104.53	\$3,135.90	\$28.00	\$840.00	\$100.00	\$3,000.00
6	Septic System & Pump Station	1	LS	\$30,894.00	\$30,894.00	\$27,500.00	\$27,500.00	\$27,092.06	\$27,092.06	\$31,780.00	\$31,780.00	\$26,500.00	\$26,500.00
7	Restroom/Concession Building	1	LS	\$147,349.00	\$147,349.00	\$188,173.00	\$188,173.00	\$190,338.12	\$190,338.12	\$224,730.00	\$224,730.00	\$125,000.00	\$125,000.00
8	Sitework	1	LS	\$34,790.00	\$34,790.00	\$18,500.00	\$18,500.00	\$26,760.53	\$26,760.53	\$44,451.00	\$44,451.00	\$45,000.00	\$45,000.00
9	Foundation Undercut & Select Backfill	75	CV	\$35.76	\$2,682.00	\$12.00	\$900.00	\$25.01	\$1,875.98	\$31.00	\$2,325.00	\$28.00	\$2,100.00
Total Base Bid					\$252,886.40		\$274,460.00		\$238,586.18		\$347,876.00		\$249,500.00

Notes:

1. Error was made in totaling the figures. Corrected figures are shown in tabulation. Bid form listed 5252,884.00 as total base bid.
Total for Item Number 2, Water Service Line, is listed as \$1,810.00 on Bid Form
Total for Item Number 4, Sewer Force Main, is listed as \$27,958.00 on Bid Form
Total for Item Number 5, Boring, is listed as \$3,058.00 on Bid Form
2. Error was made in totaling the figures. Corrected figures are shown in tabulation. Bid form listed \$228,994.70 as total base bid.
Total for Item Number 2, Water Service Line, is listed as \$1,588.18 on Bid Form
Total for Item Number 4, Sewer Force Main, is listed as \$24,517.14 on Bid Form
Total for Item Number 5, Boring, is listed as \$3,136.04 on Bid Form
Total for Item Number 9, Foundation Undercut & Select Backfill, is listed as \$1,876.03 on Bid Form



SCHOOL REQUEST TO APPROPRIATE \$77,520 FOR PROPERTY EVALUATION

The Board of Supervisors has requested that County staff review all additional appropriation requests from the Franklin County Public Schools.

The Board of Supervisors set aside \$1.5 million in the County’s capital fund last fiscal year to begin exploring the possibility of a new Career and Technical Education Building for the Franklin County Public Schools. Through January 23, 2014, the Schools have spent \$60,930.65 on property evaluation, aerial photography, mapping and a feasibility study. The Schools also have a remaining financial commitment with RRMM Architects for \$16,589.35 bringing the total requested for appropriation to \$77,520.00.

RECOMMENDATION:

Staff respectfully requests the Board’s consideration of the attached appropriation request from the Schools for expenditures related to the Franklin County High School Career and Technical Education Project in the amount of \$77,520.

As briefly discussed recently, the School Board has had to incur expenditures relative to the FCHS CTE Project, primarily site investigation costs as follows:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
RRMM Architects	FCHS Feasibility Study	\$10,000.00
RRMM Architects	Property Evaluation	5,996.40
RRMM Architects	Property Evaluation	22,737.75
RRMM Architects	Property Evaluation	9,196.50
Caldwell White Associates	Aerial Photography	3,400.00
Caldwell White Associates	Compilation of Mapping	<u>9,600.00</u>
Total		\$60,930.65
We have a remaining financial commitment with RRMM Architects totaling \$16,589.35 (\$54,520.00-\$37,930.65 = \$16,589.35)		<u>16,589.35</u>
Total Appropriation Needed for 2013-14		<u>\$77,520.00</u>

The School Board is asking the Franklin County Board of Supervisors to consider approving this appropriation request totaling **\$77,520.00** on their Consent Agenda at their next meeting to be held on Tuesday, February 18, 2014.

SOLID WASTE COLLECTION SOLICITATION

The approved FY2013-14 annual capital budget currently has funds available in the landfill equipment account (#3000-03600004-7001) for the purchase of a solid waste front loader collection truck. The existing 2003 Volvo is one of the County's active collection trucks and has 361,604 miles. The purchase of a new replacement truck is estimated at approximately \$300,000.

The Landfill currently has seven (7) active collection trucks (including one (1) used for both garbage and recycling pickups). When a collection truck is retired from its daily route such truck is then assigned as a backup truck for an additional four (4) to five (5) years. As such, the existing truck (2003 Volvo) will be assigned to the backup position. The existing, older backup truck will then be considered for surplus or scrap options.

RECOMMENDATION: Staff respectfully requests that the Board of Supervisors authorize the County Administrator to advertise and accept proposals for a solid waste front loader collection truck. Proposal results will be presented to the Board with a recommendation for the award of a purchase contract at a forthcoming Board Meeting.

BID AWARD FOR LANDFILL MECHANIC'S TRUCK

Franklin County operates a Municipal Solid Waste Landfill and greenbox waste collection system for the benefit of Franklin County citizens and businesses. Methods and Requirements for the operation of the landfill are established in Virginia Solid Waste Permits #72 and #577. Daily landfill work requires the use of cleated steel wheel trash compactors and heavy earth moving equipment with steel tracks. These machines require at a minimum an engine oil change every 250 running hours (approximately 6 weeks). Currently the existing working landfill is close enough to the mechanics shop that the equipment is driven to the shop for these services. Last year Franklin County constructed the first of several new cells in the new landfill that will accept waste for the next several decades. The new landfill is located at a significant distance away from the existing maintenance shop (located at the old landfill). When operations moved into the new cell this summer it became extremely inefficient and created excessive undercarriage wear to "walk" the equipment back to the shop for routine maintenance and small repairs. Such excessive transports will damage the riding surface on the new stone road to the cell, thereby loosening the stone and causing erosion resulting in more road stone to be purchased. The county also operates as many as 6 trash collection trucks on any one day. These trucks cover approximately 320,000 miles annually. Currently the county has no means of servicing a breakdown or flat tire on one of these trucks while it is on its route. After discussions with the County's consulting engineers, a service truck was recommended as a viable solution to reach and repair various equipment within the new landfill cells as well as handle route breakdowns with the collection trucks.

The truck would have an oil vacuum to avoid belly pan removal and a small crane to aid in radiator removal and handling of truck tires to prevent employee injuries.

At the May 21, 2013 Board of Supervisors Meeting the Board approved seeking proposals for a Landfill Equipment Service Truck. Staff advertised for proposals for a new and/or late model used service truck twice. The initial advertisement received no responses. With the second advertisement, staff received four proposals from three different vendors. Three prices were for used trucks and one was for a new truck. The new truck (2013 Ford-750) was \$138,600. The used prices were \$38,100 (2003 Freightliner with 255,000 miles), \$89,199 (2006 Ford-F750 with 107,000 miles), and \$92,199 (2007 Ford F-750 with 135,000 miles). Upon field testing of trucks and their accompanying equipment the 2006 Ford F-750 was determined as the best buy. This was based on mileage, body shape and rust, use wear and hours on welders, cranes, air compressors and outriggers and general driving condition. Funds were budgeted for this vehicle as a lube and service truck in the 2013 Landfill Equipment Capital Budget. The lube trailer for this rig has already been purchased for \$15,000, and therefore our entire unit will have \$104,199 invested which is substantially lower than budget and should serve the County's Solid Waste disposal needs for many years.

Atkinson Truck Sales

11541 US HWY 29, Chatham, VA. 24531, Ph: 434-432-9770,
 Email: atkinson@atkinsontrucksales.com, Fax: 434-432-9774



2006 Ford F750

Stock# J#356762	Price: \$89,900.00	Mileage: 107,007
Engine: C7 Caterpillar 210 HP	Axles: Single Axle	Front Axle: 10,000
Transmission: Manual 6 Speed	Rear Axle(s): 21,000	Wheels: All Steel
Suspension: Spring	W/B: 158"	
Description: 11' IMT Dominator Body, IMT 5525 10,500 lbs. Crane, 28" Work Platform, IMT Hydraulic Air Compressor, Hydraulic Outriggers, Miller Bobcat 250 Welder/Generator		
Features:		
Air Brake	Reese Hitch with Electric Brakes	Single Stack
Fuel Tank	Air Ride Seats	Cruise Control
Tilt Steering Wheel	Radio: AM/FM	Power Steering
Air Conditioning		

All Specifications Are Based On Sources Believed To Be Reliable; But The Accuracy Thereof Cannot Be Guaranteed.

[Go Back](#)



Franklin County
A Natural Setting for Opportunity
BID SHEET FORM FOR

LANDFILL MECHANIC'S TRUCK

DATE/TIME OF BID OPENING: THURSDAY, FEBRUARY 6, 2014 @ 3:00 P.M.

VENDOR RESPONDING	TYPE OF TRUCK	MILEAGE	BID QUOTE
EXCAVATING SOLUTIONS, INC.	2003 Freightliner	255,000	\$38,100.00
ATKINSON TRUCK SALES	2006 Ford	107,007	\$89,900.00
	2007 Ford	135,021	\$91,199.00
COLONIAL FORD TRUCK SALES	2013 F750 XLT	NEW	\$138,600.00

I hereby certify that the above responses to the bid or services request were received in a timely fashion and opened in public on 2, 6, 2014.

Signature

BIDSHEETFORMS/sharon0

RECOMMENDATION:

Staff recommends the Board of Supervisors authorize the County Administrator to award the purchase of the 2006 Ford F-750 for \$89,199 to Atkinson Trucks. Funding for such purchase was budgeted and is available in the Landfill Equipment Capital Account #3000-036-0004-7001.

COMMUNITY FACILITIES IMPROVEMENT PROGRAM

The Community Facilities Improvement grant program was started in 2008 to assist County non-governmental organizations with construction costs of community park and beautification projects. This grant was suspended soon thereafter in 2009 due to the recession and subsequent County-wide budget reductions. During this time, the Parks & Recreation Department significantly cut its capital budget for County park improvements, thereby budgeting little if any dollars toward upgrading County owned parks. As such, this grant program became inactive.

In response to recent requests for funding of school parks, staff sought the Franklin County Board of Supervisors' direction on the possibility of reactivating the Community Facilities Improvement grant program at the Board meeting on January 21, 2014. Furthermore, staff requested guidance as to any suggested changes the Board would like to see to the program if the grant was reactivated.

The Board indicated their support of reactivating the Community Facility Improvement grant program. The Board also gave guidance on changes to the grant program's requirements and guidelines.

These changes to the grant program's requirements and guidelines include: 1) Clarifying requirements for public access to the project site: The recommended requirement will read "all projects must benefit and be free and open to the general public without restricted use. School grounds that are closed to the public during operating hours are not eligible for funding." 2) Funding Limit: The grant funding limit per project will be reduced from \$8,000 to \$5,000. 3) Grant Administration: The grant process will be administered once per year instead of twice per year review.

RECOMMENDATION:

Staff respectfully requests the Franklin County Board of Supervisors' consideration of reactivating the Community Facility Improvement grant with the amended requirements and guidelines.

**Franklin County Community Facilities Improvement Program
 Program Guidelines**

I. Purpose of the Community Facilities Improvement Program

The Program is designed to provide the means for nonprofits, neighborhood associations, community park groups, bodies of faith, and the County to join in partnership with each other to make physical improvements that will enrich the lives of our citizens, enhance the identity and quality of life, and encourage a strong sense of community.

The Program provides matching grants for a wide variety of projects and physical improvements. Some examples of eligible projects include the following:

- Park Development
- Public Recreational Facility Improvements
- Streetscape, ROW Beautification
- Engineering and planning studies
- Other items that will improve neighborhood livability and vitality

The Program is generally intended for capital construction projects and studies. The goal is to have projects constructed in a reasonable period so the neighborhood and community can point with pride to a completed project.

Applicants are encouraged to involve the youth of the community in the planning, design, and execution of the improvements. A limited amount of staff design assistance is available to applicants who request it. The design assistance will help the applicant refine the project scope and provide enough detail to receive estimates for fabrication, construction, and/or installation.

II. Eligible Applicants

Neighborhood Associations, non-profits, bodies of faith, community groups, and private citizens who sign an agreement to manage a facility for general public use are eligible to apply for grants for projects that are **within the county limits**.

Non-profit groups that engage with the purpose of maintaining and developing community recreational facilities should be constituted for the general welfare of and benefit of the residents in Franklin County. All associations must have written by-laws, hold regularly scheduled meetings, and be open to all residents.

III. Eligible Project Types

1. Park/Recreational Planning and/or Design Project —

Produce a plan, design, or report outlining specific actions that will serve as a guide for development of a community parks and recreation amenity.

2. Facility Physical Improvement (Construction) Project — Build, enhance, or renovate a structure or site that provides a public benefit.

Project examples

- Landscaping public places
- Beautification projects
- Park improvements
- New playground equipment
- Trails
- Professional Studies or analysis

IV. Project Requirements

Applications for projects must meet the following requirements to be eligible for consideration:

1. Provide a public benefit, resulting in a product that benefits the community. All projects must benefit and be free and open to the general public without restricted use. School grounds that are closed to the public during operating hours are not eligible for funding.

2. All projects must be compatible with adopted County plans and policies.

3. All projects must include a match of 25%. (Match may be either financial or in-kind; if in-kind the tasks and responsibilities must be documented.)

4. The number and size of awards will be limited by the amount of available funding.

5. All projects need to have a concept review by applicable agencies prior to their application. Documentation should be included with application.
6. Any applicable permit fees and approvals that may be required (e.g., street encroachment approval, and sign, building, erosion and soil permits) are the responsibility of the applicant and should be included in the total project cost.
7. Projects to be built on private property must identify an incorporated entity willing to assume all responsibility for project management, ownership and maintenance and all future liability.
8. Long term or routine maintenance must be addressed and provided for.
9. Generally, most projects not completed after three years will be canceled and all monies will go back into the Community Facilities Program budget to be awarded in the next program cycle.
10. Costs associated with social events, such as dinners, special events, lunches, receptions, etc., will not be funded through the Program
11. Costs associated with leasing of private land, equipment, or facilities for general park use will not be eligible. Leasing of equipment for construction purposes shall be an eligible expense.

V. Project Selection Criteria

All applications that meet the eligibility requirements will be evaluated according to a set of criteria. The following criteria for the program are designed to give priority to projects for grant awards. Please keep in mind that we anticipate more projects to be submitted than we can fund.

Selection/Funding Evaluation Worksheet & Criteria

Policy	Yes	No	Points (10 points Max)	Comments
Is the project consistent with the goals and policies of the Franklin County Comprehensive Plan?				
Does the project propose a good approach to a community liability or address a clear and pressing need?				
Will the project address identified parks and recreation system deficiencies in that area of the County?				
Does the project include in-kind contributions or a neighborhood match?				
Is long-term maintenance addressed and provided for?				

Is community support for the project well documented?				
Does the project include opportunities to involve neighbors in shaping and carrying out the project?				
Is the purpose and scope of work of the study clear?				
Does the project implement a specific policy recommendation of the Comprehensive Plan or town/village/overlay district plan?				
Is the land on which the project will be built secured for public access with no restrictions for use?				
Total				

The following “grades” will be used for evaluation:

- 100 to 90 Points Recommend approval to the Board of Supervisors
- 90 to 80 Points Recommend partial funding to the Board of Supervisors
- Below 80 Points Assist the Groups in Refining the Proposals Prior to Board Presentation

VI. Process

A. Application (see website for annual date)

Applicants will complete an application for grant funds and attach supporting documentation as necessary. The application should address all of the criteria above. Supporting documents that must be included are: Non-Profit status, Board members, by-laws, title of the land on which the proposed improvement are to occur, an agreement by the landowner that permits all improvements, a signed letter of commitment for maintenance and operation of the facility as proposed by the responsible parties.

B. Review and Selection

All applications must be submitted to the Department of Parks and Recreation. After meeting with the applicant(s), departmental staff will rank the applications and present their findings to the Recreation Advisory Commission (RAC) for their review and comments. A formal presentation to the Board of Supervisors and the request will be approved, denied, or amended.

C. Timelines

Applications will be received once annually.

Applicant’s Written Request to Department	Applicant Meets with County Staff on Site	Staff Present to Applicant Rankings	Formal Presentation to BOS	Grants Awarded
---	---	-------------------------------------	----------------------------	----------------

Due		RAC		
December 31	January	February	March	April

The Director of Parks and Recreation will have the responsibility to meet with the group to assist them in preparing for a presentation before the Board of Supervisors. County staff will prepare an executive summary of the request for the Board. Applicants will make a formal request for funding to the Board directly.

D. Project is undertaken

The payments in this Program are paid to group that submits the application. To receive payment, grantees will submit invoices and or receipts with a signed report from the executive officer that addresses (at a minimum) monies spent, work completed, work in progress, steps to completion of the project and projected completion date.

E. Tracking

Grantees will be required to give a status report of incomplete projects on a semi-annual basis. The report will address (at minimum) monies spent, work completed, work in progress, steps to completion of the project and projected completion date.

The Franklin County Finance Department will maintain a record on the fund. Staff shall complete an annual report to the Board of Supervisors on the fund and its projects. Projects not completed within three years will be canceled and monies shall revert to the program budget.

F. Grant Limits

Individual grants shall not be awarded in an amount to exceed **\$5,000** unless otherwise directed by the Board of Supervisors.

AMERICAN CIVIL WAR SESQUICENTENNIAL MARKETING PROGRAM

Each year the Virginia Sesquicentennial of the American Civil War Commission and the Virginia Tourism Corporation offer grant opportunities to communities who have a recognized CW 150 Committee. The purpose of the grant is to help those community organizations, working in partnership with the local tourism industry, promote the commemoration of the sesquicentennial of the American Civil War. Since its inception, the Franklin County CW 150 Committee has had many successful programs, with the help of several partner organizations. With the Booker T. Washington National Monument, the CW 150 Committee co-hosted the Legacy Program – a Civil War document digital scanning program, the Civil War 150 History Mobile and the American Turning Point Panel Exhibition that was on display in the Board room at the Government Center, which had visitors from New York to Florida. Through the combined efforts of Franklin County, re-enactors and Civil War-related civic groups, one of the most successful events hosted to date is the annual Franklin County Civil War Days, which offers three days of living history, military demonstrations, education and more. The event draws visitors from throughout the state and beyond.

The Franklin County CW 150 Committee/Franklin County Civil War Days Planning Committee is seeking the Franklin County Board of Supervisor’s approval to apply for grant from the American Civil War Sesquicentennial Marketing Program of the Virginia Sesquicentennial of the American Civil War Commission and the Virginia Tourism Corporation in an amount up to \$5,000. Grant funding will be used primarily for the marketing of the 2014 Franklin County Civil War Days event, Sept. 5-7, 2014 at LakeWatch Plantation in Moneta. The grant requires a 1:1 match of up to \$5,000. We are requesting permission to apply for up to \$5,000. The deadline for the grant application is March 4, 2014. Franklin County would provide the match through the 2014 Tourism MicroGrant Program or through the Office of Economic Development’s tourism operational budget.

RECOMMENDATION:

Staff requests approval to apply for a grant from the American Civil War Sesquicentennial Marketing Program of the Virginia Sesquicentennial of the American Civil War Commission and the Virginia Tourism Corporation in an amount up to \$5,000.

(RESOLUTION #01-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items (*with the exception of School Request to Appropriate \$77,520 Property Evaluation to be discussed in closed session later in the afternoon*), as presented above.

MOTION BY: Charles Wagner

SECONDED BY: Ronnie Thompson
 VOTING ON THE MOTION WAS AS FOLLOWS:

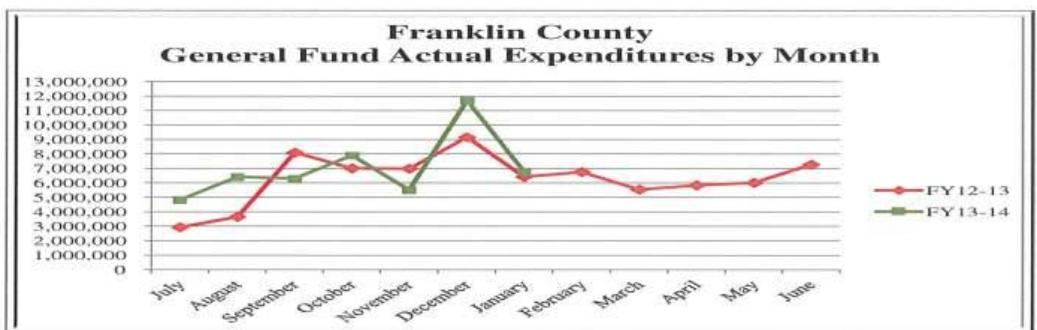
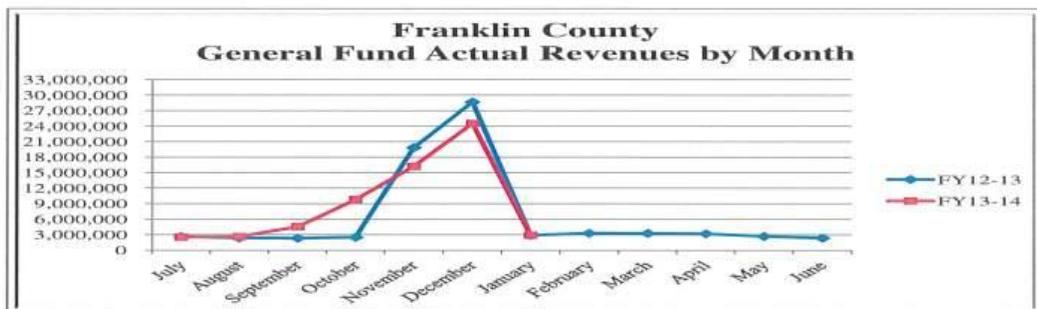
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

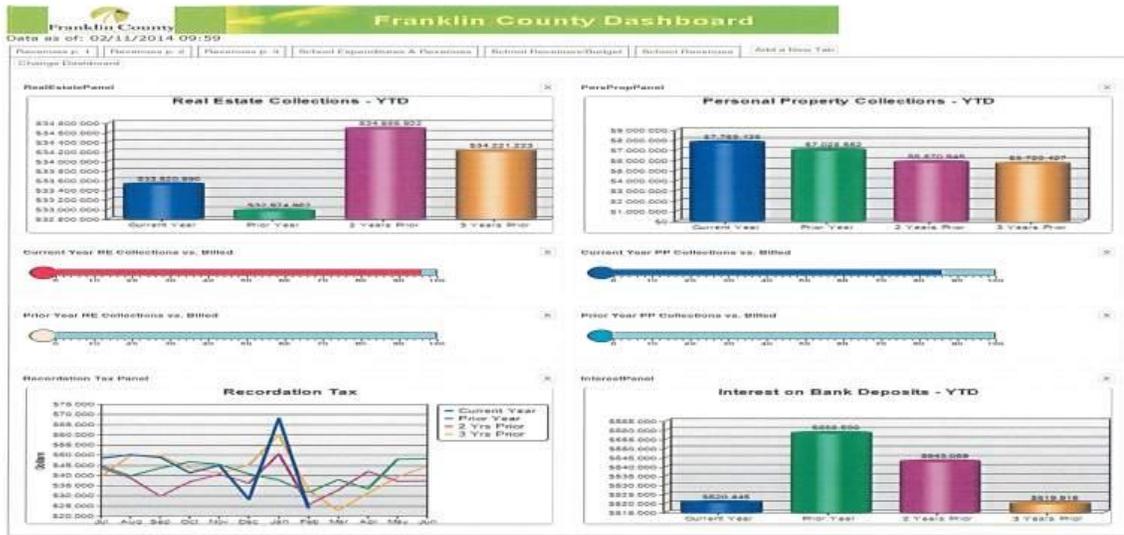
MONTHLY FINANCE REPORT

Vincent Copenhaver, Director of Finance, briefly reviewed and highlighted for the Board the following reports:

**Franklin County
 Cash Basis Revenue and Expenditure Summaries (Unaudited)
 General Fund and School Fund Only
 For The Seven Months Ending January 31, 2014 and 2013**

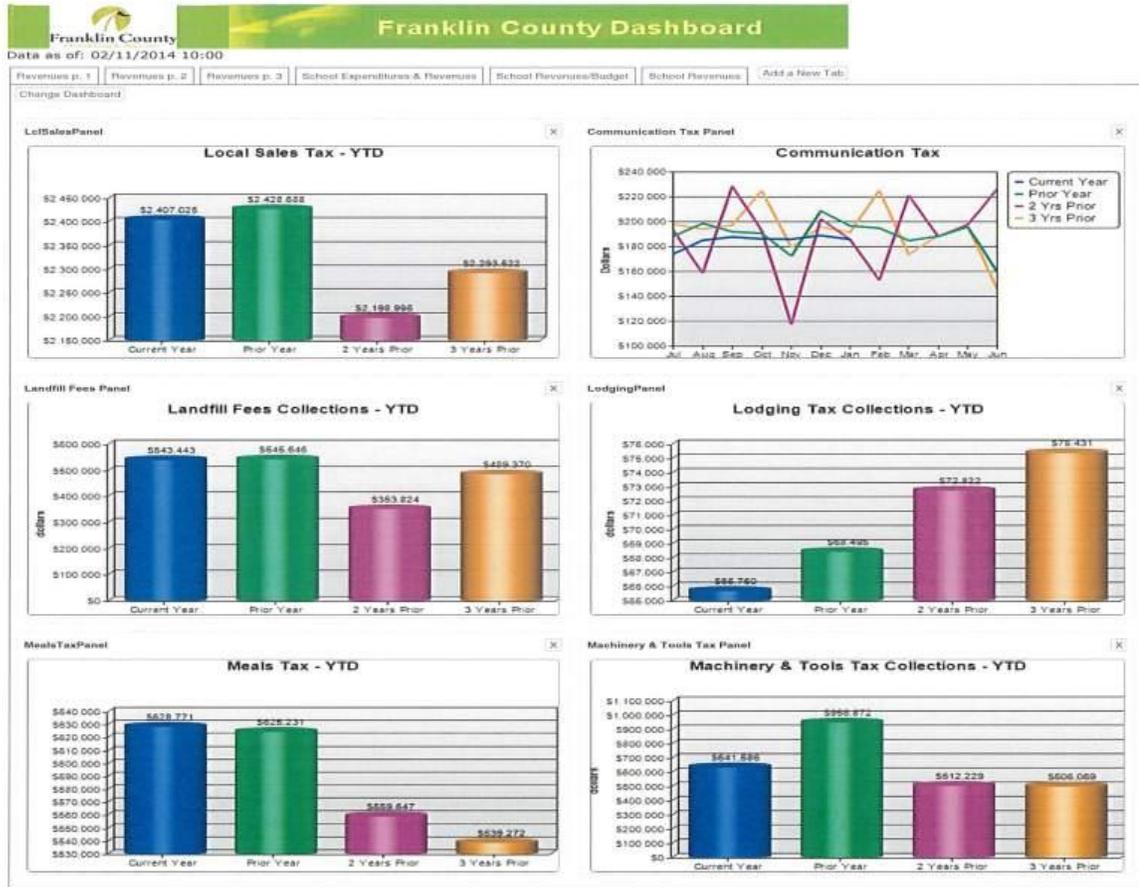
REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget	Prior Year Actual At This Date
General Property Taxes	46,059,358	44,511,626	(1,547,732)	96.6%	43,684,087
Other Local Taxes	10,032,589	6,117,365	(3,915,224)	61.0%	5,517,151
Permits, Fees and Licenses	342,500	222,535	(119,965)	65.0%	190,953
Fines and Forfeitures	57,000	97,783	40,783	171.5%	52,096
Revenue from the use of Money and Property	1,085,000	636,667	(448,333)	58.7%	603,641
Charges for Services	2,578,439	1,582,305	(996,134)	61.4%	1,429,132
Miscellaneous Revenue	280,747	285,636	4,889	101.7%	430,225
Recovered Costs	415,390	340,776	(74,614)	82.0%	351,778
Revenue from the Commonwealth	15,411,412	9,708,537	(5,702,875)	63.0%	9,092,553
Federal Government	197,075	70,852	(126,223)	36.0%	63,244
Subtotal	76,459,510	63,574,082	(12,885,428)	83.1%	61,414,860
Carryover Funds	4,873,698				
Total General Fund	81,333,208				
Schools					
Cafeteria, Misc, State, Federal	48,241,795	26,150,809	(22,090,986)	54.2%	26,019,410
Local Funding from County	33,439,591	19,092,539	(14,347,052)	57.1%	18,652,114
Total School Fund	81,681,386	45,243,348	(36,438,038)	55.4%	44,671,524
EXPENDITURES:	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance To Be Expended	Percent of Budget	Prior Year Actual At This Date
General and Financial Administration	4,173,046	2,475,993	1,697,053	59.3%	2,325,773
Judicial Administration	2,382,521	1,313,445	1,069,076	55.1%	1,349,180
Public Safety (Sheriff, Corrections, EMS)	12,797,049	7,767,206	5,029,843	60.7%	6,841,262
Public Works	3,768,237	1,724,288	2,043,949	45.8%	1,679,292
Health and Welfare	11,442,581	6,308,857	5,133,724	55.1%	5,768,723
Parks, Recreation, Libraries, Cmty Colleges	1,913,889	1,073,734	840,155	56.1%	1,040,246
Community Development	2,787,334	1,567,183	1,220,151	56.2%	1,605,534
Transfers to Schools, Capital, Debt	42,068,551	27,250,084	14,818,467	64.8%	23,704,648
Total General Fund	81,333,208	49,480,790	31,852,418	60.8%	44,314,658
School Fund	81,681,386	44,459,800	37,221,586	54.4%	43,995,725





<http://fewebapp02/FCDashboard/rdPage.aspx?rdReport=Default&rdRequestForwarding=Form>

2/11/2014



<http://fewebapp02/FCDashboard/rdPage.aspx?rdReport=Default&rdRequestForwarding=Form>

2/11/2014



http://fwebapp02/FCDashboard/rdPage.aspx?rdReport=Default&rdRequestForwarding=Form

2/11/2014

**Franklin County Public Schools
Monthly Statement of Revenues and Expenditures - Cash Basis
Month January 31, 2014**

REVENUES:

Description	Original Budget	Additional Appropriations	Category Transfers	Revenues for Month	Revenues Year-to-Date	Unrealized Revenues Year-to-Date
State Funds	\$29,175,620	\$380,022	\$0	\$2,553,037	\$16,074,816	\$13,480,826
State Sales Tax	7,990,861	0	0	643,294	4,477,873	3,512,988
Federal Funds	7,652,517	513,631	0	1,151,208	4,485,463	3,680,685
Other Funds	2,511,917	0	0	314,180	1,112,657	1,399,260
County Funds	31,831,062	1,574,588	0	2,518,285	18,267,815	15,137,835
Canneries	51,168	0	0	1,604	41,176	9,992
Total Revenues	\$79,213,145	\$2,468,241	\$0	\$7,181,608	\$44,459,800	\$37,221,586

EXPENDITURES:

Description	Original Budget	Additional Appropriations	Category Transfers	Expenditures for Month	Expenditures Year-to-Date	Remaining Unspent Budget
Instruction	\$50,733,495	\$980,531	\$0	\$4,480,625	\$27,582,272	\$24,131,754
Title I - Instruction	1,878,680	0	0	147,540	1,019,104	859,576
Title VI-B-Instruction	2,052,037	0	0	181,847	1,088,811	963,226
Administration, Attendance & Health	2,541,941	0	0	211,954	1,403,915	1,138,026
Pupil Transportation	5,523,800	1,065,150	0	587,751	3,382,143	3,206,607
Operation and Maintenance	7,277,177	0	0	567,206	3,926,752	3,350,425
School Food Services	4,085,337	0	0	303,382	2,065,183	2,020,154
Facilities	0	245,225	0	56,728	124,909	120,316
Contingency Reserve	0	177,335	0	0	0	177,335
Debt Service	2,708,459	0	0	541,838	2,641,963	66,496
Technology	2,361,251	0	0	101,133	1,183,572	1,177,679
Canneries	51,168	0	0	1,604	41,176	9,992
Total Expenditures	\$79,213,145	\$2,468,241	\$0	\$7,181,608	\$44,459,800	\$37,221,586

5-Year Capital Plan	\$0	\$1,619,120	\$0	\$38,678	\$1,537,835	\$81,285
---------------------	-----	-------------	-----	----------	-------------	----------

EMPLOYEE HEALTHCARE BENEFIT STRATEGIC PLANNING

Kerry Smith, Vice-President, Wells Fargo Insurance Services, presented the Board the following PowerPoint Presentation:

Franklin County

Employee Health Care Benefit Strategic Planning

February 18, 2014

Kerry Smith, CEBS, SPHR
Vice President

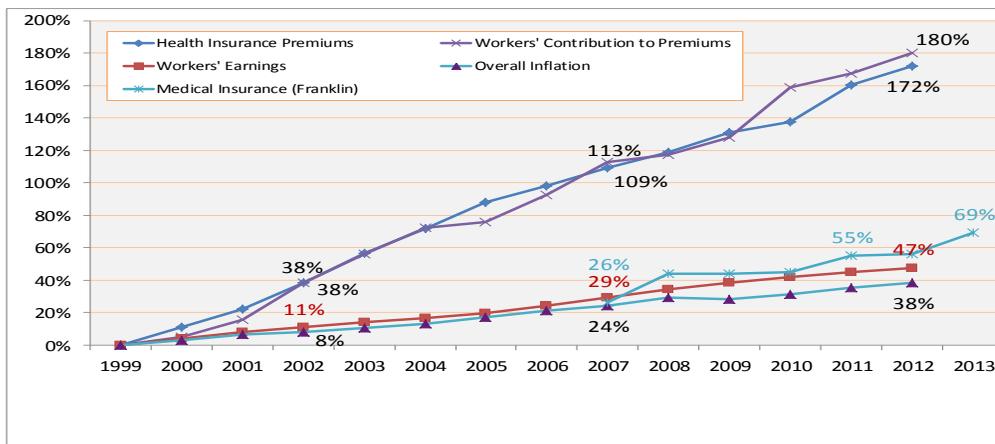


What are the Emerging Benefit Trends?

1

One chart tells the story

Cumulative Increases in Health Insurance Premiums, Workers' Contributions to Premiums, Inflation, and Workers' Earnings, 1999-2012



Source: Kaiser/HRET Survey of Employer-Sponsored Health Benefits, 1999-2012. Bureau of Labor Statistics, Consumer Price Index, U.S. City Average of Annual Inflation (April to April), 1999-2012; Bureau of Labor Statistics, Seasonally Adjusted Data from the Current Employment Statistics Survey, 1999-2012 (April to April), accessed on January 28, 2013, available at <http://ehbs.kff.org>.

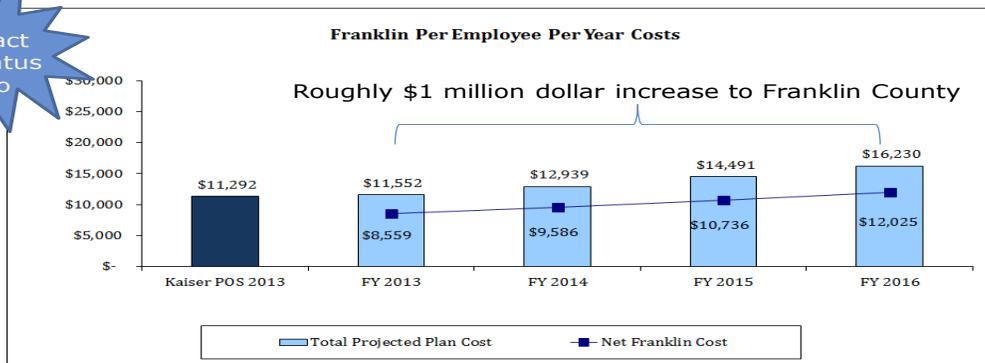
Wells Fargo Insurance. All rights reserved.

2

Strategic Initiatives

3

3 Year Cost Projections- No Change to Benefits



	FY 2013	FY 2014	FY 2015	FY 2016
Total	\$ 3,384,826.20	\$ 3,791,005.34	\$ 4,245,925.99	\$ 4,755,437.10
Franklin Cost	\$ 2,507,807.64	\$ 2,808,744.56	\$ 3,145,793.90	\$ 3,523,289.17
EE Cost	\$ 877,018.56	\$ 982,260.79	\$ 1,100,132.08	\$ 1,232,147.93

These projections outlined above assumes a 12% trend increase per year. This also does not include any funding for the HRA account. The numbers in the graph assume 293 enrolled.

