

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD A BUDGET WORKSESSION ON THURSDAY, MARCH 26, 2015 AT 6:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: Cline Brubaker, Chairman
Charles Wagner, Vice-Chairman
Bob Camicia
Ronnie Thompson
Leland Mitchell
C. B. Reynolds
Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
Christopher Whitlow, Deputy Co. Administrator
Sharon K. Tudor, MMC, Clerk

Cline Brubaker, Chairman, called the meeting to order.

FACILITY NAMING POLICY

Richard E. Huff, II, County Administrator, shared with the Board the history behind the policy development for naming facilities. On May 21, 2013, the Board of Supervisors requested that the Recreation Advisory Commission provide a recommendation on the naming of the Parks and Recreation Department's facilities. The Recreation Advisory Commission presented a recommendation and the Board of Supervisors approved a Facility Naming Policy on September 17, 2013.

The adopted Facility Naming Policy established specific criteria for naming Franklin County Parks and Recreation facilities and public spaces with or without a significant gift. This policy also clearly defined the procedures that an individual or organization would follow to make their request.

The Board was approached by Ms. Wendy Nichols on March 17, 2015 to install a memorial garden in honor of Ms. Heather Hodges, who has been missing since 2012. The proposed memorial garden would be located at the Blackwater River rest area and canoe launch on Route 220. Ms. Nichols has asked the Board for an exception to the Facility Naming Policy as Ms. Heather Hodges does not meet the established criteria.

Ms. Nichols is requesting an exception to Facility Naming Policy because Ms. Hodges has been convicted of a felony (this was verified by the Franklin County Sheriff's Department). In addition to this disqualifying conviction, Ms. Hodges may not meet other criteria for naming a County owned facility that is also defined in the policy (see highlighted sections in attachment).

The Facility Naming Policy states that recognition memorial naming, "shall only be authorized in honor of an individual based upon their dedication, volunteerism and service to residents of the County." Furthermore, the policy also states that the facility to be named must be "directly related to the service for which recognition is being sought". At this time, staff is not aware of public service that Ms. Hodges has done that is associated with the 220 rest area and canoe launch.

Lastly, the Facility Naming Policy establishes exact procedures for requesting that a facility be named after a person or organization. The process requires that the applicant obtain one hundred signatures from Franklin County residents in each voting district. After the signatures are obtained the Recreation Advisory Commission would review it and present a recommendation to the Board of Supervisors for their review.

Staff commends Ms. Nichols for her selfless efforts in establishing a memorial site for Ms. Heather Hodges. While this memorial garden would be appreciated by those who have been affected by the missing of Ms. Hodges, staff is concerned that a change in policy would allow other persons with felony convictions and without significant public service be eligible for naming of County facilities. Staff believes that the requirements, criteria and procedures defined in the Facility Naming Policy are appropriate for County owned facilities and should not be altered.

RECOMENDATION:

Staff respectfully requests the Franklin County Board of Supervisors' consider not revising the Facility Naming Policy.

(RESOLUTION #19-03-2015)

BE IT THEREFORE ORDAINED, by the Board of Supervisors to leave the policy in place as previously adopted.

MOTION BY: Bob Camicia

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Reynolds, Camicia, Thompson & Brubaker

COUNTY LICENSE DRAFT LETTER/GREG KITCHENS

Richard E. Huff, II, County Administrator, presented a draft letter addressed to Greg Kitchens regarding the public comment made during the March 18, 2015, meeting addressing Vehicle License Fees. The Board offered their support to forward the letter and to change the word "wishes" to will in the last paragraph of the letter.

(RESOLUTION #20-03-2015)

BE IT THEREFORE ORDAINED, by the Board of Supervisors to authorize staff to forward the draft letter regarding County Code Chapter 11:46-47 (b) to Greg Kitchens with the word "wishes" to be replaced with the word "**will**".

MOTION BY: Charles Wagner

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Reynolds, Camicia, Thompson & Brubaker

EASTER EGG HUNT/WAID PARK

Richard E. Huff, II, County Administrator, advised the Board 15,000 eggs will be placed at the Waid Park on Saturday, April 4, 2015 @ 2:00 P.M. for children. The Board was invited to attend the event.

VOTING MACHINES/REGISTRAR

Richard E. Huff, II, County Administrator, detailed for the Board the need to replace the mandated voting machines. The Electoral Board requested direction from the Board's stand point on when the purchase should be made. Mr. Huff stated there was money set aside for the voting machines. General discussion ensued.

The Board concurred with the recommendation to move forward with the purchase/implementation of the new voting machines prior to the presidential election in 2016.

TOWN OF ROCKY MOUNT/BANK STABILIZATION @ VETERAN'S PARK PARTNERSHIP

Richard E. Huff, II, County Administrator, advised the Board he had received a letter from the Town requesting a joint partnership in funding for stabilization of the bank cave-in at the Veteran's Park. Mr. Huff stated at the present time there could possibly be \$1,000,000.00 or so in carry-over funds on the County's side of the budget for FY '14-'15, whereby some assistance for this project could be drawn from if the Board so desired. The Board stated they would indeed like to partner with the Town of Rocky Mount in funding the project. The Board stated they would like to have the Town Officials attend a Board meeting when the costs are confirmed and make a presentation to the Board.

FY '15-16 BUDGET WORK SESSION**SCHOOL BUDGET CLARIFICATION**

Richard E. Huff, II, County Administrator, shared with the Board the following School Budget Analysis, as follows:

Franklin County
School Budget Analysis

Original FY14-15 School Budget				
<u>Operations</u>	<u>Debt Service</u>	<u>CIP</u>	<u>Debt Reserve</u>	<u>Total</u>
\$79,460,153	\$2,650,459	\$1,220,000	\$457,000	\$83,787,612

Amended FY14-15 School Budget					Difference	
<u>Operations</u>	<u>Debt Service</u>	<u>CIP</u>	<u>Debt Reserve</u>	<u>Total</u>	<u>From Original FY14-15</u>	
\$79,724,720	\$2,650,459	\$1,193,700	\$457,000	\$84,025,879	\$238,267	
\$893,653	Adult Regional Program					
\$80,618,373				\$84,919,532	\$1,131,920	

Requested FY15-16 School Budget					Difference	
<u>Operations</u>	<u>Debt Service</u>	<u>CIP</u>	<u>Debt Reserve</u>	<u>Total</u>	<u>From Original FY14-15</u>	
\$83,511,638	\$2,402,459	\$1,246,300	\$705,000	\$87,865,397	\$4,077,785	
\$873,124	Adult Regional Program					
\$84,384,762				\$88,738,521	\$4,950,909	

County Administrator Recommended FY15-16 School Budget					Difference
<u>Operations</u>	<u>Debt Service</u>	<u>CIP</u>	<u>Debt Reserve</u>	<u>Total</u>	<u>From Original FY14-15</u>
\$80,587,423	\$2,402,459	\$1,220,000	\$705,000	\$84,914,882	\$1,127,270

Mr. Huff shared with the Board the differences within the presentation of the School Budget highlighting the original budget amount, the amended budget amount presented by the schools, the requested school budget and the County Administrator's recommended school budget. General discussion ensued.

PRIORITIZED ORDER OF SCHOOL BUDGET FUNDING ISSUES

Richard E. Huff, II, County Administrator, briefly highlighted the following Prioritized Order of School Budget Funding Issues:

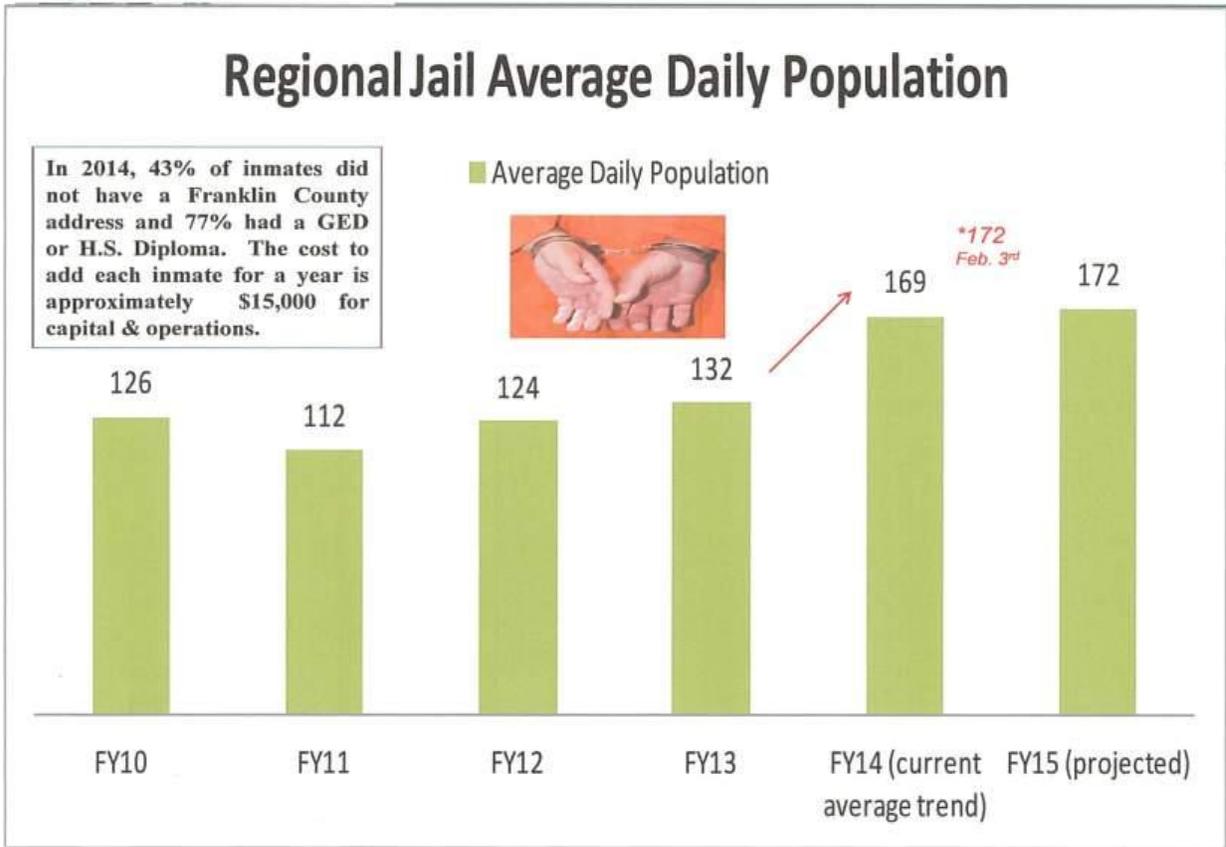
Prioritized Order of School Budget Funding Issues

1. VRS Phase-in of Employee Paid Retirement - **\$189,741**
2. 1.70% Minimum Move-Up-One-Step Pay Increase - **\$1,354,901**
3. Additional Spanish teacher for FCHS - **\$57,889**
4. Additional \$1,000 pay increase for Teacher Assistants and Licensed Practical Nurses - **\$221,267**
5. Additional Business teacher for FCHS - **\$57,889**
6. Additional Seventh Grade English teacher for BFMS - **\$57,889**
7. Additional Seventh Grade Mathematics teacher for BFMS - **\$57,889**
8. Additional Seventh Grade Instructional Coach for BFMS - **\$66,462**
9. Three additional Social Workers (SAS) - **\$167,187**
10. Employee Group Health Insurance increase of 9.5% - **\$285,000**
11. Additional Behavior Analyst/Specialist - **\$ 83,104**
12. Additional Art and Music teacher - **\$103,630**
13. Two additional elementary Physical Education teachers - **\$103,630**
14. Twelve school bus replacements - **\$1,174,328**
15. Additional Administrator for BFMS (discipline) - **\$103,125**
16. Two additional ITRT's - **\$111,458**
17. Planning for Focused Usage of Technology - **\$70,000**
18. Email archiving system - **\$70,000**
19. Contingency Reserve for schools - **\$177,335**

General discussion ensued.

REGIONAL JAIL AVERAGE DAILY POPULATION

Richard E. Huff, II, County Administrator, shared with the Board the following average daily population chart:



Mr. Huff stated the Regional Jail inmate count has been as low as 117 and as high as 170. Mr. Huff advised the Board 153 has been budgeted for the proposed FY' 2015-2016 with additional set-aside funds in a reserve account.

HEALTH INSURANCE/

Richard E. Huff, II, County Administrator, stated the Board made a difficult choice last year, thereby requiring spouses with employer insurance opportunities leave the County insurance policy. Mr. Huff stated about 53-54 spouses left the current County health insurance policies with a projected savings to the County of approximately \$250,000.

LIST OF BUDGET CONSIDERATIONS

Richard E. Huff, II, County Administrator, reviewed and noted the following items as related to the current and proposed budgets: FY' 2015-2016:

- ❖ 2013 Borrowing
 - Landfill Collection Truck \$300,000
 - Landfill Water Tank 30,000
 - Finance/Hr/Payroll Software 440,762
 - Library Software 100,000
 - Sheriff CAD Software 340,238
 - Phase 1 Village Ctr Utility Improve 500,000
 - Parks, Rec, Aging Facility 2,350,000
 - 2014 Business Park 3,000,000
 - Glade Hill Public Safety Station 1,281,250
 - Westlake Public Safety Station 1,281,250
 - Issuance Cost 120,500
 - Total 9,744,000

- ❖ Moving Westlake Station funds for Animal Shelter \$1,281,250
- ❖ Voting Machines – When should they be purchased?
- ❖ Veterans Park
- ❖ Difference between starting 2% raise in July vs. September \$57,103
- ❖ Using Amended Budget vs. Original Budget
- ❖ CSA supported classroom placement
 - County Local Match rate for all our EDU services is 28.3%

- Educational Services Congregate Care (1E) are Net Expenditures FY 14 **Total = 659,542.99** **Local = 186,650.68** State = 472,892.31, (33) students
- Special Education Private Day Placement (2g) are Net Expenditures FY 14 **Total = 1,301,385.50**, **Local = 368,292.11**, State 933,093.39, (41) students.
- ❖ Concerns about cash flow regarding Schools
- ❖ Health Insurance reserves in department budget
 - Total of \$285,453
- ❖ If additional budgetary revenue dollars were available, the following is a list of items where such funds would be t put back into the FY 2016 Budget.
 - Fuel
 - I/T software
 - Regional Jail
 - CSA
 - Sheriff
 - ED-Marketing
 - General Market Salaries
 - New Position Request
 - FT clerical position for General Properties
 - PT to FT in Commissioner of Revenue
 - PT to FT for Library
 - PT to FT for Public Safety
 - FT for Parks & Recreation
 - 4 positions for Sheriff's Office
 - 4 EMD Dispatchers

The Board stated they will hold a joint budget worksession with the Schools on Tuesday, March 31, 2015 @ 6:00 P.M. The Board cancelled the remaining budget calendar scheduled worksessions.

Chairman Brubaker adjourned the meeting.

CLINE BRUBAKER
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK