

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD A SPECIAL CALLED MEETING ON TUESDAY, FEBRUARY 24, 2015 AT 6:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: Cline Brubaker, Chairman  
Charles Wagner, Vice-Chairman  
Bob Camicia  
Ronnie Thompson  
C. B. Reynolds  
Bobby Thompson  
Leland Mitchell

OTHERS PRESENT: Richard E. Huff, II, County Administrator  
Christopher Whitlow, Deputy Co. Administrator  
B. J. Jefferson, County Attorney  
Sharon K. Tudor, MMC, Clerk

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Cline Brubaker, Chairman, called the meeting to order.

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### **PROCESS OF SELECTION FOR COUNTY ADMINISTRATOR**

Richard E. Huff, II, County Administrator, shared with the Board a letter of intent sooner than later, from Christopher Whitlow, stating he would not seek the County Administrator's position, at this time. Mr. Huff stated that Mr. Whitlow's letter affirmed he felt professionally prepared to consider the position and confident he would excel in serving, if given the opportunity, he did not think the time is personally right for him and his family. Mr. Whitlow's letter referenced he and his wife have active middle school aged boys and his family is quite involved in various church and school activities, at this time. In closing, Mr. Whitlow offered his unwavering commitment to the Franklin County organization that will continue forward. Mr. Whitlow offered his continued personal and professional commitment to the Board and citizens, offering his tireless work to help the Board in the transition, on-boarding, and support of the new administrator in whatever role or capacity needed.

Mr. Huff shared with the Board a packet of Community Profiles from surrounding jurisdictions soliciting for a new County Administrator. Mr. Huff stated he had been asked by the Board the possibility of using a recruitment firm to assist with the process. Mr. Huff stated Springsted was used most recently for the searches conducted in Roanoke County, Bedford County, Botetourt County and Campbell County. Mr. Huff spoke with John Anzivino with Springsted who gave a rough budget number of \$20,500 to perform the services listed on the Executive Search Brochure

The Board held general discussion regarding employing a firm to handle the process in hiring a County Administrator for Franklin County.

Ronnie Thompson, Boone District Supervisor, stated he felt we should use in house HR Services with this process and save the monies (\$20,500) for said recruitment service.

Chairman Cline Brubaker, stated Board staff, such as the County Attorney and Sharon K. Tudor, MMC, Clerk with her 35+ years of experience, should be included in the consultant's input interviews for the position profile in the selection of the new County Administrator.

### **(RESOLUTION #10-02-2015)**

BE IT THEREFORE ORDAINED, by the Board of Supervisors to solicit the firm of Springsted Incorporated with the cooperative procurement contract with the City of Manassas, Virginia and if not available, authorize staff to move forward with the advertising of a Request for Proposal, with hiring a new County Administrator.

MOTION BY: Bob Camicia

SECONDED BY: Bobby Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Reynolds, Camicia, Thompson & Brubaker

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### **COYOTE BOUNTY APPROPRIATION**

Leland Mitchell, Snow Creek District Supervisor, requested the Board to appropriate \$2,500 to the County's Coyote Bounty Fund balance.

### **(RESOLUTION #11-02-2015)**

BE IT THEREFORE ORDAINED, by the Board of Supervisors to authorize the appropriation of \$2,500 for the County's Coyote Bounty Fund Account and to properly advertise for the public to be notified, and said funds are to come from the Board of Supervisors Contingency Fund.

MOTION BY: Leland Mitchell

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Reynolds, Camicia, Thompson & Brubaker

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**CLOSED MEETING**  
**(RESOLUTION #12-02-2015)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-3, Acquisition or Disposition of Land, of the Code of Virginia, as amended.

MOTION BY: Bobby Thompson

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Reynolds, Camicia, Thompson & Brubaker

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MOTION: Leland Mitchell **RESOLUTION: #13-02-2015**  
SECOND: Charles Wagner MEETING DATE FEBRUARY 24, 2015

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Thompson, Wagner, Reynolds Camicia, Thompson & Brubaker

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

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Chairman Brubaker adjourned the meeting.

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CLINE BRUBAKER  
CHAIRMAN

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SHARON K. TUDOR, MMC  
COUNTY CLERK