

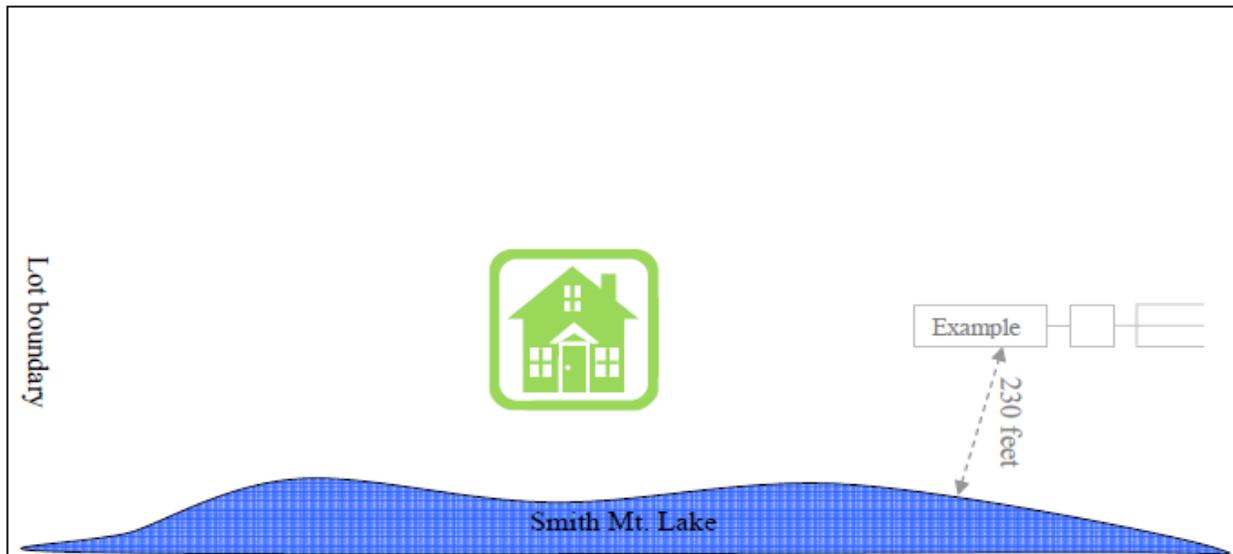
REGISTRATION FORM SEPTIC PUMP-OUT PROGRAM

- **Registration** is required for all septic systems in the 500ft zone of Smith Mountain Lake. This is a one-time registration. If you are unsure if your system has been registered, contact the Department of Planning & Community Development at (540) 352-5155 to verify.
- Please **locate your septic and drainfield** on the picture below. If you believe that you are outside the 500ft zone, mark this on the picture adding "*Not Required*". Include supporting documentation as to the location of your septic system (see page 2).
- A **\$35 Registration Fee** is required. Make check payable to **County of Franklin** and mail this completed form with your check to the address below.
- Note your **most recent pump out** or inspection date in the space below. Include a receipt verifying this date. If it has been more than 5 years, you must have your septic tank pumped out or inspected.

Please complete this information:

Tax Map# _____	Date of Construction _____
Property Owner _____	_____
Property Address _____	_____
City _____	State _____
Zip _____	Daytime Telephone _____
Permanent Mailing Address (<i>If different</i>) _____	
City/State/Zip _____	

Please draw the relative location of your septic tank and drain field below. Note the distance in feet between the bank of the lake and the closest portion of your system.



Most recent pump out/inspection date: _____

You must enclose a receipt or invoice from the service provider (or canceled check) that will confirm the date of this service.

*Planning and Community Development
 Attn: Septic Pump Out Program
 1255 Franklin Street, Suite 103
 Rocky Mount, Va. 24151
 (540) 352-5155*

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Supporting Documentation

If you believe that your septic is outside the designated zone, include one of the below documents or other form of documentation that verifies that your septic system is not in the 500ft full pond designated zone. Include this with the Registration Form.

1. Copy of a land survey performed by a licensed professional surveyor or engineering firm marking the location of your septic.
2. Copy of the Health Department records confirming the location of the septic system.
3. Letter from a certified sewage handler that shows the location of your septic system and its exact distance from the lake.
4. View your parcel and screen shot in relation to Smith Mountain Lake using the counties GIS website. Use the ruler in the toolbar to get a rough measurement.
5. Request a visit by department officials to verify the distances once your septic system has been located.