Kaiser POS benchmark data Source: Kaiser/HRET Survey of Employer-Sponsored Health Benefits, 2013.

4

Core Benefit Philosophy

- Do you have a defined benefit strategy? Do you lead with benefits not salary?
- Do you have problems attracting and retaining employees?
- What is your contribution philosophy? Do you subsidize dependent coverage?
- Is Choice important to your employees?
- If you had to prioritize minimizing premium increases or maintaining the same level of benefits, which is a priority?

5

Core Benefit Philosophy

- Do you have a defined benefit strategy? Do you lead with benefits not salary?
- Do you have problems attracting and retaining employees?
- What is your contribution philosophy? Do you subsidize dependent coverage?
- Is Choice important to your employees?
- If you had to prioritize minimizing premium increases or maintaining the same level of benefits, which is a priority?

6

How to Impact Short Term Cost

- Limit Exposure
 - Implement Spousal Exclusion
 - Eliminate Pre-65 Retiree Coverage
- Cost Shift
 - Reduce Benefits
 - Shift cost from Employer to Employee
 - Move to a Defined Contribution Formula

Focus on Plan Design & Financial

7

Goals and Objectives – Short Term

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Plan Design	<ul style="list-style-type: none"> • Maintain benefit levels as close to current 	<ul style="list-style-type: none"> • Possibly phase out \$25/\$500 • Consider a High Deductible Plan offering 	<ul style="list-style-type: none"> • Consider a High Deductible Plan offering

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Contribution	<ul style="list-style-type: none"> • Review other local contribution structure for employee and dependent 	<ul style="list-style-type: none"> • Need to increase cost of coverage for dependents and maintain/decrease cost for employees 	<ul style="list-style-type: none"> • Move toward defined contribution strategy for benefits

8

Defined Contribution Example

Assumptions: Use the same ER contribution for both plans.

Current Strategy

	POS 25/500			POS 30/1,000		
	Total	Employer	Employee	Total	Employer	Employee
Ee	\$ 520.64	\$ 395.69	\$ 124.95	\$ 493.81	\$ 419.74	\$ 74.07
Ee & Child	\$ 796.57	\$ 557.60	\$ 238.97	\$ 755.52	\$ 566.64	\$ 188.88
Ee & Sp	\$ 1,093.34	\$ 765.34	\$ 328.00	\$ 1,037.00	\$ 777.75	\$ 259.25
Ee & Family	\$ 1,457.79	\$ 1,020.45	\$ 437.34	\$ 1,382.68	\$ 1,037.01	\$ 345.67
		% of Total	% of Total		% of Total	% of Total
Employee Only		76.0%	24.0%		85.0%	15.0%
All Other Tiers		70.0%	30.0%		75.0%	25.0%

Future Strategy

	Total	Employer	Employee	Total	Employer	Employee
ee	\$ 572.70	\$ 435.26	\$ 137.45	\$ 543.19	\$ 435.26	\$ 107.93
ee & Child	\$ 876.23	\$ 613.36	\$ 262.87	\$ 831.07	\$ 613.36	\$ 217.71
ee & Sp	\$ 1,202.67	\$ 841.87	\$ 360.80	\$ 1,140.70	\$ 841.87	\$ 298.83
ee & Family	\$ 1,603.57	\$ 1,122.50	\$ 481.07	\$ 1,520.95	\$ 1,122.50	\$ 398.45
		% Increase			% Increase	% Increase
Employee Only		10.0%	10.0%		3.7%	45.7%
All Other Tiers		10.0%	10.0%		8.2%	15.3%
		% of Total			% of Total	% of Total
Employee Only		76%	24%		80%	20%
All Other Tiers		70%	30%		74%	26%

Can phase this strategy in over multiple years.

9

How to Impact Long Term Cost

Health Care is no different than any other tangible good as it relates to cost. The only way to impact health care cost long term is:

- Manage the Usage (Better Quality of life for participant many times at a lower cost)
 - Keep employees & dependents well
 - Assist with managing "Chronic Conditions"
- Ensure getting lost cost service
 - Drive deepest discounts
 - Ensure care is going to the proper place of service (i.e.- Urgent Care versus Emergency Room)

Focus on Plan Design, Financial, Administration & Wellness

10

Goals and Objectives – Building a Health Care Strategy

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Financial	<ul style="list-style-type: none"> • Examine claims for utilization patterns 	<ul style="list-style-type: none"> • Consider studying joint purchasing opportunity • Consider exploring alternative funding arrangements 	

11

Funding Alternatives



12

Goals and Objectives – Building a Health Care Strategy

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Wellness	<ul style="list-style-type: none"> Improve wellness fair for 2014 by using \$18k from Aetna Gift cards for participation in wellness fair and/or gym stipends Plan to tie \$250 HRA contribution to wellness 	<ul style="list-style-type: none"> Review adding a tobacco surcharge Create multi-population health management strategy (wellness plan) 	<ul style="list-style-type: none"> Study ROI adding an On-site clinic



APPENDIX

Goals and Objectives – Building a Health Care Strategy

	Short Term Goals (Current Year)	Mid Term Goals (Years 2-3)	Long Term Goals (Years 4-5)
Administration	<ul style="list-style-type: none"> Consider implementing spousal surcharge or eliminating coverage for spouses if other coverage is available Consider adding an Employee & Children Tier 	<ul style="list-style-type: none"> Look at creating locked internet site for employees to access benefit information 	<ul style="list-style-type: none"> Determine feasibility of using Munis component to conduct open enrollment
Communication	<ul style="list-style-type: none"> Review and assess benefits material Create communication for employees about trends, utilization 	<ul style="list-style-type: none"> Create materials to aid in open enrollment Create materials (e-mail, posters) to discuss strategic changes 	<ul style="list-style-type: none"> Enroll employee electronically
Compliance	<ul style="list-style-type: none"> Implement system to track variable employees for ACA Roll out PT employee policy 	<ul style="list-style-type: none"> Continue to determine impact of ACA on Franklin County 	
Retiree Coverage	<ul style="list-style-type: none"> Review enrollment/utilization 	<ul style="list-style-type: none"> If there is an increase, limit plan options 	

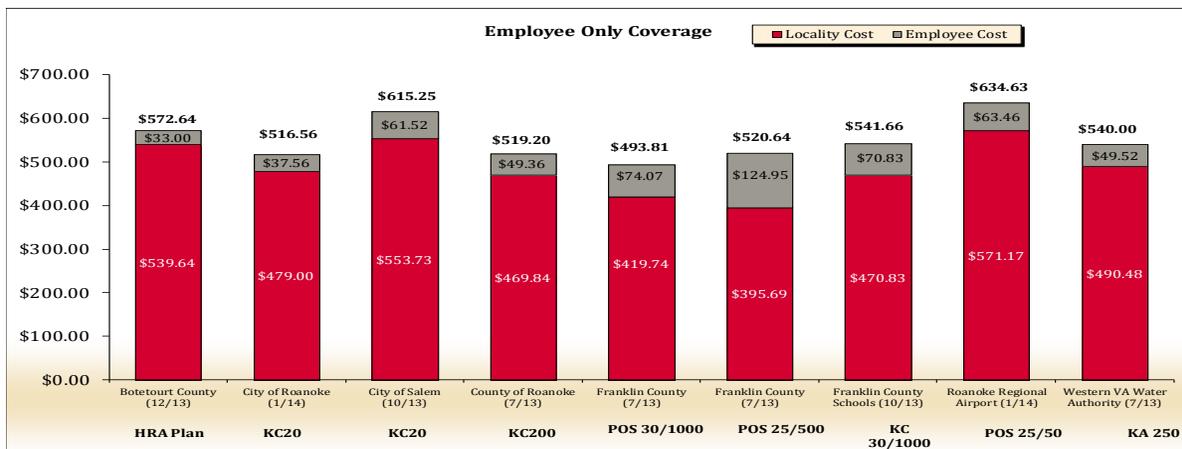
15

Franklin County Benefits

Benefit	Coventry	
	POS 25/500 20%	POS 30/1,000 20%
In-network	94 Employees	199 Employees
CY Deductible	\$500/\$1,000	\$1,000/\$2,000
Out-of-Pocket maximum	\$3,500/\$7,000	\$4,000/\$8,000
Outpatient Services		
Physician Office Visit (pcp/specialist)	\$25/\$50	\$30/\$50
Wellness Visits	100%	100%
Diagnostic Labs & x-rays	20% after deductible	20% after deductible
Complex Radiology (MRI, MRA, PET, CT, CAT)	20% after deductible	20% after deductible
Emergency Room	\$250 copay	\$250 copay
Outpatient Surgery - Facility	20% after deductible	20% after deductible
Spinal Manipulations	20% after deductible (max 10 outpatient visits per Benefit Year)	20% after deductible (max 10 outpatient visits per Benefit Year)
Occupational, Physical, and Speech Therapy	20% after deductible (max 30 visits per Benefit Year)	20% after deductible (max 30 visits per Benefit Year)
Inpatient Services		
Hospital Admission	20% after deductible	20% after deductible
Skilled Nursing Facility	20% after deductible	20% after deductible
Hospice care	20% after deductible	20% after deductible
Other Services		
Durable Medical Equipment	20% after deductible	20% after deductible
Home Care Services	20% after deductible (max 90 visits per benefit year)	20% after deductible (max 90 visits per benefit year)
Private Duty Nursing	20% after deductible	20% after deductible
Prescription Drugs		
Prescription Drug CY Deductible	None	None
Retail Copays (Tier 1/Tier 2/Tier 3/Tier 4)	\$10/\$30/\$60/\$60 or 20% up to \$300	\$10/\$30/\$60/\$60 or 20% up to \$300
Mail order	\$10/\$60/\$120	\$10/\$60/\$120
Out of Network		
CY Deductible	\$500/\$1,000	\$1,000/\$2,000
Out-of-Pocket maximum	\$3,500/\$7,000	\$4,000/\$8,000
Coinsurance	30% after deductible	30% after deductible

16

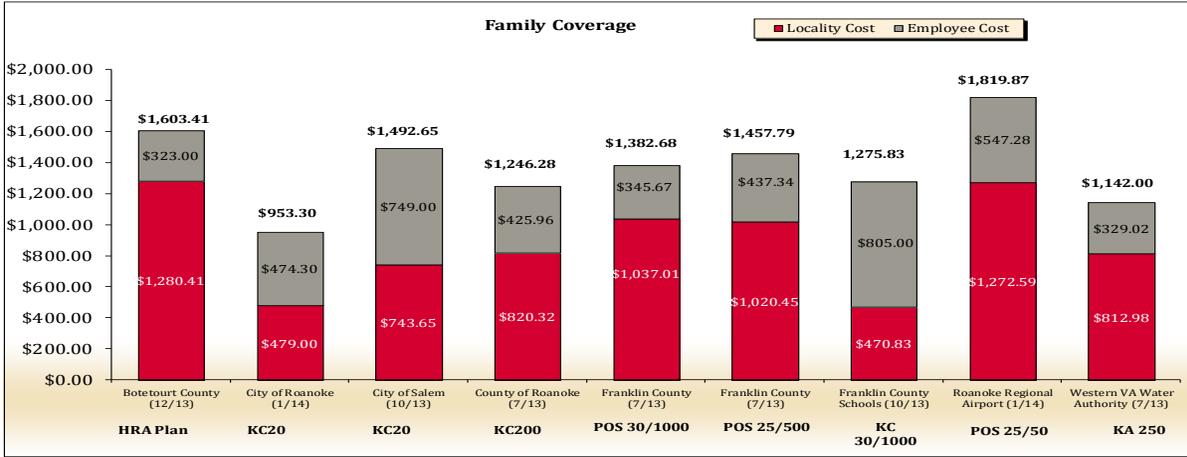
Comparison of 2013 - 2014 Central Virginia Localities - Employee Only Rate



Graph reflects the rates for the locality's most popular plan.

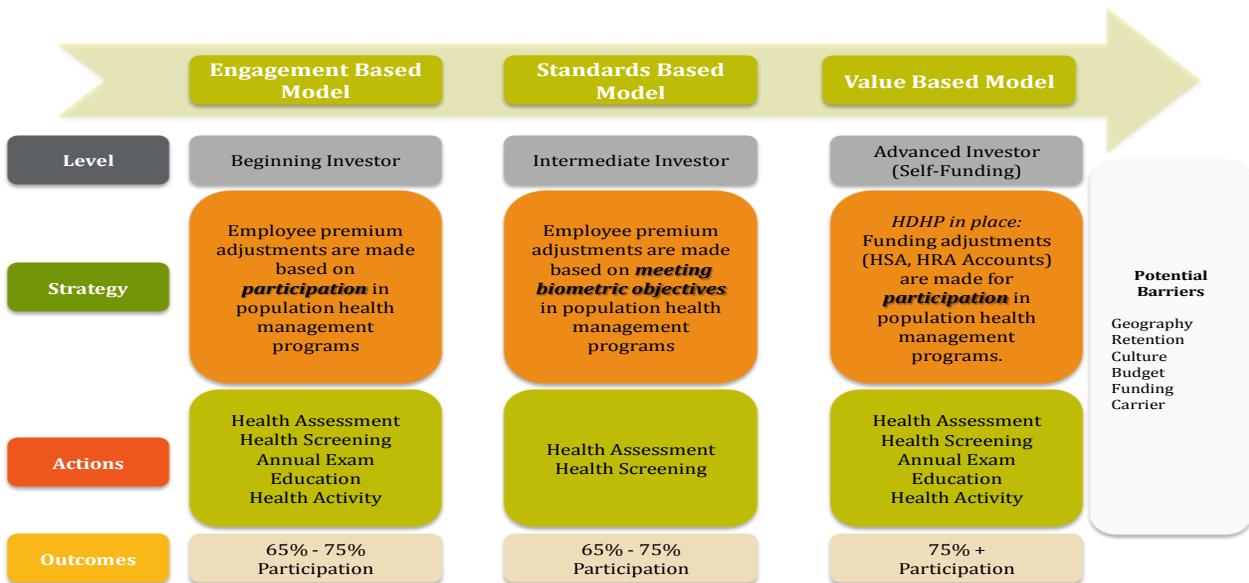
17

Comparison of 2013 - 2014 Central Virginia Localities – Family Rate



Graph reflects the rates for the locality's most popular plan.

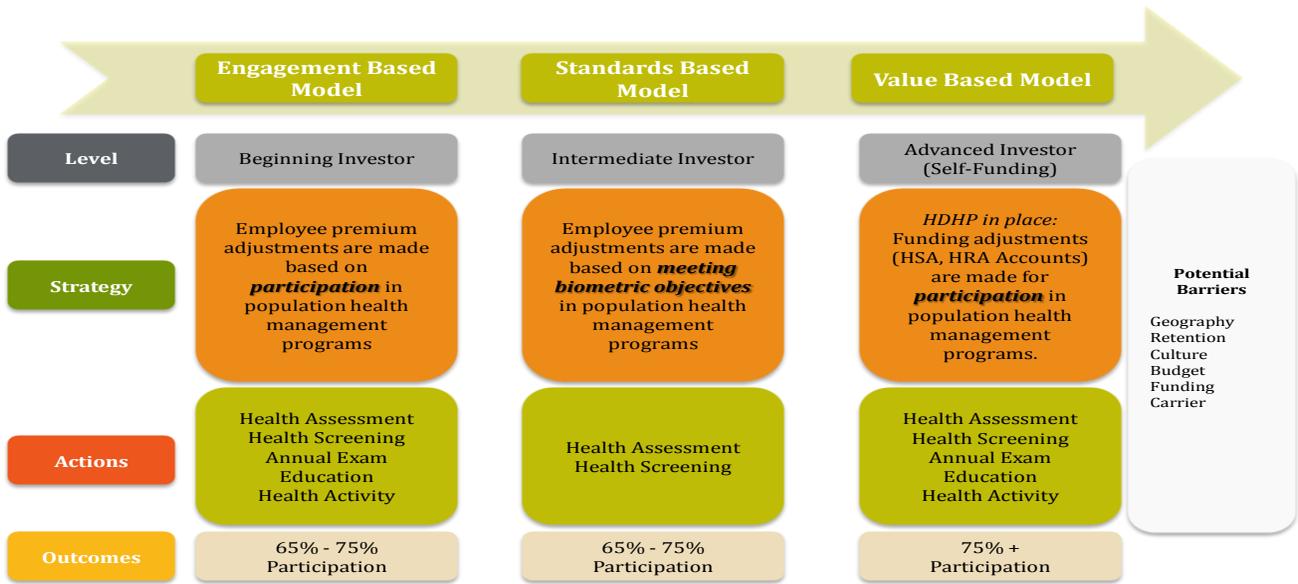
Population Health Management Strategies



Wells Fargo Insurance. All rights reserved.

Renewal Update

Population Health Management Strategies



Wells Fargo Insurance. All rights reserved.

19

Renewal Update

20

Current Contribution Formula

Contribution Strategy	Current	Renewal
POS 30/1000 ER contribution % for Medical as % of employee only tier	85%	85%
POS 30/1000 ER contribution % for Medical as % of dependent cost	75%	75%
POS 25/500 ER contribution % for Medical as % of employee only tier	76%	76%
POS 25/500 ER contribution % for Medical as % of dependent cost	70%	70%

Medical - Coventry			Employee and Employer Contributions		
Current Rates			Monthly		
	Enr	Rates	EE	ER	Total
POS 25/500					
EE Only	45	\$520.64	\$124.95	\$395.69	\$520.64
EE + Child	9	\$796.57	\$238.97	\$557.60	\$796.57
EE + Spouse	24	\$1,093.34	\$328.00	\$765.34	\$1,093.34
EE + Children	2	\$1,457.79	\$437.34	\$1,020.45	\$1,457.79
EE + Family	16	\$1,457.79	\$437.34	\$1,020.45	\$1,457.79
		\$83,078.31	\$23,517.60	\$59,560.71	\$83,078.31
POS 30/1,000					
EE Only	61	\$493.81	\$74.07	\$419.74	\$493.81
EE + Child	14	\$755.52	\$188.88	\$566.64	\$755.52
EE + Spouse	33	\$1,037.00	\$259.25	\$777.75	\$1,037.00
EE + Children	6	\$1,382.68	\$345.67	\$1,037.01	\$1,382.68
EE + Family	85	\$1,382.68	\$345.67	\$1,037.01	\$1,382.68
		\$200,744.57	\$47,173.81	\$153,570.76	\$200,744.57
Monthly Costs	295	\$283,823	\$70,691	\$213,131	\$283,823
Annual Costs		\$3,405,875	\$848,297	\$2,557,578	\$3,405,875
			Total Annual ER Cost/EE		\$ 8,670

21

Renewal Option 1-Status Quo

Medical - Coventry- Option 1- Status Quo

	Enr	Rates	Employee and Employer Contributions			Changes in Cost		
			Monthly			EE	ER	Total
			EE	ER	Total			
POS 25/500								
EE Only	45	\$599.47	\$143.87	\$455.60	\$599.47	\$18.92	\$59.91	\$78.83
EE + Child	9	\$917.19	\$275.16	\$642.03	\$917.19	\$36.19	\$84.43	\$120.62
EE + Spouse	24	\$1,258.89	\$377.67	\$881.22	\$1,258.89	\$49.67	\$115.88	\$165.55
EE + Children	2	\$1,678.52	\$503.56	\$1,174.96	\$1,678.52	\$66.22	\$154.51	\$220.73
EE + Family	16	\$1,678.52	\$503.56	\$1,174.96	\$1,678.52	\$66.22	\$154.51	\$220.73
		\$95,657.58	\$27,078.71	\$68,578.88	\$95,657.58			
POS 30/1,000								
EE Only	61	\$564.35	\$84.65	\$479.70	\$564.35	\$10.58	\$59.96	\$70.54
EE + Child	14	\$863.46	\$215.87	\$647.60	\$863.46	\$26.99	\$80.96	\$107.94
EE + Spouse	33	\$1,185.14	\$296.29	\$888.86	\$1,185.14	\$37.04	\$111.11	\$148.14
EE + Children	6	\$1,580.21	\$395.05	\$1,185.16	\$1,580.21	\$49.38	\$148.15	\$197.53
EE + Family	85	\$1,580.21	\$395.05	\$1,185.16	\$1,580.21	\$49.38	\$148.15	\$197.53
		\$229,422.52	\$53,913.10	\$175,509.43	\$229,422.52			
Monthly Costs	295	\$325,080	\$80,992	\$244,088	\$325,080			
Annual Costs		\$3,900,961	\$971,902	\$2,929,060	\$3,900,961			
					Total Annual ER Cost/EE	\$	9,929	

- Rates and changes in cost are shown on a monthly basis.

22

Renewal Option 2

Medical - Coventry- Option 2

	Enr	Rates	Employee and Employer Contributions			Change in Cost		
			Monthly Costs			EE	ER	Total
			EE	ER	Total			
POS 30/2,000								
EE Only	45	\$533.61	\$128.07	\$405.54	\$533.61	\$3.12	\$9.85	\$12.97
EE + Child	9	\$816.41	\$244.92	\$571.49	\$816.41	\$5.95	\$13.89	\$19.84
EE + Spouse	24	\$1,120.57	\$336.17	\$784.40	\$1,120.57	\$8.17	\$19.06	\$27.23
EE + Children	2	\$1,494.12	\$448.24	\$1,045.88	\$1,678.52	\$10.90	\$25.43	\$36.33
EE + Family	16	\$1,494.12	\$448.24	\$1,045.88	\$1,494.12	\$10.90	\$25.43	\$36.33
		\$85,147.98	\$24,103.65	\$61,044.33	\$85,516.78			
POS 30/1,000								
EE Only	61	\$586.52	\$87.98	\$498.54	\$586.52	\$13.91	\$78.80	\$92.71
EE + Child	14	\$897.37	\$224.34	\$673.03	\$897.37	\$35.46	\$106.39	\$141.85
EE + Spouse	33	\$1,231.69	\$307.92	\$923.77	\$1,231.69	\$48.67	\$146.02	\$194.69
EE + Children	6	\$1,642.25	\$395.05	\$1,231.69	\$1,580.21	\$49.38	\$194.68	\$244.06
EE + Family	85	\$1,642.25	\$410.56	\$1,231.69	\$1,642.25	\$64.89	\$194.68	\$259.57
		\$238,431.42	\$55,937.02	\$182,401.34	\$238,059.18			
Monthly Costs	295	\$323,579	\$80,041	\$243,446	\$323,576			
Annual Costs		\$3,882,953	\$960,488	\$2,921,348	\$3,882,912			
					Total Annual ER Cost/EE	\$	9,903	

- Rates and changes in cost are shown on a monthly basis.

23

Renewal Option 3

Medical - Coventry- Option 3

	Enr	Rates	Employee and Employer Contributions			Change in Cost		
			Monthly			EE	ER	Total
			EE	ER	Total			
POS 2,000								
EE Only	45	\$494.46	\$118.67	\$375.79	\$494.46	(\$6.28)	(\$19.90)	(\$26.18)
EE + Child	9	\$756.51	\$226.95	\$529.56	\$756.51	(\$12.02)	(\$28.04)	(\$40.06)
EE + Spouse	24	\$1,038.37	\$311.51	\$726.86	\$1,038.37	(\$16.49)	(\$38.48)	(\$54.97)
EE + Children	2	\$1,384.50	\$415.35	\$969.15	\$1,678.52	(\$21.99)	(\$51.30)	(\$73.29)
EE + Family	16	\$1,384.50	\$415.35	\$969.15	\$1,384.50	(\$21.99)	(\$51.30)	(\$73.29)
		\$78,901.17	\$22,335.31	\$56,565.86	\$79,489.21			
POS 1,500								
EE Only	61	\$528.66	\$79.30	\$449.36	\$528.66	\$5.23	\$29.62	\$34.85
EE + Child	14	\$808.85	\$202.21	\$606.64	\$808.85	\$13.33	\$40.00	\$53.33
EE + Spouse	33	\$1,110.19	\$277.55	\$832.64	\$1,110.19	\$18.30	\$54.89	\$73.19
EE + Children	6	\$1,480.26	\$395.05	\$1,110.20	\$1,580.21	\$49.38	\$73.18	\$122.57
EE + Family	85	\$1,480.26	\$370.07	\$1,110.20	\$1,480.26	\$24.40	\$73.18	\$97.58
		\$214,912.09	\$50,653.12	\$164,408.89	\$215,511.79			
Monthly Costs	295	\$293,813	\$72,988	\$220,975	\$295,001			
Annual Costs		\$3,525,759	\$875,861	\$2,651,697	\$3,540,012			
					Total Annual ER Cost/EE	\$	8,989	

- Rates and changes in cost are shown on a monthly basis.

24

General discussion ensued. The Board instructed staff to bring back additional cost analysis for the employee, employee/spouse, employee+ child, and family plans where there may be double coverage; and spousal coverage shifted to spousal employer.

PUBLIC SAFETY RADIO COMMUNICATION SYSTEM UPDATE

Daryl Hatcher, Director of Public Safety and Mike McGannon, Engineering Associates, presented the following update on the Radio Communication System:

Franklin County Radio Communications Update February 18, 2014



Presented by:

Engineering Associates, Inc.

A Licensed Professional Engineering Firm

Agenda



1. Frequency Search Update
VHF and 700/800 MHz
2. 800 MHz System Design
3. Timeline
4. Budget Update
5. Standalone vs. Regional
6. FirstNet
7. Board Recommendation

Franklin County Needs Assessment Results

· Radio Communication

- Protects lives and property of Franklin County Citizens
- Lifeline for Emergency Services
 - Safety
 - Effectiveness
 - Efficiency



· Current Systems

- Dire need of replacement
- Do not meet the operational needs
- Poor radio coverage
- Limited system reliability
- Poor organization - Independent sites
- Designed for mobile radio coverage, not portable

Page - 3



Frequency Search Update

· VHF Paging

- Call sign WQTD726 was issued by the FCC for simulcast paging at 5 sites
- Recommend that this be part of system procurement and upgrade

· APCO International Investigation Results

- 800 MHz Frequencies
 - 6 pairs are being licensed at 11 tower sites throughout County
 - An additional pair is under evaluation to improve design
- Avoided the restrictions of 700 MHz
- Avoided 100 - 200 Letters of Concurrence for VHF Radio System

· 800 MHz system: compatible with Roanoke, Bedford and Pittsylvania Counties as well as Roanoke City

Page 4



800 MHz System Design

1. Coverage
2. Channel Capacity
3. Reliability
4. APCO Project 25 Standards

Page 6



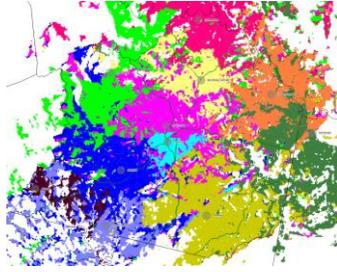
Franklin County System Design Goals

• Coverage

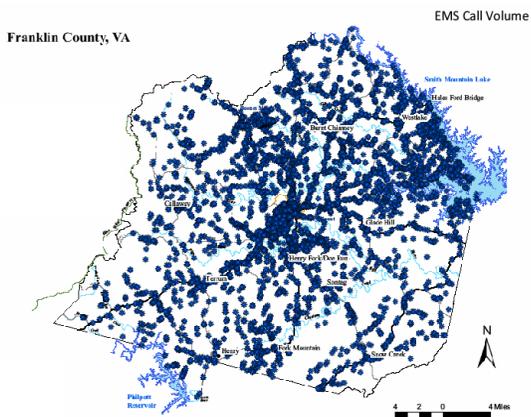
- Portable radios are primary operating tool
- 800 MHz Frequencies for Radio 12
Frequencies for 6 TX/RX pairs

• Goal

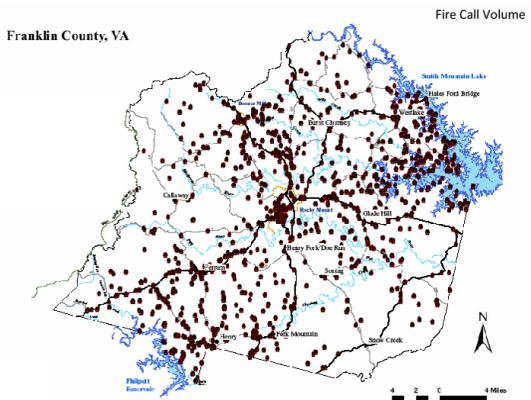
- Design to provide reliable portable radio coverage throughout Franklin County outside, in- vehicle and in residential buildings (8 dB) in populated areas



Coverage Fundamentals



Coverage Fundamentals

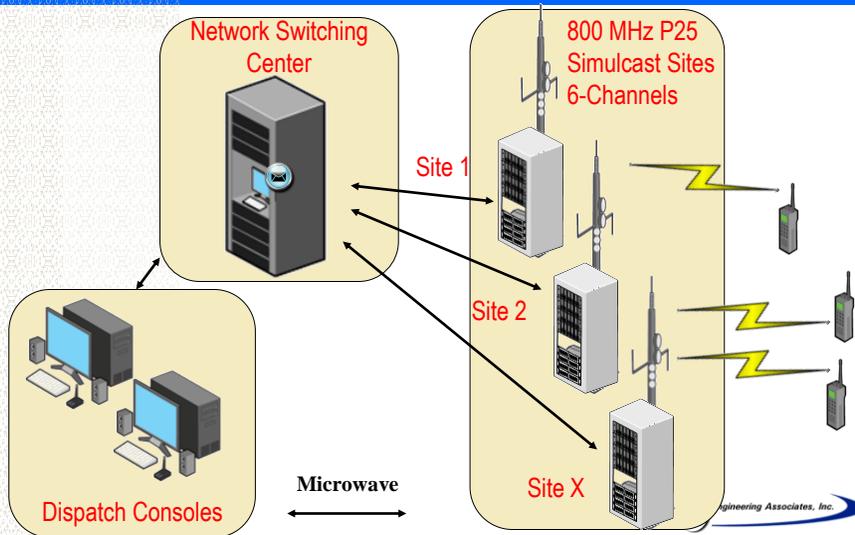


Franklin County System Design Goals

- **Capacity**
 - 800 MHz FCC rules mandate trunking of 5+ channels
 - 588 Portable radios and 172 Mobile radios
 - 6 Channels (12 Frequency pairs)
- **Reliability**
 - Equipment
 - Eliminate single points of failure
 - Sites – power backup, grounding, standards
 - Backhaul – Microwave if possible
- **APCO Project 25 Standards Provide:**
 - Public Safety User Standards
 - Common Air Interface
 - Competitive Subscriber Procurement
 - Grant Funding Eligibility – Regional Systems



800 MHz Fundamental System Design



Timeline for Radio and Paging

Task	Description	Time Schedule
1	License Frequencies	Complete
2	Produce Technical Specifications	Feb 2014
3	System Procurement	March – July 2014
4	Tower Site Acquisition	July – Nov 2014
5	Tower Site Permissions (FAA/FCC/NEPA/SHPO)	Sept 2014 – Feb 2015
6	Tower Site Design	July 2014 – Mar 2015
7	Site Construction	Mar – Sept 2015
9	Equipment Manufacturing and Installation	Aug 2014 – Sept 2015
10	Systems Tested and Training	May – Sept 2015
11	Cutover	Sept - Nov 2015
12	Project Complete	Dec 2015



Franklin County Tower Sites

Towers (Up to 11)

- Existing
 - Antenna Design
 - Structural Analysis
 - Shelter/Power/HVAC Evaluation
 - Modifications may be required

- New Site Acquisition: Real Estate Process
 - FAA/FCC Evaluation
 - Site Layout and Design
 - Review Backhaul Feasibility
 - 12 month process

- *Tower sites require contingencies in time, resources and funding*



Franklin County 800 MHz Summary

APCO P25 Phase 2 Trunked Digital Simulcast System to provide Countywide Public Safety & Law Enforcement Communications to Serve 700+ users

- 6 Matched Countywide 800 MHz Frequency Pairs
- 11 Sites, secure/hardened facilities
- Portable radio coverage in populated areas
- 700 New Mobile and Portable Radios
- APCO Project 25 Ph2 Standards Compliant Trunked Infrastructure
- Microwave between sites for Reliability
- New Wireline Consoles and Tower Site Improvements
- Service, Support and other supporting technologies



Franklin County 800 MHz Budget Estimates

	Qty	Unit Price	Extended
Site Acquisition	5	20,000	100,000
Land Procurement	5	82,500	412,500
Professional Services Procurement Process	1	35,000	35,000
FAA & FCC Applications	1	77,000	77,000
Raw Land / New Tower Site A&E Services	11	30,250	332,750
Site Preparation, Fencing, and Crushed Stone	10	110,000	1,100,000
Equipment Shelter with HVAC	9	126,500	1,138,500
LP Generator and Automatic Transfer Switch	11	137,500	1,512,500
Install Electrical Utility Service and Meter Pedestal	10	2,750	27,500
Tower (160') and Site Grounding	6	240,350	1,442,100



Franklin County 800 MHz Budget Estimates (2)

	Qty	Unit Price	Extended
P25 Master/Core Equipment	1	1,500,000	1,500,000
6-Channel 800 MHz P25 Simulcast Equipment	11	450,000	4,950,000
6-CH Combiner /Multicoupler /Antenna /Coax System	11	165,000	1,815,000
Microwave Point-to-Point Equipment	11	95,000	1,045,000
Regional Systems Connectivity	1	500,000	500,000
Console System and P25 Logging Recorder Interfaces	1	500,000	500,000
VHF Paging System Expansion	1	80,000	80,000
Professional Services Impl., Testing & Cutover	1	600,000	600,000
Portable Subscribers	588	3,500	2,058,000
Mobile Subscribers	172	5,000	860,000
11 Site Total			20,085,850

Standalone vs. Regional Systems

To evaluate the advantages and disadvantages between building and maintaining a Standalone system and joining a Regional Radio system consider:

1. Public Safety Operations
2. System Governance
3. Technology
4. Financial Issues - Capital and Operational Investments

Standalone vs. Regional System

Issue	Standalone System	Regional Radio System
1. Operations	Daily radio operations are controlled by Franklin County	Daily radio operations are shared between Franklin and a regional group
Public Safety First	Mutual Aid is performed by channel change	Automatic Mutual Aid (High Speed Chases, Hospital Transports, etc.)
Radio Second	Coordination of separate resources	Common resources
2. Governance	Franklin creates and controls	Joint operating committees, existing structure MOUs and IGAs

Standalone vs. Regional System (2)

Issue	Standalone System	Regional Radio System
3. Technology	Single System: 11 sites, 6 Channels, APCO Project 25	Branch off of another system, possibly 9 -10 sites Shared Network Equipment
4. Financial	Highest total cost of ownership	Reduced capital and operating costs due to sharing tower sites, network equipment, maintenance costs and system support All parties must fund for long-term success Regional systems are DHS grant eligible

Interoperability Technologies

Level	Method	Fit
LEVEL 6 Standards-Based Shared Systems	Standards-Based Shared Systems	Most Complete Long-Term Solution
LEVEL 5 System-Specific Roaming	System-Specific Roaming	Full-featured, Wide Area
LEVEL 4 Gateway (Console Patch)	Gateway (Console Patch)	Short-Term System Modification
LEVEL 3 Mutual Aid Channels	Mutual Aid Channels	Well Known With Public Safety Agencies
LEVEL 2 Talkaround	Talkaround	Simple Short-Term Solutions Easily deployed
LEVEL 1 Swap Radios	Swap Radios	Time-consuming

FirstNet Update (Wireless Broadband)

FirstNet: 700 MHz LTE Broadband system for Public Safety.

- Goal is to be able to exchange pictures and videos with Public Safety Officers
- It is a data network, not a voice network (i.e., Voice over LTE or IP)



Engineering Associates is assisting BIT (VA), Vtel Wireless (VT), Farmers Telephone (SC) and others with the design and implementation of 700 MHz LTE Technology



Request Board Approval of Procurement Plan

APCO P25 Phase 2 Trunked Digital Simulcast System to provide Countywide Public Safety & Law Enforcement Communications to Serve 700+ users

- 6 Matched Countywide 800MHz Frequency Pairs
- 11 Sites, secure/hardened facilities
- Portable radio coverage in populated areas
- 700 New Mobile and Portable Radios
- APCO Project 25 Phase 2 TDMA Trunked Infrastructure
- Microwave between sites for Reliability
- New Wireline Consoles and Tower Site Improvements
- Service, Support and other supporting technologies
- 5 site simulcast analog paging systems

System improvement or cost- reduction options from joining regional radio systems

Page 26



General discussion ensued and requested the firm to bring back cost and options for standalone vs. a regional partnership.

(RESOLUTION #02-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to solicit regional cooperation interest in a possible regional public safety radio system, thereby moving forward with the next phase of cost estimations.

MOTION BY: Bob Camicia

SECONDED BY: Bobby Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

REQUEST TO AWARD CONTRACT FOR COUTHOUSE PROJECT

Jack Murphy, Engineer, Thompson & Litton Firm, presented the following PowerPoint presentation for the Board's review and consideration:



Franklin County Courthouse

Courthouse Security and Safety Strategies/ Features

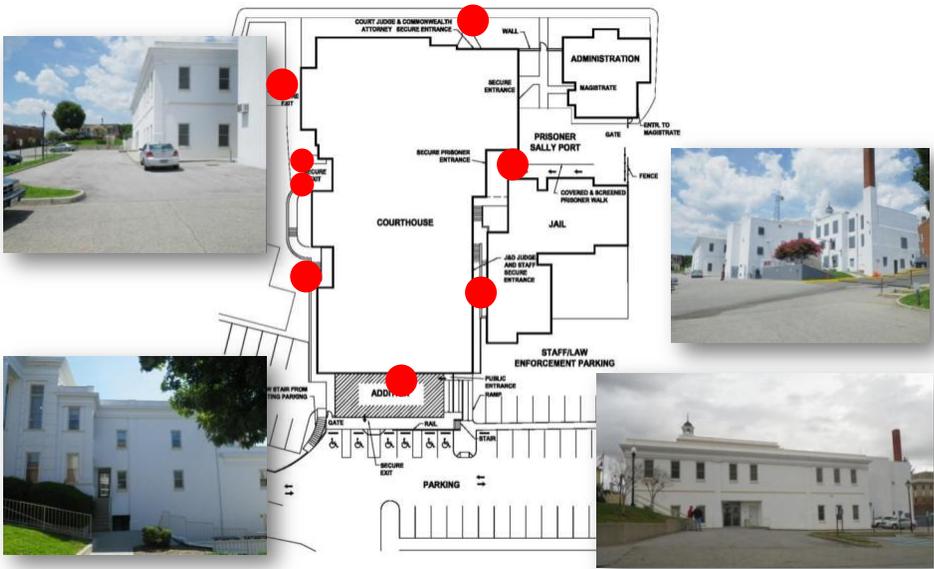
- Secure all entrances and exits
- Utilize integrated Access Control System
- Separate Building Circulation
- Integrated Fire Alarm/ Suppression system

- Clearly define court locations
- Establish “wayfinding” system
- Provide multiple waiting areas



Thompson & Litton

Site Plan



Thompson & Litton

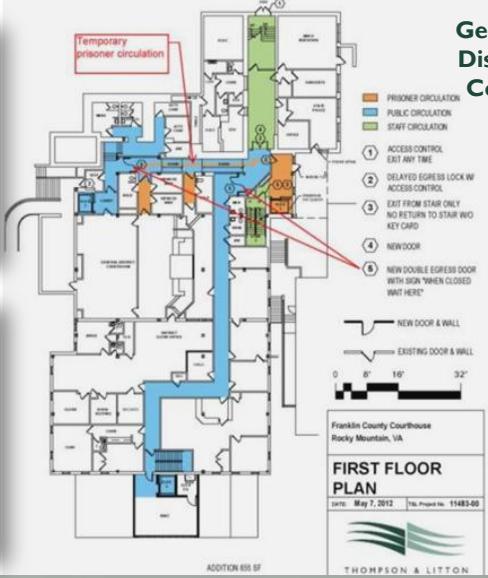
Building Plans



Juvenile & Domestic Relations Court and Access to Circuit Court

Thompson & Litton

Building Plans



General District Court



Building Plans



Circuit Court Clerk

Second Floor Plan



Building Plans



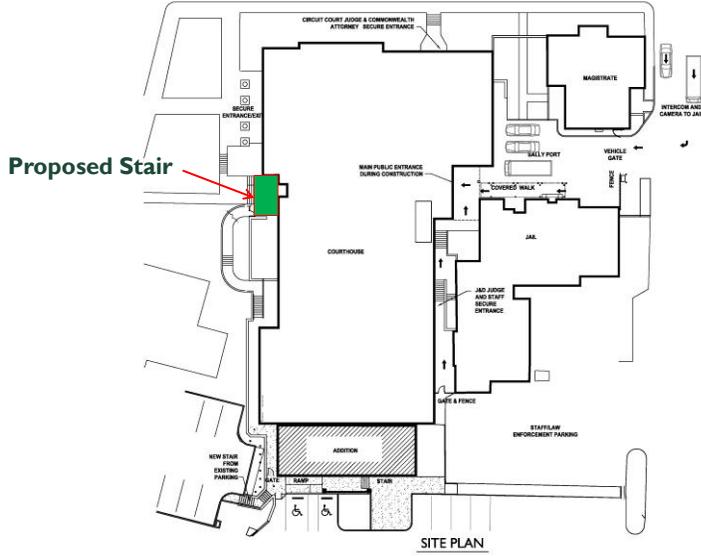
Third Floor Plan

Circuit Court

Commonwealth Attorney

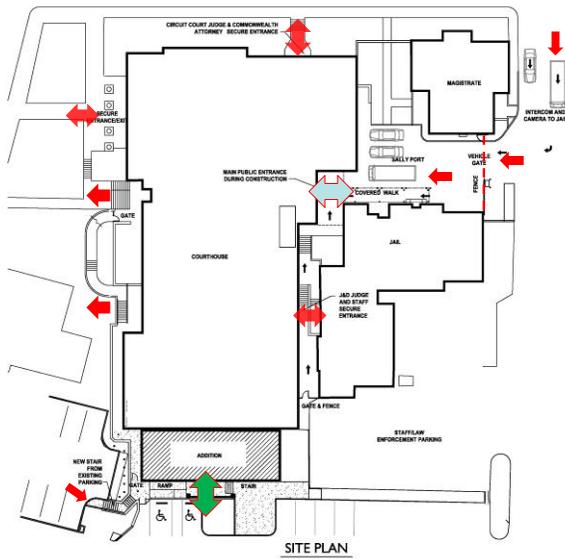


Building Site Plan



Thompson & Litton

Building Site Plan



Thompson & Litton

Building Elevation



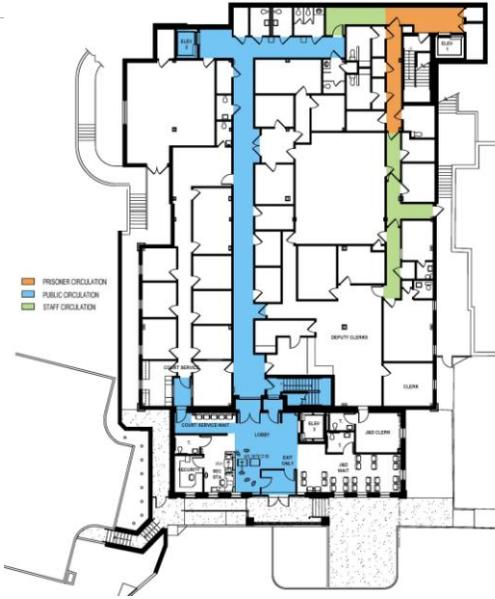
SOUTH ELEVATION

- Main Entrance & Exit
- Security Screening
- Blend with existing Courthouse
- Provisions for vertical expansion
- ADA Accessibility

Thompson & Litton

Building Floorplan

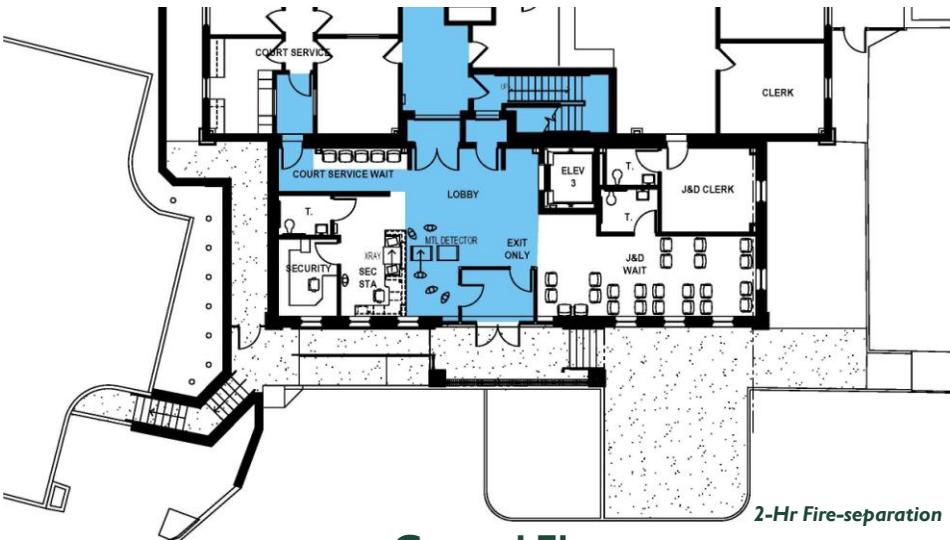
Juvenile & Domestic Relations Court and Access to Circuit Court



Ground Floor

Thompson & Litton

Building Floorplan



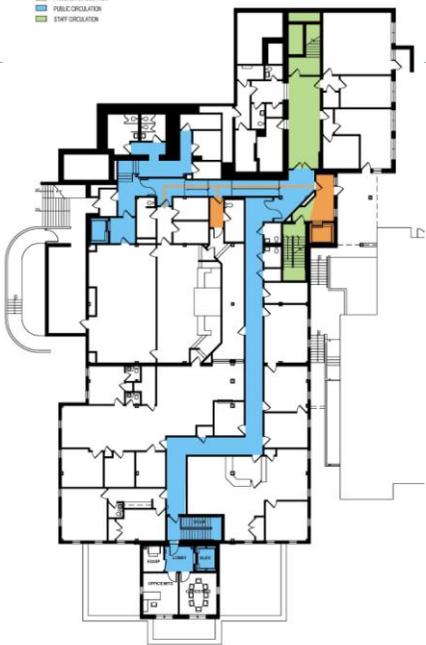
Ground Floor

2-Hr Fire-separation
1,745 SF

Thompson & Litton

Building Floorplan

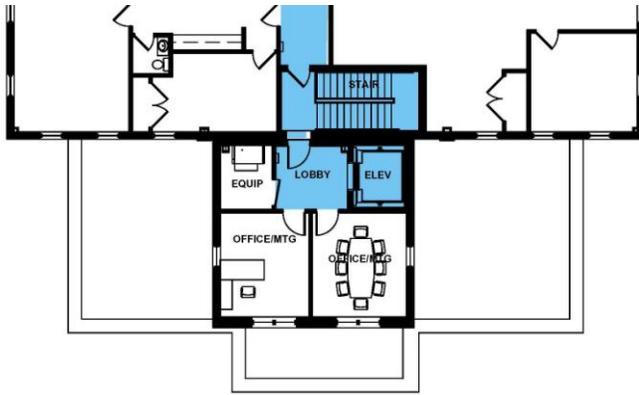
General District Court



First Floor

Thompson & Litton

Building Floorplan



First Floor

*2-Hr Fire-separation
695 SF*

Thompson & Litton

Schedule Review

Schedule

<i>Advertisement for Bid</i>	<i>Jan 19, 2014</i>
<i>Mandatory Pre-Bid Meeting</i>	<i>Jan 30, 2014</i>
<i>Bids Received</i>	<i>Feb 14, 2014</i>
<i>BOS Authorization</i>	<i>Feb 18, 2014</i>
<i>Notice to Proceed</i>	<i>Mid-March 2014</i>
<i>Construction</i>	<i>8 months</i>
<i>Substantial Completion</i>	<i>Mid-November 2014</i>
<i>Project Completion</i>	<i>December 2014</i>

Thompson & Litton

Bid Review

Bid Review

- *5 Competitive Bids Received – Difference b'twn high & low \$135,000*
- *Low Bid submitted by Local General Contractor,*
- *Price Buildings, Inc. at \$1,413,580*
- *Additive Alternate to increase Security Camera Coverage & Equipment, \$75,000*
 - *20 Camera's in Base Bid*
 - *36 Additional Cameras & Equipment*



Thompson & Litton

Budget Review

Budget Review

- *January 2013 Estimate - \$1,410,288 (included new stair tower)*
- *December 2013 Estimate - \$1,257,000*
- *Low Bid \$1,413,580*
- *Difference of \$156,580*

Thompson & Litton

Recommendation

T&L Recommendation

- *Efficient and cost effective Security Improvements with provisions for future development*
- *Low Bid received was responsive and, from a reputable, local contractor*
- *If funds available, recommend proceeding with the work including the additional security cameras*
- *$\$1,413,580 + \$75,000 = \$1,488,580$*

Thompson & Litton

FRANKLIN COUNTY Courthouse Improvements

Q & A



Thompson & Litton

On May 15, 2012, the Board of Supervisors approved moving forward with a project aimed at making the Franklin County Courthouse more secure.

Work continued with regard to developing the exact scope of work and last January the Board received an update and was asked to give direction with regard to several issues which had arisen.

The major items discussed (which were somewhat beyond the original issues identified) were:

- The potential construction of a new stairwell which would serve all four levels of the building.
- Providing a backup generator to serve all or parts of the building.
- Providing additional space and incorporate renovations for the Circuit Court Clerk.

The Board authorized moving forward with both the new stair and upgrades to the Clerk's Office. However it was decided the installation of a generator to serve the building would not be a part of this project.

As the design team began to take a closer look at the additional stair it was determined that such work was not feasible. The location for the stair was such that there is serious concern of how (and if) the adjoining original structure could be supported during construction.

In May of last year the County entered into a contractual agreement with the design firm of Thompson-Litton for the purpose of preparing construction documents.

The plans include all work which was contained in the original scope as well as renovations to the Circuit Court Clerk's area. The plan also includes upgrading the "West" elevator which will serve as the public access to the upper two levels of the Courthouse.

The project was advertised for bid on January 19, 2014. On January 30, 2014 a mandatory "Pre Bid" meeting was held for interested contractors. A total of nine General Contractors were in attendance in addition to several sub contractors.

Bids were received at 2:00 p.m. on Friday, February 14, 2014 and the presentation at today's meeting will be to discuss those bid results.

RECOMMENDATIONS:

Current available funding (contained in Capital Account 3000-025-0055-7026) for this work is \$1,135,091. It should be noted that the revised cost estimates which you were given last January was \$1,410,288. This figure did include the additional stairwell which was removed from the project, as previously presented.

It is recommended to allow staff and Thompson-Litton to enter into negotiations with the lowest qualified bidder for the purpose of moving forward with the project.

Assuming such negotiations are successful it is further requested to allow Mr. Huff to execute the contract for construction.

(RESOLUTION #03-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize Thompson-Litton to enter into negotiations with the lowest qualified bidder for the purpose of moving forward with the project.

MOTION BY: Bob Camicia

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #04-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff and Mr. Huff to execute the contract for courthouse construction with the amount not to exceed \$1,413,580 excluding security camera addendum.

MOTION BY: Charles Wagner

SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

RATIFICATION OF DECLARATION OF EMERGENCY

Richard E. Huff, II, County Administrator, advised the Board on 2/11/2014 the Governor of Virginia declared a state of emergency for the Commonwealth due to a predicted winter storm event. Likewise, on 02/12/2014 a declaration of a local emergency was enacted by the County Administrator to assist county agencies in responding to the event. 44-146.21 of the Code of Virginia requires that following a declaration of a state of emergency, the local Board of Supervisors must affirm the action.

Nearly 17 inches of snow fell throughout the county during the winter storm that occurred from 2/12/14 until 02/13/2014 in Franklin County. Because the storm struck prior to the main commuter times, traffic on US 220 experienced multiple delays due to vehicles getting stuck on the highway. Law Enforcement and Virginia Department of Transportation crews worked until midnight to restore traffic flow along the entire US 220 corridor. Fortunately there were no fatalities as a direct result of the winter storm. To date no damages to personal property have been reported to the Public Safety office and estimates for snow removal costs have yet to be determined. Law enforcement agencies responded to 200 incidents, emergency medical services responded to 43 calls, and fire departments responded to 9 fire calls during the event between 10:00 a.m. 2/12/2014 through 6:00 p.m 2/14/2014. Although responders faced travel delays due to road conditions, all calls were handles without incident.

RECOMMENDATION: Staff respectfully recommends that the Board affirm the State of Emergency declaration prepared on 02/12/2014.

(RESOLUTION #05-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to ratify the Declaration of Emergency enacted February 12, 2014.

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

PUBLIC HEARING ACTION/PERSONAL PROPERTY EXEMPTION WORLD RELIEF NOW

Richard E. Huff, II, County Administrator, stated the Board held a public hearing on Tuesday, January 21, 2014 regarding the request from World Relief Now for personal property tax exemption. Board action was tabled after the advertised public hearing.

After speaking with the Commissioner of Revenue, she has advised World Relief Now **has not** applied for any other tax exemption status to date.

Steven Huff, Founder, World Relief Now, has stated everyone who works with the foundation is on a volunteer basis. Mr. Huff advised the Board he had renovated a barn and is presently using this facility for storage of donated supplies (shoes, water filters, water, vitamins, vaccines, pre-natal vitamins, etc.) until mission trips are scheduled and the supplies would then be distributed by the volunteer organization.

In accordance with 58.1-3651, the County may by designation or classification exempt from real/personal property taxes or both by ordinance adopted by the local governing body, owned by a non-profit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes.

The state code also provides for the Board to be able to consider "*any other criteria, facts, and circumstances that the governing body deems pertinent*" to granting the exemption. Franklin County does not currently use other criteria, but may wish to establish some by which all applications would be evaluated in the future.

RECOMMENDATION:

Board direction for the ***World Relief Now Personal Property Tax Exemption*** request is submitted for your review and consideration. Staff recommends approving this request and asking staff to consider and make a recommendation on whether additional criteria should be used in the future.

(RESOLUTION #06-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the personal property exemption for World Relief Now, as advertised.

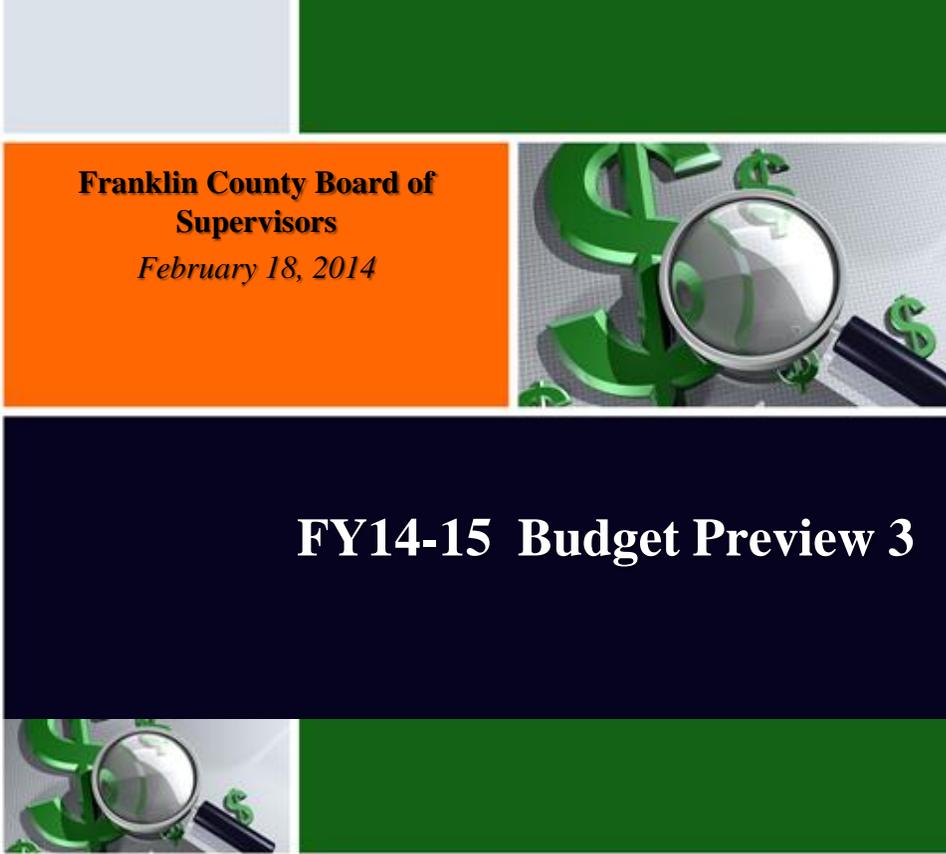
MOTION BY: Bob Camicia

SECONDED BY: Bobby Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

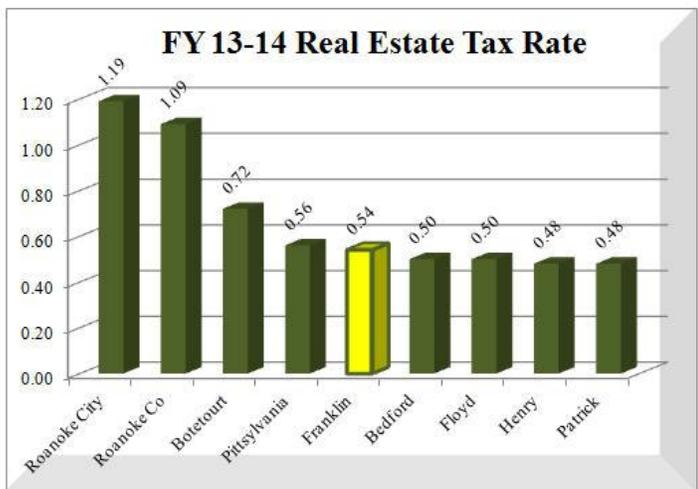
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

FY' 2014-2015 BUDGET UPDATE



Franklin County Board of Supervisors
February 18, 2014

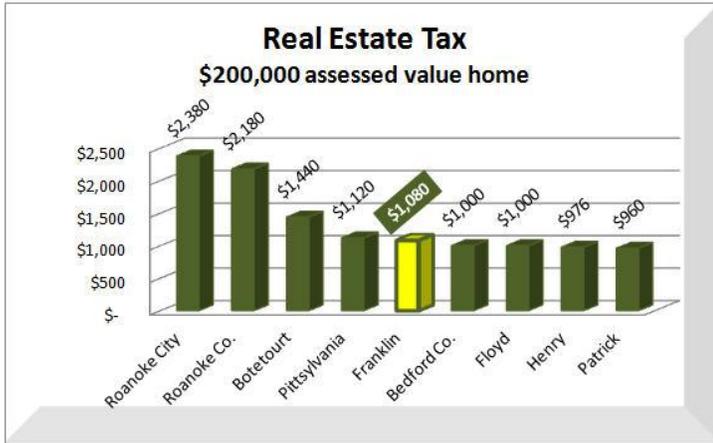
FY14-15 Budget Preview 3



**Source: Survey of County Offices*



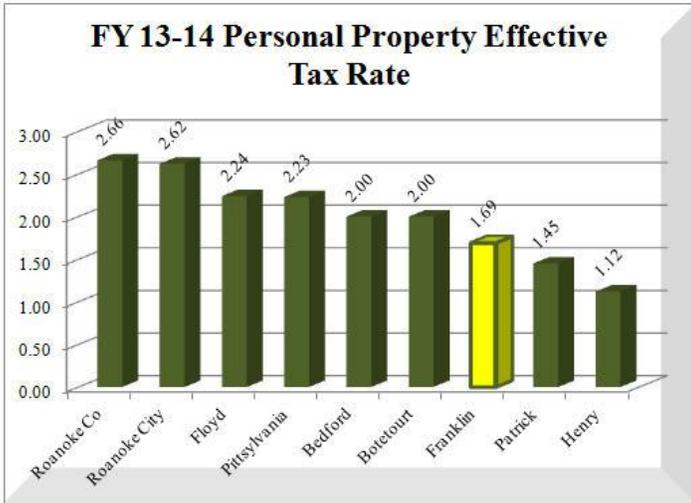
How We Compare



*Source: Virginia Local Tax Rates 2013, Welson Cooper Center for Public Services



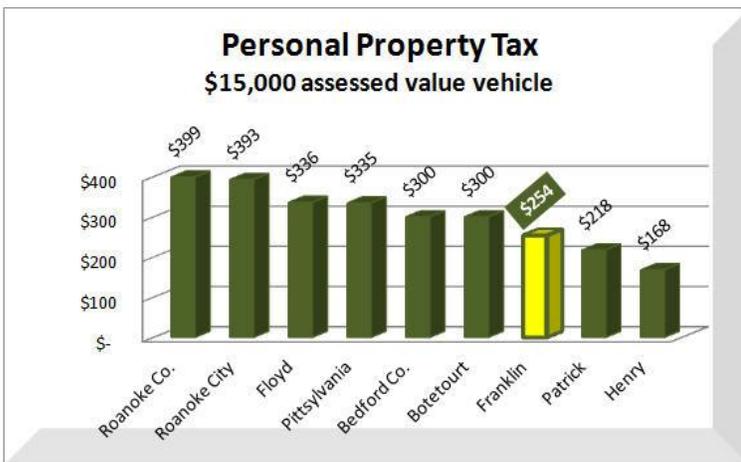
How We Compare



*Source: Survey of County Offices



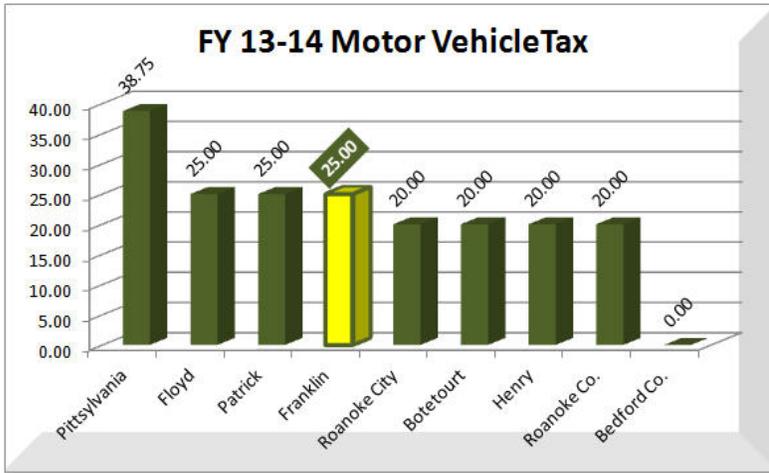
How We Compare



*Source: Virginia Local Tax Rates 2013, Welson Cooper Center for Public Services



How We Compare



**Source: Virginia Local Tax Rates 2013, Welson Cooper Center for Public Services
\$40.75 is the new maximum as of 1-1-14*



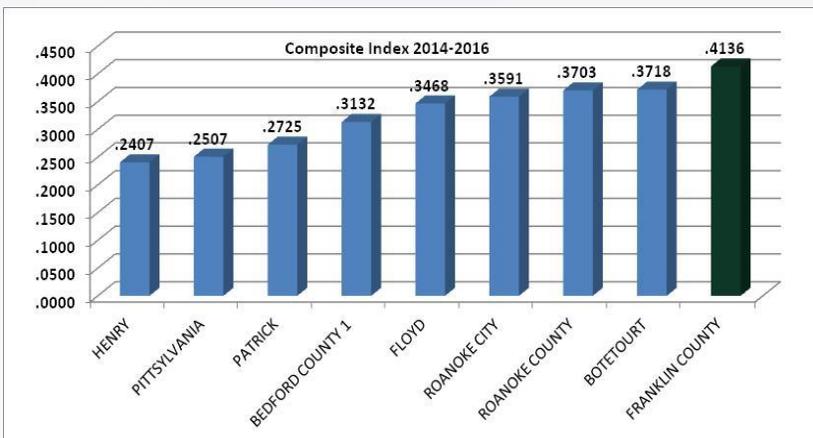
DMV 201 (1/1/2014)

DMV Fees

Vehicle Registration	
Passenger - 4,000 lbs or less * ***	\$40.75
Passenger - 4,001 lbs or more * ***	\$45.75
Pickup Truck - 4,000 lbs or less gross weight * ***	\$40.75
Pickup Truck - 4,001 lbs or more gross weight * ***	\$45.75
Pickup Truck - 6,501-7,500 lbs gross weight * ***	\$51.75
Moped	\$20.25
Motorcycle ***	\$28.75
Antique Vehicle - one-time fee	\$50.00
Trip permit	\$5.00
Late fee	\$10.00



How We Compare



For every \$10 million in required local effort (RLE), Franklin County will have to spend \$ 1,729,000 more in local dollars than Henry County and \$1,004,000 more than Bedford County. Even Roanoke County will receive \$433,000 more in state aid per \$10 million in RLE than Franklin County.



How We Compare

DivNum	DIVISION	TRUE VALUE OF PROPERTY	VIRGINIA ADJUSTED GROSS INCOME (including nonresident AGI)	Per Capita AGI	TAXABLE RETAIL SALES	MARCH 31, 2010 ADM	TOTAL POPULATION	2012-2014 Composite Index Calculated Including Nonresident AGI
080	ROANOKE COUNTY	\$9,062,997,920	\$2,355,442,647	\$25,532	\$890,021,337	14,474	92,253	.3657
012	BOTETOURT	\$3,873,486,982	\$766,184,164	\$22,958	\$166,563,450	4,978	33,374	.3710
010	BEDFORD COUNTY	\$9,799,015,089	\$1,534,183,181	\$22,560	\$335,456,497	9,728	68,003	.3132
124	ROANOKE CITY	\$7,779,986,317	\$1,761,121,575	\$17,999	\$1,692,267,903	12,126	97,845	.3728
033	FRANKLIN COUNTY	\$7,957,254,842	\$931,336,456	\$16,824	\$340,399,968	7,200	65,357	.4181
031	FLOYD	\$1,836,002,655	\$238,559,214	\$15,661	\$59,345,578	2,084	15,232	.3440
071	PITTSYLVANIA	\$4,630,688,758	\$992,581,688	\$15,596	\$157,896,368	8,961	63,644	.2475
044	HENRY	\$3,356,872,357	\$749,213,920	\$13,642	\$343,985,994	7,142	54,919	.2430
070	PATRICK	\$1,868,573,620	\$230,675,685	\$12,290	\$79,025,076	2,501	18,770	.2892



Trend Analysis of Composite Index Formula Components Change from 2010-12 (2007 base-year data) to 2012-14 (2009 base-year data)

Please note **BLUE** text represents division data elements above the state average, and **RED** text represents division data elements below the state average.

		AVERAGE DAILY MEMBERSHIP		
DIVISION		ABSOLUTE % CHANGE 2008 to 2010	DIVISION vs STATE AVERAGE CHANGE 2008 to 2010	
033	FRANKLIN COUNTY	(1.01%)	(73)	
	STATE AVERAGE	1.01%	89	
		POPULATION		
DIVISION		ABSOLUTE % CHANGE 2007 to 2009	DIVISION vs STATE AVERAGE CHANGE 2007 to 2009	
033	FRANKLIN COUNTY	6.47%	3,365	
	STATE AVERAGE	2.99%	1,691	
		TRUE VALUE OF PROPERTY (50% of Composite Index)		
DIVISION		ABSOLUTE % CHANGE 2007 to 2009	PER ADM % CHANGE 2007 to 2009	PER CAPITA % CHANGE 2007 to 2009
033	FRANKLIN COUNTY	3.83%	4.89%	(2.48%)
	STATE AVERAGE	(6.08%)	(7.02%)	(8.81%)
		ADJUSTED GROSS INCOME (40% of Composite Index)		
DIVISION		ABSOLUTE % CHANGE 2007 to 2009	PER ADM % CHANGE 2007 to 2009	PER CAPITA % CHANGE 2007 to 2009
033	FRANKLIN COUNTY	(11.42%)	(10.51%)	(16.80%)
	STATE AVERAGE	(6.14%)	(7.08%)	(8.86%)
		TAXABLE RETAIL SALES (10% of Composite Index)		
DIVISION		ABSOLUTE % CHANGE 2007 to 2009	PER ADM % CHANGE 2007 to 2009	PER CAPITA % CHANGE 2007 to 2009
033	FRANKLIN COUNTY	(14.35%)	(13.48%)	(19.55%)
	STATE AVERAGE	(6.31%)	(7.24%)	(9.02%)
		FINAL INDEX COMPARISON		
DIVISION		2010-2012 COMPOSITE INDEX	2012-2014 COMPOSITE INDEX	COMPOSITE INDEX VARIANCE
033	FRANKLIN COUNTY	0.4011	0.4181	0.0170



Capital Debt Service Planning

Fiscal Year	Existing County Debt Service ^	Recurring County Debt Reserve	Proposed Projects			Existing & Proposed Debt Service	Dollars Needed vs FY13-14	Equivalent Pennies Required	Cumulative Tax Increase	Addition to (Use) of Reserve	Cumulative Debt Reserve Balance	Approx Total Outstanding Debt
			Landfill	Radio System	2016 Business Park							
13-14	\$1,236,619	\$399,710				\$1,636,329	\$0				\$2,676,999	\$16,219,749
14-15	\$1,975,287	\$0				\$1,975,287	\$338,958	1.00	\$635,000	\$296,042	\$2,973,041	\$14,615,778
15-16	\$1,714,899					\$1,714,899	\$78,570		\$635,000	\$556,430	\$3,529,471	\$46,185,539
16-17	\$1,799,629		\$2,312,215	\$722,183		\$4,834,027	\$3,197,698	2.00	\$1,905,000	-\$1,292,698	\$2,236,773	\$48,336,795
17-18	\$1,664,101		\$564,127	\$2,312,215	\$722,183	\$5,262,626	\$3,626,297		\$1,905,000	-\$1,721,297	\$515,476	\$45,204,374
18-19	\$1,663,231		\$564,127	\$2,312,215	\$722,183	\$5,261,756	\$3,625,427	2.00	\$3,175,000	-\$450,427	\$65,049	\$41,949,557
19-20	\$1,401,759		\$564,127	\$2,312,215	\$722,183	\$5,000,284	\$3,363,955	1.00	\$3,810,000	\$446,045	\$511,094	\$38,830,488
20-21	\$1,401,803		\$564,127	\$2,312,215	\$722,183	\$5,000,328	\$3,363,999		\$3,810,000	\$446,001	\$957,095	\$35,583,005
21-22	\$1,187,099		\$564,127	\$2,312,215	\$722,183	\$4,785,624	\$3,149,295		\$3,810,000	\$660,705	\$1,617,800	\$37,718,633
22-23	\$1,185,546		\$1,250,501	\$2,312,215	\$722,183	\$5,470,445	\$3,495,158		\$3,810,000	\$314,842	\$1,932,642	\$33,999,440

^ Net of YMCA Rental Income



Capital Debt Service Planning

SCHOOL												
Fiscal Year	Existing School Debt Service	Recurring School Debt Reserve	Proposed Projects			Existing & Proposed Debt Service	Dollars Needed vs FY13-14	Equivalent Pennies Required	Cumulative Tax Increase	Addition to/(Use) of Reserve	Cumulative Debt Reserve Balance	Approx Total Outstanding Debt
			Career Technical Center									
13-14	\$2,702,042	\$399,000				\$3,101,042	\$0				\$0	\$15,437,715
14-15	\$2,644,042	\$457,000				\$3,101,042	\$0			\$0	\$0	\$13,354,752
15-16	\$2,396,450	\$704,592				\$3,101,042	\$0			\$17,000,000 *	\$17,000,000	\$61,451,055
16-17	\$2,350,239		\$2,560,123			\$4,910,362	\$1,809,320			-\$1,809,320	\$15,190,680	\$58,478,465
17-18	\$2,303,864		\$2,610,123			\$4,913,987	\$1,812,945			-\$1,812,945	\$13,377,735	\$55,432,930
18-19	\$1,643,811		\$2,660,123			\$4,303,934	\$1,202,892			-\$1,202,892	\$12,174,843	\$52,926,042
19-20	\$1,606,634		\$2,660,123			\$4,266,757	\$1,165,715			-\$1,165,715	\$11,009,128	\$50,340,227
20-21	\$1,570,159		\$2,660,123			\$4,230,282	\$1,129,240			-\$1,129,240	\$9,879,888	\$47,671,721
21-22	\$999,575		\$2,660,123			\$3,659,698	\$558,656			-\$558,656	\$9,321,232	\$45,465,297
22-23	\$984,102		\$2,660,123			\$3,644,225	\$543,183			-\$543,183	\$8,778,049	\$43,176,004

* Twice a Year Tax Collections in FY15-16



Capital Debt Service Planning

COMBINED COUNTY AND SCHOOL													
Fiscal Year	Existing County School Debt Service ^	Recurring County School Debt Reserve	Proposed Projects			Existing & Proposed Debt Service	Dollars Needed vs FY13-14	Equivalent Pennies Required	Cumulative Tax Increase	Addition to/(Use) of Reserve	Cumulative Debt Reserve Balance	Approx Total Outstanding Debt	
			Landfill	Radio System	2016 Business Park	Career Technical Center							
13-14	\$3,938,661	\$798,710					\$4,737,371	\$0			\$2,676,999	\$31,657,464	
14-15	\$4,619,329	\$457,000					\$5,076,329	\$338,958	1.00	\$635,000	\$296,042	\$2,973,041	\$27,970,530
15-16	\$4,111,349	\$704,592					\$4,815,941	\$78,570		\$635,000	\$17,556,430 *	\$20,529,471	\$107,636,594
16-17	\$4,149,868			\$2,312,215	\$722,183	\$2,560,123	\$7,184,266	\$2,446,895	2.00	\$1,905,000	-\$3,102,018	\$17,427,453	\$106,815,260
17-18	\$3,967,965		\$564,127	\$2,312,215	\$722,183	\$2,610,123	\$7,566,490	\$2,829,119		\$1,905,000	-\$3,534,242	\$13,893,211	\$100,637,304
18-19	\$3,307,042		\$564,127	\$2,312,215	\$722,183	\$2,660,123	\$6,905,567	\$2,168,196	2.00	\$3,175,000	-\$1,653,319	\$12,239,892	\$94,875,599
19-20	\$3,008,393		\$564,127	\$2,312,215	\$722,183	\$2,660,123	\$6,606,918	\$1,869,547	1.00	\$3,810,000	-\$719,670	\$11,520,222	\$89,170,715
20-21	\$2,971,962		\$564,127	\$2,312,215	\$722,183	\$2,660,123	\$6,570,487	\$1,833,116		\$3,810,000	-\$683,239	\$10,836,983	\$83,254,726
21-22	\$2,186,674		\$564,127	\$2,312,215	\$722,183	\$2,660,123	\$5,785,199	\$1,047,828		\$3,810,000	-\$102,049	\$10,939,032	\$83,183,930
22-23	\$2,169,648		\$1,250,501	\$2,312,215	\$722,183	\$2,660,123	\$6,454,547	\$1,378,218		\$3,810,000	-\$328,341	\$10,710,691	\$77,175,444

^ Net of YMCA Rental Income

* Twice a Year Tax Collections in FY15-16

Point is that \$3,810,000 of ongoing revenue must be added to the debt reserve by FY19-20 (5 years) unless projects are reduced in cost, pushed out in timing, or one time funds added to push out when the funds will be needed



School Mandates

Schools Mandated	
*VRS Rate Increase	\$1,257,101
1.15% Pay Increase (Employee Pays Additional 1% Retirement)	\$193,196
*Prevention, Intervention and Remediation Programs	\$148,100
*At Risk Programs	\$123,874
*Virginia Preschool Initiative	\$198,000
*Early Reading Intervention	\$23,993
	\$1,944,264
Less State Revenues	(\$1,084,761)
Less Local Revenues	(\$591,043)
Shortfall to Meet Mandated State Requirements	(\$268,460)



Other School Pressures

Schools Additional Requests	
Two Pre-K Teachers and Two Pre-K Paraprofessionals	\$151,510
<i>Can be eliminated if VPI funded</i>	
Alternative Education Centers	\$203,579
<i>Can be eliminated if PIR & At Risk funded</i>	
1.5% Minimum Move up one step pay Increase (average 2.25% across payroll)	\$1,253,748
Revise Pay Scales for LPN's and Paraprofessionals	\$222,850
Two Elementary Guidance Counselors	\$115,099
<i>Can be reduced if PIR & At Risk funded</i>	\$46,704
Three Social Workers (SAS)	\$161,837
Planning for Focused Use of Technology	\$70,000
One Behavior Analyst Specialist	\$80,892
Additional Administrators (BFMS, FCHS) Increased Behavioral Issues	\$190,690
Employee Group Health Insurance Increase	\$490,050
Two ITRT's	\$107,891
Twelve School Bus Replacements	\$1,118,408
<i>Less Bus Funds in County CIP</i>	(\$340,000)
Email Archiving System	\$70,000
Additional Shortfall	(\$3,473,070)
Total Additional To Do Everything	(\$3,741,530)



Schools Summary

Schools Mandated		Schools Additional Requests	
*VRS Rate Increase	\$1,257,101	Two Pre-K Teachers and Two Pre-K Paraprofessionals	\$151,510
1.15% Pay Increase (Employee Pays Additional 1% Retirement)	\$193,196	<i>Can be eliminated if VPI funded</i>	
*Prevention, Intervention and Remediation Programs	\$148,100	Alternative Education Center	\$203,579
*At Risk Programs	\$123,874	<i>Can be eliminated if PIR & At Risk funded</i>	
*Virginia Preschool Initiative	\$198,000	1.50 Minimum Move up one step pay Increase (average 2.25% across payroll)	\$1,253,748
*Early Reading Intervention	\$23,993	Revise Pay Scales for LPN's and Paraprofessionals	\$222,850
	\$1,944,264	Two Elementary Guidance Counselors	\$115,099
Less State Revenues	(\$1,084,761)	<i>Can be reduced if PIR & At Risk funded</i>	\$46,704
Less Local Revenues	(\$591,043)	Three Social Workers (SAS)	\$161,837
Shortfall to Meet Mandated State Requirements	(\$268,460)	Planning for Focused Use of Technology	\$70,000
		One Behavior Analyst Specialist	\$80,892
		Additional Administrators (BFMS, FCHS) Increased Behavioral Issues	\$190,690
		Employee Group Health Insurance Increase	\$490,050
		Two ITRT's	\$107,891
		Twelve School Bus Replacements	\$1,118,408
		<i>Less Bus Funds in County CIP</i>	(\$340,000)
		Email Archiving System	\$70,000
		Additional Shortfall	\$3,473,070

Total Additional to do Everything (\$3,741,530)



County Mandates

County Mandated/Required	
Regional Jail-Operational Increase	\$420,888
Regional Jail-Capital Requirement	\$222,579
Comprehensive Services Act 30% increase trend developing	\$150,000
Courthouse Security Screeners Assumes PT Deputies Used (8 Mos.)	\$47,500
County Agricultural Fair Start Up Costs	\$50,000
Increase at TLAC for Shoreline Redelineation	\$17,436
Storm water Specialist-State Mandated Program	\$55,886
	(\$964,289)
Discretionary Revenue	\$529,240
Shortfall to Meet Mandates	(\$435,049)



Other County Pressures

County <i>Additional Requests</i>	
Employee Health Insurance Projected Increase (12%)	\$300,000
Increase PT Budget Sheriff's Department	\$50,000
Registrar Increased PT Staff Demands Due to State Mandates	\$17,600
Additional Benefit Program Specialist (FAMIS shifted to localities)	\$16,741
Compensation Increase (2.25%)	\$382,500
Move Paramedic Firefighters from 24 hour shift to 12 hour shift (3 additional staff)	\$180,661
Westlake Library Additional Hours - Currently Closed on Mondays	\$29,344
Additional Shortfall	(\$976,846)

Total Additional to do Everything (\$1,411,895)



County Summary

County <i>Mandated/Required</i>	County <i>Additional Requests</i>
Regional Jail-Operational Increase \$420,888	Employee Health Insurance Projected Increase (12%) \$300,000
Regional Jail-Capital Requirement \$222,579	Increase PT Budget Sheriff's Department \$50,000
Comprehensive Services Act 30% increase trend developing \$150,000	Registrar Increased PT Staff Demands Due to State Mandates \$17,600
Courthouse Security Screeners Assumes PT Deputies Used (8 Mos.) \$47,500	Additional Benefit Program Specialist (FAMIS shifted to localities) \$16,741
County Agricultural Fair Start Up Costs \$50,000	Compensation Increase (2.25%) \$382,500
Increase at TLAC for Shoreline Redelineation \$17,436	Move Paramedic Firefighters from 24 hour shift to 12 hour shift (3 additional staff) \$180,661
Storm water Specialist-State Mandated Program \$55,886	Westlake Library Additional Hours - Currently Closed on Mondays \$29,344
Discretionary Revenue \$529,240	Additional Shortfall (\$976,846)
Shortfall to Meet Mandates (\$435,049)	

Total Additional to do Everything Not Incl. Add'l Positions (\$1,411,895)



Combined Shortfall Beyond Available Revenues

- County Mandated/Required - \$435,049
- County Additional Requests - \$976,846

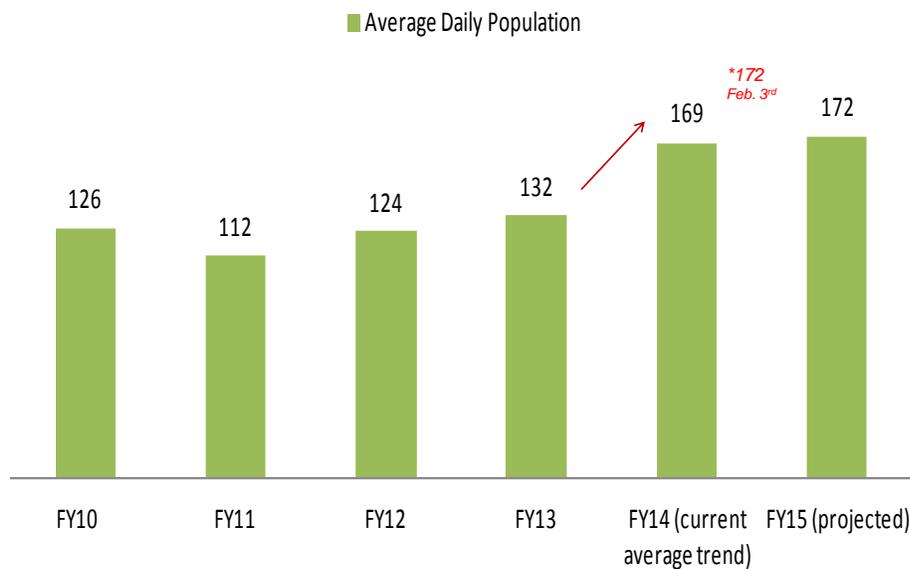
- Schools Mandated/Required - \$268,460
- Schools Additional Requests - \$3,473,070
- Total Shortfall **\$5,153,425**



What is Driving the Need for Additional Dollars?

- **\$1,257,000** - Required New Contribution to Teacher Pension Fund to Assure its Long Term Viability – **Mandated**
- **\$55,886** - New Stormwater Program That Either We Must Operate or Invite DEQ to Operate for our Development Community - **Mandated**
- **\$643,467** - **Required** Additional Funds for Operation and Capital Debt Costs as a result of sustained increase of inmates at the Regional Jail
- **\$150,000** – New **Requirement** for Additional Dollars for At Risk Children (CSA), Many of Whom are Special Education Designated
- **\$687,163** Other **Required** School Initiatives
- **No** Pay Increases or Insurance Increases Included at This Point

Regional Jail Average Daily Population



Why is it SO Hard to Cut Existing Budgets?

- 25% increase in Animal Control Calls for Service
- 30% increase in arrestees being incarcerated in Jail which also drives more workload coming through the courts system
- 13% increase in Building Permits
- 30% increase in CSA Funding Requirement
- 24.35% increase in arrests in last two years
- Capital money frozen at decade old level
- 65% of all employees (in General Government) work in a Constitutional Office, Courts, DSS, or are Grant/Billing Revenue Funded



Budget Scenarios

- Assumptions
 - The listed items do not include general inflationary or smaller increases throughout both budgets, such as health care premium changes, electricity and heating oil changes, maintenance agreements on software that have increased, etc.
 - Real Estate 1¢ = \$635,000
 - Personal Property 1¢ = \$50,024
 - \$1 on Vehicle License Fee = \$58,000
 - \$34.25 on VLF rather than \$25.00 would generate approximately \$500,000



Scenario A

- 1¢ RE increase to Schools - \$635,000
- 1¢RE increase to Local Government - \$635,000
- Leave the VLT at \$34.25 (existing ordinance language) - \$536,500 to Debt Reserve Fund
- Increase Personal Property rate 2 ¢-\$100,048 to Debt Reserve Fund (Effective Rate-\$1.70)

	Current @.54	Proposed @.56	Current @2.34	Proposed @ 2.36	Current VLF @ \$25	Proposed at \$34.25	Total Annual Increase	Increase	Unit	Total New \$	Added To Debt Reserve	
House Assessed at \$200,000	\$ 1,080.00	\$ 1,120.00					\$ 40.00		2	635,000	1,270,000	
Vehicles valued at 20,000			\$ 338.00	\$ 340.00			\$ 4.00		2	50,024	100,048	
Vehicle Lic. Fee 2 Vehicles					\$ 50.00	\$ 68.50	\$ 18.50		9.25	58,000	536,500	
							Total Increase \$ 62.50			1,906,548	\$ 636,548.00	



Scenario B

- 1¢ RE increase to Schools - \$635,000
- 1 ¢ RE increase to Local Government - \$635,000
- Raise VLT \$5.00 to \$30.00 - \$290,000 to Debt Service Reserve Fund
- Raise Personal Property 7¢ - \$350,168 to Debt Service Reserve Fund (Effective Rate-\$1.74)

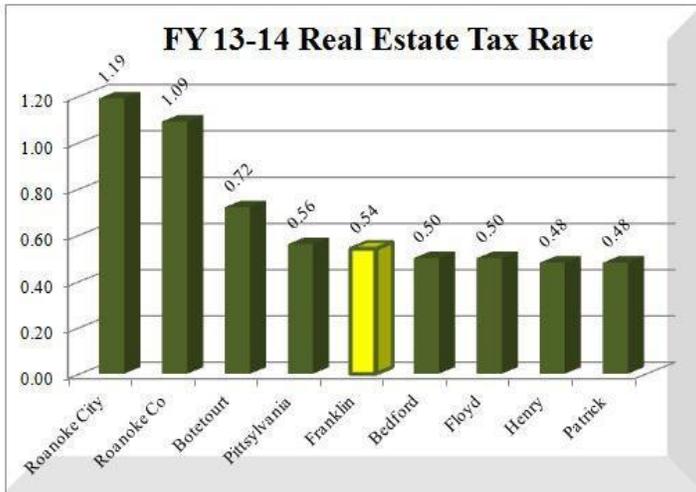
	Current @.54	Proposed @.56	Current @2.34	Proposed @ 2.41	Current VLF @ \$25	Proposed at \$30.00	Total Annual Increase	Increase	Unit	Total New \$	Added To Debt Reserve	
House Assessed at \$200,000	\$ 1,080.00	\$ 1,120.00					\$ 40.00		2	635,000	1,270,000	\$ -
Vehicles valued at 20,000			\$ 338.00	\$ 348.00			\$ 10.00		7	50,024	350,168	
Vehicle Lic. Fee 2 Vehicles					\$ 50.00	\$ 60.00	\$ 10.00		5	58,000	290,000	
							Total Increase \$ 60.00			1,910,168	\$ 640,168.00	



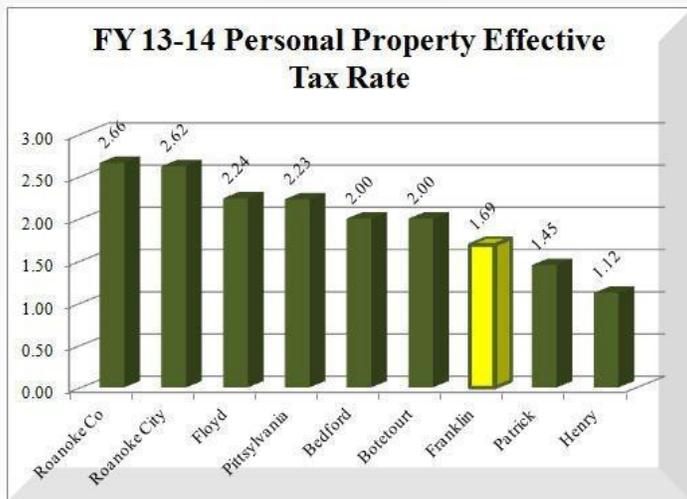
Scenario C

- 1¢ RE increase to Schools - \$635,000
- 1 ¢ RE increase to Local Government - \$635,000
- Leave VLF at \$25.00
- Raise Personal Property Effective Rate 13 ¢ - \$650,312 to Debt Service Reserve Fund (Effective Rate-\$1.78)

	Current @.54	Proposed @.56	Current @2.34	Proposed @ 2.47	Current VLF @ \$25	Proposed at \$25.00	Total Annual Increase	Increase	Unit	Total New \$	Added To Debt Reserve
House Assessed at \$200,000	\$ 1,080.00	\$ 1,120.00					\$ 40.00	2	635,000	1,270,000	\$ -
Vehicles valued at 20,000			\$ 338.00	\$ 364.00			\$ 26.00	13	50,024	650,312	
Vehicle Lic. Fee 2 Vehicles					\$ 50.00	\$ 50.00	\$ -	0	58,000	0	
Total Increase							\$ 66.00			1,920,312	\$ 650,312.00



*Source: Survey of County Offices



*Source: Survey of County Offices



↗ Discussion ↖

RONNIE THOMPSON BOONE DISTRICT QUESTION

Ronnie Thompson requested an answer to where additional funds would come from for the courthouse project. Mr. Huff advised Mr. Thompson he would be glad to share the figures with him in private due to the negotiations forthcoming with the contractor.

PUBLIC HEARING ACTION/SECTION 11-47 LEVY & AMOUNT OF FEE ORDINANCE AMENDMENT

Richard E. Huff, II County Administrator, stated during the January 21, 2014 Board of Supervisors meeting, a public hearing was held regarding proposed amendments to Chapter 11 (Motor Vehicles & Traffic), Article II (County Vehicle License Fee), Section 11-47 (Levy and Amount of Fee) of the County Code as follows:

Article II-County Vehicle License Fee

Section 11-47 – Levy and Amount of Fee

Effective for the 2014 calendar year the following fees will be reflected on 2014 Personal Property Tax bills which are due December 5, 2014.

- (a) ~~Thirty-four dollars and twenty-five cents (\$34.25)~~ **Twenty-five dollars (\$25.00)** on each motor vehicle.
- (b) ~~Thirty-one dollars and fifty cents (\$31.50)~~ **Twenty dollars (\$20.00)** on trailers and semitrailers with a gross vehicle weight of more than one thousand, five hundred pounds (1,500).
- (c) ~~Eighteen dollars and forty-nine cents (\$18.49)~~ **Thirteen dollars and fifty cents (\$13.50)** on antique or vintage licenses.
- (d) ~~Twenty-five dollars and twenty-five cents (\$25.25)~~ **Eighteen dollars (\$18.00)** on a motorcycle, with or without a sidecar.

During last month's meeting, a public hearing was opened, held, and then closed. Action was tabled.

During the public hearing, some questions were raised as to the differences between antique or vintage licenses. This matter was researched further with the County Attorney. Legal staff advises that no annual state registration fee is required for antique vehicles as there is an initial, one time registration fee (\$50.00).

Vintage licenses refer to license tags or plates that bear the same year number as the production year of the vehicle on which they are placed. These vehicles may be driven on the road on a routine basis, but such are charged an annual registration fee. That said, vintage licensed vehicles may be used strictly for show and driven only for special occasions, whereby the state can classify such vehicles as an antique vintage vehicle with the owner paying the initial, one time registration fee (\$50.00).

Legal staff advises since the Code allows imposition of a license fee on the annual registration fee charged by the Commonwealth, a vehicle license fee cannot be charged on an antique motor

vehicle or on an antique vintage licensed vehicle, whereby such vehicles which used as noted above would only require a one-time registration fee rather than an annual fee. As such, "antique" could be stricken from the Code and addressed as follows:

(c) ~~Eighteen dollars and forty-nine cents (\$18.49)~~ **Thirteen dollars and fifty cents (\$13.50)** on ~~antique or~~ vintage licenses **on which an annual registration fee is paid.**

Code language regarding antique vehicles aside, recently the Board has had budget work session discussions regarding revenue generated from the motor vehicle license fee (i.e. change from existing \$34.25 to \$25.00) Please be advised finance staff notes every \$1 of the vehicle license fee equates to approximately \$58,000 in revenue. As such, the \$34.25 vehicle license fee rather than \$25.00 would generate approximately \$500,000 in revenue.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to consider modification language to the proposed ordinance, thereby addressing antique and vintage licenses as noted above accordingly. Furthermore, as the proposed ordinance modifies the vehicle license fee rates and subsequent County revenue, staff respectfully requests the Board to consider the proposed amendments accordingly.

(RESOLUTION #07-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to leave license fees as previously adopted however, the Board will amend the language in item (c) to **include vintage licenses** on which an annual license fee is paid excluding antique, as follows:

- (a) Thirty-four dollars and twenty-five cents (\$34.25) on each motor vehicle.
- (b) Thirty-one dollars and fifty cents (\$31.50) on trailers and semitrailers with a gross vehicle weight of more than one thousand, five hundred pounds (1,500).
- (c) Eighteen dollars and forty-nine cents (\$18.49) on vintage licenses on which an annual registration fee is paid.
- (d) Twenty-five dollars and twenty-five cents (\$25.25) on a motorcycle, with or without a sidecar.

MOTION BY: Leland Mitchell

SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

CLOSED MEETING

(RESOLUTION #08-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, a-5, Discussion of a Prospective New Business or Industry or of Expansion of an Existing One, of the Code of Virginia, as +- amended.

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

MOTION: Leland Mitchell

SECOND: Charles Wagner

RESOLUTION: #09-02-2014

MEETING DATE February 18, 2014

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

NAYS: NONE
 ABSENT DURING VOTE: NONE
 ABSENT DURING MEETING: NONE

SCHOOL REQUEST TO APPROPRIATE \$77,520 FOR PROPERTY EVALUATION

The Board of Supervisors has requested that County staff review all additional appropriation requests from the Franklin County Public Schools.

The Board of Supervisors set aside \$1.5 million in the County’s capital fund last fiscal year to begin exploring the possibility of a new Career and Technical Education Building for the Franklin County Public Schools. Through January 23, 2014, the Schools have spent \$60,930.65 on property evaluation, aerial photography, mapping and a feasibility study. The Schools also have a remaining financial commitment with RRMM Architects for \$16,589.35 bringing the total requested for appropriation to \$77,520.00.

RECOMMENDATION:

Staff respectfully requests the Board’s consideration of the attached appropriation request from the Schools for expenditures related to the Franklin County High School Career and Technical Education Project in the amount of \$77,520.

As briefly discussed recently, the School Board has had to incur expenditures relative to the FCHS CTE Project, primarily site investigation costs as follows:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
RRMM Architects	FCHS Feasibility Study	\$10,000.00
RRMM Architects	Property Evaluation	5,996.40
RRMM Architects	Property Evaluation	22,737.75
RRMM Architects	Property Evaluation	9,196.50
Caldwell White Associates	Aerial Photography	3,400.00
Caldwell White Associates	Compilation of Mapping	<u>9,600.00</u>
Total		\$60,930.65
We have a remaining financial commitment with RRMM Architects totaling \$16,589.35 (\$54,520.00-\$37,930.65 = \$16,589.35)		<u>16,589.35</u>
Total Appropriation Needed for 2013-14		<u>\$77,520.00</u>

The School Board is asking the Franklin County Board of Supervisors to consider approving this appropriation request totaling **\$77,520.00** on their Consent Agenda at their next meeting to be held on Tuesday, February 18, 2014.

(RESOLUTION #10-02-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned \$77,520.00 for expenditures relative to the Franklin County High School Career and Technical Educational Project, AND BE IT FURTHER RESOLVED, by the Board to have all future expenditures relating to the Career and Technical Center be pre-approved prior to spending from this account.

MOTION BY: Bobby Thompson
 SECONDED BY: Charles Wagner
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

Chairman Cundiff recessed the meeting for the previously advertise public hearings as follows:

PUBLIC NOTICE
CDBG GRANT/FERRUM COMMUNITY
FERRUM PLANNING GRANT STUDY—FIRST PUBLIC HEARING

Franklin County will hold a public hearing on **Tuesday, February 18th, 2014**, during the Board of Supervisors meeting at approximately 6:00 p.m. in the Board Meeting Room of the Franklin County Administration Building at 1255 Franklin Street, Suite 104, Rocky Mount, VA 24151 to solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for a project proposed in the Ferrum section of our community.

Public Hearing was opened.

Mike Burnette, Director of Economic Development, presented the following PowerPoint information for the Board's review and consideration:

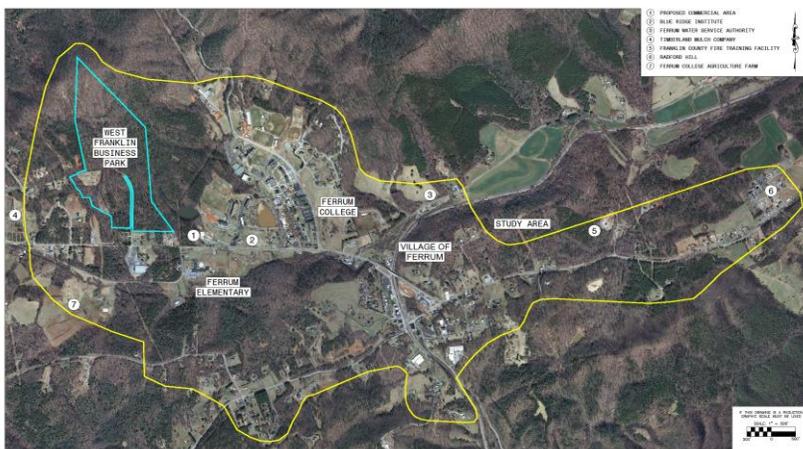
FERRUM COMMUNITY IMPROVEMENT PROJECT

Public Hearing Related to CDBG Application

PROJECT OVERVIEW

- Franklin County has received a \$30,000 Planning Grant from the Virginia Department of Housing and Community Development
- Currently working to complete a Community Improvement Grant application through the DHCD Community Development Block Grant program for \$1.4 million
- Application due March 26, 2014
- Project will include work on sidewalks, water lines, housing rehabilitation, signage, and drainage, as well as construction of a pedestrian bridge (using VDOT programs)

PROJECT LOCATION



PROJECT LOCATION

- Generally encompasses the Ferrum Census Designated Place and includes Ferrum Elementary, West Franklin Business Park, Ferrum College, uptown and downtown Ferrum, the Ferrum Water Service Authority facilities, and Radford Hill
- Perceived and reported community development and housing needs in the study area include upgraded water infrastructure for drinking and fire protection; signage and beautification in the uptown and downtown business districts to increase economic vitality; rehabilitation of certain housing to meet federal Section 8 standards; and sidewalks and a pedestrian bridge to alleviate pedestrian safety concerns throughout the community

POTENTIAL CDBG GRANT FUNDING

- Franklin County will be applying for a CDBG Competitive Grant
- There are five primary project types under the Competitive Grant option, including Comprehensive Community Development, Economic Development, Housing, Community Facility, and Community Service Facility
- County intention to apply for a Comprehensive Community Development project
- The available funding from CDBG for this type of project is up to \$1,400,000, which is the amount County intends to apply for
- Also applied for \$708,110 in VDOT Revenue Sharing dollars and \$1,132,976 in VDOT MAP-21 grant funds to be used for pedestrian bridge

PAST CDBG PERFORMANCE

- Franklin County has received only one CDBG Grant over the past five years
- Franklin County received \$220,841 in CDBG funding for utility extensions inside the Commerce Center in 2011 to assist Solution Matrix with its relocation to the County
- The grant was successfully administered by County staff

PROPOSED ACTIVITIES AND BUDGET

- The range of activities that are proposed to be undertaken includes sidewalks and other pedestrian-related necessities; water system upgrades; housing rehabilitation; and signage/beautification efforts.
- Preliminary Project Budget**

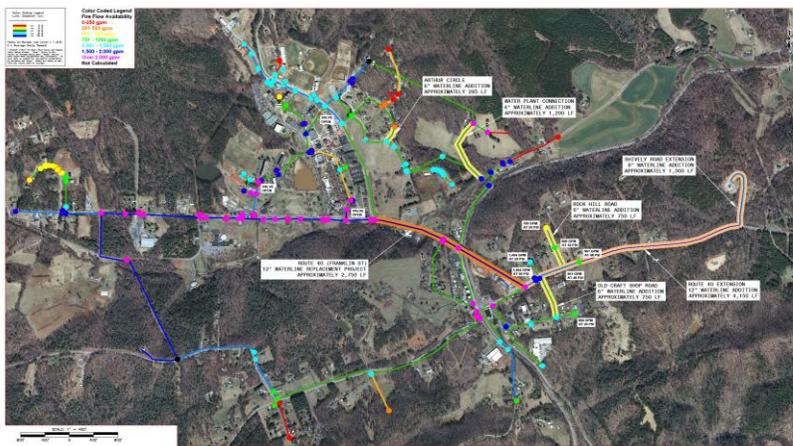
Project Activity	Estimated Cost	DHCD Funding	Other Source
Water System Improvements	\$ 313,000	\$ 313,000	\$0
Rt. 40 Sidewalks, Bridge & Beautification	\$1,416,000	\$ 424,000	\$708,000 (VDOT) \$150,000 (Ferrum College) \$134,000 (Unknown)
Housing Improvements	\$ 650,000	\$ 650,000	\$0
Total Project Budget	\$2,379,000	\$1,387,000	\$992,000

- Assistance currently anticipated to go directly to LMI persons includes \$650,000 in housing rehab as well as \$1,729,000 in other funded components that must have beneficiaries that are at least 51% LMI.

DISPLACEMENT

- At this time, there is expected to be no permanent displacements of anyone due to this project
- It is possible that during the housing rehab phase of the project there could be persons voluntarily and temporarily displaced while their homes are rehabilitated. This will be determined as the project moves forward based on housing survey results and homeowner interest in the rehab program.
- Temporary, voluntary displacements will be minimized to the greatest extent possible

PROJECT DETAIL – WATER IMPROVEMENTS



FERRUM PLANNING GRANT STUDY - PROPOSED WATER IMPROVEMENTS 9/24/15



PROJECT DETAIL – PEDESTRIAN IMPROVEMENTS



FERRUM PLANNING GRANT STUDY - PROPOSED PEDESTRIAN IMPROVEMENTS 9/24/2013

- Questions and comments regarding this project can be presented by the public tonight or at any time prior to the submission of the application
- Citizens should contact Michael Burnette, Economic Development Director, at 540.483.3030 or at michaelburnette@franklincountyva.org or Lisa Cooper, Senior Planner, at 540.483.3027 or at lisacooper@franklincountyva.org
- Citizens with special needs can contact the above persons through the Virginia Relay System by calling 7-1-1

The following people attended and expressed their support for the CDBG Grant/Ferrum Community Ferrum Planning Grant Study - First Public Hearing:

- Dr. Jennifer Braaton, President of Ferrum College
- Melanie Rooks, Current Ferrum College Student
- Alex Cain, Current Ferrum College Student
- Bobby Shively, Ferrum Volunteer Fire Department
- Daryl Shively, Fire Chief, Ferrum Volunteer Fire Department
- Deborah Russell, Arrington Enterprises – Ferrum Dairy Queen
- Joyce Scott, Lifelong Ferrum Resident
- Charles Catlett, Chairman, Ferrum Water & Sewer Authority
- Libby Legg, Chief of Police, Ferrum College

Public Hearing was closed.

No action taken.

**PUBLIC NOTICE
STORMWATER MANAGEMENT ORDINANCE**

The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M., on Tuesday, February 18, 2014**, in the Board of Supervisors Meeting Room in the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider amending the Franklin County Code as follows:

1. Repeal of Chapter 7, Erosion and Sediment Control, in its entirety, effective July 1, 2014; and
2. Adoption of a proposed new Chapter 7, Stormwater Management and Erosion and Sediment Control, effective July 1, 2014.

The purpose of the proposed amendment is to establish a local Stormwater Management Program and to continue existing regulations related to Erosion and Sediment Control, in accordance with state mandates.

Neil Holthouser, Director of Planning & Community Development highlighted for the Board the Stormwater Management Ordinance.

Mr. Holthouser, stated action would be to repeal Chapter 7, Erosion and Sediment Control, in its entirety effective July 1, 2014 and adoption of a proposed new Chapter 7, Stormwater Management and Erosion and Sediment Control, effective July 1, 2014.

Public Hearing was opened.

Public Hearing was continued.

(RESOLUTION #11-02-2014)

BE IT THEREFORE ORDAINED, by the Board of Supervisors to continue the public hearing and table any action until March Board meeting.

MOTION BY: Bob Camicia

SECONDED BY: Charles Poindexter

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING OF THE
FRANKLIN COUNTY BOARD OF SUPERVISORS**

The Franklin County Board of Supervisors hereby gives notice of a public hearing to be held on **Tuesday, February 18, 2014**, at approximately 6:00 P.M. in the Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia, to receive public input pursuant to Virginia Code Section 15.2-1300 regarding the proposed cooperative agreement reorganizing the Tri-County Lake Administrative Commission to manage local government activities at the Smith Mountain Lake Project, which includes Leesville Lake, along with the counties of Bedford, Campbell and Pittsylvania and the execution of such agreement by Franklin County.

Richard E. Huff, II, County Administrator, reflected on the proposed changes with an effective date July 1, 2014. Mr. Huff stated Campbell County would be added to the TLAC Cooperative Agreement (Bedford, Franklin, Pittsylvania & Campbell Counties). The cost is based on shoreline miles of the total Project. Campbell County has approximately 2% of the total shoreline and the annual

Public Hearing was opened.

No one spoke for or against the proposed changes.

Dave Gresham asked the Board who would serve as the central point for receiving questions for Franklin County. Mr. Huff stated the TLAC office will receive and handle all questions submitted.

Public Hearing was closed.

(RESOLUTION #12-02-2014)

BE IT THEREFORE ORDAINED, by the Board of Supervisors to approve the aforementioned TLAC Cooperative Agreement with July 1, 2014 as the effective date, as submitted.

MOTION BY: Bob Camicia

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

CAPITAL IMPROVEMENT SCHEDULE

Vincent Copenhaver, Director of Finance, briefly highlighted and reviewed with the Board FY'14-15 Capital Improvements Schedule by department.

Mr. Copenhaver, Director of Finance, reviewed with the Board the 2014 Lease Purchase Schedule:

**Franklin County
2014 Lease Purchase**

Landfill Equipment Update 2-18-14	
Current Balance in Landfill Equipment Account	\$465,000
Equipment to Purchase in Remainder of 13-14 and 14-15	
Collection Truck	\$275,000
Skid Steer with Attachments	\$100,000
Service Truck	\$90,000
	\$465,000
To Lease Purchase:	
Articulated Dump	\$250,000
To Lease Purchase: Loader	\$359,000
	\$609,000

Fire Apparatus Replacement Update 2-18-14	
Current Balance in Fire Apparatus Replacement Account	\$490,000
Add Fire Programs Fund	\$130,000
	\$620,000
Apparatus to Replace in 14-15	
Ferrum Tanker	\$450,000
Callaway Attack Engine	\$170,000
	\$620,000

To Finance in FY14-15:	
Loader	\$359,000
Articulated Dump Truck	\$250,000
Total	\$609,000
Annual Debt Service @ 2.5% for five years	\$131,086

General discussion ensued.

The Board directed the County Administrator and staff to use Scenario A as a guideline in preparing the proposed FY' 2014-2015 budget as follows:



Scenario A

- **1¢ RE increase to Schools - \$635,000**
- **1¢RE increase to Local Government - \$635,000**
- **Leave the VLT at \$34.25 (existing ordinance language) - \$536,500 to Debt Reserve Fund**
- **Increase Personal Property rate 2 ¢-\$100,048 to Debt Reserve Fund (Effective Rate-\$1.70)**

	Current @.54	Proposed @.56	Current @2.34	Proposed @ 2.36	Current VLF @ \$25	Proposed at \$34.25	Total Annual Increase	Increase	Unit	Total New \$	Added To Debt Reserve
House Assessed at \$200,000	\$ 1,080.00	\$ 1,120.00					\$ 40.00	2	635,000	1,270,000	
Vehicles valued at 20,000			\$ 338.00	\$ 340.00			\$ 4.00	2	50,024	100,048	
Vehicle Lic. Fee 2 Vehicles					\$ 50.00	\$ 68.50	\$ 18.50	9.25	58,000	536,500	
							Total Increase \$ 62.50			1,906,548	\$ 636,548.00

Chairman Cundiff adjourned the meeting.

 DAVID CUNDIFF
 CHAIRMAN

 SHARON K. TUDOR, MMC
 COUNTY CLERK