

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, JUNE 17, 2014 AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: David Cundiff, Chairman
 Cline Brubaker, Vice-Chairman
 Bob Camicia
 Ronnie Thompson
 Charles Wagner
 Leland Mitchell
 Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
 Christopher Whitlow, Deputy Co. Administrator
 B. J. Jefferson, County Attorney
 Sharon K. Tudor, MMC, Clerk

David Cundiff, Chairman, called the meeting to order.

Invocation was given by Supervisor Bobby Thompson.

Pledge of Allegiance was led by Supervisor Charles Wagner.

PRESENTATIONS OF RESOLUTIONS OF APPRECIATION

➤ Master Trooper Tim Harris

Charles Wagner, Rocky Mount District, presented Master Trooper Tim Harris the following resolution of appreciation:

WHEREAS, J. Timothy Harris began his career as a State Police Dispatcher in October 16, 1968, and

WHEREAS, Tim was inducted into the U. S. Armed Services in May of 1969 and discharged in May 1971, and

WHEREAS, Tim resumed his state police career on June 1, 1971, where is was appointed "conditional trooper" and assigned to Roanoke County, and

WHEREAS, October , 1973, Tim was transferred to Franklin County where he continued to serve the remainder of his career with, and

WHEREAS, Tim on July 1, 1987 achieved rank of Senior Trooper and July 1, 1988 he achieve rank of Master Trooper, and

WHEREAS, Tim received the American Red Cross Life Saving Award in 1985, in 2002 he received the Virginia State Police Outstanding Safety Achievement Award, 2004 he received the H. E. A. T. (Help Eliminate Auto Theft) Award and numerous other awards including in 2007 he received one of the most prestigious forms of recognition in the organization; the International Association of Chief of Police (IACP) J. Standard Baker Award for Highway Safety and

NOW, BE IT THEREFORE RESOLVED, by the Board of Supervisors to honor and recognize J. Timothy Harris., for his tireless contributions and exemplary service to the citizens of Franklin County, and extend their very best collective wishes to him on this occasion marking his retirement, after 44 years of service

BE IT LASTLY RESOLVED, that on the occasion of his retirement as of June 1, 2014, the Franklin County Board of Supervisors expresses sincere appreciation to Tim for his dedication and faithful service to the citizens of our community and the Commonwealth of Virginia and wish him much health, happiness and enjoyment in the years to come.

➤ Captain Marvin Woods

David Cundiff, Union Hall District Supervisor, presented the following resolution of appreciation as follows:

WHEREAS, Marvin Samuel Woods, Jr., began his career as a law enforcement officer in the Franklin County Sheriff's Office, May 1, 1987, and

WHEREAS, Marvin was hired by Public Safety to serve as an Animal Control Officer on April 1, 1994, and

WHEREAS, Marvin began teaching at the Cardinal Criminal Justice Training Academy in 1997, and

WHEREAS, Marvin has served Franklin County as a member of both the SWAT team for the Sheriff's Office as well as serving on the dive team, and

WHEREAS, Marvin was recognized by the Board in 2013 for his efforts in investigating Environmental Crimes, and

WHEREAS, his tireless energy, dedication, impeccable character and loyalty have served Marvin to become an invaluable resource to the Public Safety's Office, the County, and to those deserving of the services provided by the Animal Control Office, and

NOW, BE IT THEREFORE RESOLVED, by the Board of Supervisors to honor and recognize Marvin Samuel Woods, Jr., for his tireless contributions and exemplary service to the citizens of Franklin County, and extend their very best collective wishes to him on this occasion marking his retirement, and

BE IT LASTLY RESOLVED, that on the occasion of his retirement as of May 31, 2014, the Franklin County Board of Supervisors expresses sincere appreciation to Marvin for his dedication and faithful service to the Public Safety Office and the citizens of our community and wish him much health, happiness and enjoyment in the years to come.

✓ Stan Smith

Bob Camicia, Gills Creek District Supervisor, presented Stan Smith the following resolution of appreciation:

WHEREAS, Stan Smith's career began with AT&T, where he rose to be President of a major division of the company; and later became the Assistant Postmaster General of the US Postal Service

WHEREAS, "**Stan**" and his wife visited the Smith Mountain Lake area and immediately bought property in 1990, and retired and moved to the area in 1994; and

WHEREAS, "**Stan**" was asked to join the Smith Mountain Lake Association Board of Directors in 1996 and became chairman of the Lake Committee the following year, 1997 and held the position of Chairman until 2009; and

WHEREAS, during "**Stan's**" long tenure of 12 years, he led an expansion of the Water Quality Monitoring Program, arranged for financing and started the efforts to begin monitoring for streams that feed water into Smith Mountain Lake and later developed it into a partnership with the Virginia Master Naturalists where Stan negotiated an ongoing financial arrangement with AEP that pays for a large part of the program, ensuring its existence into the future; and

WHEREAS, "**Stan**" served on the Navigation Committee and served as Chairman from January 2005 through May 2014 and served as a member of TLAC Board from November 2000 through February 2013 and served as Chairman From November 2000 through January 2004; and

WHEREAS, "**Stan**" has received numerous awards including the Melvin S. Johnston Award from the Smith Mountain Lake Association for his contributions and a proclamation from the Governor in 2012 for his outstanding leadership and development of the Water Quality Program,

BE IT THEREFORE RESOLVED, by the Franklin County Board of Supervisors to recognize **Stan Smith** for his dedicated and faithful service to the citizens of our great community and wish him much health, happiness and enjoyment in the years to come.

PUBLIC COMMENT:

- ❖ Oscar Pagans - Communications System, Economic Development, New Businesses and Employment in the County

Mr. Pagans stated we have Industrial Parks and Business Parks in the County, but we seem to have a problem attracting companies and business.

We need to have contact with companies that are doing well and are looking to expand.

We have water and sewer that could be provided to any company or business looking for a nice area.

A better communication system would help. Even cell phones are difficult to use in a large part of the County.

What is the status on the villages?

CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – MAY 20, 2014

APPROPRIATIONS

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Library	Book Sales, Donations, Lost Items	7301- 5411	\$466
Sheriff	Boat Patrol Donation	3102- 5204	\$40,000
Sheriff	Additional Telephone Commission		
	Revenue Received	3301- 7010	\$3,714
Sheriff	Additional Off-Duty Revenue Rec'd	3301- 1010	\$6,205
Tourism	Ag Fair Contributions	8110- 5902	\$2,750
Economic Development	Incentive Grant Reimbursement	30-0007	\$1,000
Public Safety	Animal Friendly License Plates		
	Commissions	3501- 5600	\$1,037
Public Safety	Additional Billing Revenue in		
	Excess of Budget	3602- 5461	\$127,906
Public Safety	Boones Mill Volunteer Fire Dept		
	Truck Reimbursement	30- 0147	\$13,029
Public Safety	Four For Life Training Funds	3505-5540	\$55,480
			\$251,587
Transfers Between Funds or Capital Accounts			
Court Services		2109- 3002	\$24,275
Capital Detention Reserve		30- 0047	(\$24,275)
To transfer funds from Capital Detention Reserve to the General Fund			

COUNTY APPROPRIATION RESOLUTION ADOPTION

ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF FRANKLIN FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 14-15 for the operating budget and the Capital Improvements Program for the County of Franklin and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Franklin County Board of Supervisors does hereby resolve on this 17th day of June, 2014 that, for the fiscal year beginning on July 1, 2014, and ending on June 30, 2015, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached table labeled Appropriations Resolution, Exhibit B, are hereby appropriated from the designated estimated revenues as shown on the attached table labeled Appropriations Resolution, Exhibit A.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. The School Board and the Social Services Board are separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the School Board and the Social Services Board are authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within their respective funds in any amount.
- Section 4. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same cost center for the efficient operation of government.
- Section 5. All outstanding encumbrances, both operating and capital, at June 30, 2014 shall be reappropriated to the FY 2014-2015 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 6. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee. Such funds must be applied to the purpose for which they were originally approved.
- Section 7. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2014 and appropriations as they are made in the FY14-15 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase not to exceed the budgeted project contingency and approve all change orders for reduction of contracts.
- Section 8. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate resolution, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between cost centers and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2014 and appropriations in the FY 14-15 Budget.
- Section 9. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the

Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.

- Section 10. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds only as needed up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 11. Appropriations are hereby authorized for the Courthouse Maintenance Fund, the Forfeited Assets Program Fund, the Law Library Fund, the E911 Fund, the Debt Service Fund, the Utility Fund and EMS Billing Revenue equal to the total cash balance on hand at July 1, 2014, plus the total amount of receipts for the fiscal year 2014-2015. The County Administrator is also authorized to appropriate carryover funds from any designated revenues or donated funds.
- Section 12. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance.
- Section 13. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing ordinance and applicable state statutes.
- Section 14. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 15. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors not less frequently than monthly.
- Section 16. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 17. All revenues received by an agency under the control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 18. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for

expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the State of Virginia for its employees and shall be subject to change from time to time to maintain like rates.

Section 19. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

Section 20. This resolution shall become effective on July 1, 2014.

**APPROPRIATIONS
RESOLUTION EXHIBIT A**

**County of Franklin
Adopted Revenues
Fiscal Year 2014 - 2015**

Real Estate	\$ 35,484,134	Shared Expenses Sheriff	\$ 2,990,000
Public Service Corp	872,246	Shared Expenses Comm of Revenue	151,795
Personal Property	9,042,197	Shared Expenses Treasurer	149,892
Machinery and Tools	639,709	Shared Expenses Registrar	42,000
Merchants Capital	671,124	Shared Expenses Clerk of Court	356,829
Penalties and Interest	640,000	Shared Expenses Jail Costs	130,000
		Public Assistance Grants	4,552,606
Sales Tax	4,003,534	VJCCA Grant	20,040
Communications Tax	2,271,784	Family Resources Grants	119,438
Consumer Utility Taxes	973,782	Comprehensive Services Grant	3,200,042
County Business License	4,700	Selective Enforcement Grant	0
Franchise License Tax	220,000	Franklin Center Grants	67,000
Motor Vehicle License Fees	1,876,174		
Bank Stock Taxes	128,791		
Tax on Deeds	500,000	Personal Property Tax Relief	2,626,618
Hotel/Motel Trans Occupancy Tax 2%	32,750		
Hotel/Motel Trans Occupancy Tax 3%	49,213	Library Grants	153,449
Meals Tax	980,000	Recordation Taxes - State	159,000
		Aging Services Grants	125,322
Licenses and Fees	372,000	Grantor Tax on Deeds	124,000
		Drug Enforcement Grants	12,000
Court Fines and Costs	98,000	Park Land - Pymt in Lieu of Tax	17,031
Interest on Bank Deposits	1,029,323		
		Fund Balance	<u>693,670</u>
Rent, Miscellaneous	385,560		
		Total General Fund	<u>79,778,285</u>
Clerk of Court Fees	160,000		
Commonwealth Attorney Fees	5,000	Capital Fund	3,235,501
Off Duty Pay for Sheriff Deputies	40,000	Asset Forfeiture Fund	10,000
Care of Prisoners	5,000	E911 Fund	1,041,666
Animal Control Fees	5,000	Law Library	12,000
Landfill Fees	1,000,000	Debt Service Fund	2,887,432
Aging Services Local Revenue	12,000	Utilities	545,326
Family Resource Center Donations	30,500	Courthouse Maintenance Fund	<u>12,000</u>
Recreation Fees	82,757	Total - Other Funds	<u>7,743,925</u>
EMS Billing Revenue	1,294,564		
Library Fines and Fees	35,000		
Franklin Center Fees	8,400		
Sale of Maps and Code	800	Schools:	
		Local (Cafeteria, Miscellaneous)	2,983,009
Recovered Costs	415,390	State	38,707,535
		Federal	8,010,170
Motor Vehicle Carriers Tax	40,962	County	32,358,730
Mobile Home Titling Tax	110,499	Canneries	<u>51,168</u>
		Total School Funds	<u>82,110,612</u>

Motor Vehicle Rental Tax	46,660	
Shared Expenses Comm Attorney	520,000	\$ <u>169,632,822</u>

**APPROPRIATIONS RESOLUTION
EXHIBIT B**

**County of Franklin
Adopted Expenditures (Excluding Capital Outlay)
Fiscal Year 2014-2015**

General Government Administration

Board of Supervisors	\$ 301,508
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Family Resource Center	\$ 215,900
Aging Services	<u>324,777</u>

General and Financial Administration

County Administrator	428,119
Commissioner of Revenue	576,024
Reassessment	150,000
Treasurer	457,498
Finance	319,051
Risk Management	367,963
Human Resources	123,007
Information Technology	1,202,336
Registrar	<u>270,292</u>
	<u>4,195,798</u>

11,694,429

Parks, Recreation and Cultural

Parks and Recreation	994,905
Library Administration	<u>933,591</u>
	<u>1,928,496</u>

Community Development

Planning Agencies	573,988
Planning & Community Development	643,887
Economic Development	478,837
GIS and Mapping	162,046
Franklin Center	197,811
Tourism Development	200,821
Virginia Cooperative Extension	<u>104,392</u>
	<u>2,361,782</u>

Judicial Administration

Circuit Court	98,658
General District Court	7,580
Magistrate	2,000
Juvenile and Domestic Rel Court	17,180
Clerk of the Circuit Court	643,350
Sheriff - Courts	354,398
Juvenile Court Services	328,288
Commonwealth Attorney	<u>792,640</u>
	<u>2,244,094</u>

Nondepartmental

779,077

Transfers to Other Funds

Schools - Operations	29,708,271
Schools - Debt Service	2,650,459
Schools - Canneries	34,746
Schools - Energy Fund Carryover	0
County Capital: School CIP	1,220,000
Utilities	538,326
Debt Service	2,684,784
County Capital: County CIP	2,015,501
E911	<u>989,158</u>

Subtotal 39,841,245

Total General Fund

79,778,285

Public Works

Road Viewers	450
Public Works	236,352
Solid Waste and Recycling	2,076,877
General Buildings and Grounds	<u>1,219,471</u>
	<u>3,533,150</u>

Other Funds:

E911	1,041,666
Debt Service	2,887,432
Capital Fund	3,235,501
Law Library	12,000
Courthouse Maintenance	12,000
Utilities	545,326
Forfeited Assets	10,000
Schools	<u>82,110,612</u>

Health and Welfare

Health Department	338,705
Community Services	199,860
Social Services	5,820,263
CSA	4,794,924

\$ 169,632,822

AWARD OF 2016 GENERAL REASSESSMENT BID

On Tuesday, April 15th, 2014, the Board of Supervisors granted staff authorization to advertise and solicit proposals for the General Reassessment of all real estate located in Franklin County. Proposals were received Monday, June 2nd, 2014 @ 4:00 P.M.

The General Reassessment Committee consisting of Rick Huff, County Administrator, Margaret Torrence, Commissioner of Revenue, Vincent Copenhaver, Director of Finance, and Sharon Tudor, Procurement Specialist, evaluated and interviewed the two firms that submitted proposals. Under the Virginia Public Procurement Act, the award of reassessment services falls under *Procurement of other than professional services* and allows the County to take into consideration more criteria than just price. The two firms were ranked by the committee and negotiations began with the two firms. The following table is offered for the Board's review and comparison:

Vendor	Parcel Assessment Rate (Total Parcel Count is 42,179)	Mobile Home Assessment Rate (Total Count is 4,341)	Digital Photos (quantity unknown)	Clerical/Data Entry Per Parcel	Per Parcel Cost of Processing and Mailing Notices	Field and Reassessment Cards	Office Space/Telephone Service/Furniture/Software	Board of Equalization Assistance
Wingate Appraisal Service	\$10.50	\$5.00	\$2.00 Charge for Any Photos that need Updating	\$2.45	\$0.52	No Charge	County Provides	No Charge for Assistance
Wampler Eanes Appraisal Group	\$14.10	\$5.00	No Charge	No Charge	No Charge	No Charge	County Provides	No Charge for Assistance

The Committee unanimously concluded that Wampler-Eanes Appraisal Group had the best proposal given the excellent service provided to the County during the previous three reassessments. They are very familiar with our properties as well as the market conditions throughout the County. It should be noted that there are no qualified firms located in Franklin County that are licensed by the state to perform this work, however, several Wampler-Eanes employees reside in and around Franklin County. The firm is located in Botetourt County and currently assesses all new Building Permits for the County. Wampler-Eanes' negotiated price is a total of \$616,429 for this contract. The total cost presented by Wingate Appraisal Service is \$600,538 assuming 4,341 photos are needed. Their price is reduced by \$2.00 per photo not needed. Funds are available in the FY 2015 budget for this project as well as the Reassessment Capital Reserve account in the County's capital fund.

RECOMMENDATION:

Staff respectfully requests the Board's authorization for the County to enter into a contract with the Wampler-Eanes Appraisal Firm for the reassessment of all real property in Franklin County after all pertinent documents/contracts have been reviewed and approved by the County Attorney. This recommendation is based on the Commissioner of the Revenue's existing working relationship with Wampler Eanes which has been excellent with no problems encountered and their excellent customer service in the past working with the Commissioner, Board Clerk and citizens.

AWARD OF 2014-2016 COUNTY AUDIT PROPOSAL

Staff advertised and received proposals to provide Franklin County with Auditing Services, Central Services Cost Allocation Plan Services and External Agency Audit Services for the fiscal years ending June 30, 2014, 2015 & 2016.

Robinson, Farmer Cox Associates was the only firm to propose on the County's auditing, central service cost allocation plan services and audit services of external agencies. The accounting firm of Brown Edwards & Company also submitted a proposal that suggested the County consider an Agreed Upon Procedure engagement rather than an audit of each of the external agencies.

Staff was very favorably impressed with Robinson, Farmer, Cox Associates for the following reasons:

- **Specialized Certified Public Accounting firm providing audit, assurance and financial consulting services to local governments and related organizations in the Commonwealth of Virginia.**
- **Serves more the 65 counties in Virginia.**
- **Clients also include a number of towns and cities in Virginia as well as numerous authorities, boards, commissions and other entities.**
- **A quality review team, independent of our auditors, reviews all reports and work-papers.**
- **Experienced with reports submitted to the Government Finance Officers Association for consideration in the GFOA Certificate of Excellence in Financial Reporting Program.**

Anticipated fees presented by Robinson Farmer Cox Associates are as follows:

Fiscal Year Ending	County Audit	Fire/Rescue Audits Per Agency	SML Chamber Audit Fee (if needed)	Cost Allocation Plan
2014	\$43,600 (same fee as paid for FY12-13 audit)	\$1,700	\$2,500	\$3,500
2015	\$45,350	\$1,750	\$2,600	\$3,500
2016	\$47,160	\$1,800	\$2,700	\$3,500

RECOMMENDATION:

Staff respectfully requests the Board's authorization to allow the County Administrator to execute the contract documents with Robinson, Farmer, Cox Associates to provide the County's Audit, Central Services Cost Allocation Plan and External Agency Audit Services for the fiscal years ending *FY' 2013-2014, 2014-2015, & 2015-2016* with an option to renew the contract for an additional two years.

AWARD OF 2014-2016 COUNTY BANKING SERVICES

On April 15, 2104, staff received authorization to solicit bids for the County's Banking Services for July 1, 2014 through June 30, 2017.

The County received proposals from Carter Bank and Trust and SunTrust Bank.

Carter Bank and Trust did not propose any monthly service charges for processing checks, deposits or any other services the County may require of the bank. The interest rate the County would earn on the checking account balance will be based on the Prime Rate as quoted in the Wall Street Journal on the last day of each month minus 1 and 3/4%. The rate is subject to change on a monthly basis. Currently the rate is 1.50%. This is 1% reduction from the 2.50% rate the County currently receives and will result in a revenue shortfall of approximately \$411,729 in the FY14-15 budget.

The SunTrust proposal contains multiple fees for processing checks, deposits and other services and only offers an interest rate of 0.15%

RECOMMENDATION:

Staff respectfully requests the Board to award the Banking Services bid to Carter Bank & Trust for July 1, 2014 through June 30, 2017.

PART TIME EMPLOYEES WEEKLY HOURS

The number of part time employees has increased over the years as a cost effective method for flexibility in schedules and coverage. County department surveys indicated that some part time employees were working almost 37 hours a week and 37 ½ hours a week was considered full time. Staff surveyed part time hours classification in surrounding localities and the majority classified part time employees as working less than 30 hours a week. In addition to most localities, the Commonwealth of Virginia has further adopted such a revised part time policy definition accordingly. The County staff determined that in order to provide consistency for recruiting and benefits afforded to eligible part time employees, that part time hours should be changed from less than 37 ½ hours a week to less than 30 hours a week. Such a policy change was further recommended by Wells Fargo in a recent Board presentation. Part time employees working less than 20 hours a week would continue to be ineligible for part time benefits.

In reviewing the County's personnel policies, staff further surveyed surrounding localities regarding their probationary period timeframes as some discussion was previously raised as to the need to extend the County's current timeframe. The survey indicated that probationary periods ranged from 6 months to 12 months, depending on the type and/or level of the position. Due to the increasing complexity of County position functions and ever changing technology, the staff is recommending to extend the probationary period from 6 to 9 months. This extended period will help employees learn more and become more comfortable in their new position, while assisting management to better determine whether such employee(s) are satisfactorily performing in their respective position.

The recommended change in part time hours from less than 37 ½ hours a week to less than 30 hours a week is consistent with the changes in part time hours made in the Commonwealth of Virginia and surrounding localities. In addition, part time employees only have to work 20-29

hours a week to be eligible for ½ the benefits afforded full time employees for sick, vacation and holiday, which provides internal “benefit” equity.

Extending the probationary period provides additional training time needed for new employees to better understand their job functions and allows a longer period of time for the manager to evaluate the employees’ knowledge, skills and abilities in performing the job.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to revise Policy # 2.30, Employment Types of the Human Resource Management Policies and Procedures Manual to reflect that the part-time status be classified as working less than 30 hours, and that the probationary period be extended from 6 to 9 months.

DONATION OF VEHICLE TOWN OF ROCKY MOUNT POLICE DEPARTMENT

On June 4, 2014, Chief Cundiff, Town of Rocky Mount, received the submitted letter from Franklin County Sheriff, Bill Overton. Sheriff Overton would like to donate to the Town of Rocky Mount Police Department a 2004 black Chevrolet Sport Utility (Tahoe) from the Sheriff’s fleet.

Per the submitted request from the Rocky Mount Police department, the Board is being asked to transfer the title for the 2004 Chevrolet Sport Utility (Tahoe) (VIN# 1GNEK13Z4J203369) surplus vehicle formally assigned to the Franklin County Sheriff’s department. A town investigator will utilize the vehicle.

RECOMMENDATION:

Staff recommends that the vehicle be transferred to the Rocky Mount Police department as is, where is condition for their use per the submitted request.

2014 JAKES EVENT/SEPTEMBER 13, 2014

For the past 14 years the Franklin County Longbeards Chapter of the National Wild Turkey Federation have held a JAKES, Juniors Acquiring Knowledge, Ethics and Sportsmanship event at Waid Recreational Area. Among the many worthwhile activities that happens at this event a popular one is of the live firing of shot guns. Each year the JAKES event committee has received permission from the Board of Supervisors to allow live firing in the park and they are once again coming to the Board for permission. This event is scheduled for September 13, 2014.

This activity will be conducted under the strict supervision of the Franklin County Longbeards Chapter NWTF and an officer from the Town of Rocky Mount Police Department, who are qualified as instructors in firearm handling and safety. The group wishes to allow a live firing exercise with 20 gauge shotguns. Here are their requirements for participation in this exercise:

- Youths must be the ages of 11-17 years old to participate
- Each youth will be allowed to shoot a total of 2 rounds
- Each youth will be closely supervised, one on one by an adult committee member
- Youths will be shooting at a still target
- Eye and hearing protection will be required and provided.

The FC Longbeards Chapter of the NWTF also has their own insurance covering this event.

RECOMMENDATION:

Staff recommends approval for the FC Longbeards Chapter of the National Wild Turkey Federation to have permission to conduct this live fire exercise in conjunction with the JAKES event at Waid Recreational Area on September 13, 2014.



National Wild Turkey Federation
Franklin County Longbeards Chapter
 623 Woodman Road
 Rocky Mount, VA 24151

Billy Thurman
 President
 (540) 483-2732

Jack Watts
 Vice-President
 (540) 721-4804

Tom Brown
 Treasurer
 (540) 489-1315

Ben Morris
 Scholarship Coordinator
 (540) 489-8577

Travis Sink
 Secretary
 (540) 493-2570

Jon Holcomb
 JAKES Coordinator
 (540) 576-3867

Jack Watts
 JAKES
 Coordinator
 [540]721-4804

Michael Stump
 JAKES
 Coordinator
 [540]488-4418

Billy Thurman
 Banquet Chairman
 (540) 483-2732

Robert Dillon
 Hunter Ed Instructor
 (540)493-1302

May 22, 2014

To: Franklin County Board of Supervisors:
 From: The Franklin County Longbeards:

We are making plans for our annual JAKES Event at the Franklin County Recreation Park (Waid Park). We would like to ask Permission to have live fire for the JAKES to shoot 20ga. shot guns at still targets. The Rocky Mount Town Police will be instruction the JAKES on safety and handling of a firearm. The event is on September 13, 2014. Location is Waid Park. We thank you for your support of our mission to share the safety and knowledge with future sportsman. JAKES (Juniors, Acquiring Knowledge, Ethics & Sportsmanship).

Thank You,
 Billy Thurman
 540-483-2732
 540-580-3546

RETIREE HEALTH INSURANCE PROPOSAL

Franklin County has offered health and dental insurance, at the full monthly premium rate, to retiring employees who are under the age of 65 and have 12 years of service. County Health and Dental Insurance coverage ends when the employee becomes eligible for Medicare coverage. This past year, a retiree moved out of state and had in – network coverage issues with the Coventry Point of Service Health Plan (POS). The POS plan offers numerous in-network providers and services in Virginia only and anyone residing in a different state would incur mostly more expensive out of network costs for any services. Coventry indicated that they can provide the County with a national in-network plan which is a Preferred Provider Plan (PPO). The PPO plan has the same benefit coverage as the County's POS plan but would cover in-network benefits for employees who moved out of state. The PPO plan is more expensive than the County's POS plan, however, the County could add a PPO plan effective 7/1/2014, at no additional cost to the County, and make it available to retirees who moved out of Virginia.

Franklin County has offered the Health and Dental insurance coverage to eligible retirees for many years. This option has provided employees with the ability to retire without worrying about obtaining good Health and Dental insurance coverage. This past year was the first year that the County had a Point of Service Health Insurance Plan (POS), which has excellent network coverage in Virginia at a less expensive rate than their national Preferred Provider Health Insurance Plan (PPO). The retiree pays the full premium for whatever plan they would elect to participate in.

RECOMMENDATION:

The County would like to continue to offer all retirees Health and Dental insurance coverage and make available Coventry's Preferred Provider Health Plan (PPO) option to retirees who move out of state. Staff respectfully requests that the Board continue to approve Coventry's POS plan for retirees residing in Virginia and approve that Coventry's "PPO" option be made available to retirees who move out of state. All retirees would continue to be responsible for the full premium cost for health and/or dental as requested by the retiree.

HEALTH DEPARTMENT REQUEST FOR CARRY-OVER FUNDS

Due to the Director position being vacant, the Franklin County Health Department anticipates having approximately \$3,217 remaining in local funds for the fiscal year ended June 30, 2014. The State will match these funds in the amount of \$4,825 so that the total potential benefit to Franklin County is \$8,042.

The Health Department would like to utilize the remaining local funds in fiscal year 2014-2015 to finish the following projects:

- Add wall mounted children's play equipment in the waiting room.
- Add a new phlebotomy chair.

- Complete an HVAC upgrade in the lab area.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to appropriate \$3,217 in local carryover funds to the Franklin County Health Department for the projects listed above.

RE-APPOINTMENT OF TLAC MEMBERS

A new cooperative agreement goes into effect July 1, 2014 which will change some of the eligible members of the Tri-County Lake Administrative Commission thus requiring reappointment of the Franklin County appointees. Also, the Smith Mountain Lake Association appointee is a Franklin County resident and needs to be ratified by the Board of Supervisors as well.

The existing appointees are:

- Ms. Christine Mize – Citizen At Large
- Mr. Bob Camicia – Supervisor
- Mr. Richard Huff – Administrator

Additionally, the SMLA has asked for Franklin County resident Larry Iceman to represent their organization.

RECOMMENDATIONS:

Staff recommends that the names submitted above be reappointed to TLAC for a term July 1, 2014 to January 31, 2015.

SHERIFF'S AUCTION PROCEEDS & WAL-MART MINI GRANT

The Sheriff's office conducted an auction of abandoned and seized property on May 31, 2014. Total proceeds from the auction were \$5,331. Advertisement costs of \$919 and DMV fees of \$435 will need to be paid from the proceeds leaving a balance of \$3,977.

The Sheriff's office was also recently awarded a mini grant of \$2,500 from Wal-Mart.

The Sheriff's office would like to use the funds referenced above to pay the expenses related to the auction and to purchase a replacement K-9. Lt. Gawor's K-9 has been recently retired and the Sheriff's office would like to replace this dog with a new dog. It is anticipated that a new K-9 will cost approximately \$6,500.

RECOMMENDATION:

Staff respectfully requests the Board to appropriate auction proceeds of \$5,331 and the Wal-Mart mini grant of \$2,500 to the Sheriff's office for the purchase of a replacement K-9 for the department.

(RESOLUTION #01-06-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented pulling for later discussion the 2016 General Reassessment Agenda.

- MOTION BY: Charles Wagner
- SECONDED BY: Ronnie Thompson
- VOTING ON THE MOTION WAS AS FOLLOWS:
- AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

AWARD OF 2016 GENERAL REASSESSMENT BID

On Tuesday, April 15th, 2014, the Board of Supervisors granted staff authorization to advertise and solicit proposals for the General Reassessment of all real estate located in Franklin County. Proposals were received Monday, June 2nd, 2014 @ 4:00 P.M.

The General Reassessment Committee consisting of Rick Huff, County Administrator, Margaret Torrence, Commissioner of Revenue, Vincent Copenhaver, Director of Finance, and Sharon Tudor, Procurement Specialist, evaluated and interviewed the two firms that submitted proposals. Under the Virginia Public Procurement Act, the award of reassessment services falls under *Procurement of other than professional services* and allows the County to take into consideration more criteria than just price. The two firms were ranked by the committee and negotiations began with the two firms. The following table is offered for the Board's review and comparison:

Vendor	Parcel Assessment Rate (Total Parcel Count is 42,179)	Mobile Home Assessment Rate (Total Count is 4,341)	Digital Photos (quantity unknown)	Clerical/Data Entry Per Parcel	Per Parcel Cost of Processing and Mailing Notices	Field and Reassessment Cards	Office Space/Telephone Service/Furniture/Software	Board of Equalization Assistance
Wingate Appraisal Service	\$10.50	\$5.00	\$2.00 Charge for Any Photos that need Updating	\$2.45	\$0.52	No Charge	County Provides	No Charge for Assistance
Wampler Eanes Appraisal Group	\$14.10	\$5.00	No Charge	No Charge	No Charge	No Charge	County Provides	No Charge for Assistance

The Committee unanimously concluded that Wampler-Eanes Appraisal Group had the best proposal given the excellent service provided to the County during the previous three reassessments. They are very familiar with our properties as well as the market conditions throughout the County. It should be noted that there are no qualified firms located in Franklin County that are licensed by the state to perform this work, however, several Wampler-Eanes employees reside in and around Franklin County. The firm is located in Botetourt County and currently assesses all new Building Permits for the County. Wampler-Eanes' negotiated price is a total of \$616,429 for this contract. The total cost presented by Wingate Appraisal Service is \$600,538 assuming 4,341 photos are needed. Their price is reduced by \$2.00 per photo not needed. Funds are available in the FY 2015 budget for this project as well as the Reassessment Capital Reserve account in the County's capital fund.

RECOMMENDATION:

Staff respectfully requests the Board's authorization for the County to enter into a contract with the Wampler-Eanes Appraisal Firm for the reassessment of all real property in Franklin County after all pertinent documents/contracts have been reviewed and approved by the County Attorney. This recommendation is based on the Commissioner of the Revenue's existing working relationship with Wampler Eanes which has been excellent with no problems encountered and their excellent customer service in the past working with the Commissioner, Board Clerk and citizens.

General discussion ensued.

(RESOLUTION #02-05-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to award the 2016 Reassessment Contract to Wampler-Eanes Appraisal Firm for the County's Reassessment in the amount of \$616,429.

