



# Franklin County

*A Natural Setting for Opportunity*

## AGENDA FRANKLIN COUNTY BOARD OF SUPERVISORS TUESDAY, JANUARY 21, 2020

- 1:30 Call to Order, Chairman Mitchell (Board Room)
- 1:31 Invocation, Vice Chairman Ronnie Thompson
- 1:32 Pledge of Allegiance, Supervisor Ronald Mitchell
- 1:35 Recognition of former Board of Supervisor Members Mr. Cline Brubaker and Mr. Bob Camicia
- 1: 40 Public Comment
1. Morris Ledbetter-Franklin County Volunteer Firefighters Association
  2. Everett Boone
- 1:50 **CONSENT AGENDA (REQUIRES ACTION)**
- Approval of Accounts Payable Listing, Appropriations, and December 17, 2019 and January 2, 2020 Board of Supervisors Meeting Minutes
1. Court Services Outreach Juvenile Detention Contract **(Attachment #1)**
  2. USDA, Rural Development Public Safety Equipment Grant Application **(Attachment #2)**
  3. Board Resolution for Carilion Clinic Refinancing of Projects **(Attachment #3)**
  4. Request to Advertise Public Hearing for Public Safety Ordinance **(Attachment #4)**
  5. Surplus of County Equipment **(Attachment #5)**
- 1:55 Michael Stowers, Partnership Specialist- U.S. Census Bureau  
REF: 1. 2020 Census Overview
- 2:10 Brian Casella, VDOT Assistant Resident Engineer  
REF: 1. VDOT Monthly Report **(Attachment #6)**
- 2:15 Brian Carter, Director of Finance  
REF: 1. Monthly Finance Report
- 2:20 Margaret Torrence, Commissioner of the Revenue  
Wampler-Eanes Appraisal Group  
REF: 1. Reassessment Briefing **(Attachment #7)**
- 2:40 Peggy Foley, E-911 Center Director  
REF: 1. Next Generation E-911 Implementation **(Attachment #8)**

- 3:00 Christopher Whitlow, Interim County Administrator  
REF: 1. Upcoming Events  
2. Other Matters
- 3:05 Other Matters by Supervisors
- 3:15 WORK SESSION (B-75)  
REF: 1. FY '20-' 21 County Budget  
2. COIA (Conflicts of Interest Act) & FOIA (Freedom of Information Act)

4:00 Request for Closed Meeting in Accordance with 2.2-3711, (A)(1), Personnel Discussion of appointments to County Boards, Commissions, etc.; (A)(5), Discussion of Prospective New Business or Industry or Expansion or Retention of an Existing One as related to Summit View Business Park, of the Code of Virginia, as Amended.

**APPOINTMENTS**  
**(Attachment #9)**

*Adjournment Thereafter*

Rise and Shine:  
Christopher L. Whitlow, Interim County Administrator  
And  
Leland Mitchell, Chairman



# Franklin County

*A Natural Setting for Opportunity*

## EXECUTIVE SUMMARY

<p><b><u>AGENDA TITLE:</u></b>                  Outreach Detention and Electronic Monitoring Services</p> <p><b><u>SUBJECT/PROPOSAL/REQUEST</u></b></p> <p><i>Award of Request for Proposal</i></p> <p><b><u>STRATEGIC PLAN FOCUS AREA:</u></b></p> <p> <input type="checkbox"/> <i>Economic Development</i>     <input checked="" type="checkbox"/> <i>Financial Stability</i>  <input type="checkbox"/> <i>Infrastructure</i>                     <input checked="" type="checkbox"/> <i>Lifelong Learning</i>  <input type="checkbox"/> <i>Managed Growth</i>                 <input checked="" type="checkbox"/> <i>Public Safety</i>  <input type="checkbox"/> <i>Operational Effectiveness</i> </p>	<p><b><u>AGENDA DATE:</u></b>                     January 21, 2020</p> <p><b><u>BOARD ACTION:</u></b>                     Yes</p> <p><b><u>INFORMATION:</u></b>                        No</p> <p><b><u>ATTACHMENTS:</u></b>                        No</p> <p><b><u>CONSENT AGENDA:</u></b>                Yes</p> <p><b><u>ATTACHMENTS:</u></b>                        Yes</p> <p><b><u>STAFF CONTACT(S):</u></b>                  Brian Carter, Director of Finance                  Karen Brown, Finance Manager</p> <p><b><u>REVIEWED BY:</u></b> Christopher Whitlow,                  Interim County Administrator </p>
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**BACKGROUND:**

The Court Services Unit of the Juvenile & Domestic Relations Court (CSU) is responsible for Outreach Detention and Electronic Monitoring Services to youth convicted of various crimes. Services are ordered by the Franklin County Juvenile & Domestic Relations Court of the 22<sup>nd</sup> Judicial for juveniles before the Court. The Outreach Detention Service and Electronic Monitoring Service can also be used as sanctions in lieu of formal court action with supervisory approval by the Probation Officers of the 22<sup>nd</sup> Court Service Unit. For more than a decade now, Outreach Detention has often been utilized by the Courts as an alternative to more stringent and costly residential detention. Outreach Detention Services are budgeted annually where the program is outsourced to a provider who specializes in such work.

**DISCUSSION:**

The current contract for the Outreach Detention Services, GPS, Electronic Monitoring and Drug Screen Services is expiring, whereby a new RFP (Request for Proposals) was recently issued. Please see the accompanying Request for Proposal. The RFP was properly advertised and procured by the County Finance Department in cooperation with the Franklin County CSU. A proposal from Youth Connect of Virginia, Inc. was received, reviewed and now recommended for approval. Terms of the contract are a Daily Surveillance Rate of \$25 per youth for Outreach Detention Service and Electronic Monitoring Service. Additionally, there is a Daily Equipment Fee of \$12.50 per HEM or GPS. Funding for the services is budgeted and available in account line item 2109-53002 for Outreach Detention and 2109-53001 for Electronic Monitoring. Due to a cancellation notice from the current provider, the new contract will run from January 22, 2020 through January 31, 2021 with the option to renew at the end of the anniversary date up to four (4) additional one-year terms unless there is a request for review by either party.

**RECOMMENDATION:**

Staff respectfully requests that the Board grant authorization to award the Outreach Detention and Electronic Monitoring Services contract to Youth Connect of Virginia, Inc. and authorize the County staff to execute such contract accordingly.

## 1.0 GENERAL INFORMATION FORM

**DUE DATE:** Sealed Proposals will be received until Thursday, October 31, 2019, no later than 4:00PM. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification.

**ADDRESS:** One original and three (3) copies of the proposals should be mailed or hand delivered to:

Franklin County Finance Department  
Attn: Karen Brown  
1255 Franklin Street, Ste 111  
Rocky Mount, VA 24151

1. All questions regarding this RFP must be made in writing. The written questions must be received by the County no later than 5:00 pm, Friday, October 18, 2019.

All questions shall be directed to:

Joyce Green  
Court Service Unit Director  
Rocky Mount, VA 24151

Tel: (540) 483-3050

Fax: (504) 483-3058

Email: [Joyce.Green@djj.virginia.gov](mailto:Joyce.Green@djj.virginia.gov)

2. All responses by the County shall become part of this RFP.

3. Oral instructions do not become part of the proposal documents.

**Note:** The County of Franklin, Virginia does not discriminate against faith-based organizations in accordance with the Code of Virginia, 2.2-4343.1, 1950 as amended or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by Federal, State, and County law relating to discrimination in employment or contracting.

This procurement shall be conducted in accordance with the competitive negotiation procedures of the Virginia Public Procurement Act Section 2.2-4302.2

## **2.0 INTRODUCTION**

Franklin County Juvenile and Domestic Court Services Unit (“CSU”) is requesting proposals for The Outreach Detention and Electronic programs which provides supervision & intervention of youth before the Court and ongoing supervision to the CSU.

The goal of the Outreach Detention and Electronic programs is to reduce the number of new law violations while awaiting trial, the need for secure detention or other out of home placement and ensure court appearances for juveniles in the program by providing close monitoring, crisis intervention and referral for services.

The intent of this Request for Proposal (RFP) is to obtain firm fixed price proposals from firms specializing in technology and services designed to track and monitor offender movement through GPS technology to ensure offender compliance with court-orders. These services may be used as needed by all County agencies, including the Juvenile Court Service Unit (JCSU).

The anticipated number of offenders to be monitored and tracked on a continuous basis may range from one (1) to forty-five (45) juveniles. However, the County will be under no obligation to maintain a minimum or maximum number of juveniles in the system.

The successful Contractor shall provide the County with all equipment (hardware and software) necessary for the monitoring and tracking services. All Contract services will be performed in accordance with this RFP.

## **3.0 COMPETITION INTENDED**

It is the County's intent that this RFP permits competition. It shall be the offeror's responsibility to advise the Purchasing Agent in writing if any language, requirement, specification, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this RFP to a single source. Such notification must be received by the Purchasing Agent not later than fifteen (15) days prior to the date set for acceptance of proposals.

## **4.0 GENERAL PROVISIONS**

- A) **ANTI-DISCRIMINATION:** By submitting a proposal, the offeror represents and warrants to Franklin County, Virginia that it will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians with Disabilities Act, the Americans With Disabilities Act, Section 2.24311 of the Virginia Public Procurement Act (VPPA), and all other applicable federal, state and local anti-discrimination laws, codes, rules, and regulations. Without limiting the foregoing, during the performance of this contract, the offeror agrees as follows:

- (1) The offeror will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state or federal law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the offeror. The offeror agrees to post in conspicuous places, available to employees, notices setting forth the provisions of this nondiscrimination clause.
- (2) The offeror, in all solicitations or advertisements for employees placed by or on behalf of the offeror, will state that such offeror is an equal opportunity employer.
- (3) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements. 4. The offeror will include the provisions of the above 1, 2 and 3 in every subcontractor or purchase order over \$10,000 in connection with this RFP, so that the provisions will be binding upon each subcontractor or vendor.

**B. DRUG-FREE WORKPLACE:** During the performance of the contract, the offeror agrees to (i.) comply with the drug-free workplace provisions of Virginia Code 2.2-4312; (ii) provide a drug-free workplace for the offeror's employees; (iii) post in conspicuous places, available to employees, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance is prohibited in the offeror's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iv) state in all advertisements or solicitations for employees that the offeror maintains a drug-free workplace; and (v) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000 in connection with this RFP, so that the provisions will be binding upon each subcontractor or vendor.

**C. IMMIGRATION REFORM AND CONTROL ACT OF 1986:** By submitting its proposal, the offeror represents and warrants that it does not and will not during the performance of this contract employ illegal alien workers or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.

**D. APPLICABLE LAWS AND COURTS:** This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in a court of appropriate jurisdiction in Franklin County, Virginia. The offeror shall comply with all applicable federal, state and local laws, codes, rules and regulations.

**E. ETHICS IN PUBLIC CONTRACTING:** By submitting their proposals, the offeror represents and warrants that its proposal is made without collusion or fraud and that it has not offered or received any kickbacks or inducements from any other offeror, supplier, or subcontractor in connection with their proposal, and that it has not conferred on any public employee having official responsibility for this procurement transaction any payment, loan,

subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged. Furthermore, the provisions, requirements, and prohibitions contained in Sections 2.2-4367 through 2.2-4377 of the Virginia Code, pertaining to bidders, offerors, contracts, and subcontractors, are applicable to this RFP and any resulting contract, as are the provisions, requirements, and prohibitions contained in Sections 2.2-3100 through 2.2-3131 of the Virginia Code.

- F. **QUALIFICATIONS OF OFFEROR:** Franklin County may make such reasonable investigations as deemed proper and necessary to determine the ability of the offeror to provide the services/furnish the goods as required under this RFP, and the offeror shall furnish to Franklin County all such information and data for this purpose as may be requested. Franklin County reserves the right to inspect the offeror's physical facilities prior to award to satisfy questions regarding the offeror's capabilities. Franklin County further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such offeror fails to satisfy Franklin County that such offeror is properly qualified to carry out the obligations of the contract and to provide the services and/or furnish the goods contemplated therein.
- G. **DEBARMENT STATUS:** By submitting its proposal, the offeror represents and warrants that it is not currently debarred by the Commonwealth of Virginia, or any city, county, town or political subdivision therein, from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor is it an agent of any person or entity that is currently so debarred.
- H. **NONDISCRIMINATION TOWARDS OFFERORS:** A bidder, offeror or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless Franklin County has made a written determination that employing ex-offenders on the specific contract is not in its best interest. **FRANKLIN COUNTY DOES NOT DISCRIMINATE AGAINST FAITH-BASED ORGANIZATIONS.**
- I. **SCC REGISTRATION:** Pursuant to Virginia Code § 2.2-4311.2, the offeror must be registered with the State Corporation Commission if required by Title 13.1 or Title 50 of the Virginia Code or otherwise required by law.
- J. **MINORITY CONTRACTING:** It is the policy of Franklin County to maximize participation by minority and women owned businesses, small businesses, and service-disabled veteran businesses in contracting opportunities.

- K. **AVAILABILITY OF FUNDS:** It is understood and agreed by the offeror that Franklin County shall be bound only to the extent of the funds available or which may hereafter become available for the purpose of the Contract.
- L. **DEFAULT:** In case of failure to deliver goods or services in accordance with the contract terms and conditions or other breach of any resulting contract by the offeror, IALR may terminate the contract and/or procure the goods and services from other sources and hold the offeror responsible for any resulting additional purchase and administrative costs. These remedies shall be in addition to any other remedies which the IALR may have under the contract, at law, or in equity.
- M. **CONTRACTUAL CLAIMS:** The procedure for reviewing and resolving contractual claims and resolving contractual disputes shall be the procedure set forth in Virginia Code § 2.2-4363(C).

## **6.0 SCOPE OF SERVICES**

- A. **OUTREACH DETENTION SERVICE DESCRIPTION:** The program shall have staff visit the client in the home and outside the home through contacts with the school, employer, doctor's notes, etc. Any deviations from the client's approved schedule must be reported to the court as soon as possible. The staff shall also provide crisis intervention and referrals to community agencies on an as needed basis. The caseworker provides services to each client, which helps to ensure that the child remains trouble free and available to the court. Children's needs are provided for by referral to appropriate others/agencies, in such areas as counseling and guidance, physical and mental health, recreation, and education. All referrals are made with the approval of the Court Service Unit. Juveniles 10-18 years of ages before the 22nd District Court charged with a detainable offense, and who can, by court determination, be supervised by an alternative to secure detention, reside with parent/legal guardian, or a Court approved adult substitute, are non-violent, not a threat to self or others are eligible for placement in the program.

Outreach Program should have three (3) face-to-face monitoring visits during the week and one (1) face-to-face contact on the weekend. The visits should be on random days and times.

**B. ELECTRONIC MONITORING SERVICE DESCRIPTION:** The Electronic Monitoring program shall monitor the client's location using electronic equipment. When the client is outside of the home, the caseworker shall attempt to verify the subject's reported location through contacts with the school, employer, doctor's notes, drive—by unit etc. Any deviations from the client's approved schedule must be reported to the court as soon as possible. The program shall also provide crisis intervention and referrals to community agencies on an as needed basis. The caseworker shall provide services to each client, which help to ensure that the child remains trouble free and available to the court. Children's needs are provided for by referral to appropriate others/agencies, in such areas as counseling and guidance, physical and mental health, recreation, and education. All referrals are made with the approval of the Court Service Unit. Juveniles 10-18 years of ages before the 22nd District Court charged with a detainable offense, and who can, by court determination, be supervised by an alternative to secure detention, reside with parent/legal guardian, or a Court approved adult substitute, are non-violent, not a threat to self or others are eligible for placement in the program.

The Electronic Monitoring Service consist of two programs – Global Position System monitoring (GPS) & Electronic Monitoring (EM). For GPS monitoring clients, the juvenile is fitted with an ankle bracelet that is able to track the juvenile's movement. Two (2) face-to-face contacts will be made during the week and one (1) on the weekend for juveniles on GPS monitoring. For Electronic Monitoring, the juvenile is fitted with an ankle bracelet that will give an alert when the juvenile has left his/her home. EM will be used for juveniles needing face-to-face contact daily.

There will be the following requirements for the programs:

- Outreach will need three (3) face-to-face contacts during the week and one (1) on the weekend.
- GPS will need two (2) face-to-face contacts during the week and one (1) on the weekend.
- EM will need daily face-to-face contact.
- The staff person must be available to testify in Court regarding any violations of the programs rules as well as meeting with the Intake Officer to file the Violations.

#### **1. Monitoring Facility**

- a. The Contractor shall, at a centrally located Monitoring Facility, receive, store, and disseminate information generated by the monitoring equipment and system, unless Contractor's system does so at the local County level. Any services provided through a subcontractor may be performed at a separate facility provided that they encompass an entire system (e.g., programmed contact system; continuous GPS satellite tracking system; electronic monitoring system that is transparent to the County case manager in the remote access environment).

- b. The Contractor shall maintain a physical facility that meets all applicable federal, state and local regulations (e.g., building codes, fire and safety codes) and will not endanger the health and safety of employees and the community. The Monitoring Facility shall be located at a secure location where access to the Center and all records are restricted only to authorized individuals.
- c. Remote Access to Monitoring System: The Contractor shall provide to the County and its case managers a remote and automated capability for accessing the monitoring system to view, print, download, and enter/modify Offender monitoring information (i.e., web-enabled or application).

Note: The remotely accessible system shall have an adequate security infrastructure to prevent unauthorized users from gaining access to offenders' data. The system will have an appropriate security monitoring system at multiple levels (e.g., firewall; database). The security system shall provide information on attempted intrusions and other relevant or useful information that can be reported for further investigation and referral for criminal action.

- d. Upon the occurrence of any Key Event, the monitoring system shall notify the County case worker using the caseworker's selected options and schedule by voice, text, pager notification, or e-mail (or all of these methods if selected).
- e. The Contractor shall maintain a contingency plan for movement to a backup monitoring system within a reasonable amount of time following a system malfunction.

## 2. Training

- a. The Contractor will coordinate with the County to modify the Training Plan as needed, prepare/provide training materials, and deliver training to all County employees using the Contractor's GPS monitoring services.
- b. The Contractor shall provide, without cost to the County, training sessions for the County designated staff members concerning the operation and installation of the monitoring equipment and systems herein specified. This training shall take place in a location(s) convenient for department employees. The training will include written instructions concerning use of the monitoring system and equipment.
- c. When requested by the County, the Contractor shall provide additional training as needed to include periodic training scheduled for new County staff, training to update staff on any new enhancements to the Contractor's system or to provide

refresher training which will be at a minimum of once per year. The COUNTY will limit such additional training sessions to those situations where the training is required to properly implement and operate the monitoring program and will not intend to cause unreasonable cost or inconvenience to the Contractor.

- d. All on-site and off-site training provided by the Contractor under this Contract (other than the answering of routine questions received over the course of performance) will be coordinated through the County Contract Administrator or designee.

3. Tools

- a. The Contractor shall provide all necessary tools to install, adjust, and remove the monitoring unit and the transmitter from juveniles.

**7.0 FIRM'S RELATIONSHIP TO THE COUNTY**

- A. **INDEPENDENT CONTRACTOR:** It is expressly agreed and understood that the Vendor is in all respects an independent contractor as to work and is in no respect any agent, servant, or employee of the County. The contract shall specify the work to be done by the vendor, but the method to accomplish the work shall be the responsibility of the Firm.
- B. **SUBCONTRACTING:** The Vendor may subcontract services to be performed hereunder with the prior approval of the County, which approval shall not reasonably be withheld. No such approval will be constructed as making the County a part of, or to, such subcontract, or subjecting the County to liability of any kind to any subcontractor. No subcontract shall, under any circumstances, relieve the vendor of its liability and obligation under this contract; and despite any such subcontracting the County shall deal through the Vendor, and subcontractors will be dealt with as representatives of the Vendor.

**8.0 EVALUATION OF PROPOSALS: SELECTION FACTORS**

The criteria set forth below will be used in the receipt of proposals and selection of the successful offeror. The Evaluation Committee will review and evaluate each proposal and selection will be made on the basis of the criteria listed below. The offerors submitting proposals shall include with that proposal statements on the following:

- A. Ability to meet or exceed all requirements stated in Scope of Services. Any deviation in the requirements shall clearly defined. (30 points)
- B. Adequacy and availability of professional level staffing. Education, knowledge, and related work experience of management staff, customer and technical support staff in providing GPS tracking and monitoring services (5 points)
- C. System malfunction contingency plan back up monitoring system. (5 points)
- D. Ability to provide complete/informational and user-friendly monitoring/tracking reports of offender's movement activities. (10 points)
- E. Credentials and related experience. (10 points)
- F. Cost of services. (35 points)
- G. Compliance with contract Terms and Conditions. (5 pts)

## **9.0 AWARD PROCEDURES**

- A. A selection committee shall review the proposals. The County shall engage in individual discussions with two or more offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the required services. Repetitive informal interviews shall be permissible. Such offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project, as well as alternative concepts. At the discussion stage the public body may discuss non-binding estimates of project costs, including, but not limited to, life-cycle costing, and, where appropriate, non-binding estimates of price for services. Proprietary information from competing offerors shall not be disclosed to the public or to competitors. At the conclusion of the informal interviews, on the basis of evaluation factors published in the Request for Proposals and all information developed in the selection process to this point, the purchasing agency shall select, in the order of preference, two or more offerors whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted, beginning with the offeror ranked first. If a contract satisfactory and advantageous to the purchasing agency can be negotiated at a price considered fair and reasonable, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be formally terminated and negotiations conducted with the offeror ranked second, and so on, until such a contract can be negotiated at a fair and reasonable price.
- B. The County reserves the right to make multiple awards as a result of this solicitation. Should the County determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that offeror.
- C. The County reserves the right to reject any or all proposals submitted, and to waive any informality in the proposals. The right is also reserved to award the contract where it appears to be in the best interest of the County.

- D. The County reserves the right to revise or amend this RFP prior to the date set for receipt of the proposals. The date set for receipt of proposals may be changed if deemed necessary by the County. Any revisions and/or amendments will be in the form of an addendum to this RFP.
  
- E. **RENEWAL OF CONTRACT:** This contract may be renewed by the County for four (4) successive one-year periods under the terms and conditions of the original contract. Price increases may be negotiated only at the time of renewal. Written notice of the County's intention to renew shall be given approximately 30 days prior to the expiration date of each contract period.

## 10.0 SUBMISSION OF PROPOSALS FORMAT

Offerors are to make written proposals that present the offeror's qualifications and understanding of the work to be performed. Offerors shall address each of the specific evaluation criteria listed below, in the following order. Failure to include any of the requested information may be cause for the proposal to be considered nonresponsive and rejected.

- A. The Contractor shall provide information on monitoring system architecture to include the hardware, software, Application and power source(s).
  
- B. Provide a listing showing professional staffing. Provide resumes of these personnel, in particular showing their related work experience of management staff. Include information regarding your customer and technical support in providing GPS tracking and monitoring services.
  
- C. Provide documentation showing your company's contingency plan for backup monitoring services.
  
- D. Provide sample reports including sample invoices
  
- E. **Firm Credentials and References.** All offerors shall include with their proposals, a list of at least three (3) current references for whom comparable work has been performed. This list shall include company name, person to contact, address, telephone number, fax number, e-mail address, and the nature of the work performed. Failure to include references shall be cause for rejection of proposal as non-responsible. Offeror hereby releases listed references from all claims and liability for damages that result from the information provided by the reference.
  
- F. Provide breakdown of cost of services. The County would like to see an example of what a monthly bill would be for having thirty (30) units in an active monitoring status and six

(6) units on a shelf status. Please include all costs associated with this operation on the sample invoice.

- G. Compliance with Contractual Terms and Conditions. Either state your acceptance of our contract terms and conditions or describe your variances to our terms and conditions.
- H. Include the equipment specification literature and the warranty information from the manufacturer.

## **11.0 SPECIAL TERMS AND CONDITIONS**

- A. **BID ACCEPTANCE PERIOD:** Any bid in response to this solicitation shall be valid for (90) days. At the end of the days the bid may be withdrawn at the written request of the bidder. If the bid is not withdrawn at that time it remains in effect until an award is made or the solicitation is canceled.
- B. **ANNOUNCEMENT OF AWARD:** Upon the award or the announcement of the decision to award a contract as a result of this solicitation, the purchasing agency will publicly post such notice on the County's website <http://www.franklincountyva.gov/procurement>.
- C. **CANCELLATION OF CONTRACT:** The purchasing agency reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days notice to the other party. Any contract cancellation notice shall not relieve the contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
- D. **RENEWAL OF CONTRACT:** This contract may be renewed by the county for four (4) successive one-year periods under the terms and conditions of the original contract. Price increases may be negotiated only at the time of renewal. Written notice of the County's intention to renew shall be given approximately 30 days prior to the expiration date of each contract period.
- E. **STATE CORPORATION COMMISSION IDENTIFICATION NUMBER:** Pursuant to Code of Virginia, 52.2-4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to B-30 Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or

**Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Indicate the above information on the SCC Form provided. Contractor agrees that the process by which compliance with Titles 13.1 and 50 is checked during the solicitation stage (including without limitation the SCC Form provided) is streamlined and not definitive, and the Commonwealth's use and acceptance of such form, or its acceptance of Contractor's statement describing why the bidder or offeror was not legally required to be authorized to transact business in the Commonwealth, shall not be conclusive of the issue and shall not be relied upon by the Contractor as demonstrating compliance.**

- F. COOPERATIVE PURCHASE authorized by the Offeror, the contract resulting from this Request for Proposals may be extended to other public bodies, public agencies or institutions within the State of Virginia to purchase at contract prices and terms. Any public entity that uses the contract shall place its own order(s) directly with the contractor(s). Franklin County Board of Supervisors is not a party to such contracts and is not responsible for placement of orders, payment or discrepancies of the participating jurisdictions. It is the Offeror's responsibility to notify the jurisdictions of the availability of contract(s). Offerors who do not wish to extend the terms, conditions and prices to other public entities shall so indicate in the proposal.**

**Youth Connect of Virginia, Inc.  
Response to RFP**

**Sealed Proposal – RFP #101519**

***Franklin County  
Finance Department  
Attn: Karen Brown***

**Outreach / Electronic  
Monitoring Services**

**October 18, 2019**



**Youth Connect of Virginia, Inc.**  
P.O. Box 1104  
Rocky Mount, VA 24151  
[www.youthconnectva.com](http://www.youthconnectva.com)

October 18, 2019

Ms. Karen Brown  
Franklin County Finance Department  
1255 Franklin Street, Ste 111  
Rocky Mount, VA 24151

**Subject: Request for Sealed Proposals (RFP #101519)**

Dear Ms. Brown,

Youth Connect of Virginia, a Service-Disabled Veteran-Owned Small Business (SDVOSB), is pleased to submit its technical and cost proposal through this transmittal letter in response to Franklin County's Request for Proposal (RFP) for Outreach Detention and Electronic Monitoring Services. Youth Connect of Virginia, Inc. is a customer-driven organization that offers a number of products and services, including both Outreach Detention and Electronic Monitoring Services.

Our organization consists of a number of individuals with backgrounds in a variety of occupations, including corrections, juvenile services, law enforcement, group homes, school systems, universities, treatment providers, and community support programs. In an effort to provide both caring and compassionate service providers, we actively recruit only those candidates that share the same vision and mission as we do.

We feel that our response exceeds any and all requirements as outlined in the RFP. If at any time you have any questions regarding it, or any of our services, we welcome the opportunity to respond to such questions.

On behalf of Youth Connect of Virginia, thank you for giving us the opportunity to respond to this RFP and we look forward to meeting with you in person to better discuss the services and products that we have to offer your locality.

Sincerely,

Jonathan A. Jones  
President

Cell: 276-732-2183 | Email: [jonathan.jones@youthconnectva.com](mailto:jonathan.jones@youthconnectva.com)



## **Trademark Ownership**

©2018 Alcohol Monitoring Systems (AMS), Inc. All rights reserved. AMS is the exclusive owner or licensee of various trademarks and service marks and other words, slogans, logos and design marks that AMS uses in connection with the marketing and sale of the Equipment and Services (hereafter together, (“AMS Marks”).



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- Attachment 2 - Specific Evaluation Criteria: **Professional Staffing Experience**
- Attachment 3 - Specific Evaluation Criteria: **Contingency Plan for Backup Services**
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- Attachment 5 - Specific Evaluation Criteria: **Firm Credentials and References**
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## **Why Youth Connect**

### **Company Leadership and Future Vision**

Youth Connect of Virginia, Inc. is a licensed mental health agency committed to providing supportive services to youth and their families, with the understanding that our future generations remain dependent on the present. It is an organization that consists of a group of diverse individuals that share the same goal and vision for the future. The vision of continuing to expand with beneficial services and to seek out those employees that express a desire to truly help others.

### **Company Innovations**

Our organization remains committed to investing in the latest and most advanced equipment in the field. We understand the importance of ensuring that our customers continue to receive the latest technological advancements, and we continue to invest on a regular basis on evidenced-based practices and platforms. Organizations that rely on our company are vested in a partner that continues to focus on process improvement methodologies on a daily basis.

### **EM/Outreach Mission Statement**

To provide affordable services with proven solutions to help improve the day-to-day functioning of youth and their families. All while reducing recidivism and effecting positive and lasting change in the families in which we serve.

### **Our Promise**

We are not just an organization that attains a contract, provides mediocre services and disappears in the background. Our management team remains committed to providing satisfactory results and living up to the reputation of being a trusted and competent organization. Youth Connect of Virginia guarantees its services and if a customer is not fully satisfied, simply let one of team members know and we'll make it right!

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Youth Connect of Virginia, Inc.

*Request for Proposal (Franklin County): RFP #101519*



## **Response to Point-by-Point Requirements**

### **A. Outreach Detention Service**

Youth Connect of Virginia will provide only qualified service providers that have undergone local, state, federal, and CPS background checks. Those service providers performing work in the Outreach Detention capacity for the organization will complete four face-to-face visits each week (per case), utilizing contacts both in and out of the home. A minimum of one visit will occur on the weekend and contacts shall be completed on random days and at various times. Youth Connect of Virginia will report any noncompliance issues to the Court Service Unit (CSU), within 24 business hours of such occurrence. Documentation of all contacts shall be completed on an approved contact log that will be reviewed by a supervisor and then forwarded to the CSU at scheduled intervals. Outreach Detention staff shall be available to the CSU and the client (at any hour of the day) to provide crisis intervention services, appropriate counseling and other assistance as deemed necessary by the assigned supervisor. Youth Connect of Virginia will also ensure that the client's needs are provided for by referral submission to appropriate agencies as approved by the assigned supervisor. Outreach Detention staff shall be responsible for completing any violations of the Outreach Detention Order by meeting with the Intake Officer and completing a petition as scheduled by the CSU. Staff will also be available to the court to testify to any violations of program rules.

### **B. Electronic Monitoring Service**

Youth Connect of Virginia will provide only qualified service providers that have undergone local, state, federal, and CPS background checks. Those service providers performing work in the Electronic Monitoring capacity for the organization will complete three face-to-face visits each week (per case), utilizing contacts both in and out of the home. A minimum of one visit will occur on the weekend and contacts shall be completed on random days and at various times. Youth Connect of Virginia will report any noncompliance issues to the Court Service Unit (CSU), within 24 business hours of such occurrence. Documentation of all contacts shall be completed on an approved contact log that will be reviewed by a supervisor

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## **Response to Point-by-Point Requirements**

### **B. Electronic Monitoring Service (continued)**

and then forwarded to the CSU at scheduled intervals. Electronic Monitoring staff shall be available to the CSU and the client (at any hour of the day) to provide crisis intervention services, appropriate counseling and other assistance as deemed necessary by the assigned supervisor. Youth Connect of Virginia will also ensure that the client's needs are provided for by referral submission to appropriate agencies as approved by the assigned supervisor. Electronic Monitoring staff shall be responsible for completing any violations of the Electronic Monitoring Order by meeting with the Intake Officer and completing a petition as scheduled by the CSU. Staff will also be available to the court to testify to any violations of program rules.

#### **1. Monitoring Facility**

Youth Connect of Virginia currently utilizes SCRAM Systems Monitoring and Support Center for its electronic monitoring needs. SCRAM Systems has five separately managed data centers located throughout the United States. The data centers share application and data workload and are configured to handle the full workload in the case of an outage or maintenance window. Systems are able to reroute workload to available work pools of servers automatically without loss of data. Each data center contains multiple database servers running in high-availability mode, any one of which can support the full workload on its own. Data is mirrored between the data centers allowing for fully redundant data storage. The database backup is tested each day by completing a full backup restore to an independent server to ensure that all critical backups are verified to have full data integrity. Each center has full redundancy, and they intelligently intercept requests from the nearest geographic proximity and can respond by rerouting to the nearest data center. All centers are based on different networks, power grids, central offices, and service providers.



## **Response to Point-by-Point Requirements**

### **2. Training**

Youth Connect of Virginia will coordinate with the Court Service Unit (CSU) and/or the County to provide both initial and remedial training to all CSU and county staff on electronic monitoring equipment and its associated software systems. Such training will be free of charge and will discuss all aspects of the equipment, including its operation and installation. All trainings will take place at set locations convenient to departmental employees and will accompany both written and verbal instructions. Youth Connect of Virginia will also provide 24/7 assistance to CSU and/or County employees regarding both the electronic monitoring device and the use of SCRAMNet's secure web application Project Management Center (PMC).

### **3. Tools**

Youth Connect of Virginia will complete all necessary services pertaining to installations, adjustments and removals of all electronic monitoring equipment from clients. Youth Connect of Virginia will be the sole party responsible for all installation and removal of such equipment, and at no time will the Court and/or Court Service Unit (CSU) be required to perform those services.

**Specific  
Evaluation Criteria  
Attachment 1:**

**SYSTEM  
ARCHITECTURE**



# SCRAM™



## 24/7 Customer Support

The SCRAM Systems Customer Support team works as an extension of your team, providing ongoing training and support, assistance with research and reporting, and making expert recommendations to continually optimize your program's efficiency. Our certified analysts and representatives are available 24/7/365 via toll-free phone, email, or online chat, to provide program support and answer questions about client activities, equipment, alerts, and notifications. Additional resources, including on-demand, web-based SCRAM Systems training, and product certification programs are also available.



## Comprehensive Court Support

When we confirm it, we stand behind it. No other monitoring company in the industry delivers a comprehensive Court Support Program like SCRAM Systems. Depending on the requirements of the technology, our Court Support Program delivers everything from proper documentation, to comprehensive court reports, to telephonic or in-person expert court testimony.

## Dynamic Training Programs

From in-person training offered around the country to our robust SCRAM Systems University online training platform, our dynamic training programs meet the training needs for every member of your team.



## Evidence-Based Program Models

NHTSA, the RAND Corporation, TIRF—those are just a few of the major organizations that have specifically studied SCRAM Systems programs in order to evaluate implementation and outcomes. We also have an extensive library of program Case Studies highlighting challenges, successes, and best-practice models for utilizing and integrating SCRAM Systems products.



## 24/7 Monitoring Services

SCRAM Systems includes an extensive range of services with our standard daily monitoring fee (see reverse), and we also offer extended options to ensure you can access all the services your program needs. Whether you are looking for off-hours support, need assistance as you grow your program, or simply require more robust monitoring, SCRAM Systems can tailor a monitoring plan that's right for you.

### Monitoring Packages

Services	Standard	Premier	Premier Plus
24/7/365 program support	●	●	●
Monitoring center quality assurance	●	●	●
Real-time, automated, and on-demand reporting	●	●	●
Program and equipment management	●	●	●
Training and court support	●	●	●
High-priority alert investigation and resolution		●	●
Prioritized alert handling based on severity of alert		●	●
Up to 3 manual outbound calls to a client per alert such as low battery reminders, missed communications, and location failure		●	●
Up to 3 manual outbound calls to an officer per alert with additional client information		●	●
Closed loop alert handling and resolution		●	●
Escalated alert notifications to officers and/or supervisors		●	●
3+ outbound client calls based on defined protocols and escalation procedures			●
3+ outbound officer calls based on defined protocols and escalation procedures			●

### Customizable Services

SCRAM Systems also offers additional a la carte options to help you manage your caseload and build your program:

- Data entry assistance for client enrollment, contacts, and alerts
- Live and online training options, customized to your program
- Live phone calls to clients regarding alerts for missed communications, missed tests, and low batteries
- Analysis of your program's monitoring data to identify behavioral patterns
- Customized reporting packages to meet agency or court requirements
- Assessment of your program's operations with recommendations to improve operational effectiveness and efficiency

## Standard Monitoring and Support

The following services are included in the standard daily monitoring fee for all SCRAM Systems alcohol and location monitoring technologies.

### 24/7/365 Program Support

- Real-time response to questions about client activities, equipment, alerts, and notification
- Accessible through a toll-free number, email, web, or chat
- Secure, web-based access to client data
- Round-the-clock alert generation and analysis
- Multiple redundant servicing locations and staff located across the county



### Monitoring Center Quality Assurance

- Caller ID or caller verification questions if ID is not available
- Internet (VOIP) phone system for inbound and outbound calls
- Inbound and outbound call-tracking for quality assurance and retrieval



### Real-Time, Automated, and On-Demand Reporting

- Real-time reporting for required actions and client management
- Automated alert notifications to agencies and officers via text, page, or email
- Daily Summary Reports via scheduled emails and accessible through our web-based system
- Self-service applications for case generation, troubleshooting, research, and problem solving



### Program and Equipment Management

- Transition services during the first 90 days for new programs
- Best practices for inventory control and management
- Equipment-status management for returns, maintenance, and availability
- SCRAM Systems program operational support
- Consumable allocations based on product usage
- Standard 3-day shipping on new and replacement orders



### Training and Court Support

- Formal court reports and court testimony assistance available via video, telephone, or in-person, based on hearing type
- On-demand, web-based training and product certification programs

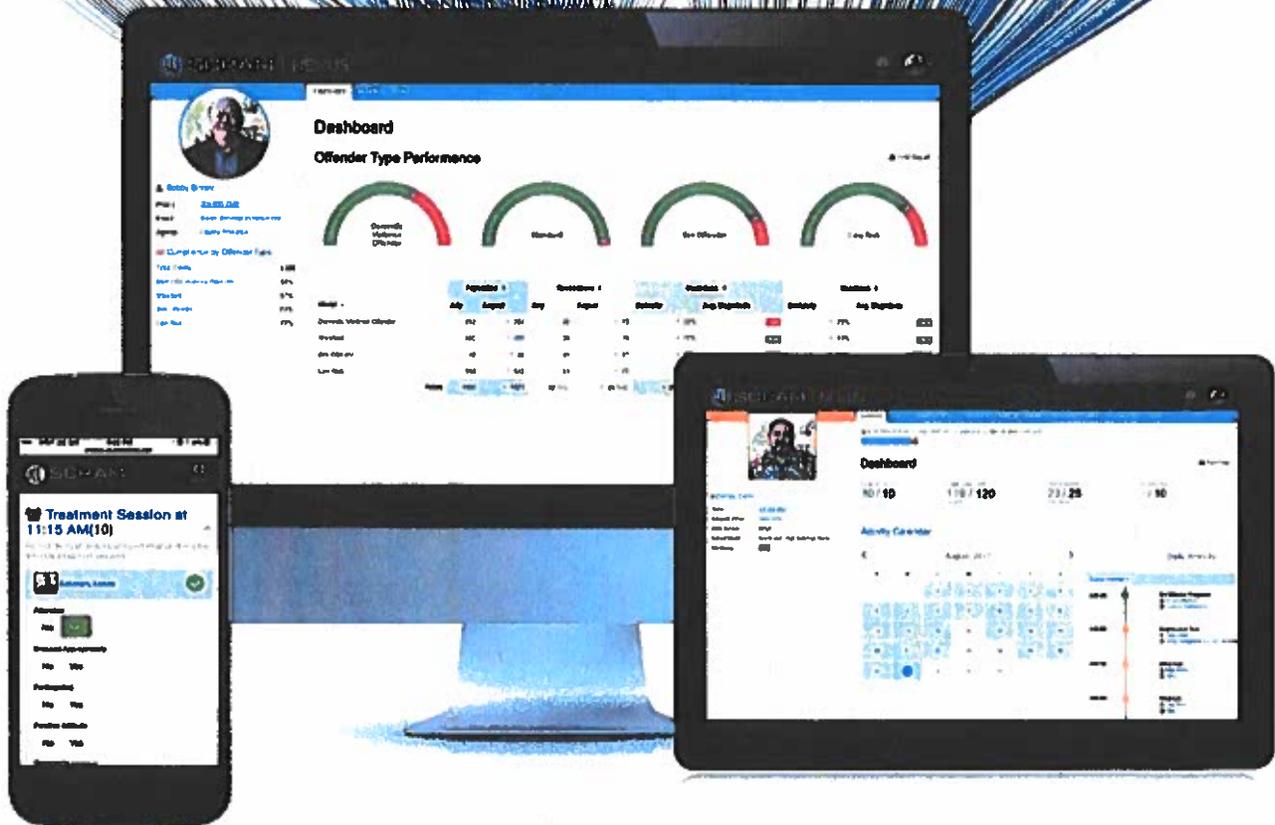


# SCRAM | NEXUS

Bringing policy, behavioral science, and analytics into day-to-day decision making

Better data. Better decisions. ←

→ Better outcomes.



Automated workflow management for officers



Dynamic supervision planning and tracking



Secure, web-based apps for treatment providers and clients



Data-responsive decision support engine



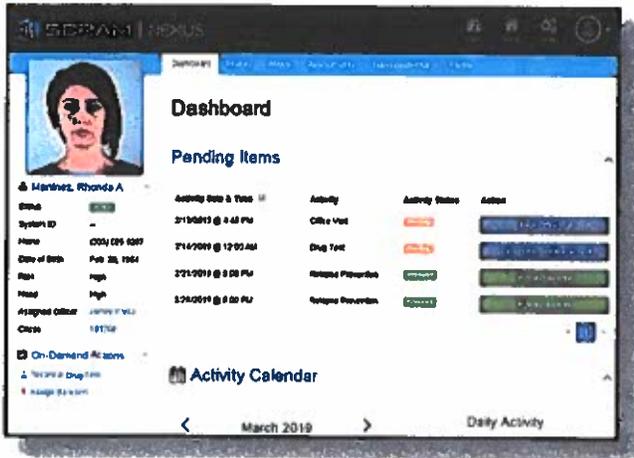
Integrated data, program requirements, and evidence-based practices



Advanced reporting and interactive analytics

► **SCRAM Nexus®** empowers community supervision programs to implement policies and evidence-based practices for every participant—simply, efficiently, and consistently.

The right information to make the right decision at the right time.



### Real-Time Risk-Need Responsivity

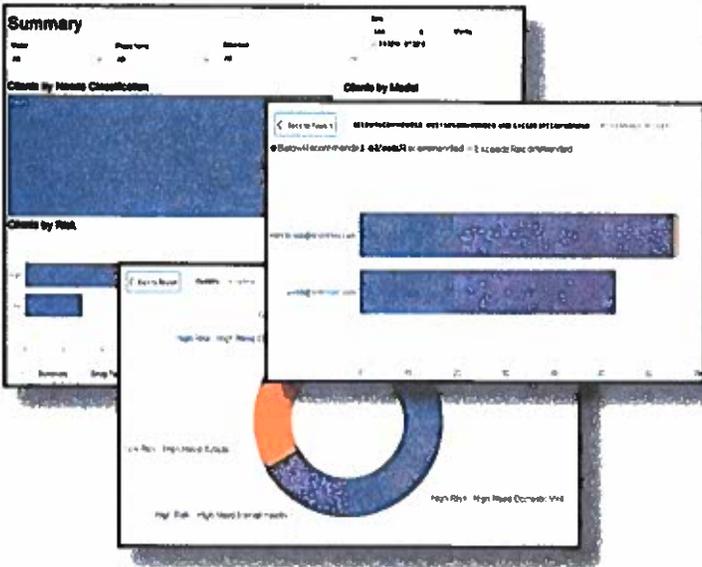
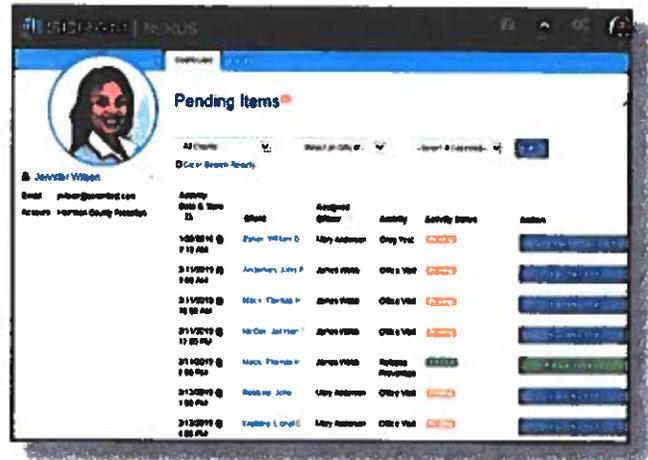
Information and tools for evidence-based supervision.

- Dynamic, consistent supervision planning based on a client's risks, needs, and offense
- Decision support engine recommends incentives and sanctions grounded in science, policy, and real-time client data
- Integrated, two-way information with referral sources highlights compliant and non-compliant behaviors
- Increased engagement and compliance with the SCRAM TouchPoint™ client mobile app

### Improved Day-to-Day Supervision

Streamlined data management and supervision tasks to give officers more time to focus on client interactions.

- Access all client information from the secure web-based platform
- Integration with case management, SCRAM electronic monitoring, and assessment tools increases data accuracy and timeliness
- Unified workflow management provides officers with a comprehensive view of upcoming tasks and needed actions



### Data-Driven Program Management

Unprecedented visibility into client, caseload, and program data to support better outcomes.

- Track both what should and what does happen throughout a client's supervision plan
- Interactive reports and analytics surface trends and insights on clients, caseloads, and entire programs
- Improve efficiencies and outcomes with behavioral science and technical consulting services

Making A Difference



# SCRAM | TOUCHPOINT

Smartphone-based supervision and engagement for pretrial, probation, and parole clients.



## A better way to engage clients

- **SCRAM TouchPoint™** supports accountability and compliance by streamlining interactions and communications with clients. Available for use with your existing SCRAM electronic monitoring caseload or as a standalone tool in community corrections programs.



Two-Way Messaging



Automated Reminders



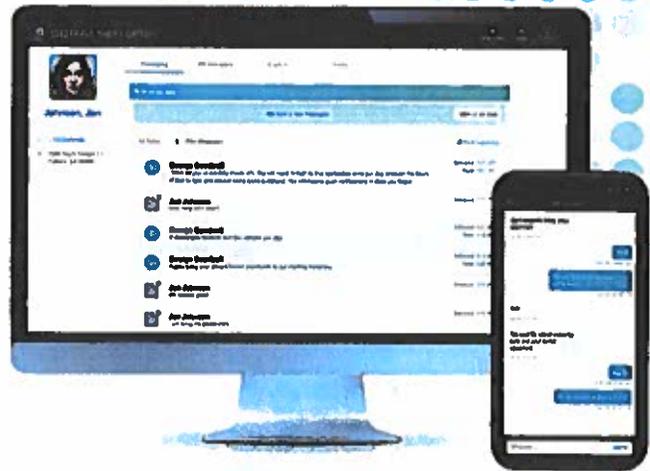
Mobile Check-Ins



# The latest in client mobile app technology

## Secure, Real-Time Messaging

- Communicate directly with individual clients from your SCRAM Systems dashboard
- Text-like messages support effective two-way responses between officers and clients
- Read receipts ensure you know when clients open and view messages
- Stored transcripts document all interactions and make it easy to manage client communications across workloads and caseloads



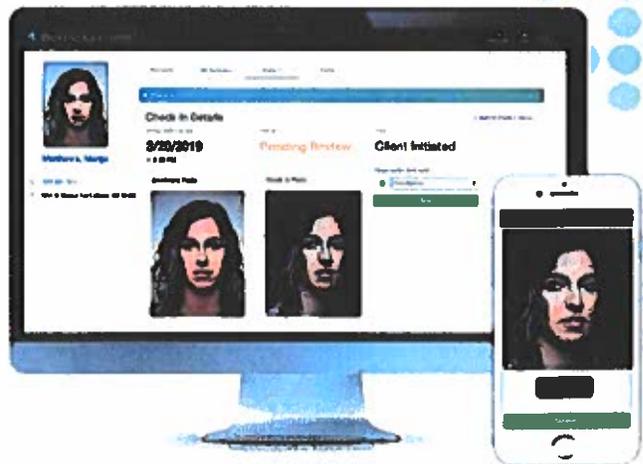
-  **On Demand Test**  
Complete an on-demand test.  
05/18/2018 @ 8:00 PM
-  **Please charge your device.**  
05/18/2018 @ 3:02 PM

## Reminders to Promote Compliance

- Push notifications prompt clients to take action on the most common electronic monitoring tasks
- Reminders on upcoming appointments and obligations help clients meet their supervision requirements
- Less time spent on routine EM follow-ups frees you to focus on the tasks and alerts that matter the most

## Client Check-Ins Anytime, Anywhere

- Scheduled or on-demand check-ins directly from the client's smartphone
- Program-configured questions verify or capture updates on key information
- Receive a GPS point and client photo with each check-in for additional insights into a client's response
- Review client responses and updates directly in your SCRAM dashboard



## Making A Difference

**Specific  
Evaluation Criteria  
Attachment 2:**

**PROFESSIONAL  
STAFFING EXPERIENCE**



## **Professional Staffing Experience**

Youth Connect of Virginia, Inc. consists of individuals that have decades of experience working in law enforcement, electronic monitoring, school environments, therapeutic treatment centers, corrections, and a number of other mental health-related fields. Its employees are individuals that are self-driven, highly ethical, client focused, and capable of working in high stress environments for extended periods of time.

The organization, along with the professional staff that represent it, believe that each and every person is entitled to human rights that are based on the principle of respect for all individuals. These rights are inherent to all human beings, regardless of their nationality, sex, national or ethnic origin, color, or religion.

Staff employed as outreach surveillance workers and electronic monitoring workers have a combined total work experience exceeding five decades, in this specific career field alone. Although entirely confident in their aptitude, these highly skilled employees are overseen by a Licensed Mental Healthcare Professional (LMHP). This supervisory oversight is vital in ensuring that youth's needs are provided for during times of crisis.

Please see the attached resumes for more information on those individuals directly involved in the day-to-day operations of both the Outreach Detention Program and the Electronic Monitoring Program with the organization.

# Stephanie Pendleton

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1685 Turners Creek Road  
Callaway, VA 24067

540-243-4366  
[stephanie.pendleton@youthconnectva.com](mailto:stephanie.pendleton@youthconnectva.com)

## Certifications

Licensed Professional Counselor

## Summary

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Dedicated counselor with experience providing counseling services to children and adolescents

Sensitive and compassionate professional committed to providing solutions that promote client resiliency, improved mental health and well-being

Proven success establishing rapport and building trusting relationships

## Experience

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### Youth Connect of Virginia / Program Director

December 2018-present Rocky Mount, VA

- Provide oversight and supervision for all Non-Medicaid programs for the organization
- Manages program development, implements policy directives, and monitors performance improvement
- Provide support, supervision and consultation to employees to broaden job development

### National Counseling Group / Outpatient Therapist / IACCT LMHP

July 2015-present Roanoke, VA

- Engage clients for initial intake assessments to ascertain safety, stability, and diagnostic criteria for treatment planning and goal-orientation for counseling interventions
- Implement counseling interventions for children and adolescents
- Maintain progress notes and paperwork, create and implement treatment plans to address client needs

### Franklin County Public Schools / School Counselor

August 2007-present Ferrum, VA

- Create/oversee comprehensive guidance program
- Counsel elementary school students individually and in small groups
- Provide crisis intervention and case management to children and families

## Education

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### Virginia Polytechnic Institute and State University, M.A.Ed.

June 2005-May 2007, Blacksburg, VA

### Ferrum College, B.S.

September 2003-May 2005, Ferrum, VA

**William S. Martin**

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P.O. Box 307  
Rocky Mount, VA 24151  
540-420-2150

**Education**

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**Franklin County High School, Rocky Mount, Virginia**  
High School Diploma  
Graduated – May 1979

**Employment History**

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**Franklin County Sheriff's Office, Rocky Mount, Virginia**  
Corrections  
February 1983 – Present

Served in a number of capacities since initially joining the department; ultimately achieving the rank of lieutenant. Was responsible for overseeing the operation, maintaining safety, security of staff, property and for the care, custody and well-being of inmates housed at the facility. Insured that all shifts and posts were properly staffed by the Corrections Sergeants. Oversaw social, rehabilitation, educational and recreational activities and programs for facility inmates. Assigned facility staff to specific areas and/or tasks and established controls to determine compliance with directives. Developed and implemented new policies for security, inmate custody and control in response to changing situations in the facility by evaluation of problems by on-site inspection and consultation with employees. Oversaw the safe and secure transport of inmates from the county facility to state correctional institutions and other locations. Developed security plans for the facility including access approval, issuance and use of keys, weapons and other equipment. Prepared a variety of records and reports related to the work of the department. Maintained thorough knowledge of the rules, regulations and requirements of local, state and federal law governing the treatment of inmates, safety and security of the facility and department employees.

**Family Preservation Services, Rocky Mount, Virginia**  
Outreach Detention / Electronic Monitoring  
February 1994 – Present

Responsible for monitoring and supervising juveniles who have been placed on outreach detention or electronic monitoring services. Conduct routine visits to juveniles' homes to make sure that they are following terms set by the Court and/or Court Service Unit. Provide counseling for juveniles in an attempt to change or eliminate behavioral issues. Ensure juveniles follow through on court appearances, community service work or other terms required by their assigned probation officer. Provide crisis intervention and remain on-call during nights and weekends. Provide written and verbal reports to probation officers and the Court. Help juveniles integrate back into the community to become productive members of society.

# CRAIG C. SLOAN

## HIGHLIGHTS OF QUALIFICATIONS

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- Clear and effective communicator, with the ability to relate to a variety of personalities
- Strong leadership qualities with continued focus on communication and teamwork
- Well versed in juvenile law and recidivism reduction strategies

## EDUCATION

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1995                      Cardinal Criminal Justice Academy                      Salem, VA  
*Department of Criminal Justice Services (Law Enforcement Certification)*

## WORK EXPERIENCE

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2013 – Present      Rocky Mount Police Department      Rocky Mount, VA  
*School Resource Officer / Supervisor*

- Supervises two School Resource Officers (SROs)
- Serves as a liaison between the Rocky Mount Police Department and the Franklin County High School
- Assist youth in developing and reaching positive academic, career and personal goals
- Educate students by teaching classes on substance abuse, bullying, social media dangers, safe teen driving, and other youth related programs
- Prepares and submits daily reports on juveniles pertaining to criminal law and/or truancy related violations

2005 – 2013      Rocky Mount Police Department      Rocky Mount, VA  
*Investigations / Patrol Supervisor*

- Managed the operations of the Investigations Division and assigned Patrol Division within the Department
- Planned, supervised and coordinated activities of assigned units ensuring compliance with departmental regulations and procedures
- Exceeded departmental standards for productivity, efficiency and operations management
- Investigated matters related to federal, state and local law violations
- Identified, pursued and arrested suspects and perpetrators of criminal acts
- Testified in court to present evidence or act as witness in traffic and criminal cases
- Informed citizens of community services and made recommendations to facilitate long-term problem resolution

2017 – Present      Family Preservation Services      Rocky Mount, VA  
*Outreach Detention / Electronic Monitoring*

- Conducts routine face-to-face contacts to clients placed on outreach detention and electronic monitoring services

**Dina S. Davis**

960 Taylor Tyree Road  
Rocky Mount, VA 24151  
540-488-5636  
Dina.Davis@youthconnectva.com

**Qualifications**

Martinsville Sheriff's Office (Deputy)  
Franklin County Sheriff's Office (Deputy)  
Youth Connect of Virginia (GPS/Family Support Specialist)  
Emergency Medical Technician  
American Heart Association (CPR/First Aid)

**Education**

Franklin County High School (Diploma)  
Patrick Henry Community College (Associates Degree)  
Cardinal Criminal Justice Academy (Jailor/Court Security/Law Enforcement)

**Relevant Experience**

I can direct and coordinate the work of personnel assigned to shifts or division, carry out various administration duties such as purchasing, training, maintaining records, etc. Enforce and assist in the development of the institutional rules, regulations, and procedures necessary to maintain the security of jail, courthouse, and courts. Primarily responsible for the duties of Medical Officer. I made all inmate appointments and responsible for all inmate prescriptions. Responsible for general records, overseen and monitored the duties of LID Technician. Investigated complaints of inmates and rule violations. Assisted in scheduling, transportation, classification of prisoners. Ensure accurate computation of jail time. Overseen inmate visitation, religious and medical programs. Handle expenditures and inmates' funds to assure that expenses were necessary and were within budgetary limitations. I managed all commissary purchases. I added and deleted commissary items to the commissary menu. I made all bank deposits of the jail.

**Other Experience**

I have been working as an Outreach Detention and Home Electronic Monitoring worker for more than a decade. I have worked with the public most of my career. I was a Sontag Elementary School's PTO secretary for three years when my children attended the school. I also volunteered at Sontag Elementary for additional duties. I have coached cheerleading and T-Ball when my children were younger. I have testified in numerous court cases. I volunteer with the Panther Packs providing meals for children on the weekends. I have mentored juveniles that were in the Juvenile and Domestic Relations Court of Franklin County. I volunteer for the Free Clinic of Franklin County. I am currently a Captain at the Martinsville City Jail where I oversee 70 employees and over 100 inmates.

**References**

William Martin	P.O. Box 307 Rocky Mount, VA	540 420-2150 (Cell)
Coretta Hale	990 Diamond Ave. Rocky Mount, VA	540-420-6757 (Cell)
Robbin Acord	290 S. Main St. Rocky Mount, VA	276-358-0768 (Cell)

Jeffrey E. Sanders  
[jhsanders@gmail.com](mailto:jhsanders@gmail.com)

10 Spence Road  
Union Hall, Virginia 24176  
(540) 420-6860

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## PROFESSIONAL STRENGTHS

- ◆ Public speaking and Interpersonal skills
- ◆ Self- motivated and hard working
- ◆ Proficient in Microsoft Word/Excel
- ◆ Supervisor/Manager skills

## EDUCATION

Applied Associate's Degree in Administration of Justice  
Virginia Western Community College  
GPA: 3.2/4.0 Scale

Roanoke, Virginia  
December 2004

## WORK EXPERIENCE

**Youth and Family Support Specialist, Youth Connect of VA**  
10/12/2017 to present

Rocky Mount, Virginia

**Patrolman, Rocky Mount Police Department**  
Winter 2018 to Present

Rocky Mount, Virginia

**Investigator, Rocky Mount Police Department**  
Summer 2014 to 2018

Rocky Mount, Virginia

**Patrolman, Rocky Mount Police Department**  
Spring 2014 to Summer 2014

Rocky Mount, Virginia

**Patrol Deputy, Franklin County Sheriff's Office**  
Fall 2013 to Spring 2014

Rocky Mount, Virginia

**School Resource Officer, Franklin County Sheriff's Office**  
Fall 2009 to Fall 2013

Rocky Mount, Virginia

**Deputy Sheriff, Franklin County Sheriff's Office**  
Fall 2006 to 2009

Rocky Mount, Virginia

**D.A.R.E. Officer, Franklin County Sheriff's Office**  
Fall 2005 to Fall 2006

Rocky Mount, Virginia

**Specific  
Evaluation Criteria  
Attachment 3:**

**CONTINGENCY PLAN  
FOR BACKUP SERVICES**

## Contingency Plan for Backup Services

SCRAM Systems has five separately managed and serviced data centers located in Highlands Ranch, Colorado; Centennial, Colorado; Phoenix, Arizona; Chicago, Illinois; and San Francisco, California. The data centers share application and data workload and are configured to handle the full workload in the case of an outage or a maintenance window. The systems are able to reroute workload to available work pools of servers automatically without loss of data.



SCRAM Systems Electronic Monitoring Data Centers

Each data center contains multiple database servers running in high-availability mode, any one of which can support the full workload of the environment. Data is mirrored between the data centers allowing for fully redundant data storage. Each data center is also backed up daily to three unique sites. The database backup is tested each day by completing a full backup restore to an independent server to ensure that all critical backups are verified to have full data integrity.

All centers are based on different networks, power grids, central offices, and service providers. Each center has full redundancy for all areas including cooling, electrical, power generation, and telecommunications. The applications in the data centers intelligently intercept requests from the nearest geographic proximity and can respond by rerouting to the nearest data center.

**Specific  
Evaluation Criteria  
Attachment 4:**

**SAMPLE REPORTS  
AND INVOICES**

# SURVEILLANCE LOG

Information Block		Accounting Block	
Client Name:	John Doe	Equipment Setup:	1
Program Name:	Electronic Monitoring	Surveillance Monitoring:	2
Start Date:	02/01/2019	Face-to-Face Contacts:	1
End Date:	02/15/2019	EM/GPS Equipment Usage:	2

<b>Sunday</b>	(      )	<input type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	Notes	
---------------	----------	--	-------	--

<b>Monday</b>	(      )	<input type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	Notes	
---------------	----------	--	-------	--

<b>Tuesday</b>	(      )	<input type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	Notes	
----------------	----------	--	-------	--

<b>Wednesday</b>	(      )	<input type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	Notes	
------------------	----------	--	-------	--

<b>Thursday</b>	(      )	<input type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	Notes	
-----------------	----------	--	-------	--

<b>Friday</b>	( 2/1/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input checked="" type="checkbox"/> Initial Equipment Setup	Notes	REFERRAL RECEIVED FROM THE COURT SERVICE UNIT (CSU) PLACING THE YOUTH ON ELECTRONIC MONITORING SERVICES FOR A PERIOD OF 15 DAYS. INITIAL SETUP COMPLETED AT THE HOME OF RECORD AT 5:05 PM.
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<b>Saturday</b>	( 2/2/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	Notes	NO ISSUES REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH ATTENDED HIS SCHEDULED COMMUNITY SERVICE WORK (CSW) APPOINTMENT AND COMPLETED A TOTAL OF FIVE HOURS OF CSW AT THE HUMANE SOCIETY.
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<b>Notes</b>	FEBRUARY 1: INITIAL SETUP FOR ELECTRONIC MONITORING (EM) SERVICES WAS ACCOMPLISHED AT THE YOUTH'S RESIDENCE, IN THE PRESENCE OF HIS GUARDIAN (JANE DOE), AT 5:05 PM. INITIAL PROGRAM DOCUMENTATION COMPLETED WITH BOTH PARTIES, AND SIGNED COPIES OF ALL PAPERWORK WAS PROVIDED TO THEM AT THE CONCLUSION OF THE MEETING. CONTACT INFORMATION FOR THE SURVEILLANCE WORKER AND SUPERVISOR WAS ALSO PROVIDED.			
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# SURVEILLANCE LOG

Information Block		Accounting Block	
Client Name:	John Doe	Equipment Setup:	0
Program Name:	Electronic Monitoring	Surveillance Monitoring:	7
Start Date:	02/01/2019	Face-to-Face Contacts:	3
End Date:	02/15/2019	EM/GPS Equipment Usage:	7

<b>Sunday</b>	( 2/3/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	FACE-TO-FACE CONTACT WITH THE YOUTH AT HIS RESIDENCE. THE YOUTH WAS PLAYING MONOPOLY WITH BOTH HIS MOTHER AND YOUNGER BROTHER AT THE TIME OF THE VISIT. THE YOUTH'S MOTHER REPORTED NO CONCERNS.
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<b>Monday</b>	( 2/4/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	NO ISSUES OR CONCERNS REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH ATTENDED SCHOOL (HIGHER EDUCATION LEARNING CENTER) AS SCHEDULED.
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<b>Tuesday</b>	( 2/5/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	NO ISSUES OR CONCERNS REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH ATTENDED SCHOOL (HIGHER EDUCATION LEARNING CENTER) AS SCHEDULED.
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<b>Wednesday</b>	( 2/6/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	FACE-TO-FACE CONTACT WITH THE YOUTH AT HIS SCHEDULED APPOINTMENT AT BRIDLED CHANGES. THE YOUTH ATTENDED HIS WEEKLY SESSION IN THE EQUINE PARTNERED PSYCHOTHERAPY PROGRAM.
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<b>Thursday</b>	( 2/7/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	NO ISSUES OR CONCERNS REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH ATTENDED SCHOOL (HIGHER EDUCATION LEARNING CENTER) AS SCHEDULED.
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<b>Friday</b>	( 2/8/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	NO ISSUES OR CONCERNS REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH REMAINED AFTER SCHOOL TO ATTEND HIS TUTORING SESSION (ALEGEBRA). THE YOUTH WAS TRANSPORTED HOME BY HIS MOTHER.
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<b>Saturday</b>	( 2/9/2019 )	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	FACE-TO-FACE CONTACT WITH THE YOUTH AT HIS RESIDENCE. THE YOUTH WAS AT HOME WITH HIS YOUNGER BROTHER AND UNCLE AND REPORTED THAT THEY HAD JUST FINISHED EATING SUPPER.
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<b>Notes</b>				
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# SURVEILLANCE LOG

Information Block		Accounting Block	
Client Name:	John Doe	Equipment Setup:	0
Program Name:	Electronic Monitoring	Surveillance Monitoring:	6
Start Date:	02/01/2019	Face-to-Face Contacts:	3
End Date:	02/15/2019	EM/GPS Equipment Usage:	6

<b>Sunday</b>	(2/10/2019)	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	FACE-TO-FACE CONTACT WITH THE YOUTH AT HIS RESIDENCE. THE YOUTH WAS AT HOME WITH HIS MOTHER, YOUNGER BROTHER, UNCLE, AND GRANDPARENT AT THE TIME OF THE VISIT. NO CONCERNS REPORTED.
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<b>Monday</b>	(2/11/2019)	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	FACE-TO-FACE CONTACT WITH THE YOUTH AT SCHOOL (HIGHER EDUCATION LEARNING CENTER). THE YOUTH REPORTED THAT HE WAS IN A GOOD MOOD FOR MAKING AN "A" ON HIS ALGEBRA EXAM.
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<b>Tuesday</b>	(2/12/2019)	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	NO ISSUES OR CONCERNS REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH ATTENDED SCHOOL (HIGHER EDUCATION LEARNING CENTER) AS SCHEDULED.
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<b>Wednesday</b>	(2/13/2019)	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	THE YOUTH ATTENDED HIS WEEKLY SESSION IN THE EQUINE PARTNERED PSYCHOTHERAPY PROGRAM. THE YOUTH'S FSP WORKER (LISA JOHNSON) PARTICIPATED IN TODAY'S SESSION AND REPORTED NO CONCERNS.
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<b>Thursday</b>	(2/14/2019)	<input checked="" type="checkbox"/> Surveillance Monitoring <input checked="" type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	NO ISSUES OR CONCERNS REPORTED BY THE YOUTH OR HIS GUARDIAN. THE YOUTH ATTENDED SCHOOL (HIGHER EDUCATION LEARNING CENTER) AS SCHEDULED.
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<b>Friday</b>	(2/15/2019)	<input checked="" type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input checked="" type="checkbox"/> Face-to-Face Contact <input checked="" type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	FACE-TO-FACE CONTACT WITH THE YOUTH AND HIS MOTHER AT HIS RESIDENCE TO REMOVE HIS EM UNIT. THE YOUTH WAS COMMENDED FOR DOING WELL AND ENCOURAGED TO CONTINUE MAKING POSITIVE CHOICES.
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<b>Saturday</b>	( )	<input type="checkbox"/> Surveillance Monitoring <input type="checkbox"/> Phone Contact <input type="checkbox"/> Face-to-Face Contact <input type="checkbox"/> EM/GPS Active Monitoring <input type="checkbox"/> Initial Equipment Setup	<b>Notes</b>	
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<b>Notes</b>	FEBRUARY 15: FACE-TO-FACE VISIT WITH THE YOUTH AND HIS MOTHER AT THE RESIDENCE. THE YOUTH'S ELECTRONIC MONITORING (EM) UNIT WAS REMOVED DUE TO THE REFERRAL END DATE AND AT THE APPROVAL OF THE YOUTH'S ASSIGNED PROBATION OFFICER. THE YOUTH WAS COMMENDED FOR INCURRING NO DISCIPLINARY INFRACTIONS OR VIOLATIONS WHILE ENROLLED IN THE PROGRAM. EM SERVICES TERMINATED AT 9:57 PM.			
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# SURVEILLANCE REPORT

Information Block		Accounting Block	
Client Name:	John Doe	Equipment Setup:	1
Program Name:	Electronic Monitoring	Surveillance Monitoring:	15
Worker Name:	Dina Davis	Face-to-Face Contacts:	7
Reporting Month:	February (2019)	EM/GPS Equipment Usage:	15

Strengths			
Guardian		Client	
<input checked="" type="checkbox"/> Compliant	<input type="checkbox"/> Empathetic	<input type="checkbox"/> Persistent	<input checked="" type="checkbox"/> Optimistic
<input type="checkbox"/> Patient	<input checked="" type="checkbox"/> Cooperative	<input type="checkbox"/> Restrained	<input checked="" type="checkbox"/> Considerate
<input checked="" type="checkbox"/> Respectful	<input type="checkbox"/> Forgiving	<input checked="" type="checkbox"/> Friendly	<input checked="" type="checkbox"/> Respectful
<input type="checkbox"/> Humble	<input type="checkbox"/> Organized	<input type="checkbox"/> Appreciative	<input type="checkbox"/> Humble
<input type="checkbox"/> Encouraging	Other: _____	<input type="checkbox"/> Self-Disciplined	Other: _____

Weaknesses			
Guardian		Client	
<input type="checkbox"/> Aggressive	<input type="checkbox"/> Moody	<input checked="" type="checkbox"/> Impulsive	<input type="checkbox"/> Demanding
<input checked="" type="checkbox"/> Passive	<input type="checkbox"/> Pushy	<input type="checkbox"/> Reckless	<input type="checkbox"/> Unappreciative
<input type="checkbox"/> Obstructive	<input type="checkbox"/> Intolerant	<input type="checkbox"/> Inflexible	<input type="checkbox"/> Obstructive
<input type="checkbox"/> Inflexible	<input type="checkbox"/> Cynical	<input type="checkbox"/> Disrespectful	<input type="checkbox"/> Lazy
<input type="checkbox"/> Naive	Other: _____	<input type="checkbox"/> Impatient	Other: _____

Performance at Home		Performance at School	
<input type="checkbox"/> Outstanding	<input checked="" type="checkbox"/> Very Satisfactory	<input type="checkbox"/> Outstanding	<input checked="" type="checkbox"/> Very Satisfactory
<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

THE YOUTH'S MOTHER REPORTED THAT SHE HAS SEEN A SIGNIFICANT LEVEL OF PROGRESS IN THE YOUTH'S BEHAVIOR AT HOME SINCE BEING ENROLLED IN THE ELECTRONIC MONITORING (EM) PROGRAM. SHE STATED THAT HE NOW CLEANS HIS ROOM DAILY, HELPS OUT WITH CHORES AROUND THE HOME AND DOES HIS HOMEWORK AS INSTRUCTED TO. SHE ALSO REPORTED THAT HE NOW TURNS IN HIS SCHOOLWORK IN ON TIME.

ATTENDANCE/GRADE REPORT PROVIDED BY THE SCHOOL ON FEBRUARY 15, 2019, INDICATED NO TARDIES OR ABSENCES FOR THE MONTH OF FEBRUARY (AS OF DATE). THE FOLLOWING ACADEMIC SCORES WERE REPORTED: DISCOVERY SPANISH (99.0), CAREER READINESS (93.8), COLLEGE PREP-ENGLISH (88.4), GENERAL CHEMISTRY (85.6), ALGEBRA (90.0), AND U.S. GOVERNMENT (93.4).

**Surveillance Summary**

THE YOUTH WAS ENROLLED IN THE ELECTRONIC MONITORING (EM) PROGRAM ON FEBRUARY 1, 2019 AND SUCCESSFULLY RELEASED FROM THE PROGRAM ON FEBRUARY 15, 2019 (DUE TO REFERRAL END DATE). WHILE IN THE PROGRAM, THE YOUTH ATTENDED SCHOOL DAILY, MADE SIGNIFICANT PROGRESS IN HIS ACADEMIC WORK, PARTICIPATED IN THE EQUINE PARTNERED PSYCHOTHERAPY PROGRAM AT BRIDLED CHANGES, AND INCURRED NO DISCIPLINARY INFRACTIONS OR VIOLATIONS OF HIS ELECTRONIC MONITORING RULES. THE YOUTH'S MOTHER REPORTED THAT SHE HAS SEEN SIGNIFICANT IMPROVEMENT WITH HIS BEHAVIOR AT HOME AND THAT HE IS PUTTING FORTH MUCH MORE EFFORT IN HELPING OUT AROUND THE HOUSE AND GETTING ALONG WITH HIS YOUNGER BROTHER. ELECTRONIC MONITORING SERVICES WERE TERMINATED AT HIS RESIDENCE ON FEBRUARY 15TH AT 9:57 PM.

<b>VJCCA Release Code:</b>	<i>2 - Completed Program, Satisfactory Completion</i>
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**Specific  
Evaluation Criteria  
Attachment 5:**

**FIRM CREDENTIALS  
AND REFERENCES**



## Firm Credentials and References

Youth Connect of Virginia, Inc. provides electronic monitoring services for a number of agencies in the State of Virginia. Some of those agencies include Evidenced Based Associates (EBA), Roanoke City Juvenile Probation and Youth Haven. Please see the following contact information for one representative from each agency that can confirm their utilization of our electronic monitoring equipment along with their satisfaction of our organization:

- **Agency:** Evidence Based Associates  
**Contact:** Kim Stafford  
**Address:** 410 East Custis Avenue  
Alexandria, VA 22301  
**Telephone:** (276) 620-5907  
**Fax:** Virtru Encryption  
**Email:** kstafford@ebanetwork.com  
**Nature:** Electronic Monitoring / EBA Approved Programs
  - **Agency:** Roanoke City Juvenile Probation  
**Contact:** Lloyd Merchant  
**Address:** 215 Church Avenue, SW  
Roanoke, VA 24011  
**Telephone:** (540) 853-2565  
**Fax:** (540) 853-1589  
**Email:** Lloyd.merchant@djj.virginia.gov  
**Nature:** Electronic Monitoring / EBA Approved Programs
  - **Agency:** Youth Haven  
**Contact:** James O'Hare  
**Address:** 215 Church Avenue, SW  
Roanoke, VA 24011  
**Telephone:** (540) 853-5592  
**Fax:** (540) 342-3012  
**Email:** Jim.O'Hare@roanokeva.gov  
**Nature:** Electronic Monitoring / VJCCCA Approved Programs
-

**Specific  
Evaluation Criteria  
Attachment 6:**

**BREAKDOWN OF  
COSTS OF SERVICES**



## Breakdown of Cost of Services

### A. Outreach Detention Service

Youth Connect of Virginia, Inc. will complete all contractual obligations as outlined in its Response to Point-by-Point Requirements at the following rate:

- Daily Surveillance Rate = **\$25.00**

*The Daily Surveillance Rate begins when a participant is enrolled in Outreach Detention Services and ends once the participant is disenrolled from services. This fee covers all costs associated with mandatory face-to-face contacts, crisis interventions, court hearings, office visits, treatment team meetings, and any phone interactions made involving the participant.*

### B. Electronic Monitoring Service (HEM/GPS)

Youth Connect of Virginia, Inc. will complete all contractual obligations as outlined in its Response to Point-by-Point Requirements at the following rates:

- Daily Surveillance Rate = **\$25.00**
- Daily Equipment Fee = **\$12.50**
- Installation and Setup = **\$60.00**

As reflected by the Daily Equipment Fee listed above, **active** units are billed at a rate of **\$12.50 per day**. Youth Connect of Virginia, Inc. does not charge for units in an inactive (shelf) status as depicted in the chart on the following page. Youth Connect will offer the County and Court Service Unit (CSU) the option of using its choice of equipment at no additional cost: **Electronic Monitoring (RF) with Cellular Base Station, Electronic Monitoring (RF) with Wi-Fi and Analog Base Station, or GPS Autonomous Monitoring Device.**

*The Daily Surveillance Rate begins when a participant is enrolled in Electronic Monitoring Services and ends once the participant is disenrolled from services. This fee covers all costs associated with mandatory face-to-face contacts, crisis interventions, court visits, office visits, treatment team meetings, and any phone interactions made involving the participant.*

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Day of Month	Units (Active)	Units (Inactive)	Cost
1	30	6	\$375.00
2	30	6	\$375.00
3	30	6	\$375.00
4	30	6	\$375.00
5	30	6	\$375.00
6	30	6	\$375.00
7	30	6	\$375.00
8	30	6	\$375.00
9	30	6	\$375.00
10	30	6	\$375.00
11	30	6	\$375.00
12	30	6	\$375.00
13	30	6	\$375.00
14	30	6	\$375.00
15	30	6	\$375.00

Day of Month	Units (Active)	Units (Inactive)	Cost
16	30	6	\$375.00
17	30	6	\$375.00
18	30	6	\$375.00
19	30	6	\$375.00
20	30	6	\$375.00
21	30	6	\$375.00
22	30	6	\$375.00
23	30	6	\$375.00
24	30	6	\$375.00
25	30	6	\$375.00
26	30	6	\$375.00
27	30	6	\$375.00
28	30	6	\$375.00
29	30	6	\$375.00
30	30	6	\$375.00

**Specific  
Evaluation Criteria  
Attachment 7:**

**COMPLIANCE WITH  
CONTRACTUAL TERMS**



## **Compliance with Contractual Terms**

In the event that Youth Connect of Virginia, Inc. is awarded Franklin County's Request for Proposal (RFP #101519), it hereby agrees to the acceptance of the stated contractual terms and conditions as contained within it.

**Specific  
Evaluation Criteria  
Attachment 8:**

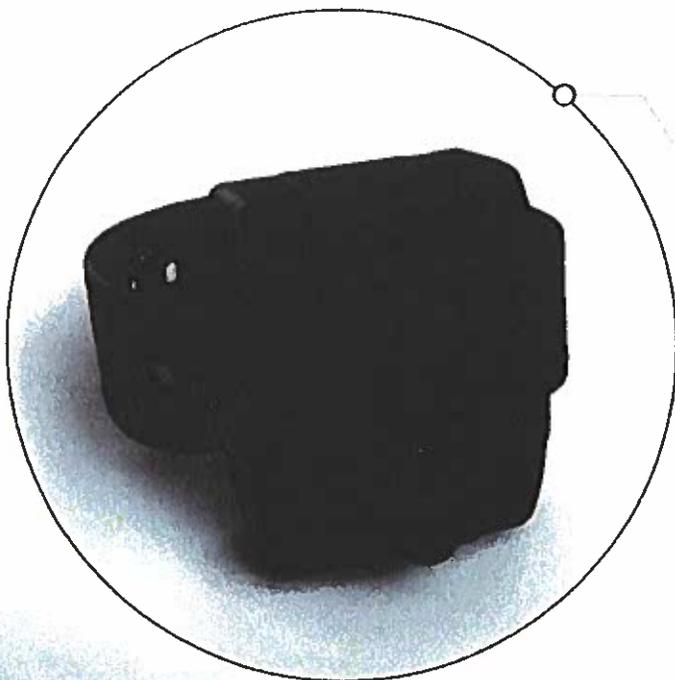
**EQUIPMENT  
LITERATURE**



# SCRAM™

G P S

**Not all GPS technologies are created equal.** SCRAM Systems® is proud to offer SCRAM GPS™—the newest product in our suite of alcohol and location monitoring technologies.



#### SCRAM Continuous Alcohol Monitoring™

Continuous Alcohol Monitoring (CAM), or combined CAM + House Arrest, at the flip of a switch. It's 24/7 monitoring for your high-risk/high-need alcohol clients.

#### SCRAM Remote Breath™

The first and only handheld, wireless, portable breath alcohol device with automated facial recognition and GPS with every single test. For your lower risk clients or those who need or have earned less intensive monitoring.

#### SCRAM GPS™

A one-piece Global Positioning System that combines superior location monitoring accuracy and 2-way communication with an industry-leading strap design that virtually eliminates false alerts. SCRAM Systems offers GPS solutions on all cellular networks to provide comprehensive location monitoring options.

#### SCRAM House Arrest™

Standalone house arrest monitoring built to work with today's home communications systems. Operates over Internet routers, standard or digital phone lines, DSL, Vonage®, or an optional SCRAM-provided wireless system.

#### SCRAM Systems Program Management Center™

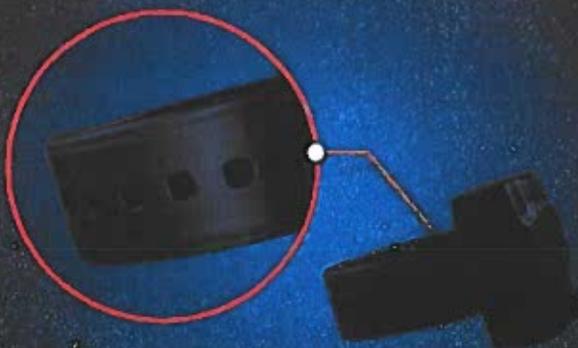
The SCRAMNET™ secure web application is the core of the Project Management Center (PMC), which brings together everything from monitoring of our entire product line to our best-in-industry court support program, 24/7 customer support, mobile applications, client compliance analytics, and beyond.

### Open Strap, Closed Strap. There is Nothing in Between.

SCRAM GPS uses a strap design that is different from other GPS products, essentially eliminating intermittent strap disruptions that are responsible for the system-imposed grace periods required to manage false alerts in other GPS technologies.

The detection of removal is nearly instantaneous with SCRAM GPS. An OPEN alert means an OPEN strap. No waiting, no guessing, no reason to doubt.

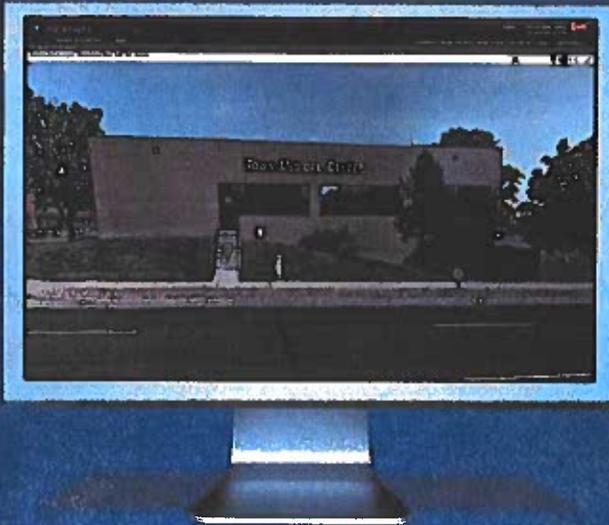
- No grace periods.
- No wait times.
- No confusion between "alerts" and "events."



### Accuracy You Can See

Bird's eye maps can show you a GPS-tracked participant's movements. But does that really tell you everything you need to know?

SCRAM GPS combines exceptional accuracy with modern, street-level map views to put clients' movements in context and provide better supervision data.



### Client management software that fits your needs

Caseload information at a glance, 24/7

Detailed reports available to view, download, or send for use in court

Client	Monitor	Location History	Deployment	Location	Zones	Notes	Stop	Events
▶	Doc, Jerry	📶	●	●	●	📄	🛑	Details
▶	Smith, Tom	📶	●	●	●	📄	🛑	Details
▶	Jones, Bill	📶	●	●	●	📄	🛑	Details
▶	Smith, Kim	📶	●	●	●	📄	🛑	Details
▶	Jones, Ann	📶	●	●	●	📄	🛑	Details
▶	Pick, Bob	📶	●	●	●	📄	🛑	Details
▶	Smith, John	📶	●	●	●	📄	🛑	Details
▶	Doc, Bob	📶	●	●	●	📄	🛑	Details
▶	Jones, Sue	📶	●	●	●	📄	🛑	Details
▶	Smith, Jill	📶	●	●	●	📄	🛑	Details
▶	Doc, Mary	📶	●	●	●	📄	🛑	Details
▶	Smith, Jane	📶	●	●	●	📄	🛑	Details

Easily view client alerts

### FEATURES

- Slim one-piece design
- 40+ hours of battery life
- Industry-leading strap design
- Reliable GPS and A-GPS location technology
- 2-way client communication
- Extreme temperature, shock, and impact resistance
- Waterproof
- A cut-free strap
- RF Base Station
- 30-second, tool-free installation

### BENEFITS

- Revolutionary strap design and reliable tamper technology substantially reduce false alerts
- Track and communicate with clients 24/7
- An integrated component of the SCRAM Systems suite of products. One company, same SCRAM Provider Network, best-in-industry technologies
- Customizable inclusion/exclusion zones allow for tailoring supervision to the risks of the client and the needs of the community
- Easily compare location data for a single client or all participants to a specific address



Youth Connect of Virginia is a SCRAM Systems Authorized Provider

# SCRAM GPS<sup>®</sup> Specifications



## BRACELET

<b>Dimensions:</b>	8.3 cubic inches (3.37" tall x 2.75" wide x 0.90" deep)
<b>Weight:</b>	8.3 oz (236 grams)
<b>Waterproof:</b>	IP68 military standard (2 meters)
<b>Strap Material:</b>	Hypoallergenic, industrial-grade plastic, embedded fiber optic cable
<b>Cellular Network:</b>	3G GSM (AT&T) and CDMA (Verizon)
<b>GPS Monitoring Options:</b>	Active, Hybrid, Passive
<b>Primary Location Technology:</b>	Autonomous GPS, Assisted GPS
<b>Secondary Location Technology:</b>	Cell tower triangulation and tower location-based services (LBS); RF base station
<b>Memory (storage):</b>	On-board, up to 3,600 events
<b>Battery Life:</b>	40+ hours
<b>Battery Recharging Time:</b>	24 hours worth of charge in < 1 hour. Full charge in approx. 2 hours
<b>Two-Way Communication</b>	Audible tone and vibrate notifications; client acknowledge button
<b>Zones:</b>	Inclusion, Exclusion, and Neutral. On-board and on-server zone storage
<b>Tamper Detection:</b>	Cut strap and device tamper (backplate removal)
<b>Alert Notification:</b>	User configurable email or text

## OPTIONAL BEACON

<b>Dimensions:</b>	Approximately 3.00" tall x 6.00" wide x 6.00" deep
<b>Weight:</b>	15.0 oz (425 grams)
<b>Range:</b>	35–150 foot radius
<b>Backup Battery:</b>	48 hours
<b>Memory (storage):</b>	Onboard, up to 30 days of readings
<b>Tamper Detection:</b>	Unplugged, housing breach, power failure, potential movement (power failure & unplugged phone line)
<b>Communication:</b>	Landline, Ethernet
<b>Client Communication:</b>	LCD
<b>Antennas:</b>	Two internal multi-directional antennas



## SCRAM GPS OFFICER INTERFACE

<b>SCRAMNET Optix™:</b>	Secure web-based access 24x7 Single platform for all SCRAM product data Unified caseload listing across all monitoring types Configurable dashboard view; mobile responsive Internet Explorer 10 and 11; Firefox; Chrome Configure information access by roles
<b>SCRAMNET Mobile™:</b>	Alert management application for IOS and Android smartphones Unified login across desktop and mobile application Real-time synchronisation with SCRAMNET Optix
<b>Alert Management:</b>	Sort and view alerts by severity, product type, time View alert totals Manage and resolve alerts
<b>Caseload Management:</b>	At-a-glance caseload view with device and zone status indicator
<b>Inventory Management:</b>	Regionalized inventory capabilities Active and inactive equipment list In-system Return Merchandise Authorization (RMA) Track lost or damaged equipment
<b>GPS Analytics:</b>	Client Stop Patterns, Client Charging Patterns, Client Shared Locations
<b>Reporting:</b>	Standard and custom reports, exportable to MS Word, Excel, PDF Automated report distribution Graphic reports for key program or court metrics: inventory; client compliance; client demographics; alerts Incident address proximity reporting Advanced, real-time program analytics with Microsoft Power BI
<b>Zone Management:</b>	Inclusion; exclusion; area of interest; defined location On-board and on-server zone management Group zone library Configurable by circle, rectangle, custom polygon
<b>Mapping:</b>	Google Maps integration: Satellite View; Street View; See Inside view Mapping playback Pursuit Mode (automated 15 second point acquisition)



**SCRAM**  
HOUSE ARREST

House Arrest—built for today's homes



A flexible home curfew system with reliable tamper technology.

**SCRAM House Arrest®** is a standalone RF system optimized to work with today's home communications. Transmit data through traditional landline, cellular, Ethernet, or Wi-Fi.

#### Bracelet Features

- 30-second installation
- Multiple modes of tamper detection:
  - Cut strap detection
  - Temperature and IR detection
- Waterproof
- One-year field replaceable battery
- Variable range and leave settings

#### Base Station Features

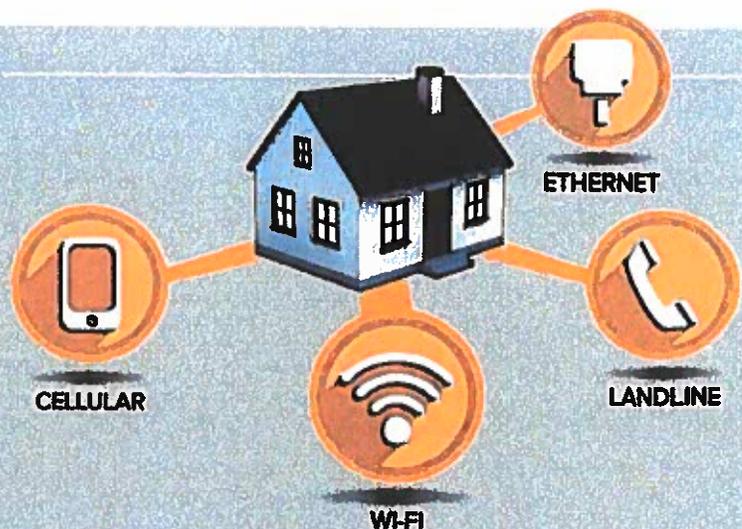
- Optimized to work on all home communication systems
- Smallest base station on the market
- Dual antennas ensure communication is maintained
- 48-hour backup battery
- Non-volatile memory stores up to a month's worth of data

### Connection Technology Designed to Work in Any Home

In today's homes:

- Only 50% have a landline
- Nearly 75% have Internet
- Almost 40% are wireless only

**SCRAM House Arrest transmits over any available communication method.**



# SCRAM House Arrest Combines Reliability With Industry-Leading Technology

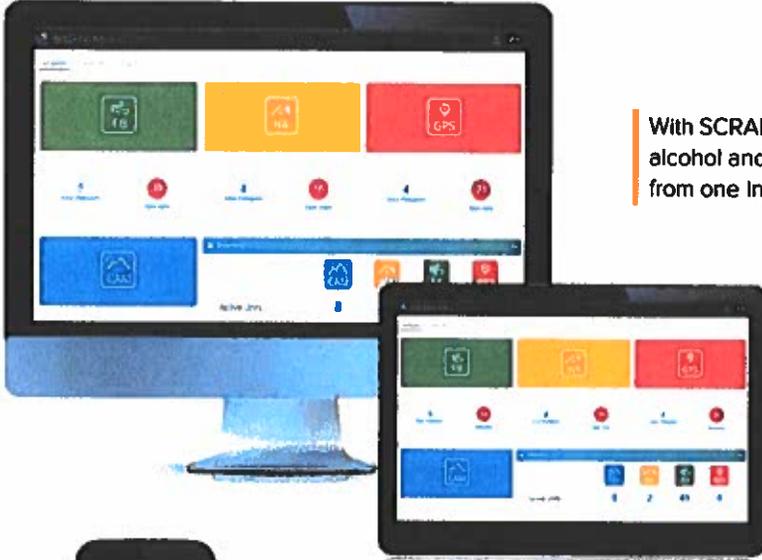
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# Franklin County

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This contract entered into this \_\_\_\_ day of \_\_\_\_\_, 2020 by \_\_\_\_\_, a Virginia company licensed and registered to do business in the Commonwealth of Virginia (the "Contractor") and the County of Franklin, Virginia, a political subdivision of the Commonwealth of Virginia (the "County").

WITNESSETH that the Contractor and the County, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

1. SCOPE OF SERVICES: The Contractor shall provide the services to the County as set forth in the Request for Proposal entitled "Outreach Detention and Electronic Monitoring Services" and the proposal received from the Contractor.
2. PERIOD OF PERFORMANCE: This contract shall commence on January 22, 2020 and shall expire on January 31, 2021. The County shall have the option, at its discretion, to renew this contract for four (4) successive one-year renewals.
3. CONTRACT DOCUMENTS: The contract documents shall consist of:
  - A. This signed form;
  - B. The following portions of the Request for Proposals for Outreach Detention Electronic Monitoring Services:
    - (1) Scope of Services,
    - (2) Franklin County General Provisions
    - (3) Franklin County Special Terms and Conditions
  - C. The Provider's Proposal dated October 18, 2019

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR:

By: \_\_\_\_\_

Date: \_\_\_\_\_

COUNTY:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form: \_\_\_\_\_

County Attorney



# Franklin County

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## EXECUTIVE SUMMARY

<b>AGENDA TITLE:</b> USDA Rural Development Grant Application for Firefighter Protective Gear	<b>AGENDA DATE:</b> January 21, 2020.
<b>SUBJECT/PROPOSAL/REQUEST:</b> Application to USDA for self-contained breathing apparatus grant.	<b>BOARD ACTION:</b> Yes
<b>STRATEGIC PLAN FOCUS AREA:</b>	<b>INFORMATION:</b>
<input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i> <input type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i> <input checked="" type="checkbox"/> <i>Operational Effectiveness</i>	<b>ATTACHMENTS:</b> No
	<b>CONSENT AGENDA:</b> Yes
	<b>STAFF CONTACT(S):</b> Messrs. Ferguson, Carter
	<b>REVIEWED BY:</b> Christopher L. Whitlow, Interim County Administrator 

**BACKGROUND:** Personal Protective Equipment (PPE) is necessary for all fire/EMS personnel when working in an atmosphere that is Immediately Dangerous to Life and Health (IDLH). Federal workplace safety guidelines require firefighters to be equipped with the proper safety gear when working in IDLH environments. The self-contained breathing apparatus (SCBA) is one of the most important and frequently utilized pieces of PPE by firefighters. Over the past four years SCBA purchases have been made for the Glade Hill Volunteer Fire Department, Ferrum Volunteer Fire Department, Burnt Chimney Volunteer Fire Department, Boones Mill Volunteer Fire Department and Callaway Volunteer Fire Department. The Public Safety Capital Improvement Plan (CIP) includes the continued replacement of SCBA's for the various career stations and volunteer companies. The next group up for SCBA replacement in the CIP is the Snow Creek Volunteer Fire Department. Public Safety will continue the process of retiring out-of-date equipment from front line service and continue to move towards standardized equipment for all county fire stations. The United States Department of Agriculture (USDA) has various grant funding available through its Rural Development program that can be pursued for assisting with the funding of SCBA. Such a grant, if successful would cover up to a maximum of \$50,000 of the total cost of \$124,336 for all 17 SCBA's, currently assigned to the Snow Creek Volunteer Fire Department. The equipment being replaced would be removed from service and placed into surplus.

**DISCUSSION:** The average lifespan of SCBA equipment is approximately 15 years for front-line service as this equipment is subjected to temperature extremes and damage that can occur from working in an IDLH environment. This purchase will remove out-of-date or soon to be out-of-date equipment from front-line service and will equip firefighters with PPE that is compatible with neighboring stations and compliant with the current 2018 National Fire

Protection Association (NFPA) standard. The number of SCBA's assigned is based on the number of riding positions in the vehicle. After the firefighters have been trained on the new SCBA's the old PPE will be removed from service and placed into surplus.

Scott Safety Products is the manufacturer of the SCBA units being requested and are currently being utilized by eight of the eleven stations based in Franklin County. By purchasing off a cooperative procurement contract (Contract Number 5049672), SCBA units can be purchased in accordance with County procurement policy. The total cost as of this date to purchase the 17 SCBA units with appropriate mask and bottles is \$124,336. If the grant is awarded and funded with a maximum of \$50,000, then a balance of approximately \$74,336 would be needed to complete the purchase. As such, a CIP request is being submitted in the upcoming FY 20/21 CIP budget to cover the County's share of the project. Should the County not receive grant funding and / or if the CIP request is not funded in the FY 20/21 budget, then the County would not proceed with the project. The request here is strictly for submittal of a grant application and NOT for purchase at this time.

**RECOMMENDATION:** Staff respectfully requests the Franklin County Board of Supervisors grant permission to apply for a USDA Rural Economic Development Grant to help offset the purchase of 17 self-contained breathing apparatus and bottles (SCBA) as summarized above.



# Franklin County

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## EXECUTIVE SUMMARY

<p><b>AGENDA TITLE:</b> CARILION CLINIC REFINANCING APPROVAL REQUEST</p>	<p><b>AGENDA DATE:</b> January 21, 2020</p>
<p><b>SUBJECT/PROPOSAL/REQUEST</b> Request of the Board of Supervisors to approve by resolution a refinancing by Carilion Clinic</p>	<p><b>BOARD ACTION:</b> Yes</p>
<p><b>STRATEGIC PLAN FOCUS AREA:</b></p> <p><input type="checkbox"/> <i>Economic Development</i>      <input type="checkbox"/> <i>Financial Stability</i></p> <p><input type="checkbox"/> <i>Infrastructure</i>                      <input type="checkbox"/> <i>Lifelong Learning</i></p> <p><input type="checkbox"/> <i>Managed Growth</i>                  <input checked="" type="checkbox"/> <i>Public Safety</i></p> <p><input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><b>ATTACHMENTS:</b> Yes</p>
	<p><b>CONSENT AGENDA:</b> Yes <b>ATTACHMENTS:</b> Yes</p>
	<p><b>STAFF CONTACT(S):</b> Brian Carter, Director of Finance</p>
	<p><b>REVIEWED BY:</b> Christopher Whitlow, Interim County Administrator </p>

### **BACKGROUND:**

Carilion Clinic operates several facilities in Franklin County. Carilion previously financed capital improvements to Franklin Memorial Hospital with a bond issue through the Economic Development Authority (EDA) of the City of Roanoke. Carilion is now requesting the Roanoke EDA to refinance the County-related projects and to finance and refinance other projects. Due to the previous improvements at Carilion Franklin Memorial Hospital, the approval of the Board of Supervisors is needed in order for Carilion and the Roanoke EDA to proceed with the refinancing.

### **DISCUSSION:**

The Roanoke EDA held a public hearing on January 15, 2020 on the bonds. Carilion Clinic is requesting the Board of Supervisors adopt the attached resolution approving the issuance of the bonds by the Roanoke EDA in an aggregate principal amount not to exceed \$510,000,000 for the purpose of refunding all or a portion of the Series 2010 Bonds, the Series 2005B Bonds, the Series 2005C Bonds, and the Series 2008A/B Bonds, and paying certain expenses incurred in connection with the issuance of the bonds. The Bonds will not constitute a debt of the County, and the County has no obligation to pay any principal or interest related to the bonds.

### **RECOMMENDATION:**

Staff respectfully requests the Board of Supervisors consider approving the attached resolution for the issuance of the Bonds for Carilion Clinic through the Roanoke EDA. The Bonds will not constitute a debt of the County, and the County will not be obligated to pay any principal or interest related to the bonds.

**BY EMAIL**

January 9, 2020

Board of Supervisors of  
Franklin County, Virginia  
c/o Brian Carter, Director of Finance  
Rocky Mount, Virginia

**Request for Approval of Issuance of Tax-Exempt Bonds  
on behalf of Carilion Clinic and affiliates**

Dear Mr. Carter:

I am writing to you to respectfully request the Board of Supervisors' approval of a tax-exempt bond issue by the Economic Development Authority of the City of Roanoke, Virginia (the "Roanoke EDA") for the benefit of Carilion Clinic ("Carilion Clinic") and its affiliates, including Carilion Franklin Memorial Hospital.

Carilion Clinic expects to refinance, among other things, certain previously-incurred costs of capital improvements at Carilion Franklin Memorial Hospital (collectively, the "County-Related Projects"). The location of these County-Related Projects is 124 Floyd Avenue, Rocky Mount, Virginia.

As part of the plan of finance described above, Carilion Clinic has requested that the Roanoke EDA issue tax-exempt bonds (the "Bonds") to refinance the County-Related Projects and to finance and refinance other projects. Under Virginia and federal law a public hearing is required before the issuance of the Bonds. The Roanoke EDA held a public hearing on the Bonds on January 15, 2020. After the public hearing, the Roanoke EDA adopted a resolution related to the Bonds. I am enclosing copies of the public hearing materials and the Roanoke EDA resolution with this letter.

I respectfully request that you place the enclosed form of resolution on the agenda for the Board of Supervisors to consider at its January 21, 2020 meeting. The enclosed resolution does not obligate Franklin County on the Bonds in any way. The sole purpose of the enclosed resolution is to evidence the Board of Supervisors' approval of the Bonds for purposes of Virginia and federal law. Representatives from Carilion Clinic plan to attend the meeting. If you would like a representative from McGuireWoods to attend, please let me know.

A successful financing will allow Carilion Clinic and its affiliates to better achieve their mission of providing high-quality medical care for the inhabitants of their service area, which includes Franklin County.

Should you have any questions about the materials, please do not hesitate to contact me at (804) 775-1853.

Very truly yours,

T.W. Bruno, Esq.,  
on behalf of Carilion Clinic

Enclosures

cc: Jim H. Guynn, Jr., Esq., County Attorney  
Rob Vaughan, Senior Vice President and Treasurer, Carilion Clinic  
David Hagadorn, Financial Services Director & Assistant Treasurer, Carilion Clinic  
J. Kevin Dougherty, Esq., McGuireWoods LLP

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**RESOLUTION OF THE BOARD OF SUPERVISORS OF  
FRANKLIN COUNTY, VIRGINIA APPROVING THE ISSUANCE  
IN ONE OR MORE SERIES OF NOT TO EXCEED \$510,000,000  
AGGREGATE PRINCIPAL AMOUNT OF THE ECONOMIC  
DEVELOPMENT AUTHORITY OF THE CITY OF ROANOKE,  
VIRGINIA HOSPITAL REVENUE BONDS (CARILION CLINIC  
OBLIGATED GROUP)**

WHEREAS, the County of Franklin, Virginia (the “County”) is a political subdivision of the Commonwealth of Virginia exercising public and essential governmental functions pursuant to the Constitution and laws of the Commonwealth of Virginia; and

WHEREAS, the Economic Development Authority of the City of Roanoke, Virginia (the “Roanoke Authority”) is a political subdivision of the Commonwealth of Virginia and is authorized under Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the “Act”), to issue revenue bonds for the purpose of facilitating the financing or refinancing of certain projects required or useful for health care purposes; and

WHEREAS, Carilion Medical Center (“CMC”) is a private, nonstock corporation duly incorporated and validly existing under and by virtue of the laws of the Commonwealth of Virginia; and

WHEREAS, Carilion Franklin Memorial Hospital (“CFMH”) is a private, nonstock corporation duly incorporated and validly existing under and by virtue of the laws of the Commonwealth of Virginia, which owns and operates Carilion Franklin Memorial Hospital, a health care facility located in the Town of Rocky Mount, Franklin County, Virginia; and

WHEREAS, CMC owns and operates Carilion Roanoke Memorial Hospital (“CRMH”), a health care facility located in the City of Roanoke, Virginia and Carilion Roanoke Community Hospital (“CRCH”), a health care facility located in the City of Roanoke, Virginia; and

WHEREAS, Carilion Clinic Properties, LLC (“CCLLC”) is a limited liability company duly organized and validly existing under and by virtue of the laws of the Commonwealth of Virginia, which owns and operates certain health care clinic facilities located in the City of Roanoke, Virginia; and

WHEREAS, Carilion Giles Community Hospital (“CGCH”) is a private, nonstock corporation duly incorporated and validly existing under and by virtue of the laws of the Commonwealth of Virginia, which owns and operates Carilion Giles Community Hospital, a health care facility located in the Town of Pearisburg, Giles County, Virginia; and

WHEREAS, Carilion New River Valley Medical Center (“CNRVMC”) is a private, nonstock corporation duly incorporated and validly existing under and by virtue of the laws of the Commonwealth of Virginia, which owns and operates Carilion New River Valley Medical Center, a health care facility located in the County of Montgomery, Virginia; and

WHEREAS, the Roanoke Authority has by resolution adopted on January 15, 2020 (the "Roanoke Authority Resolution") authorized the issuance of its Hospital Revenue Bonds (Carilion Clinic Obligated Group) in one or more series and in an aggregate principal amount not to exceed \$510,000,000 (the "Bonds") for the purpose of providing funds that, together with funds from other sources, will be applied to any or all of the following: (I) financing for CMC a portion of the costs of expanding CRMH; (II) refunding all or a portion of (A) the Roanoke Authority's outstanding Hospital Revenue Refunding Bonds (Carilion Clinic Obligated Group), Series 2010 (the "Series 2010 Bonds"), Hospital Revenue Bonds (Carilion Health System Obligated Group), Series 2005A, Hospital Revenue Bonds (Carilion Health System Obligated Group), Series 2005B (the "Series 2005B Bonds") and Hospital Revenue Bonds (Carilion Health System Obligated Group), Series 2005C (the "Series 2005C Bonds") and (B) the Virginia Small Business Financing Authority's outstanding Hospital Revenue Bonds (Carilion Clinic Obligated Group), Series 2008A (the "Series 2008A Bonds") and Hospital Revenue Bonds (Carilion Clinic Obligated Group), Series 2008B (the "Series 2008B Bonds" and, together with the Series 2008A Bonds, the "Series 2008A/B Bonds"); and (III) paying certain expenses incurred in connection with the issuance of the Bonds; and

WHEREAS, the proceeds of the Series 2010 Bonds, together with funds from other sources, were used to (I) refund all of the Roanoke Authority's Hospital Revenue Bonds (Carilion Health System Obligated Group), Series 2003A, Series 2003B and Series 2003C (collectively, the "Series 2003 Bonds") and (II) pay certain expenses incurred in connection with the issuance of the Series 2010 Bonds; and

WHEREAS, the proceeds of the Series 2003 Bonds were loaned to CMC and CFMH for the purpose of (I) (A) constructing and equipping a seven-story addition to CRMH, (B) constructing a five-level, approximately 1,000 space parking garage across the Roanoke River from CRMH, (C) constructing a pedestrian bridge over the Roanoke River which connects CRMH to the parking garage, (D) expanding an existing vehicle bridge over the Roanoke River between CRMH and the parking garage, (E) renovating certain portions of CRMH, and (F) acquiring certain capital equipment for use in or in connection with CRMH, (II) renovating certain portions of CRCH and acquiring certain capital equipment for use in or in connection with CRCH; (III) refunding a portion of the Roanoke Authority's Hospital Revenue Refunding Bonds (Roanoke Memorial Hospitals, Community Hospital of Roanoke Valley, Franklin Memorial Hospital and Saint Albans Psychiatric Hospital Project), Series 1993A (the "Series 1993A Bonds"); and (IV) paying certain expenses incurred in connection with the issuance of the Series 2003 Bonds; and

WHEREAS, the proceeds of the Series 1993A Bonds were used to finance for CMC and CFMH all or a portion of the cost of (I) advance refunding a portion of the outstanding balance of the Roanoke Authority's Hospital Revenue Bonds (Roanoke Memorial Hospitals, Community Hospital of Roanoke Valley and Franklin Memorial Hospital Project), Series 1990, the proceeds of which were used for the purpose of (A) financing or reimbursing CMC for financing a portion of the cost of various capital projects at CRMH; (B) refunding certain bonds and notes previously issued by the Roanoke Authority for the benefit of CMC which were used to finance the costs of various capital projects at CRMH; (C) financing for CMC a portion of the cost of various capital projects at CRCH; (D)

refunding certain bonds and notes previously issued by the Roanoke Authority for the benefit of CMC which were used to finance the costs of various capital projects at CRCH; and (E) financing for CFMH a portion of the cost of (i) constructing and equipping an out-patient wing, including the emergency department, physical therapy, cardiac rehabilitation, and an out-patient laboratory, (ii) constructing and equipping an obstetrical services wing, (iii) renovating certain other existing patient care areas, including medical/surgical and intensive care units and the operating room, (iv) improving building systems within the CFMH hospital facilities, and (v) acquiring certain capital equipment for use in the CFMH hospital facilities (the "1990 CFMH Project"); and (II) paying certain expenses incurred in connection with the issuance of the Series 1993A Bonds; and

WHEREAS, CFMH owns and operates the 1990 CFMH Project and the location of the 1990 CFMH Project is 124 Floyd Avenue, Rocky Mount, Franklin County, Virginia; and

WHEREAS, the proceeds of the Series 2008A/B Bonds were used for (I) (A) financing for CCLLC a portion of the costs of (i) the construction and equipping of a multi-story clinic building located at the corner of Reserve Avenue and Jefferson Street, Roanoke, Virginia and (ii) the construction of an approximately 1500-space parking garage located next to the Clinic Building; (B) financing for CMC a portion of the costs of (i) the renovation and equipping of, and other routine capital improvements for, CRMH and (ii) the renovation and equipping of, and other routine capital improvements for, CRCH; (C) financing for CGCH a portion of the costs of (i) the construction and equipping of a replacement hospital in Pearisburg, Virginia and (ii) the renovation and equipping of, and other routine capital improvements for, the then-existing hospital facility operated by CGCH; (D) financing for CNRVMC a portion of the costs of (i) the construction and equipping of a three-story cardiovascular services building and medical office space at 2900 Lamb Circle, Christiansburg, Virginia, adjacent to the Carilion New River Valley Medical Center and (ii) the renovation and equipping of, and other routine capital improvements for, the Carilion New River Valley Medical Center; and (E) financing for CFMH a portion of the costs of the renovation and equipping of, and other routine capital improvements for, the Carilion Franklin Memorial Hospital (the "2008 Franklin Project"); and (II) paying certain expenses incurred in connection with the issuance of the Series 2008A/B Bonds; and

WHEREAS, CFMH owns and operates the 2008 Franklin Project and the location of the 2008 Franklin Project is 124 Floyd Avenue, Rocky Mount, Franklin County, Virginia; and

WHEREAS, the proceeds of the Series 2005B Bonds and the Series 2005C Bonds, together with funds from other sources, were used to (I) refund the Roanoke Authority's Hospital Revenue Refunding Bonds (Carilion Health System Obligated Group), Series 2002B, Series 2002C, Series 2002D and Series 2002E (collectively, the "Series 2002B/C/D/E Bonds") and (II) pay certain expenses incurred in connection with the issuance of the Series 2005B Bonds and the Series 2005C Bonds; and

WHEREAS, the proceeds of the Series 2002B/C/D/E Bonds were loaned to CMC, CGCH, CFMH and CNRVMC for the purpose of (I) refunding (A) a portion of the Roanoke Authority's Hospital Revenue Refunding Bonds (Roanoke Memorial Hospitals, Community Hospital of Roanoke Valley and Franklin Memorial Hospital Project), Series 1992B (the "Series 1992 Bonds"), (B) a portion of the Roanoke Authority's Hospital Revenue Bonds (Roanoke Memorial Hospitals, Community Hospital of Roanoke Valley, Bedford County Memorial Hospital, Giles Memorial Hospital, Radford Community Hospital, Franklin Memorial Hospital and Saint Albans Psychiatric Hospital Project), Series 1995A, Series 1995B, Series 1995C and Series 1995D (collectively, the "Series 1995 Bonds") and (C) all of the Roanoke Authority's Hospital Revenue Bonds (Carilion Health System Obligated Group), Series 1997A and Series 1997B (collectively, the "Series 1997 Bonds," and, together with the Series 1992 Bonds and the Series 1995 Bonds, the "Series 1992/1995/1997 Bonds"; and (II) paying certain expenses incurred in connection with the issuance of the Series 2002B/C/D/E Bonds; and

WHEREAS, the proceeds of the Series 1992/1995/1997 Bonds were loaned to CMC, Giles Memorial Hospital, Incorporated, CFMH and CNRVMC for the purpose of (I) financing or refinancing a variety of capital projects for CMC, Giles Memorial Hospital, Incorporated, CFMH and CNRVMC (collectively, the "Refunded Projects") and (II) paying certain expenses incurred in connection with the issuance of the Series 1992/1995/1997 Bonds; and

WHEREAS, CFMH owns and operates Carilion Franklin Memorial Hospital and the location of each of the Refunded Projects for Carilion Franklin Memorial Hospital is 124 Floyd Avenue, Rocky Mount, Franklin County, Virginia; and

WHEREAS, Carilion Clinic, on behalf of CFMH, has requested approval (to the extent required by applicable Virginia law and the Internal Revenue Code of 1986, as amended (the "Code")) by the Board of Supervisors of Franklin County, Virginia (the "Board of Supervisors") of the issuance by the Roanoke Authority of the Bonds; and

WHEREAS, Section 147(f) of the Code provides that the governmental unit having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of private activity bonds is located must approve the issuance of the bonds, and Section 15.2-4906 of the Act sets forth the procedure for such approval; and

WHEREAS, the 1990 CFMH Project, the 2008 Franklin Project, and each of the Refunded Projects for Carilion Franklin Memorial Hospital described above and financed or refinanced by the Series 2010 Bonds, the Series 2008A/B Bonds, the Series 2005B Bonds and the Series 2005C Bonds are located in Franklin County, Virginia ("Franklin County"), and the Board of Supervisors constitutes the highest elected governmental unit of Franklin County; and

WHEREAS, the Roanoke Authority has delivered or caused to be delivered to the Board of Supervisors the following: (i) a reasonably detailed summary of the comments expressed at the public hearing held by the Roanoke Authority in connection with the

issuance of the Bonds, (ii) a fiscal impact statement in the form specified in Section 15.2-4907 of the Act, and (iii) a copy of the Roanoke Authority Resolution, which constitutes the recommendation of the Roanoke Authority that the Board of Supervisors approve the issuance of the Bonds;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Franklin County, Virginia:

**SECTION 1.** The Board of Supervisors hereby approves of the issuance of the Bonds by the Roanoke Authority, in an aggregate principal amount not to exceed \$510,000,000, to the extent required by Section 147(f) of the Code and Section 15.2-4906 of the Act, for the purpose of (I) refunding all or a portion of the Series 2010 Bonds, the Series 2005B Bonds, the Series 2005C Bonds, and the Series 2008A/B Bonds; and (II) paying certain expenses incurred in connection with the issuance of the Bonds.

**SECTION 2.** The approval of the issuance of the Bonds, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, does not constitute an endorsement to any prospective purchaser of the Bonds or the creditworthiness of CFMH, Carilion Clinic, or any of their affiliates and, as required by the Act, the Bonds shall provide that neither the Commonwealth of Virginia, the County nor the Roanoke Authority shall be obligated to pay the principal of, the redemption premium, if any, or the interest on the Bonds or other costs incident thereto except from the revenues and funds pledged therefor and neither the faith or credit nor the taxing power of the Commonwealth of Virginia, the County nor the Roanoke Authority shall be pledged thereto.

**SECTION 3.** This Resolution shall take effect immediately upon its passage.

I hereby certify that the foregoing is a true and exact copy of a Resolution adopted at a regular meeting of the Board of Supervisors of Franklin County, Virginia held on January 21, 2020, at which meeting a quorum was present and voted.

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Clerk, Board of Supervisors  
County of Franklin, Virginia



# Franklin County

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## EXECUTIVE SUMMARY

<p><b><u>AGENDA TITLE:</u></b> Permission to advertise for public hearing regarding applicant processing of Fire/EMS providers.</p>	<p><b><u>AGENDA DATE:</u></b> January 21, 2020</p>
<p><b><u>SUBJECT/PROPOSAL/REQUEST:</u></b> Permission to advertise to conduct a public hearing regarding the creation of a county ordinance allowing local processing of Fire/EMS provider applications.</p>	<p><b><u>BOARD ACTION:</u></b> Yes</p>
<p><b><u>STRATEGIC PLAN FOCUS AREA:</u></b></p> <p><input checked="" type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i>    <input type="checkbox"/> <i>Infrastructure</i></p> <p><input type="checkbox"/> <i>Lifelong Learning</i>    <input type="checkbox"/> <i>Managed Growth</i></p> <p><input type="checkbox"/> <i>Public Safety</i>        <input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><b><u>INFORMATION:</u></b></p> <p><b><u>ATTACHMENTS:</u></b> Yes</p>
	<p><b><u>CONSENT AGENDA:</u></b> Yes</p>
	<p><b><u>STAFF CONTACT(S):</u></b> Ferguson.</p>
	<p><b><u>REVIEWED BY:</u></b> Christopher L. Whitlow, Interim County Administrator </p>

**BACKGROUND:**

Beginning in 2013 the Virginia Department of Health Office of EMS, (OEMS) began requiring that all EMS providers, both volunteer and career, submit to a background check, to include fingerprinting conducted by OEMS. Effective January 1, 2020, OEMS will no longer process ink and paper fingerprint cards for background checks. The OEMS will be utilizing the state contractor "FieldPrint" to collect and submit electronic fingerprints for regulatory required background checks.

**DISCUSSION:**

Beginning in 2003 it became the responsibility of the locality to perform a background check on all EMS providers and to maintain proof that the applicant had successfully passed the background check. Franklin County also opted to do background checks on fire responders as well. On July 1, 2013 legislation was passed and became effective requiring that fingerprints be added to background checks. OEMS has provided fingerprint cards to each locality who in turn obtain fingerprints, (Public Safety utilized Sheriff's Department) where such cards are then forwarded to OEMS for processing. The cost of this process, \$28.72 per volunteer and \$35.72 per career applicant was paid by OEMS. With approximately 200 local applicants each year, the total cost paid by OEMS ranges from approximately \$5500 to \$7000 per year.

Effective January 1, 2020, OEMS will no longer process ink and paper fingerprint cards for background checks. The OEMS will be utilizing the state contractor "FieldPrint" to collect and submit electronic fingerprints for regulatory required background checks. The nearest "FieldPrint" locations to Franklin County are Roanoke, Bedford and Danville. Such process will make it more difficult and onerous upon local volunteers and staff to submit their respective fingerprints.

In order for a County EMS agency NOT to utilize "FieldPrint" to acquire fingerprints, the County government can adopt an ordinance and become the responsible agent for collection, submission, and interpretation of results compared to Code of Virginia and Virginia Administrative Code to determine eligibility for EMS certification and/or affiliation in the Commonwealth of Virginia. As such, Franklin County would be also responsible for any cost associated with the processing of the fingerprints. Should the Board wish to proceed with the option of providing fingerprint and process applicant services locally, then Public Safety will work with the County Attorney in drafting an ordinance.

As part of the ordinance process a public hearing must be scheduled.

**RECOMMENDATION:**

Staff respectfully requests the Franklin County Board of Supervisors to hold a public hearing regarding a local ordinance allowing for the option of the collection, submission, and interpretation of volunteer and career applicant eligibility as noted above.

FF |

Per the Code of Virginia and the Virginia Administrative Code, this is the acceptable process for an individual seeking EMS certification or affiliation within the Commonwealth of Virginia for eligibility to be determined.

However, an EMS agency located in a locality having a local ordinance adopted in accordance with §§ 15.2-1503.1 and 19.2-389 of the Code of Virginia, shall require an applicant for employment or to serve as a volunteer to submit fingerprints and provide personal descriptive information to be provided directly to the Central Criminal Records Exchange to be forwarded to the Federal Bureau of Investigation for the purpose of obtaining criminal history records information for the applicant. The Central Criminal Records Exchange shall, upon receipt of an applicants records or notification that no record exists, forward the results of the state and national records search to the county, city, or town manager or chief law-enforcement officer for the locality, or his designee, shall notify the Office of Emergency Medical Services regarding the applicants eligibility for certification or affiliation in accordance with the requirements related to disqualifying offenses set forth in regulations of the Board.

No other criminal records checks or processes are allowed by regulation or law.

#2

**Background investigations for applicants to fire/EMS volunteer and career positions.**

- (a) In the interest of public welfare and safety, under the provisions of Sections 19.2-389 and 15.2-1503.1, Code of Virginia, the director of human resources or designee, who shall be located in a government entity, shall require any applicant who is offered or accepts employment with the county department of public safety, or who is offered or accepts a volunteer position with either the department of public safety, volunteer fire department(s) or volunteer emergency medical services department(s) within the County of Franklin to submit to fingerprinting and to provide personal descriptive information to be forwarded along with the applicant's fingerprints through the Central Criminal Record Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history information regarding such applicant. Where authorized under the provisions of Section 15.2-1503.1, Code of Virginia, the county may require such applicants to pay for the cost of fingerprinting or a criminal records check, or both.
- (b) Criminal history information considered in accordance with this section shall include outstanding warrants, pending criminal charges and records of conviction. Records of dispositions which occurred while an applicant was considered a juvenile shall not be referenced unless authorized by court order, federal regulation or state statute authorizing such dissemination.
- (c) The criminal history information provided in accordance with this section shall be used solely to assess eligibility for public employment or service and shall not be disseminated to any person not involved in the assessment process.

**(Effective TBD)**



# Franklin County

*A Natural Setting for Opportunity*

## EXECUTIVE SUMMARY

<p><b><u>AGENDA TITLE:</u></b> Jail/Sheriff Department Generators</p> <p><b><u>SUBJECT/PROPOSAL/REQUEST:</u></b> Request Board approval to declare two (2) generators "surplus"</p> <p><b><u>STRATEGIC PLAN FOCUS AREA:</u></b></p> <p><input type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i>    <input checked="" type="checkbox"/> <i>Infrastructure</i></p> <p><input type="checkbox"/> <i>Lifelong Learning</i>    <input type="checkbox"/> <i>Managed Growth</i></p> <p><input type="checkbox"/> <i>Public Safety</i>        <input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><b><u>AGENDA DATE:</u></b> January 21, 2020</p> <p><b><u>BOARD ACTION:</u></b></p> <p><b><u>INFORMATION:</u></b> <b><u>ATTACHMENTS:</u></b></p> <p><b><u>CONSENT AGENDA:</u></b> Yes</p> <p><b><u>STAFF CONTACT(S):</u></b> Mike Thurman, Captain Duane Amos </p> <p><b><u>REVIEWED BY:</u></b> Christopher L. Whitlow, Interim County Administrator</p>
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### **BACKGROUND:**

The Office of the Sheriff, County of Franklin is a law enforcement agency with local jail and law enforcement responsibilities.

### **DISCUSSION:**

On April 16, 2019, the Board of Supervisors approved the Sheriff's Department request to replace the existing generators that serve the Franklin County Jail and Sheriff Processing area. A 154 KW (Diesel) generator has been installed and that work is nearing completion.

This work has resulted in the removal of two existing generators which served the areas. One was an Onan Diesel generator, approximately 34 years old, that served minimal areas of the Jail and one was a propane generator, approximately 15 years old, which served the processing area and Magistrate's office in an adjoining building.

Due to its age, parts for the Onan Diesel generator are becoming hard to access and staff recommends (upon surplus declaration) that this unit be offered for sale via GovDeals. GovDeals is an internet-based auction site which allows local, state and federal agencies the opportunity to offer for public bid such surplus equipment.

The 30 KW Kohler propane generator is in fair condition and has been relocated to the Sheriff's Impound Lot for safe storage. It is recommended that this unit be retained for potential use by other County Department(s) as may be needed in the future.

### **RECOMMENDATION:**

Staff respectfully requests Board approval to declare the two (2) described generators as "surplus" and approve disposition of the same as recommended.



Bedford Residency  
Todd Daniel – Residency Administrator  
Brian Casella – Assistant Resident Engineer  
VDOT Call Center – 1-800-FOR-ROAD  
(1-800-367-7623)

To: Franklin County Board of Supervisors  
Subject: January 2020 – Franklin County VDOT Monthly Updates

## MAINTENANCE

### **Maintenance Activities for Previous 30 Days:**

- Ordinary maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning (County wide) and guardrail repairs.
- Route 744 (Webster Corner Rd.) – Grading of unpaved portion of roadway for routine maintenance repairs. COMPLETED
- Route 744 (Webster Corner Rd.) – Perform ditch work at approximately 1600 Webster Corner Rd. COMPLETED

### **Maintenance Activities for Next 60 Days:**

- Ordinary Maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning county wide, guardrail repairs.
- Over the rail mowing to include primary and secondary routes.
- Route 647 (Kay Fork Rd.) – Preparation for pipe replacement for failed pipe; ongoing closure.
- Route 730 (Dans Rd.) – Pipe replacement; work began in late December. Potential road closure up to 4 weeks. In progress.
- Route 690 (Pembroke Rd.) – Preparation for low water structure replacement.
- Route 944 (Crafts Ford Rd.) – Preparation for pipe replacement.
- Route 919 (Grassy Hill Rd.) – Preparation for pipe replacement.
- Route 40/602 (Franklin St./Ferrum Mountain Rd.) – Grout flow line of existing pipe.
- Route 764 (Carver Lee Rd.) – Superstructure replacement.

## LAND DEVELOPMENT & PERMITS

- 108 Active permits to include: 55 utilities, 32 private entrances, 5 commercial entrances, 7 roadside memorials, 2 private utility permits, 5 maintenance of traffic permits and 2 locally administered permits. Of these, 4 were issued in December.
- 2 site plan reviews:
  - Red Barn Subdivision – Review of 99 lot subdivision in Burnt Chimney area.
  - Camp Reel Simple Campground – Review of proposed campground in Union Hall area.
- Facebook Fiber Project – Intermittent flagging operations in the Callaway and Wirtz area.
- Fox Run Subdivision – Review subdivision for future state maintenance.

## CONSTRUCTION

### Franklin County

- Route 122 (Booker T. Washington Hwy.) Bridge over Blackwater River – Construction underway. The traveling public can expect delays due to flagging operations throughout the life of the project. Project completion is planned for late Fall 2020.

### Roanoke County – US220

- Route 220 Bridge over Back Creek – Bridge replacement to include increased width, 6-foot inside shoulder and 10-foot outside shoulder. The project includes grading to improve sight distance at the intersection of Route 657 (Crowell Gap Rd.) and Route 220. During construction, two narrowed traffic lanes are expected to remain open in both directions; nighttime hours may possibly include additional lane closures. Work began in Fall 2017 and is scheduled to be completed in Spring 2020.
- Route 220 southbound – Left turn lane construction in conjunction with the bridge construction at the crossover/intersection with Route 657 (Crowell Gap Rd.)

## TRAFFIC STUDIES/SPECIAL REQUESTS

### Requested Safety Studies:

- Route 761 (Canton Church Rd.) – Request to review stop sign location at the intersection of Route 718 (Robin Ridge).

### Completed Safety Studies:

- Route 636 (Hardy Rd.) – Curve warning signs to be added near the intersection of Route 678 (Edwardsville Rd.).
- Route 220 (Virgil Goode Hwy.) – Crash review near Route 983 (Shady Lane). No recommended changes.

## PROJECT STATUS

- Route 122 (Booker T. Washington Hwy.)/Route 636 (Hardy Rd.) – Original advertisement date delayed. Plan revision pending public comment underway. Public Potential plan revision to include a round-a-bout intersection improvement. Potential new advertisement date of December 2020. Citizen information meeting to be held from 5 p.m. to 7 p.m. at Burnt Chimney Elementary School in Wirtz on January 23, 2020. (UPC 109287)
- Route 834/670 (Brooks Mill Rd./Burnt Chimney Rd.) – Construction of a roundabout at the intersection of Route 834 and Route 670; advertisement scheduled for February 2022. (UPC 111364)
- Route 718 (Colonial Turnpike) – Bridge replacement; advertisement scheduled for the 1<sup>st</sup> quarter of 2020.
- Route 641 (Callaway Rd.) – Superstructure replacement near intersection of Route 602; construction scheduled to begin June 1, 2020. One lane will be open to traffic during the construction.



# Franklin County

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## PRESS RELEASE

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### COUNTY ANNOUNCES MAILING OF REASSESSMENT NOTICES

For Immediate Release  
December 30, 2019

**Rocky Mount, Virginia** — Franklin County, Virginia announces that fieldwork has been completed on the 2020 reassessment of all County property. Reassessment notices were mailed on or about Friday, December 27<sup>th</sup>. By State Law, all real property must be assessed at 100% fair market value (Virginia Code 58.1-3201). The last general reassessment in Franklin County was in 2016. The current reassessment reflects the present market value of property as of January 1, 2020.

Should citizens feel the assessment does not reflect 100% of fair market value, then citizens will have multiple ways of filing an appeal or arranging appointments if they so choose as follows:

- In person at the Franklin County Reassessment Office, located in Suite 105 of the Government Center (Former Winn-Dixie Building) located at 1255 Franklin Street, Rocky Mount, VA.
- By phone at (540) 489-0700 from 9:00 am to 4:00 pm.
- Via email at [Contractor\\_FCReassessment@franklincountyva.gov](mailto:Contractor_FCReassessment@franklincountyva.gov). Appeals made on the web must be filed by midnight January 17, 2020.
- By mailing appeals to the following address: Franklin County Reassessment Office, 1255 Franklin Street, Suite 105 Rocky Mount, Virginia 24151. Mailed appeals should be post marked by January 17, 2020.

Hearings will begin on Monday, January 13, 2020 and run through Friday, January 24, 2020. A specific list of hearing dates and times is included on the reassessment notice. “Frequently Asked Questions” are listed below to further assist citizens with understanding the reassessment process:

► **What is a reassessment?**

Reassessment is the process of re-determining the value of property or land for tax purposes.

► **Why have reassessments?**

Periodic reassessments are required by law and are to insure that each property is valued fairly. The purpose of property tax reassessment is to realign the values of real property.

As required by the Code of Virginia, Franklin County is conducting a general reassessment to be effective January 1, 2020. Franklin County is required to reassess all real property at least every four years.

The Code of Virginia requires that all property be assessed at fair market value. This is the value used to calculate property taxes, which are the product of the assessed value and the tax rate.

► **What should I expect from reassessment?**

A Reassessment will result in a new value being established for your property. This new value will replace the value currently on your property and will be the basis used for taxing property. Please remember that an increase or a decrease in property value does not automatically mean an increase or a decrease in your property taxes.

► **When was the last reassessment?**

The last reassessment took place in 2015. The reassessed values were effective January 1, 2016. The 2016 reassessment encompassed over 42,000 parcels with a total value of more than \$7.1 billion.

► **What is the reassessment process?**

1. The County is divided into smaller neighborhoods for purpose of market comparison.
2. Each property is visited by a field inspector who verifies data and collects additional data. The field review is done with the homeowner if they are at home.
3. Data collection is entered into the mass appraisal system and accuracy validated.
4. Neighborhood sales, land values, yearly appreciation trends and other data are analyzed throughout the process.
5. When reassessment is complete in late 2019, property owners will be notified. Hearings with the appraisers will be held if requested.
6. Property owners who continue to disagree with the reassessment results may appeal to a Board of Equalization appointed by the Circuit Court. The Board of Equalization will convene in early 2020.

► **Who is conducting the reassessment?**

The professional appraisal firm, Wampler-Eanes Appraisal Group of Daleville, Virginia has been retained by Franklin County to do new real estate value assessments of every taxable residential and commercial property in the County.

► **What causes property values to change?**

A property's value can change for a number of reasons: physical changes such as additions, garages, remodeling; or damage or destruction; to name just a few.

However, the most frequent cause of change in value results from a change in the market. When market value changes, so do assessed values.

► **What is "Market Value"?**

Market value is defined as the amount a typical, well-informed purchaser would be willing to pay for a property, under the following conditions:

- The seller and buyer must **not** be related.
- The seller must be willing, but not under undue pressure to sell and the buyer must be willing, but not under any obligation to buy.
- The property must be on the market for a reasonable length of time.
- The payment must be in cash or its equivalent, and the financing, if required, must be typical for that type of property.

If all these conditions are present, this is considered a market value, or "arm's length," sale.

► **How will the reassessment affect my taxes?**

The percentage increase or decrease in your assessed value does not automatically mean the same

percentage increase or decrease in your taxes. The Board of Supervisors will establish tax rates to be applied to this assessed value during the upcoming budget process.

**►Why do I have to pay property taxes?**

We've all become accustomed to the level of services provided by our local community. Schools, sheriff, public safety, landfill, libraries, parks, and recreation programs are only a few of the amenities property taxes make possible. Without property taxes, we couldn't support any of these services.

**►When will the results be available?**

Reassessment notices to property owners were mailed on December 27<sup>th</sup>, 2019.

**►How can I tell if my reassessed value is fair and accurate?**

Compare the property's value with other comparable properties. Look at properties of similar age, lot and building size, construction, improvements, location, proximity to shopping, schools, and other amenities.

**►What if I disagree with the assessed value?**

A taxpayer has a right to appeal their property tax assessment for any reason. The burden of proof, however, will be on the taxpayer to prove why they should have their assessment changed. Just saying: "My taxes are too high" is not sufficient. You may appeal by either submitting a written appeal or by scheduling a face-to-face hearing.

Note also that three things may happen on appeal:

- 1) the assessed value may be raised;
- 2) it may be lowered; or
- 3) it may remain the same

After Wampler-Eanes Appraisal Group, Ltd. completes its hearings the Circuit Court will establish a Board of Equalization to review any appeals that are not resolved by the Reassessment Office. The hearing dates and times for the Board of Equalization will be advertised in the local newspapers.

The final appeal after the Board of Equalization will be to petition the Franklin County Circuit Court for judicial review. The Code of Virginia provides all property owners the opportunity to appeal an unfair reassessment through the Circuit Court system.

Following the conclusion of the various levels of appeals, including the Board of Assessors and then Board of Equalization (appointed by the Circuit Court Judge), then the Board of Supervisors will be given an "equalized rate" meaning a new real estate rate that on average would be revenue neutral countywide. If assessments drop and the rate increases, on average there would be no tax increase or decrease to property owners. Citizens on either side of the "average" would obviously see a different result.

The tax rate will be set by the Board of Supervisors during the spring of 2020 budget deliberations. The check for taxes that people will write for 2020 could stay the same (no tax increase) if values go down and the rate goes up to bring in the same revenue as before the reassessment. Once the Board determines what rate brings in the same revenue, it can cut the budget/rate or raise it in the same fashion as any other budget year. The County encourages citizens to offer input and suggestions as the Board begins to work on next fiscal year's (2020-2021) budget. Budget information for previous, current, and upcoming years is posted for citizen review on the County's website at [www.franklincountyva.gov](http://www.franklincountyva.gov).



# Franklin County

*A Natural Setting for Opportunity*

## EXECUTIVE SUMMARY

<p><b><u>AGENDA TITLE:</u></b> Next Generation (NG) 9-1-1</p> <p><b><u>SUBJECT/PROPOSAL/REQUEST</u></b> Request approval of NG 9-1-1 implementation.</p> <p><b><u>STAFF CONTACT(S):</u></b> Sheriff Overton, 911 Center Director Peggy Foley</p>	<p><b><u>AGENDA DATE:</u></b> January 21, 2020</p> <p><b><u>ITEM NUMBER:</u></b> <b><u>ACTION:</u></b> YES</p> <p><b><u>CONSENT AGENDA:</u></b></p> <p><b><u>INFORMATION:</u></b> <b><u>ATTACHMENTS:</u></b> YES</p> <p><b><u>REVIEWED BY:</u></b> Christopher L. Whitlow, Interim County Administrator </p>
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### **BACKGROUND:**

The Office of the Sheriff, Communications Center, County of Franklin, is a division that serves as one of 181 public safety answering points (PSAP) in the state of Virginia. The Communications Center answers all emergency and non-emergency calls for Franklin County 24 hours a day, 365 days per year, regardless of weather conditions. The Center is a communications hub that provides services for law enforcement agencies, public safety officials, emergency medical services, and several other public service entities. In 2018, the Center answered over eighty-six thousand calls for service, in addition to the handling and entry of warrants, protective orders, and gun permits.

### **DISCUSSION:**

With the advancement of newer communication technologies during the last two decades (i.e. high speed data, advanced fiber optics, LTE, smart phones, digital text, pictures, video, etc.), the Commonwealth has been planning for the mandated, deployment of Next Generation (NG) 9-1-1 for dispatch centers for several years. With significant advances in the technology, capabilities, and functionality of an NG network, Virginia is now implementing such systems. Since 9-1-1 is a local service, it is up to each locality to determine how they will move forward with NG 9-1-1 deployment. To aid that decision, the 9-1-1 Services Board adopted the Virginia NG 9-1-1 Deployment Plan in January 2018. That plan proposed the methodology and process to guide the 9-1-1 Services Board and Commonwealth as a whole, through the deployment. The Commonwealth's goal is to have all PSAPs (dispatch centers) fully deployed with the National Emergency Number Association (NENA) i3 standard. The standard states that all 9-1-1 calls are delivered to the PSAP (dispatch centers) on IP circuits with associated caller location data. The Virginia Information Technologies Agency (VITA) is the Commonwealth's consolidated information technology agency that provides support and services to Virginia state agencies. VITA has estimated to the 9-1-1 Services Board the following deployment costs for the Franklin County implementation:

Total Estimated NG 911 Project Cost	\$388,000.00
Less Currently Budgeted Recurring Costs	(106,000.00)
Less State Reimbursements for one-time implementation costs	(208,000.00)
Less State Reimbursement for recurring Data analytics reporting (2 years)	<u>(10,000.00)</u>
Potential Net One-Time County Implementation Cost	\$ 64,000.00

Funds for the net one-time implementation cost of \$64,000 have already been budgeted in the E911 Set Aside account # 30350051-59120. No additional funds will be needed to fund the implementation.

After implementation, there will be an additional annual recurring cost for data analytics reporting of approximately \$5,000. This fee will be covered by the State in FY 2021 and 2022. The County will need to budget for this fee once the State reimbursement expires in FY 2023. The above project cost does not include the Disaster Recovery solution that is required. The Disaster Recovery solution will be brought forward in the FY21-22 budget process next year.

The tentative NG9-1-1 deployment window for Franklin County is July 2021 – December 2021. Per VITA, “a specific date will be determined after all PSAPs have made the NG9-1-1 decision and AT&T develops the master schedule.”

**RECOMMENDATION:**

The Office of the Sheriff Communications Center respectfully requests the Board of Supervisors approve the Next Generation 911 implementation plan with requirements determined by the Commonwealth of Virginia. Approximately \$64,000 in one-time funds will be needed where existing funds are budgeted in the E911 Set Aside account #30350051-59120. Beginning in FY 2023, an additional \$5,000 annual recurring cost will be needed to fund data analytics reporting. No funds are requested to be appropriated at this time.

# The Next Generation 9-1-1 (NG9-1-1) Migration

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# Challenges to Existing 9-1-1 System

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## 9-1-1 now

- Nine, independent networks
- Extremely limited ability to process data
- Decades old technology
- CORE ANALOG TECHNOLOGY IS GOING AWAY

## Evolving telecommunications

- Multiple service providers/technologies
  - New technologies/applications continually developed
  - Increased flexibility/mobility of citizens
- 

# Migration to NG9-1-1 in Virginia

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## Started with:

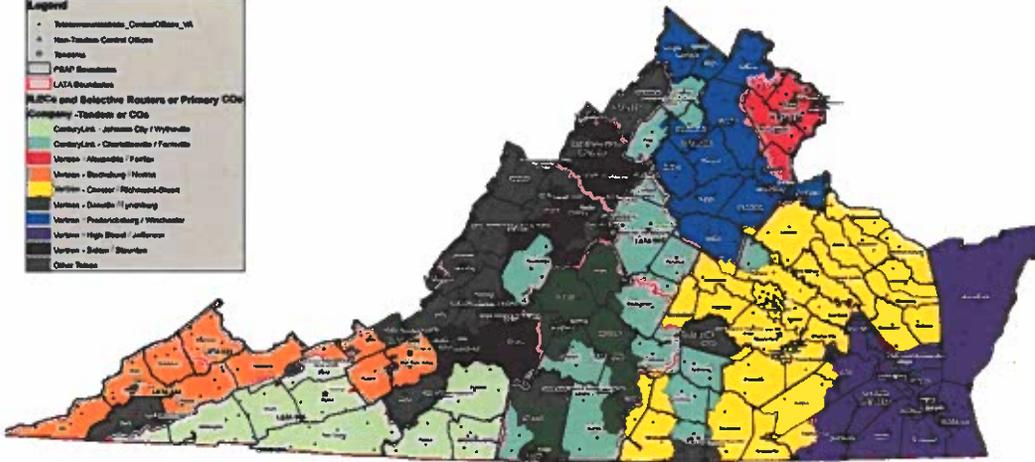
- Fairfax County and AT&T contract
  - Deployment of an ESInet and NG9-1-1 core services
  - Contract available to all localities
  - Recommendation of VA 9-1-1 Services Board

## Choice of NG9-1-1 provider is a local decision

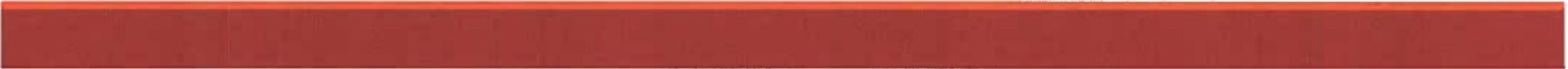
Code of Virginia SB 513 was approved by the 2018 General Assembly and enacted in the code of VA section 56-484.16 Enhanced Public Safety Telephone Services Act establishes requirements regarding the implementation of next generation 9-1-1 (NG9-1-1) service by July 1, 2023.

AT&T made official announcement – June 2018 – State of Virginia approved AT&T ESInet to transform 911 Communications. [https://about.att.com/story/virginia\\_approves\\_esinet.html](https://about.att.com/story/virginia_approves_esinet.html)

# Proposed Deployment Schedule



Selective Routers	9-1-1 Service Provider	Proposed Deployment Timeframe
Fairfax/Alexandria	Verizon	January 2019 – June 2019
High St Portsmouth/Jefferson	Verizon	July 2019 – December 2019
Stuart/Chester	Verizon	January 2020 – June 2020
Charlottesville/Farmville	CenturyLink	July 2020 – December 2020
Fredericksburg/Winchester	Verizon	July 2020 – December 2020
Danville/Lynchburg Church St	Verizon	July 2020 – December 2020
Staunton/Salem	Verizon	January 2021 – June 2021
Shenandoah County ECC	Shentel	January 2021 – June 2021
Covington	Lumos	January 2021 – June 2021
New Castle	TDS Telecom	January 2021 – June 2021
Floyd County	Citizens	January 2021 – June 2021
Monterey-Highland Telephone	Highland Telephone	January 2021 – June 2021
Blacksburg/Norton	Verizon	July 2021 – December 2021
Johnson City/Wytheville	CenturyLink	July 2021 – December 2021



# Benefits of the AT&T ESI<sup>net</sup><sup>TM</sup>

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## Nationally distributed architecture

- Increased reliability of the network

## Interoperability among PSAPs

- Allows data transfer with calls

## Integrated text to 9-1-1

## Dedicated Network Operations Center, management team and support

## Customer management portal

- Initiate alternate routing plans

## Able to support future media; photos & video

# Path Forward

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- Franklin County Board of Supervisors approval of requested funds.
  - Proposal Acceptance Letter (PAL)
  - AT&T Participation Agreement
- 

**THE FOLLOWING TERMS ARE UP FOR APPOINTMENT/RE-APPOINTMENT**

**(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)**

COMMITTEE	NAME	ADDRESS	DISTRICT	YEAR	TERM EXPIRES
Building Code Appeals	Richard Shively	PO #795 Rocky Mount, VA 24151			
	Eddie Fort	16575 Moneta Road Moneta, VA 24121			
	Walter Harper	PO# 702 Rocky Mount, VA 24151			
	Roger Jamison	1345 Algoma Road Callaway, VA 24067			
		VACANCY			
		VACANCY			
DAN RIVER ASAP	Brandt Gawor		CITIZEN APT.	3-Year	6/30/2016
LIBRARY BOARD		RESIGNED	BOONE	4-Year	
PATRICK HENRY COMM. COLLEGE	Sam Cook	RESIGNED		4-Year	
PIEDMONT COMMUNITY SERVICE	Debbie Powell	RESIGNED EFFECTIVE 4/13/2019		3-Year	
RECREATION COMMITTEE	Jessica Gawor	245 Farmington Rd Hardy, VA 24101	AT LARGE	3-Year	6/30/2019
SOCIAL SERVICES	Robert E. Button	RESIGNED EFFECTIVE 12/31/2018	SNOW CREEK	4-Year	
TLAC	Lorie Smith		CITIZEN APT.	1-Year	1/31/2020
West Piedmont Planning District Commission	David Thorp	RESIGNED EFFECTIVE 6/7/19	CITIZEN APT.	3-Year	
Western Virginia Regional Industrial Development Authority	Mike Burnette	1255 Franklin Street Rocky Mount, VA 24151	Staff	4-Year	2/4/2020
	Don Smith	1255 Franklin Street Rocky Mount, VA 24151	Staff	4-Year	2/4/2020



# Franklin County

*A Natural Setting for Opportunity*

## **MEMORANDUM**

**TO:** All Members of the Franklin County Board of Supervisors

**FROM:** Madeline L. Sefcik, Clerk

**REF:** Monthly Reports

This section of the folder is reserved for the various reports that are submitted on a monthly basis. The reports included are as follows:

1. Sheriff's Department Monthly Report
2. Treasurer's Monthly Report
3. Finance Monthly Report
4. Library Monthly Report *\*no report this month\**
5. Parks and Recreation Monthly Report
6. Social Services Monthly Report
7. Building Inspector's Monthly Report
8. Animal Control Monthly Report



Office of the Sheriff  
County of Franklin, Virginia – December/November 2019

ACTIVITY	DEC.	NOV.
9-1-1 Calls	1,862	1,900
Calls for Service	3,200	3,074
Average Response	4:39	4:37
Administrative Calls	4,166	4,435
Reportable Offenses	205	179
Criminal Arrest	143	173
Felony Warrants	37	69
Misdemeanor Warrants	96	96
DUI/DUID Arrests	7	3
Traffic Summons	143	58
Radar Summons	38	10
Traffic Warnings	12	6
Hours In Court	85:20	71:05
Hrs. School Security Checks	53:39	70:05
Business Checks	263	246
Training Hours	260	98
Extra Duty Hours	1,494.25	703.13
Funerals	18	12
Concealed Weapon Permits	112	118
Scrap Metal Permits	0	0
Emergency Custody Orders	14	8
Temporary Custody Orders	12	10
Civil Papers Served	1,334	1,173
Transports	66	45
Average Local Inmate Count	41	45
Average WVRJ Inmate Count	165	175
Miles Driven	91,921	77,163

*W. Q. "Bill" Overton, Jr., Sheriff*

**Franklin County  
Treasurer's Report  
December 31, 2019**

Cash in Office	\$ 2,260.00	
Borrowing Proceeds Held by Trustee	20,857,174.38	
Primary County Checking Account	58,083,640.80	
Other Checking, Savings Accounts	814,968.85	
	<u>\$ 79,758,044.03</u>	
<b>General Fund Cash Balance</b>		<b>\$ 41,896,184.28</b>
<b>Designated Funds:</b>		
Federal Asset Forfeiture Fund		148,877.30
Courthouse Maintenance Fund		236,963.32
School Fund		0.00
School Construction Fund		788,451.91
E911 Fund		1,385,545.86
Law Library		149,620.15
Capital Fund		9,093,130.41
Capital Fund Borrowing Proceeds		20,857,174.38
County Debt Service Fund		4,303,442.73
Utility Fund		340,834.70
Special Welfare Fund		66,863.02
Treasurer State Fund		20,962.00
Tourism Initiatives		7,500.00
Payroll Clearing Fund		(27,830.56)
<b>Escrow Accounts:</b>		
Road Funds		0.00
Soil and Erosion Control		486,324.53
Library Endowment Fund		4,000.00
		<u>\$ 79,758,044.03</u>

0.00

**Franklin County**  
**Cash Basis Revenue and Expenditure Summaries (Unaudited)**  
**General Fund and School Fund Only**  
**For the Month Ended December 31, 2019**

<b>REVENUES:</b>	<b>Budget and Appropriations Current Year</b>	<b>Actual Year to Date Revenues</b>	<b>Balance To Be Realized</b>	<b>Percent of Budget</b>
General Property Taxes	55,095,914	54,335,720	(760,194)	98.6%
Other Local Taxes	12,220,752	7,220,902	(4,999,850)	59.1%
Permits, Fees and Licenses	395,241	266,065	(129,176)	67.3%
Fines and Forfeitures	43,499	18,518	(24,981)	42.6%
Revenue from the use of Money and Property	644,790	344,516	(300,274)	53.4%
Charges for Services	2,687,977	1,629,210	(1,058,767)	60.6%
Miscellaneous Revenue	709,392	442,485	(266,907)	62.4%
Recovered Costs	603,699	306,197	(297,502)	50.7%
Revenue from the Commonwealth	14,399,023	8,250,255	(6,148,768)	57.3%
Federal Government	3,636,872	2,193,309	(1,443,563)	60.3%
<b>Total</b>	<u>90,437,159</u>	<u>75,007,176</u>	<u>(15,429,983)</u>	82.9%
Fund Balance/Carryover Funds	-			
Transfers	1,763,782	(74,751)		
<b>Total General Fund</b>	<u>92,200,941</u>	<u>74,932,426</u>		

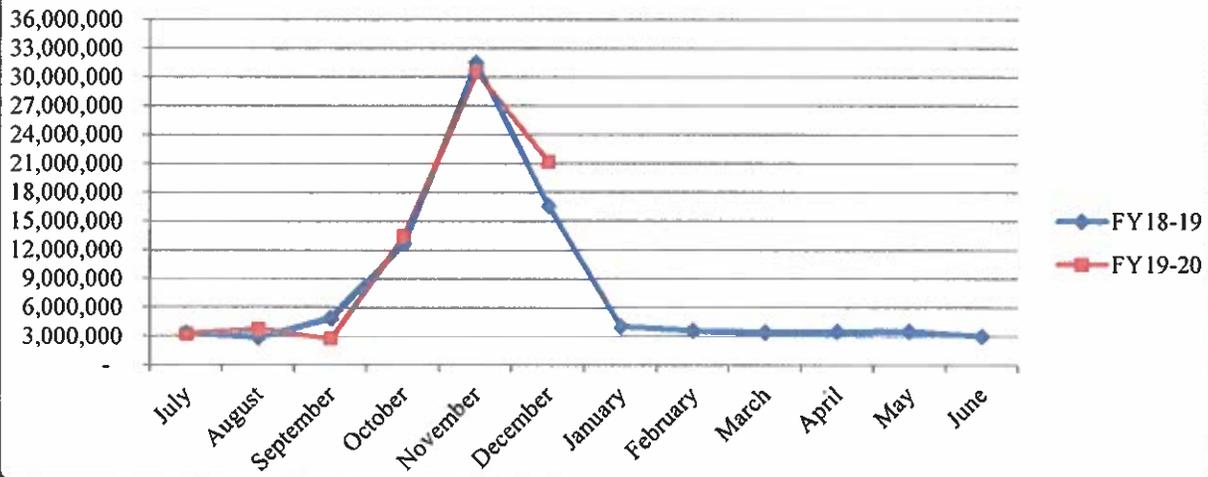
**Schools**

Cafeteria, Misc, State, Federal	53,357,617	23,243,498	(30,114,119)	43.6%
Local Funding from County	34,365,178	18,417,654	(15,947,524)	53.6%
<b>Total School Fund</b>	<u>87,722,795</u>	<u>41,661,152</u>	<u>(46,061,643)</u>	47.5%

**EXPENDITURES:**

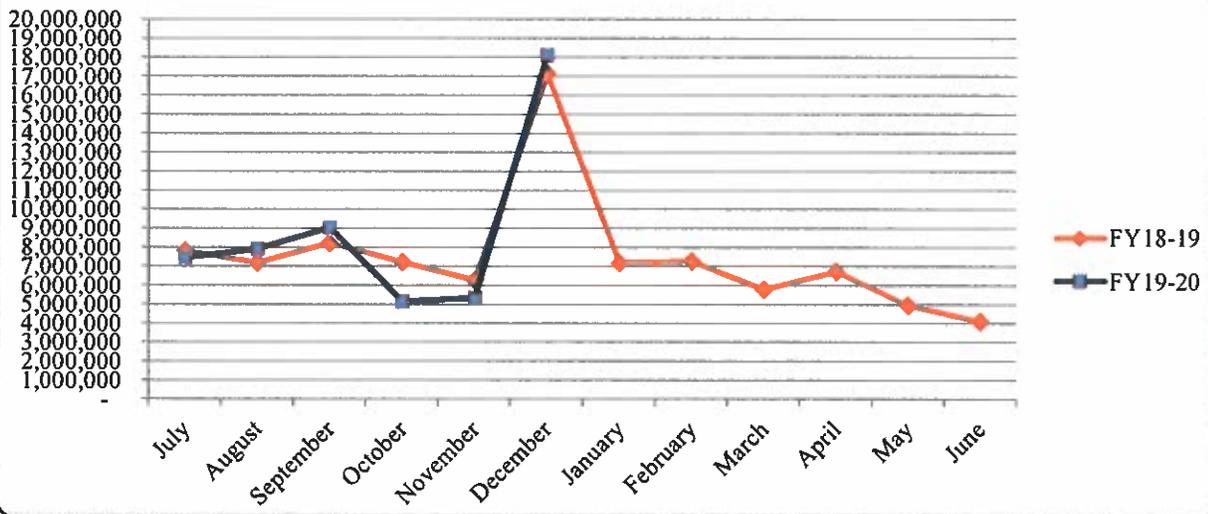
	<b>Budget and Appropriations Current Year</b>	<b>Actual Year to Date Expenditures</b>	<b>Balance Expended</b>	<b>Percent of Budget</b>
General and Financial Administration	4,864,589	2,897,443	1,967,146	59.6%
Judicial Administration	2,989,782	1,370,113	1,619,669	45.8%
Public Safety (Sheriff, Corrections, Fire, EMS)	15,000,105	7,369,213	7,630,892	49.1%
Public Works	4,098,231	1,755,163	2,343,068	42.8%
Health and Welfare	13,748,262	7,666,357	6,081,905	55.8%
Parks, Recreation, Libraries, Community Colleges	2,306,242	1,155,488	1,150,754	50.1%
Community Development	3,175,655	1,705,669	1,469,986	53.7%
Transfers to Schools, Capital, Debt	46,018,075	29,079,079	16,938,996	63.2%
<b>Total General Fund</b>	<u>92,200,941</u>	<u>52,998,525</u>	<u>39,202,416</u>	57.5%
School Fund	<u>87,722,795</u>	<u>43,865,756</u>	<u>43,857,039</u>	50.0%

### Franklin County General Fund Actual Revenues by Month



	<u>FY18-19</u>	<u>FY19-20</u>
<b>Total Revenues Year to Date</b>	\$71,821,620	\$74,932,425

### Franklin County General Fund Actual Expenditures by Month



	<u>FY18-19</u>	<u>FY19-20</u>
<b>Total Expenditures Year to Date</b>	\$53,821,306	\$52,998,525

**Franklin County Parks & Recreation  
Recreation Advisory Commission  
January 9<sup>th</sup>, 2020  
5:30 PM  
Essig Recreation Center**

**RAC Members Present:** George Martin, Reba Dillon, Kay Saleeby, Brenda Perdue, Josh Gibson, Jessica Gawor.

**RAC Members Absent:** Al Flora, Brian Brooks

**Staff Members Present:** Paul Chapman, Ben Newbill & Matt Ross

**Staff Absent:** None

**Guests:**

The January meeting was called to order at 5:36 PM by Kay.

**Monthly Minutes**

- February Meeting Minutes. **MOTION: Mrs. Brenda Perdue made a motion to accept the December meeting minutes. Mr. George Martin seconded the motion, all were in favor.**

**Organization Process**

- Mrs. Kay Saleeby introduced Board organization and a discussion was held. **MOTION: Mr. Josh Gibson made a motion to nominate Mrs. Kay Saleeby to the Chair and Mrs. Jessica Gawor to the Vice Chair. Mrs. Brenda Perdue seconded the motion, all were in favor.**

**Paul Chapman**

- Paul gave a tour of the new "PlayFranklinCounty.com website. The new website is better formatted and is ADA compliant. The website is scheduled to be launched on January 23. Paul asked for RAC members to review the new website at that time and share any comments they may have.
- Paul shared the challenges with landowner issues for the Ramble Weekend and that it would be formatted differently this year due to river access issues on the Blackwater section.
- Paul gave a progress report on Recreation Park repairs/renovations. He also showed a detailed budget outlining the proposed upcoming expenses. The Recreation Park athletic field lights which will be among the largest of the expenses. Building office rehab was mentioned as well as batting cages, Waid Park playground, the disc golf course. A skid steer for development of a new disc golf course will also likely be purchased.

**Ben Newbill**

- Ben discussed maintenance throughout the county parks and mentioned the shoreline stabilization meeting at SML Community Park that was held earlier today. It appears that the USACE is willing to give the County a waiver which will allow the County to begin the next phase this season.
- Ben gave an overview of the Summit View Recreational area. Paving was recently completed and Price Construction is nearly completion.

**General Discussion**

- Mrs. Reba Dillon recommended inviting Board Members to the RAC meetings. She offered to reach out to Mrs. Lori Smith and inviting her to the next meeting.

**MOTION:** Mrs. Kay Saleeby made a motion to adjourn the meeting at 6:26PM, Mrs. Reba Dillon seconded the motion, all were in favor.

**FY19-20  
COUNTY BUDGET  
ALLOCATION  
\$4,532,688**

STATE ALLOCATION BUDGET LINE	\$2,584,787 855 STAFF & OPERATIONS BASE 15.50%	\$184,937 849 STAFF & OPERATIONS NO LOCAL MATCH	\$1,533,527 858 STAFF & OPERATIONS PASS-THRU 70%	
LOCAL MATCH				
MONTH				CTY REM BALANCE
JUNE	\$351,266.94	\$14,987.79		\$0.00
JULY	\$345,114.58	\$15,364.80		\$4,187,573.42
AUGUST	\$355,122.35	\$15,148.97		\$3,832,451.07
SEPTEMBER	\$343,441.54	\$15,387.73		\$3,489,009.53
OCTOBER	\$357,662.38	\$15,401.69		\$3,131,347.15
NOVEMBER	\$326,808.22	\$15,334.51		\$2,804,538.93
DECEMBER	\$366,997.63	\$15,334.51		\$2,437,541.30
JANUARY				#VALUE!
FEBRUARY				#VALUE!
MARCH				#VALUE!
APRIL				
MAY				
<b>'TD EXPENDITURE:</b>	<b>\$2,446,413.64</b>	<b>\$106,960.00</b>	<b>\$0.00</b>	
<b>REM BALANCE</b>	<b>\$138,373.36</b>	<b>\$77,977.00</b>	<b>\$1,533,527.00</b>	<b>\$</b>
<b>% REM</b>	<b>5.35%</b>		<b>100.00%</b>	
<b>EXPECTED REIMB</b>	<b>2067219.53</b>		<b>0.00</b>	<b>#VALUE!</b>

<b>STATE ALLOCATION BUDGET LINE</b>	<b>\$159,795 804 AUXILIARY GRANT</b>	<b>\$2,275 861 EDUCATION &amp; TRAINING VOUCHERS</b>	<b>\$7,202 862 INDEPENDENT LIVING PROGRAM BASIC GRANT</b>	<b>\$5,480 873 FC APPROVED CHILD WELFARE TRAINING</b>
<b>LOCAL MATCH</b>	<b>20.00%</b>	<b>0%</b>	<b>0%</b>	<b>59.80</b>
<b>MONTH</b>				
JUNE	\$10,482.00			
JULY	\$10,851.00	\$0.00	\$0.00	\$0.00
AUGUST	\$14,444.00	\$500.00	\$929.84	
SEPTEMBER	\$15,993.00	\$0.00	\$104.95	\$45.85
OCTOBER	\$13,010.00	\$205.00	\$100.00	\$0.00
NOVEMBER	\$15,349.00		\$134.04	
DECEMBER	\$15,092.00	\$581.41	\$90.00	\$201.78
JANUARY		\$0.00		
FEBRUARY				
MARCH				
APRIL				
MAY				
<b>YTD EXPENDITURES</b>	<b>\$95,221.00</b>	<b>\$1,286.41</b>	<b>\$1,358.83</b>	<b>\$247.63</b>
<b>REM BALANCE</b>	<b>\$64,574.00</b>	<b>\$988.59</b>	<b>\$5,843.42</b>	<b>\$5,232.37</b>
<b>% REM</b>	<b>40.41%</b>	<b>43.45%</b>	<b>81.13%</b>	<b>95.48%</b>

STATE ALLOCATION BUDGET LINE	\$818,974 811 ADC IV-E FOSTER CARE	\$240,244 817 STATE ADOPTION SUBSIDY AND SPECIAL SERVICE PAYMENTS	\$1,336,329 812 IV-E ADOPTION SUBSIDY AND NON-RECURRING EXPENSES	\$41,590 814 FOSTERING FUTURES STATE ADOPTION	\$2,550 864 FOSTER PARENT RESPITE CARE
LOCAL MATCH	0.00%	0%	0%	0%	0.00
MONTH					
JUNE	\$40,898.15	\$20,607.71	\$119,324.00	\$6,005.00	\$0.00
JULY	\$150,009.97	\$20,607.71	\$126,166.97	\$5,047.00	\$0.00
AUGUST	\$101,913.00	\$20,607.71	\$132,054.85	\$721.00	\$148.93
SEPTEMBER	\$26,965.99	\$20,760.71	\$133,565.63	\$5,230.39	\$94.20
OCTOBER	\$254,831.87	\$20,760.71	\$137,803.82	\$6,259.25	\$159.00
NOVEMBER	\$77,007.33	\$20,760.71	\$138,901.90	\$4,363.45	\$0.00
DECEMBER	\$90,704.44	\$20,760.71	\$137,032.58	\$3,914.58	\$153.99
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
<b>YTD EXPENDITURES</b>	<b>\$742,330.75</b>	<b>\$144,865.97</b>	<b>\$924,849.75</b>	<b>\$31,540.67</b>	<b>\$556.12</b>
<b>REM BALANCE</b>	<b>\$76,643.25</b>	<b>\$95,378.03</b>	<b>\$411,479.25</b>	<b>\$10,049.33</b>	<b>\$1,993.88</b>
<b>% REM</b>	<b>9.36%</b>	<b>39.70%</b>	<b>30.79%</b>	<b>24.16%</b>	<b>78.19%</b>
<b>EXPECTED REIMB</b>					

<b>STATE ALLOCATION BUDGET LINE</b>	<b>\$177,069 872</b>	<b>\$7,169 895</b>	<b>\$34,500 833</b>	<b>\$6,978 829</b>	<b>\$8,314 830</b>
	<b>VIEW PURCHASE SERVICES</b>	<b>ADULT PROTECTIVE SERVICES</b>	<b>ADULT SERVICES</b>	<b>FAMILY PRESERVATION (SSBG)</b>	<b>CHILD WELFARE SUBSTANCE ABUSE AND SUPP SERVICES</b>
<b>LOCAL MATCH</b>	<b>15.50%</b>	<b>16%</b>	<b>20%</b>	<b>15.50</b>	<b>15.50</b>
<b>MONTH</b>					
JUNE	\$1,560.74	\$1,298.91	\$3,027.96		\$674.00
JULY	\$8,461.40	\$247.84	\$1,968.16	\$122.71	\$1,012.00
AUGUST	\$15,621.39	\$503.03	\$2,044.16	\$1,205.22	\$766.79
SEPTEMBER	\$407.66	\$425.85	\$2,321.87	\$1,405.50	\$0.00
OCTOBER	\$2,341.47	\$1,150.17	\$1,691.45	\$3,336.67	\$565.80
NOVEMBER	\$2,847.51	\$928.59	\$1,722.14	\$19.53	\$1,625.00
DECEMBER	\$6,772.43	\$141.43	\$2,202.78	\$11.11	\$488.00
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
<b>YTD EXPENDITURES</b>	<b>\$38,012.60</b>	<b>\$4,695.82</b>	<b>\$14,978.52</b>	<b>\$6,100.74</b>	<b>\$5,131.59</b>
<b>REM BALANCE</b>	<b>\$139,056.40</b>	<b>\$2,473.18</b>	<b>\$19,521.48</b>	<b>\$877.26</b>	<b>\$3,182.41</b>
<b>% REM</b>	<b>78.53%</b>	<b>34.50%</b>	<b>56.58%</b>	<b>12.57%</b>	<b>38.28%</b>
<b>EXPECTED REIMB</b>	<b>32120.647</b>	<b>3967.9679</b>	<b>12656.8494</b>	<b>5155.1253</b>	<b>4336.19355</b>

**PROMOTING SAFE AND STABLE FAMILIES**

<b>STATE ALLOCATION BUDGET LINE</b>	<b>\$12,000 86601 FAMILY SUPPORT</b>	<b>\$33,904 86602 PRESERVATION</b>	<b>\$14,000 86605 REUNIFICATION</b>	<b>\$0 86608 FC MONTHLY WORKER VISITS</b>
<b>LOCAL MATCH</b>	<b>15.50%</b>	<b>16%</b>	<b>16%</b>	<b>15.50%</b>
<b>MONTH</b>				
JUNE	\$1,795.93	\$3,710.00	\$450.00	
JULY	\$274.36	\$2,527.03	\$1,092.38	
AUGUST	\$1,093.62	\$328.86	\$600.00	
SEPTEMBER	\$4,404.98	\$2,755.49	\$2,275.47	
OCTOBER	\$657.29	\$1,499.84	\$50.00	
NOVEMBER	-\$205.71	\$1,648.00	\$900.00	
DECEMBER	\$2,379.83	\$947.89	\$25.00	
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
<b>YTD EXPENDITURES</b>	<b>\$10,400.30</b>	<b>\$13,417.11</b>	<b>\$5,392.85</b>	<b>\$0.00</b>
<b>REM BALANCE</b>	<b>\$1,599.70</b>	<b>\$20,486.89</b>	<b>\$8,607.15</b>	<b>\$0.00</b>
<b>% REM</b>	<b>13.33%</b>	<b>60.43%</b>	<b>61.48%</b>	<b>#DIV/0!</b>
<b>EXPECTED REIMB</b>	<b>\$8,788.25</b>	<b>\$11,337.46</b>	<b>\$4,556.96</b>	<b>\$0.00</b>

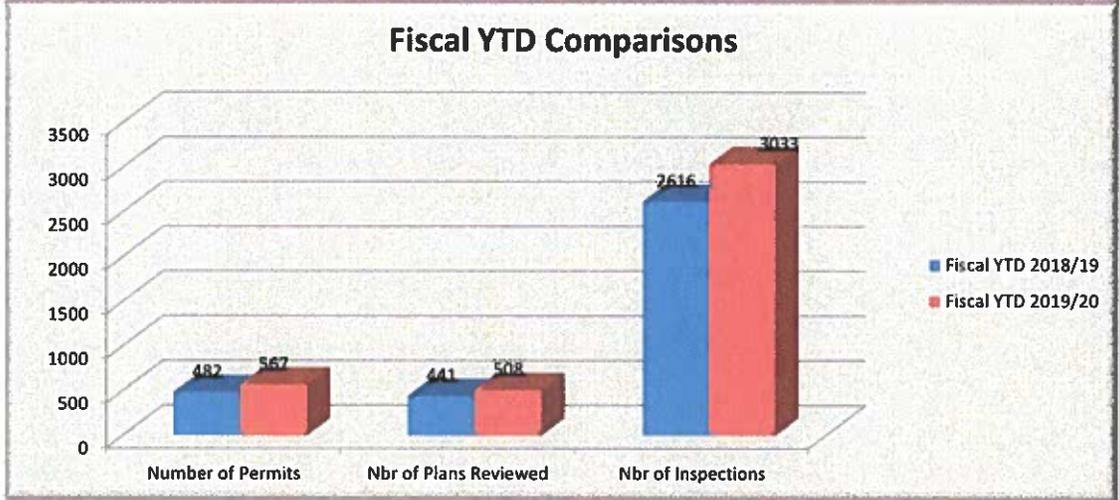
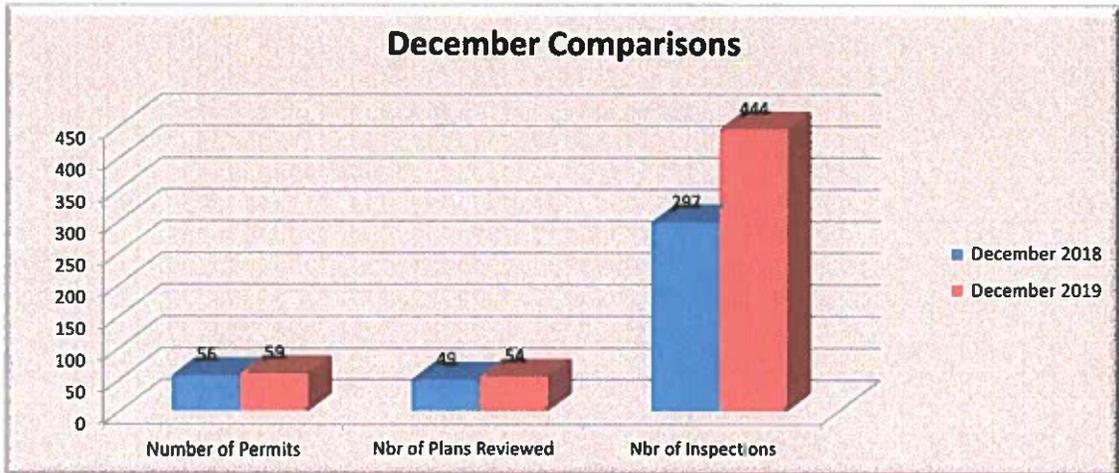


# Franklin County

*A Natural Setting for Opportunity*

## Building Inspections Department Monthly Report

	December			Fiscal YTD		
	2018	2019	Variances	2019	2020	Variances
Number of Permits	56	59	5%	482	567	18%
Value of Permits	\$ 4,841,653	\$ 5,415,583	12%	\$ 39,266,042	\$ 53,674,820	37%
Nbr of Plans Reviewed	49	54	10%	441	508	15%
Nbr of Inspections	297	444	49%	2616	3033	16%
Miles Driven	4,994	6,899	38%	34,791	27,983	-20%
Permit Fees Collected	\$ 22,550	\$ 19,307	-14%	\$ 162,916	\$ 197,146	21%



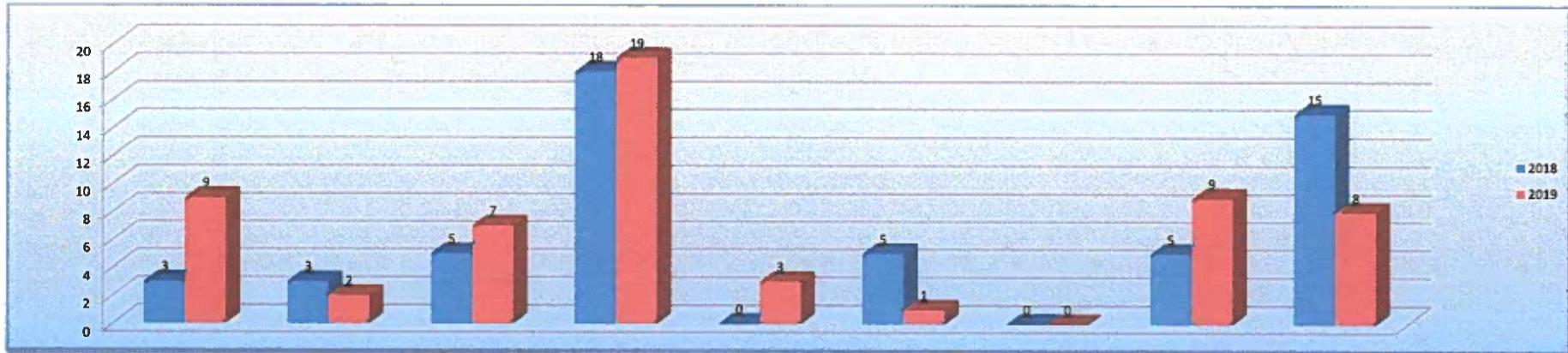
Legend for Details on following pages:

Residential	Non-residential
New	Assembly Building, Business, Factory, Hazardous, Industrial Building, Mercantile, New
Mfg Home	Single Family, Modular, Two Family, Multi-Family
Additions/Alterations	Single & Double Wide Manufactured Homes
Docks	Additions, Alterations, Decks
Accessory Bldg	Boat Docks (New, Additions, Alterations)
Retaining Walls	Accessory Building, Garage/Carport, Barn, Shed, Storage Building
	Accessory Bldg
	Boat Docks (New, Additions, Alterations)
	Accessory Building, Storage Building, Utility
	Retaining Wall

Miscellaneous
Demolition
Misc.
Structures & Storage Tanks
Non-residential Retaining Walls, Towers & Antennas, Elevators, Signs

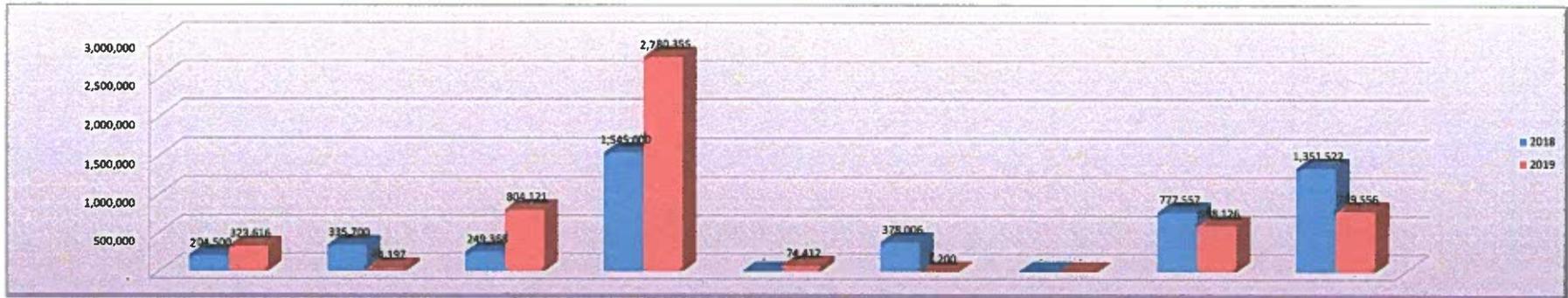
May 2017 - May 2018 -- Building Permit Counts

Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		
	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	2018	2019	
<b>Residential</b>																					<b>Residential</b>
New	1	0	1	0	1	3	3	4	0	0	1	0	0	0	0	0	4	0	11	7	New
Mfg Home	0	1	0	0	0	0	1	1	0	0	1	0	0	0	0	0	1	0	3	2	Mfg Home
Additions/ Alterations	1	4	0	0	0	1	5	7	0	0	0	0	0	0	1	2	2	2	9	16	Additions/ Alterations
Docks	0	0	0	0	1	0	4	2	0	0	0	0	0	0	0	0	2	0	7	2	Docks
Accessory Bldg	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	1	2	1	3	3	Accessory Bldg
Retaining Wall	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	Retaining Wall
<b>Non-Residential</b>																					<b>Non-Residential</b>
New	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	New
Additions/ Alterations	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	5	1	0	2	6	Additions/ Alterations
Docks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	3	0	Docks
Accessory Bldg	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	Accessory Bldg
<b>Miscellaneous</b>																					<b>Miscellaneous</b>
Demolition	0	0	0	0	0	0	0	0	0	2	0	1	0	0	0	0	0	0	0	3	Demolition
Misc.	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1	Misc.
Electrical	0	4	1	1	2	3	3	3	0	0	3	0	0	0	0	0	3	4	12	15	Electrical
Mechanical	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	1	1	Mechanical
Signs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Signs
Plumbing	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	2	Plumbing
Pools	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Pools
<b>District Totals</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>7</b>	<b>18</b>	<b>19</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>9</b>	<b>15</b>	<b>8</b>	<b>54</b>	<b>58</b>	<b>District Totals</b>
<b>Dist Variance</b>		<b>200%</b>		<b>-33%</b>		<b>40%</b>		<b>6%</b>		<b>0%</b>		<b>-80%</b>		<b>0%</b>		<b>80%</b>		<b>-47%</b>		<b>7%</b>	<b>Dist Variance</b>



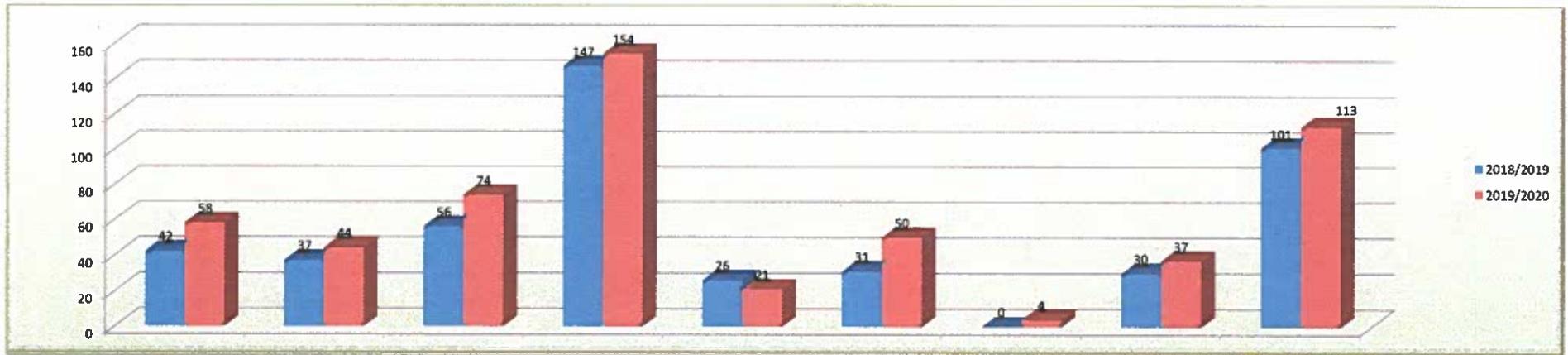
May 2017 - May 2018 - Building Permit Values

Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		
	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	Dec-18	Dec-19	2018	2019	
<b>Residential</b>																					
New	125,000	-	325,000	-	218,503	780,654	800,000	1,806,081	-	-	235,086	-	-	-	-	-	957,139	-	2,660,728	2,586,735	Residential
Mfg Home	-	150,000	-	-	-	-	90,000	100,000	-	-	132,000	-	-	-	-	-	51,000	-	273,000	250,000	Mfg Home
Additions/Alterations	4,500	129,500	-	-	-	4,000	405,000	703,100	-	-	-	-	-	-	76,000	55,000	93,000	692,000	578,500	1,583,600	Additions/Alterations
Docks	-	-	-	-	30,000	-	176,000	117,150	-	-	-	-	-	-	-	-	83,000	-	289,000	117,150	Docks
Accessory Bldgs	-	-	9,500	-	-	-	-	-	-	6,912	-	-	-	-	-	6,688	38,000	4,500	47,500	18,100	Accessory Bldgs
Retaining Walls	-	-	-	-	-	-	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	-	Retaining Walls
<b>Non-Residential</b>																					
New	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Non-Residential
Additions/Alterations	-	-	-	39,826	-	-	60,000	-	-	-	-	-	-	-	690,500	500,821	46,500	-	797,000	540,647	Additions/Alterations
Docks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Docks
Accessory Bldgs	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	-	Accessory Bldgs
<b>Miscellaneous</b>																					
Demolition	-	-	-	-	-	-	-	-	67,500	-	1,200	-	-	-	-	-	-	-	-	68,700	Demolition
Misc.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,617	-	-	-	35,617	Misc.
Electrical	-	44,116	1,200	4,371	865	19,467	13,000	17,272	-	-	10,920	-	-	-	-	-	82,883	80,056	108,868	165,282	Electrical
Mechanical	-	-	-	-	-	-	-	26,800	-	-	-	-	-	-	11,057	-	-	-	11,057	26,800	Mechanical
Signs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Signs
Plumbing	-	-	-	-	-	-	-	9,952	-	-	-	-	-	-	-	-	-	13,000	-	22,952	Plumbing
Pools	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Pools
<b>District Totals</b>	<b>204,500</b>	<b>323,616</b>	<b>335,700</b>	<b>44,197</b>	<b>249,368</b>	<b>804,121</b>	<b>1,545,000</b>	<b>2,780,355</b>	<b>-</b>	<b>74,412</b>	<b>378,006</b>	<b>1,200</b>	<b>-</b>	<b>-</b>	<b>777,557</b>	<b>598,126</b>	<b>1,351,522</b>	<b>789,556</b>	<b>4,841,653</b>	<b>5,415,583</b>	<b>District Totals</b>
<b>Variiances</b>		<b>58%</b>		<b>-87%</b>		<b>222%</b>		<b>80%</b>		<b>0%</b>		<b>-100%</b>		<b>0%</b>		<b>-23%</b>		<b>-42%</b>		<b>12%</b>	<b>Variiances</b>



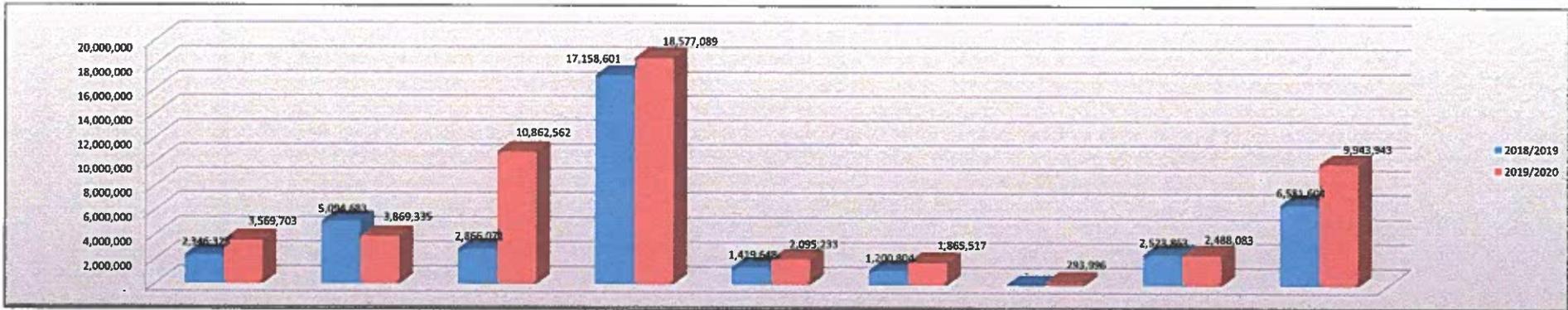
Fiscal YTD Comparison (2016/17 to 2017/18) - Building Permit Counts

FISCAL YTD COUNTS																					
Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Fiscal YTD Totals		
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	
<b>Residential</b>																					<b>Residential</b>
New	6	7	1	7	11	10	35	28	3	2	3	6	0	0	0	1	15	9	74	70	New
Mfg Home	4	2	2	4	1	5	5	5	2	0	5	5	0	0	0	0	7	6	26	27	Mfg Home
Additions/ Alterations	8	18	6	6	15	15	30	45	7	5	1	5	0	0	7	7	19	28	93	129	Additions/ Alterations
Docks	0	0	0	0	2	1	18	20	0	0	0	0	0	0	0	0	13	15	33	36	Docks
Accessory Buildings	3	5	4	3	4	7	10	9	0	3	1	1	0	1	0	2	7	13	29	44	Accessory Buildings
Retaining Walls	0	0	0	0	0	0	3	2	0	0	0	0	0	0	0	1	1	0	4	3	Retaining Walls
<b>Non-Residential</b>																					<b>Non-Residential</b>
New	0	0	1	0	0	2	0	0	2	1	1	1	0	0	0	0	1	0	5	4	New
Additions/ Alterations	2	2	1	3	0	1	7	4	1	0	1	3	0	2	14	15	1	1	27	31	Additions/ Alterations
Docks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3	Docks
Accessory Bldgs	1	0	1	0	0	0	0	2	0	0	0	3	0	0	0	0	0	0	2	5	Accessory Buildings
<b>Miscellaneous</b>																					<b>Miscellaneous</b>
Demolition	0	2	1	1	3	3	0	1	1	3	0	2	0	0	2	3	1	5	8	20	Demolition
Misc.	0	1	1	1	2	1	5	3	2	0	0	0	0	0	0	1	2	0	12	7	Misc.
Electrical	9	18	14	17	14	19	19	22	6	6	15	20	0	0	4	5	24	29	105	136	Electrical
Mechanical	6	1	4	2	2	6	7	6	1	0	3	3	0	1	3	1	8	1	34	21	Mechanical
Signs	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	1	Signs
Plumbing	0	1	0	0	0	0	1	2	0	0	0	0	0	0	0	0	2	2	3	5	Plumbing
Pools	3	1	1	0	2	4	6	5	1	0	1	1	0	0	0	1	0	1	14	13	Pools
<b>District Totals</b>	<b>42</b>	<b>58</b>	<b>37</b>	<b>44</b>	<b>56</b>	<b>74</b>	<b>147</b>	<b>154</b>	<b>26</b>	<b>21</b>	<b>31</b>	<b>50</b>	<b>0</b>	<b>4</b>	<b>30</b>	<b>37</b>	<b>101</b>	<b>113</b>	<b>470</b>	<b>555</b>	<b>District Totals</b>
<b>Dist Variance</b>	<b>38%</b>		<b>19%</b>		<b>32%</b>		<b>5%</b>		<b>-19%</b>		<b>61%</b>		<b>0%</b>		<b>23%</b>		<b>12%</b>		<b>18%</b>		<b>Dist Variance</b>



Fiscal YTD Comparison (2016/17 to 2017/18) - Building Permit Values

		Fiscal YTD - Values																							
Permit Types	Residential	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		Permit Types			
		2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020				
New		1,672,500	1,767,100	325,000	1,934,030	2,105,081	2,416,111	11,190,489	12,751,868	750,000	797,283	587,506	1,161,000	-	-	-	350,000	3,996,857	5,178,060	20,627,433	26,355,452	New			
Mfg Home		151,000	152,900	45,500	57,500	80,000	289,499	429,500	384,200	51,000	-	365,501	119,500	-	-	-	-	375,000	470,488	1,497,501	1,474,087	Mfg Home			
Additions/Alterations		193,700	1,002,832	178,270	152,890	343,761	257,728	1,148,296	3,285,286	200,586	183,000	30,000	88,585	-	-	-	119,496	187,577	918,379	1,887,938	3,132,488	7,045,836	Additions/Alterations		
Docks		-	-	-	-	48,000	22,800	757,441	1,041,319	-	-	-	-	-	-	-	-	-	-	405,180	780,407	1,210,621	1,844,526	Docks	
Accessory Buildings		63,250	145,237	282,016	36,117	118,000	175,885	203,833	354,451	-	76,912	20,000	15,000	-	-	37,000	-	14,163	158,000	710,675	845,099	1,565,440	Accessory Buildings		
Retaining Walls		-	-	-	-	-	-	32,500	35,000	-	-	-	-	-	-	-	-	7,000	17,000	-	-	49,500	42,000	Retaining Walls	
Non-Residential		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Non-Residential	
New		-	-	3,984,157	-	-	7,280,000	-	-	310,000	938,780	3,000	180,000	-	-	-	-	-	75,000	-	4,372,157	8,398,780	New		
Additions/Alterations		18,350	54,000	25,000	1,183,553	-	16,438	2,939,990	217,832	12,000	-	13,500	33,113	-	256,496	2,284,720	1,757,133	46,500	40,000	5,340,060	3,558,565	Additions/Alterations			
Docks		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	525,000	-	-	525,000	Docks		
Accessory Buildings		75,000	-	100,000	-	-	-	-	235,000	-	-	-	-	-	-	-	-	-	-	-	175,000	410,433	Accessory Buildings		
Miscellaneous		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Miscellaneous	
Demolition		-	3,000	8,000	2,500	29,100	10,000	-	2,500	2,500	74,500	-	3,700	-	-	37,000	14,000	8,500	25,700	85,100	135,900	85,100	135,900	Demolition	
Misc		-	292,670	30,000	266,260	30,000	3,200	118,351	6,010	40,000	-	-	-	-	-	-	35,617	224,601	-	442,952	603,757	442,952	603,757	Misc	
Electrical		11,843	99,714	21,463	219,121	70,449	102,388	50,387	134,663	42,162	19,930	77,007	76,036	-	-	60,850	111,093	298,257	271,314	632,418	1,034,259	632,418	1,034,259	Electrical	
Mechanical		55,677	9,750	53,432	17,364	22,880	161,403	77,939	63,315	4,300	-	94,290	4,050	-	500	21,797	1,000	55,990	12,547	386,305	269,929	386,305	269,929	Mechanical	
Signs		-	-	-	-	-	-	29,306	-	-	4,828	-	-	-	-	-	-	-	-	29,306	4,828	29,306	4,828	Signs	
Plumbing		-	2,500	-	-	-	-	1	12,952	-	-	-	-	-	-	-	-	2,340	14,500	2,341	29,952	2,341	29,952	Plumbing	
Pools		105,003	40,000	41,845	-	18,800	127,110	180,568	52,693	7,100	-	10,000	9,100	-	-	-	-	-	-	27,314	363,316	266,717	363,316	266,717	Pools
District Totals		2,346,323	3,569,703	5,094,683	3,869,335	2,866,071	10,862,562	17,158,601	18,577,089	1,419,648	2,095,233	1,200,804	1,865,517	-	293,996	2,523,863	2,488,083	6,581,604	9,943,943	39,191,597	53,565,461	39,191,597	53,565,461	District Totals	
Variations			52%		-24%		279%		8%		48%		55%		0%		-1%		51%			37%		37%	Variations



ANIMAL CONTROL DATA 2019													
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTAL
<b>TOTAL RESPONSES:</b>													
Phone Calls	199	206	197	246	255	229	212	272	191	216	172	196	2591
<b>COYOTES</b>													
COYOTES Brought In	39	13	14	11	15	0	4	16	19	11	21	14	177
Month End Budget Money	\$1,365.00	\$455.00	\$490.00	\$385.00	\$525.00	\$0.00	\$140.00	\$560.00	\$665.00	\$385.00	\$735.00	\$490.00	\$6,195.00
<b>ANIMALS RECEIVED:</b>													
<b>DOGS</b>													
<b>Strays</b>													
Intakes	9	10	17	19	27	27	20	22	17	20	22	19	229
Seized, Code Impound	3	0	0	3	0	1	3	8	0	1	2	2	23
Rabies Exposure VDH Report	2	6	8	7	7	6	8	11	10	6	3	7	81
Exposure Cases Quarantined	0	2	5	2	2	0	2	0	1	2	1	1	18
Surrendered by Owner	9	5	12	15	4	13	19	5	12	5	8	6	113
Received From Another Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
Other (Dangerous Dog)	0	0	0	0	0	0	0	0	0	0	0	0	0
On hand 1st of month	17	15	13	13	12	21	18	17	16	17	18	13	190
<b>CATS</b>													
<b>Strays</b>													
Intakes	2	2	8	2	3	15	11	0	2	5	3	2	55
Seized	0	0	0	1	0	0	0	0	0	0	0	0	1
Rabies Exposure VDH Report	0	5	3	8	0	3	1	0	2	4	3	2	31
Exposure Cases Quarantined	0	0	0	0	0	1	0	0	0	0	0	1	2
Surrendered by Owner	9	15	13	14	33	34	37	28	4	18	6	13	224
Received From Another Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
On hand 1st of month	25	16	6	6	13	2	15	28	31	18	26	6	192
<b>LIVESTOCK</b>													
Intakes	1	0	1	0	1	0	0	0	1	0	0	0	4
Seized	0	0	0	0	0	0	0	0	0	0	2	1	3

	ANIMAL CONTROL DATA 2019 ---- (Page 2)												
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTAL
<b>DISPOSITION OF ANIMALS:</b>													
<b>DOGS</b>													
Reclaimed by Owner	2	5	6	7	3	2	11	5	5	9	4	5	64
\$ FROM DOGS RECLAIMED	\$107.50	\$202.50	\$280.00	\$233.75	\$180.00	\$78.75	\$135.00	\$165.00	\$161.25	\$78.75	\$47.50	\$140.00	\$1,810.00
Adopted	5	11	5	18	12	9	13	9	15	4	7	2	110
\$ FROM DOGS ADOPTED	\$125.00	\$275.00	\$125.00	\$175.00	\$225.00	\$150.00	\$275.00	\$225.00	\$125.00	\$100.00	\$175.00	\$50.00	\$2,025.00
Transferred to Other Facility	13	5	14	9	6	31	10	18	11	15	13	17	162
Died in Facility/DOA	0	0	0	0	0	0	0	0	0	0	0	0	0
Euthanized	3	4	7	4	1	2	9	4	2	3	0	6	45
Escaped	0	0	0	0	0	0	0	0	0	0	0	0	0
On hand end of month	15	13	12	12	21	18	17	16	17	17	24	10	192
<b>CATS</b>													
Reclaimed by Owner	0	0	0	0	0	0	0	0	0	0	1	0	1
\$ CATS RECLAIMED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adopted	15	5	1	6	9	15	13	23	15	8	11	11	132
\$ CATS ADOPTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transferred to Other Facility/Humane Soc		15	10	2	37	20	6	2	1	5	0	0	98
Died in Facility/DOA	0	0	0	0	0	0	1	0	2	1	0	0	4
Euthanized	5	4	4	2	3	2	15	0	1	1	1	4	42
Escaped	0	0	2	0	0	0	0	0	0	0	0	0	2
On hand end of month	16	6	10	13	2	15	28	31	20	18	22	6	187
<b>CONVICTION DATA:</b>													
SUMMONS ISSUED	10	4	6	4	6	2	0	0	2	14	0	7	55
CONVICTIONS	4	10	3	5	4	6	2	0	1	0	2	12	49
\$ FROM CONVICTIONS	\$80.00	\$320.00	\$60.00	\$370.00	\$80.00	\$360.00	\$40.00	\$0.00	\$50.00	\$0.00	\$20.00	\$240.00	\$1,620.00
<b>OFFICER DATA: 72&amp;73</b>													
HOURS WORKED	285.00	255.00	285.00	285.00	279.00	262.50	168.00	270.00	264.00	340.00	270.00	300.00	3263.50
OVERTIME HOURS	17.50	23.00	17.75	13.00	24.00	54.25	20.00	25.00	10.00	14.00	15.00	6.00	239.50
MILEAGE	3586	2898	3671	3492	3880	3056	4146	4068	3583	4104	3041	3509	43034.00
SOT Hours									62	4			
Total Revenue From													
Animal Control:	\$312.50	\$797.50	\$465.00	\$778.75	\$485.00	\$588.75	\$450.00	\$390.00	\$336.25	\$178.75	\$242.50	\$430.00	\$5,455.00

Franklin County Animal Shelter-Live Release Rate		2019 Year End		
		DOGS	CATS	TOTAL
A	BEGINNING SHELTER COUNT (1/1/19)	10	33	43
INTAKE (Live Dogs & Cats Only)				
B	From the Public (Strays picked up, Owner Relinquish, Seized & Bite cases)	373	281	654
C	Incoming Transfers from Organizations within Community/Coalition			0
D	Incoming Transfers from Organizations outside Community/Coalition			0
E	From Owners/Guardians Requesting Euthanasia			0
F	Total Intake [B + C + D + E]	373	281	654
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)			0
H	ADJUSTED TOTAL INTAKE [F minus G]	373	281	654
ADOPTIONS				
I	ADOPTIONS	103	132	235
J	OUTGOING TRANSFERS to Organizations within Community/Coalition (FC Humane Soc./Planned Pethood)	132	101	233
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition (Angels/M-HC SPCA)			0
L	RETURN TO OWNER/GUARDIAN	67	1	68
DOGS & CATS EUTHANIZED				
M	Healthy (Includes Owner/Guardian Requested Euthanasia)			0
N	Treatable – Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)			0
O	Treatable – Manageable (Includes Owner/Guardian Requested Euthanasia)			0
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	41	42	83
Q	Total Euthanasia [M + N + O + P]	41	42	83
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)			0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	41	42	83
T	SUBTOTAL OUTCOMES [I+J+K+L+S] Excludes Owner requested Euth (Unhealthy & Untreatable Only)	343	276	619
U	DIED OR LOST IN SHELTER/CARE	0	6	6
V	TOTAL OUTCOMES [T + U] (Excludes Owner Requested Euthanasia (Unhealthy & Untreatable Only)	343	287	630
W	ENDING SHELTER COUNT (12/31/19)	10	11	21
Monthly Live Release Rate Calculation for Franklin Co. Animal Shelter				
(I + J + K + L) / (T)		90%	85%	91%

Franklin County Animal Shelter-Live Release Rate		2019 NOV		
		DOGS	CATS	TOTAL
A	BEGINNING SHELTER COUNT (11/1/19)	13	9	22
INTAKE (Live Dogs & Cats Only)				
B	From the Public (Strays picked up, Owner Relinquish, Seized & Bite cases)	27	15	42
C	Incoming Transfers from Organizations within Community/Coalition	0	0	0
D	Incoming Transfers from Organizations outside Community/Coalition	0	0	0
E	From Owners/Guardians Requesting Euthanasia	0	0	0
F	Total Intake [B + C + D + E]	27	15	42
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	0	0	0
H	ADJUSTED TOTAL INTAKE [F minus G]	27	15	42
ADOPTIONS				
I	ADOPTIONS	2	11	13
J	OUTGOING TRANSFERS to Organizations within Community/Coalition (FC Humane Soc./Planned Pethood)	17	0	17
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition (Angels/M-HC SPCA)	0	0	0
L	RETURN TO OWNER/GUARDIAN	5	0	5
DOGS & CATS EUTHANIZED				
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	0	0	0
N	Treatable – Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	0	0	0
O	Treatable – Manageable (Includes Owner/Guardian Requested Euthanasia)	0	0	0
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	6	4	10
Q	Total Euthanasia [M + N + O + P]	6	4	10
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	0	0	0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	6	4	10
T	SUBTOTAL OUTCOMES [I+J+K+L+S] Excludes Owner requested Euth (Unhealthy & Untreatable Only)	24	15	39
U	DIED OR ESCAPED IN SHELTER/CARE	0	0	0
V	TOTAL OUTCOMES [T + U] (Excludes Owner Requested Euthanasia (Unhealthy & Untreatable Only)	24	15	39
W	ENDING SHELTER COUNT (11/30/19)	10	11	21
Monthly Live Release Rate Calculation for Franklin Co. Animal Shelter				
$(I + J + K + L) / (T)$		100%	73%	90%