

**Franklin County
Adopted Budget
Fiscal Year 2008-2009**

Adopted April 29, 2008

By the Franklin County Board of
Supervisors

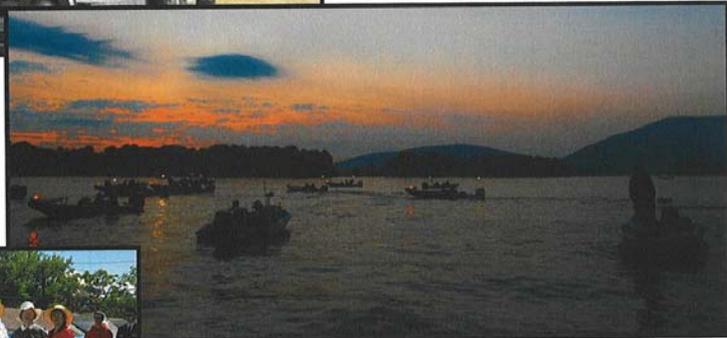


OUR 2025 VISION

Franklin County, Virginia – appreciating its rural, scenic Blue Ridge landscape and rich cultural and agricultural heritage is a uniquely balanced, highly educated, prosperous, and diverse land of families, businesses, and communities of faith who thrive amongst interconnected neighborhoods where personal responsibility and community interdependence is cherished.

*Prepared by: Office of County Administrator
Department of Finance
Phone: 540-483-3030
www.franklincountyva.org*

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Something For Everyone !

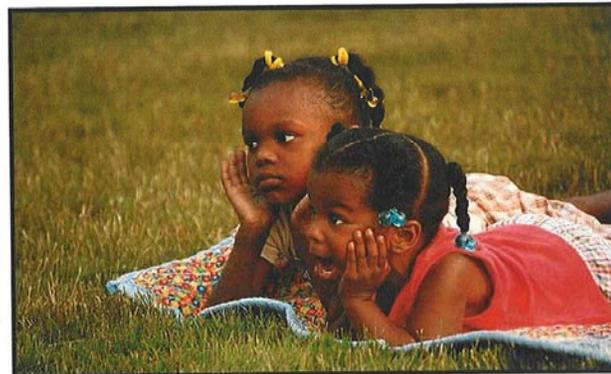
Franklin County
Adopted Budget FY2008-2009
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Budget Message

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Story Time at the Park



March 18, 2008

Mr. Charles D. Wagner, Chairman
And Members of the Franklin County Board of Supervisors
County Board Room
Rocky Mount, Virginia 24151

Dear Chairman Wagner and Members of the Board:

It is my pleasure to transmit to you today my recommendations for a balanced 2008-2009 Budget for the citizens of Franklin County. I am pleased that I am able to recommend this spending plan for your consideration and look forward to the Board's feedback and response to the many difficult decisions that went into this recommendation.

As you know, Section 15.2-2503 of the Code of Virginia, as amended, states that the County budget shall be developed for "informative and fiscal planning purposes only". It serves as a plan for County operations, maintenance, capital outlay, and debt service and may include reserves for contingencies and future capital improvements. The annual budget must contain a complete itemization of all estimated expenditures, revenues, and borrowings and must be approved by the governing body prior to July 1 of each year. Similarly, the School Board Budget must be adopted by May 1 of each year.

The power of the Board of Supervisors to grant or withhold funds is an important means by which it can determine general County policies and the level of services to be offered. Budgeting is a planning process required by law that enables the Board of Supervisors to examine requests for County funds, to anticipate revenue needs, and to make decisions about the priority of programs and level of services to be provided. It is a work-plan expressed in terms of dollars and as such is an important tool of fiscal management.

Staff's recommendation for the County's fiscal plan for the FY08-09 Budget totals \$126,540,928. This total represents an 8.6% increase over the current year adopted budget. The dollar increase from the current year adopted budget to the FY08 proposed budget is \$10 million and is broken down roughly as follows:

- \$4.7 million increase for Schools
- Actual Capital Projects decreased by \$1,210,000 resulting in a decreased dependence on one time funds.

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- Set Asides for Future Capital Projects increased by \$2,255,099 bringing the overall capital fund to a \$995,000 budget to budget increase.
- \$1,152,613 increase for Comprehensive Services and Social Services – offset largely by increased state revenues of \$831,530.
- \$1,548,774 increase for Fire, EMS, Law Enforcement – includes \$500,000 in additional jail and inmate costs for our participation in the regional jail for the last quarter of fiscal 09. Additional fuel surcharges on food deliveries for the jail are estimated at \$55,000 and fuel increases for Sheriff and Public Safety vehicles will add another \$100,000.
- \$210,396 in net additional debt service expenditures for the first year payment on the initial borrowing for the County Government complex.
- \$1.4 million in new general government expenditures. Included are funds to absorb utility rate increases, open the branch library at Westlake, fund fuel increases in other departments of approximately \$100,000 and assist in the opening the beach at Smith Mountain Lake Park

Function	Adopted	Proposed	Difference
	2007-2008	2008-2009	
	Budget	Budget	
General Administration	\$ 4,233,159	\$ 4,504,295	\$ 271,136
Judicial System	2,250,133	2,538,314	288,181
Public Safety	9,892,639	11,441,413	1,548,774
Public Works	2,094,686	2,491,289	396,603
Health and Welfare	9,728,426	11,013,718	1,285,292
Schools	76,004,353	80,716,300	4,711,947
Recreation & Cultural	1,492,915	1,825,909	332,994
Community Development	2,812,162	3,031,860	219,698
Debt, Capital, Utilities	8,030,892	8,977,830	946,938
Totals	\$ 116,539,365	\$ 126,540,928	\$ 10,001,563

There were a number of concerns and circumstances that set the stage for the budget development this year and provided the framework by which this proposed budget was developed:

- Funds are provided for the opening of the branch library at Westlake - \$250,000.
- Absorbed increases in Utility Costs for schools (\$317,028) and local government (\$32,350).

- \$500,000 increase in out of county inmate housing costs for last quarter of FY09 funding of the regional jail as well as a \$55,000 increase for jail food due to fuel surcharges being added to food deliveries at the jail.
- Absorbed \$500,000 additional operating support given to schools from fund balance in the current year
- Continuing funding for disaster recovery protection of mission critical Information Technology Infrastructure.
- Vehicle fuel costs continue to climb – a \$200,000 increase for local government and a projected \$240,000 increase for the Schools.

In terms of school funding for FY08, I am recommending the following:

- ▣ Increase of \$2,000,000 in new operational money and \$331,231 in new debt service funds for a total increase of \$2.3 million or an 8.4% increase from FY 2007-2008. The proposed school budget is 64% of the total County budget.
- ▣ Increased School Capital funding of \$1,100,000. In addition to the \$1.1 million is the second year of the School Debt Service reduction amount of \$248,876 which is being set aside as additional capital for Windy Gap Elementary when that school opens. This total debt service reduction amount will be almost \$500,000 in fiscal year 08-09.
- ▣ Total increased support to Schools from local funds equals \$3,680,107.

Other Highlights in the Budget Include:

- 6% increase in social service programs primarily in the area of special needs for children in foster care and for elderly and disabled care \$215,000 in new local CSA funds or a 20% increase from FY07-08 15% increase budgeted in Employer Health Insurance Contributions

Major Capital Improvements Proposed for FY08-09:

- Funds \$242,100 for Disaster Recovery Protection of Mission Critical Information as well as other Technology Infrastructure Improvements
- Funds \$748,000 for various Parks & Recreation Facilities including \$50,000 for improvements at the Franklin County Recreation Park, \$100,000 for the Pigg River Park project at the Veterans Memorial, and \$400,000 for additional development at Smith Mountain Lake Community Park which includes a Concession Building, Restrooms, Maintenance Building and Shoreline Stabilization.
- Continues Landfill Monitoring and Groundwater Corrective Action Expenditures

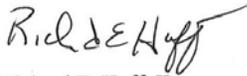
- Includes \$870,097 for Fire/EMS and Law Enforcement Apparatus and Vehicles.
- Provides \$555,000 in local economic development funding incentives
- \$75,000 contribution for Marine Fire Boats at Smith Mountain Lake.

The recommendations outlined above are recommendations that require the 2008-2009 Budget be funded with the following tax rates:

Real Estate	\$0.47 per \$100 assessed valuation
Personal Property	\$1.89 per \$100 assessed valuation
Machinery & Tools	\$0.60/\$0.27 per \$100 assessed valuation
Merchants Capital	\$1.08 per \$100 assessed valuation

In closing, I would be remiss if I did not extend my utmost gratitude to the County's staff, who have worked diligently in the preparation of this plan. I would be happy to answer any questions which may have been generated and staff looks forward to working with you over the next several weeks to produce a plan that addresses our fiscal responsibilities for the coming year.

Respectfully submitted,



Richard E. Huff, II
County Administrator

Note: The budget was adopted on April 29, 2008. The only change in the proposed tax rates was the real estate tax rate which was adopted at \$0.46 per \$100 assessed valuation instead of the proposed \$0.47 rate.



**Addendum to Budget Message
Other Priorities and Issues Related to the Development of the FY 08-09 Budget**

The rapid population growth in Franklin County continues to be the dominant local trend, affecting every area of county government. As a result of this growth, the County is facing high demand for public services including water and sewer, additional schools and planning and zoning issues.

The strategic plan adopted by the Board of Supervisors on February 15, 2005 addresses many of the growth concerns of the County while also striving to maintain its natural setting with protected view sheds through respected ecological and low impact development strategies.

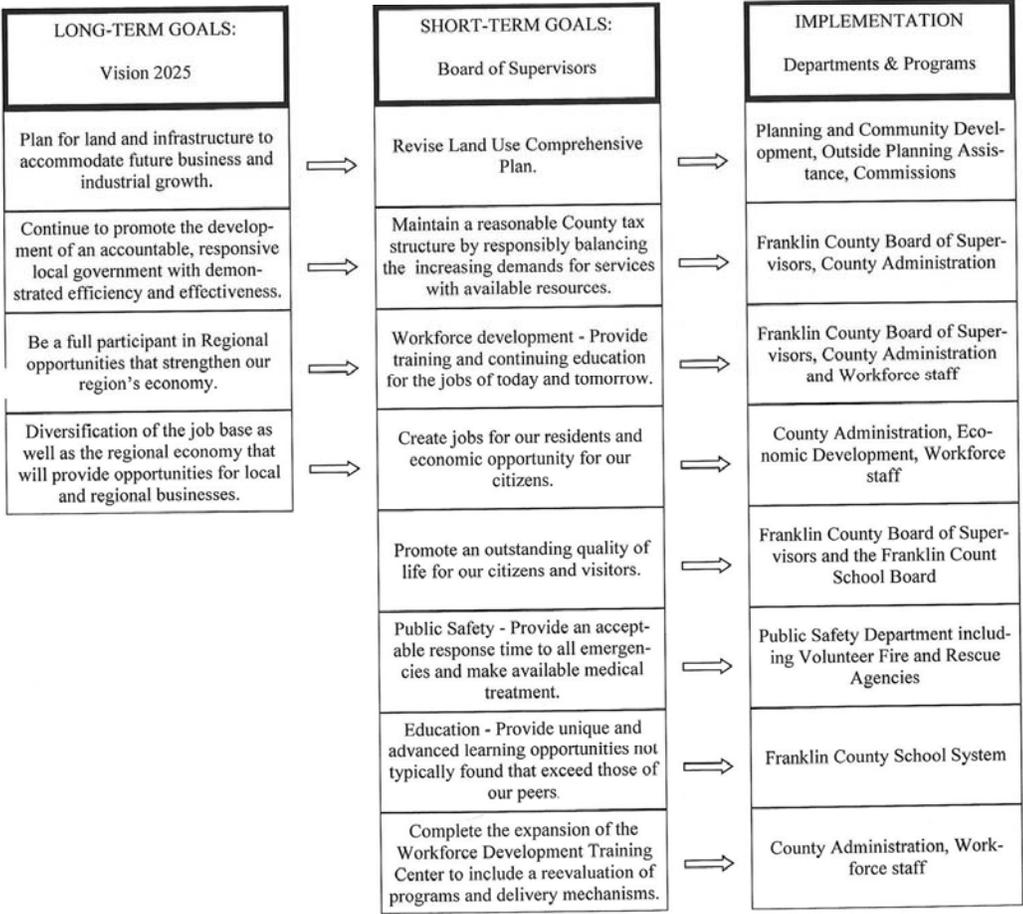
School funding, provided by the General Assembly of Virginia, presented the major legislative challenge as the County developed its FY08-09 budget. This funding stream accounts for roughly one half of the revenues received by the County's school system and provides for many of the educational programs offered in the School system. In Virginia, School systems do not have taxing authority and must rely on local appropriations as well as State and Federal funding for the operation of the County schools.

In 2005, public safety became a primary goal of Franklin County. The addition of more paramedics/firefighters has put a tremendous strain on the resources of the County. In response to this need, the County has implemented an EMS transport fee for the career as well as the volunteer rescue agencies. Evaluation and analysis of this revenue stream continues as the need for additional stations, personnel and equipment increases.

Another major impact on the County's operational budget will be the County's participation in a new regional jail. Although not scheduled to open until March 2009, the County has had to pursue transporting inmates to other jails because of overcrowding in the jail owned and operated by Franklin County. The operational impact to the County's budget once the new jail opens is estimated to be an increase of \$1.6 million per year.

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FRANKLIN COUNTY LINKING LONG - AND SHORT-TERM GOALS



A HISTORICAL SKETCH OF FRANKLIN COUNTY

In the 1740's, pioneers traveling by river and road from Eastern Virginia and Maryland, and Scotch-Irish and German families coming down the Carolina Road (originally known as the Great Indian Warrior Path) settled in what would become Franklin County, then the western-most county in Virginia. The County was formed in 1786 from parts of Bedford and Henry Counties by an act of the General Assembly. It was named for Benjamin Franklin, then governor of Pennsylvania, where many settlers originated.

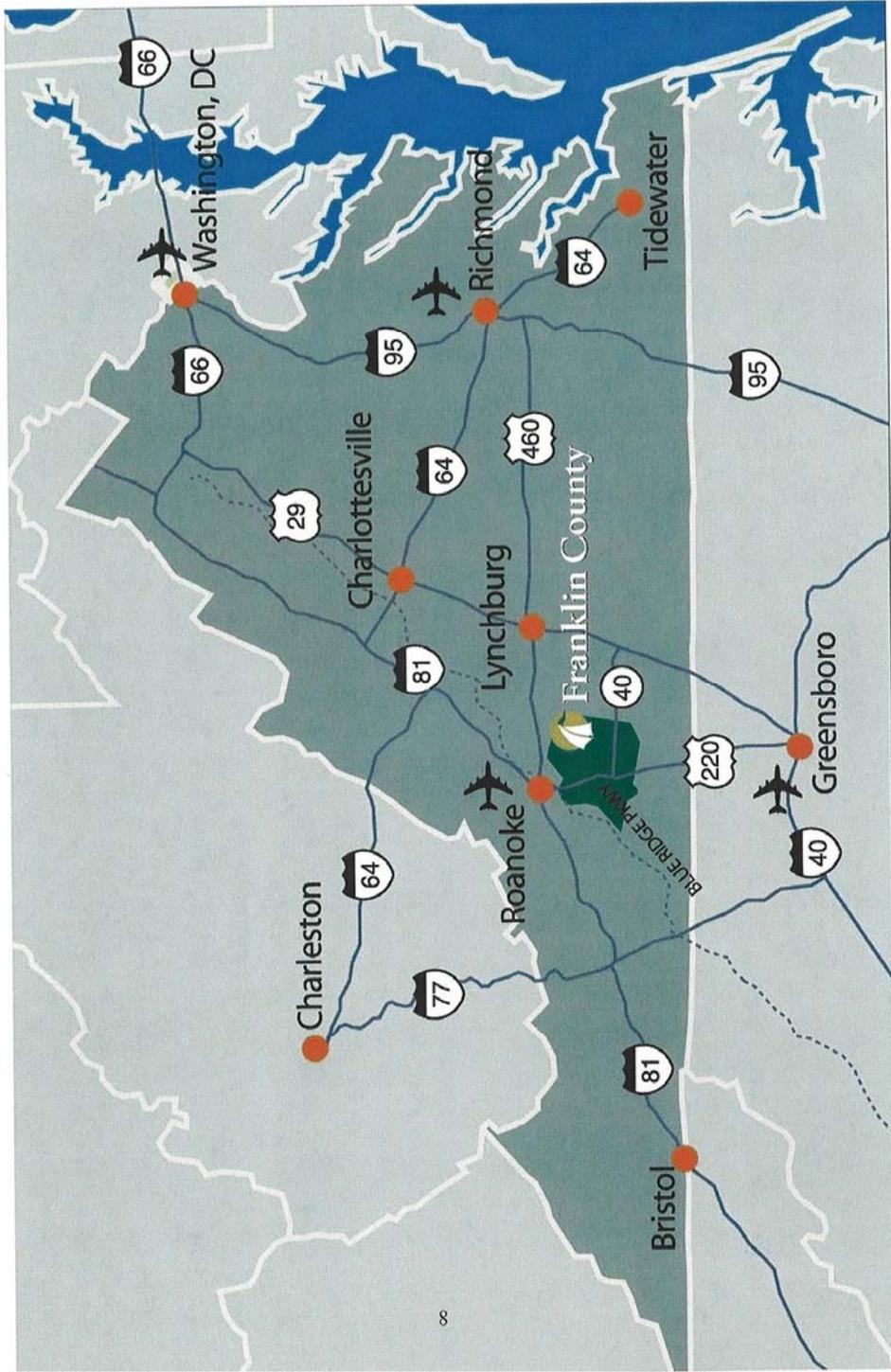
The County lies in the western piedmont, a diverse terrain ranging from flatlands on the east to rugged peaks of the Blue Ridge on the west. The area was home to native Americans as early as 10,000 B.C. In the 1600's an eastern Siouan tribe inhabited the region. Indian relics, arrowheads and artifacts found throughout the County remind us of the original settlers.

Since the County's early beginnings, its citizens have served as gallant soldiers in every war the U.S. has known. Notable Confederate General Jubal A. Early was born in the Red Valley community. He went to West Point for his education, represented Franklin County in the General Assembly, and served as commonwealth's attorney for many years. Another nationally known native son was Booker T. Washington, a black educator. Born a slave on a plantation near Hales Ford, Booker T. Washington founded the Tuskegee Institute in 1881. His birthplace is a national monument.

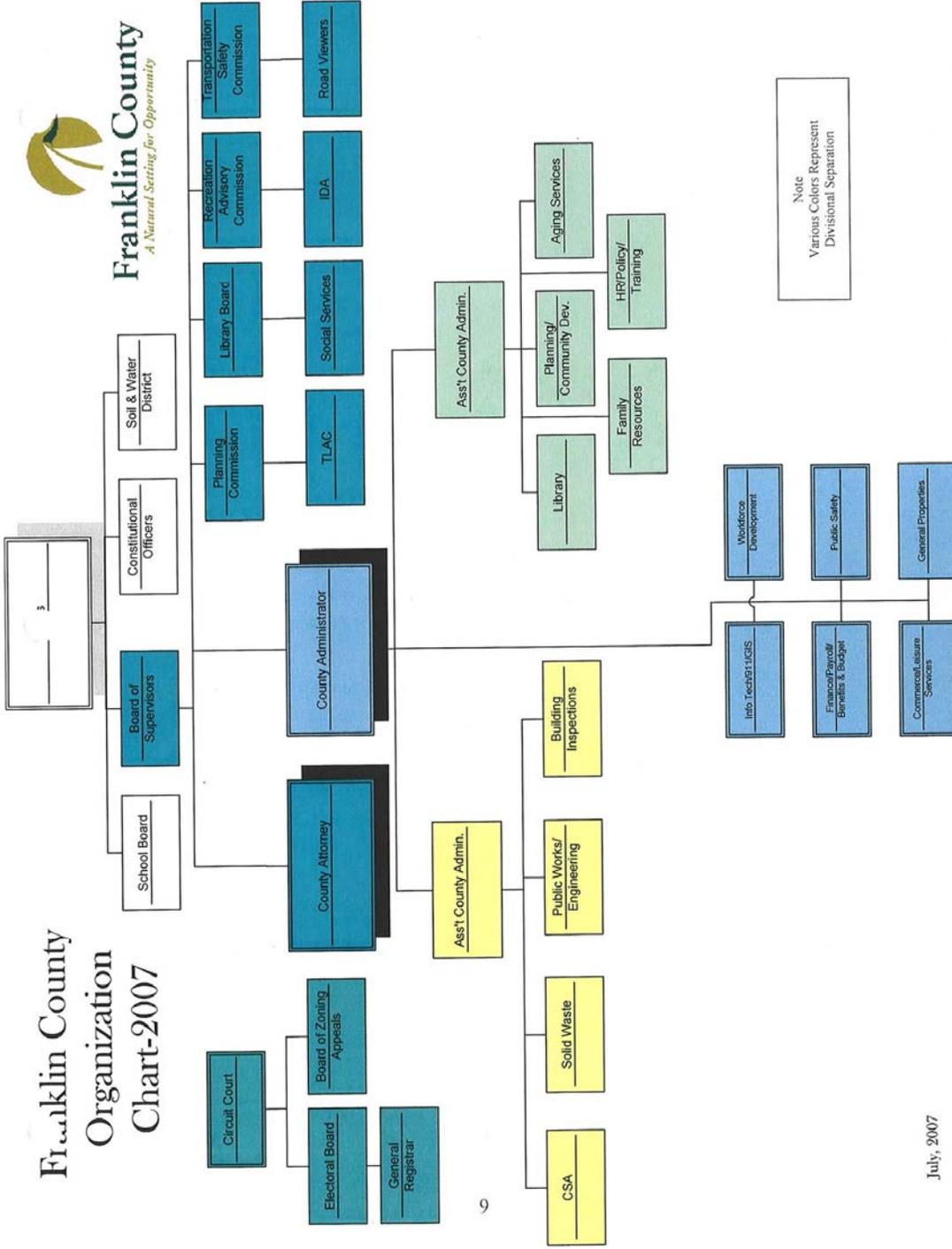
Agriculture has figured prominently in Franklin County's 200-year history, and was the occupation of most county residents until recent times. Tobacco was a leading crop in early Franklin County. Locally mined iron and copper were transported over the Carolina Road as far south as Georgia. The furnace of the Washington Ironworks, the County's oldest landmark, stands as a monument where munitions for the Revolutionary Army were manufactured. A growing animal husbandry industry established Franklin County as one of Virginia's leading dairy producers.

The late nineteenth century saw increasing industrialization. With the entry of the Norfolk and Western railroad in 1892, the Punkin Vine route through the County provided new access for industry. Tobacco factories as well as diversified wood and textile-based industries became significant components of the County's economy.

The development of 2,880 acre Philpott Lake in 1953 and 20,600 acre Smith Mountain lake in 1966 gave rise to Franklin County's current designation as the "Land Between the Lakes and the Blue Ridge Mountain." It is an apt description for a remarkable place – a land of compelling natural beauty, economic stability, recreational abundance, and rich heritage!



Franklin County Organization Chart-2007



Note
Various Colors Represent
Divisional Separation



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Franklin
Virginia**

For the Fiscal Year Beginning

July 1, 2007

Charles S. Cox

President

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Franklin County, Virginia for its annual budget for the fiscal year beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

County of Franklin, Virginia
Miscellaneous Statistics
June 30, 2007

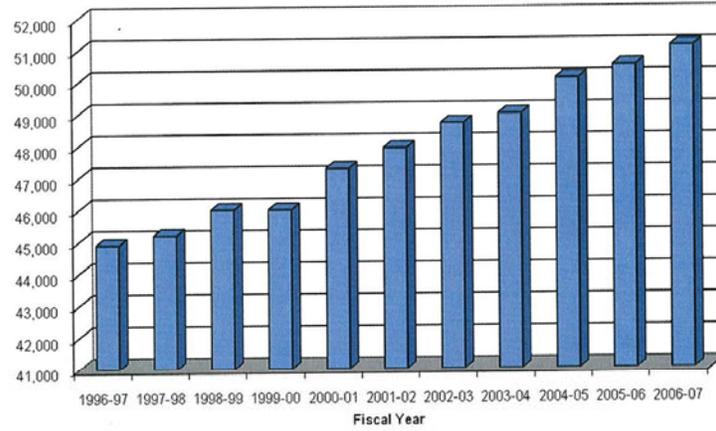
Date Established	1786
Form of Government	County Administrator
Area	722 square miles
Population (estimate)	51,102
Registered Voters	31,892
Median Age	39.7
Median Income (Per Capita)	\$27,082
Building Permits Issued	1,358
Value of Building Permits Issued	\$153,694,094
Unemployment Rate	3.8%
Fire and Rescue Protection:	
Stations	10
Firefighters and Volunteers	250
Police Protection:	
Number of Employees	89
Number of Arrests	2,800
Number of Calls for Service	26,047
Education:	
Number of Elementary Schools	11
Number of Middle Schools	1
Number of High Schools	1
Number of Career Centers	1
Enrollment	7,305
Parks and Recreation:	
Number of Parks	9
Total Park Acreage	692
Libraries:	
Number of Sites	1
Patrons Registered	23,000
Total Circulation	185,000

Franklin County Profile

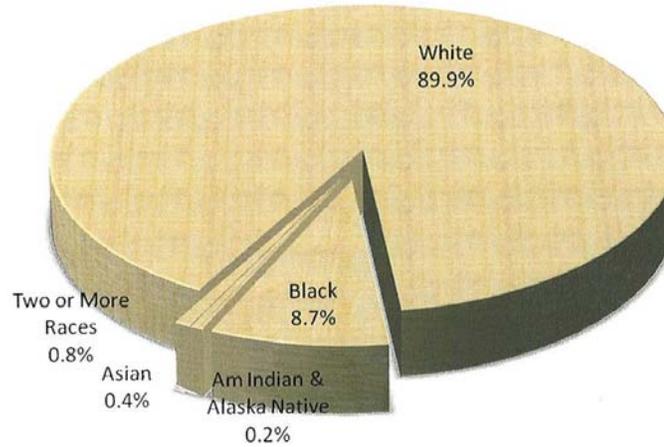
Population:

The population and demographic statistics of Franklin County reveal much about the direction in which the County is heading with respect to the need for new or expanded services, recreation, education, healthcare and other services.

Franklin County Population Growth
FY96/97 - FY06/07



Population by Race



Franklin County Profile (Continued)

Household Characteristics - 2000

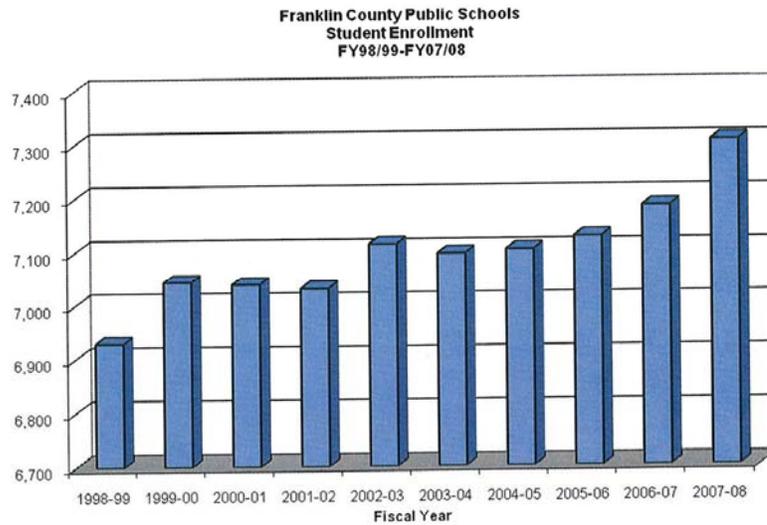
The number of households in the County grew from 14,655 in 1990 to 18,963 in 2000, an increase of 29.4%. Other statistics from the 2000 Census are presented below:

Median Age	39.7
Average household size	2.44
Average family size	2.84
Total housing units	22,717
Labor Force	26,432
Per Capita Income	\$19,605

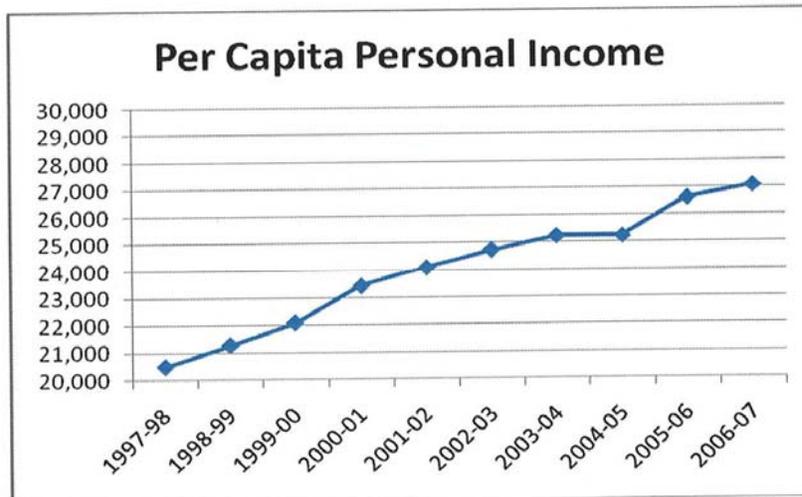
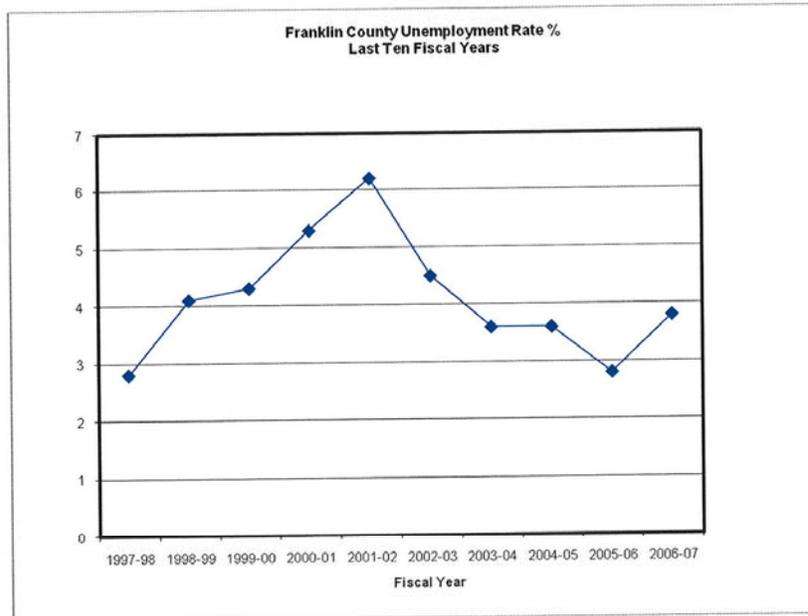
The following statistics are the most recent from 2006 (unless another year is noted):

Persons under 18 years old	10,495
Persons under 18 years old, percent	20.7%
Births, 2004	530
Deaths, 2004	467
Total housing units	25,685
Labor Force	26,117
Median household income, 2004	\$40,756
Persons below poverty, percent, 2004	10.9%

School enrollment has shown increases in conjunction with the overall population growth:



Franklin County Profile (Continued)



Franklin County Profile (Continued)

<i>Principal Employers:</i>		
<u>Employer</u>	<u>Product or Service</u>	<u>Estimated Employment</u>
MW Manufacturers	Wood Window/Door Units	1,367
Franklin County Schools	Education	1,186
Fleetwood Homes of Virginia	Manufactured Housing	200
Wal-Mart	Retail	400
Trinity Packaging, Inc.	Plastic Packaging	300
Ronile, Inc.	Processed Carpet Yarn	300
The Willard Companies	Property Management	265
Carilion Franklin Memorial Hospital	Hospital	270
Franklin County	Local Government	317
Uttermost Company	Interior Furnishings	178
Mod-U-Kraf Homes, Inc.	Modular Homes	225

Forecast for the Regional Economy:

Collectively, the towns, cities and counties that dot the map from the Alleghany Highlands through the Roanoke region and New River Valley comprise a region of urban amenities, natural beauty, hard-working, friendly people, business opportunities and outstanding educational institutions. All the elements are present for a bright economic future.

The Regional Economic Strategy identifies six action themes and provides specific directions to take in our journey toward regional economic prosperity:

- **Visibility:** Achieve national and international visibility for the region, allowing it to compete successfully for advanced technology growth.
- **Connectivity:** Reduce perceived or real distance both within the region and between the region and the outside world.
- **Quality of Life Amenities:** Attract and retain knowledge-oriented enterprises and people by using existing natural assets and quality of life in marketing, while developing amenities that appeal to these people and enterprises.
- **Knowledge Workforce:** Elevate the knowledge workforce at all levels by improving the skills and knowledge of individual workers, improving responsiveness to companies, and recruiting knowledge workers from outside the region.
- **Innovation and Entrepreneurship:** Strengthen the region's soft infrastructure that supports innovation and entrepreneurship.
- **Economic Transformation:** Diversify the regional economy by emphasizing the cultivation of technology-driven companies.

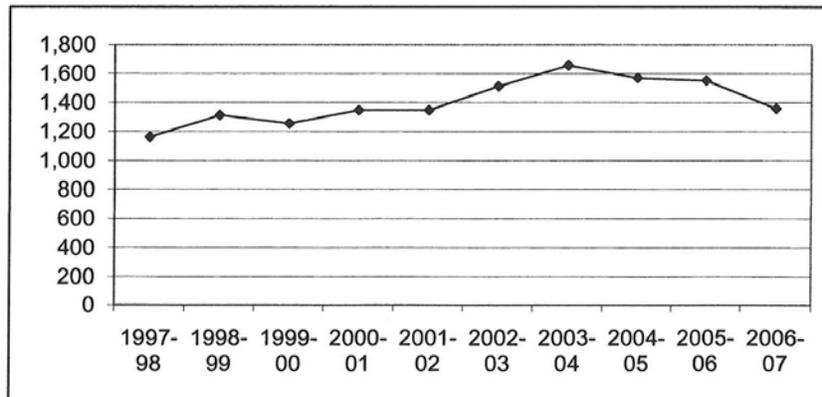
Franklin County Profile (Continued)

Property Value and Construction

Fiscal Year	Property Value	Residential Construction (1)	
	Total Assessed Value	Number of Permits	Value
1997-98	2,584,380,130	1,162	57,594,512
1998-99	2,679,558,797	1,312	82,802,319
1999-00	2,775,492,970	1,255	101,417,670
2000-01	3,241,615,559	1,346	88,083,800
2001-02	3,368,029,713	1,346	104,898,588
2002-03	3,503,242,241	1,511	112,521,986
2003-04	3,650,736,628	1,656	142,222,261
2004-05	5,039,051,965	1,569	186,932,216
2005-06	5,299,579,776	1,552	213,523,771
2006-07	5,559,899,532	1,358	153,694,094

(1) Source: Building Inspections Department of County of Franklin, Virginia.

Building Permits Issued:



FRANKLIN COUNTY
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt per Capita
Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Population(1)</u>	<u>Gross Assessed Value (3)</u>	<u>Gross and Net Bonded Debt(2)</u>	<u>Ratio of Bonded Debt to Assessed Value</u>	<u>Net Bonded Debt per Capita</u>
1997-98	45,200	2,584,380,130	19,909,471	0.0077	440.48
1998-99	46,000	2,679,558,797	22,076,311	0.0082	479.92
1999-00	46,000	2,775,492,970	31,086,503	0.0112	675.79
2000-01	47,286	3,241,615,559	27,990,991	0.0086	591.95
2001-02	47,927	3,368,029,713	25,685,437	0.0076	535.93
2002-03	48,700	3,502,242,241	23,921,816	0.0068	491.21
2003-04	49,000	3,650,736,628	22,282,575	0.0061	454.75
2004-05	49,841	5,039,051,965	23,223,697	0.0046	465.96
2005-06	50,100	5,299,579,776	28,507,051	0.0054	569.00
2006-07	51,102	5,559,899,532	33,003,883	0.0059	645.84

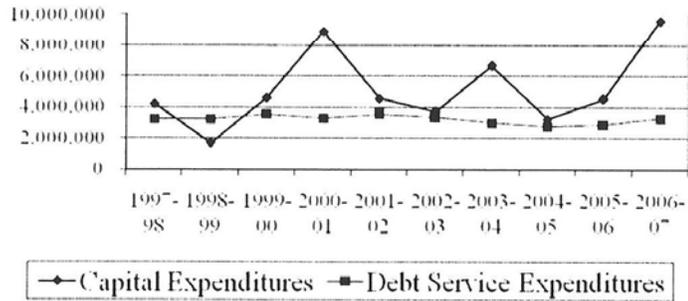
Note: (1) Bureau of the Census
(2) Includes all long-term general obligation debt
(3) 100% of fair market value

Ratio of Net Annual Debt Service Expenditures for
General Bonded Debt to Total General Governmental Expenditures
Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>	<u>Total General Government Expenditures (3)</u>	<u>Ratio of Debt Service to General Governmental Expenditures</u>
1997-98	1,985,552	1,251,575	3,237,127	60,953,460	5.31%
1998-99	2,259,873	973,926	3,233,799	62,899,149	5.14%
1999-00	2,372,360	1,198,965	3,571,325	69,868,253	5.11%
2000-01	2,073,506	1,216,678	3,290,184	81,104,855	4.06%
2001-05	2,305,554	1,240,177	3,545,731	79,711,574	4.45%
2002-03	2,233,556	1,126,740	3,360,296	80,002,670	4.20%
2003-04	1,985,865	1,026,506	3,012,371	85,418,525	3.53%
2004-05	1,806,075	961,179	2,767,254	91,728,187	3.02%
2005-06	1,848,143	1,035,008	2,883,151	102,700,420	2.81%
2006-07	2,076,767	1,232,658	3,309,425	117,641,185	2.81%

(1) Exclude bond issuance and refunding of bonds.
(2) Includes general, special revenue funds and component units.
(3) Excludes refunding of bond.

Franklin County, Virginia Ten Year Trend of Debt Service and Capital Expenditures



Franklin County, Virginia Ten Largest Real Estate Assessments June 30, 2007

<u>Name</u>	<u>Nature of Business</u>	<u>Assessed Value (\$ Million)</u>
American Electric Power	Utility	55
Central Telephone Company	Utility	25
Franklin Real Estate Company	Real Estate	25
Bridgewater Pointe Partners, LLC	Real Estate	18
Lake Watch, LLC	Real Estate	16
Lowes Home Centers, Inc	Retail	15
Willard Construction Company	Construction	13
Windstar Properties, LLC	Real Estate	11
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Fire Fighter Training

Franklin County Summary of the Adopted Budget

The adopted budget for fiscal year 2008-2009 is hereby presented on a cash basis of accounting under which revenues and related assets are recorded when received and expenditures are recorded as the related funds are expended.

The Budget Process

The County of Franklin's budget process is governed by Section 15.2-2503 of the Code of Virginia and states that the County budget shall be developed for "information and fiscal planning purposes only." The budget process begins in December with revenue projections being prepared by the Department of Finance. At the same time, budget forms and instructions are distributed to the County departments. Departments are asked to justify levels of allocations requested and to document any new programs or grants they anticipate receiving during the upcoming fiscal year. Reviews of departmental budget requests take place in January and February as well as preliminary meetings with the Board of Supervisors. The School Board budget is presented to the Board of Supervisors in early March and the entire County budget is submitted to the Board of Supervisors by the County Administrator in mid to late March. A public hearing was held on the FY 2008-2009 budget on April 21, 2008 and final adoption was April 29, 2008.

Budget Amendment Process

Franklin County amends its budget as needed throughout the fiscal year. The budget can be amended in two ways: appropriation transfer and supplemental appropriation. The Board of Supervisors has authorized the County Administrator to approve appropriation transfers from one classification of expenditure to another within the same cost center. Transfers between cost centers and supplemental appropriations must be approved by the Board of Supervisors.

The School Board and the Social Services Board are separately granted authority to transfer any unencumbered balance or portion thereof from one classification of expenditure to another within their respective funds in any amount.

The Budget as a Managerial Tool

The purpose of this budget document is to make the budget an understandable managerial plan as well as an accounting tool. It has been prepared under the format required by the Commonwealth of Virginia for comparative reporting purposes and is for informative and fiscal planning purposes only. The Board of Supervisors must officially adopt a budget for each fiscal year (July 1 through June 30) after an advertised public hearing. The budget process affords the opportunity for County departments to do an internal analysis of their activities and goals. The governing body has the opportunity to review and analyze both department goals and citizen input. These plans are then meshed into a fiscal document which projects the necessary revenue to meet the proposed expenditures. The adopted budget is the means by which public policy is put into effect through the planned expenditure of public funds.



Franklin County
A Natural Setting for Opportunity

Budget Calendar

<u>Date</u>	<u>Task</u>
October 15, 2007	CIP forms and instructions distributed to departments
December 1, 2007	CIP forms due to Finance department
December 1, 2007 through December 31, 2007	Preparation of CIP document Department of Finance prepares revenue projections Budget forms and instructions distributed to Departments
January 1, 2008	Budget forms due to Finance department
January 15, 2008	Revenue projections finalized
January 15, 2008	County Administrator begins review of forms and departmental requests
February 28, 2008	Proposed budget decisions and preparation of County budget
March 4, 2008	School Board Public Hearing
March 11, 2008	School Board budget presented to Board of Supervisors
March 18, 2008	County budget presented to Board of Supervisors
March 20, 2008 through April 3, 2008	County/School board budget discussions
April 21, 2008	Public Hearing on combined School and County budget
April 29, 2008	Fiscal Year 2008-2009 budget adoption
May – June, 2008	Preparation of related budget documents
July 1, 2008	Implementation of Fiscal Year 2008-2009 adopted budget

**Franklin County
Long-Term Financial Policies**

Financial Planning Policies

Balanced Budget: It is a requirement of the County Administrator to submit a balanced budget to the Board of Supervisors. A balanced budget is defined as the total sum of money Franklin County expects to collect being equal to the total amount it anticipates to spend on goods, services and other expenditures. Section 15.2-2503 of the Code of Virginia, as amended, states that the County budget shall be developed for “informative and fiscal planning purposes only”. It serves as a plan for County operations, maintenance, capital outlay, and debt service and may include reserves for contingencies and future capital improvements. The annual budget must contain a complete itemization of all estimated expenditures, revenues, and borrowings and must be approved by the governing body prior to July 1 of each year. Similarly, the School Board Budget must be adopted by May 1 of each year. The budget adopted by the Board of Supervisors on April 29, 2008 and presented in this budget document is a balanced budget.

Long-Range Planning: A five year Capital Improvement Program is adopted by the Board of Supervisors as part of the annual budget process. Details of this Plan are included in Section 6 of this document.

Although it is not a long-term financial policy, it is worth noting that the County of Franklin updates its’ Comprehensive Plan every five years. The goals and objectives are set forth for seven functional areas: Environment, Transportation, Public Utilities, Community Facilities, Housing, Economic Development and Land Use. Many of the Comprehensive Plan’s goals, objectives, and recommendations become actualized through the Capital Improvements Program process. The CIP is the mechanism for funding various public school facilities and improvements such as schools, parks and industrial sites. The CIP sets forth for each project the county’s estimated resources available to finance the projected expenditure.

A Strategic Plan was adopted by the Board on February 15, 2005. Excerpts from this plan are included in the next section of this document.

Cash management and investment policies: The County Treasurer is tasked with investing and managing the County’s funds on a day-to-day basis within state investment guidelines. An abbreviated summary of the County’s investment policy follows:

1. *Pooling of funds*
Except for cash in certain restricted and special funds, Franklin County will consolidate cash balances from all funds to maximize investment earnings.
2. The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield.

3. Other highlight of the policy include:
 - Standards of Care
 - Safekeeping and Custody
 - Suitable and Authorized Investments
 - Reporting

Asset Inventory: This process is routinely performed during the planning process for the five year Capital Improvement Program. At that time, department heads and supervisors evaluate the condition and repair records of all equipment and vehicles in their department and also include new equipment for anticipated projects that will be accomplished in future years.

Revenue Policies

It is the goal of the County of Franklin to achieve the following objectives during the budget process:

- Continue to seek new sources of revenue in order to encourage a diversity of revenue sources to improve the ability to handle fluctuations in individual sources.
- Set fees and charges to cover the cost of the service provided.
- Discourage the use of one-time revenues for ongoing expenditures.
- Carefully consider the use of unpredictable revenues.
- Continually seek alternatives to ongoing dependence on real estate revenues.

Expenditure Policies

Debt Capacity, Issuance, and Management: The County adopted a debt policy on October 10, 1994. The policy is included in the Debt Management section of this document.

Reserve Accounts: A fund balance policy was also adopted by the Board of Supervisors on October 10, 1994:

1. The General Fund balances will remain equal to or greater than 10% of the adopted general fund and special revenue fund budget.
2. Designated Fund balance:
 - a. A designated fund balance will be maintained equal to the prior year encumbrances that were re-appropriated into the current fiscal year.
 - b. Specific obligations by the Board of Supervisors will be designated as such for use in future years.

Purchasing Policy:

The purpose of this policy is to establish uniform standards and procedures in the procurement of goods, supplies, and services for the Franklin County government offices. This policy is a method to help insure that department heads and other individuals responsible for purchasing within the County have a reference source to use in responding to questions on law and procedures.

1. Administration of the Board adopted purchasing policy is the ultimate responsibility of the County Administrator. The County Administrator will be the County Procurement Agent and may designate others to administer the purchasing policy and procedures on behalf of the County.
2. Each Department Head in conjunction with the County Procurement Specialist or his/her designee is responsible for procurement of goods, supplies, and services in accordance with this policy using good judgment in the expenditure of tax dollars for purposes that further the goals and mission of the County. Each Department Head may, at his/her discretion, appoint a departmental County Procurement Specialist to administer the requirements of this policy.
3. The department heads, departmental County Procurement Specialists and employees are also responsible to ensure appropriate purchasing for the County.

Operating/Capital Expenditure Accountability: The Finance Department submits a comparison report of actual expenditures to budget on a monthly basis to the governing body of the County (Board of Supervisors). This report is reviewed for variances that are trending to exceed the budget and appropriate action is taken so as to not exceed the legal appropriation of the respective account.

Risk Management: The County's policy is to obtain insurance coverage by competitive negotiation for general liability, public official's liability, property, automobile and workers compensation. Coverage limits are reviewed on an annual basis and the workers compensation plan is also audited on an annual basis. It is the County's goal for claims to be submitted within 48 hours from the occurrence of the accident/incident.



Strategic Plan

FRANKLIN COUNTY, VIRGINIA



Franklin County
A Natural Setting for Opportunity

Date: February 15, 2005

Authored By:
Franklin County Board of
Supervisors





Strategic Planning:

Strategic planning in local government involves a structured, analytical approach that results in the formulation of a framework that can lead to the articulation of goals and associated integrated strategies. Strategic planning extends beyond arbitrary administrative boundaries and traditional thinking. Strategic planning is often defined as "a disciplined effort to produce fundamental decisions and actions that shape and guide what an organization is, what it does and why it does it". This process involves research, development and consideration of strategic alternatives and places an emphasis on the future impacts of current decisions.

Background:

Franklin County (population approx. 49,000) is one of the fastest growing counties in Western Virginia. Rapid development and growth demands continue to augment various local government policies and decisions. The purpose of developing a strategic plan is to assist the County in establishing and keeping a focus on those policy-making decision items that are critical to the positive growth of the community. Without a strategic focus, the path of the County will run the risk of meandering from issue to issue without consensus on what objectives must be addressed in order for the community to enjoy positive growth and development. In an effort to operate more strategically, the County Board of Supervisors and the County staff participated in a series of work sessions during the Summer and Fall of 2004, thereby developing a strategic plan.

Process:

The Franklin County Board of Supervisors conducted a priority setting work session at the Phoebe Needles Conference Center on June 22, 2004 that focused on several results, which included:

- Development of a collective leadership picture of the vision and direction that the Board hopes to achieve for the County
- Identification of specific vision targets which included Regional Identity, Land Use, Education, Facilities, Operations and Services, Water Quality, Economic Development and Unity
- Identification of Draft Board Priorities which will be most critical to achieving the vision
- Identification of Operating Guidelines and behaviors which will help the Board operate effectively

The Board of Supervisors took a first step to define a preliminary core vision and vision targets. Further, the Board defined priorities for action and requested staff to bring back more detail on the actions and resources that will be needed for completion. The staff Leadership Team was charged with developing a draft version of a long term strategic plan that provides alignment with the Board's direction. The strategic plan would include not only the Board's priorities but other goals that support the vision targets. This document would enable the Board to gain a fuller picture of the work being performed by the staff in pursuit of its vision.



Process continued....

Subsequently, the Leadership Team conducted a strategic planning work session on August 30 and 31st at the Phoebe Needles Conference Center that focused on identifying a simple strategic plan, thereby highlighting the Board's priorities as part of the plan. The strategic planning session also included identifying the most important staff priorities, particularly where attention to them is critical to achieving the Board's vision. The Leadership Team completed the following activities at their work session:

- Developed an understanding of the Board's work session process and results; developed an interpretation that was meaningful for the staff in developing a useful strategic plan
- Gained a framework for strategic planning that will be helpful to the staff over the long term in responding to the Board in an effective and efficient way
- Completed an environmental scan that depicts current and future environmental trends affecting staff members and identified the highest priority staff issues that need to be addressed in the strategic plan
- For each of the Board's vision targets and for the highest priority staff issues, staff developed an ideal future state and broad goals that must be accomplished to achieve the ideal state, including and highlighting the Board's priorities within the goals framework
- For each goal, the staff developed:
 - >Action Strategies
 - >Key Champions and support staff that it would take to achieve the goal
 - >Target Dates to achieve goals and strategies

Since the Leadership Team work session, staff reviewed and refined the goals and action strategies. In addition, staff drafted a County Vision based upon the Board of Supervisors vision targets and the Leadership Team's identification of ideal future states. On October 21st, the Board held a work session and reviewed these items, thereby modifying the ideal future states, revising and adding to the goals and action strategies. Collectively, the Board of Supervisors priorities and the Leadership Team's subsequent action strategies were merged into a draft document— **Franklin County, Virginia Strategic Plan**. Following feedback from the Board of Supervisors and staff, the draft document was published on the County's website for citizen review and comment. The Board officially and unanimously adopted the **Strategic Plan** on February 15, 2005.

Working Strategically:

A Strategic Plan is only good as long as it is implemented, utilized, reviewed and updated. There are many steps in developing and using a Strategic Plan and the "system" can be built incrementally. A few of these steps are listed as follows:

- Endorse the Strategic Plan
- Base policy and operating decisions on the Strategic Plan
- Link the Strategic Plan to other Planning Documents (i.e. Capital Improvement Plan, Comprehensive Plan, Departmental Work Plans, etc.)
- Incorporate the Strategic Plan into the Budget Process to ensure compliance with the Vision
- Associate the Strategic Plan with Departmental / Staff Performance Reviews
- Integrate performance report of the Strategic Plan into an Annual Report
- Engage Board, Staff, and Citizens in Achieving Action Strategies
- Celebrate and Report Successes
- Review and Update the Strategic Plan at least every two years





OUR 2025 VISION

Franklin County, Virginia-- appreciating its rural, scenic Blue Ridge landscape and rich cultural and agricultural heritage is a uniquely balanced, highly educated, prosperous, and diverse land of families, businesses, and communities of faith who thrive amongst interconnected neighborhoods where personal responsibility and community interdependence is cherished. Our vision is hereby achieved through the following:

Unity

Our local government, educational system and community organizations are committed to promoting and encouraging "One County." Through strong neighborhoods and villages, Franklin County families recognize, respect, and continually strengthen their reliance and interdependence on one another.

Family

Franklin County is a caring community of secure, healthy, self-sufficient families and individuals who are contributing members of our society.

Economic Development

Franklin County's workforce is trained for the careers of tomorrow. Its residents possess a strong work ethic, critical thinking skills, and a deep sense of pride in their community. The County facilitates the creation of jobs for all sections of the population with a special emphasis on encouraging the return of our youth after advanced learning. The County has created new employment opportunities by capitalizing on its natural resources to significantly improve the standard of living in the community.



Vision Continued.....

Education

Franklin County citizens value and encourage lifelong learning and avail themselves of extensive opportunities for self-improvement. Franklin County creates eager learners through our diverse educational system and has broad educational options to insure economic success and a high quality of life.

Land Use and Environmental Quality

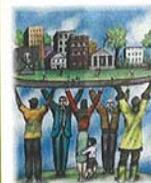
Franklin County is a balanced community consisting of abundant working farms, forests, beautiful mountains, and clean rivers and lakes where families live within connected neighborhoods supported by sustainable transportation and adequate infrastructure. Urban centers and mixed-use village centers provide residents with diverse housing, employment, educational, and recreational opportunities. The County maintains its natural setting with protected view sheds through respected ecological and low impact development strategies. Franklin County is a land of clean water, pristine air and stable soils.

Community Facilities and Programs

Franklin County is well served by flexible, adaptable, accessible community facilities that encourage and strengthen family, neighborhood, natural environment, and local government functions. Franklin County is viewed as a national leader in the delivery of parks, recreation programs, arts, and cultural events that enrich the quality of life and health for residents and visitors alike.

County Government Services

Franklin County provides services that are easily accessed and delivered with excellent customer service in a timely and efficient manner by well-trained professionals. The County fully utilizes the collective resources of a vibrant region to enhance its services.



Franklin County
Debt Management

The Franklin County Board of Supervisors adopted the following debt policy on October 10, 1994:

1. Financing should be considered for County assets that are designed to serve the citizens for a period of time in excess of five years with debt issued for a similar period and designed to spread the cost of the asset to all users, both current and future, unless a more feasible alternative exists (grants, gifts, etc.); and
2. Debt issued for the purpose of financing water and sewer projects or other enterprise fund projects will primarily be supported by revenues generated by those projects; and
3. County debt as a percentage of assessments will not exceed 3.5%; and
4. The County's debt service as a percentage of general government expenditures will not exceed 10%; and
5. The County's debt per capita will not exceed \$1,500 per capita; and
6. Capital leases of longer than three (3) years duration will be included as debt for the purpose of computing the ratios expressed herein.

Debt service requirements on currently outstanding general obligation bonds and school literary loans as of June 30, 2007 are as follows:

<u>Fiscal Year</u> <u>Ending June 30,</u>	<u>General Obligation Bonds</u>		<u>Literary Fund Loans</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2008	\$1,655,984	\$1,239,325	\$613,750	\$203,145
2009	1,703,590	1,100,428	613,750	184,733
2010	1,749,470	1,015,486	613,750	166,320
2011	1,801,593	897,415	613,750	147,907
2012	1,843,803	838,080	613,750	129,495
2013-2017	8,429,516	2,904,976	3,068,750	371,288
2018-2022	6,539,284	1,138,300	634,000	26,520
2023-2027	2,182,586	233,923	-	-
Total	\$25,905,826	\$9,367,933	\$6,771,500	\$1,229,408

As of June 30, 2007, the County has outstanding \$25.9 million in general obligation bonds, \$6.8 million in State Literary Loans, \$326,557 in capital leases and \$2.3 million in water revenue bonds. Also included in the County's financial statements in the long-term debt footnote is the liability for a bond premium of \$358,129, compensated absences liability of \$1,347,173 and landfill closure/post closure liability of \$1,951,456. Total long-term debt at June 30, 2007 for the general government is \$36,660,641 and total long-term debt for the Utility fund is \$2,285,700.

Bond Rating:

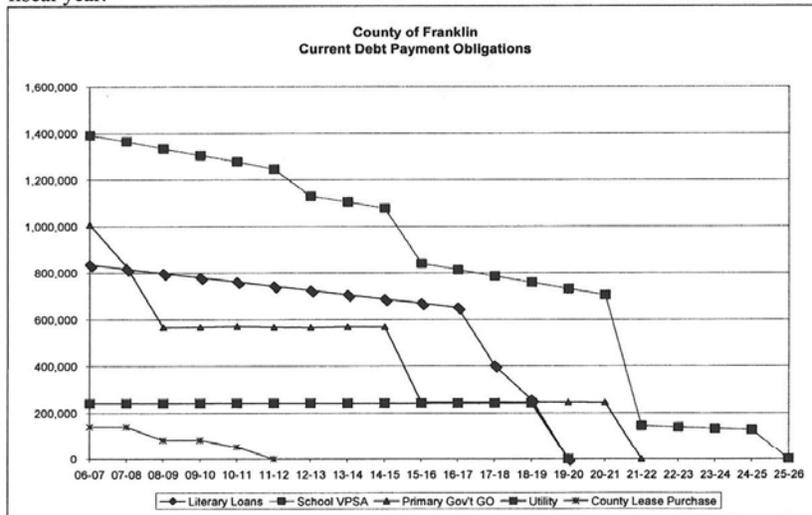
Franklin County was recently awarded excellent first time credit ratings by the national credit rating agencies of Moody's Investor's Service and Standard and Poor's.

The County received ratings of Double A Three from Moody's Investor's Service and A Plus from Standard & Poor's. Both credit rating agencies were favorably impressed with the County's managerial policies as well as its' adherence to conservative financial policies. Also cited by both rating agencies was Franklin County's strong General Fund balances and meaningful usage of Pay-As-You-Go Funding for capital needs.

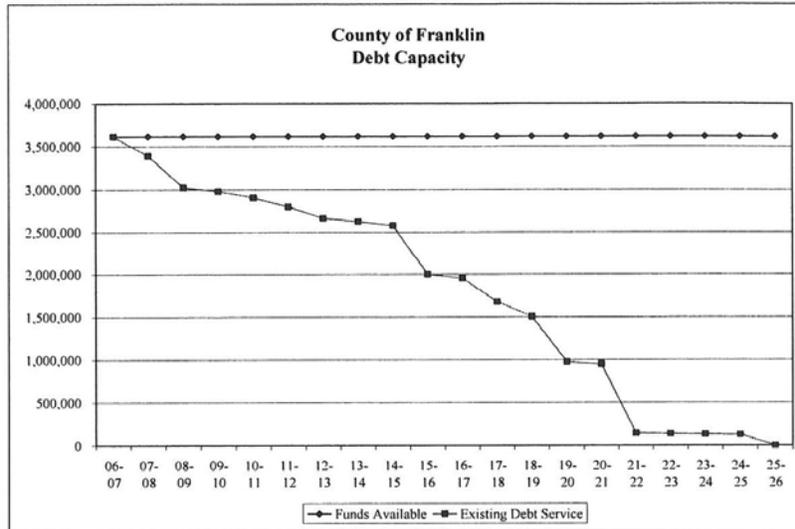
By formalizing the solid financial standing of the County in the eyes of the investment community, Franklin County has maximized their chances to borrow monies at the lowest interest rate possible. These ratings confirm to Wall Street that Franklin County's financial position is strong and as a result, repayment risk for an investor in debt obligations of the County is minimal."

Debt Capacity

The following chart shows the County's current debt payment obligations by type and fiscal year.



The next chart examines the County of Franklin's ability to borrow in future years based upon the amount of annual debt service retired that year. This capacity assumes that total debt service will not exceed FY2007 levels nor require increases in future tax rates.

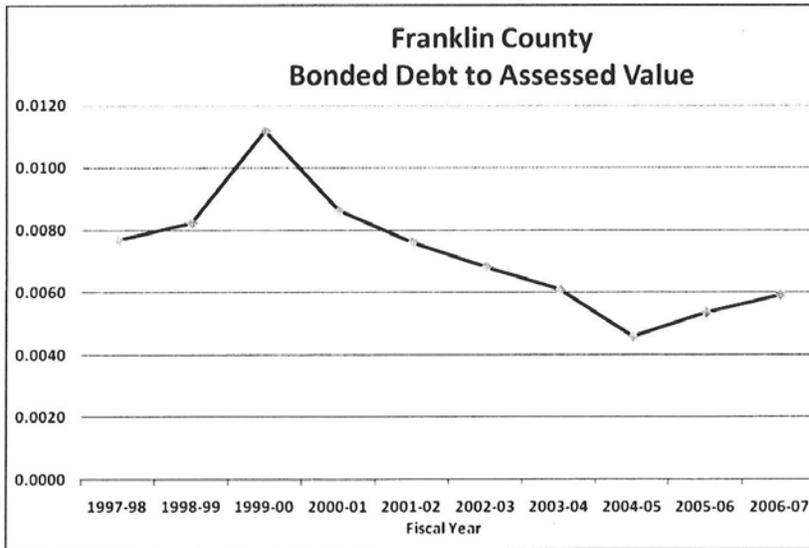
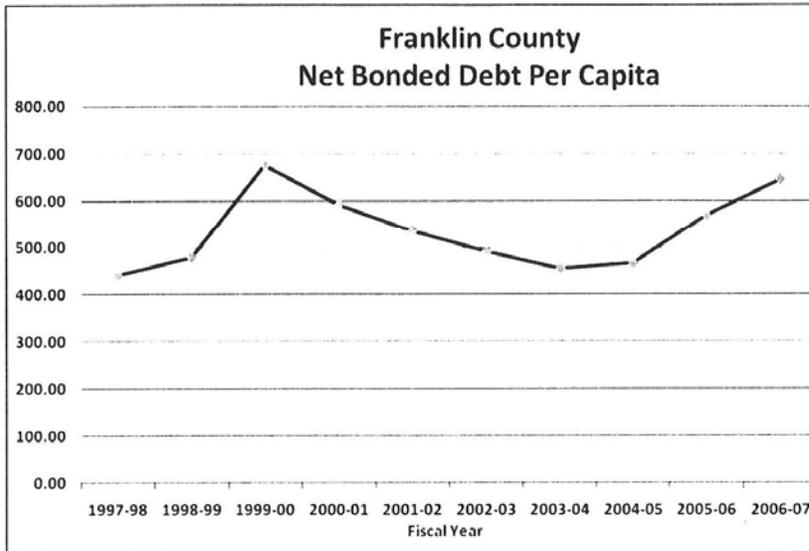


The current level of net bonded debt per capita at June 30, 2007 for Franklin County is \$646. The median for the Commonwealth of Virginia is approximately \$1,000. Franklin County's debt to assessed value at June 30, 2007 is 0.59% with the Virginia median being slightly less than 2.00%. Debt service as a percentage of expenditures was 2.81% for the fiscal year ended June 30, 2007. The County is in good financial position to borrow in the future should the need arise.

FRANKLIN COUNTY
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt per Capita
Last Ten Fiscal Years

Fiscal Year	Population(1)	Gross Assessed Value (3)	Gross and Net Bonded Debt(2)	Ratio of Bonded Debt to Assessed Value	Net Bonded Debt per Capita
1997-98	45,200	2,584,380,130	19,909,471	0.0077	440.48
1998-99	46,000	2,679,558,797	22,076,311	0.0082	479.92
1999-00	46,000	2,775,492,970	31,086,503	0.0112	675.79
2000-01	47,286	3,241,615,559	27,990,991	0.0086	591.95
2001-02	47,927	3,368,029,713	25,685,437	0.0076	535.93
2002-03	48,700	3,502,242,241	23,921,816	0.0068	491.21
2003-04	49,000	3,650,736,628	22,282,575	0.0061	454.75
2004-05	49,841	5,039,051,965	23,223,697	0.0046	465.96
2005-06	50,100	5,299,579,776	28,507,051	0.0054	569.00
2006-07	51,102	5,559,899,532	33,003,883	0.0059	645.84

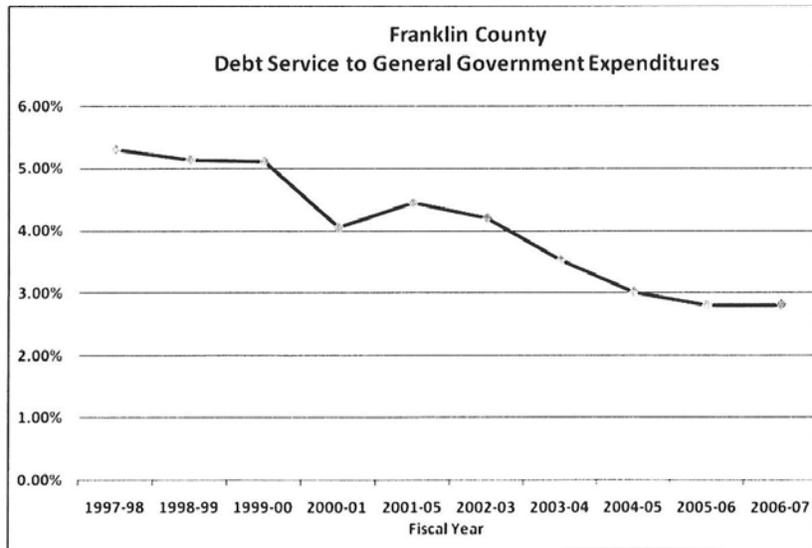
Note: (1) Bureau of the Census
(2) Includes all long-term general obligation debt



Franklin County
Ratio of Net Annual Debt Service Expenditures for
General Bonded Debt to Total General Governmental Expenditures
Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>	<u>Total General Government Expenditures (3)</u>	<u>Ratio of Debt Service to General Governmental Expenditures</u>
1997-98	1,985,552	1,251,575	3,237,127	60,953,460	5.31%
1998-99	2,259,873	973,926	3,233,799	62,899,149	5.14%
1999-00	2,372,360	1,198,965	3,571,325	69,868,253	5.11%
2000-01	2,073,506	1,216,678	3,290,184	81,104,855	4.06%
2001-05	2,305,554	1,240,177	3,545,731	79,711,574	4.45%
2002-03	2,233,556	1,126,740	3,360,296	80,002,670	4.20%
2003-04	1,985,865	1,026,506	3,012,371	85,418,525	3.53%
2004-05	1,806,075	961,179	2,767,254	91,728,187	3.02%
2005-06	1,848,143	1,035,008	2,883,151	102,700,420	2.81%
2006-07	2,076,767	1,232,658	3,309,425	117,641,185	2.81%

- (1) Exclude bond issuance and refunding of bonds.
- (2) Includes general, special revenue funds and component units.
- (3) Excludes refunding of bond.



Basis of Budgeting, Basis of Accounting and Fund Structure

Basis of Budgeting

The budgets of governmental type funds (General, Special Revenue and Capital Projects Funds) are prepared on the cash basis of accounting: revenues and related assets are recorded when received and expenditures are recorded as the related fund expenditures are paid.

During FY 2005-2006 the County began operations of the first public water system in Franklin County. The revenues and expenses of the Enterprise fund – the Utility Fund will also be budgeted on the cash basis of accounting and will be used to account for all the operations, capital and debt service of this new water system as well as future expansions of the system.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). A reconciliation must be performed to convert numbers from the modified accrual basis to the cash basis when comparing the CAFR to the numbers presented in the budget document.

Prior to May 1, the County Board of Supervisors adopts the budget by resolution and funds are appropriated generally at the department level or category level (Component Unit - School Fund) through passage of an appropriations ordinance.

Formal budgetary integration is employed as a management control device during the fiscal year for all funds. Budgets are legally adopted annually for the County's General Fund, Special Revenue Fund, School Operating Fund and Utility Fund.

A budget is adopted for each project in the County Capital Projects Fund. Projects are appropriated on a project by project basis throughout the fiscal year. The Appropriations Ordinance specifies that the budget and appropriation for each project continue until completion of the project. All other appropriations lapse at year-end. The level of control at which expenditures may not legally exceed appropriations is at the project level in the County Capital Projects Fund.

Fund Accounting

The accounts of the County and its component unit, the Franklin County School Board, are organized on the basis of funds and account groups. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate.

Basis of Accounting

The accounting principles of the County for financial reporting purposes are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Fund, Capital Projects Fund and Utility Fund.

Under the modified accrual basis of accounting, revenues and related assets are recorded when measurable and available to finance operations during the year. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts, except that property taxes not collected within 60 days after year end are reflected as deferred revenues. Expenditures, other than interest on long-term debt, are recorded as the related fund liabilities are incurred. Interest on long-term debt is recognized when due except for interest due on July 1, which is accrued.

Governmental Fund Types

All expendable financial resources and the related liabilities are accounted for through Governmental Funds. The Governmental Fund measurement focus is upon determination of financial position and changes in financial position, rather than upon net income determination as would apply to a commercial enterprise. The individual Governmental Funds are:

General Fund

The General Fund accounts for all revenues and expenditures applicable to the general operations of the County, which are not accounted for in other funds.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific revenue sources (other than those dedicated for major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The County has two special revenue funds: Law Library and E911.

Capital Projects Funds

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by Proprietary Funds.

School Fund (Component Unit)

Presented as a Component Unit is the Franklin County School Board which operates the elementary and secondary schools in the County. The School Board is fiscally dependent upon the County because the County approves all debt issuances of the School Board and provides significant funding to operate the public schools since the School Board does not have separate taxing powers.

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing services to the general public be financed or recovered primarily through user charges. The governing body may also have determined that a periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The County does not budget depreciation expenses in enterprise funds although they are recorded and reported in the annual financial report. The only enterprise fund is the utility fund used to account for the operations of the public water system.

Utility Fund

This fund accounts for the operation, maintenance and construction of the County's water system. Charges for services and grants represent the major sources of operating revenue. Contractual services and depreciation are the major expenditures of the fund.



Franklin County
A Natural Setting for Opportunity

**Franklin County
Undesignated and Designated Fund Balances**

General Fund

Undesignated General Fund Balance is the accumulated total of all prior years actual General Fund revenues in excess of actual expenditures. This is actually the surplus that has not been previously appropriated and is not reserved or designated.

Designated General Fund Balance is comprised of those funds that have been reserved from fund balance for a specific use. The following amounts were reserved from the General Fund undesignated fund balance at June 30, 2007:

Landfill Closure	\$ 2,662,949
Franklin Center Project	5,222,246
Economic Development	2,629,822
Library Endowment	4,000
	<u>\$ 10,519,017</u>

This amount (\$10,519,017) is included in the July 1, 2007 fund balance amount of \$32,129,632. Undesignated general fund balance on July 1, 2007 was \$21,389,482. Below are summary projections of fund balance for the general fund:

	<u>Estimate FY 07-08</u>	<u>Budget FY 08-09</u>
Fund Balance, Beginning of Year	\$32,129,632	\$34,147,283
Revenue Sources	65,091,827	75,004,264
Expenditures	(32,549,834)	(36,403,651)
Other (Uses):		
Transfers (Out)	<u>(30,524,342)</u>	<u>(38,600,613)</u>
Fund Balance, End of Year	<u>\$34,147,283</u>	<u>\$34,147,283</u>

**Franklin County
Undesignated and Designated Fund Balance (Continued)**

Fund Balance Policy (As adopted by the Board of Supervisors On October 10, 1994)

1. The General Fund balances will remain equal to or greater than 10% of the adopted general fund and special revenue fund budget.
2. Designated Fund Balance:
 - a. A designated fund balance will be maintained equal to the prior year encumbrances that were re-appropriated into the current fiscal year.
 - b. Specific obligations by the Board will be designated as such for use in future years.

Below is a fund balance overview of the beginning estimated balances, activity expected and projected ending balances of all funds.

**Fund Balance
Projected FY2008 Balances**

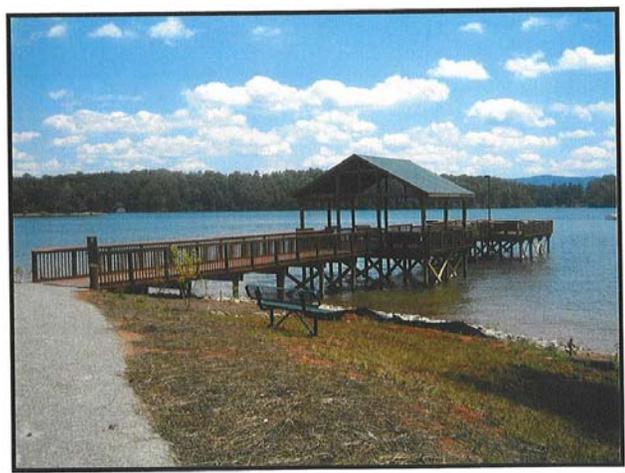
	Estimated Fund Balance Beginning of Year	Revenue Sources	Expenditures	Transfers Out	Estimated Fund Balance End of Year
General Fund	34,147,283	75,041,264	(36,440,651)	(38,600,613)	34,147,283
E911 Fund	27,341	1,054,147	(1,054,147)		27,341
Law Library	27,348	12,000	(12,000)		27,348
Capital Projects	0	6,048,975	(6,048,975)		0
Debt Service	1,162,974	1,180,855	(1,180,855)		1,162,974
School Operating	1,156,516	81,274,311	(81,274,311)		1,156,516
Utilities	1,525,053	888,000	(888,000)		1,525,053
Totals	38,046,515	165,499,552	(126,898,939)	(38,600,613)	38,046,515

Note: It is the intent of Franklin County for all funds to end the year with the same fund balance as the beginning of the fiscal year. The General Fund balance may appear higher than required because of funds set aside for future capital projects.



Financial Summaries

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Smith Mountain Lake Community Park Pier

Franklin County, Virginia
Fund Balance, Revenue and Expenditure Totals by Fund
Adopted FY2008-2009 Budget

	Fund						Totals
	General	E911	Law Library	Capital Projects	Debt Service	School Operating	
Beginning Fund Balance	34,147,283	27,341	27,348	0	1,162,974	1,156,516	38,046,515
Revenues From Local Sources:							
General Property Taxes	42,070,553						42,070,553
Other Local Taxes	10,920,201		12,000				10,932,201
Permits, Fees and Licenses	750,000						750,000
Fines and Forfeitures	16,000						16,000
Revenue From Money & Property	1,400,000				2,843,896	205,000	1,400,000
Charges For Services	2,165,641						5,214,537
Miscellaneous Revenues	350,000	2,500					352,500
Recovered Costs	437,450						437,450
Revenues From Commonwealth of Virginia:					42,416,516		42,416,516
School Funds							4,356,171
Public Assistance Revenue	4,356,171						3,112,174
Comprehensive Services Act	3,112,174						4,501,647
Shared Expenses - Constitutional Officers	4,501,647						2,626,618
Personal Property Tax Relief	2,626,618						1,184,510
Other Grants and State Shared Expenses	1,135,510	49,000					6,628,062
Revenue From Federal Government	299,299					6,328,763	900,000
Fund Balance	900,000						126,898,939
Total Revenues	75,041,264	51,500	12,000	0	0	51,589,175	205,000
Interfund Transfers		1,002,647		6,048,975	1,180,855	29,685,136	683,000
Total Available Funds	109,188,547	1,081,488	39,348	6,048,975	2,343,829	82,430,827	2,413,053
							203,546,067

Franklin County, Virginia
Fund Balance, Revenue and Expenditure Totals by Fund (Continued)
 Adopted FY2008-2009 Budget

Expenditures:	Fund						Totals
	General	E911	Law Library	Capital Projects	Debt Service	School Operating	
General Government Administration	4,504,295						4,504,295
Judicial Administration	2,526,314		12,000				2,538,314
Public Safety	10,387,266	1,054,147					11,441,413
Public Works	2,491,289						2,491,289
Health and Welfare	11,013,718						11,013,718
Parks, Recreation and Cultural	1,825,909						1,825,909
Community Development	3,031,860						3,031,860
Non Departmental (includes Transfers to	39,260,613						39,260,613
Other Funds)							
Debt Service					1,180,855		1,180,855
School Operating Fund						81,274,311	81,274,311
Capital Projects				6,048,975			6,048,975
Utilities						888,000	888,000
Total Expenditures	75,041,264	1,054,147	12,000	6,048,975	1,180,855	81,274,311	165,499,552
Ending Fund Balance	34,147,283	27,341	27,348	0	1,162,974	1,156,516	38,046,515
Total Expenditures Less Interfund Transfers	39,536,130	944,537	12,000	5,053,876	1,653,157	76,004,353	124,072,612

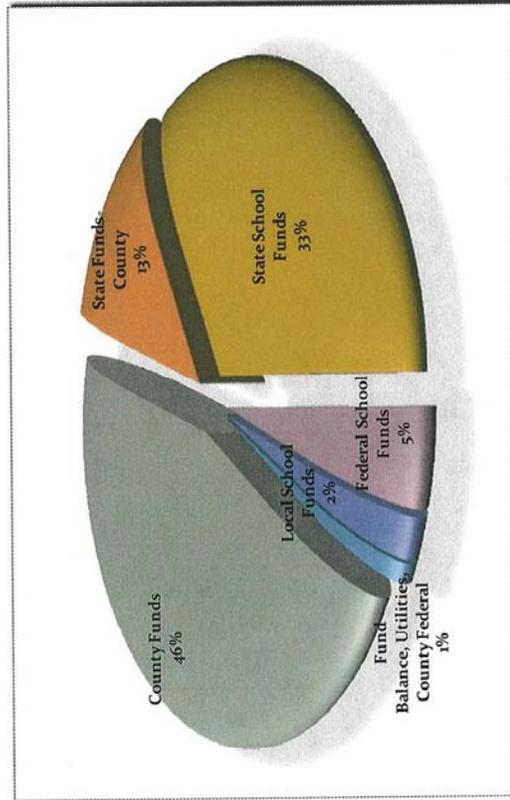
Franklin County, Virginia
Total Revenues - All Funds

Revenues Function/Program	FY07 Actual	FY08 Budget	FY09 Adopted
Revenues From Local Sources:			
General Property Taxes	\$32,707,564	\$33,585,418	\$42,070,553
Other Local Taxes	10,823,372	11,244,622	10,932,201
Permits, Fees and Licenses	691,501	672,700	750,000
Fines and Forfeitures	16,377	16,000	16,000
Revenue From Use of Money & Property	2,216,917	1,400,000	1,400,000
Charges For Services	5,107,106	4,660,358	5,214,537
Miscellaneous Revenues	626,220	344,500	352,500
Recovered Costs	578,050	370,000	437,450
Revenues From Commonwealth of Virginia:			
School Funds	38,555,587	39,140,581	42,416,516
Public Assistance Revenue	3,853,972	4,048,065	4,356,171
Comprehensive Services Act	2,214,214	2,588,750	3,112,174
Shared Expenses - Constitutional Officers	4,494,205	4,411,945	4,501,647
Personal Property Tax Relief	3,016,741	2,626,618	2,626,618
Other Grants and State Shared Expenses	3,519,159	1,221,838	1,184,510
Revenue From Federal Government	7,738,256	6,986,272	6,628,062
Proceeds from Borrowing	6,991,963	0	0
From Fund Balance	0	3,221,698	900,000
Total Sources of Funding	<u>\$123,151,204</u>	<u>\$116,539,365</u>	<u>\$126,898,939</u>

Total Expenditures - All Funds

Expenditures	FY07 Actual	FY08 Budget	FY09 Adopted
General Fund			
General Government Administration	\$3,487,850	\$4,233,159	\$4,504,295
Judicial Administration	2,204,190	2,238,133	2,526,314
Public Safety	9,075,166	8,948,102	10,387,266
Public Works	2,042,176	2,094,686	2,491,289
Health and Welfare	9,685,059	9,728,426	11,013,718
Parks, Recreation and Cultural	1,293,015	1,492,915	1,825,909
Community Development	3,433,177	2,812,162	3,031,860
Non Departmental	40,097	455,300	660,000
Debt Service	1,144,313	1,653,157	1,180,855
E911 Fund	879,577	944,537	1,054,147
Law Library	9,927	12,000	12,000
Capital Projects	9,613,487	5,053,876	6,048,975
Utilities	443,692	868,559	888,000
School Operating Fund	<u>74,788,147</u>	<u>76,004,353</u>	<u>81,274,311</u>
Total Expenditures	<u>\$118,139,873</u>	<u>\$116,539,365</u>	<u>\$126,898,939</u>

ADOPTED 2008-2009 COUNTY REVENUES (Net of Interfund Transfers)



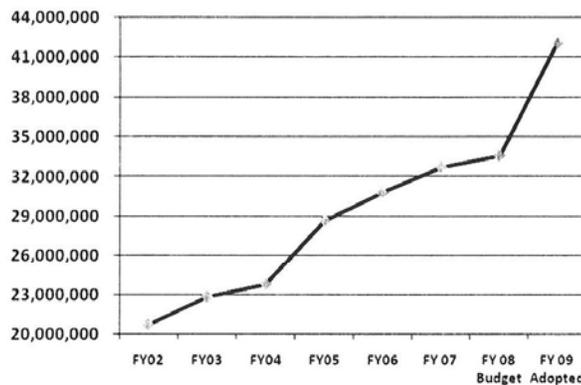
	FY 2007-2008 ADOPTED	FY 2008-2009 ADOPTED	FY 2007-2008/FY 2008-2009 DIFFERENCE	% CHANGE
COUNTY FUNDS	49,765,881	58,124,345	8,358,464	17%
STATE FUNDS - COUNTY	14,897,216	15,786,120	888,904	6%
STATE SCHOOL FUNDS	39,140,581	42,416,516	3,275,935	8%
FEDERAL SCHOOL FUNDS	6,714,452	6,328,763	(385,689)	-6%
LOCAL SCHOOL FUNDS	2,410,153	2,843,896	433,743	18%
FUND BALANCE, UTILITIES, COUNTY FEDERAL	3,611,082	1,399,299	(2,211,783)	-61%
TOTALS	116,539,365	126,898,939	10,359,574	9%

REVENUE ANALYSIS

General Property Taxes

General Property Taxes consist of real estate, personal property and public service corporation taxes. By State Law, property is assessed at 100% valuation and tax rates are applied per \$100 of assessed value. All real and personal property taxes are due December 5.

Total Property Tax Revenues



The 25% increase in projected property tax yield is based on the most recent real property assessment conducted by the County. The county wide average increase for property values was over 40%. The County was actually able to decrease their tax rate from \$0.53 per \$100 of assessed value to \$0.46 per \$100 of assessed value.

In FY05, the real estate tax rate was also decreased by \$.08 from \$0.60 per \$100 of assessed value to \$0.52 per \$100 of assessed value. A complete reassessment of all County property was completed during the prior fiscal year (FY03-04) that produced an average increase in property values of approximately 44%. The new tax rate became effective with the FY 04-05 fiscal year (Franklin County reassesses property every four years). The large increase in property values explains the spike in the FY05 general property tax revenues even though the actual tax rate was decreased. The tax rate was increased by 1 cent to the FY05-06 adopted rate of \$0.53 per \$100 of assessed value. It is assumed that General Property Taxes will remain strong in future years due to annual population growth in the County of greater than 1% per year. Franklin County is one the

ten fastest growing Counties in the State of Virginia and has seen a huge influx of retired or semi-retired people moving to the Smith Mountain Lake area of the County.

For the Future: General Property Taxes are a major source of revenue for the County and will continue to be in the future. This revenue will continue to increase as the population of the County increases and also as property values increase.

\$42,070,553 is budgeted for General Property Taxes in the FY 08-09 adopted budget.

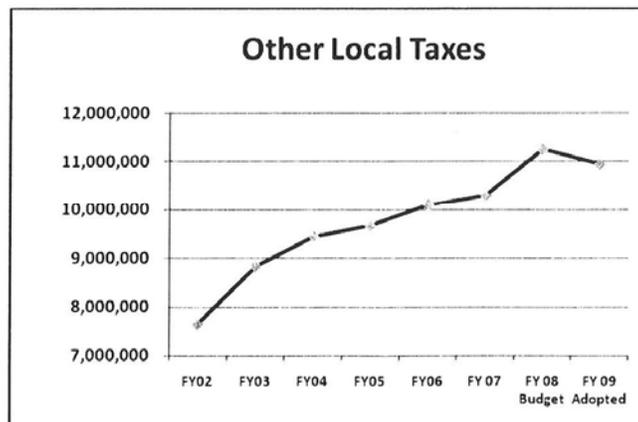
Other Local Taxes

Other local taxes consist of local sales tax, consumer utility taxes, transient occupancy taxes, meals tax, franchise taxes, local decal revenue, recordation taxes and bank stock taxes. Future projections of these revenues indicate steady growth in correlation to the population growth experienced by Franklin County. Although the State sales tax percentage was increased by ½% last year from 3 and ½% to 4% by the Commonwealth of Virginia, this will not increase the local sales tax revenue to the County. The local sales tax percentage remains at 1%.

As we look to the future of these revenues, the County must be aware that a slow down in the housing market has made a small impact on the recordation tax revenue which comprises 9% of the local tax revenue. Also the Commonwealth of Virginia has consolidated several taxes including the consumer utility tax on telephones, E911 tax, Cable TV Franchise Tax and Utility License Tax causing these taxes to remain level for FY08-09.

A total of \$10,932,201 is budgeted in FY08-09 in this revenue category and is reflective of a slowing economy.

For the Future: Other local taxes will continue to show growth because of population increases but will also be impacted by current economic conditions as well.



Permits, Fees and Licenses

Revenues in this category include building permit fees and planning and zoning fees. In FY04, planning and zoning fees were raised to help offset the expenses of the planning and zoning department. A small increase in planning and zoning fees was also implemented in FY06 as a continuing measure to offset the continued growth of the building inspection and planning and zoning departments. Growth of building permit and planning and zoning fees is projected to decrease as a result of the slowdown in the housing industry but an overall revenue increase is projected due to fee adjustments for building permits. A budget increase of \$77,300 is projected for FY09.

These fees are closely tied to increases or decreases in the new housing market and will be difficult to project in future years. The County has experienced overall continued growth in residential and commercial building projects during the past 10 years.

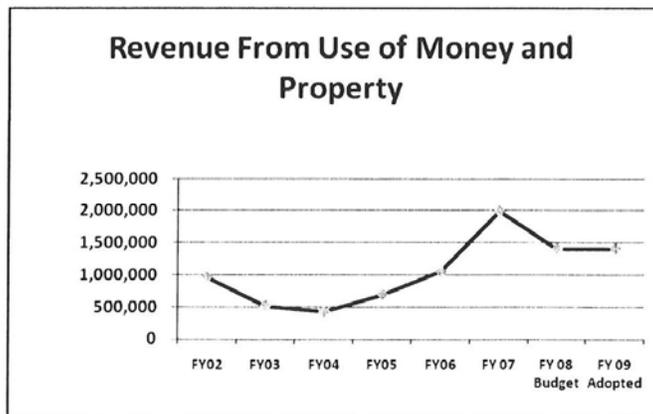
\$750,000 is budgeted for FY08-09.

Revenue from the Use of Money and Property

This revenue category is composed of interest the County earns on its bank deposits and investments as well as a small amount of rental income the County earns on property it owns and leases to local businesses. The dramatic drop in interest rates during the past three to four years caused actual interest income to fall short of its projected budget level. The trend of low interest rates continued into early FY04, but has rebounded during the 06-07 fiscal year. Recent drops in the interest rate will again cause this revenue to remain unchanged from the current fiscal year.

A total of \$1,400,000 is budgeted in this category for FY08-09.

For the Future: This revenue source is tied to the earnings interest rate the County can obtain on its' investments will be hard to project based on the current economic conditions of our nation.

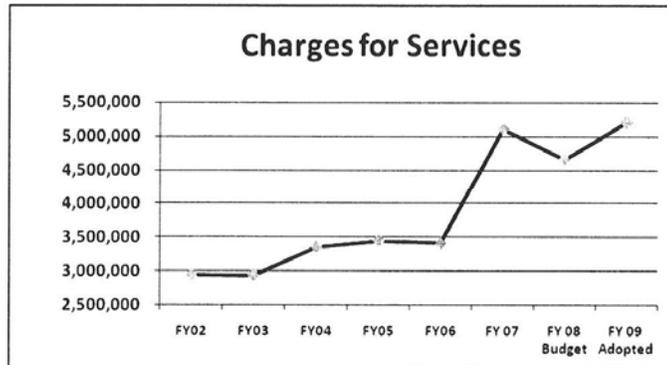


Charges for Services

This category includes such revenues as fees for recreation programs, library fees, school cafeteria receipts, landfill fees and EMS billing revenues. These fees remain strong as the demand for services and tons of trash taken to the landfill increase. The tipping fee at the landfill was increased \$4 per ton during the FY04-05 budget process. Another large increase was \$500,000 in the EMS billing revenue category. This revenue takes into account volunteer agencies billing for EMS services as well as a strong collection percentage from career staff billings.

Future: It is assumed that future revenues in this category will continue to grow at a rate that is proportional to population growth (approximately 1% per year).

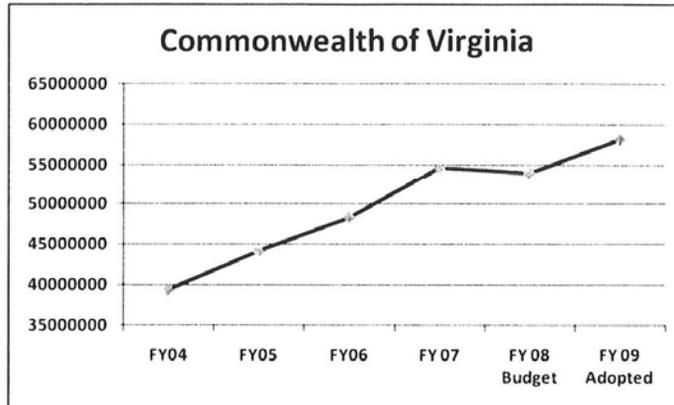
A total of \$5,214,537 is budgeted for FY08-09.



Revenue from the Commonwealth of Virginia

Revenues from the Commonwealth of Virginia are earmarked to support the County's Constitutional Officers (Clerk of Court, Sheriff, Commonwealth Attorney, Commissioner of Revenue, and Treasurer), the County's School System, Social Services programs and Comprehensive Services Act children that are in foster care or are special education children. These revenues have increased as additional state funds have been approved for educational purposes, as cost of living raises have been approved for the Constitutional Officers and as various social services programs have increased.

This revenue category is showing an overall increase of \$4.2 million and a total budget of almost \$58 million.



Revenue from the Federal Government

Federal revenue is primarily used to support the County's School System. However, this funding source showed an increase in FY05 because of an anticipated grant to assist with the building of county water system. For FY08-09 these revenues will show a small decrease as the School system does not anticipate obtaining as many grants for educational purposes.

For the future: Revenues from the Federal Government will vary from year to year as the availability of federal grant funds will depend on federal budget appropriations. The County plans to apply for any future school and water system grants that should become available.

\$6.6 million is budgeted for FY08-09.

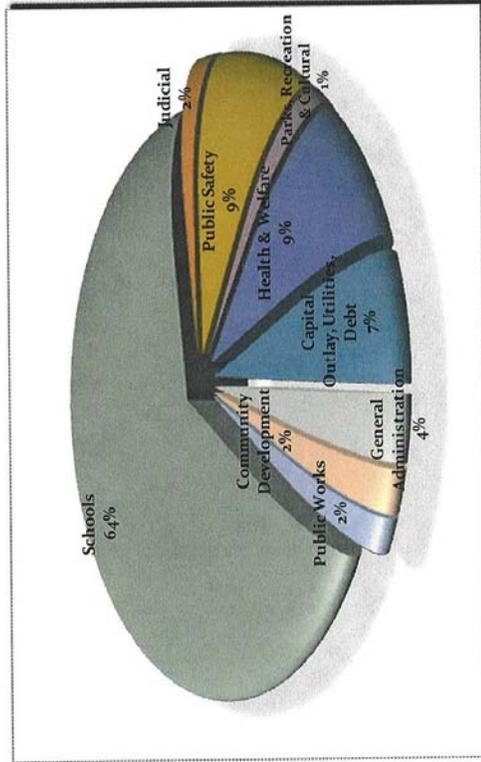
**County of Franklin
Funding Crosswalk by Department**

This crosswalk is intended to show the funding sources for each of the major departments of the County for the adopted 2008-2009 budget.

<u>General Fund</u> <u>Department</u>	<u>Revenues From</u> <u>Local Sources</u>	<u>Funding Source</u>		
		<u>State</u> <u>Revenues</u>	<u>Federal</u> <u>Revenues</u>	<u>Local School</u> <u>Revenues</u>
General Government Administration				
Board of Supervisors	369,391			
County Administrator	376,012			
Commissioner of Revenue	433,363	166,212		
General Reassessment	175,000			
Treasurer	319,875	166,840		
Finance	1,426,759			
Information Services	838,916			
Registrar	180,843	51,084		
Judicial Administration				
Circuit Court	90,285			
General District Court	11,243			
Magistrate	2,975			
Juvenile and Domestic Relations Court	23,900			
Clerk of the Circuit Court	356,699	314,078		
Sheriff - Courts	499,188			
J and D Court Services	456,126	28,112		
Commonwealth's Attorney	157,012	586,696		
Public Safety				
Sheriff	3,532,697	3,267,821	41,600	
Building Inspections	448,495			
Animal Control	301,258			
Public Safety	2,795,395			
Public Works				
Solid Waste and Recycling	1,494,183			
General Properties	997,106			
Health and Welfare				
Health Department	360,000			
Social Services	911,596	4,356,171		
Health and Welfare Continued				

	Revenues From Local Sources	Funding Source		
		State Revenues	Federal Revenues	Local School Revenues
General Fund				
CSA - Youth Services	1,495,670	3,112,174		
Family Resource Center	51,501	185,000	19,137	
Community Colleges and Boards	171,263			
Aging Services	200,709	81,935	68,562	
Parks, Recreation and Cultural				
Parks and Recreation	971,653			
Library Administration	716,161	138,095		
Community Development				
Planning Agencies	648,039		150,000	
Planning and Community Development	726,004			
Economic Development	537,529			
Work Force Development Consortium	147,896	63,000		
Tourism Development	100,000			
GIS and Mapping	221,034			
Virginia Cooperative Extension	99,452			
Public Works	338,906			
Nondepartmental				
Nondepartmental	660,000			
Not Allocated to Specific Departments	(3,211,502)	3,191,502	20,000	
Total General Fund	<u>20,432,632</u>	<u>15,708,720</u>	<u>299,299</u>	<u>0</u>
Special Revenue Fund - E911	981,747	72,400		
Special Revenue Fund - Law Library	12,000			
Capital Projects	6,048,975			
Debt Service	1,180,855			
Utilities	888,000			
School Operating Fund	<u>29,697,824</u>	<u>42,416,516</u>	<u>6,328,763</u>	<u>2,831,208</u>
Total County	<u><u>59,242,033</u></u>	<u><u>58,197,636</u></u>	<u><u>6,628,062</u></u>	<u><u>2,831,208</u></u>

ADOPTED 2008-2009 COUNTY EXPENDITURES (Net of Interfund Transfers)



	FY 2007-2008 ADOPTED	FY 2008-2009 ADOPTED	FY 2007-2008/FY 2008-2009 DIFFERENCE	% CHANGE	PERCENT OF TOTAL
SCHOOLS	76,004,353	81,274,311	5,269,958	7%	64%
JUDICIAL	2,250,133	2,538,314	288,181	13%	2%
PUBLIC SAFETY	9,892,639	11,441,413	1,548,774	16%	9%
PARKS, RECREATION & CULTURAL	1,492,915	1,825,909	332,994	22%	1%
HEALTH & WELFARE	9,728,426	11,013,718	1,285,292	13%	9%
PUBLIC WORKS	2,094,666	2,491,289	396,603	19%	2%
CAPITAL OUTLAY, UTILITIES, DEBT	8,030,892	8,777,830	746,938	9%	7%
GENERAL ADMINISTRATION	4,233,159	4,504,295	271,136	6%	4%
COMMUNITY DEVELOPMENT	2,812,162	3,031,860	219,688	8%	2%
TOTALS	116,539,365	126,898,939	10,359,574	9%	100%

**Franklin County
Expenditure Highlights
Adopted FY 08-09 Budget**

General Government Administration:

- Funded the future reassessment of all property in Franklin County by an outside appraisal firm on a four year cycle in the amount of \$175,000.
- Funded an estimated \$200,000 increase in fuel costs, and an estimated 10% increase in health insurance costs.
- Funded a compensation pool of \$500,000 to address market survey of salaries and benefits.
- Continued funding for disaster recovery protection of mission critical Information Technology Infrastructure.

Judicial Administration:

- Continued funding the anticipated cost of housing juveniles in the regional detention center – an operational increase of \$100,000 in last year's budget.

Public Safety:

- Absorbed another increase in Housing Adult Inmates out of Franklin County of \$500,000.
- Funded a \$55,000 increase in jail food costs due to fuel surcharges being added to food deliveries.

Public Works:

- Continues significant landfill monitoring and engineering expenditures.

Health and Welfare:

- 6% increase in social service programs primarily in the area of special needs for children in foster care and for elderly and disabled care. Total dollar increase for this area is \$383,018 and is primarily offset by increased State revenues.

Parks, Recreation and Cultural:

- Additional Parks and Recreation costs for the opening of Smith Mountain Lake Community Park, five additional youth athletic fields at Waid Park and two new canoe access points.
- Funds are provided for the opening of the County's first branch library at Westlake - \$250,000.

Community Development:

- Continued funding of the Water Quality Monitoring Program on a share basis with two surrounding counties.

Franklin County Expenditure Highlights (Continued)

Capital Projects:

- Funds \$242,100 for Disaster Recovery Protection of Mission Critical Information as well as other Technology Infrastructure improvements.
- Funds \$748,000 for various Parks & Recreation Facilities including \$100,000 for the Pigg River Park project at the Veterans War Memorial, \$50,000 for improvements at the Franklin County Recreation Park and \$400,000 for parking, restrooms, concession buildings and related development at Smith Mountain Lake Community Park.
- Continues Significant Landfill Monitoring and Groundwater Corrective Action Expenditures.
- Includes \$870,097 for Public Safety and Law Enforcement Apparatus, Vehicles and Improvements.
- Provides \$555,000 in local economic development funding incentives.

Utilities:

- Provides continued debt service for utility expansion projects.

Schools:

- Operational Increase of \$1,613,000. Total School Operational Support of \$29.7 million.
- Maintains School Capital funding at the \$1,100,000 level. This amount includes \$351,030 in debt service reduction from prior years that will be rededicated to debt service upon the opening of Windy Gap Elementary School, most likely in the 2009-2010 fiscal year. Also included in the County Capital Fund is the School Debt Service reduction amount of \$248,876 which is being set aside as additional capital for Windy Gap Elementary when that school opens.



**County of Franklin, Virginia
Table of Departments and Funds**

<u>Department</u>	<u>Fund</u>					<u>Component Unit (Schools)</u>
	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Utility Fund</u>	
Board of Supervisors	✓					
County Administrator	✓					
Commissioner of Revenue	✓					
Treasurer	✓					
Finance	✓					
Information Technology	✓					
Registrar	✓					
Circuit Court	✓					
General District Court	✓					
Magistrate	✓					
Juvenile and Domestic Relations Court	✓					
Clerk of the Circuit Court	✓					
J and D Court Services	✓					
Commonwealth's Attorney	✓					
Sheriff	✓					
Building Inspections	✓					
Public Safety	✓					
Solid Waste and Recycling	✓					
General Properties	✓					
Health Department	✓					
Social Services	✓					
CSA - Youth Services	✓					
Family Resource Center	✓					
Aging Services	✓					
Community Colleges and Boards	✓					
Parks and Recreation	✓					
Library Administration	✓					
Planning Agencies	✓					
Planning and Community Development	✓					
Economic Development	✓					
Work Force Development Consortium	✓					
Tourism Development	✓					
GIS and Mapping	✓					
Public Works	✓					
Virginia Cooperative Extension	✓					
Nondepartmental	✓					
Debt Service				✓		
E911		✓				
Law Library		✓				
Capital Projects			✓			
Utilities					✓	
School Operating Fund						✓



General Fund

General Fund Revenues	54	Public Safety	72
General Fund Expenditures	57	Solid Waste and Recycling	73
Board of Supervisors	59	General Properties	74
County Administrator	60	Social Services	75
Commissioner of the Revenue	61	C.S.A. Office	76
Treasurer	62	Family Resource Center	77
Finance	63	Aging Services	78
Information Technology	64	Parks and Recreation	79
Registrar	66	Library	80
Clerk of the Circuit Court	67	Planning & Cmty Development	81
Other Courts	68	Economic Development	82
Commonwealth's Attorney	69	The Franklin Center	83
Sheriff	70	Virginia Cooperative Extension	84
Building Inspections	71	Transfers to Other Funds	85



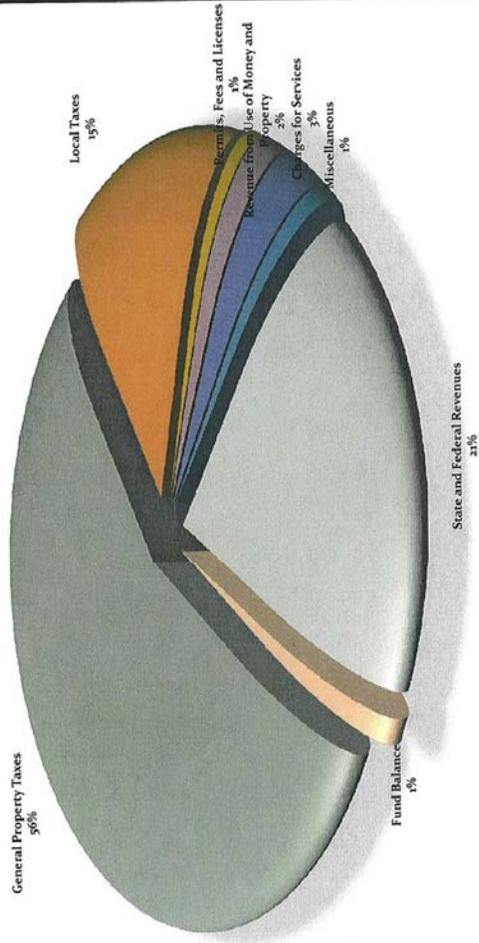
Good Food & Great People

**County of Franklin
General Fund Revenue Summary**

	Actual 2006-2007	Adopted Budget 07-08	Projected Actual 07-08	07-08 Variance	Adopted Budget 08-09	08 Adopted to 09 Adopted Increase (Decrease)	Adopted to Adopted Percent Incr/Decr	Adopted to Projected Percent Incr/Decr
General Property Taxes:								
Real Estate	25,591,815	26,176,527	26,540,740	364,213	33,468,557	7,292,030	28%	26%
Public Service Corp	545,990	552,000	517,994	(34,006)	517,994	(34,006)	-6%	0%
Personal Property	5,113,485	5,347,751	5,282,218	(65,533)	6,492,879	1,145,128	21%	23%
Machinery and Tools	381,738	377,500	452,688	75,188	444,670	67,170	18%	-2%
Merchants Capital	675,521	756,640	649,328	(107,312)	762,153	5,513	1%	17%
Penalties and Interest	399,015	375,000	384,399	9,399	384,300	9,300	2%	0%
General Property Taxes	32,707,564	33,585,418	33,827,367	241,949	42,070,553	8,485,135	25%	24%
Other Local Taxes:								
Sales Tax	4,286,966	4,479,153	4,151,616	(327,537)	4,151,000	(328,153)	-7%	0%
Consumer Utility Taxes	1,810,553	950,000	950,691	691	950,000	0	0%	0%
County Business License	4,998	3,500	5,726	2,226	4,000	500	14%	-30%
Utility License Tax	127,831	152,589	165,828	13,239	155,000	2,411	2%	-7%
Communications Tax	706,579	2,444,580	2,486,085	41,505	2,486,085	41,505	2%	0%
Motor Vehicle Decals	1,279,225	1,315,800	1,315,800	0	1,342,116	26,316	2%	2%
Bank Stock Taxes	105,091	145,000	110,000	(35,000)	110,000	(35,000)	-24%	0%
Tax on Deeds	849,044	840,000	757,197	(82,803)	750,000	(90,000)	-11%	-1%
Hotel/Motel Trans Occ Tax 2%	43,867	45,000	46,029	1,029	46,000	1,000	2%	0%
Hotel/Motel Trans Occ Tax 3%	64,311	67,000	69,042	2,042	69,000	2,000	3%	0%
Meals Tax	795,647	778,000	844,881	66,881	845,000	67,000	9%	0%
Cable TV Franchise Fee	216,286	0	0	0	0	0		
Other Local Taxes	10,290,398	11,220,622	10,902,895	(317,727)	10,908,201	(312,421)	-3%	0%
Permits and Licenses/Fees	691,501	672,700	683,623	10,923	750,000	77,300	11%	10%
Court Fines and Costs	16,377	16,000	13,169	(2,831)	16,000	0	0%	21%
Interest on Bank Deposits	1,978,855	1,400,000	1,698,622	298,622	1,400,000	0	0%	-18%
Charges for Services:								
Clerk of Court Fees	235,302	225,000	244,202	19,202	225,000	0	0%	-8%
Commonwealth Attorney Fees	4,893	3,000	2,450	(550)	3,000	0	0%	22%
Off Duty Pay-Sheriff Deputies	12,408	20,000	11,370	(8,630)	15,000	(5,000)	-25%	32%
Care of Prisoners	9,728	9,000	8,000	(1,000)	9,000	0	0%	13%
Animal Control Fees	4,883	4,000	6,122	2,122	6,000	2,000	50%	-2%
Landfill Fees	936,106	950,000	910,663	(39,337)	900,000	(50,000)	-5%	-1%
Family Resource Ctr Donations	31,690	15,000	15,988	988	35,000	20,000	133%	119%
Aging Services Local Revenue	25,399	21,641	22,000	359	21,641	0	100%	-2%
Recreation Fees	29,388	32,000	42,763	10,763	42,000	10,000	31%	-2%
EMS Billing Revenue	831,046	800,000	870,000	70,000	870,000	70,000	9%	0%
Library Fines and Fees	24,237	23,000	24,700	1,700	24,000	1,000	4%	-3%
Sale of Maps and Code	36,288	30,000	12,284	(17,716)	15,000	(15,000)	-50%	22%
Total Charges for Services	2,181,368	2,132,641	2,170,542	37,901	2,165,641	33,000	2%	0%
Miscellaneous	455,089	342,000	327,014	(14,986)	350,000	8,000	2%	7%
Recovered Costs	578,050	370,000	409,759	39,759	437,450	67,450	18%	7%

	Actual 2006-2007	Adopted Budget 07-08	Projected Actual 07-08	07-08 Variance	Adopted Budget 08-09	08 Adopted to 09 Adopted Increase (Decrease)	Adopted to Adopted Percent Incr/Decr	Adopted to Projected Percent Incr/Decr
Commonwealth of Virginia Revenues:								
A.B.C. Profits	25,234	25,234	25,202	(32)	23,839	(1,395)	-6%	-5%
Wine Taxes	26,383	26,383	26,383	0	24,955	(1,428)	-5%	-5%
Motor Vehicle Carriers Tax	31,401	31,400	32,445	1,045	30,688	(712)	-2%	-5%
Mobile Home Titling Tax	136,482	125,000	130,000	5,000	118,250	(6,750)	-5%	-9%
Motor Vehicle Rental Tax	33,025	19,375	22,000	2,625	20,812	1,437	7%	-5%
Shared Expenses Comm Atty	457,871	430,000	477,522	47,522	586,696	156,696	36%	23%
Shared Expenses Sheriff	3,012,081	3,015,717	3,073,034	57,317	2,975,511	(40,206)	-1%	-3%
Shared Expenses Comm of Rev	176,729	186,149	175,764	(10,385)	166,212	(19,937)	-11%	-5%
Shared Expenses Treasurer	166,758	163,164	176,364	13,200	166,840	3,676	2%	-5%
Shared Expenses Medical Exam	120	300	0	(300)	0	(300)	-100%	-100%
Shared Expenses Registrar	76,794	54,000	54,000	0	51,084	(2,916)	-5%	-5%
Shared Expenses Clerk of Court	356,946	324,700	331,890	7,190	314,078	(10,622)	-3%	-5%
Shared Expenses Jail Costs	323,700	237,645	327,664	90,019	292,310	54,665	23%	-11%
Public Assistance Grants	3,853,972	4,048,065	4,048,065	0	4,356,171	308,106	8%	8%
VJCCCA Grant	29,811	29,811	29,811	0	28,112	(1,699)	-6%	-6%
Family Resources Grants	148,643	185,000	176,168	(8,832)	185,000	0	0%	5%
Comprehensive Services	2,214,214	2,588,750	2,590,000	1,250	3,112,174	523,424	20%	20%
Selective Enforcement Grant	21,466	20,000	20,000	0	30,000	10,000	50%	50%
Workforce Development Grants	35,750	63,000	74,627	11,627	63,000	0	0%	-16%
Other State Grants	1,370,031			0				
Personal Property Tax Relief	3,016,741	2,626,618	2,626,618	0	2,626,618	0	0%	0%
Library Grants	133,648	133,570	155,296	21,726	138,095	4,525	3%	-11%
Recordation Taxes - State	202,387	204,000	200,614	(3,386)	179,740	(24,260)	-12%	-10%
Aging Services Revenue	7,277	81,935	81,935	0	81,935	0	0%	0%
Grantor Tax on Deeds	182,352	200,000	171,306	(28,694)	160,000	(40,000)	-20%	-7%
Total Commonwealth Revenue	16,039,816	14,819,816	15,026,708	206,892	15,732,120	912,304	6%	5%
Federal Revenues:								
Park Land-Pymt in Lieu of Tax	25,463	15,258	20,000	4,742	20,000	4,742	31%	0%
Indoor Plumbing Rehab Grant	149,205	150,000	150,000	0	150,000	0	0%	0%
Aging Services Federal Grants	178,587	68,562	68,562	0	68,562	0	100%	0%
Family Resources Grants	20,284	18,000	15,187	(2,813)	19,137	1,137	100%	26%
Drug Enhancement Grant	10,037	0	16,572	16,572	16,600	16,600	100%	0%
Total Federal Revenue	383,576	251,820	270,321	18,501	274,299	22,479	9%	1%
Total General Fund	65,322,594	64,811,017	65,330,020	519,003	74,104,264	9,293,247	14%	13%
Fund Balance		2,660,000	2,660,000	0	900,000	(1,760,000)	100%	100%
Total General Fund Revenues	65,322,594	67,471,017	67,990,020	519,003	75,004,264	7,533,247	11%	10%

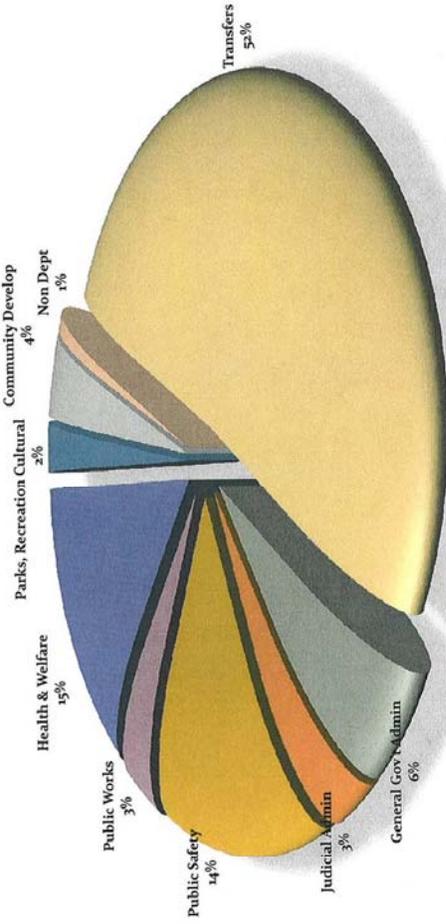
General Fund Adopted Revenues FY 08-09



Franklin County
Summary of General Fund Expenditures By Department

	FY 06-07	FY07-08	FY08-09
	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>
General Government Administration			
Board of Supervisors	\$ 344,363	\$ 356,217	\$ 369,391
County Administrator	389,983	350,764	376,012
Commissioner of Revenue	486,929	553,536	599,575
General Reassessment	409,372	200,000	175,000
Treasurer	438,559	452,436	486,715
Finance	594,457	1,355,985	1,426,759
Information Services	669,564	744,798	838,916
Registrar	154,624	219,423	231,927
	<u>3,487,851</u>	<u>4,233,159</u>	<u>4,504,295</u>
Judicial Administration			
Circuit Court	91,262	89,318	90,285
General District Court	7,294	11,243	11,243
Magistrate	688	2,975	2,975
Juvenile and Domestic Relations Court	420,149	419,112	23,900
Clerk of the Circuit Court	581,684	609,961	670,777
Sheriff - Courts	458,037	458,486	499,188
J and D Court Services	61,371	57,823	484,238
Commonwealth's Attorney	583,706	589,215	743,708
	<u>2,204,191</u>	<u>2,238,133</u>	<u>2,526,314</u>
Public Safety			
Sheriff	6,046,186	5,755,952	6,817,118
Building Inspections	366,336	426,107	448,495
Public Safety	2,612,338	2,862,043	3,096,653
	<u>9,024,860</u>	<u>9,044,102</u>	<u>10,362,266</u>
Public Works			
Solid Waste and Recycling	1,259,857	1,254,202	1,494,183
General Properties	782,319	828,484	985,106
	<u>2,042,176</u>	<u>2,082,686</u>	<u>2,479,289</u>
Health and Welfare			
Health Department	309,853	329,852	360,000
Social Services	4,787,179	4,884,749	5,267,767
CSA - Youth Services	3,946,099	3,838,249	4,607,844
Family Resource Center	261,378	249,362	255,638
Aging Services	256,990	270,301	351,206
Community Colleges and Boards	123,560	155,913	171,263
	<u>9,685,059</u>	<u>9,728,426</u>	<u>11,013,718</u>
Parks, Recreation and Cultural			
Parks and Recreation	678,552	867,674	971,653
Library Administration	614,463	625,241	854,256
	<u>1,293,015</u>	<u>1,492,915</u>	<u>1,825,909</u>
Community Development			
Planning Agencies	564,531	677,533	798,039
Planning and Community Development	628,255	749,561	726,004
Economic Development	1,472,258	519,985	537,529
Work Force Development Consortium	131,011	195,383	210,896
Tourism Development	202,952	67,000	100,000
GIS and Mapping	103,941	179,163	221,034
Public Works	257,307	327,492	338,906
Virginia Cooperative Extension	72,921	96,045	99,452
	<u>3,433,176</u>	<u>2,812,162</u>	<u>3,031,860</u>
Nondepartmental			
Nondepartmental	40,097	455,300	660,000
	<u>40,097</u>	<u>455,300</u>	<u>660,000</u>
Transfers To Other Funds	<u>32,371,535</u>	<u>35,384,134</u>	<u>38,600,613</u>
Total General Fund Expenditures	<u>\$ 63,581,960</u>	<u>\$ 67,471,017</u>	<u>\$ 75,004,264</u>

**General Fund Adopted Expenditures
FY 08-09**



Board of Supervisors

The seven members of the Board of Supervisors are each elected from seven separate magisterial districts. They are authorized to set policy, enact ordinances, set tax rates and approve the annual budget in accordance with the desires of Franklin County residents and applicable state and federal laws.

Goals and Objectives

- To promote economic development in Franklin County that will create 250 new jobs with a reasonable return on taxpayer investment.
- To maintain and enhance the quality of life of Franklin County residents by enhancing one existing park next fiscal year.
- To insure that County capital resources are administered efficiently.
- Develop land use policies that meet the needs of the community.

Performance Measures

	2006-07 Actual	2007-08 Budgeted	2008-09 Adopted
Percentage of action agendas completed within two business days of Board meeting	100%	100%	95%
Percentage of minutes completed within 30 days of Board meeting	100%	100%	97%

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 96,391	\$ 98,967	\$ 111,141	12%
Operating	245,891	255,250	256,250	0%
Capital	2,081	2,000	2,000	0%
Transfers				
Total	\$ 344,363	\$ 356,217	\$ 369,391	4%
Number of Positions	7	7	7	0

Funding/Service Level Changes

Providing health and dental insurance coverage for several new Board members produced a 12% personnel increase from 07-08 to 08-09.

County Administrator

The County Administrator is appointed by and accountable to the Board of Supervisors and is responsible for implementing the policies and programs of the Board and for coordinating the daily operations of the County government. The County Administrator is also tasked with seeking to identify and develop various types of economic development projects for the County.

Goals and Objectives

- To promote a high quality of services and facilities with current staff and funding levels.
- To ensure adequate resources for special projects and tasks.
- To maintain a 95 % citizen satisfaction rate with County service delivery.
- Continuing to meet the increased fiscal demands of a growing population.
- To present a balanced annual budget for consideration by the Board of Supervisors.
- To develop a diverse economic base.
- To assess opportunities for technology enhancements which have a positive return on investment.
- Provide leadership for efficiency enhancements throughout the organization.

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 348,828	\$ 307,094	\$ 332,342	8%
Operating	40,941	42,670	42,670	0%
Capital	214	1,000	1,000	0%
Total	\$ 389,983	\$ 350,764	\$ 376,012	7%
Number of Positions	3	3	3	0

Funding/Service Level Changes

None.

Commissioner of the Revenue

The Commissioner of the Revenue processes personal property, machinery and tools, furniture and fixtures, merchant's capital, state income tax returns and state estimated tax. This office also administers the personal property tax relief program as well as meals tax, transient occupancy tax, tax relief and land use programs. This office handles all real estate transactions including assessment, building permits, construction and ownership records and proration on new construction. Assigns Cadestrial map numbers. Generates bills from assessments provided by SCC for Public Service Corporations including Railroad Properties. Issues County license and verifies and submits Bank Franchise Tax Returns to the Department of Taxation. Business and meals tax accounts are audited and citizens are provided assistance on a daily basis.

Goals and Objectives

- To provide the best possible service to the citizens.
- Meet state and county deadlines for all filings.
- Improve the flow of information between County offices.
- Accurately assess all personal property and business property accounts.
- Update and qualify approximately 350 tax relief accounts.
- Provide daily assistance to citizens with preparation, information and corrections of VA State Income Tax Returns.
- Accurately assess Public Service Corporation taxes.

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 395,056	\$ 456,812	\$ 502,251	10%
Operating	501,245	296,724	272,324	-8%
Capital				0%
Transfers				
Total	\$ 896,301	\$ 753,536	\$ 774,575	3%
Number of Positions	9	10	10	0

Funding/Service Level Changes

A new assessor position approved for the office in FY08 for a half year is funded for a full year in FY09.

Treasurer

The Treasurer's office is responsible for selling county decals and dog tags, collecting real estate, personal property, state income, estimated income, transient occupancy, meals tax and also processing revenues collected by other County departments. Other responsibilities of this office include balancing bank statements for all county and school accounts, and collecting delinquent taxes, tax letters and judgments. The Treasurer as an elected Constitutional Officer of this County will uphold the highest standards in the collection of all taxes and revenues due to the County, and maximize the investment return and security of all public funds.

Goals and Objectives

- Redesign office space to function more efficiently.
- Handle customer requests within 24 hours.
- Train staff on new computer programs.
- Utilize the powers authorized to this office by the State Code of Virginia to maximize collection efforts.
- Achieve the highest possible safety of depository accounts, maximize investment returns and maintain the integrity of investment principal.

Performance Measures

	2006-07 Actual	2007-08 Budgeted	2008-09 Adopted
Tax Collection rate	99.86%	98.50%	98.50%

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 354,870	\$ 368,478	\$ 396,072	7%
Operating	83,688	82,658	89,343	8%
Capital		1,300	1,300	0%
Transfers				
Total	\$ 438,559	\$ 452,436	\$ 486,715	8%
Number of Positions	7	7	7	0

Funding/Service Level Changes

Proposed Personnel expenditures reflect raises approved by the Compensation Board last year. There is an increase in office supplies and postage due to mailing tax tickets, 2nd notices, decals, decal forms and new dog tag letters.

Finance

The Department of Finance is responsible for recording all financial transactions for Franklin County and paying all of its employees. This department is also responsible for capital financing and debt management, risk management, purchasing, human resource/benefits administration, the annual budget process, the annual capital improvement plan, utility billing and accounts payable.

Goals and Objectives

- Maintain the GFOA Certificate of Achievement for Excellence in Financial Reporting and GFOA Award for Distinguished Budget Presentation.
- To provide management with accurate, reliable and up-to-date financial reports on a monthly basis.
- To maintain accountability for all County fixed assets.
- To meet all payroll deadlines, file all payroll reports on a timely basis and maintain complete and accurate leave and personnel records for all full and part time employees.
- Ensure that all purchases are made within the guidelines of the State Procurement Code.
- Effectively administer the annual budget process and the annual capital improvement plan.

Performance Measures

	2006-07 Actual	2007-08 Budgeted	2008-09 Adopted
Receipt of the GFOA certificate for excellence in financial reporting	Yes	Yes	Yes
County bond rating (Moody's Investor Service)	Aa3	Aa3	Aa3
Percent of payrolls prepared on time with no substantial errors	100%	100%	100%
Percent of W-2's prepared with no correction or adjustment required	100%	100%	100%
Receipt of GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes

Appropriations

Description	Actual FY 06-07	Budget FY 07-08	Adopted FY 08-09	Change 2008 to 2009
Personnel	\$ 229,251	\$ 279,908	\$ 307,699	10%
Operating	363,954	1,074,077	1,117,060	4%
Capital	1,253	2,000	2,000	0%
Transfers				
Total	\$ 594,457	\$ 1,355,985	\$ 1,426,759	5%
Number of Positions	3	5	5	0

Funding/Service Level Changes

Information Technology

Information Technology is responsible for the County's computer and telephone systems and all related equipment. The department provides overall technology services and operations including system analysis/programming to meet the application needs of County agencies. Computer and telephone systems are in operation 24-hours a day, 365 days a year. Department staff responds to problems causing disruption of service after normal working hours.

Goals and Objectives

- Revise, write or purchase new applications as part of the day-to-day operations.
- Provide hardware, software and connectivity necessary to support County business functions.
- Development of eGovernment services within the next 2 fiscal years.
- Establish a Disaster Recovery Plan for the County's core business functions.
- Implement a document imaging solution for the County.
- Implement an enterprise GIS database server solution within the next year.
- Implement the Citizen Access web portal to the Building & Planning EnerGov permitting application.
- Fiber connectivity between County Administration (new center location), Courthouse complex and new Workforce Development center

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 469,241	\$ 534,636	\$ 579,266	8%
Operating	160,021	158,212	198,650	26%
Capital	40,302	51,950	61,000	17%
Transfers				
Total	\$ 669,564	\$ 744,798	\$ 838,916	13%

Number of Positions **8** **9** **9** **0**

Funding/Service Level Changes:

Operating Increases: There is a 25% increase in professional services to cover the hosting, setup and support of the new County Internet site and Content Management Solution hosted by the City of Newport News. There is a 53% increase in Maintenance contracts primarily a result of the addition of the solution for Building and Planning (EnerGov).

Capital Increases: Again this year we need to invest in additional software licensing. We need to upgrade some of our server licenses to accommodate the use of virtual servers – which saves on hardware costs and maintenance. We also need to purchase more email client licenses with the addition of more deputies and public safety members. The final piece here covers our annual renewal for Microsoft's Software Assurance.

Performance Measures:

Type	Average Response Time (In Days)				
	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY07-08
Tech Support	11.4	9.3	4.5	3	5
Telephone	5.6	10.5	17	7	5
Operations	1.3	1.7	4.75	<1.0	2
Applications	14.08	7.08	12	4	4
Web	29	10	6	5	3
GIS				4	4



Franklin County

Registrar

The Registrar is responsible for administering a comprehensive program of uniform statewide voter registration to qualify voters and maintain registration records. The Registrar also ensures that all Federal, State and Local Election laws are followed as well as enforcing guidelines for candidacy filings.

Goals and Objectives

- To make registering to vote a quick and simple process for voters in Franklin County.
- To maintain up-to-date records for all registered voters.
- Train election officials to conduct elections in their precinct.
- Administer absentee ballot process.
- Provide additional training opportunities for staff.
- Voter Education.

Performance Measures:

	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Registered voters	29,769	30,170	31,083	31,892
Election Officials Percentage Trained	100%	100%	100%	100%

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 131,642	\$ 154,148	\$ 159,955	4%
Operating	20,173	54,675	61,372	12%
Capital	2,809	10,600	10,600	0%
Transfers				
Total	\$ 154,624	\$ 219,423	\$ 231,927	6%
Number of Positions	2	2	2	0

Funding/Service Level Changes

Additional operating funds are included for the maintenance of voting equipment, programming fees and additional officers of election.

Clerk of the Circuit Court

The Clerk of the Circuit Court processes all criminal and civil cases coming before the Circuit Court, assists judges in their judicial functions and files and records all real estate and personal property documents including deeds, deeds of trust, surveys, financing statements and judgments. The Clerk's office also issues marriage licenses, concealed handgun permits and processes adoptions, divorces and name changes.

Goals and Objectives

- To ensure the Clerk's Office provides excellent customer service to all the citizens of Franklin County.
- To process all civil and criminal cases brought before the Circuit Court.
- Maintain consistent hours of operation and procedure.
- To file, process, record, and make available for inspection all public documents maintained by the Clerk's office.
- Provide a competent, courteous and well-trained staff to assist in administration of justice and to provide the public with procedural information.

Performance Measures

	2005	2006	2007	Average
Criminal Cases Commenced	1902	1927	1817	1882
Wills/Estates Initiated	183	188	246	206
Judgments/Admin Leins/Notices	1956	1991	1948	1965
Deeds Recorded	15808	14234	12736	14259
Number of Passports Issued	371	371	902	548

Appropriations

Description	Actual FY 06-07	Budget FY 07-08	Adopted FY 08-09	Change 2008 to 2009
Personnel	\$ 497,398	\$ 529,334	\$ 590,150	11%
Operating	73,786	79,127	79,127	0%
Capital	10,500	1,500	1,500	0%
Transfers				
Total	\$ 581,684	\$ 609,961	\$ 670,777	10%
Number of Positions	10	11	11	0

Funding/Service Level Changes

A new Deputy Clerk position was approved for ½ year as part of the FY 2007-2008 adopted budget and funded for a full year in FY2008-2009.

Other Courts

This page summarizes the other courts that are part of Franklin County's budget. These courts include the Circuit Court, General District Court, Magistrate, Juvenile and Domestic Relations Court, and the Court Services Unit. Issues, goals and objectives are similar across all these units.

Goals and Objectives

- To administer justice fairly, according to existing laws, and in a timely manner.
- To operate efficient and effective courts.
- To maintain an open record of matters before all courts.
- Incorporate additional record keeping requirements by Department of Juvenile Justice.
- Maintain VJCCA delinquency prevention programs and maintain funding for existing services, now and in future years.
- Provide requested and relevant training opportunities for all unit staff.
- Manage demands of client workload and utilization of existing and available services effectively in order to minimize staff caseloads and concentrate services for client population demonstrating greatest need for supervision.

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 115,570	\$ 116,622	\$ 121,127	4%
Operating	453,227	455,391	480,389	5%
Capital	11,967	8,458	11,125	32%
Transfers				
Total	\$ 580,764	\$ 580,471	\$ 612,641	6%

Funding/Service Level Changes

Commonwealth's Attorney

The Commonwealth's Attorney is an elected Constitutional Officer serving a four year term of office. This Office is responsible for providing the County of Franklin with legal representation in the prosecution of all criminal, traffic and juvenile offenses in the General District, Juvenile and Domestic Relation and Circuit Courts, plus appeals to the Virginia Court of Appeals and the Supreme Court of Virginia. Legal advice is provided to all local and State law enforcement agencies and officers investigating matters in the County of Franklin.

Goals and Objectives

- Provide the most effective legal representation in the prosecution of all criminal cases.
- Provide services to and promote sensitive treatment of the victims and witnesses of crime.
- To counsel and consult with law enforcement and other County officials.
- Provide training and advice to local law enforcement departments, legislative updates and in-service training.
- To participate with county agencies, schools, citizens groups and other organizations and conduct education on issues related to public safety and courts.

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 550,953	\$ 569,069	\$ 720,262	27%
Operating	27,895	18,146	21,446	18%
Capital	4,858	2,000	2,000	0%
Transfers				
Total	\$ 583,706	\$ 589,215	\$ 743,708	26%
Number of Positions	7	8	8	0

Funding/Service Level Changes

The salaries for the assistant commonwealth attorney's need to be restructured to attract quality applicants and retain experienced prosecutors and the state approved three additional positions.

Sheriff

The sheriff's office is responsible for County law enforcement, effective processing and service of all civil papers, jail operations and providing security and order in all courts of jurisdiction.

Goals and Objectives

- Continue to apply for state and federal grants as well as matching funds to support programs such as domestic violence advocacy, selective enforcement and DARE.
- Prepare for the opening of the new regional jail in March 2009.
- Maintain a level of staffing to provide for protection of the citizen's, courthouse employees, judges and prisoners.
- To serve all civil process received in a timely and efficient manner according to the Code of Virginia requirements, and provide adequate staffing to serve civil process to the residents of Franklin County.
- Provide adequate training to all Officers on an on-going basis that maintains the most current knowledge of trends and procedures in the Criminal Justice System.

Performance Measures

	FY 03-04	FY 04-05	FY 05-06	FY 06-07
Calls for service	15,000	15,707	16,000	26,047

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 4,657,065	\$ 4,224,920	\$ 4,694,137	11%
Operating	1,756,232	1,928,518	2,553,169	32%
Capital	90,926	61,000	69,000	13%
Transfers				
Total	\$ 6,504,223	\$ 6,214,438	\$ 7,316,306	18%
Number of Positions	83	84	84	0

Funding/Service Level Changes

Due to increasing local jail populations, the County must now house more inmates in out of county facilities. This increase is projected at \$500,000 in the adopted FY 2009 budget. An increase of \$55,000 is requested due to the increase cost of food and dietary requirements set forth by DOC.

Building Inspections

The Building Inspection Office is responsible for ensuring public health, safety and welfare associated with the design, construction, use of buildings and structures. The department inspects construction for compliance with the Virginia Uniform Statewide Building Code.

Goals and Objectives

- To provide inspectors and staff with additional training opportunities.
- To increase the consistency and accuracy of inspection results by 5%.
- To present an efficient workplace centered on providing quick and accurate service to the public.
- To consistently apply and enforce the Virginia Uniform Statewide Building Code.

Performance Measures

	FY 04-05	FY 05-06	FY 06-07
Building permits issued	1,569	1,552	1,358
Total value of permits	\$186,932,216	\$213,523,771	\$153,694,094

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 321,427	\$ 373,432	\$ 390,740	5%
Operating	39,368	49,225	54,305	10%
Capital	5,541	3,450	3,450	0%
Transfers				
Total	<u>\$ 366,336</u>	<u>\$ 426,107</u>	<u>\$ 448,495</u>	<u>5%</u>
Number of Positions	<u>7</u>	<u>8</u>	<u>8</u>	<u>0</u>

Funding/Service Level Changes

Public Safety

The Public Safety Department is the parent agency charged with the provision of all aspects of EMS, Rescue, Fire Suppression, Fire Prevention, Fire Investigations, Safety Inspections, Emergency Management, Hazardous Material Issues, Solid Waste Issues, and Animal Control. Tasks related to these divisions are delegated through the various divisions of the department and all volunteer rescue and fire agencies in the County.

Goals and Objectives

- Continue refining integration of Career Staff with Volunteer personnel.
- Add one BLS, ALS or fire training program for volunteers.
- Add 10 new volunteers in the next year.
- Research methods and programs to improve volunteer recruitment and retention.
- Complete Mutual Aid Agreements with bordering jurisdictions.
- Complete exercise requirements to continue eligibility for FEMA/DEMS funding.
- Complete update of County Emergency Operations Plan.
- Develop a program to determine parameters for the replacement of rolling stock.
- Solicit special funding for EMS and Fire projects from various sources.
- Reduce the response time to emergency situations involving life safety and property protection by 10%.
- Increasing the training certifications of volunteer EMS/Fire personnel to a level expected and required by the community.
- Maintain the integrity of the EMS/Fire system while researching methods and techniques to reduce operational expenses.

Performance Measures

	2005	2006	2007
Fire investigations	118	149	165
EMS calls for service	3,509	4,057	4,254
Fire calls for service	1,074	1,298	1,225

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 1,122,240	\$ 1,273,891	\$ 1,496,688	17%
Operating	1,292,706	1,331,602	1,326,895	0%
Capital	197,392	135,550	273,070	101%
Transfers		121,000		%
Total	\$ 2,612,338	\$ 2,862,043	\$ 3,096,653	8%
Number of Positions	19	28	28	0

Funding/Service Level Changes

Five additional paramedics to provide additional night ALS support have been included in the FY 2008 budget. Additional operating expenditures include increased support for the County's Fire and Rescue Agencies. Capital costs include a replacement ambulance funded from EMS billing revenues. The transfer is to the County's debt service fund to pay for principal and interest on the Public Safety Center located in the Westlake area.

Solid Waste and Recycling

The Franklin County Landfill collects all the solid waste from the public. There is an intensive cleanup effort to keep the County litter free, especially at green box sites and along major roads. We have 67 sites and 257 green boxes in the County. The landfill takes all the public, commercial and industrial solid waste, compacts it, and landfills it on a daily basis. The Department of Environmental Quality regulates the landfill.

Goals and Objectives

- Provide additional convenience boxes at the Landfill.
- Provide training to Landfill staff.
- Staff training on computer skills.
- Educate the public about the use of the green boxes.
- Explore the possibility of monitored sites.

Performance Measures

	2003	2004	2005	2006	2007
Tons of trash received	57,336	60,652	59,698	61,866	59,842

Appropriations

<u>Description</u>	<u>Actual</u> FY 06-07	<u>Budget</u> FY 07-08	<u>Adopted</u> FY 08-09	<u>Change</u> 2008 to 2009
Personnel	\$ 735,806	\$ 715,708	\$ 809,530	13%
Operating	571,371	489,444	627,603	28%
Capital	26,276	49,500	57,500	16%
Transfers				
Total	\$ <u>1,333,453</u>	\$ <u>1,254,652</u>	\$ <u>1,494,633</u>	<u>19%</u>
Number of Positions	15	16	16	0

Funding/Service Level Changes

Personnel increased in FY 09 because of full year funding of a new position that was only funded for a ½ year in FY 08. Operating increased because of the cost of fuel used by the collection trucks and other landfill equipment.

General Properties

General Properties is responsible for the maintenance and upkeep of all physical properties. In addition, this department is responsible for coordinating and managing new construction projects, other special projects, moves, etc. County street signs are also maintained by this department.

Goals and Objectives

- Meet day-to-day demands of maintaining properties.
- Respond to requests for maintenance within 24 hours of receiving the call.
- Provide ongoing management of the County physical plant.
- Coordinate/manage all ongoing special projects (Westlake Library and Government center).
- Focus on space needs/coordinate short term moves, renovations.
- Continue to work with other departments on special projects.
- Improve recycling efforts (County Offices) by 10%.
- Assure ongoing compliance issues (underground storage, elevators, boiler inspections, MSDS, ADA, etc).
- Continue to manage surplus property/vehicles.
- Continue to manage and schedule "Fleet Vehicles" uses.

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 255,144	\$ 352,317	\$ 376,040	7%
Operating	439,560	473,717	606,616	28%
Capital	14,020	2,000	2,000	0%
Transfers				
Total	\$ 708,723	\$ 828,034	\$ 984,656	19%
Number of Positions	5	8	8	

Funding/Service Level Changes

Equipment requiring routine maintenance contracts has grown (Franklin Center elevators, fire alarm systems, etc). Electrical costs continue to increase. Fuel oil for heating services has increased as well.

Social Services

The Department of Social Services provides both financial and social work services which are administered according to state and federal regulations. The mission of the Department is to promote self-reliance, strong families, and provide protection to children and vulnerable adults through community based services.

Goals and Objectives

- Continue to advocate for services for the disabled adults and elderly.
- Continue to advocate for additional staff so community needs can sufficiently be met.
- Collaborate with CSA and other community agencies and resources to better serve children in their own homes. Achieve other permanency goals for children in foster care as appropriate.
- Continue to work with the Commonwealth Attorney's office to pursue fraud prosecution.
- Seek opportunities to secure appropriate office space for the entire agency.
- Pursue grant opportunities.
- Implement State required improvements in Child Welfare Services.

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 2,094,122	\$ 2,148,497	\$ 2,407,877	12%
Operating	2,683,527	2,650,673	2,819,811	6%
Capital	9,529	85,579	40,079	-53%
Transfers				
Total	\$ 4,787,179	\$ 4,884,749	\$ 5,267,767	8%
Number of Positions	59	59	61	2

Funding/Service Level Changes

Costs of programs continue to increase as well as the number of clients served. Daily cost of operations continue to increase.

C.S.A. Office

The Comprehensive Services Act (C.S.A.) is a Virginia law designed to help troubled youths and their families. State and local agencies, parents and private service providers work together to plan and provide services. In each community, local teams decide how these funds should be spent. 71.7% of the funding is provided by the state and 28.3% is local funds.

Goals and Objectives

- Enhance Families to become self sufficient thereby reducing the economic and social impact of dysfunctional families on the County.
- Review all C.S.A. cases every quarter and develop appropriate service plans to provide services to children and families in the least restrictive and least expensive setting possible.
- Maintain the C.S.A. database to improve C.S.A. reporting requirements and use the C.S.A. database to develop reports to assist the Family Assessment and Planning Team and Community Policy Management Team.
- Research ideas to improve fiscal awareness among departments and agencies accessing the program, implement helpful approaches.
- Reduce the County's reliance on therapeutic foster care and residential service providers by 10%.
- Reduce the utilization of out-of-home placement services to serve the C.S.A. population and increase the utilization of community-based services to prevent out of home placements.
- Reduce the number of children entering D.S.S. custody for reasons other than abuse and neglect to access the mandated funding system.

Performance Measures

	FY 03-04	FY 04-05	FY 05-06	FY 06-07
Case Load – Number of Children	167	177	210	242
Percentage of CSA foster children screened for Medicaid eligibility and Title IVE eligibility	100%	100%	100%	100%

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 76,881	\$ 77,314	\$ 86,895	12%
Operating	3,869,218	3,760,935	4,520,949	20%
Capital				
Total	\$ 3,946,099	\$ 3,838,249	\$ 4,607,844	20%
Number of Positions	2	2	2	0

Funding/Service Level Changes

The CSA caseload continues to be a very volatile. Overall, the large increases appear to have slowed somewhat, but the County remains cautious with this budget and has budgeted for the possibility of increases in FY 08-09.

Family Resource Center

The Franklin County Family Resource Center provides shelter and services to victims of domestic violence in our community. By providing services to these victims, it is our intention to reduce the incidents of domestic violence in our county. It is also our philosophy to promote community awareness and support the victims who enter the system. The Franklin County Resource Center strives to enhance victims' self esteem, self worth and enhance empowerment to break free from the violence. The Franklin County Family Resource Center staff will aim to work in partnership, utilizing other community resources to best handle each victim's unique situation.

Goals and Objectives

- To oversee training hours for staff.
- To develop activities for in shelter clients such as recreational outings or client retreats.
- To develop an in depth long term and short term budget training for clients.
- To develop an ongoing public awareness slots with the local cable television station.
- To develop a schedule for team-building workshops to improve efficiency.

Performance Measurers

	FY 05-06	FY 06-07	FY 07-08
Calls for shelter	185	204	139
Shelter clients	81	153	139

Appropriations

Description	Actual FY 06-07	Budget FY 07-08	Adopted FY 08-09	Change 2008 to 2009
Personnel	\$ 199,689	\$ 215,056	\$ 213,838	-1%
Operating	58,602	32,306	35,300	9%
Capital	3,087	2,000	6,500	225%
Transfers				
Total	\$ 261,378	\$ 249,362	\$ 255,638	3%
Number of Positions	6	5	5	0

Funding/Service Level Changes

This department is funded primarily by grants and anticipates level grant funding for FY 2008-09. Capital costs have increased to provide for the replacement of various kitchen appliances.

Aging Services

The Department of Aging Services provides a senior center where activities and programs geared to the elderly population can be enjoyed. Also provides residential repair and renovation to persons 60 years and older, congregate meals, transportation, health education programs and activities, health screenings, insurance counseling, tax assistance, and recreational programs for the elderly. Services are available to persons 60 years and older and to persons with disabilities of all ages.

Goals and Objectives

- Continue to seek and obtain grants for transportation and vehicle maintenance/replacement.
- Continue efforts to educate and inform citizens about the County's Aging services through public presentations to civic and church groups, advertising and publications.
- Provide additional training for drivers to upgrade knowledge of ADA rules and regulations as changes are made in legislature.

Performance Measures

	FY 04-05	FY 05-06	FY 06-07
Transportation Clients	490	894	1,104

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 180,440	\$ 189,642	\$ 257,747	36%
Operating	76,550	80,659	93,459	16%
Capital				
Transfers				
Total	\$ <u>256,990</u>	\$ <u>270,301</u>	\$ <u>351,206</u>	<u>30%</u>
Number of Positions	2	2	2	0

Funding/Service Level Changes

As the need for qualified drivers has increased, aging services has been able to increase the hourly rate paid. Increasing fuel prices has impacted the operating budget for transportation.

Parks and Recreation

The Franklin County Parks and Recreation Department provides quality leisure service programming and public park and recreation facilities to enhance the quality and quantity of life for Franklin County residents and visitors.

Goals and Objectives

- Expand community special events that foster increased tourism.
- Improve administrative and operational policies to better meet customer demands and needs.
- Address challenge of a shortage of indoor public recreation access for growing county youth recreational leagues.
- Complete blueway development along Pigg, Smith and Blackwater Rivers.
- Accommodate increasing demands for youth recreational activities.
- Meet increasing demands for adult recreation programming with a limited amount of facilities.
- Complete development of Smith Mountain Lake Community Park.
- Begin development of Countywide Trail System.
- Develop a comprehensive Parks and Recreation System Plan.
- Acquire additional land for future park development.
- Manage major infrastructure replacement projects.

Performance Measures

	2003	2004	2005
Sports Registration	4,055	4,406	4,566
Requests for Tourism Brochure	N/A	10,000	15,000
Shelter Reservations	N/A	269	283

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 388,868	\$ 466,896	\$ 516,963	11%
Operating	281,186	375,778	426,940	14%
Capital	8,498	25,000	27,750	11%
Total	\$ 678,552	\$ 867,674	\$ 971,653	12%
Number of Positions	9	10	10	0

Funding/Service Level Changes

Additional part time funds and a full time maintenance worker are reflected in the adopted FY08 budget. Five additional athletic fields and the new Smith Mountain Lake Community Park opened in FY 07-08 requiring additional operating funds.

Library

The Library provides reference and research materials both in-house and via the Internet, as well as leisure activity items in print, audio and video formats. In addition, the Library presents a wide variety of programs for both children and adults. The bookmobile and other outreach programs provide service to those who are not able to come to the physical location of the Library.

Goals and Objectives

- To initiate and implement 2 new programs for both children and adults.
- To promote activities that raises the community's awareness of the Library and its programs.
- To increase Story Hour participation by 5%.
- To increase the Summer Reading Program participation by 5%.
- To increase the circulation of materials by 10%.
- To maintain a quality collection of materials in various formats.
- Insure the new branch library operates to serve the Westlake community.

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 388,886	\$ 394,301	\$ 580,612	47%
Operating	209,188	227,940	243,413	7%
Capital	16,389	3,000	30,231	908%
Transfers				
Total	\$ <u>614,463</u>	\$ <u>625,241</u>	\$ <u>854,256</u>	<u>37%</u>
Number of Positions	6	8	8	0

Funding/Service Level Changes

Additional projected state funding will allow the library to increase their capital expenditures in FY09. The new Westlake branch library is scheduled to open in July 2008 requiring 2 additional full time and 2 additional part time positions.

Planning and Community Development

This department develops and administers plans, ordinances and programs to promote the public health, safety and welfare of present and future County residents. The Department maintains and updates the County's Comprehensive Plan, administers Zoning, Subdivision, Erosion and Sediment Control and Manufactured Home Park Ordinances, coordinates federal and state grants for community development projects, and provides staff support to the Board of Supervisors, the Planning Commission and the Board of Zoning Appeals. Areas of policy interest include transportation planning, affordable housing, environmental quality and information management.

Goals and Objectives

- Complete 220 Corridor Study - Plan
- Continue implementation of the EnerGOV permitting, inspections, and plans review software
- Update the County Zoning and Subdivision Ordinances
- Administer and close out environmental quality grants for septic system repair, septic maintenance and shoreline erosion.
- Plan for Phase II – Comprehensive Revisions to the Zoning and Subdivision Ordinances.

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 481,661	\$ 550,631	\$ 622,174	13%
Operating	127,346	186,930	90,830	-51%
Capital	19,248	12,000	13,000	8%
Transfers				
Total	\$ 628,255	\$ 749,561	\$ 726,004	-3%
Number of Position	11	11	11	0

Funding/Service Level Changes

\$100,000 is included in the adopted FY08 budget to assist in the update of the zoning ordinance. Such funds will be carried over into the FY09 budget, whereby no additional funding has been included.

Economic Development

The Department of Economic Development seeks to attract and retain to the County quality jobs and investment that diversify the economy, broaden the tax base and provide long-term employment opportunities for residents.

Goals and Objectives

- To create new jobs.
- To achieve a balance in the commercial/industrial and residential tax base.
- To maintain a diverse economic base to provide for stability and a broad selection of employment opportunities for our citizens.
- Support the efforts of the Roanoke Valley Economic Development Partnership.
- To create an effective business environment that fosters growth and prosperity of existing business and industry – facilitate the expansion of at least 3 companies within the County during the year.
- To enhance communication between the business community and the local government such that the needs of the businesses can be recognized and incorporated into public policy.
- To facilitate productive dialogue, projects and programs with key regional organizations, agencies and institutions.
- To publish and maintain a marketable inventory of available industrial and commercial sites and buildings in both print and electronic format for placement on the County's website, and distribution to prospective businesses.

Goals and Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 80,078	\$ 80,870	\$ 98,414	22%
Operating	1,392,180	437,615	437,615	0%
Capital	175	1,500	1,500	0%
Transfers				
Total	\$ 1,472,258	\$ 519,985	\$ 537,529	3%
<u>Number of Positions</u>	1	1	1	0

Funding/Service Level Changes

Franklin Center for Advanced Learning and Enterprise

The Franklin Center for Advanced Learning and Enterprise represents an unprecedented community partnership with representatives from the local school system, colleges, government, and community agencies. The Franklin Center's mission is to promote workforce and economic development in Franklin County.

Goals and Objectives

- Develop marketing actions (further marketing of brand identity; expand target populations to include top levels).
- Seek alternate funding sources.
- Promote curriculum development to support workforce and economic mission.
- Proceed with Community skills analysis components.
- Provide directional signage from major highways and in the town of Rocky Mount.

Appropriations

<u>Description</u>	<u>Actual FY 06-07</u>	<u>Budget FY 07-08</u>	<u>Adopted FY 08-09</u>	<u>Change 2008 to 2009</u>
Personnel	\$ 101,255	\$ 131,671	\$ 133,184	1%
Operating	29,757	53,712	57,712	7%
Capital		10,000	20,000	100%
Transfers				
Total	\$ <u>131,011</u>	\$ <u>195,383</u>	\$ <u>210,896</u>	<u>8%</u>
Number of Positions	2	3	3	0

Funding/Service Level Changes

Additional operating funds are included in the budget to enable additional marketing efforts, purchase furniture, and purchase office supplies for the center.

Virginia Cooperative Extension

The Virginia Cooperative Extension local unit provides educational programs on nutrition, food safety, production and marketing techniques for commercial agriculture and horticulture, and horticultural information for homeowners. The Extension Service also administers and supervises the County's 4-H Youth Program.

Goals and Objectives

- To enhance the skills, knowledge, and attitude of 4-H members.
- To assist Virginia's agricultural, forestry, and agribusiness firms in becoming competitive and profitable.
- To educate the public about water quality, waste management, erosion control, air and noise pollution.
- To encourage the use of equipment, pesticides, and fertilizers that maximize value and minimize negative impact.

Performance Measures

	FY 04-05
Total face to face contacts	28,673
Total of all other contacts	42,900

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$ 71,121	\$ 92,925	\$ 96,332	4%
Operating	1,800	3,120	3,120	0%
Capital				
Total	\$ 72,921	\$ 96,045	\$ 99,452	4%

Funding/Service Level Changes

Transfers

Transfers from the General Fund provide support to other County operations. The largest transfer is between the General Fund and the School Operations Fund. This transfer allows the general tax base to support public education in the County. Similar transfers are made to the County Capital Fund and other smaller funds.

The FY 2008 budget proposes the following transfers from the General Fund:

Transfer to Schools - Operations	\$26,664,153
Transfer to Schools - Debt Service	2,987,997
Transfer to Schools - Canneries	32,986
Transfer to Debt Service Fund	1,180,855
Transfer to E911	1,002,647
Transfer to Utilities	683,000
Transfer to County Capital Projects	6,048,975
Total	<u>38,600,613</u>

Appropriations

<u>Description</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>FY 08-09</u>	<u>Change</u> <u>2008 to 2009</u>
Personnel	\$	\$	\$	
Operating				
Capital				
Transfers	32,371,535	35,384,134	38,600,613	9%
Total	<u>\$ 32,371,535</u>	<u>\$ 35,384,134</u>	<u>\$ 38,600,613</u>	<u>9%</u>



Other Funds, CIP

Summary of Other Funds	86
E911	90
Capital Improvement Program	91
Debt and Utilities	101



The Franklin Center



A large percentage of revenue is collected in the County's general fund (59%) and the County's Component Unit School fund (40%). The County also utilizes several other types of funds which are described below:

Special Revenue Funds account for the proceeds of specific revenue sources (other than those dedicated for major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The following funds of the County are reported as special revenue funds:

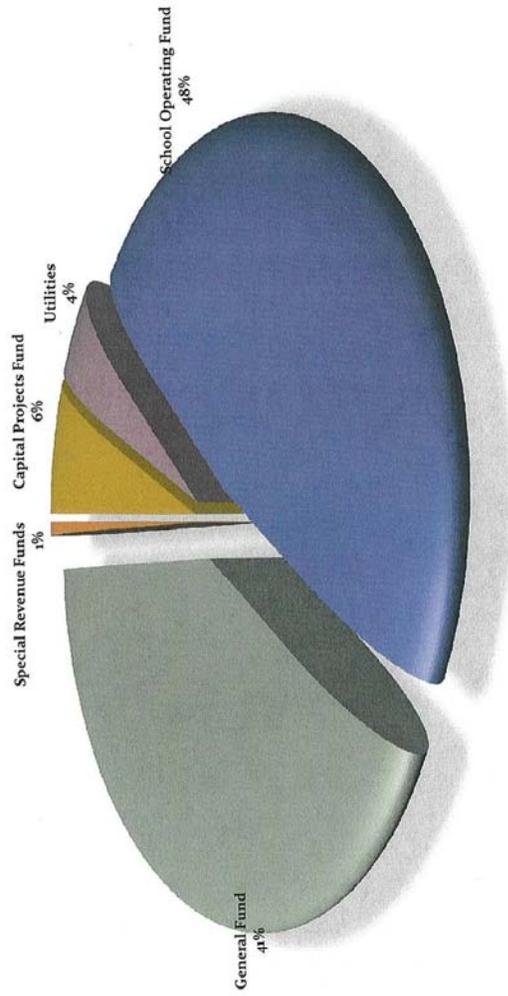
- E911 Fund
- Law Library Fund

The Debt Service Fund is used to account for the payment of general long-term debt principal, interest and related costs. The repayment of school debt is recorded in the School fund. The Debt Service fund is funded by a transfer from the County's general fund.

The Utility Fund accounts for the activities of the County's various water systems including user fees for water, connection and availability fees, operating expenses for purchased water and maintenance, the payment of debt service and any capital projects. This fund is funded by user fees for water and a transfer from the County's general fund.

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed in the Utility fund. Funding is also provided by a transfer from the general fund.

Adopted Expenditures by Fund FY 08-09



Franklin County
Summary of Special Revenue, Debt Service Fund, Utility Fund and Capital Fund

	FY06-07	FY07-08	FY08-09
	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>
<u>Special Revenue Funds:</u>			
<u>E911 Fund</u>			
Revenues:			
E911 Taxes	\$508,746	\$0	\$0
Miscellaneous Revenues		2,500	2,500
State Wireless Board Funds	68,979	72,400	49,000
Beginning Fund Balance	88,442	0	0
Transfer from General Fund	669,447	919,637	1,002,647
	<u>1,335,614</u>	<u>994,537</u>	<u>1,054,147</u>
Expenditures:			
Dispatch Operations	879,577	944,537	1,054,147
Transfer to Debt/Capital Fund	425,000	50,000	0
	<u>1,304,577</u>	<u>994,537</u>	<u>1,054,147</u>
<u>Law Library Fund</u>			
Revenues:			
Law Library Fees	<u>12,162</u>	<u>12,000</u>	<u>12,000</u>
Expenditures:			
Law Library Operations	<u>9,927</u>	<u>12,000</u>	<u>12,000</u>
<u>Special Revenue Funds Totals</u>			
Revenues:			
	<u>1,347,776</u>	<u>1,006,537</u>	<u>1,066,147</u>
Expenditures:			
	<u>1,314,504</u>	<u>1,006,537</u>	<u>1,066,147</u>

Franklin County
Summary of Special Revenue, Debt Service Fund, Utility Fund and Capital Fund (Continued)

	FY06-07	FY07-08	FY08-09
	<u>Actual</u>	<u>Budget</u>	<u>Adopted</u>
<u>Debt Service Fund</u>			
Revenues:			
Beginning Fund Balance	0	561,698	0
Transfer from E911 Fund	325,000	0	0
Transfer from EMS Billing Revenue	0	121,000	0
Transfer from General Fund	1,079,530	970,459	1,180,855
	<u>1,404,530</u>	<u>1,653,157</u>	<u>1,180,855</u>
Expenditures:			
Debt Service	<u>1,144,313</u>	<u>1,653,157</u>	<u>1,180,855</u>
<u>Utility Fund</u>			
Revenues:			
Charges for Water	\$145,464	\$117,564	\$205,000
Interest Income	21,332		
Federal Grants	141,761	0	0
Proceeds from Borrowing	0	0	0
Transfer from General/Capital Fund	347,878	750,995	683,000
	<u>656,435</u>	<u>868,559</u>	<u>888,000</u>
Expenditures:			
Operations	201,713	333,715	353,225
Debt Service	241,979	534,844	534,775
	<u>443,692</u>	<u>868,559</u>	<u>888,000</u>
<u>Capital Fund</u>			
Revenues:			
Contributions/Local Miscellaneous	\$111,601	\$0	\$0
Interest Income	216,730	0	0
State Grants	989,496	0	0
Project Reimbursements from Town of Rocky Mount	45,300	0	0
Proceeds from Borrowings	0	0	0
Transfer from General Fund	4,556,764	5,003,876	6,048,975
Transfers from Courthouse Maintenance	27,245	0	0
Transfer from E911 Fund	100,000	50,000	0
	<u>6,047,136</u>	<u>5,053,876</u>	<u>6,048,975</u>
Expenditures: Capital Outlay	<u>9,613,487</u>	<u>5,053,876</u>	<u>6,048,975</u>

E911

The E911 Communications Division is tasked with the operation of the County's Public Safety Answering Point (PSAP). The division is responsible for receiving all emergency calls of assistance from County Citizens and dispatching the appropriate County agency to assist. Additional responsibilities include answering administrative calls for the Sheriff's department, the issuance of all structure addresses within the County, maintaining the Public Safety Radio System, maintaining the computer hardware and software for the division and maintenance of the mapping/addressing databases.

Goals and Objectives

- Plan for and implement Emergency Medical Dispatch by January 2009.
- Increase staff levels to better handle call load of Center, allowing for EMD implementation and setting tier personnel levels to establish higher quality of service and promotion opportunities.
- Establish a public education/awareness program.
- Complete installation of Radio system with mobile data system to vehicles.
- Reduce amount of administrative calls to Dispatch Center to allow personnel to devote more time and better handle emergency dispatch situations.
- Complete upgrades to equipment and complete personnel training for new systems and equipment.

Appropriations

<u>Description</u>	<u>Actual</u> FY 06-07	<u>Budget</u> FY 07-08	<u>Adopted</u> FY 08-09	<u>Change</u> 2008 to 2009
Personnel	\$ 607,380	\$ 604,537	\$ 668,147	11%
Operating	239,419	318,000	360,000	13%
Capital	32,778	22,000	26,000	18%
Transfers	425,000	50,000		%
Total	\$ 1,304,577	\$ 994,537	\$ 1,054,147	6%
Number of Positions	14	14	14	0

Funding/Service Level Changes



Franklin County

A Natural Setting for Opportunity

Capital Improvement Program (CIP) 2008-2009 through 2012-2013

The Capital Improvement Program (CIP) is a listing of capital needs projected over a 5-year period for County services. It is a planning document and provides a listing of projects requested by County departments. The CIP is updated annually. Projects are removed from the plan as they are completed or as priorities change. The plan is intended to assist the County Board of Supervisors in the preparation of the County budget.

A capital project is defined as:

- ✓ A tangible asset that has a useful life of at least five years.
- ✓ A tangible asset that costs at least \$10,000.

The annual review process begins in the fall with the submission of capital expenditure requests from county departments. Requests are reviewed by the Finance Department and the County Administrator before being submitted to the Board of Supervisors for review.

To be funded, projects in the CIP must be included in the County's annual capital budget approved by the Board of Supervisors. Following inclusion in the annual capital budget, individual projects may go forward at the direction, approval and appropriation of the Board of Supervisors on a project-by-project basis. Alternatives or other planning considerations may develop over time and affect the need, design, funding mechanism and timetable for specific projects.

It is understood that the CIP remains fluid. Prior to implementation, each project is considered on its own merit and final approval for projects planned or funded on a yearly basis must be considered and approved by the Franklin County Board of Supervisors in the year funding is to begin.

The 5-year CIP totals well over \$80 million for all county and school projects. The major source of funding is General Fund with grants, general obligation bonds, rollovers, and set aside funds providing the remainder of the funding.

It is important to continue monitoring and planning for the capital needs of the County in order to ensure the maintenance and continued development of facilities and infrastructure. This will help to secure durable, efficient and quality facilities and equipment for the citizens of Franklin County.

Impact of the Capital Program on the Operating Budget: The Capital Program has three direct impacts on the operating budget: Debt Service accounts, General Fund Unappropriated balance and the County operations budget. Although there is not any planned issuance of general obligation bonds for fiscal year 2008-2009, there may be a need to borrow for future projects in a future year. Every year it is important to plan for the impact on the operating budget that capital projects may have. As projects are completed, there will often be associated operating costs. An example would be the purchase and implementation of a major software system. The large majority of purchased software requires that the user also pay an annual maintenance fee for that software that allows upgrades and enhancements to be received by the user.

As the capital needs of the County grow, the Board of Supervisors has recognized that not all capital projects could be funded from the county's fund balance. For fiscal year 2008-2009, recurring revenue in the amount of \$5.1 million is proposed as General Fund support to the County capital fund. Because of steady growth in County revenues, the County has also proposed using \$900,000 of fund balance next fiscal year for various capital projects such as the Courthouse fire alarm system, Courthouse painting, Phase III of Smith Mountain Lake Community Park and the local visitation area for the regional jail.

The third impact of the CIP on the operating budget is the result of new facilities being completed and the corresponding operating costs that are associated with that facility. These costs could include furnishings, utilities, additional insurance premiums, maintenance costs and additional staff. An example from last fiscal year was the opening of the Franklin Center, which required additional operating funds for utilities, property insurance premiums and IT support personnel once it opened.

The five year CIP is presented on the next several pages. Following the five year summary is a schedule that shows the recommended projects in the adopted FY08-09 budget.

Franklin County
Five Year Summary of all Capital Improvement Projects by Department

Department	Project	Total Amount Requested	Five Year Total Requested				
		FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	
Aging Services	Mini-Bus Van Replacement	48,000	48,000	48,000			144,000
	Vehicle Replacement	14,000	14,000	14,000	15,000	15,000	72,000
Commissioner of Revenue	Vehicle for New Appraiser Position	25,000					25,000
	Heavy Duty Printers	11,800	0	0	0	0	11,800
E911	Dispatch Positions for EOC	187,400	0	0	0	0	187,400
	Department Total	187,400	0	0	0	0	187,400
Economic Development	Economic Development Set Aside	555,099					555,099
	Business Park Set Aside	100,000	60,000	1,000,000	1,000,000		2,700,000
	The Gateway Signage	30,000	40,000	40,000			110,000
	Department Total	685,099	640,000	1,040,000	1,000,000	0	3,365,099
General Properties	Government Center	3,597,000					3,597,000
	Courthouse Fire Alarm System	72,362	72,362				144,724
	Courthouse Painting	32,292					32,292
Department Total	3,701,654	72,362	0	0	0	3,774,016	
Information Technology	IT Storage Solution		50,000				50,000
	Disaster Recovery Planning & Bus Cont.	30,000					30,000
	GIS - Trimble GPS Units	8,600	26,300	4,300			39,200
	Computer Replacement	50,000	50,000	55,000	55,000	60,000	270,000
	GIS Assessment-Phase II & III	36,000	36,000				72,000
	Network Switch Upgrade	22,000	15,000	25,000	15,000		77,000
	IT Network Upgrade	25,500	70,000	35,000	30,000	30,000	190,500
	Real Estate & Assessment Software Solution	50,000					50,000
	IT Security Upgrades		20,000				20,000
	Server Virtualization	20,000					20,000
	Phone System Conversion to Voice-over-IP		60,000				60,000
	Mobile Laptop Units (sheriffs)		95,000	30,000	30,000	100,000	255,000
	Document Imaging Solution	50,000	20,000				70,000
Department Total	292,100	442,300	149,300	130,000	190,000	1,203,700	

The following projects will receive funding for fiscal year 2008-2009:

Aging Services	Mini-Bus Van Replacement	9,600
Building Inspections	Vehicle Replacement	14,000
E911	Dispatch Positions for EOC	37,400
Economic Development	Economic Development Future Set Aside	555,099
General Properties	Courthouse Fire Alarm System	72,362
	Courthouse Painting	<u>32,292</u>
	Department Total	<u>104,654</u>
Information Technology	Disaster Recovery Planning & Bus Cont.	30,000
	GIS - Trimble GPS Units	8,600
	Computer Replacement	50,000
	GIS Assessment-Phase II & III	36,000
	Network Switch Upgrade	22,000
	IT Network Upgrade	25,500
	Real Estate & Assessment Software Solution	25,000
	Server Virtualization	20,000
	Document Imaging Solution	<u>25,000</u>
	Department Total	<u>242,100</u>
Parks and Recreation	Franklin County Rec Park Rehabilitation	50,000
	Community Park Development	20,000
	Maintenance Equipment	100,000
	Pigg River Park (Veterans Memorial Area)	100,000
	Smith Mountain Lake Park Phase III	300,000
	SML Shoreline Stabilization	100,000
	Jamison Mill Rehab and Redevelopment	10,000
	Bowman Farm Clean Up	10,000
	Henry Park playground	10,000
	Snow Creek Park Rehab	10,000
	Lynch Park	15,000
	Recreation & Tourism Programming Vehicles	<u>23,000</u>
	Department Total	<u>748,000</u>

Public Safety	AED Purchase for County Facilities	27,400
	Replace Animal Control Vehicle	22,600
	Burn Building Project	50,000
	Emergency Fire Vehicle Replacement	305,000
	Volunteer EMS Vehicle Replacement	255,000
	Marine Fire Boats	<u>75,000</u>
	Department Total	<u>735,000</u>
Solid Waste/Landfill	Collection/Box Sites	70,000
	Equipment Replacement	19,000
	Landfill Development	50,000
	Landfill Engineering	90,000
	Landfill Compliance A/B areas	22,500
	Landfill Gas Control	2,649
	New Landfill Construction	<u>1,700,000</u>
	Department Total	<u>1,954,149</u>
Sheriff	Vehicle Replacement	200,097
	Regional Jail Local Visitation Area	<u>100,000</u>
	Department Total	<u>300,097</u>
School Projects	Various Projects	1,100,000
	Windy Gap Reserve	<u>248,876</u>
	Total School Projects	<u>1,348,876</u>
	County Total	<u>6,048,975</u>

A brief description of each project is presented below:

Aging Services: Funds are included for the County's match towards a mini bus replacement vehicle for the Aging Services Department. 80% of the cost of this vehicle is paid by the Commonwealth of Virginia.

Building Inspections: One replacement vehicle is budgeted for FY08-09.

E911: As the County has grown, a need has been identified to install dispatch positions in the Emergency Operations Center. This project will provide two stations in case the primary E911 communications center is rendered incapable of receiving calls.

Economic Development Projects: Capital funds are included to begin to establish a fund to offer economic financial incentives to companies that may want to relocate or expand in Franklin County. These funds will also assist in planning for land and infrastructure to accommodate future business and industrial growth.

General Properties: Funds are included to install a fire alarm system in the County Courthouse and to also paint the Courthouse.

Information Technology: Projects include computer replacement, replacement servers, GIS improvements and funds to begin a document imaging solution.

Parks and Recreation: Repairs and facility rehabilitation to the amphitheatre, loop road, basketball court and fencing around the recreation park. Also funds are included for future trail development Smith Mountain Lake Community Park and several other smaller park projects. The Smith Mountain Lake Community Park opened this year but still needs a concession and maintenance building and work on the parking lot areas. \$100,000 is budgeted for the Pigg River Park project located at the Veterans War Memorial area in the Town of Rocky Mount.

Public Safety: Capital funds total \$582,600 for replacement of fire/rescue apparatus. In addition, \$75,000 is budgeted for marine fire boat replacement at Smith Mountain Lake. A grant has been received from the Commonwealth of Virginia for construction of a training center burn building. \$50,000 is included in CIP funds to provide grading and other items not covered by the grant.

Public Works: Projects include groundwater studies, landfill engineering, collection box sites and future closure expenditures at the current landfill. Cash funds have been accumulating for the closure of the existing landfill and now total \$2,662,949. It is anticipated that the County will begin engineering of the new landfill sometime in 2009.

Various School Projects: Items include

• Burnt Chimney Elementary School Roof Replacements	698,735
• Capital Reserve for future Windy Gap Elementary School	248,876
• Various Paving Projects	401,265
Total	<u>\$1,348,876</u>

The new Windy Gap Elementary school is scheduled to open in August 2009. This additional elementary school should greatly relieve crowding at three other elementary schools in that part of the County.

Sheriff: Provides a funding source for the replacement of current police vehicles. \$100,000 is included to establish a video visitation area once the new regional jail opens in March of 2009.

Impact of Each Capital Project on the Current and Future Operating Budget:

Project	Anticipated Budgetary Impact
Mini Bus Replacement	None - replacement vehicle
Vehicle Replacement	None – replacement vehicle
Dispatch Positions for EOC	None – can be absorbed within the existing E911 staff
Economic Development Set Aside Funds	None – economic development incentives for new businesses and industry considering locating to Franklin County.
Courthouse Fire Alarm System	As this is a new system, all repairs within the next fiscal year should be covered by warranties. In the future, funds will be needed to cover testing and other maintenance needs of the system.
Courthouse Painting	None – general maintenance
Computer Replacement	None – PC replacement
Software Projects	Annual software maintenance charges of approximately \$15,000 are anticipated to begin in FY2008-09.
Hardware Projects	Some additional license fees will be required for new servers.
Smith Mountain Lake Park	Construction of this County park is taking place in phases over the next five to 10 years. For the next fiscal year, some additional maintenance funds are required for the fishing/dock and beach facilities that have been constructed.
Pigg River Park	This new park facility is in the planning stage and will be developed over the next three to four years. At present, there is no impact on the operating budget.
Trail Development	Minimum impact on the operating budget since the trails are being constructed to standards that help prevent erosion.
Rec Park Facility Rehab	This project involves major repairs and renovations of existing facilities. There are no new operating costs associated with this project.
Fire/Rescue Apparatus	None – these are replacement fire and rescue apparatus.
Burn Building Project	None for FY08-09. This facility is currently in the planning stage and construction is not scheduled to begin in the next fiscal year. As we look to the future, the County will need to plan for

	utility, insurance and maintenance costs on this facility.
Collection/Box Sites	None – these are funds for projects around the County’s green box sites. Could include such items as fencing and new boxes.
Equipment Replacement	None – no new equipment is being planned – only replacement equipment.
Landfill Engineering/Development	The new landfill is scheduled to open in 2011. A minimum amount of additional operating funds will be needed at that point although the majority of resources can be shifted from the current landfill operation. It is anticipated that additional personnel will be required once the new landfill is constructed to comply with EPA and Virginia Department of Environmental Quality regulations.
Schools: Various Projects	None – all major repair and replacement projects.
Sheriff: Vehicle Replacement	None – replacement vehicles
Regional Jail Local Visitation Area	None – renovations to the existing jail facility.



Franklin County
A Natural Setting for Opportunity

**Franklin County
Adopted Budget 08-09**

Debt Service Fund:

	<u>Adopted FY07-08</u>	<u>Adopted FY08-09</u>
Revenues		
Transfer from the General Fund	970,459	1,180,855
Transfer from EMS Billing Revenue	121,000	0
Beginning Balance (Debt Service Reserve)	561,698	0
	1,653,157	1,180,855
Expenditures		
Bank Charges	500	500
99 Refunding Bonds	320,893	319,775
Lease Payment for Articulated Dump Truck	57,573	0
Lease Payment for Financial System	29,684	29,684
Franklin Center Debt Payment	507,593	224,217
Westlake Public Safety Center Debt Payment	121,000	0
Track Loader Lease Payment	54,216	52,378
Government Center Debt Payment	561,698	381,732
Lease for Bldg/Planning Software/Track Excavator	0	124,842
VOIP Lease Payment	0	47,727
	1,653,157	1,180,855

Utility Fund:

	<u>Commerce</u>	<u>Phase I County Water System</u>	<u>Forest Hills Water System</u>	<u>Total FY08-09 Adopted</u>	<u>Total FY07-08 Adopted</u>
Budgeted Revenues:					
Water Revenues		189,000	16,000	205,000	117,564
Transfer from General Fund	60,625	622,375		683,000	750,995
Total Revenues	60,625	811,375	16,000	888,000	868,559
Budgeted Expenses:					
Commerce Utilities	60,625			60,625	57,715
Water - Purchased Services		190,000	16,000	206,000	195,000
Water - Operations		86,600		86,600	81,000
Debt Service - Phase I		241,895		241,895	241,966
Debt Service - 220 Line		292,880		292,880	292,878
Total Expenses	60,625	811,375	16,000	888,000	868,559

Schools

School Summary

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New Windy Gap Elementary School

Franklin County School Board
Summary of the Adopted 2008-2009 School Budget

Introduction- The Franklin County School Board operates the elementary and secondary public schools in the County. The School board is fiscally dependent upon the County because the County approves all debt issuances of the School Board and provides significant funding to operate the public schools since the School Board does not have separate taxing powers. The School Board is granted authority for implementation of the appropriated funds for their respective operations.

The Franklin County School Board and the Superintendent of Schools have the responsibility to inform the residents of the County and the Members of the Franklin County Board of Supervisors about all of the educational needs of the Franklin County Public Schools. Copies of detailed school budgets are available to the public in the County Library and in all school libraries.

Virginia state law requires that a public school budget be developed into seven general categories covering (1) Instruction; (2) Administration, Attendance & Health; (3) Pupil Transportation; (4) Operation & Maintenance; (5) School Food Services; (6) Facilities and (7) Debt Service.

This budget, which totals \$81,274,311, includes a total increase of \$5.3 million or 7%. The budget has already been greatly reduced during the period from November 2007 to February 2008. These reductions have been made with full and due consideration to the current State and County revenue situations. These situations have forced the School System to leave out many needs for additional staffing and supplies because sufficient revenues are not available to pay for them at this time:

Major Budget Issues: The major components of the proposed increase in the overall 2008-09 school budget relate to the following items:

- State Mandated Expenditure Increases - The State is mandating the following expenditure increases: Prevention, Intervention and Remediation Program increase of \$125,450; Virginia Preschool Initiative Program increase of \$49,605; Early Reading Intervention Program Increase of \$7,228
- Increase in group health insurance premiums paid by the School Board from \$3,800 per year to \$4,600 per year for a total cost of \$649,600.
- Reduction of the group health insurance plan deductible from \$1,000 to \$500 projected to cost an additional \$443,871.
- Salary increase option for teachers projected to cost an additional \$1,497,983.
- A 5% minimum salary increase for other employees at \$1,186,654.

Major Budget Issues Continued:

- Requests for additional staffing costing \$783,221.
- Increase in substitute teacher pay of \$115,246
- Increase in debt service expenditures of \$331,231 for Windy Gap Elementary School.
- Increase in school bus purchases of \$129,130.
- School bus route extension proposal of \$2,387,425.
- Increase in electricity costs of \$95,124.
- Increase in regional special education tuition of \$77,063
- Increase in gasoline, diesel fuel and fuel oil costs of \$461,913.
- Increase in purchased instructional services which will cost \$107,705 more. This increase includes \$63,609 to fund ESL services, Gifted and Talented costing an additional \$7,300, contracted OT, PT and Speech costing an additional \$10,518, Interactive Achievement Software for Franklin County High School costing \$25,000 and \$1,278 for other items.
- Increase in three adult education programs in the amount of \$30,824.
- Increase in vehicle fleet insurance of \$6,029.
- Increase in replacement of school buses and equipment of \$44,322.
- Increase in electrical, heating fuel, communications, water and sewage and insurance which will cost as additional \$348,608.
- Increase in equipment maintenance, materials and supplies, custodial supplies and capital outlay will cost an additional \$314,411.
- Increase in food and food supplies of \$214,747.

Summary:

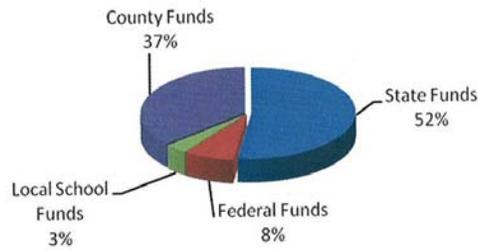
The items listed above are directly projected to cost an additional \$9,856,608. Other items in the budget have declined thus the total budget is projected to increase by an overall net amount of \$9,495,814.

The school budget was adopted as part of the County's budget on April 29, 2008 with a total increase of \$5.3 million.

Franklin County Public Schools
Revenue Summary

<u>Budget Category</u>	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Adopted</u> <u>2008-09</u>
State Funds	\$38,555,587	\$39,140,581	\$42,416,516
Federal Funds	7,028,387	6,714,452	6,328,763
Local School Funds	2,824,200	2,410,153	2,843,896
County Funds	25,743,220	27,739,167	29,685,136
Total	\$74,151,394	\$76,004,353	\$81,274,311

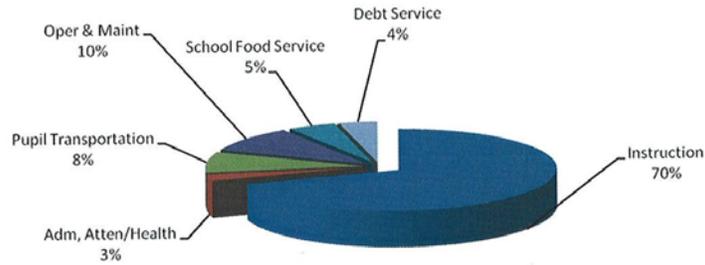
**Franklin County Public Schools
Adopted Revenues**

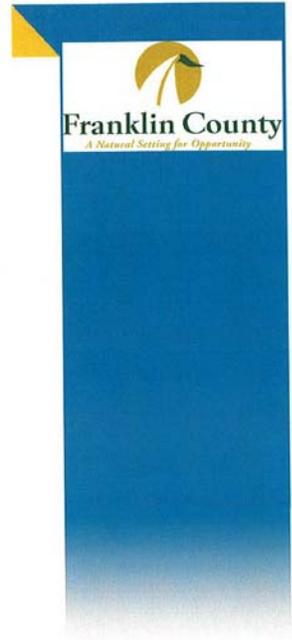


Franklin County Public Schools
Summary of Expenditures

<u>Budget Category</u>	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Adopted</u> <u>2008-09</u>
Instruction	\$53,402,894	\$54,735,811	\$57,056,921
Adm, Atten/Health	936,344	2,153,254	2,339,968
Pupil Transportation	5,683,533	6,018,092	6,594,734
Oper & Maint	6,850,222	6,675,590	8,126,377
School Food Service	3,602,333	3,586,344	3,989,818
Facilities	1,756,803	0	0
Debt Service	2,165,612	2,835,262	3,166,493
Total	\$74,397,741	\$76,004,353	\$81,274,311

**Franklin County Public Schools
Adopted Expenditures**





Appendices

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Overlooking Franklin County

**Franklin County
Authorized Positions By Department**

<u>Fund/Department</u>	<u>Actual</u> <u>FY 2007</u>	<u>Budget</u> <u>FY 2008</u>	<u>Adopted</u> <u>FY 2009</u>	<u>Variance</u> <u>FY08 to FY09</u>
General Fund				
Board of Supervisors	7	7	7	0
County Administrator	3	3	3	0
Commissioner of Revenue	9	10	10	0
Treasurer	7	7	7	0
Finance	5	5	5	0
Information Technology	8	9	9	0
Registrar	2	2	2	0
Circuit Court	1	1	1	0
Clerk of the Circuit Court	10	11	11	0
Juvenile Court Services	1	1	1	0
Sheriff - Courts	9	9	9	0
Commonwealth Attorney	7	8	8	0
Sheriff - Law Enforcement	40	40	40	0
Domestic Violence	1	1	1	0
Correction and Detention	34	35	35	0
Building Inspections	7	8	8	0
Animal Control	4	4	4	0
Public Safety	15	24	24	0
Solid Waste	15	16	16	0
General Buildings and Grounds	5	8	8	0
Social Services	59	59	61	2
CSA - Youth Services	2	2	2	0
Family Resource Center	6	5	5	0
Aging Services	2	2	2	0
Parks and Recreation	9	10	10	0
Library Administration	6	8	8	0
Planning and Community Development	11	11	11	0
Economic Development	1	1	1	0
Public Works	4	4	4	0
GIS and Mapping	1	2	2	0
Work Force Development Consort	2	3	3	0
Total General Fund	<u>293</u>	<u>316</u>	<u>318</u>	<u>2</u>
Special Revenue Fund - E911 Dept	14	14	14	0
Schools (Full-time positions only)	<u>1,094</u>	<u>1,101</u>	<u>1,107</u>	<u>6</u>
Total County	<u><u>1,401</u></u>	<u><u>1,431</u></u>	<u><u>1,439</u></u>	<u><u>8</u></u>

Note: Due to the slowing economy and slow growth of local revenues, only the local County match was budgeted for two additional positions in the Social Services department. Increases in the School personnel include a principal for the new Windy Gap Elementary School and additional teaching positions.

**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF
FRANKLIN FOR THE FISCAL YEAR ENDING JUNE 30, 2009**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2009 for the operating budget and the Capital Improvements Program for the County of Franklin and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Franklin County Board of Supervisors does hereby resolve on this 17th day of June, 2008 that, for the fiscal year beginning on July 1, 2008, and ending on June 30, 2009, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached table labeled Appropriations Resolution, Exhibit A, are hereby appropriated from the designated estimated revenues as shown on the attached table labeled Appropriations Resolution, Exhibit B.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies including Schools.
- Section 4. The School Board and the Social Services Board are separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the School Board and the Social Services Board are authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within their respective funds in any amount.
- Section 5. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same cost center for the efficient operation of government.

- Section 6. All outstanding encumbrances, both operating and capital, at June 30, 2008 shall be reappropriated to the FY 2008-2009 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 7. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee. Such funds must be applied to the purpose for which they were originally approved.
- Section 8. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2008 and appropriations as they are made in the FY 2009 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 and approve all change orders for reduction of contracts.
- Section 9. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate resolution, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between cost centers and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2008 and appropriations in the FY 2009 Budget.

- Section 10. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 11. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds only as needed up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 12. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance.
- Section 13. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing ordinance and applicable state statutes.
- Section 14. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 15. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors not less frequently than monthly.
- Section 16. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.

- Section 17. All revenues received by an agency under the control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 18. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the State of Virginia for its employees and shall be subject to change from time to time to maintain like rates.
- Section 19. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.
- Section 20. This resolution shall become effective on July 1, 2008.

County of Franklin
 Adopted Expenditures (Excluding Capital Outlay)
 Fiscal Year 2008-2009

General Government Administration			
Board of Supervisors	\$ 369,391	Family Resource Center	\$ 255,638
		Aging Services	351,206
			<u>11,013,718</u>
General and Financial Administration			
County Administrator	376,012	Parks, Recreation and Cultural	
Commissioner of Revenue	599,575	Parks and Recreation	971,653
Reassessment	175,000	Library Administration	854,256
Treasurer	486,715		<u>1,825,909</u>
Finance	272,856	Community Development	
Risk Management	353,735	Planning Agencies	798,039
Human Resources	800,168	Planning & Community Development	726,004
Information Technology	838,916	Economic Development	537,529
Registrar	231,927	GIS and Mapping	221,034
	<u>4,504,295</u>	Work Force Develop Consort	210,896
		Tourism Development	100,000
Judicial Administration		Public Works	338,906
Circuit Court	90,285	Virginia Cooperative Extension	99,452
General District Court	11,243		<u>3,031,860</u>
Magistrate	2,975	Nondepartmental	660,000
Juvenile and Domestic Rel Court	23,900		
Clerk of the Circuit Court	670,777	Transfers to Other Funds	
Sheriff - Courts	499,188	Schools - Operations	26,664,153
Juvenile Court Services	484,238	Schools - Debt Service	2,987,997
Commonwealth Attorney	743,708	Schools - Canneries	32,986
	<u>2,526,314</u>	Utilities	683,000
Public Safety		Debt Service	1,180,855
Sheriff - Law Enforcement	3,033,795	County and School Capital Projects	6,048,975
Correction and Detention	3,783,323	E911	1,002,647
Building Inspections	448,495		<u>38,600,613</u>
Animal Control	301,258	Subtotal	
Public Safety	2,795,395		
	<u>10,362,266</u>	Total General Fund	<u>75,004,264</u>
Public Works		Other Funds	
Road Viewers	450	E911	1,054,147
Solid Waste and Recycling	1,494,183	Debt Service	1,180,855
General Buildings and Grounds	984,656	Law Library	12,000
	<u>2,479,289</u>	Courthouse Maintenance	12,000
Health and Welfare		Utilities	888,000
Health Department	360,000	Forfeited Assets	25,000
Community Services	171,263	Schools	81,274,311
Social Services	5,267,767		
CSA	4,607,844		
			<u>\$ 159,450,577</u>

APPROPRIATIONS RESOLUTION EXHIBIT B

County of Franklin
 Adopted Revenues
 Fiscal Year 2008 - 2009

Real Estate	\$ 33,468,557	Shared Expenses Sheriff	\$ 2,975,511
Public Service Corp	517,994	Shared Expenses Comm of Revenue	166,212
Personal Property	6,492,879	Shared Expenses Treasurer	166,840
Machinery and Tools	444,670	Shared Expenses Medical Examiner	0
Merchants Capital	762,153	Shared Expenses Registrar	51,084
Penalties and Interest	384,300	Shared Expenses Clerk of Court	314,078
		Shared Expenses Jail Costs	292,310
Sales Tax	4,151,000	Public Assistance Grants	4,356,171
Communications Tax	2,486,085	VJCCCA Grant	28,112
Consumer Utility Taxes	950,000	Family Resources Grants	204,137
County Business License	4,000	Comprehensive Services Grant	3,112,174
Franchise License Tax	155,000	Selective Enforcement Grant	30,000
Motor Vehicle Decals	1,342,116	Indoor Plumbing Grant	150,000
Bank Stock Taxes	110,000	Workforce Development Grants	63,000
Tax on Deeds	750,000		
Hotel/Motel Trans Occupancy Tax 2%	46,000	Personal Property Tax Relief	2,626,618
Hotel/Motel Trans Occupancy Tax 3%	69,000		
Meals Tax	845,000	Library Grants	138,095
		Recordation Taxes - State	179,740
Licenses and Fees	750,000	Aging Services Grants	150,497
		Grantor Tax on Deeds	160,000
Court Fines and Costs	16,000	Drug Enforcement Grants	16600
		Park Land - Pymt in Lieu of Tax	20,000
Interest on Bank Deposits	1,400,000		
		Fund Balance	<u>900,000</u>
Rent, Miscellaneous	350,000		
		Total General Fund	<u>75,004,264</u>
Clerk of Court Fees	225,000		
Commonwealth Attorney Fees	3,000	Capital Fund	6,048,975
Off Duty Pay for Sheriff Deputies	15,000	Asset Forfeiture Fund	25,000
Care of Prisoners	9,000	E911 Fund	1,054,147
Animal Control Fees	6,000	Law Library	12,000
Landfill Fees	900,000	Debt Service Fund	1,180,855
Aging Services Local Revenue	21,641	Utilities	888,000
Family Resource Center Donations	35,000	Courthouse Maintenance Fund	12,000
Recreation Fees	42,000	Total - Other Funds	<u>9,220,977</u>
EMS Billing Revenue	870,000	Totals for all Funds	<u>84,225,241</u>
Library Fines and Fees	24,000		
Sale of Maps and Code	15,000	Schools Local	2,831,208
		State	42,416,516
Recovered Costs	437,450	Federal	6,328,763
		County	29,652,150
A.B.C. Profits	23,839	Canneries	45,674
Wine Taxes	24,955	Total School Funds	<u>81,274,311</u>
Motor Vehicle Carriers Tax	30,688		
Mobile Home Titling Tax	118,250		
Motor Vehicle Rental Tax	20,812		
Shared Expenses Comm Attorney	586,696		\$ <u>165,499,552</u>

Glossary

Accrual Basis of Accounting	A basis of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.
ADA	Americans with Disabilities Act
ALS	Advanced Life Support
Appropriation	An authorization granted by the Board of Supervisors to a specified organization, such as a unit of the County Government, to make expenditures and to incur obligations for specific purposes. An appropriation is limited in dollar amount and as to when it may be spent, usually expiring at the end of the fiscal year.
Appropriation Resolution	A legally binding document prepared by the County Administrator which delineates by fund and department all expenditures and revenue adopted by the Board of Supervisors which are reflected in the Adopted Fiscal Plan.
Assessed Valuation	The official valuation of property as a basis for property taxation.
Balanced Budget	A fiscal plan showing estimated expenditures equal to estimated revenues for a specific fiscal year.
Basis of Budgeting	The modified accrual is used as the basis for budgeting. Revenues are recognized in the accounting period in which they become available, except for property taxes not collected 45 days after year end. Expenditures are recognized in the accounting period when the liability is incurred, except for general long-term debt.
BLS	Basic Life Support
Bond	A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation bonds and revenue bonds usually issued for construction of large capital projects such as buildings, utility systems, parks, etc. General obligation bonds require approval through voter referendum for counties in Virginia.
Bonded Debt	The portion of the indebtedness represented by outstanding bonds.
Budget	An annual financial plan that identifies revenues specifies the type and level of services to be provided and establishes the amount of money which can be spent.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping

	expenditures within the limitations of available appropriation and available revenues.
CAD	Computer Aided Dispatch
Capital Outlay	Expenditures for items of a substantial nature (more than \$1,000) that are expected to have a useful life of several years. Examples include personal computers, vehicles, radios, tape recorders, etc.
Carryover Funds	Unexpended funds from the previous fiscal year which may be used to make payments in the current fiscal year. This may also be referred to as the beginning fund balance.
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
Constitutional Officers	Elected officials whose positions are established by the Constitution of the Commonwealth or its statutes (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff and Treasurer.)
CSA	Comprehensive Services Act – Provides funding for foster children and children with special educational needs that cannot be accommodated by the School System.
DARE	Drug Abuse Resistance Education
DEMS	Department of Emergency Medical Services
Department	A major administrative division of the County which indicates over all management responsibility for an operation or a group of related operations within a functional area.
DEQ	Department of Environmental Quality
DJJ	Department of Juvenile Justice
DSS	Department of Social Services
EMD	Emergency Medical Dispatch
EMS	Emergency Medical Services
Expenditure	This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.
FEMA	Federal Emergency Management Agency
Fiscal Year	A fixed period of time for which expenditures and revenues are provided in Franklin County. The fiscal year is July 1 through June 30.
Fixed Assets	Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full Time Position	An employment position authorized by the Board of Supervisors and included in the Table of Authorized Positions. Funding may or may not be included in the budget for the positions.
Fund	An accounting entity with a group of self-balancing accounts recording cash and other financial resources, together with all related liabilities and residual balances, and changes therein, which are separated by specific activities in accordance with special regulations, restrictions or limits. Commonly used funds include the general fund, special revenue funds and capital project funds.
Fund Balance	The difference between costs and revenue. A negative fund balance is sometimes called a deficit.
GASB	Governmental Accounting Standards Board.
General Fund	The general operating fund that is used to account for all financial resources except those required to be accounted for in another fund.
GIS	Geographic Information System
Goal	A broad statement of outcomes to be achieved on behalf of the customers.
Intergovernmental Revenue	Revenue from other governments, such as the State and Federal governments, in the form of grants, entitlements, shared revenue, or payments in lieu of taxes.
IPR	Indoor Plumbing Rehabilitation Grant
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Modified Accrual	Revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the fiscal period.
MSDS	Material Safety Data Sheets
Object Series	A subsection of a department's budget which groups similar accounts. Personnel, operating and capital outlay are the three major series used.
Objectives	A statement of results to be achieved by a specific period of time in order to accomplish stated goals. Objectives describe specific measurable outputs within a designated time frame.
Personal Property	A category of property, other than real estate, so identified for purposes of taxation. It includes personally owned items, corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment.
Program	This is a plan or unit under which action may be taken towards meeting an individual or set of goals(s) in the provision of a particular service.

Property Tax Rate	The level at which property values are calculated to determine the amount of taxes to be collected.
PSAP	Public Safety Answering Point
Public Service Property	Property specifically designated for public service use. This includes property purchased or received as a gift by a government. It includes property such as land and buildings, and other property, such as computers, copiers and cash registers.
Real Property	Real estate, including land and improvements (building, fencing, paving, etc.) classified for purposes of tax assessment.
Reserve	A portion of a fund's assets that is restricted for a certain purpose and not available for appropriation.
Revenue	A source of income that provides an increase in net financial resources, and is used to fund expenditures. Budgeted revenue is categorized according to its source, such as local, state, federal or other financing sources.
SCC	State Corporation Commission
SML	Smith Mountain Lake
STAG	State and Tribal Assistance Grant
Special Revenue Fund	A fund used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government. After the fund is established, it usually continues year after year until discontinued or revised by proper legislative authority.
TEA-21	Transportation Enhancement Act Grant
VJCCA	Virginia Juvenile Community Crime Control Act
WFDC	Workforce Development Consortium



Franklin County
A Natural Setting for Opportunity

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