MOTION BY: Charles Wagner

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

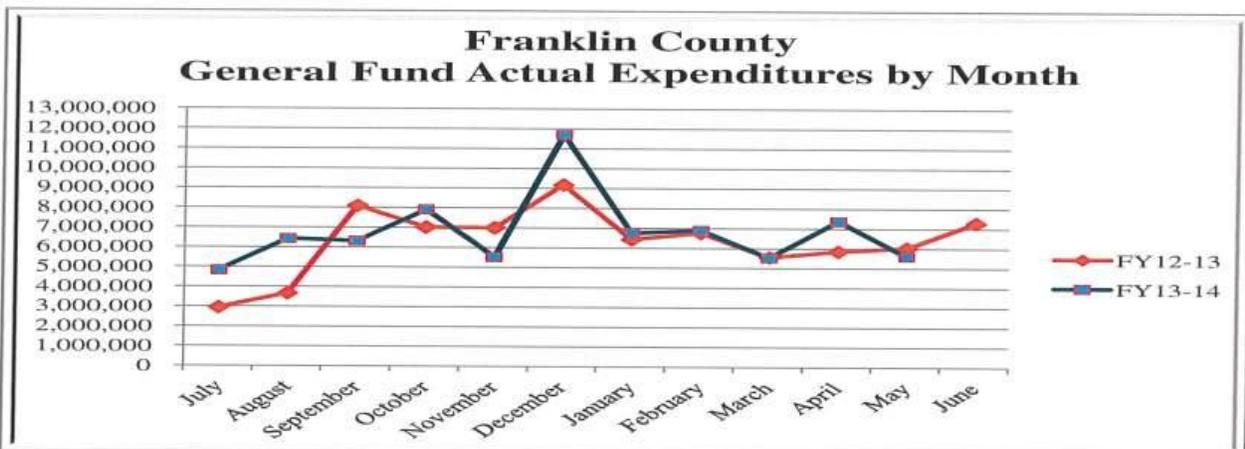
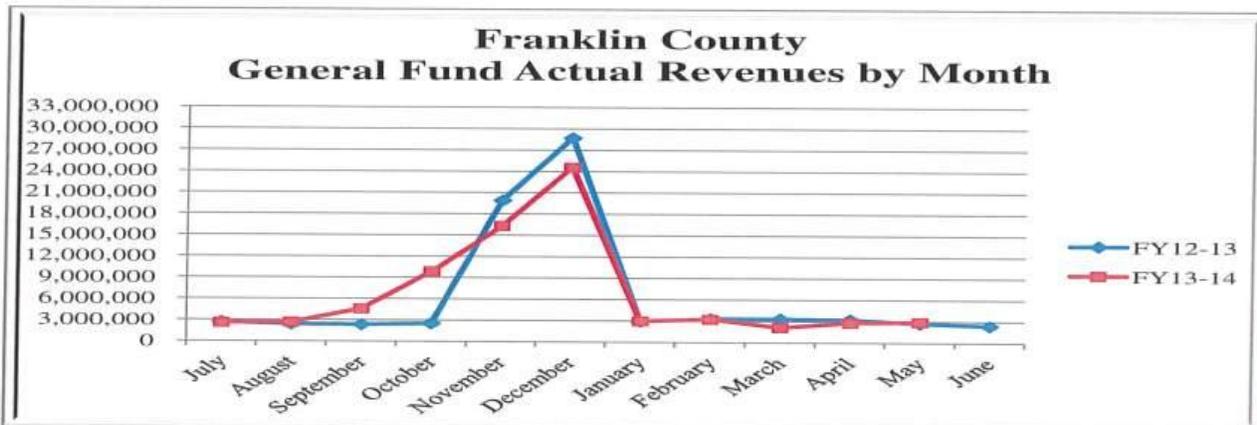
MONTHLY FINANCE REPORT

Vincent Copenhaver, Director of Finance, presented his monthly financial report as follows:

Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For The Eleven Months Ending May 31, 2014 and 2013

REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget	Prior Year Actual At This Date
General Property Taxes	46,059,358	46,348,483	289,125	100.6%	46,381,416
Other Local Taxes	10,032,589	9,173,858	(858,731)	91.4%	9,610,193
Permits, Fees and Licenses	342,500	333,039	(9,461)	97.2%	300,086
Fines and Forfeitures	57,000	88,013	31,013	154.4%	98,675
Revenue from the use of Money and Property	1,170,000	1,043,983	(126,017)	89.2%	1,046,836
Charges for Services	2,592,832	2,549,222	(43,610)	98.3%	2,305,969
Miscellaneous Revenue	355,880	472,324	116,444	132.7%	442,386
Recovered Costs	415,390	465,652	50,262	112.1%	476,183
Revenue from the Commonwealth	15,497,274	14,106,532	(1,390,742)	91.0%	13,347,471
Federal Government	197,075	101,881	(95,194)	51.7%	102,724
Subtotal	76,719,898	74,682,987	(2,036,911)	97.3%	74,111,939
Carryover Funds	4,873,698				
Total General Fund	81,593,596				
Schools					
Cafeteria, Misc, State, Federal	48,241,795	42,900,437	(5,341,358)	88.9%	43,136,341
Local Funding from County	33,517,111	30,994,146	(2,522,965)	92.5%	29,784,148
Total School Fund	81,758,906	73,894,583	(7,864,323)	90.4%	72,920,489
EXPENDITURES:	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance To Be Expended	Percent of Budget	Prior Year Actual At This Date
General and Financial Administration	4,034,686	3,630,810	403,876	90.0%	3,438,704
Judicial Administration	2,373,536	2,068,315	305,221	87.1%	2,184,768
Public Safety (Sheriff, Corrections, EMS)	12,744,191	12,148,071	596,120	95.3%	10,767,598
Public Works	3,433,237	2,829,762	603,475	82.4%	2,659,095
Health and Welfare	11,442,581	10,029,454	1,413,127	87.7%	9,424,735
Parks, Recreation, Libraries, Cmty Colleges	1,961,743	1,705,863	255,880	87.0%	1,650,650
Community Development	2,615,995	2,268,059	347,936	86.7%	2,215,025
Transfers to Schools, Capital, Debt	42,987,627	40,201,992	2,785,635	93.5%	36,163,383
Total General Fund	81,593,596	74,882,326	6,711,270	91.8%	68,503,958
School Fund	81,758,906	73,151,720	8,607,186	89.5%	72,244,691

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Franklin County Public Schools
Monthly Statement of Revenues and Expenditures - Cash Basis
 Month May 31, 2014

REVENUES:

Description	Original Budget	Additional Appropriations	Category Transfers	Revenues for Month	Revenues Year-to-Date	Unrealized Revenues Year-to-Date
State Funds	\$29,175,620	\$380,022	\$0	\$2,635,599	\$26,747,778	\$2,807,864
State Sales Tax	7,990,861	0	0	646,803	6,984,020	1,006,841
Federal Funds	7,652,517	513,631	0	1,134,416	6,943,575	1,222,573
Other Funds	2,511,917	0	0	165,466	2,265,749	246,168
County Funds	31,831,062	1,652,108	0	2,394,240	30,168,585	3,314,585
Canneries	51,168	0	0	238	42,013	9,155
Total Revenues	\$79,213,145	\$2,545,761	\$0	\$6,976,762	\$73,151,720	\$8,607,186

EXPENDITURES:

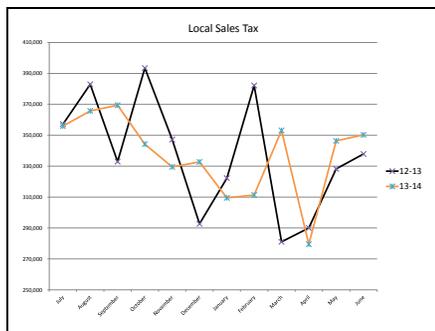
Description	Original Budget	Additional Appropriations	Category Transfers	Expenditures for Month	Expenditures Year-to-Date	Remaining Unspent Budget
Instruction	\$50,733,495	\$980,531	\$(271,295)	\$4,611,454	\$46,416,721	\$5,026,010
Title I - Instruction	1,878,680	0	0	174,646	1,692,766	185,914
Title VI-B-Instruction	2,052,037	0	0	182,068	1,820,816	231,221
Administration, Attendance & Health	2,541,941	0	0	235,963	2,355,573	186,368
Pupil Transportation	5,523,600	1,065,150	0	613,930	6,278,668	310,082
Operation and Maintenance	7,277,177	0	0	607,341	6,436,289	840,888
School Food Services	4,085,337	0	0	352,253	3,380,130	705,207
Facilities	0	322,745	70,000	121,144	339,345	53,400
Contingency Reserve	0	177,335	0	0	0	177,335
Debt Service	2,708,459	0	0	0	2,641,963	66,496
Technology	2,361,251	0	201,295	77,725	1,747,436	815,110
Canneries	51,168	0	0	238	42,013	9,155
Total Expenditures	\$79,213,145	\$2,545,761	\$0	\$6,976,762	\$73,151,720	\$8,607,186
5-Year Capital Plan	\$0	\$1,619,120	\$0	\$157,863	\$2,083,345	\$(464,225)

CONTINGENCY PLAN FOR POSSIBLE STATE SHUTDOWN JULY 1, 2014

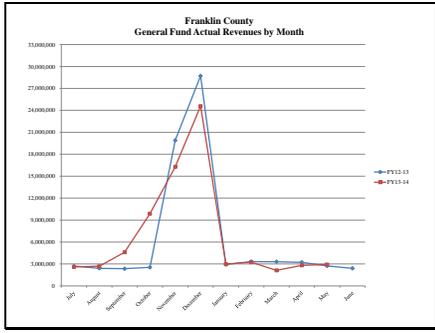
Vincent Copenhaver, Director of Finance, presented the following
 Slide 1

	12-13	13-14
July	357,185	355,909
August	382,968	365,725
September	332,959	369,414
October	393,442	344,238
November	347,168	329,522
December	292,707	332,745
January	322,259	309,473
February	382,183	311,356
March	281,050	353,121
April	289,997	279,457
May	328,270	346,367
June	337,882	350,234
Totals	4,048,070	4,047,561
Budget	3,550,000	4,001,050

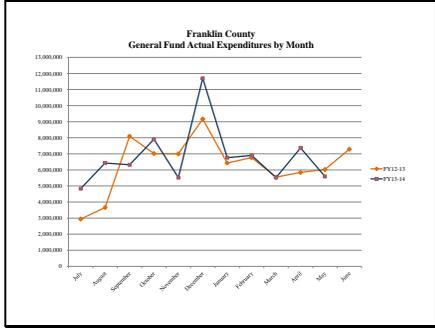
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Slide 3



Slide 4



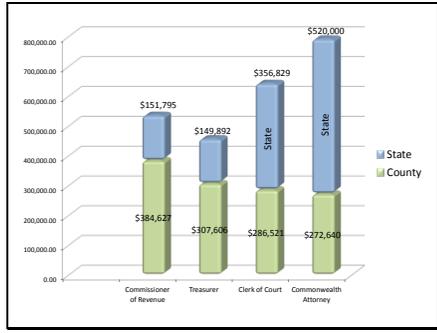
Slide 5

Franklin County
Schedule of State and Federal Revenues

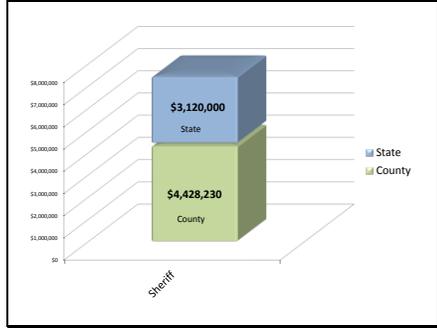
Slide 6

<u>Constitutional Officers</u>	<u>14-15 Budget</u>	<u>State</u>	<u>County</u>	<u>% State</u>
Commissioner of Revenue	\$536,422	\$151,795	\$384,627	28.3%
Treasurer	\$457,498	\$149,892	\$307,606	32.8%
Clerk of Court	\$643,350	\$356,829	\$286,521	55.5%
Commonwealth Attorney	\$792,640	\$520,000	\$272,640	65.6%
Sheriff	\$7,548,230	\$3,120,000	\$4,428,230	41.3%
Total Constitutionals	\$9,978,140	\$4,298,516	\$5,679,624	43.1%

Slide 7



Slide 8



Slide 9

Other County Departments	14-15 Budget	State/Federal	County	State/Federal
Social Services (State & Federal)	\$5,820,263	\$4,552,606	\$1,267,657	78.2%
Comprehensive Services (State)	\$4,794,924	\$3,200,042	\$1,594,882	66.7%
Public Safety (Federal)	\$3,643,698	\$34,584	\$3,609,114	0.9%
Registrar (State)	\$270,292	\$42,000	\$228,292	15.5%
Court Services (State)	\$328,288	\$20,040	\$308,248	6.1%
Family Resources (State)	\$215,900	\$119,438	\$96,462	55.3%
Aging Services (State & Federal)	\$324,777	\$125,322	\$199,455	38.6%
Library (State)	\$933,591	\$153,449	\$780,142	16.4%
E911 (State)	\$989,158	\$52,508	\$936,650	5.3%
Franklin Center (State)	\$197,811	\$67,000	\$130,811	33.9%
	\$17,518,702	\$8,366,989	\$9,151,713	47.8%

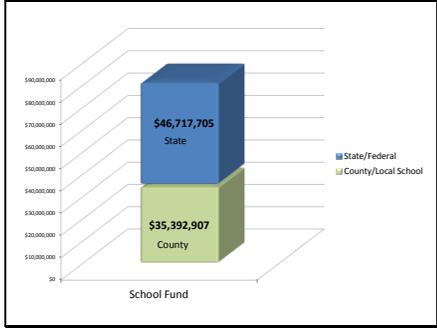
Slide 10

Other State Revenue Not Tied to a Specific Department	
Sales Tax (Included as Other Local Taxes for Budget)	\$4,003,534
Communications Tax (Also "Other Local Taxes")	\$2,271,784
Personal Property Tax Relief	\$2,626,618
Motor Vehicle Carrier's Tax	\$40,962
Mobile Homes Titling Tax	\$110,499
Motor Vehicle Rental Tax	\$46,660
Grantor Tax on Deeds	\$124,000
Recordation Taxes	\$159,000
	\$9,383,057
Total County	\$22,048,562 28%

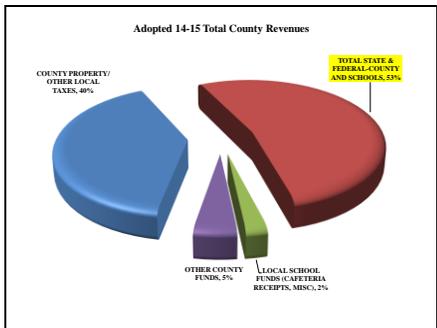
Slide 11

Schools	14-15 Budget	State/Federal	% State/ Federal	County/Local School
School Fund	\$82,110,612	\$46,717,705	57%	\$35,392,907

Slide 12



Slide 13



Slide 14

Franklin County	
Cash Flow Projections without State or Federal Revenues	
Estimated General Fund Cash Balance June 30, 2014	\$15,244,282
County July Expenditures (Based on July 13)	(\$4,694,798)
School July Expenditures (Based on July 13)	(\$3,418,942)
Total Local Revenue Generated last July (County and Schools)	\$1,073,236
Without any State or Federal Revenue our July 31 Cash Balance could be	\$8,203,778

Slide 15

County August Expenditures (Based on Aug 13)	(\$6,432,462)
School August Expenditures (Based on Aug 13)	(\$6,103,240)
Total Local Revenue Generated last August	<u>\$1,102,162</u>
(County and Schools)	
Without any State or Federal Revenue	
↓	
our August 31 Cash Balance could be	(\$3,229,762)

Slide 16

How would we handle this cash shortfall?

- State Revenue Cuts Passed along to Respective Departments, Constitutional Offices, Schools, Programs, etc.
- Move Cash from Capital Projects
- Move Cash from Debt Service Reserve

Summary:
Without State and Federal Revenues, we will use all our General Fund Cash in 6 to 7 weeks. Pulling Cash from Capital and Debt may give us another month to operate. We would be forced to do a short-term borrowing after three months.

Slide 17

State Budget Update:

- General Assembly has adopted a two-year state budget.
- Budget has passed to the Governor for his approval – Governor’s office has 7 days to analyze, change and approve.
- VACO believes we will have a state budget by July 1.

We do not know the impact of the \$842.5 million in spending cuts and how that will affect Constitutional Offices and other County services such as Schools, CSA and Social Services.

BURNT CHIMNEY WATER TANK

Gary Robertson, Executive Director, Western Virginia Water Authority, presented the following PowerPoint Presentation on the proposed Burnt Chimney Water Tank:

Slide 1

Proposed Water Tanks
Burnt Chimney Area

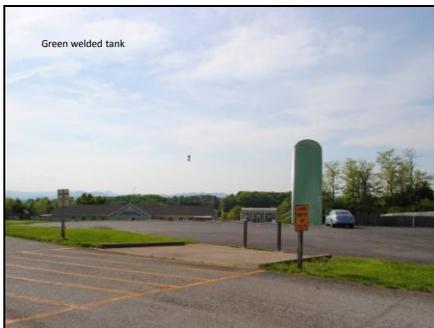
Slide 2



Slide 3



Slide 4



Slide 5



Slide 6



Slide 7



Slide 8



General discussion ensued.

(RESOLUTION #03-06-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to move forward with the design of a cyclical steel bolted/glass lined Burnt Chimney Water Tank and to have total costs associated with the project to come back to the Board for their review and consideration.

MOTION BY: Bob Camicia

SECONDED BY: Cline Brubaker

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

GREEN BOX ILLEGAL DUMPING FEES

Don Smith, Director, Public Works stated Franklin County provides a free Green Box residential trash collection system for the County citizens. This system currently consists of 68 green box sites with 283 green boxes. 95 of these boxes are dumped twice a day. Despite having a daily cleanup crew staff has had a number of complaints from citizens about site conditions. This daily cleanup of material deposited on the ground as well as oversized material in the boxes cost approximately \$91,348 last year. Staff is receiving 20-25 illegally dumped tires at the landfill per day, whereby the County has to pay \$100 per ton to have such tires removed. Staff is cleaning up large brush piles dumped at the Green Box sites weekly. Boxes are filled with contractors' debris from both Franklin and neighboring counties. These items go from being revenues at the landfill

gate to major expenses for county personnel to clean up and dispose. In addition to cleanup fees, contractor waste in the boxes (lumber) can be very damaging to the County's front load trucks (which cost approximately \$240,000 each). Chargeable landfill tons have decreased by 3535 tons (\$152,000) in the last fiscal year while green box tons have increased by 118 tons for the same period. Chapter 18 of the County Code (attached) addresses the appropriate disposal of solid waste, whereby violators of any such provisions shall constitute a Class 1 misdemeanor (fine up to \$2,500 or up to 12 months of jail confinement or both. Such violations could include non-household debris (i.e. construction waste, land clearing debris) being placed in the small green box containers. Out-of-county waste is not allowed period with a fine of \$35.

The County has had an increasing number of complaints from citizens about green box site conditions. As such, staff has worked the last several months to provide more cleanups of various sites, install additional warning signs, and has encouraged the Sheriff's Office to increase patrols.

The Sheriff's Office wrote several enforcement tickets at green box sites last year but the final court penalties were minimal. Recently \$2500 was appropriated to the Sheriff's Department from a DEQ Litter Grant to finance patrols for some of the green box sites. Scruggs and Windy Gap were specifically targeted as those are two of the biggest problem areas. As of June 6th, the Sherriff's Office reports that they recently put out an open assignment for off duty deputies to work dumpster detail whenever possible. As such, the Sherriff's Office reports they have written 1 Summons and 2 Warning Summons in the last two weeks. The Office further reports they have worked 2 dates for a total of 12 hours with no violations on those two dates in the last month.

In reviewing various adjoining County Codes, staff found varying degrees of penalties as several of the counties no longer have unmanned green box sites (i.e. Pittsylvania, Henry counties as attached). Henry County addresses out of county waste with a \$250 civil fine and prohibited commercial waste with a \$1000 civil fine. Pittsylvania County's sites are also monitored to prevent uncontrolled dumping but violators there can be charged with a Class III misdemeanor.

Solid waste disposal enforcement has been found to come in the form of criminal charges/fines (as currently adopted in Chapter 18 of the County Code) or with civil fines (as utilized in Henry County). Regardless of the enforcement method, history within Franklin County indicates a very small amount of summons or indictments being issued for violations to Chapter 18.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors discuss and offer guidance in addressing Chapter 18, Waste Disposal Regulations of the Franklin County Code.

General discussion ensued.

The Board directed the County Attorney and staff to prepare a draft to Chapter 18 of proposed amendments for Board review and consideration.

FIRE/RESCUE VEHICLE REPLACEMENT 5-YEAR PLAN

Daryl Hatcher, Director of Public Safety, stated in 2006 the Board of Supervisors approved a measure to replace fire and EMS vehicles used by responders. All fire and EMS vehicles are titled to Franklin County. The vehicles purchased are based on standard county specifications established by the Chiefs and Captains during work sessions held in 2006 and 2007. A vehicle replacement plan is updated every 5 years from input received by the leadership of the volunteer fire and EMS agencies. During a work session in 2011 staff updated the Board of Supervisors regarding the status of the public safety fire and EMS vehicle fleet. The report included vehicle replacement criteria as well as a 5 year replacement plan for fleet vehicles. The purpose of this report is to update the current Board of Supervisors regarding the status of the fire and EMS vehicle fleet. In general, the fire apparatus fleet is reliable but there are a few vehicles that are in need of replacement to improve service whereas the EMS fleet is unreliable and needs serious attention to address major repair issues that are occurring frequently.

Since 2006, (eight years) the county has purchased 11 firefighting vehicles. The county has also replaced 8 ambulances in the EMS fleet. In addition to the ambulances already in service, the county also has two new ambulances on order with an anticipated delivery date in September. The two new vehicles will be assigned to the Snow Creek and Westlake stations. The ambulances these will replace have already been taken out of service due to major mechanical issues that were not cost effective to repair. These stations are running a second due ambulance from another County station.

There is no nationally recognized standard that establishes a “best practice” approach for fire and EMS vehicle replacement. It is generally accepted practice by larger municipalities that emergency vehicles should not exceed 20 years of front line service. In general, Franklin County attempts to replace vehicle when they have reached 20 years of service or 125,000 miles.

The county fire apparatus fleet is reliable but a few vehicles have experienced significant issues. There is a reserve fire engine incorporated into the fleet that is available for use when their front line engine is out of service for repairs. The reserve fire engine is used by Ferrum Fire Department to respond to calls to maintain the vehicles readiness for service.

The county has done a good job in replacing aging fire apparatus and should continue to do so in order to maintain fleet reliability. In FY 2014-2015 the county is slated to purchase a fire tanker for Ferrum Fire Department, a brush truck for Henry Fire Department and a brush truck for Callaway Fire Department.

The EMS fleet receives a considerable amount of wear and tear annually. The county completed the first 5 year replacement plan ahead of schedule in 2010 and did not purchase an ambulance for 3 years. Prior to 2011 the county had two dedicated reserve ambulances in the fleet to use when front line ambulances were out of service. This created a problem in that the reserve ambulances were used on a frequent basis while ambulances in outlying EMS stations were not being utilized on a regular basis due to low call volumes. In 2012 staff met with volunteer Captains and established a plan to use the secondary ambulances located in outlying stations as reserve ambulances. These outlying vehicles had low mileage and were sitting idle in the stations, only being used when the primary vehicle was out of service for repairs. What staff found was that when subjected to daily use in busier stations, these vehicles began to experience mechanical issues as they were not accustomed to daily use.

Between 2007 and 2010, the county purchased eight ambulances built on the Ford 6.4 liter diesel F450 chassis. The vehicles have been plagued with repair issues that began while they were under warranty. None of these vehicles have been immune from major repair issues. This chassis has experienced frequent turbocharger failures, radiator failures, head gasket leaks, drivetrain problems, as well as complete engine failures. Franklin County is not the only locality that has experienced problems with this chassis. Other localities that purchased ambulances on the same chassis have experienced similar problems.

With a failing front line fleet and a secondary line of reserve vehicles that experience frequent breakdowns, staff is forced to relocate ambulances on a daily basis from outlying stations in order to maintain coverage. Currently, both front line ambulances assigned to the Franklin County Rescue Squad are out of service. Both vehicles are built on the Ford F450 chassis equipped with the 6.4 Navistar diesel engines. The ambulance assigned to the career staff has 108,032 miles and is currently having the engine replaced for the second time since being purchased. The ambulance primarily used by volunteer staff has 65,832 miles and is having the turbocharger replaced for the third time since being purchased. Both vehicles are out of warranty. Franklin County Rescue is currently using ambulances from Fork Mountain and Glade Hill that already have in excess of 100,000 miles on them to respond to calls until their primary ambulances are repaired.

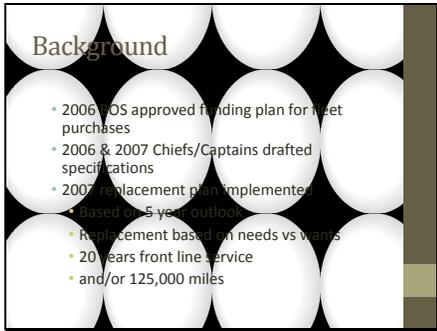
In short, the county should consider accelerating the ambulance replacement schedule over the next 5 years. In some cases where the vehicle needing replacement has less than 5 years front line service it is feasible to remount the modular box onto a new chassis for half the cost to purchase a new ambulance. If the modular has been remounted more than once or has more than 10 years of service, it is more economical to completely replace the vehicle as the wiring, lights, electrical components, heating and air conditioning system have exceeded their anticipated serviceability and should be replaced. The average cost to purchase a new ambulance is established by the Office of Emergency Medical Services grant review committee at \$170,000. The cost to remount an ambulance is approximately \$100,000 including the cost of the new chassis.

RECOMMENDATION: Staff respectfully requests the Board considers the information presented in this report when considering funding for future fire and EMS vehicle purchases.

Slide 1



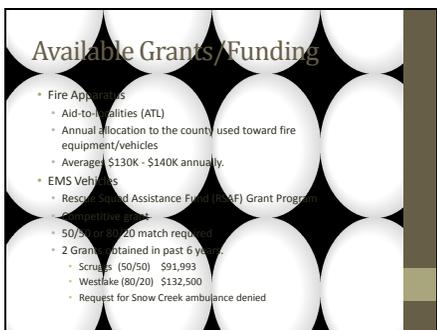
Slide 2



Slide 3



Slide 4



Slide 5

Fire Fleet Status

- Fire fleet is reliable
- Trucks typically replaced based on age not mileage
- Annual fleet maintenance conducted
 - Fluids/filters Routine chassis maintenance
 - Pump Tests
- Past maintenance issues:
 - Pump rebuild
 - Callaway FD Tanker \$5,000
 - Tank leaks
 - Callaway Engine-Repaired (Warranty)
 - Scruggs Tanker-Repaired (Warranty)

Slide 6

Pending Fire Apparatus purchases

Year	Item	Estimate	CLP Status
2014	Ferrum FD tanker	\$703,000	allocated
	Henry FD Brush truck	\$70,000	allocated
	Callaway FD Brush truck**	\$70,000	allocated
**Callaway requested Woodford engine instead of brush truck replacement. \$150,000 estimate.			
2015	Ferrum FD Brush truck	\$70,000	pending
2016	Scruggs engine	\$200,000	pending
	• "Quint" style engine requested similar to Cool Branch FD.		
	• \$800,000 estimated cost of engine/ladder combo		

Slide 7

EMS Fleet Management Plan

18 ambulances in fleet used at 10 stations

- Every station has a primary and secondary vehicle with exceptions of:
 - Boones Mill
 - Westlake
- Secondary trucks used as reserve vehicles when front line trucks are out of service
- Process uses primary secondary trucks as reserves to maintain fleet readiness

Callaway

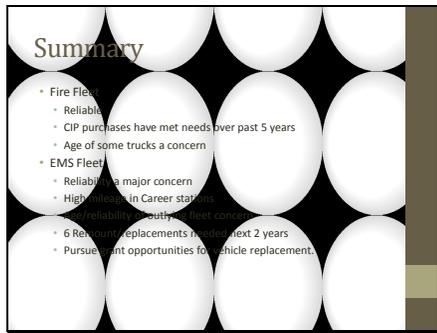
- Red Van
- Ferrum
- Snow Creek
 - 1989 Ambulance
 - Out of Service
 - Engine failure (86,558 miles)
 - Replacement on order

Slide 8

Overview

- Average annual mileage is 11,009 miles (career and volunteer)
- Mileage and maintenance issues basis for replacement
- Career staffed stations incur high mileage
 - Westlake average 3,000 miles/month
 - Franklin Co Rescue (Career truck) 2,000 miles/month
 - Career stations double/triple mileage of volunteer stations
- Volunteer outlying stations are below average for annual mileage

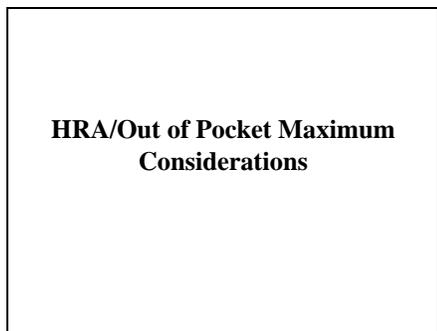
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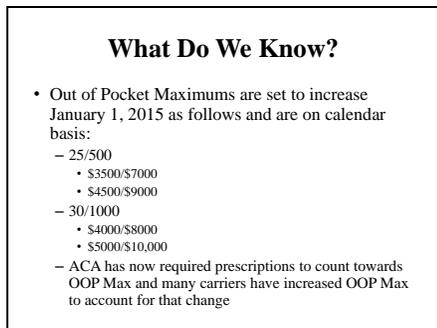
COUNTY HEALTH INSURANCE (HRA)/EMPLOYEES

Richard E. Huff, II, County Administrator, presented the following PowerPoint regarding County Health Insurance (HRA):

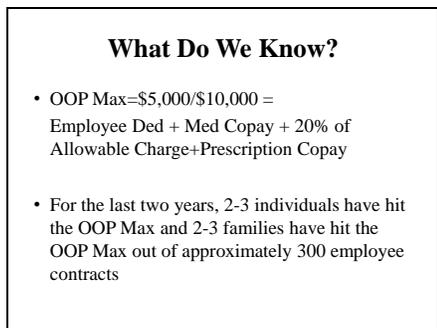
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Slide 3

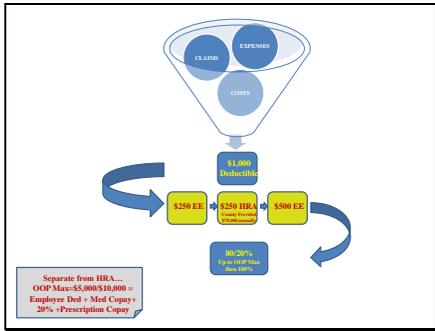


Slide 4

HRA History

- We are in our second year of offering an HRA (Health Reimbursement Account) where the employee pays the first \$250 of the deductible, regardless of plan, and the County pays the next \$250
- Annual Cost projected at \$78,000
 - Coventry automatically applies the HRA so that the employee doesn't have to submit. This means all eligible receive the benefit
- HRA is provided on calendar year basis and is recurring money

Slide 5



Mr. Ronnie Thompson, Boone District Supervisor, asked the Board to see if staff will check with Coventry and Wells Fargo as to **WHY** the Board was not advised about the change in the County Insurance Plans regarding out of pocket costs.

Mr. Huff stated he would go back and request an answer.

Mr. Ronnie Thompson and Chairman Cundiff stated they would like to see something done for the County employees regarding increased cost of living. Mr. Huff stated he would bring back in July year end numbers for their review and consideration.

RADIO SYSTEM UPDATE

Richard E. Huff, II, County Administrator, stated over the last two years, staff along with some citizen members, volunteer responders, and our consultants have been working to identify what upgrades to our public safety radio system would best serve the needs of the stakeholders. Prudent financial planning has attempted to keep an approximate cost figure in our long range financial forecast; however this budget number has fluctuated as additional information became available and certain options were ruled out. In many ways, it is not unlike asking how much will a house cost before you know how many square feet, number of bathrooms, and what neighborhood it will be in.

As the committee has worked through the myriad of options, one of the estimates included an addition to the 911 Communications Center and then it was removed as other alternatives were identified. It is unknown how many tower sites will be needed until the vendors make their proposals and tell us what their technology can do.

The biggest issue that has confronted the committee is what “frequency band” will deliver the best performance without interference from other jurisdictions in the area. In 2003, the County upgraded its system to a VHF band but only licensed one transmitter site. Since that time, the State Police has licensed a large number of frequencies in the region as have other jurisdictions such as Vinton, Danville, Henry County, etc. The newly licensed frequencies has made it almost impossible for Franklin County to get transmit frequencies at up to 10 additional tower sites without interference.

In order to understand the licensing process, staff would like to set a worksession date with the Board and bring in Mr. Terry Hall who is the Chief of Emergency Communications for York-

Poquoson-Williamsburg and soon to add New Kent and Gloucester County Regional Communications System. He is the past President of APCO International who is the organization that in Virginia ultimately makes recommendations to the FCC on licensing and is well known around the State for his expertise in Public Sector Radios. Mr. Hall has agreed to do a briefing for the Board and answer questions relative to our system options.

RECOMMENDATIONS:

Staff recommends that the Board set a worksession with Terry Hall and select from the following available dates:

- 1) Thursday, June 26th
- 2) Friday, June 27th

It is recommended that the Radio Committee be invited to the worksession as well.

The Board selected **Thursday, June 26, 2014 from 9-1.**

OTHER MATTERS BY SUPERVISORS

Bobby Thompson, Blue Ridge District Supervisor, stated he received a call inquiring about the fee being charged for transportation of individuals working for Goodwill. Mr. Huff will inquire and report back to the Board his findings.

Leland Mitchell, Snow Creek District Supervisor, stated he would like for staff to research solid waste "manned convenience center sites" and alternatives to consider as a result of the increased costs affiliated with the landfill operation, as they are continuing to rise.

Bob Camicia, Gills Creek District Representative, requested the flag pole area located at the 619 Recreation Park (across from the Multi-Purposed Shelter) have a larger platform poured to accommodate speakers for presentations. The Board concurred.

APPOINTMENTS:

Social Services Board/4-Yr. Term

- ✓ Michael DeGiorgi Union Hall District
- ✓ Richard Kleckner Gills Creek District

(RESOLUTION #04-06-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Michael DeGiorgi, Union Hall Representative to the Social Services Board with said term to expire June 30, 2018.

MOTION BY: Bob Camicia

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #05-06-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Richard Kleckner, Gills Creek District Representative to the Social Services Board with said term to expire June 30, 2018.

MOTION BY: Bob Camicia

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

CLOSED MEETING

(RESOLUTION #06-06-2014)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-3, Acquisition of Land, of the Code of Virginia, as amended.

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

MOTION: Cline Brubaker
 SECOND: Leland Mitchell

RESOLUTION: #07-06-2014
MEETING DATE June 17, 2014

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

Chairman Cundiff recessed the meeting for the previously advertise public hearings as follows:

PETITION FOR SPECIAL USE – Petition of David A. Layman; Petitioner/Owner requesting a special use permit for a +/- 34.5 acre parcel currently zoned A-1, Agricultural for a “storage yard” and associated shop structure. The subject property is located at 664 Red Valley Road (SR 664) in the Boone District of Franklin County; and is further identified as Tax Map # 18, Parcel # 86. (Case # SPEC-4-14-12859)

Mr. Neil Holthouser, Director of Planning & Community Development, presented the following staff report for the requested Special Use Petition for David A. Layman:

To: Franklin County Board of Supervisors
 From: Neil Holthouser, Director of Planning & Community Development
 Date: June 17, 2014
 Tax Map#: 18-86 (#0180008600)
 District: Boone District
 Applicant: David A. Layman
 Owners: David A. and Judy B. Layman

RECOMMENDATION:

The Planning Commission held a public hearing in consideration of this request at its May 13, 2014, meeting. By vote of 5-0-2 (Mitchell, McGhee absent), the Planning Commission approved the following:

The Planning Commission recommends that the Board of Supervisors approve the request for Special Use Permit for a “Storage yard and associated storage building” with the following conditions:

1. **Substantial conformity.** *The site shall be developed in substantial conformity with the applicant’s concept plan, entitled “Proposed Storage Bldg. + Yard,” and “Proposed Storage Building: Layman Electric and Plumbing,” which were prepared by the applicant and submitted along with the application for Special Use Permit.*
2. **Limitation of Use.** *The use “Storage yard and associated storage building” shall be limited to storage uses only. This use shall not be construed as allowing retail sales.*
3. **Outdoor activities limited.** *All activities shall take place within the proposed building and fenced compound shown on the proposed Concept Plan.*
4. **Outdoor storage limited.** *No tools, equipment, parts or supplies shall be stored outside of the proposed building or fenced compound as shown on the Concept Plan. Vehicles shall be parked within the fenced compound.*
5. **Site Plan required.** *This Special Use permit is subject to the review and approval of a Site Plan by the Department of Community Development, including any necessary reviews or approvals by the Virginia Department of Transportation and/or the Virginia Department of Health.*

BACKGROUND:

The petitioner requests a Special Use Permit for the purpose of allowing a "Storage yard" and associated storage building in order to store vehicles, equipment, and supplies in a location proposed on property he owns that lies adjacent to his residential property.

The subject property consists of approximately 34.5 acres, located at 664 Red Valley Road [SR 657], a public road in the north central portion of the County near the intersection of Bonbrook Mill Road [SR 635]. The subject parcel and many of the surrounding parcels are partly wooded lands in agricultural use with scattered rural residences and pasture. The property is diagonally divided by Bonbrook Mill Road, and the Layman residence is located on the portion that lies near the northeast corner of Bonbrook Mill Rd and Red Valley Road, about 1350 feet to the southeast of the proposed use. There is a cellular communications tower located on a separate parcel in the interior of the tract. The tower is accessed by a gravel road with an entrance on Red Valley Road and is buffered on three sides by mature woodland. The proposed storage building and fenced compound would be located on the only remaining open area adjacent to the cell tower, which is directly to the west. The nearest residence to the proposed use is located about six hundred fifty feet (650') to the northeast of the site (6625 Bonbrook Mill Rd) and is buffered from that area by woodlands.

Layman Electric and Plumbing is a family business operated by Mr Layman with his sons. The applicant intends to use the proposed 5,000 square foot structure to store electrical and plumbing equipment, tools, and supplies, and will park his vehicles in the proposed fenced 1-acre area. Currently all of these are stored at the Layman residence on Red Valley Road. The use will require a minor site plan to be approved in order to designate parking and storage areas for vehicles and equipment, and to facilitate review for other county agencies and departments for the proposed use.

A Special Use Permit was granted in August 2001 to US Cellular for the cell tower (see Final Order for SPEC-U01-08-02, included in packet). As far as staff is able to determine there were no conditions of that approval that could affect the location of this facility. The driveway that provides access for the cell tower site also provides an entrance for the storage facility, and will require a VDOT review of the existing commercial entrance. However, initial reviews with VDOT appear to indicate that the property will be able to meet sight distance for a low-volume entrance. The proposal will also have to meet VDH approval for water and septic system requirements, Public Safety and Fire Marshall's review and approval, and will require a building permit.

The use, as requested by the applicant, is considered a "Storage yard" under the provisions of Sec. 25-179 of the Franklin County Zoning Ordinance, which requires a Special Use Permit for properties within the A-1 zoning district.

SITE STATISTICS:

<i>Location:</i>	Approx. one thousand feet (1000') northwest of the Red Valley Road and Bonbrook Mill Road intersection in the Boone District.
<i>Size:</i>	1 acre portion of +/- 34.5 acres
<i>Site access:</i>	Public road
<i>Existing Land Use:</i>	Agricultural
<i>Surrounding Zoning:</i>	A-1
<i>Adjoining Land Uses:</i>	Residential, Woodlands, Pasture
<i>Adj. Future Land Uses:</i>	Agriculture Forestry/Rural Residential

SITE / AREA PHOTOGRAPHS

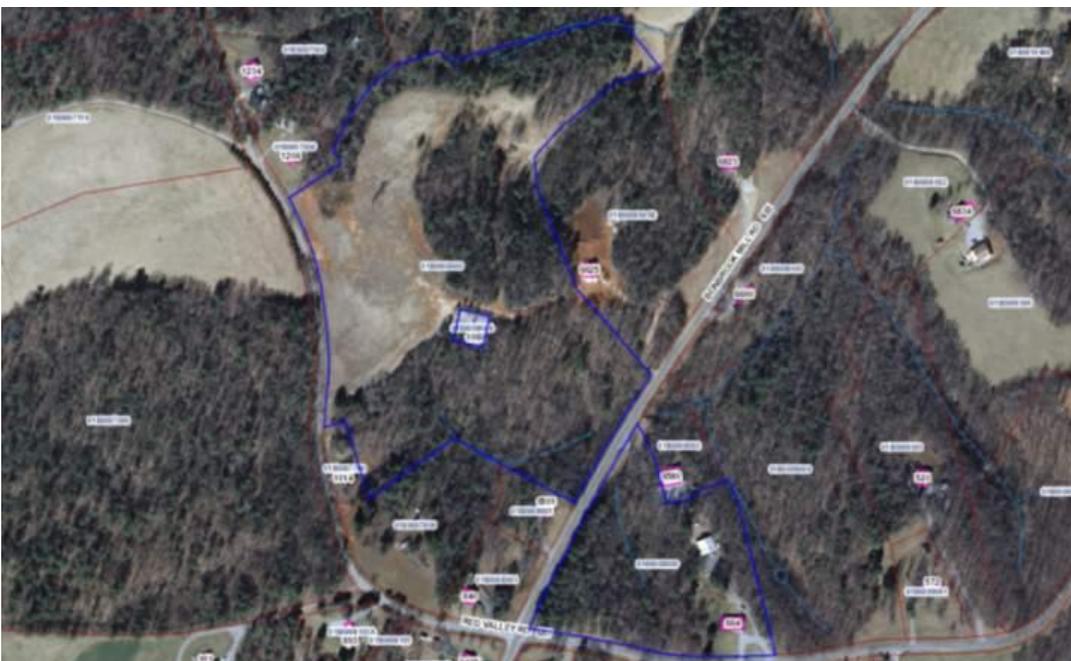


Looking west on Red Valley Road toward the existing entrance to the cell tower site (not visible but in area of yellow arrow).

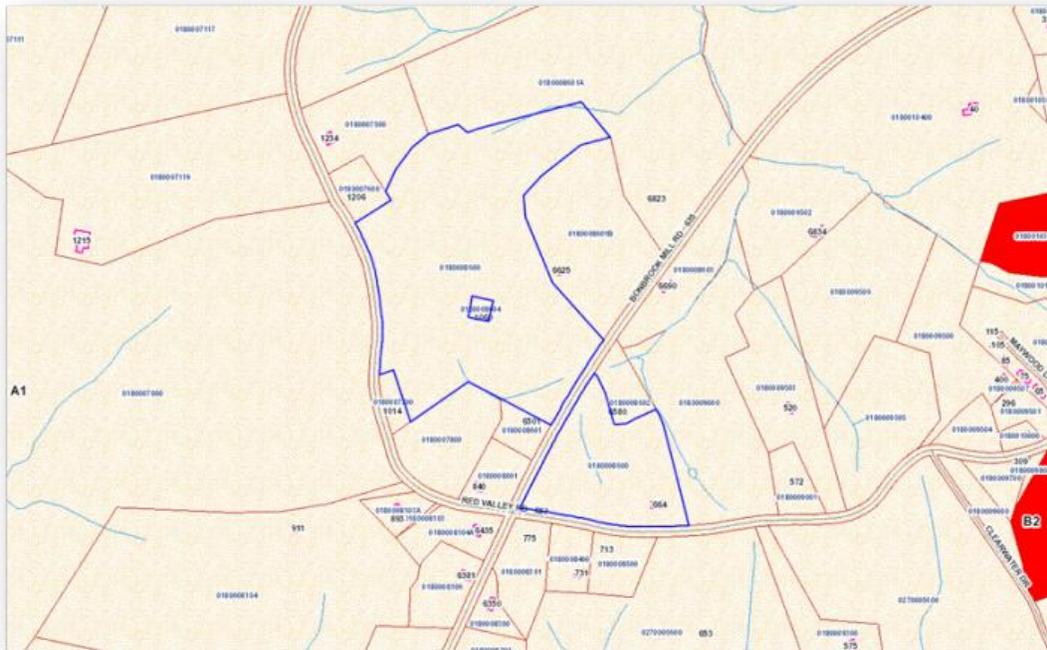


Looking south on Bonbrook Mill Road toward the intersection with Red Valley Rd. (A portion of the property is to the right).

SITE / AREA MAPS



The location of the parcel where the Storage yard is proposed is shown outlined in blue.



The surrounding zoning categories include A1 (Agricultural), with some B2 (Business District General) within a half-mile of the parcel

COMPREHENSIVE PLAN:

The 2025 Comprehensive Plan for Franklin identifies this area as appropriate for Forestry/Rural Residential uses. The current of the use falls into the Rural Residential designation. The Comprehensive Plan states related to Rural Residential areas:

Rural Residential

The rural areas of Franklin County outside of settlements will be a mix of agricultural and interspersed with residential uses. Rural lots will support farm homes and individual dwellings. Water and sewer typically will be provided by on-site well and septic systems. In general, development should be on side roads in order to preserve the open character and safety of County roads by reducing the number of public access points. Developers or residents in these areas should not expect public facilities or utilities to be constructed for their benefit.



County Agriculture classification portion of this the following

the built-up forestal uses residential single-family

It should also be noted that the proposed site is just to the southwest of an area designated on the Future Land Use map as a possible interchange within the proposed I-73 corridor.

ZONING ORDINANCE:

Pursuant to Sec 25-179 of the Franklin County Zoning Ordinance, a Special Use Permit is required for approval of the use of a “Storage yard” in the A-1 Zoning District.

The Zoning Ordinance offers the following definition for "Storage yard": *A space or place for storing materials that is unoccupied and unobstructed from the ground upward, except for the material being stored; provided, however than no material shall be stored within yards or setback areas required by other sections of this Zoning Ordinance.*

Special Use Permits are governed by the procedures and requirements set forth in Sec. 25-110, 25-111, and Sec 25-638 – 25-645 of the Franklin County Zoning Ordinance.

Sec. 25-638 of the Zoning Ordinance sets forth the County’s authority to issue special use permits for certain uses. The ordinance states that, in order to issue a special use permit, the Board of Supervisors must find that “such use will not be of substantial detriment to adjacent

property, that the character of the zoning district will not be changed thereby, and that such use will be in harmony with the purpose and intent of this chapter, with the uses permitted by-right in the zoning district, with additional regulations provided in sections 25-111 through 25-137, supplemental regulations, and amendments, of this chapter, and with the public health, safety, and general welfare.”

Sec. 25-640 of the Zoning Ordinance sets forth the County’s authority to impose conditions for the issuance of special use permits. The ordinance states that the Board of Supervisors “*may impose upon any such permit such conditions relating to the use for which such permit is granted as it may deem necessary in the public interest...*” Conditions associated with a special use permit must be related to the particular land use which required the permit, and must be related to some impact generated by or associated with such land use.

Sec. 25-641 of the Zoning Ordinance states that a special use permit shall expire eighteen (18) months from the date of issuance if “*no commencement of use, structure or activity has taken place.*” The ordinance states that “commencement” shall consist of “*extensive obligations or substantial expenditures in relation to the project,*” including engineering, architectural design, land clearing, and/or construction.

ANALYSIS:

The request for Special Use Permit for a “Storage yard,” is generally consistent with the goals and objectives of the 2025 Comprehensive Plan, as stated in the Rural Residential chapter. This request for Special Use Permit would not result in any increase in residential density.

The applicant has provided a Concept Plan that shows some attention toward mitigating any troublesome impacts of the proposed use. The Storage yard will be fenced, the applicant has proposed to plant trees on the south side that is visible from the road and is set back some distance from the public right-of-way. By locating the use directly adjacent to an existing cell tower site, it takes advantage of existing buffering that mitigates the tower site. In addition, the applicant plans to utilize the existing entrance so as not to increase traffic impacts or additional land disturbance.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission held a public hearing in consideration of this request at its May 13, 2014, meeting. By vote of 5-0-2 (Mitchell, McGhee absent), the Planning Commission approved the following:

The Planning Commission recommends that the Board of Supervisors approve the request for Special Use Permit for a “Storage yard and associated storage building” with the following conditions:

1. **Substantial conformity.** *The site shall be developed in substantial conformity with the applicant’s concept plan, entitled “Proposed Storage Bldg. + Yard,” and “Proposed Storage Building: Layman Electric and Plumbing,” which were prepared by the applicant and submitted along with the application for Special Use Permit.*
2. **Limitation of Use.** *The use “Storage yard and associated storage building” shall be limited to storage uses only. This use shall not be construed as allowing retail sales.*
3. **Outdoor activities limited.** *All activities shall take place within the proposed building and fenced compound shown on the proposed Concept Plan.*
4. **Outdoor storage limited.** *No tools, equipment, parts or supplies shall be stored outside of the proposed building or fenced compound as shown on the Concept Plan. Vehicles shall be parked within the fenced compound.*
5. **Site Plan required.** *This Special Use permit is subject to the review and approval of a Site Plan by the Department of Community Development, including any necessary reviews or approvals by the Virginia Department of Transportation and/or the Virginia Department of Health.*

Public Hearing was opened.

No one spoke for or against the proposed special use permit.

Public Hearing was closed.

(RESOLUTION #08-06-2014)

NOW THEREFORE BE IT ORDAINED, by the Board of Supervisors to approve the special use permit with the conditions as discussed for uses as provided in this chapter finding by the Franklin County Board of Supervisors that such use will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare and in accord with the requirements of Section 25-638 of the Franklin County Code and Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended. Further the proposal encourages economic development activities that provide desirable employment and enlarges the tax base. Approval with the following conditions:

Conditions for Case # SPEC-4-14-12859, David A. Layman/Petitioner

1. **Substantial conformity.** *The site shall be developed in substantial conformity with the applicant's concept plan, entitled "Proposed Storage Bldg. + Yard," and "Proposed Storage Building: Layman Electric and Plumbing," which were prepared by the applicant and submitted along with the application for Special Use Permit.*
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MOTION BY: Ronnie Thompson

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing on **Tuesday, June 17, 2014** at approximately 6:00 PM. in the Board Room of the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, VA 24151 to solicit input on the proposed Enterprise Zone Application to the Virginia Department of Housing and Community Development due on Monday, June 30, 2014. The proposed zone boundaries and incentives will be available for discussion.

Mike Burnette, Director of Economic Development, advised the Board the Virginia Enterprise Zone (VEZ) program is a partnership between state and local government that encourages job creation and private investment. VEZ accomplishes this by designating Enterprise Zones throughout the state and providing two grant-based incentives, the Job Creation Grant (JCG) and the Real Property Investment Grant (RPIG), to qualified investors and job creators within those zones, while the locality provides local incentives. Franklin County has never had a VEZ designated area while the Town of Rocky Mount had a Zone that expired on December 31, 2013. Since the Town received its designation twenty years ago, changes to the program eliminated the Town's ability to reapply for a Zone and requires that they fall under a County application. Therefore, an application for a Zone that encompasses parts of Franklin County and the Town of Rocky Mount was submitted in 2013, but was not approved. The 2014 application for a Zone is the County and Town's second attempt to procure a designation.

Designation as a VEZ has been a boon for numerous communities within the state for decades. Having a Zone means that a business locating or expanding in a Zone can receive substantial state and local incentives that they cannot receive in a non-VEZ area. For larger projects, this can mean hundreds of thousands of dollars and can be the deciding factor when two communities are in close competition. A County zone, if approved, would be in place for twenty years with the opportunity to apply for renewal. The total acreage such a zone could include is 3,840 which encompasses both the Town and County areas. Enterprise Zone designations are

awarded after a lengthy application process and only a select few become available each year as older zones reach the end of their twenty-year life. The designation and the application are geared towards areas of economic hardship, such as communities with high unemployment rates. Franklin County's distress score is extremely low due to the low unemployment and higher incomes found in the area. For this reason, successfully obtaining one of the available zones this year, as it was last year, will be difficult. However, if unsuccessful again this year, the County can continue to reapply as more Zones become available in the coming years.

The area initially selected for designation within the Zone includes generally the same parcels that are currently within the Town of Rocky Mount's VEZ. The area in Town is approximately 864 acres in total. The proposed County Zone stretches generally along U.S. 220 from the Franklin County Commerce Center to an area between Rocky Mount and Boones Mill. It also takes in the Route 40 West area between the Town limits at the former 84 Lumber Building and Six Mile Post Road. Properties in these sections were identified due to the fact that they already housed businesses, were zoned business/commercial, were in the Route 220 Overlay, or had above average potential to one day be attractive business property. The County portion of the acreage would be approximately 1,931 acres. Taken together, the Town and County acreage would equal about 2,795 acres, leaving approximately 1,045 acres for future designation in other areas of the community.

An applicant community must also adopt a set of local incentives for use exclusively with new and expanding businesses within the zone. After review of local incentives by communities around the state and analysis of these and new ideas, a list of targeted, cost-effective local incentives have been proposed. These include:

- **Building Permit and Zoning Fee Waivers**
- **Rehabilitated Real Estate Tax Exemption**
- **Accelerated Local Permitting**
- **Below Fair Market Value Sale of County-Owned Industrial Park Property**
- **Transfer Station Tipping Fee Reduction**
- **Broadband Liaison Connection Assistance**
- **Water / Sewer Tap Fee Reduction**
- **Other incentives that may be deemed appropriate**

Though not required, the Town of Rocky Mount will also provide common-sense local incentives that will closely mirror those that have been provided during its previous Enterprise Zone term.

The application for designation must be submitted by June 30, 2014. County and Town staff have been working to complete the application and mapping for review by the Town Council and Board of Supervisors. The required June 17, 2014 public hearing by the Franklin County Board of Supervisors will give the public the opportunity to express support and concerns related to the application, the designated parcels, and the proposed incentives. Board members will also have the chance to make changes to these proposals as the Board wishes. It is hoped that after the public hearing and any changes that result from it, the Board will be able to adopt the zone boundaries and incentives and approve submission of them in an application to the Department of Housing and Community Development for an Enterprise Zone for the County and Town of Rocky Mount.

RECOMMENDATION:

County staff respectfully asks the Board to listen to public comment at the public hearing and then adopt or change the proposed Zone boundaries and incentives as they desire. Finally, to approval the submission of a designation application to the Department of Housing and Community Development.

Public Hearing was opened.

No one spoke for or against the proposed special use permit.

Public Hearing was closed.

(RESOLUTION #09-06-2014)

BE IT THEREFORE RESOLVED, by the Board to authorize staff to submit a designation application to the Department of Housing and Community Development adopting the proposed Zone boundaries and incentives as submitted.

MOTION BY: Bob Camicia
 SECONDED BY: Leland Mitchell
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M.**, on **Tuesday, June 17, 2014**, at the Government Center, Board of Supervisors Meeting Room located at 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider the following proposed amendments to **Section 27-1, Fee schedule**, of the Franklin County Code.

STORMWATER MANAGEMENT			
	Total Fee	VSMP Authority (Franklin County) portion	Virginia Department of Environmental Quality (DEQ) portion
General / Stormwater Management - Detached single-family home construction with land disturbance acreage less than five (5) acres.	\$209	\$209	0
General / Stormwater Management - Small Construction Activity / Land Clearing (areas within common plans of development or sale) with land disturbance acreage less than one (1) acre.	\$290	\$209	\$81
General / Stormwater Management - Small Construction Activity / Land Clearing with land disturbance acreage greater than or equal to one (1) acre but less than five (5) acres.	\$2,700	\$1,944	\$756
General / Stormwater Management - Large Construction Activity / Land Clearing with land disturbance greater than or equal to five (5) acres but less than ten (10) acres.	\$3,400	\$2,448	\$952
General / Stormwater Management - Large Construction Activity / Land Clearing with land disturbance greater than or equal to ten (10) acres but less than fifty (50) acres.	\$4,500	\$3,240	\$1,260
General / Stormwater Management - Large Construction Activity / Land Clearing with land disturbance greater than or equal to fifty (50) acres but less than one hundred (100) acres.	\$6,100	\$4,392	\$1,708
General / Stormwater Management - Large Construction Activity / Land Clearing with land disturbance greater than or equal to one hundred (100) acres.	\$9,600	\$6,912	\$2,688

Neil Holthouser, Director of Planning & Community Development, stated on April 15, 2014, the Board of Supervisors adopted an amendment to the County Code to repeal Chapter 7: Erosion & Sediment Control, and replace it with a new Chapter 7: Erosion & Sediment Control and Stormwater Management. This code change effectively establishes a local Virginia Stormwater Management Program for Franklin County, effective July 1, 2014. (Franklin County will begin reviewing development plans for compliance with state stormwater management standards on July 1, 2014.)

At this time, it is also necessary to amend Chapter 27 of the County Code to incorporate new fees for the review of stormwater plans and the issuance of stormwater permits. The existing fee schedule for Erosion & Sediment Control will not be affected.

The Virginia Department of Environmental Quality (DEQ) has developed a recommended fee schedule for stormwater management, with different fee levels or "tiers" for different types of projects and different amounts of land disturbance. It should be noted that, under state law,

28% of the locally-charged fee must be remitted to DEQ to offset the state's administrative costs in overseeing the statewide stormwater management program. Franklin County will keep 72% of the gross fee.

Staff is not proposing any increase above the state's minimum recommended fee, nor is staff recommending anything lower than the state's recommendation. This is consistent with the direction being taken by all neighboring localities that have opted to create a local stormwater management program.

RECOMMENDATION:

Staff recommends that the Board of Supervisors approve the proposed amendments to Chapter 27 of the Franklin County Code, to incorporate stormwater management fees.

Public Hearing was opened.

No one spoke for or against the proposed amendments.

Public Hearing was closed.

(RESOLUTION #10-06-2014)

NOW THEREFORE BE IT ORDAINED, by the Board of Supervisors to approve the aforementioned as proposed ordinance amendment, as advertised, Chapter 27 - Fee Schedule and that the public purpose is public necessity, convenience, general welfare, or good zoning practice and in accord with the requirements of Section 25-729 of the Franklin County Code and Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended and advertised.

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

Chairman Cundiff recessed the meeting until Thursday, June 26, 2014 @ 9:00 A.M.

DAVID CUNDIFF
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK