



Franklin County

A Natural Setting for Opportunity

AGENDA FRANKLIN COUNTY BOARD OF SUPERVISORS TUESDAY, FEBRUARY 18, 2020

- 12:00 Broadband Authority (B-75)
- 1:30 Call to Order, Chairman Mitchell (Board Room)
- 1:31 Invocation, Supervisor Tim Tatum
- 1:32 Pledge of Allegiance, Supervisor Lorie Smith
- 1:35 Recognition of Dr. Carolyn Thomas
- 1: 40 Public Comment
1. Andrew Lopez
 2. Jim Hampton
 3. Aaron Hodges
- 1:50 CONSENT AGENDA (REQUIRES ACTION)
- Approval of Accounts Payable Listing, Appropriations, and approval of January 15, 2020 , January 21, 2020 Board of Supervisors Meeting Minutes and January 28, 2020 and February 4, 2020 Budget Work Session Meeting Minutes
1. Sheriff's Department Vehicle Purchase **(Attachment #1)**
 2. EMS Vehicle Purchase **(Attachment #2)**
 3. EMS Billing Revenue **(Attachment #3)**
 4. JAKES Event- Recreation Park **(Attachment #4)**
 5. Recreation Park Field Lighting **(Attachment #5)**
 6. Waid Park Playground Equipment **(Attachment #6)**
 7. Agricultural Leases **(Attachment #7)**
 8. Goode Office Building Elevator Repair **(Attachment #8)**
 9. Landfill Closure Bid Advertisement **(Attachment #9)**
- 2:00 Todd Daniel, VDOT Residency Administrator **(Attachment #10)**
REF: 1. VDOT Monthly Report
2. Resolution of support for VDOT SMART Scale Project **(Attachment #11)**
- 2:15 Brian Carter, Director of Finance
REF: 1. Monthly Finance Report
- 2:25 Michelle Darby, Vice-President, United Way of Roanoke Valley-Franklin County **(Attachment #12)**
- 2:40 Kerry Smith, USI Consultant **(Attachment #13)**
REF: 1. County Employee Health Insurance
- 3:00 Sheriff Overton, Franklin County Sheriff
REF: 1. Sheriff's Department Reorganization **(Attachment #14)**
- 3:15 Mike Thurman, Director of General Properties **(Attachment #15)**

REF: 1. Glade Hill Fire Station Update

3:35 Mike Burnette, Director of Economic Development **(Attachment #16)**

REF: 1. Summit View Business Park Update

3:45 Madeline Sefcik, Clerk to the Board of Supervisors

REF: 1. Board Rules and Procedures **(Attachment #17)**

3:50 Christopher Whitlow, Interim County Administrator

REF: 1. Upcoming Events
2. Other Matters

4:00 Other Matters by Supervisors

4:15 WORK SESSION (B-75)

REF: 1. FY '20-' 21County Budget

5:00 Request for Closed Meeting in Accordance with 2.2-3711, (A)(1), Personnel Discussion of appointments to County Boards, Commissions, etc.; (A) (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry, (A)(7) Consultation with legal counsel, (A) (29) Discussion of the award of a public contract, of the Code of Virginia, as Amended.

APPOINTMENTS (Attachment #18)

Recess for Dinner

6:00 Call To Order, Chairman Mitchell

6:01 Recess for Previously Advertised Public Hearings as Follows:

1. APPLICATION for AMENDMENT TO FRANKLIN COUNTY COMPREHENSIVE PLAN– Franklin County Broadband Authority and its consultant, Design Nine, Inc., have created a Broadband Assessment and Plan for Franklin County dated August 2019. This plan was approved by the Franklin County Broadband Authority on August 20, 2019. Per Section 15.2-2223 of the Code of Virginia, as amended, the County's Comprehensive Plan "shall consider strategies to provide broadband infrastructure that is sufficient to meet the current and future needs of residents and businesses in the locality". The Franklin County Board of Supervisors proposes to adopt the broadband plan as an amendment to Franklin County's 2025 Comprehensive Plan adopted in May of 2007. **(Attachment #19)**

2. ORDINANCE TO AMEND AND REENACT THE FRANKLIN COUNTY CODE BY AMENDING AND REENACTING CHAPTER 8, PUBLIC SAFETY, ARTICLE I, IN GENERAL BY ADDING SECTION 8-4, BACKGROUND INVESTIGATIONS FOR APPLICANTS TO FIRE/EMS VOLUNTEER AND CAREER POSITIONS

The Franklin County Department of Public Safety has requested that the Franklin County Board of Supervisors conduct a public hearing regarding obtaining fingerprints for all future fire/EMS applicants both volunteer and career. A copy of the full text of the ordinance is on file in the office of the Clerk to the Board of Supervisors.

The Franklin County Board of Supervisors will hold a public hearing at the Franklin County Government Center located at 1255 Franklin Street on February 18, 2020 at 6:00 p.m.

All interested citizens are urged to attend. If you are interested in speaking to the Board on this topic, please contact Madeline Sefcik, Clerk to the Board of Supervisors at

madeline.sefcik@franklincountyva.gov or by calling (540) 483-3030 to be placed on the agenda for citizen comment. For additional information on the request, please contact William Ferguson, Director of Public Safety at William.ferguson@franklincountyva.gov or by calling (540) 483-3091. **(Attachment #20)**

6:30 Joint Meeting with the Franklin County Planning Commission (B75) **(Attachment #21)**

Adjournment Thereafter

Rise and Shine:
Christopher L. Whitlow, Interim County Administrator
and
Mike Carter, Rocky Mount Supervisor



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EXECUTIVE SUMMARY

<p>AGENDA TITLE: PURCHASE OF SHERIFF'S VEHICLES</p> <p>SUBJECT/PROPOSAL/REQUEST Request to purchase one new inmate work detail replacement vehicle.</p> <p>STAFF CONTACT(S): Capt. Young, Mr. Thurman</p>	<p>AGENDA DATE: February 18, 2020</p> <p>CONSENT AGENDA: YES</p> <p>INFORMATION: ATTACHMENTS: NO</p> <p>REVIEWED BY: Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

The Office of the Sheriff, County of Franklin is a law enforcement agency with local jail and law enforcement responsibilities. It maintains a fleet of police vehicles necessary to carry out all functions and responsibilities. Per Franklin County Vehicle Policy (amended 2/15/2005) law enforcement vehicles are normally replaced with 125,000 miles and these vehicles may be reissued to support services such as prisoner transport or spare fleet vehicles or they may be surplused. Vehicles are maintained in this capacity until they become unreliable or repairs and maintenance becomes cost prohibitive.

The inmate work detail carries out numerous job responsibilities such as mowing, cleaning, debris removal etc., that saves the taxpayers of Franklin County a significant amount of money.

DISCUSSION:

The Office of the Sheriff requests to order one inmate work detail vehicle. The listed vehicle for replacement is above the 125,000-mile replacement threshold. Among the vehicles needing to be replaced are:

1. 2007 Dodge Ram 1500 Crew Cab with over 127,000 miles. VIN #: 2B3CL1CT6BH600683

All vehicles will be surplused and no longer maintained in the Sheriff's Office fleet. The Franklin County Sheriff's Office is requesting the following replacement vehicles:

- 1.) One (1) – Chevrolet 2500 Silverado Crew Cab work truck through VSA Bid No. 19-02-0920R, Specification #18 for \$30,250.00 per vehicle.

Total purchase of 1 vehicle is \$30,250.00, whereby sufficient funds are budgeted and appropriated in the Franklin County Sheriff's Office existing vehicle replacement capital budget (#30210017-57005).

RECOMMENDATION:

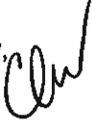
The Office of the Sheriff respectfully requests the Board of Supervisors approve the purchase of one inmate work detail vehicle under the Virginia Sheriff's Association contract as outlined above.



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EXECUTIVE SUMMARY

<p>AGENDA TITLE: EMS Vehicle Purchase</p> <p>SUBJECT/PROPOSAL/REQUEST Replacement of ambulance currently in service at Callaway Volunteer Rescue Squad.</p> <p>STRATEGIC PLAN FOCUS AREA:</p> <p><input type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i> <input type="checkbox"/> <i>Managed Growth</i></p> <p><input checked="" type="checkbox"/> <i>Public Safety</i> <input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p>AGENDA DATE: February 18, 2020</p> <p>BOARD ACTION: Yes</p> <p>INFORMATION: No</p> <p>ATTACHMENTS: Yes</p> <p>CONSENT AGENDA: Yes</p> <p>ATTACHMENTS:</p> <p>STAFF CONTACT(S): William Ferguson</p> <p>REVIEWED BY: Christopher L. Whitlow,  Interim County Administrator</p>
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BACKGROUND:

Ambulances for all volunteer and career stations are funded through the CIP budget by the Franklin County Board of Supervisors. Placement of units is formulated through a collaborative workgroup composed of volunteer and career providers. The Rescue Squad Assistance Fund (RSAF) are competitive grants that are awarded twice yearly through a Spring and Fall cycle.

DISCUSSION:

The Rescue Squad Assistance Fund (RSAF) is a grant program that is provided by the Virginia Department of Health – Office of Emergency Medical Services. The RSAF grant program is awarded twice yearly in Spring and Fall cycles. Franklin County was fortunate enough to be a recipient in the Fall 2019 cycle and was awarded \$114,324.00 for the purchase of an ambulance. This dollar amount will represent 50% of the total cost of \$228,051.00. The vehicle recommended is a 2020 Ford F-450 4 X 4 manufactured by Atlantic Emergency Solutions, 845 Third Street, Vinton, Virginia.

Need and placement of Emergency Medical Services (EMS) vehicles are determined by an ambulance workgroup composed of both volunteer and career providers. Callaway Volunteer Rescue Squad has been determined to be the recipient of this vehicle, if approved by the BOS. Callaway Volunteer Rescue Squad currently operates a 2002 Ford F-350 with 51,600 miles. While this vehicle does not meet the parameters for replacement per Franklin County Public Safety (FCDPS), Standard Operating Guideline (SOG) ADM #4, this vehicle does not meet current safety specifications of ambulances due to age. Effective July 1, 2015 the U.S Department of Transportation (USDOT) implemented new specifications for ground transport ambulances that Virginia has adopted. The most notable changes address ambulance cot retention systems and provider safety. The county specifications that were adopted in 2007 are currently compliant with the majority of the new USDOT guidelines except for how the cots are secured in the vehicle and how providers are restrained in the patient care area of the vehicle. Guidelines that were enacted

on July 1, 2015, now require that an approved patient cot retention system be incorporated into all new ambulances purchased and that improved patient safety restraint systems be installed. These systems must have passed crash safety testing and documented performance testing during a simulated crash and rollover.

If approved the ambulance will be purchased through cooperative procurement in accordance with County procurement policies via Montgomery County, Virginia (RFP# 11-03). This project purchase has been reviewed by County Finance staff. The total cost of the purchase will be \$228,051.00. Capital funding for the 50% match for this project is planned and allocated in the FY 19-20 County Budget (\$114,324.00 is allocated in the EMS Vehicle Replacement plan in line item 30230148-57005 with a balance of non-dedicated funds of \$120,729).

Atlantic Emergency Solutions in Vinton, Virginia is an emergency vehicle distributor and repair center for Osage ambulances. After meetings between Callaway Volunteer Rescue Squad leadership, the vehicle workgroup and Franklin County Public Safety administration it has been determined that a 2020 Type 1 Ford ~~F-450~~ 4500 4 X 4 153" Wheel Coach ambulance with a factory installed Stryker Power Load System, and a Stryker Power-PRO XT Cot will best meet the needs of the first responders and for our citizens, visitors and businesses.

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors authorize the purchase of the ambulance through cooperative procurement as outlined in this summary for Franklin County Public Safety to be assigned to Callaway Rescue Squad. The 50% County match is currently budgeted in account # 30230148-57005. No additional budgeted funds are being requested.



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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Emergency Medical Services (EMS) Revenue Recovery</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> EMS Revenue Recovery Rate Increase</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input checked="" type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i> <input type="checkbox"/> <i>Infrastructure</i></p> <p><input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i></p> <p><input type="checkbox"/> <i>Public Safety</i> <input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020.</p> <p><u>BOARD ACTION:</u> Yes</p> <p><u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u> No</p> <p><u>CONSENT AGENDA:</u></p> <p><u>STAFF CONTACT(S):</u> Messrs. Ferguson.</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

The Franklin County Department of Public Safety first began an Emergency Medical Service (EMS) revenue recovery program in 2004. This program is currently administered by Ambulance Medical Billing (AMB). The program has been and continues to be very successful in supplemental funding for EMS.

DISCUSSION:

The Board of Supervisors (BOS) last amended the fee schedule for EMS recovery in June 2015. Prior to that the fee schedule was amended in June 2012. Adjustments to the rates need to be periodically made to ensure that revenue recovery rates are in alignment with federal Medicare/Medicaid reimbursement guidelines.

In establishing fees for an EMS revenue recovery program, Franklin County must follow the Centers for Medicaid and Medicare Services (CMS) Ambulance Fee schedule guidelines. There are four (4) rates that must be evaluated, Basic Life Support (BLS), Advanced Life Support 1 (ALS 1), Advanced Life Support 2 (ALS 2), and loaded mileage. The difference in allowable charges for each rate is based on the level of care EMS providers deliver to the patient. Mileage is only reimbursable for the miles incurred transporting the patient to the hospital and not for mileage responding to the incident.

In establishing the appropriate fees, Franklin County needs to have rates that are 25 - 30% above the Medicare Allowable rates. The reason for this is by federal guideline, Medicare is not supposed to be the highest payer for these services. Commercial insurance companies typically pay 80 – 100% of the amount billed. If an agency is charging at or near the Medicare Allowable, and the commercial insurance company is paying at 80 – 100% of the charge, this puts the commercial insurance payments below the Medicare Allowable. For example, if the BLS charge and the Medicare Allowable for a BLS response is \$300.00, Medicare would allow \$300.00 to be paid; where a commercial insurance may only pay 80% or \$240.00. This is well below the Medicare allowable. This guideline for establishing revenue recovery rates are the recognized standard for revenue recovery programs across the state.

In preparation for this summary, staff prepared a comparison of the EMS revenue recovery rates for various cities and counties around Virginia. The data collected is listed in the following chart:

<u>Locality</u>	<u>BLS</u>	<u>ALS 1</u>	<u>ALS 2</u>	<u>Mileage</u>
Franklin County (Current)	\$500.00	\$650.00	\$850.00	\$15.00/Mile
Franklin County (PROPOSED)	\$600.00	\$750.00	\$900.00	\$15.00/Mile
Bedford County	\$557.31	\$661.80	\$957.87	\$17.15/Mile
Botetourt County	\$632.03	\$757.88	\$1,086.80	\$12.80/Mile
Pittsylvania County	\$550.00	\$750.00	\$950.00	\$16.00/Mile
Floyd County	\$475.00	\$650.00	\$800.00	\$15.00/Mile
Rockbridge County	\$562.77	\$668.28	\$967.26	\$13.01/Mile
Henry County	\$550.00	\$650.00	\$950.00	\$16.00/Mile
Pulaski County	\$629.52	\$706.92	\$1,026.84	\$17.03/Mile
Patrick County	\$485.00	\$620.00	\$790.00	\$14.20/Mile

After consultation with our billing company they have advised if the recommended rate increase is approved and the number of patient transports remain the same or increase an additional \$187,797.00/year would be generated.

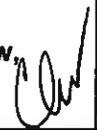
RECOMMENDATION: Staff respectfully requests that the Board of Supervisors approve the proposed increase in EMS Revenue Recovery rates.



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EXECUTIVE SUMMARY

<p>AGENDA TITLE: Annual JAKES (Juniors Acquiring Knowledge, Ethics and Sportsmanship) event at the Franklin County Recreation Park.</p> <p>SUBJECT/PROPOSAL/REQUEST Request Board's approval for the Franklin County Longbeards to conduct live firing of 20 gauge shotguns at the JAKES event.</p> <p>STRATEGIC PLAN FOCUS AREA:</p> <p><input type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i></p> <p><input type="checkbox"/> <i>Infrastructure</i> <input checked="" type="checkbox"/> <i>Lifelong Learning</i></p> <p><input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i></p> <p><input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p>AGENDA DATE: February 18, 2020</p> <p>BOARD ACTION: Yes INFORMATION: No ATTACHMENTS: No</p> <p>CONSENT AGENDA: Yes ATTACHMENTS: No</p> <p>STAFF CONTACT(S): Paul Chapman, Director of Parks and Recreation</p> <p>REVIEWED BY: Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

For 19 years the Franklin County Longbeards Chapter of the National Wild Turkey Federation have held a JAKES (Juniors Acquiring Knowledge, Ethics and Sportsmanship) event in partnership with the County. 2018, this event won the National Partnership Award from the National Wild Turkey Federation. This was the seventh National Award that the JAKES event has earned over the years along with 15 state awards. Among the many worthwhile activities that happen at this event a popular one is the live firing of shotguns. Each year the JAKES event committee has received permission from the Board of Supervisors to allow live firing and they are once again coming to the Board for permission. This event is scheduled for June 6, 2020 at the Franklin County Recreation Park.

DISCUSSION:

This activity will be conducted under the strict supervision of the Franklin County Longbeards Chapter NWTF and two officers from the Town of Rocky Mount Police Department, who are qualified as instructors in firearm handling and safety. The group wishes to allow a live firing exercise with 20 gauge shotguns. Here are their requirements for participation in this exercise:

- Youths must be the ages of 11-17 years old to participate
- Each youth will be allowed to shoot a total of 2 rounds
- Each youth will be closely supervised, one on one by a police officer or an adult committee member
- Youth will be shooting at a still target
- Eye and hearing protection will be required and provided.
- The FC Longbeards Chapter of the NWTF also has their own insurance covering this event.

RECOMMENDATION:

Staff recommends that the Board give permission to the Franklin County Longbeards Chapter of the National Wild Turkey Federation to conduct a live fire exercise in conjunction with the JAKES event at Franklin County Recreation Park on June 6, 2020.



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EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> <i>Recreation Park Athletic Field Lights</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020</p>
<p><u>SUBJECT/PROPOSAL/REQUEST</u> <i>Request permission to purchase replacement athletic field lights from tornado damage at the Recreation Park.</i></p>	<p><u>ACTION:</u> Yes <u>INFORMATION:</u> No <u>ATTACHMENTS:</u> No</p>
<p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input type="checkbox"/> <i>Economic Development</i> <input checked="" type="checkbox"/> <i>Financial Stability</i> <input checked="" type="checkbox"/> <i>Infrastructure</i> <input checked="" type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i> <input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>CONSENT AGENDA:</u> Yes <u>ATTACHMENTS:</u> Yes</p>
	<p><u>STAFF CONTACT(S):</u> <i>Paul Chapman, Director of Parks and Recreation</i></p>
	<p><u>REVIEWED BY:</u> <i>Christopher L. Whitlow,</i> Interim County Administrator </p>

BACKGROUND:

The Franklin County Recreational Park was hit by a tornado on Friday, April 19, 2019. The tornado's path entered the park from the landfill and went along the edge of the fairgrounds, through the middle of the disc golf course and then across the softball field before leaving the park. Damage to the park was significant and included heavy damage to the softball field. Three of the five light poles were severely twisted or leaning and one was broken in half which destroyed the light structures. Large sections of chain link fencing were blown down and the backstop was bent out of shape; The roof and siding on the press box was damaged; And the bleachers were blown across the road and were bent beyond repair. Most of these repairs have been made and the field is almost completely restored. One of the most significant steps remaining for the park's restoration however is to replace the field lights.

DISCUSSION:

Insurance provided the County with \$184,672 for tornado repairs and debris removal at the Recreation Park. Insurance only covered replacing the poles and for the one set of the lights that was destroyed when it hit the ground. The original lights were installed on wooden poles 30 years ago, so the wooden poles and outdated halogen lights were at the end of their life expectancy. The Parks and Recreation staff were working on an athletic field lighting plan for this and other parks and had already requested money for athletic field lighting. Because the insurance did not cover the entire replacement cost, the Board approved \$150,000 in roll over funds on September 17, 2019.

The Parks and Recreation Department with the recommendation and approval from the County's Recreation Advisory Commission (RAC) is requesting to purchase replacement athletic field lights at the Recreation Park. If approved, the lights would be purchased from MUSCO through a cooperative purchasing organization; Sourcewell. This cooperative purchasing organization competitively solicits and publicly awards using public procurement laws and regulations.

\$557,288.85 in budgeted capital funding for the athletic field lighting replacement is currently available in the Rec Park Rehab: Account #30300067 57011.

RECOMMENDATION:

The Franklin County Parks and Recreation Department respectfully requests the Board of Supervisors to consider approval in the purchase of a replacement athletic field lights for **\$199,235** from MUSCO as outlined in this summary.

Quote -Shively Installation

Project: Franklin County Recreation Park -Rocky Mount, VA
Ref: 200785
Date: 12/6/2019

Sourcewell
Master Project: 199030, Contract Number: 071619-MSL, Expiration: 08/27/2023
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell purchase – contract number: 071619-MSL

Quotation Price – Materials Delivered to Job Site and Installation

Turnkey with Lighting Contactor Cabinet Only	\$ 192,758
Turnkey with Controls and Monitoring	\$ 199,235
Turnkey with Showlight.....	\$ 204,014
	*Installation by Shively Electric
Adder for Bonding:	\$1,180

Sales tax is not included.

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Light-Structure System with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels of 30footcandles infield and 20footcandles outfield standard uniformities
- BallTracker™ technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- Pre-cast concrete bases with integrated lightning grounding
- Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- Factory aimed and assembled luminaires, including BallTracker™ luminaires
- UL Listed assemblies

Control Systems and Services

- Lighting Contactor Cabinet Option: Lighting contactor cabinet to provide onsite on/off control
- Controls and Monitoring Option: Control-Link® Control and Monitoring system to provide remote on/off control and performance monitoring with 24/7 customer support
- Showlight Option : Control-Link Control and Monitoring system with Showlight to provide (6) pre-programmed theatrical shows, onsite dimming, and custom color accent lighting control.
(1) Touchscreen interface(s) to provide pre-programmed theatrical effects

Operation and Warranty Services

Base Option: 10-year materials and onsite labor warranty



Quote -Shively Installation

Adder Options 1& 2: Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years

Installation Services Provided

See scope of work provided below

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Amanda Hudnut
Fax: 800-374-6402
Email: musco.contracts@musco.com

All purchase orders should note the following:
Sourcewell purchase – contract number: 071619-MSL

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations. Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- 240 Volt, 1 Phase electrical system requirement.
- Structural code and wind speed = 2015 IBC, 115mph mi/h, Exposure C, Importance Factor 1.0.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.
- Installation pricing from Shively Electric

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Steve Wiley
Sales Representative
Musco Sports Lighting, LLC
Phone: 804-836-6785
E-mail: steve.wiley@musco.com



Franklin County Recreation
Rocky Mount, VA**Customer Responsibilities:**

1. Complete access to the site for construction using standard 2 wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. i.e. water lines, electrical lines, irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (e.g. home plate, center of FB field)
4. Customer to pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Customer responsible for any necessary power company fees and requirements.
6. Customer responsible for all permitting fees (payment). Contractor will obtain the required permitting.
7. Customer to provide area on site for disposal of spoils from foundation excavation and dumpsters.
8. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required poles, fixtures, foundations, electrical enclosures and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Provide stamped foundation designs based on 2500psf soils.
5. Musco shall provide Performance and Payment Bonds in an amount equal to the total amount of bid. (Only if Required, Not included in quote)

Musco Subcontractor Responsibilities General:

1. Provide equipment and materials to off load equipment at jobsite per scheduled delivery.
2. Provide storage containers for material, (including electrical components enclosures), as necessary and waste disposal.
3. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
4. Obtain any required permitting.
5. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
6. 1 hour comprehensive burn of all lights on each zone.
7. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
8. Provide startup and aiming as required to provide complete and operating sports lighting system.

Musco Subcontractor Responsibilities – Foundations, Poles and Fixtures:

1. Mark and confirm pole locations per the aiming drawing provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide materials and equipment to install (6) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils to owner designated location at jobsite.
4. Provide materials and equipment to assemble Musco TLC-LED fixtures, electrical enclosures, poles and pole harnesses.
5. Provide equipment and materials to erect (6) dressed LSS Poles and aim utilizing the pole alignment beam.

Musco Subcontractor Responsibilities – Electrical:

1. Provide materials and equipment to upgrade electrical service panels as required.
2. Provide materials and equipment to reuse existing electrical wiring as permitted.
3. Provide as built drawings on completion of installation, (if required).



Quote -Shively Installation

Musco Subcontractor Responsibilities – Control System:

1. Provide equipment and materials to install (1) Lighting Contactor Cabinet and terminate all necessary wiring.
2. Provide a dedicated 120v 20amp controls circuit or a step down transformer for 120v control circuit if not available.
3. Provide a dedicated 20amp breaker connected to all available phases for powerline communication.
4. Check all Zones to make sure they work in both auto and manual mode.
5. Contractor will commission Control Link by contacting Control Link Central at (877-347-3319).





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<p><u>AGENDA TITLE:</u> <i>Waid Park Playground Replacement</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020</p>
<p><u>SUBJECT/PROPOSAL/REQUEST</u> <i>Request permission to purchase a replacement playground for Waid Park.</i></p>	<p><u>ACTION:</u> Yes <u>INFORMATION:</u> No <u>ATTACHMENTS:</u> No</p>
<p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i></p> <p><input checked="" type="checkbox"/> <i>Infrastructure</i> <input checked="" type="checkbox"/> <i>Lifelong Learning</i></p> <p><input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i></p> <p><input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>CONSENT AGENDA:</u> Yes <u>ATTACHMENTS:</u> Yes</p> <p><u>STAFF CONTACT(S):</u> <i>Paul Chapman, Director of Parks and Recreation</i></p> <p><u>REVIEWED BY:</u> <i>Christopher L. Whitlow, Interim County Administrator</i> </p>

BACKGROUND:

The large playground at Waid Park next to main parking lot was installed in 1997. This playground is heavily used and has served the public well. The playground is now showing significant wear and deterioration. The main concern is that the rubberized-coated steps and landings have cracked and separated from the metal underneath which has allowed water to penetrate. The water is rapidly causing significant rusting which is affecting the playground's structural integrity.

Playground manufacturers generally give a life expectancy of 10 years for most play structures. The playground at Waid Park is 23 years old which is over twice the expected life. Repairing extensive amounts of such an old playground is impractical and nearly as expensive as full replacement.

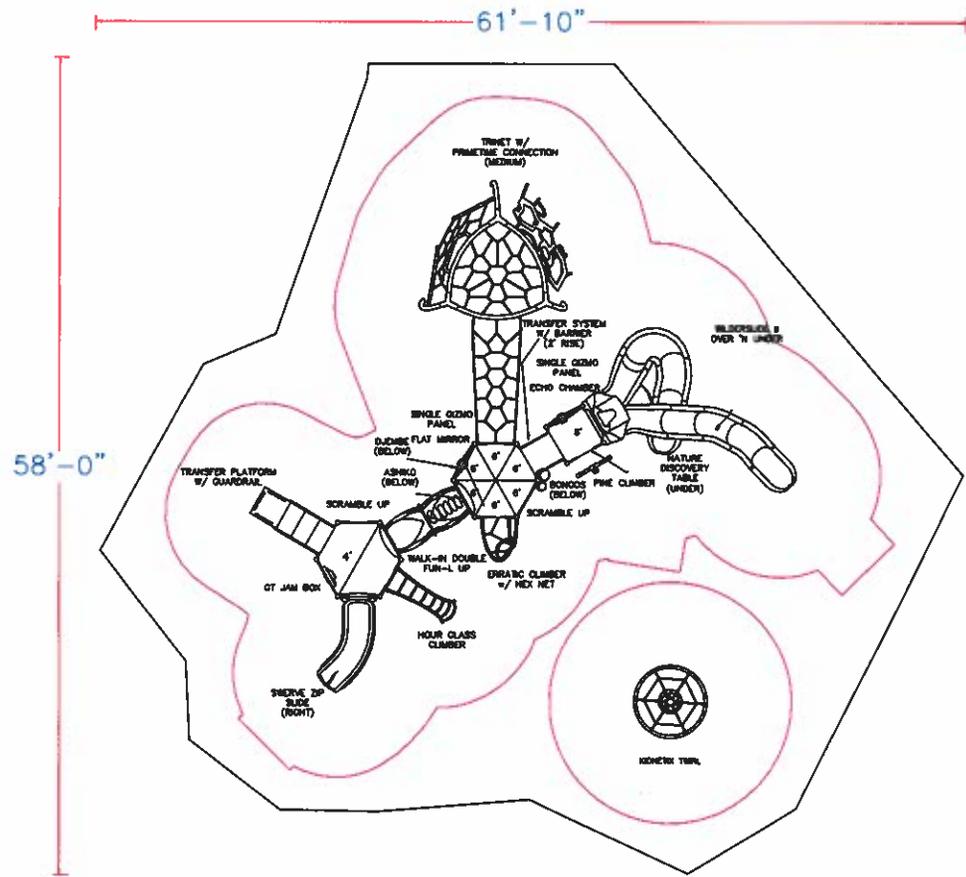
DISCUSSION:

Planning for the Waid Park playground replacement has been included as part of the Capital Improvement Plan where project funding was budgeted this year. The Parks and Recreation Department with the recommendation and approval of the County's Recreation Advisory Commission (RAC) is requesting replacement playground equipment for Waid Park. The playground would be purchased from GameTime through a cooperative purchasing organization; OMNIA Partners (Formerly US Communities). This cooperative purchasing organization competitively solicits and publicly awards using public procurement laws and regulations.

Funds of \$80,000 for this purchase were budgeted for and are currently available in the Playground Budget Capital Account #30300139 57001.

RECOMMENDATION:

The Franklin County Parks and Recreation Department respectfully requests the Board of Supervisors to consider approval of the purchase of a replacement playground at Waid Park for \$73,109.46 from GameTime, as outlined in this summary.



GameTime
A PLAYCORE COMPANY
150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com



Franklin County Parks & Recreation
Waid Park
Rocky Mount, VA
Representative
Cunningham Recreation

This play equipment is recommended for children ages
5-12

Minimum Area Required:
Scale: NTS
This drawing can be scaled only when in an 11" x 17" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CANCSA-Z-614

Drawn By:
SA
Date:
2/7/20
Drawing Name:
150468-01-01



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

02/07/2020
 Quote #150468-01-01

Waid Park

Franklin County Parks & Recreation (VA)
 Attn: Paul Chapman
 701 Waid Park Road
 Rocky Mount, VA 24151
 Phone: 540-483-9293
 paul.chapman@franklincountyva.gov

Ship to Zip 24151

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - PT17022- Adventure [Roto Plastic: _____] [Deck:Pvc: _____] [Accent: _____] [Basic: _____] [Deck:Pvc: _____] [HDPE: _____] [Tube: _____] [Roto Plastic: _____]	\$61,600.00	\$61,600.00
		(1) 19424 -- Long Exit (Use On 7' & 8' Slides)		
		(2) 19387 -- Right Curve Section Wilderslide li		
		(1) 19391 -- Support Wilderslide li		
		(1) 19801 -- Over 'N Under Wilderslide II		
		(1) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(6) 18201 -- 36" Tri Punched Deck P/T		
		(1) 32076 -- Trinet (Med) W/Pt Connection		
		(1) 19286 -- Transfer Platform W/ Guardrail 4'		
		(1) 4842 -- Echo Chamber Ass'Y		
		(2) 19002 -- Single Gizmo Panel		
		(1) 19689 -- Pine Climber 8'		
		(1) 4843 -- Flat Mirror Ass'Y		
		(1) 19692 -- Erratic Climber W/Hex Net 5'6"-6'6"		
		(1) 19253 -- Scramble Up (3'6" & 4')		
		(1) 19418 -- Walk-In Double Fun-L Up (Link)		
		(1) 19255 -- Scramble Up (5'6" & 6')		
		(1) 19369 -- Gt Jambox		
		(1) 19363 -- 3'-6"/4'-0" Zip Swerve Slide Right		
		(1) 19250 -- Hour Glass (3' Thru 5')		
		(1) 19289 -- Two Piece Hex Deck		
		(1) 19085 -- Djembe		
		(1) 19084 -- Ashiko		
		(1) 19005 -- Transfer System W/Barrier (2' Rise)		
		(1) 18679 -- Bongos		
		(1) 18763 -- Nature Discovery Table - 36"		



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

02/07/2020
 Quote #150468-01-01

Waid Park

Quantity	Part #	Description	Unit Price	Amount
		(2) 12068 -- 3 1/2" Uprt Ass'Y Alum 13'		
		(1) 12024 -- 3 1/2" Uprt Ass'Y Alum 9'		
		(4) 12025 -- 3 1/2" Uprt Ass'Y Alum 10'		
		(2) 12069 -- 3 1/2" Uprt Ass'Y Alum 14'		
		(4) 12027 -- 3 1/2" Uprt Ass'Y Alum 12'		
		(4) G12069 -- 3 1/2" Uprt Ass'Y Galv 14'		
		(1) 12928 -- Deck Flat Cap Pkg-45 1/2"		
1	178749	GameTime - Owner's Kit	\$58.00	\$58.00
1	90777	GameTime - Kidnetix Twirl [Accent: _____] [Basic: _____]	\$5,079.00	\$5,079.00
1	INSTALL	MISC - Installation of Equipment	\$18,365.00	\$18,365.00
114	EWf	GT-Impax - Engineered Wood Fiber Safety Surfacing (CY)- <ul style="list-style-type: none"> • Area: 2,300 Sq.Ft. • Thickness (Compacted): 12" 	\$21.63	\$2,465.82
114	INSTALL	MISC - Installation of EWf	\$12.35	\$1,407.90
Contract: OMNIA			Sub Total	\$88,975.72
			Discount	(\$17,937.44)
			Freight	\$2,071.18
			Total	\$73,109.46

Comments

*Site must be clear, level, free of obstructions, and accessible. Site should permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional costs

*Taxes, if applicable, will be applied at the time of invoice. Please provide a copy of your tax exempt certificate to avoid the addition of taxes.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

02/07/2020
Quote #150468-01-01

Waid Park

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted. Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 4-6 weeks after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact Miss Utility to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

02/07/2020
Quote #150468-01-01

Waid Park

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$73,109.46**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION (IF DIFFERENT FROM ABOVE):

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> <i>Agricultural Leases</i></p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> <i>Request permission to solicit bids and schedule public hearing for leases on agricultural land.</i></p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input checked="" type="checkbox"/> <i>Economic Development</i> <input checked="" type="checkbox"/> <i>Financial Stability</i></p> <p><input checked="" type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i></p> <p><input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i></p> <p><input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020</p> <p><u>ACTION:</u> Yes</p> <p><u>INFORMATION:</u> No</p> <p><u>ATTACHMENTS:</u> No</p> <p><u>CONSENT AGENDA:</u> Yes</p> <p><u>ATTACHMENTS:</u> Yes</p> <p><u>STAFF CONTACT(S):</u> <i>Paul Chapman, Director of Parks and Recreation and Don Smith Director of Public Works</i></p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

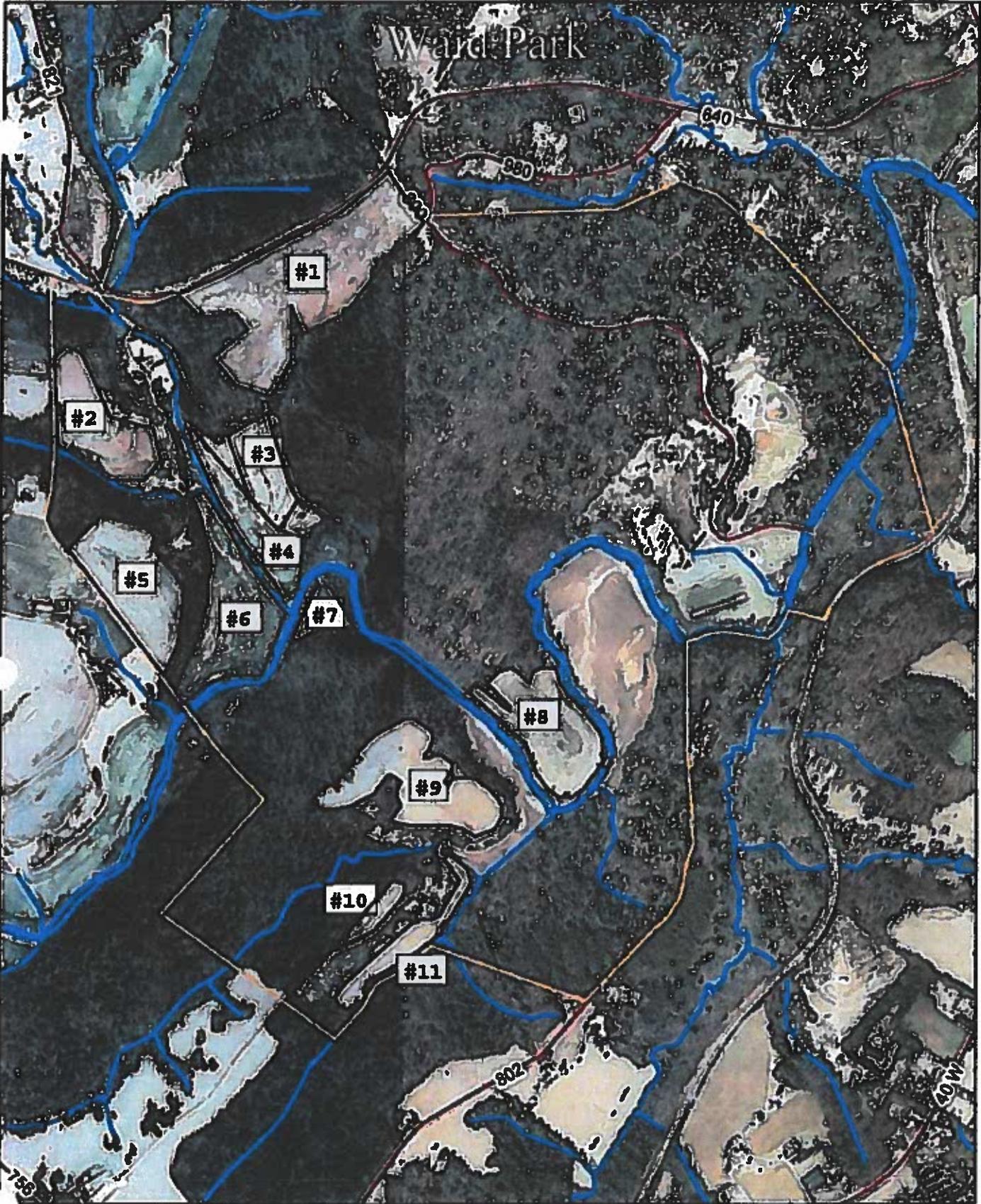
The Franklin County Board of Supervisors has contracted with local farmers to lease certain county owned areas for agricultural purposes. Since 2001 the County has successfully leased eleven tracts totaling eighty-four acres at Waid Park for agricultural use. Generally, these leases have been done on a two-year basis with farmers bidding to lease specific fields. Because of this success, staff would like to expand this agricultural lease option to the 40 acres on Perdue Lane (located behind the high school) that was obtained a few years ago.

DISCUSSION:

Staff has been pleased with the utilization of these tracts for agriculture and encourages the continuation of this program. If the Board decides to move forward to lease of the tracts at Waid Park and Perdue Lane for agricultural purposes, staff will need to solicit bids. Bidders will submit information regarding the proposer's name, address and phone, what the land would be used for and their proposed fees. At the required public hearing, the Board can review bids, hear any public comments and decide upon awarding the leases.

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors grant permission for staff to solicit bids and to schedule the required public hearing to lease the identified tracts at Waid Park and on Perdue Lane for agricultural use.



Aerial Imagery Copyright 2002
Commonwealth of Virginia

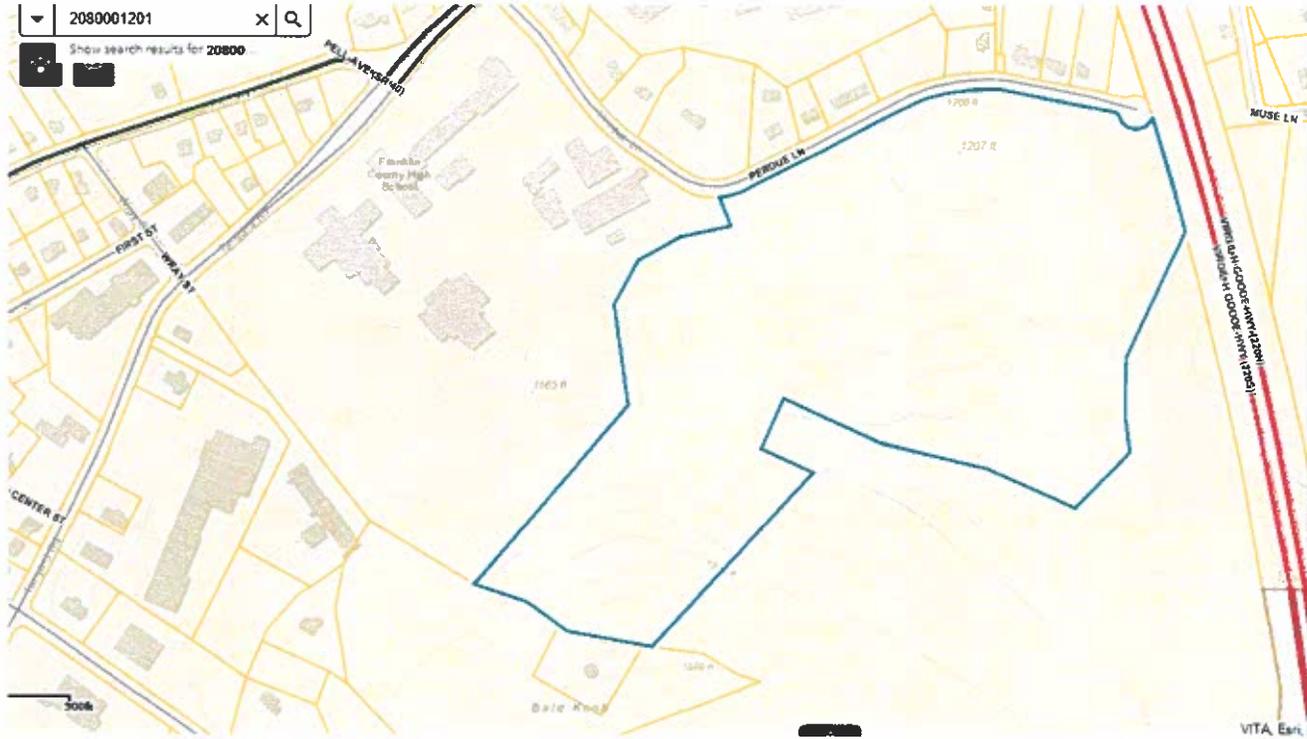
500 250 0 500 Feet



- Streams
- Roads
- Ward Park Boundary - Approximate

Please Note: All Fields are on a 2 year lease

County Property on Perdue Lane



Side Info Panel

(1 of 1) [Clear](#)

[Zoom In](#) ...

Parcel Update_12192019: COUNTY OF FRANKLIN

Primary Details

Parcel ID	2080001201
Map Number	208.00
Parcel Number	012.01
Owner	COUNTY OF FRANKLIN
Owner Address	1255 FRANKLIN STREET SUITE 112
City	ROCKY MOUNT
State	VA
Zip Code	24151
Legal Desc	PERDUE LN
Legal Desc: 2	RT 220 S
Zoning	R2
District	TOWN OF ROCKY MOUNT
Acres	40.00
Land Value	\$415,000.00
Building Value	\$400.00
Assessed Total	\$415,600.00
Land Use Value	\$0.00
Grantor	VCLF LAND TRUST INC
Consideration	\$897,960.00
Instrument Yr	2015
Instrument No	3961
Subdivision	
Deed Book	1064
Deed Page	234
Plat Book	1064
Plat Page	240
Property Card	View Card



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Goode Office Building Elevator</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Request Board approval to move forward with the replacement of elevator</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i> <input checked="" type="checkbox"/> <i>Infrastructure</i></p> <p><input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i></p> <p><input type="checkbox"/> <i>Public Safety</i> <input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020</p> <p><u>BOARD ACTION:</u> Yes</p> <p><u>INFORMATION:</u> <u>ATTACHMENTS:</u> YES</p> <p><u>CONSENT AGENDA:</u> Yes</p> <p><u>STAFF CONTACT(S):</u> Mike Thurman, Brian Carter</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

The Virgil H. Goode Office Building was built in 1968. The three (3) story building located at 70 East Court Street contains approximately 13,000 square feet. The Franklin County Sheriff's Department occupies this building in its entirety. The original elevator serving this building is currently 52 years old and has recently come into disrepair.

DISCUSSION:

For some time, County staff has indicated that the traction elevator in the Goode Building would need to be replaced. In the Fall of 2018 funding was requested for FY21-22 to perform this work.

However since that time and now on a more frequent basis, the unit goes out of service. Between February 1st through February 3rd, there were two occasions of individuals being stuck between floors. In addition, there have been other times the elevator would not operate.

Staff continues to have service performed to get the unit operating, but the fact is few parts are available for this 52-year-old elevator.

In December, Thyssenkrupp Elevator Corporation provided an estimate to replace the unit. This estimate is \$147,000 and does not include associated electrical work, etc. This proposal also pointed out that the County can expect a lead time of approximately 28 weeks (from the time a contract is executed) to have the unit built and installed.

Given the circumstances, staff would like to move forward with Thyssenkrupp Elevator Corporation to replace the elevator in the Goode Building using existing funds in the General Properties maintenance contingency account #30250006-57011. Currently this account has approximately \$709,194 where it is anticipated that the elevator project funds will be replaced either through the FY 2021 budget process or through year-end surplus rollover requests. In order to expedite the elevator replacement, staff is

requesting approval to award the contract to Thyssenkrupp through cooperative procurement with Sourcewell contract #100516-TKE.

RECOMMENDATION:

It is requested that the Board award the elevator replacement bid to Thyssenkrupp Elevator Corporation through cooperative procurement with Sourcewell and authorize staff to continue discussions with Thyssenkrupp, and once a suitable contract is presented, authorize the County Administrator/Finance Director to execute the necessary contract documents.

thyssenkrupp Elevator Corporation

New Installation Proposal



Submitted to: Michael Thurman

December 6, 2019

Virgil Goode Building | Rocky Mount, VA

thyssenkrupp Elevator Corporation (hereinafter "thyssenkrupp") is dedicated to delivering Franklin County Facilities (hereinafter "Purchaser") the safest, highest quality vertical transportation solutions. I am pleased to present this customized Proposal in the amount of \$147,000 sales tax included and bond not included to furnish and install one (1) thyssenkrupp Passenger Elevator; along with the clarifications noted immediately below and the conditions set forth on the pages that follow.

This price will remain in effect for the next forty-five (45) days and is contingent upon all work described in this Proposal being completed prior to December 31, 2020. Any work performed after this date will be subject to escalation. *This price is also expressly contingent on Purchaser and thyssenkrupp (hereinafter collectively "the parties") entering into a separate and mutually agreeable new installation agreement for this work (hereinafter a "separate installation agreement").*

Clarifications to Architectural Plans and Specifications:

1. No Section 14 Specifications provided, based on schedule of equipment below.
2. Please note that there will need to be items upgraded per code requirements.

Value engineering opportunities and Alternates:

1. -None at this time-.

In the event you have any questions regarding the content of this Proposal please contact me at +1 540-613-0824.

We appreciate your consideration.

Regards,

Derrick Dudley

thyssenkrupp Elevator Corporation

Derrick Dudley

New Installation Sales

7746 Garland Cir

Roanoke, VA 24019

T 540-613-0824, email: derrick.dudley@thyssenkrupp.com



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Old Landfill #Closure Cap</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Request to Advertise for bids for construction of the Landfill #72 Closure Cap</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><u>STAFF CONTACT(S):</u> Smith</p>	<p><u>AGENDA DATE</u> February 18, 2020</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> Yes</p> <p><u>ATTACHMENTS:</u> No</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

Franklin County operates a municipal sanitary solid waste landfill for the benefit of its residents and businesses. The landfill is permitted by the state under two separate permit numbers (#72 and #577). Landfill #577 is the newer landfill with the synthetic liner and leachate collection system. The new landfill is where the County is disposing of waste and should be for approximately another 30 years at current disposal rates. Landfill #72 is the older unlined landfill visible from Rt 220, now no longer in active use.

DISCUSSION: VSWM (Virginia Solid Waste Management Regulations) and the E.P.A. (Environmental Protection Agency), issues dates to the operators of unlined landfills as to when such landfills have to cease receiving waste and close per regulation standards. The old landfill Permit #72 is to stop receiving waste by December 2020 or when it reaches maximum permitted height, whichever came first. The past several years, County staff has worked diligently to fill the pockets of available airspace to maximize the use of the old landfill Permit #72 and the County has now reached the "full" mark. The County has notified the DEQ (Virginia Department of Environmental Quality) per the regulation that the County intends to close and cap the old landfill Permit #72. Labella Associates (Formerly Joyce Engineering), the County's Landfill engineer of record has prepared a set of closure plans. These plans meet the design criteria as set forth in the VSWM Regulations and have been approved by the DEQ. The plans have 2 options for a combination soil/synthetic cap and an option for an all synthetic (Closure Turf) cap. The closure must be completed by June 30, 2021. Staff would like to see the construction completed in 2020 to prevent inflated pricing from contractors under a tight deadline and to have some leeway in case the rainy climate the County has been experiencing continues. Engineer estimates for the project are \$3.2 million and this funding was allocated in the 2019 borrowing.

RECOMMENDATION:

Staff respectfully requests authorization from the Board to advertise for bids for the closure construction of the old Landfill Permit #72 to expedite the bidding process in an effort to take advantage of the 2020 construction season. County staff will return to the Board this spring to present the bids for closure construction for the Board's consideration.



Bedford Residency
Todd Daniel – Residency Administrator
Brian Casella – Assistant Resident Engineer
VDOT Call Center – 1-800-FOR-ROAD
(1-800-367-7623)

To: Franklin County Board of Supervisors
Subject: February 2020 – Franklin County VDOT Monthly Updates

MAINTENANCE

Maintenance Activities for Previous 30 Days:

- Ordinary maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning (County wide) and guardrail repairs.
- Route 40/602 (Franklin St./Ferrum Mountain Rd.) – Grout flow line of existing pipe. COMPLETED
- Route 764 (Carver Lee Rd.) – Superstructure replacement. COMPLETED
- Route 730 (Dans Rd.) – Pipe replacement. COMPLETED

Maintenance Activities for Next 60 Days:

- Ordinary Maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning county wide, guardrail repairs.
- Over the rail mowing to include primary and secondary routes.
- Route 647 (Kay Fork Rd.) – Preparation for pipe replacement for failed pipe; ongoing closure.
- Route 690 (Pembroke Rd.) – Replacement of low water structure. In progress.
- Route 116 (Jubal Early Hwy.) – Pipe replacement. In progress.
- Route 944 (Crafts Ford Rd.) – Preparation for pipe replacement; work tentatively to begin week of February 10th pending weather. One lane will be open to traffic.
- Route 919 (Grassy Hill Rd.) – Preparation for pipe replacement.
- Route 760 (Telegraph Rd.) – Preparation for pipe replacement. One lane will be open to traffic.
- Route 738 (Rockland Rd.) – Superstructure replacement. Located approximately 0.35 miles from Route 641 (Callaway Rd.). Work to begin on February 24, 2020 and to reopen to traffic by February 27, 2020.

LAND DEVELOPMENT & PERMITS

- 107 Active permits to include: 55 utilities, 33 private entrances, 5 commercial entrances, 5 roadside memorials, 2 private utility permits, 5 maintenance of traffic permits and 2 locally administered permits. Of these, 10 were issued in January.
- 4 site plan reviews:
 - Red Barn Subdivision – Review of 99 lot subdivision in Burnt Chimney area.
 - Camp Reel Simple Campground – Review of proposed campground in Union Hall area.
 - Westlake Apartments – Review of multifamily development.
 - Big Cove – Review of as-builts for previously developed subdivision.
- Facebook Fiber Project – Intermittent flagging operations in the Callaway and Wirtz area.
- Fox Run Subdivision – Review subdivision for future state maintenance.

CONSTRUCTION

Franklin County

- Route 122 (Booker T. Washington Hwy.) Bridge over Blackwater River – Construction underway. The traveling public can expect delays due to flagging operations throughout the life of the project. Project completion is planned for late Fall 2020.

Roanoke County – US220

- Route 220 Bridge over Back Creek – Bridge replacement to include increased width, 6-foot inside shoulder and 10-foot outside shoulder. The project includes grading to improve sight distance at the intersection of Route 657 (Crowell Gap Rd.) and Route 220. During construction, two narrowed traffic lanes are expected to remain open in both directions; nighttime hours may possibly include additional lane closures. Work began in Fall 2017 and is scheduled to be completed in Spring 2020.
- Route 220 southbound – Left turn lane construction in conjunction with the bridge construction at the crossover/intersection with Route 657 (Crowell Gap Rd.)

TRAFFIC STUDIES/SPECIAL REQUESTS

Requested Safety Studies:

- Route 731 (Dugwell Rd.) – Request for posted speed limit.

Completed Safety Studies:

- N/A

PROJECT STATUS

- Route 122 (Booker T. Washington Hwy.)/Route 636 (Hardy Rd.) – Original advertisement date delayed. Plan revision pending public comment underway. Public Potential plan revision to include a round-a-bout intersection improvement. Potential new advertisement date of December 2020. (UPC 109287)
- Route 834/670 (Brooks Mill Rd./Burnt Chimney Rd.) – Construction of a roundabout at the intersection of Route 834 and Route 670; advertisement scheduled for February 2022. (UPC 111364)
- Route 718 (Colonial Turnpike) – Bridge replacement; project was advertised on January 28, 2020. Fixed completion date 12/1/2021.
- Route 641 (Callaway Rd.) – Superstructure replacement near intersection of Route 602; construction scheduled to begin June 1, 2020. One lane will be open to traffic during the construction.



Franklin County
A Natural Setting for Opportunity

RESOLUTION # _____
SUPPORT BY THE BOARD OF SUPERVISORS OF
THE COUNTY OF FRANKLIN, VIRGINIA
UPC# 109287

WHEREAS, the County of Franklin, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia exercising public and essential governmental functions pursuant to the Constitution and laws of the Commonwealth of Virginia; and

WHEREAS, the County applied for a Smart Scale project for safety improvements at the intersection of Route 122 (Booker T. Washington Highway) and Route 636 (Hardy Road), Gills Creek District, in the Fall of 2015; and

WHEREAS, the Commonwealth Transportation Board approved said project in June of 2016; and

WHEREAS, the predominant crash pattern for this intersection was rear-end crashes on Route 122; therefore, the project included constructing a left turn lane on Northbound on Route 122 to reduce rear-end crashes; and

WHEREAS, the project was developed and scheduled to be advertised in December 2019; and

WHEREAS, during the development of the project, the predominant crash pattern changed from rear-end crashes to angle crashes; and

WHEREAS, angle crashes increased for vehicles turning from Hardy Road (Route 636), severe injury crashes increased, and fatal crashes increased; and

WHEREAS, in response to these changes, VDOT re-evaluated the planned improvements considering a traffic signal and a roundabout to reduce angle crashes; and

WHEREAS, a roundabout was recommended due to better safety performance at comparable cost; and

WHEREAS, a Citizens Information Meeting was held in January of 2020 at the Burnt Chimney Elementary School for comments on the project; and

WHEREAS, the majority of the comments received supported the roundabout; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Franklin County Virginia, support the recommendation of VDOT (Virginia Department of Transportation) by Resolution of Support for the roundabout at the intersection of Route 122 (Booker T. Washington Highway) and Route 636 (Hardy Road);

AND BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Franklin, Virginia hereby support VDOT refining the design of the SMART Scale project to a roundabout design.

Adopted this, the 18th day of February 2020, in the County of Franklin, Virginia

On motion of Supervisor to adopt the resolution, seconded by Supervisor, the motion carried by the following recorded vote:

MOTION BY:
SECONDED BY:
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES:
NAYS:

A COPY TESTE:

Madeline Sefcik, Clerk



**UNITED WE FIGHT.
UNITED WE WIN.**

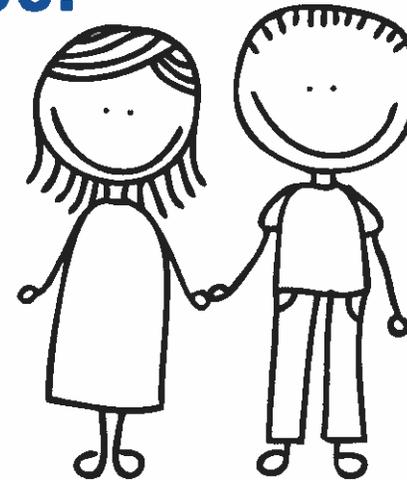
LIVE UNITED

Your United Way: *Working to Create Lasting Change in Franklin County*

Franklin County – Director's Meeting | February 5, 2020



OUR VISION: Elevate 10,000 families to self-sufficiency by 2030.



EARLY LEARNERS

Ages 0-12

Goal

Increase 3rd graders reading at grade level from 79% to 90%

SUCCESSFUL YOUTH

Ages 13-18

Goal

Increase graduation rate from 91% to 95%

HEALTHY ADULTS

Ages 18+

Goal

Reduce poverty rate from 13% to 9%



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Our Key Commitments

- Funds raised in Franklin County campaigns are invested in Franklin County programs and partnerships
- Local volunteers will be making investment decisions
- Investments will be informed and driven by local needs
- Emphasis on accountability and results through outcome measurements and program-level funding
- Use of an online system for grant applications and reviews

UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Meet ALICE

ASSET LIMITED



ALICE has no safety net
in times of crisis

INCOME CONSTRAINED



ALICE's income falls
short of essentials

EMPLOYED



ALICE is working,
yet not earning enough

UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Why do so many families struggle?

- The cost of living continues to rise...

Household Survival Budget, Franklin County		
	SINGLE ADULT	2 ADULTS, 1 INFANT, 1 PRESCHOOLER
Monthly Costs		
Housing	\$462	\$691
Child Care	\$-	\$1,196
Food	\$168	\$555
Transportation	\$322	\$644
Health Care	\$196	\$726
Technology	\$55	\$75
Miscellaneous	\$144	\$445
Taxes	\$242	\$559
Monthly Total	\$1,589	\$4,891
ANNUAL TOTAL	\$19,068	\$58,692
<i>Hourly Wage</i>	<i>\$9.53</i>	<i>\$29.35</i>

UNITED WE FIGHT.
UNITED WE WIN.

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2018 Franklin County Area – Community Health Assessment

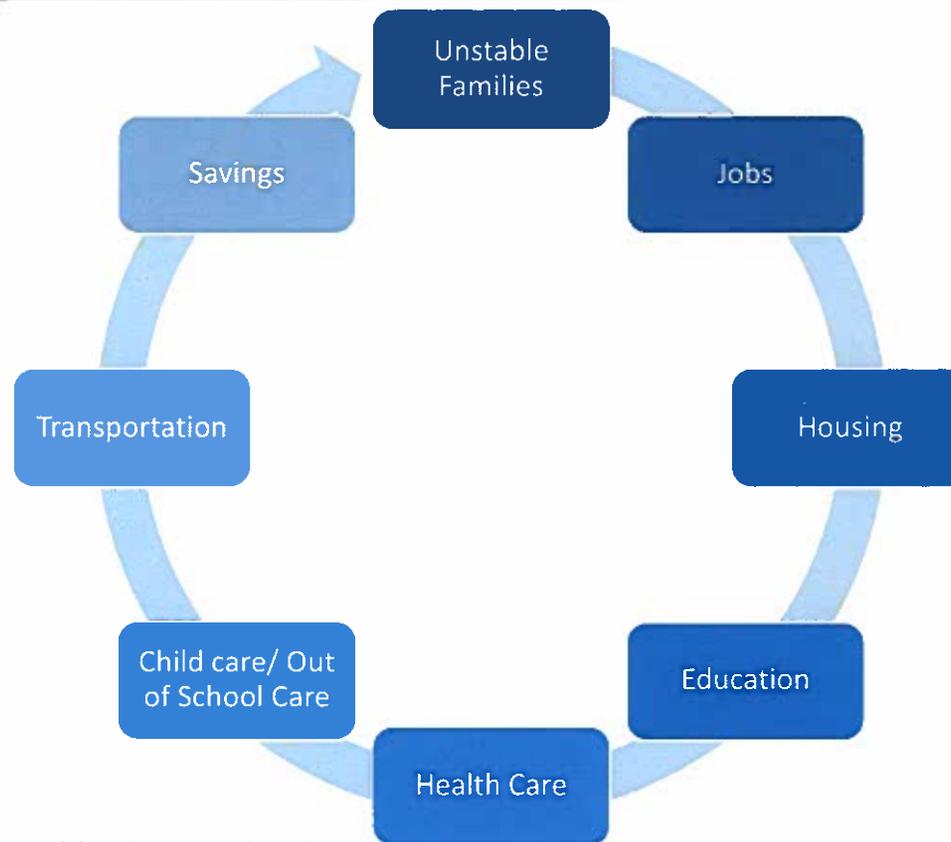
- All of Franklin County is designated as Medically Underserved Area (MUA)
 - 20% of FC residents surveyed can't afford the prescription medicines they need
 - 25% of FC residents surveyed said they struggled to put food on table for their family
 - 42% of FC residents surveyed identified cost as the biggest barrier to accessing healthcare they need.
 - Almost 22% of grandparents are responsible for raising their grandchildren

Overall, 42% of households in Franklin County are struggling to meet basic needs.

UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Why does it matter?



ALICE[®]
ASSET LIMITED. INCOME CONSTRAINED. EMPLOYED.

Source: 2017 ALICE Report Illustrated from consequences of households living below ALICE threshold in VA

United Way
United Way
of Roanoke Valley

UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

United Way in Franklin County

Gifts to the United Way campaign stays in Franklin County to support:

- Healthy Franklin County
- Smart Beginnings work in Franklin County
- Local programs and partnerships

UNITED WE FIGHT.
UNITED WE WIN.
LIVE UNITED

Healthy Franklin County



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Healthy Franklin County



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Community Gardens



359 Boones Mill Rd. | Bld. 1
Boones Mill, VA 24065
540-488-2933



- Auctions are held every Tuesday & Friday @ 9:30am
- Auction Season - Third Tue. of April thru October
- Selling locally grown fruit, vegetables, flowers, and plants



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

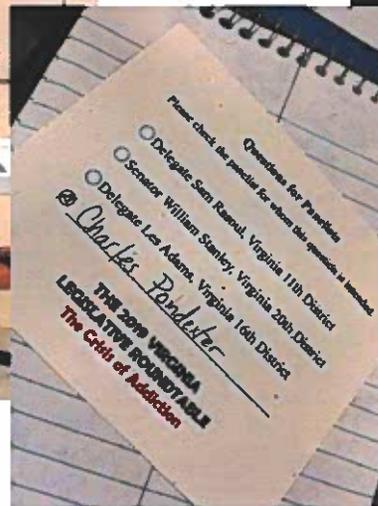
YADAPP (Youth Alcohol and Drug Abuse Prevention Program)



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Advocacy for Franklin County



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

United Way in Franklin County – Smart Beginnings



UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Smart Beginnings



FRANKLIN COUNTY

Year at a Glance: 2018-2019



GOAL: Elevate 10,000 families to self-sufficiency by 2030



OVER 21,250

pounds of fresh fruits and vegetables distributed to Franklin County families



9,700

hours of volunteer hours provided by residents to operate 20 community gardens all over Franklin County

THE EARLY YEARS ARE CRUCIAL.

Brenda has had a long history of working with the school system, and championing young children in the area. She always wanted to do more to support the teachers, and the students, but she knew she couldn't do that alone. Brenda, with the support of the Superintendent, has worked with Smart Beginnings to provide training, coaching, and quality improvement supports to all preschool classrooms in the county. All 12 achieved Level 3 or higher, demonstrating strong curriculum, warm environment and positive interactions between teachers. Together, they have helped Assistant Teachers enroll in college level courses, receive their Early Childhood Certificate, continue on to their Associate's Degree, and even working towards Teachers Licensure with their Bachelor's Degree. She is investing in her own staff to ensure the children receive the best possible care and education services available. Not only has she been a champion for improved early childhood outcomes, but for a strong early childhood workforce!

1,799 households assisted with access to nutritious food

\$62,000 in additional grants generated by United Way to support the community

12 local community leaders were a part of a team involved in making critical decisions on which programs to fund

168 one-way trips provided over 11,560 miles to connect residents to critical health-related appointments

All children enter kindergarten with the tools they need to learn

Increase 3rd grade reading level from 79% to 90%

Increase graduation rate from 91% to 95%

Reduce poverty rate from 13% to 9%

10,000 families to self-sufficiency by 2030

20 early childhood programs receiving support for quality improvement from Smart Beginnings. 83% of eligible programs in the area

25 hours of training support benefiting 165 local teachers

3,811 residents accessed primary care, mental health and dental care services

8 families assisted with housing and other supports to move from homelessness to stability

UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

We Need Your Help!

- Participate in your United Way workplace campaign
- Help open doors to other businesses, and connect with other potential donors
- Let others know that United Way is active and working in Franklin County

UNITED WE FIGHT.
UNITED WE WIN.

LIVE UNITED

Want to learn more?



ALICE[®]
ASSET LIMITED, INCOME CONSTRAINED, EMPLOYED



VIRGINIA

ALABAMA, ALASKA, ARIZONA, ARKANSAS, CALIFORNIA, COLORADO, CONNECTICUT, DELAWARE, FLORIDA, GEORGIA, HAWAII, IDAHO, ILLINOIS, INDIANA, IOWA, KANSAS, KENTUCKY, LOUISIANA, MAINE, MARYLAND, MASSACHUSETTS, MICHIGAN, MINNESOTA, MISSISSIPPI, MISSOURI, MONTANA, NEBRASKA, NEVADA, NEW HAMPSHIRE, NEW JERSEY, NEW MEXICO, NEW YORK, NORTH CAROLINA, NORTH DAKOTA, OHIO, OKLAHOMA, OREGON, PENNSYLVANIA, RHODE ISLAND, SOUTH CAROLINA, SOUTH DAKOTA, TENNESSEE, TEXAS, UTAH, VERMONT, VIRGINIA, WASHINGTON, WEST VIRGINIA, WISCONSIN, WYOMING



STUDY OF FINANCIAL HARDSHIP

OPV, ADVOCATE, VOLUNTEER.
United Ways of Virginia

LIVE UNITED
United Way

© 2014 United Ways of Virginia

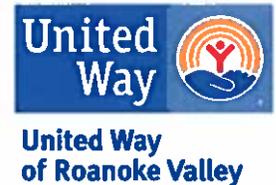
ALICE information specific to the Roanoke Valley

<https://www.uwrv.org/alice/>

VA ALICE Report and other states

<https://www.unitedforalice.org/virginia>

Frequently Asked Questions (FAQs)



1. How does United Way impact our community?

In the Roanoke Valley, there are too many residents living in poverty. There are too many children who need help preparing to start kindergarten and staying on the path towards on-time graduation. Our community is home to world-class medical care, yet too many of our friends and neighbors are battling preventable illnesses.

United Way believes in a better life for all residents of the Roanoke Valley.

We bring together local businesses, nonprofit organizations, local governments, experts and volunteers to uncover the root problems behind community needs and identify innovative ways to address and, ultimately, to prevent them.

2. What area does United Way of Roanoke Valley (UWRV) serve?

United Way serves the Cities of Roanoke and Salem, the Counties of Roanoke, Botetourt, Craig and Franklin, and the Town of Vinton.

3. What does United Way do?

In December 2015, the United Way of Roanoke Valley Board of Directors approved the vision to "elevate 10,000 families to self-sufficiency by 2030."

Extensive engagement and input from community and nonprofit leaders in 2016 led to the development of the Family Led Self-Sufficiency Framework as a way to achieve this vision. The defining feature of this new approach is a coordinated system of care for families in the Roanoke Valley, which would allow them to access the often multi-faceted support they need to achieve self-sufficiency.

The Continuum of Support, which spells out the strategies on this road map, was publicly introduced in April 2017 and began to drive resource investments at United Way beginning in July 2018.

The Family Led Self-Sufficiency Model is grounded on these key guiding principles:

- Families are partners in the implementation
- Programs work together to connect families from stabilizing supports to asset and skill-building programs
- Target population may be place-based or broadly accessible
- Use of evidence-based strategies to achieve specific success measures
- Driven by strong collaboration

This model, implemented against the goal to elevate 10,000 families, forms a powerful continuum of supports and integrated strategies that cut across the life cycle continuum. Use of standard outcomes and measures for strategies in the continuum, and year-round partner meetings will be required for all grantees to ensure alignment of UWRV investments moving forward.

In support of the strategic plan, United Way of Roanoke Valley has rolled out a three-tiered funding model that places significant priority on the design and development of formal collaborations. Current and prospective partners submit proposals that align with the funding tiers and reflect the criteria outlined. Volunteers then review these and forward funding recommendations to the Board of Directors for approval.

4. What has United Way been doing in the area since it took over United Way of Franklin County?

In summer 2017, United Way of Franklin County (UWFC) reached out to UWRV to pursue a regionalization effort with the hopes of expanding the capacity and effectiveness of the mission. On August 28, 2017, the public announcement about the combined organization was made, which uniquely positioned United Way to work with community leaders, businesses, policymakers, nonprofits, and individuals in the region to affect change on a scale that was previously unattainable.

United Way staff presence has been maintained and expanded in Franklin County, providing coverage in education- and health-based initiatives. Our Healthy Franklin County and Smart Beginnings initiatives continue to actively engage partners, and serve families in the community. In the 2018-2019 fiscal year, funds raised in the local campaign supported four programs to address the most critical needs in the community. In addition, UW generated \$62,000 in grants to support the community.

- 20 early childhood programs receiving support for quality improvement from Smart Beginnings, 83% of eligible programs in the area. They also provided 25 hours of training support benefitting 165 local teachers.
- 3,811 residents accessing primary care, mental health and dental care services
- 8 families assisted with housing and other supports to move from homelessness to stability
- 1,799 households assisted with access to nutritious food, with over 21,250 pounds of fresh fruits and vegetables distributed to Franklin County families

UWRV provides organizational leadership and is committed to honoring the intent of donors in Franklin County, as it has always done in the Roanoke Valley. As such, **100% of funds raised in Franklin County campaigns are used to support programs and initiatives that provide opportunities for Franklin County residents to meet core needs and be self-sufficient.** Local volunteers were central in developing these recommendations.

5. Who does United Way help with its supported programs and initiatives?

Throughout the United Way of Roanoke Valley region, it's no surprise that many households are forced to make painful choices to make ends meet.

Our community has an 11% poverty rate, on top of an additional 29% of the local population classified as ALICE: Asset Limited, Income Constrained, Employed. These are families and individuals who earn above the federal poverty rate, but less than the true cost of living in our area.

Despite working hard, they are just one unexpected bill away from falling into financial despair. They are forced to make difficult choices such as forgoing health care, accredited childcare, healthy food, or car insurance. When families struggle, the costs are also high for the wider community.

For any organization wanting to create lasting changes in a community, it is important to have a good understanding of who is struggling, the nature of their experiences, and the depth, duration and implications of these struggles so we can form more effective solutions. ALICE provides a framework, language, and tools to measure and understand the struggles of our community. ALICE gives life to the people behind our vision of elevating 10,000 families to self-sufficiency by 2030.

6. Why should I give to United Way?

Your gift allows others in our community the opportunity to make their dreams a reality: dreams of providing a healthy, financially stable life for their families, and ensuring that their children receive a good education. These are things that may be taken for granted by some, but seem entirely out of reach for others. There is no better way to improve the lives of your friends and neighbors than by making a gift to United Way.

The network of collaborative partnerships powered by United Way delivers wide-reaching support across the many needs that exist in the Valley. UWRV also secures additional grant funds designed for collaborative partnerships on behalf of the community, thus expanding the impact of the donor's gift.

7. I can only afford to give a small amount. Is it worth giving at all?

Absolutely! Payroll deduction makes it easy to give a little each pay period, which results in a substantial annual gift. Your gift, no matter the size, is combined with thousands of others to drive real, lasting change in our community. ***When we all give a little, we can make a big impact!***

8. What are the costs associated with my gift to United Way of Roanoke Valley?

UWRV leverages your entire gift to advance the common good here in the Roanoke Valley. ***Over 80% of your gift is invested directly in programs that are helping people in Education, Financial Stability, and Health.*** Around 20% is leveraged to maintain high standards of fundraising and administrative support, which contributes to our ability to raise close to \$4,000,000 annually.

9. How does United Way's overhead compare to other nonprofits?

Overhead is a ratio of expenses necessary to operate an organization compared to its revenue. It is not a measurement of efficiency or performance. Overhead represents the necessary expenses that trains our staff, keeps our technology current, and creates additional efficiencies in how we accomplish our mission.

It's important to note that neither Charity Navigator nor GuideStar use the overhead ratio as part of their efforts. BBB Wise Giving Alliance includes a standard that limits fundraising expenses to no more than 35% of contributions, and requires that at least 65% of the organization's expenses be spent on program (mission) activities. United Way has maintained its overhead between 15-20%.

The best standard for the effectiveness of a nonprofit organization is not how little it takes to process your gift, but rather how much of an impact in your community it achieves with each dollar you invest. United Way amplifies every contribution by investing in exceptional programs, measuring community level progress, addressing key service gaps in the community, strengthening nonprofits, collaborating with other community organizations, and aligning volunteer expertise towards elevating 10,000 families to self-sufficiency (through our Education, Financial Stability, and Health efforts).

10. What is the nature of the relationship with United Way Worldwide?

United Way Worldwide is the leadership and support organization for a network of community-based United Ways around the world including more than 1,100 United Ways in the United States.

To be considered an active member, local United Ways agree to meet a set of shared operating standards, and pay annual membership dues equivalent to 2% of revenues (effective July 1, 2020). Members in good standing are able to use the United Way brand name, and enjoy the benefits of membership including access to various tools, resources, and partnerships to support local marketing, fundraising and community impact efforts; as well as networking and training opportunities for staff and volunteers.

While United Way Worldwide provides a common voice for the impact of its members across the globe, decisions on strategic direction, priority issues, and investments remain local decisions powered by the individual United Way's Board of Directors.

11. I saw a post on Facebook about exorbitant CEO compensation, is that true?

No. The local board of directors is responsible for hiring, and establishing reasonable compensation (salary and benefits) of the CEO. As a general rule, compensation should not be excessive, but must be attractive enough to retain the best possible talent to lead the organization. Considerations in determining compensation include level of responsibility, size of the organization, individual qualifications, the organization's revenue position, and a review of what similarly sized peer organizations in the same geographic location offer their senior leaders. Nonprofits filing IRS Form 990, including UWRV, must describe the process they use to approve executive compensation as part of the nonprofit's responses on the annual return, IRS Form 990, Section VI, Part B, line 15.

12. Why is ____ program funded by United Way? / Why isn't ____ program funded by United Way?

In December 2015, the UWRV Board of Directors approved the vision to "elevate 10,000 families to self-sufficiency by 2030." Extensive engagement and input from community and nonprofit leaders in 2016 led to the development of the Family Led Self-Sufficiency Framework as a way to achieve this vision. The defining feature of this new approach is a coordinated system of care for families in the

Roanoke Valley, which would allow them to access the often multi-faceted support they need to achieve self-sufficiency.

While the funding model has changed, United Way investment decisions continue to be made by panels of community volunteers who review program applications and perform administrative reviews of audits and other important financial statements. Following this review period, strategic investments are made in programs that achieve measurable outcomes towards community level goals. With a robust system of care in the Roanoke Valley, our funding process is very competitive.

Programs not currently funded by United Way may not have scored as highly as others, they may not be well-aligned to the new funding model and its priorities, or they simply may not have applied for funding.

13. Why don't the Boy Scouts get funding from United Way anymore?

In 2013, the United Way Investment Process was opened to all non-profit programs serving the Roanoke Valley in the area of Education. The Boy Scouts applied for funding and ***a panel of local volunteers chose to make strategic investments in other programs.*** Similar open, competitive grant processes have occurred since United Way adopted its new strategic plan in 2017, and ***the Boy Scouts have not submitted a complete proposal for consideration.***

14. Does United Way support Planned Parenthood?

Until July 2018, United Way of Roanoke Valley supported Planned Parenthood's Health and Sexuality Education program that provides family life classes and communicable disease prevention to students, as well as information for parents on how to discuss health topics with their children. While United Way continues to honor the intent of donors who choose to designate their gifts to Planned Parenthood, ***no funding has been awarded to this program in the new investment model.***

15. One of my favorite agencies closed its doors/is struggling financially because United Way stopped funding it. Why did United Way let this happen?

In addition to the usual administrative and program criteria highlighting program effectiveness and sound management, every year's decision is largely driven by available funding.

Availability of funding awarded to agency programs through United Way's volunteer-driven investment process is based on projected, unrestricted gifts to the current United Way annual campaign. A successful United Way campaign, with more gifts to the Impact Fund, benefits this process. With the changing economy and fundraising climate, United Way has seen a decline in workplace campaign results averaging 8.5% annually over the last four years.

Faced with a smaller base for available funding, United Way's volunteer reviewers must make the difficult decisions to direct UW funding where it is most critical-- while attempting to do the least harm to clients, agencies, and the overall community. Situations where United Way has multi-year commitments or where funding is leveraged to secure additional federal, state or other grant resources are also taken into consideration and prioritized.

While these difficult business decisions prevent us from being in a funding relationship with some agencies, it does not diminish our utmost respect, gratitude, and value for the incredible work that they do for the Roanoke Valley and its residents. We continue to share the same commitment to bring families closer to self-sufficiency and, where possible, continue to actively engage partners in other ways to better serve families in the Roanoke Valley.

16. I hear United Way is now providing direct service and has opted to fund its own initiatives over the years, rather than funding outside agencies and programs. Why is that?

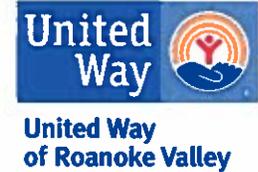
United Way's agency partners continue to be a critical part of how United Way accomplishes its work. Over the years we have learned how creating an infrastructure that supports partners working together allows us to create greater efficiencies and better, more impactful services for families in need, while generating improved outcome for the community. The Collective Impact framework has been part of United Way's evolving approach to achieving results since 2012, and has given rise to UW-led community partnerships like Smart Beginnings Greater Roanoke, Healthy Roanoke Valley, Healthy Franklin County, Bank On Roanoke Valley, Rehousing Youth for Success in Education, and others.

United Way provides the essential backbone function and staff support necessary to mobilize partners to work on shared goals, sustain partnership efforts, and seek grants to implement collaborative efforts that would otherwise not be available to single programs or agencies.

Over a hundred community partners engaged in these cross-sector initiatives benefit from the networking, training and capacity building, and grant funding generated to implement shared goals and activities that impact the community as a whole. In FY2019, every dollar United Way invested in these UW-led initiatives generated an additional \$5.40 in grants that benefitted partners in the Roanoke Valley.

FRANKLIN COUNTY

Year at a Glance: 2018-2019



GOAL: Elevate 10,000 families to self-sufficiency by 2030



OVER 21,250
pounds of fresh fruits and vegetables distributed to Franklin County families



9,700
hours of volunteer hours provided by residents to operate 20 community gardens all over Franklin County

THE EARLY YEARS ARE CRUCIAL.

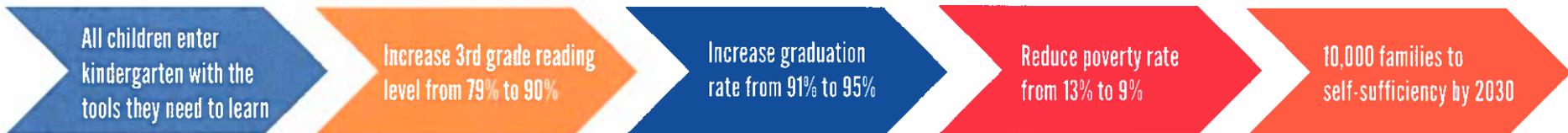
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\$62,000 in additional grants generated by United Way to support the community

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ALICE IN FRANKLIN COUNTY

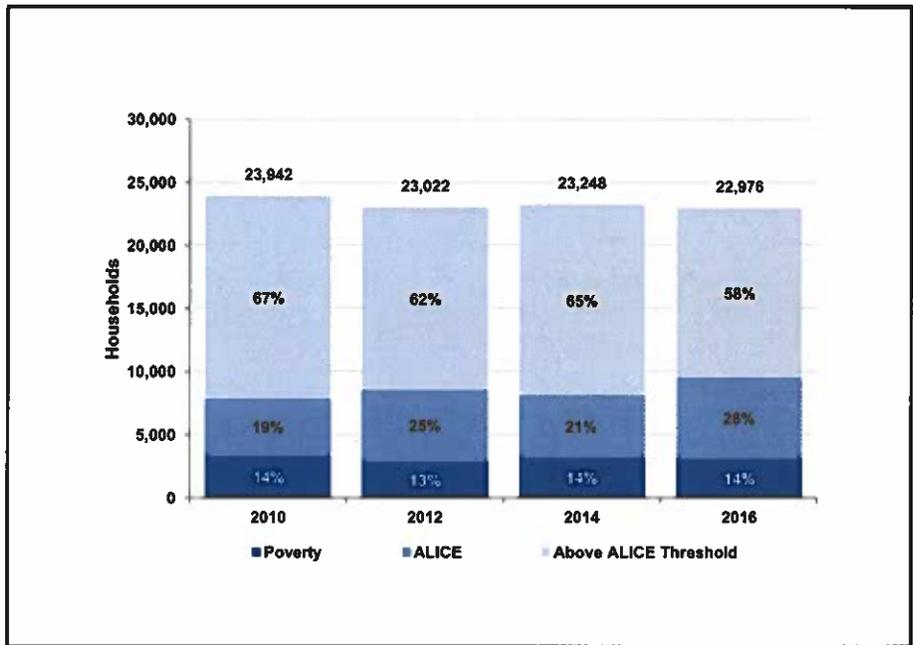
2016 Point-in-Time Data

Population: 56,230 • **Number of Households:** 22,976
Median Household Income: 48,720 (state average: \$68,114)
Unemployment Rate: 6.4% (state average: 5%)
ALICE Households: 28% (state average: 30%) • **Households in Poverty:** 14% (state average: 11%)

How has the number of ALICE households changed over time?

ALICE is an acronym for Asset Limited, Income Constrained, Employed – households that earn more than the Federal Poverty Level, but less than the basic cost of living for the county (the ALICE Threshold). Combined, the number of ALICE and poverty-level households equals the total population struggling to afford basic needs. The number of households below the ALICE Threshold changes over time; households move in and out of poverty and ALICE status as their circumstances improve or worsen. The recovery, which started in 2010, has been uneven across the state. Conditions have improved for some families, but with rising costs, many still find themselves struggling.

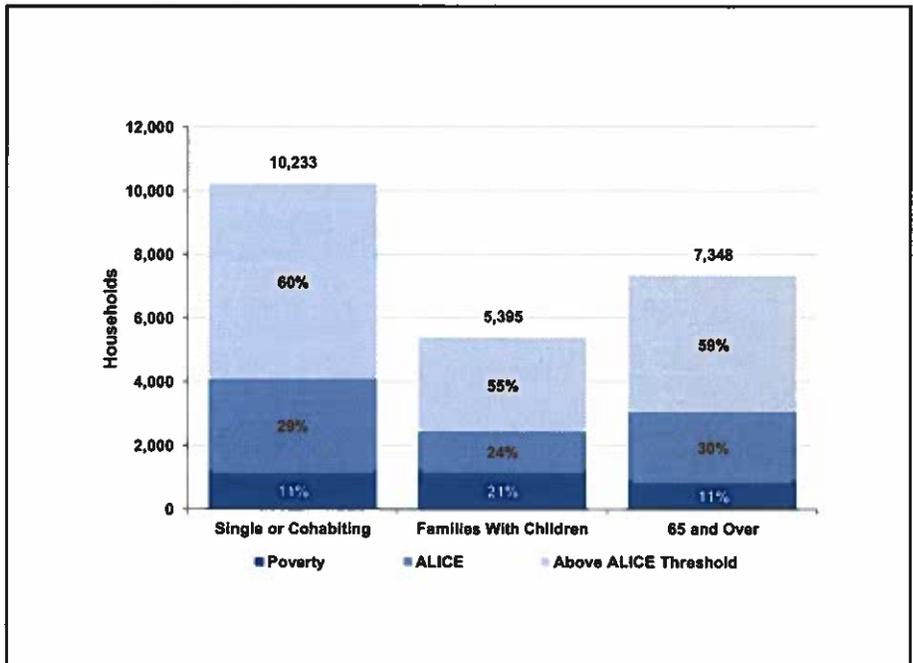
Households by Income, 2010 to 2016



What types of households are struggling?

The way Americans live is changing. There are more different family and living combinations than ever before, including more adults living alone, with roommates, or with their parents. Families with children are changing: There are more non-married cohabiting parents, same-sex parents, and blended families with remarried parents. The number of senior households is also increasing. Yet all types of households continue to struggle: ALICE and poverty-level households exist across all of these living arrangements.

Household Types by Income, 2016



Why do so many households struggle?

The cost of living continues to increase...

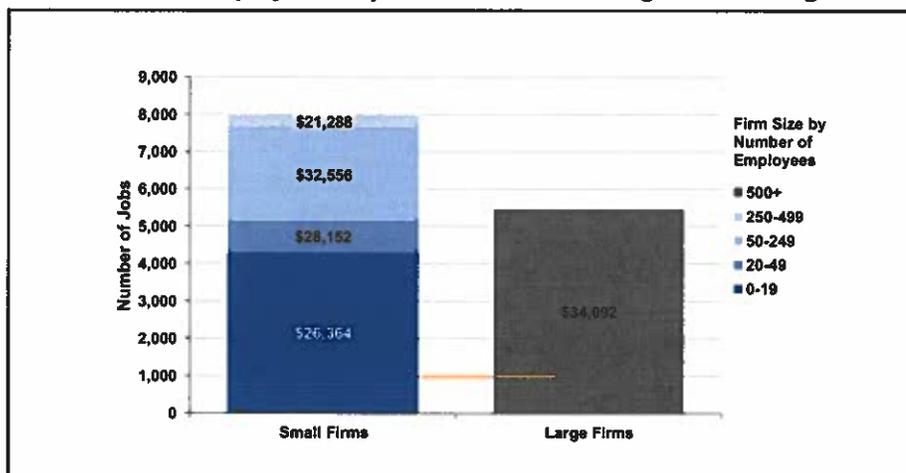
The Household Survival Budget reflects the bare minimum that a household needs to live and work today. It does not include savings for emergencies or future goals like college. In 2016, costs were well above the Federal Poverty Level of \$11,880 for a single adult and \$24,300 for a family of four. Family costs increased by 40 percent statewide from 2010 to 2016, compared to 9 percent inflation nationally.

Household Survival Budget, Franklin County		
	SINGLE ADULT	2 ADULTS, 1 INFANT, 1 PRESCHOOLER
Monthly Costs		
Housing	\$462	\$691
Child Care	\$-	\$1,196
Food	\$168	\$555
Transportation	\$322	\$644
Health Care	\$196	\$726
Technology	\$55	\$75
Miscellaneous	\$144	\$445
Taxes	\$242	\$559
Monthly Total	\$1,589	\$4,891
ANNUAL TOTAL	\$19,068	\$58,692
Hourly Wage	\$9.53	\$29.35

...and wages lag behind

Employment and wages vary by location; firms generally pay higher wages in areas with a higher cost of living, although those wages still do not always cover basic needs. Employment and wages also vary by firm size: Large firms tend to offer higher wages and more job stability; smaller businesses can account for more jobs overall, especially in rural areas, but may pay less and offer less stability. Medium-size firms pay more but typically employ the fewest workers.

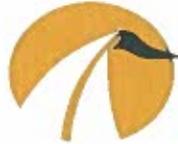
Private-Sector Employment by Firm Size With Average Annual Wages, 2016



Sources: 2016 Point-in-Time Data: American Community Survey. ALICE Demographics: American Community Survey; the ALICE Threshold. Budget: U.S. Department of Housing and Urban Development; U.S. Department of Agriculture; Bureau of Labor Statistics; Internal Revenue Service; Tax Foundation; and Virginia Department of Social Services, 2016.

Franklin County, 2016		
Town	Total HH	% ALICE & Poverty
Ferrum	358	47%
Henry Fork	460	76%
North Shore	1,450	32%
Penhook	314	20%
Rocky Mount	2,162	66%
Union Hall	575	31%
Westlake Corner	468	18%

Note: Municipal-level data on this page is 1 or 5-year averages for incorporated places. Totals will not match county-level numbers because some places cross county borders, data is not available for the smallest places, and county-level data is often 1-year estimates.



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Employee Health Insurance Award - FY 2020-21</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Consider Health Insurance Award of RFP and Benefit Proposal</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u> Staffing <u>Goal #3</u> Evaluate compensation and benefits with appropriate peer groups, including the development of a financial program to maintain employees' benefits.</p> <p><u>STAFF CONTACT(S):</u> Brian Carter, USI Insurance Services</p>	<p><u>AGENDA DATE:</u> February 18, 2020 <u>ITEM NUMBER:</u></p> <p><u>ACTION:</u> YES <u>INFORMATION:</u></p> <p><u>CONSENT AGENDA:</u> <u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u> YES</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator</p> 
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BACKGROUND: The County continually works to remain competitive by offering employee benefits, such as employer sponsored health insurance. Despite national, state and regional trends, the County's health insurance premiums have remained relatively stable. The County's low claims experience has resulted in some premium cost containment. Despite a few years of low claims, the past year's claims experience has not been as favorable, where claims and market trends are now catching up resulting in some health insurance cost increases. As such, the County has been working the last few years to prepare and inform employees of probable changes to health insurance offerings. Health insurance benefits are renewed on an annual basis based on claims experience of the prior year. During this renewal period, the new premium rates are proposed from the insurance carrier. The County's insurance consultant, USI Insurance Services, negotiates on the County's behalf to get the best rate possible. Typically to remain competitive, a request for proposals (RFP) is issued at least every 5 years for State and County procurement guidelines. It has been 5 years since health benefits were last procured, so County staff worked with USI to issue an RFP for the County's health insurance benefits. Four responses to the RFP were received from Aetna, Anthem, Benefit Plan Administrators, and MedCost LLC.

DISCUSSION: After examining the proposals, USI reviewed the proposals with staff, and interviewed two providers: Aetna and Anthem (the current insurance provider). After conducting interviews, Anthem was selected as the best proposal. The County saw significant increases in claims experience during the past year, and this led to increases of at least 16% to continue with the County's current benefit structure of the KeyCare 25 and KeyCare 30 Anthem plans. As a result of the significant increase, the estimated cost to the County would be approximately \$384,400. In order to manage the plan and contain a significant cost increase, staff requested USI to provide recommendations on how to reduce the increase in health insurance premiums while still providing competitive benefits for employees. Staff notes and recommends the following USI proposal:

- Only 10 % of plan participants currently have the KeyCare 25 plan. As most employees have migrated away from the KeyCare 25 plan, such plan would be eliminated where employees could choose the similar KeyCare 30 plan or a High Deductible Health Plan (HDHP).
- There will be a moderate increase the premiums in the KeyCare 30 plan with an equivalent cost share between the County and employee participants.
- Most businesses and local governments now offer a High Deductible Health Plan (HDHP) with an accompanying Health Savings Account (HSA). Some County employees have previously requested such a plan option. As such, a new HDHP with a HSA will be introduced for FY20-21. Deductibles would be set at \$3,500 for single coverage and \$7,000 for other coverage tiers. Such offering will help contain the County's costs, while giving employees the option of monthly premium savings with a portable health savings account.
- Staff recommends funding a County contribution to employee HSA's to assist in offsetting the deductible in the HDHP. A \$1,000 annual contribution is recommended for single coverage and \$2,000 for the other coverage tiers.
- Keeping the KeyCare 30 plan and implementing the HDHP plan with an HSA as described above would cost the County approximately \$187,000 or 7.8%. This is significantly less than the initial 16-17% premium increase which would have required over ½ a million dollars in new dollars to be shared by employee participants and the County.
- Keeping the KeyCare 30 plan and implementing the HDHP plan with an HSA as described above allows employees choice options while experiencing a significantly lower increase than would be the case if the current plan offerings remain.
- The recommended benefit structure is still competitive with the health benefits offered by other local governments in the region.

Attached with this summary is an overview Powerpoint presentation from USI concerning the County's health insurance proposal and recommendation.

RECOMMENDATION: Staff respectfully requests the Board of Supervisors award the RFP to Anthem, approve the recommended benefit and rates structure, and authorize the County Administrator to execute any documents and contracts necessary to implement the new health insurance plan with Anthem for an effective date of July 1, 2020.



FRANKLIN COUNTY

Medical Plan Renewal – July 1, 2020

February 18, 2020

Celeste Kane
www.usi.com

Healthcare Benefits

- FY 20-21 Marketing and Renewals
- Medical Plan Costs and Funding
- Benefit Options
- Benchmarking



FY 20-21 Medical Marketing

- Franklin County has partnered with Anthem to offer medical and prescription drug coverage on a fully insured basis since FY 2015-16.
- An RFP was released on October 30, 2019 to solicit proposals for the County's group medical and prescription drug coverage.
 - Respondents were asked to submit quotes for a fully-insured plan and/or self-funded plan.
 - Carriers were asked to provide costs for the current plan design as well as an alternative plan design that includes a high deductible health plan.



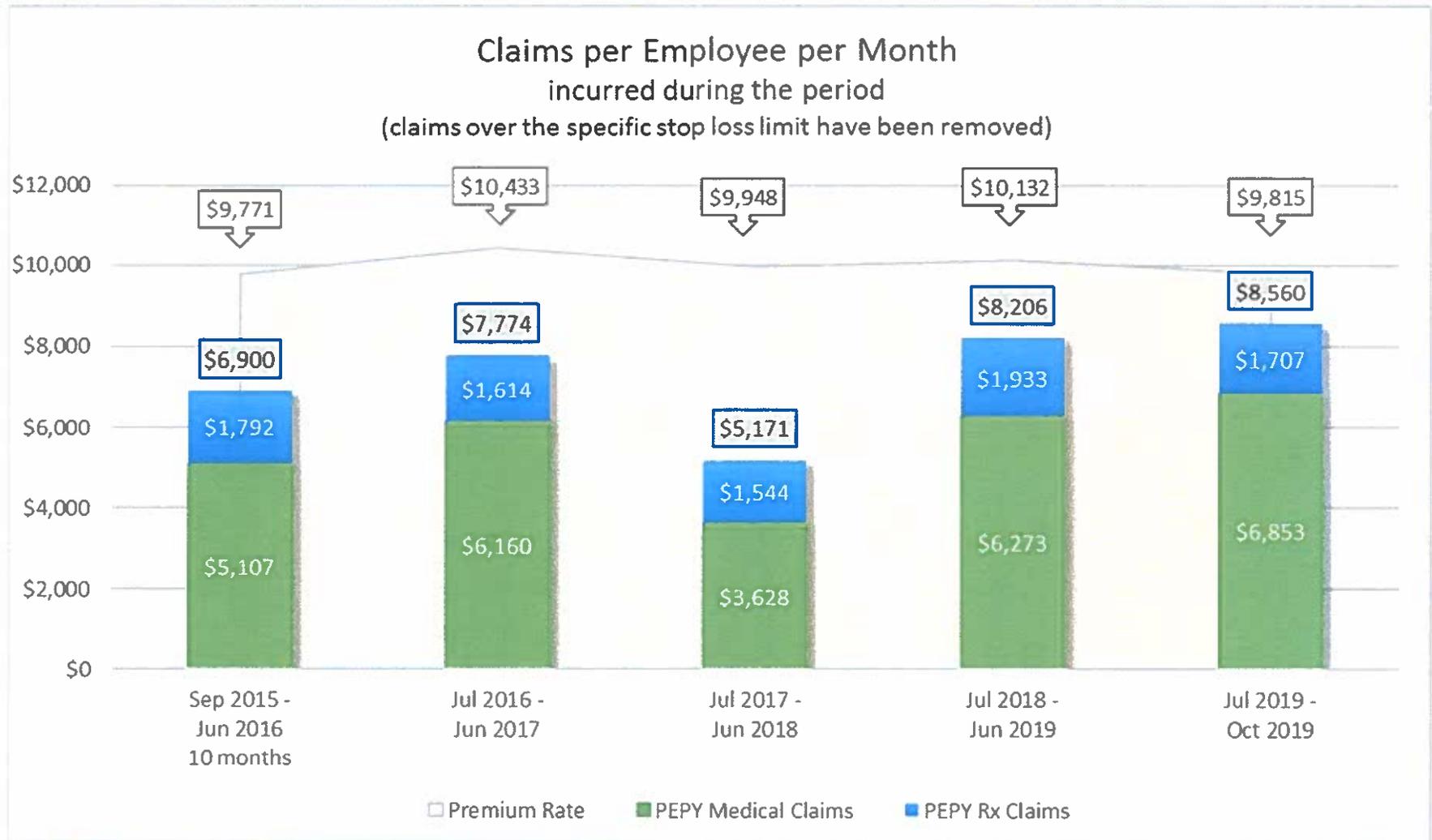
The Spectrum of Funding Alternatives

As employers move towards options at the bottom of the graph, they assume more risk but also gain the potential for significant plan savings



- Additional flexibility of alternative arrangements allow for greater transparency and reductions in costs
- À la carte vendor relationships create best in class programs tailored for each employer
- Employers' needs vary, however all employers will reduce exposure to taxes and ACA fees

Historical Plan Costs



FY 20-21 Medical Marketing

- USI marketed to Aetna, Anthem, Cigna, and United Healthcare.
- The RFP was also posted by Franklin County on eVA.
- The following carriers submitted proposals:

Carrier	Fully-Insured	Self-funded
Aetna	✓	✓
Anthem	✓	✓
Benefit Plan Administrators (BPA)		✓
MedCost		✓

- Cigna and United Healthcare declined to quote due to uncompetitive rates.

FY 20-21 Medical Marketing

Current Fully-Insured Plans

- USI's independent analysis anticipated a 17% increase to rates based on Franklin County's recent plan experience.
- Anthem's initial proposal reflected a 16% increase to current rates with no benefit changes.
- Aetna's fully-insured proposal for the current plans (with some benefit changes) increases rates by 17%.



FY 20-21 Medical Marketing

Current Plans under Self-Funded Arrangement

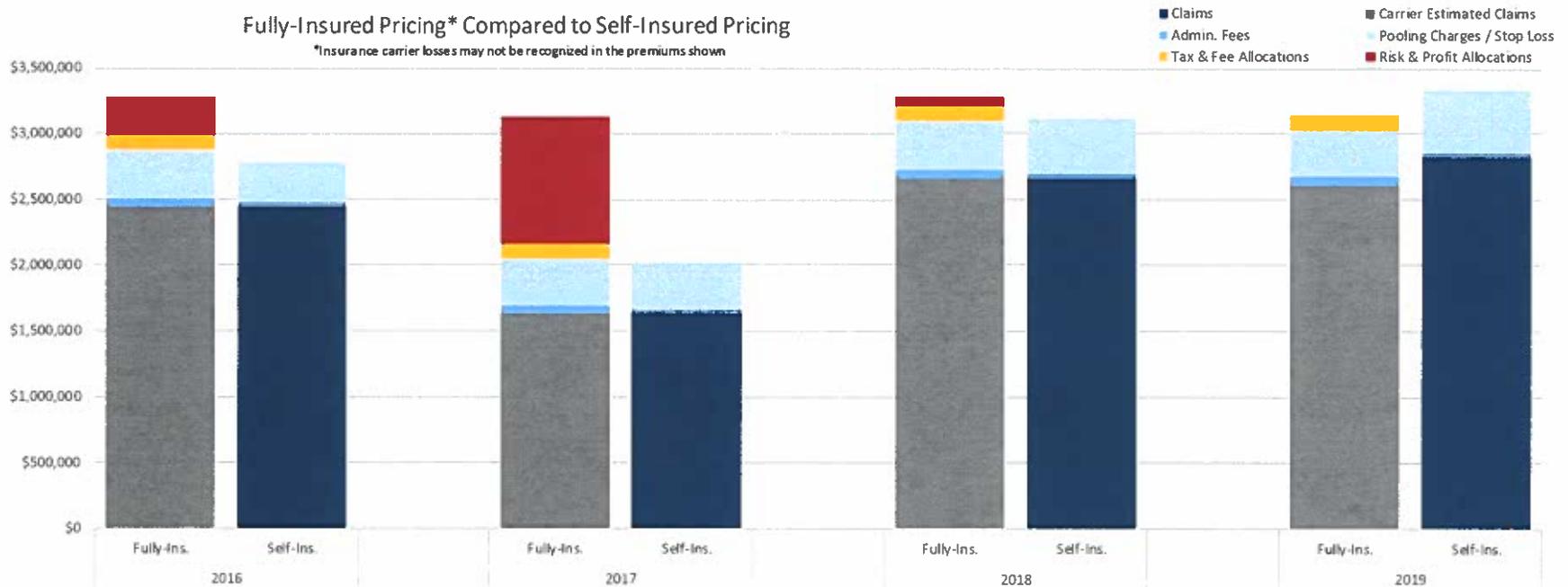
- Under an Anthem self-funded arrangement, expected costs are projected to be 6.5% above the current rates for the current plan designs.
- However, it is recommended that the County set the rates above the expected liability—up to the maximum liability.
- When setting rates at the maximum liability, increases to the current plans ranged from 23.5% (Anthem) to 73.6% (Aetna).



Pricing Advantages of Self-insurance

Fully-Insured Pricing* Compared to Self-Insured Pricing

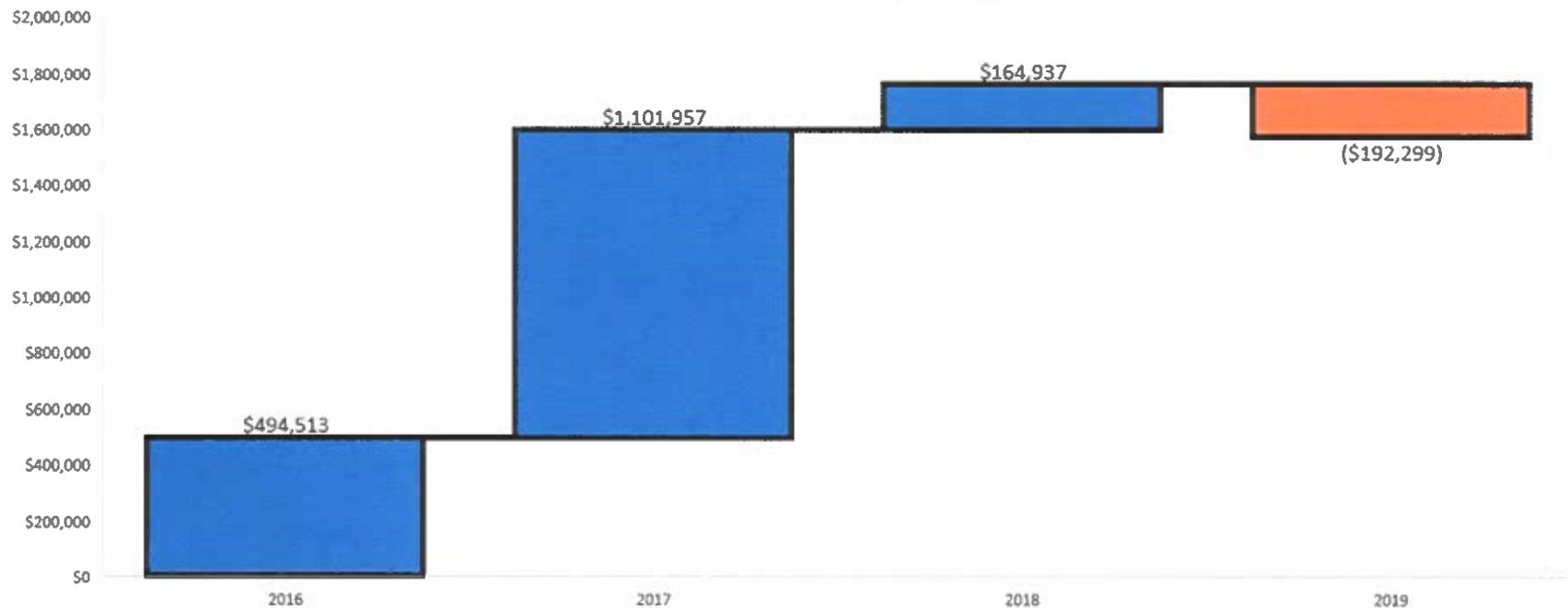
*Insurance carrier losses may not be recognized in the premiums shown



If you were self-insured today, you'd be paying \$192,299, or 6.1% more than you're currently paying as a fully-insured group, on an annual basis.

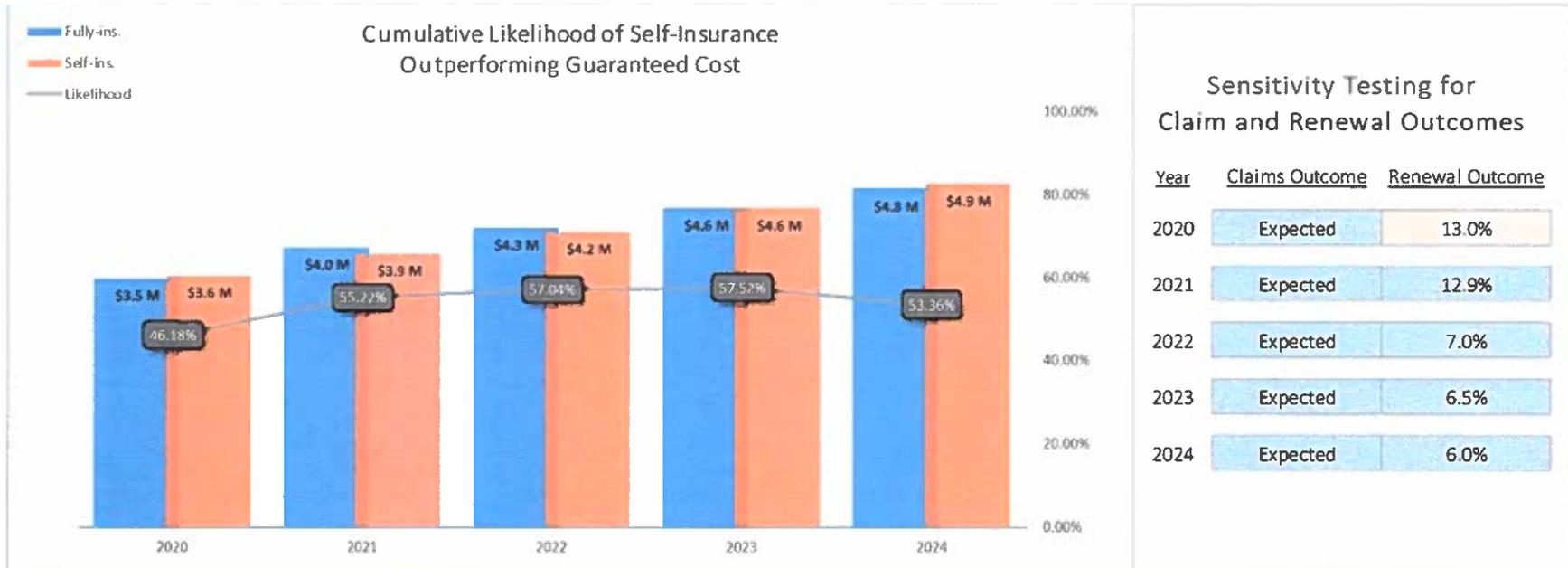
Cumulative Recent Savings Opportunities

Annual and Cumulative Totals of UW Gain/Loss, Profits, Taxes, and ACA Fees



The cumulative savings of self-insurance over fully-insured costs during this time period is calculated to be \$1,569,107.

The Opportunity for Savings, Looking Forward



Based on your group size and claims experience, you have a 53.36% likelihood of self-insured costs outperforming fully-insured costs over a five-year period.

Expected five-year savings for self-insuring: \$22,000

Additional Administration with Self-Funding

With a self-funded plan, employers assume greater responsibility, and the County must determine its capacity to manage the additional workload without added staff. Some of these additional administrative functions include:

- Fiduciary responsibilities
- Determining benefits eligibility
- Monitoring utilization
- Maintaining records for compliance
- Additional reporting with CMS and the IRS

FY 20-21 Medical Marketing

- Finalist interviews were held with
 - Anthem (fully-insured and self-funded)
 - Aetna (fully-insured)
- Best and final fully-insured for current plans
 - Anthem +13.1%
 - Aetna +16.5% which includes a premium credit and some plan changes

FY 20-21 Medical Marketing

Recommendations

- Remain fully insured.
- Continue to review feasibility of self-funding in future years.
- Renew with Anthem.
- Plan offerings:
 - KeyCare 30
 - High Deductible Health Plan that is HSA eligible
 - Eliminate the KeyCare 25 plan



Medical/Rx – Plan Highlights

PLAN TO BE
ELIMINATED

	CURRENT Anthem Point of Service \$500 Deductible	CURRENT Anthem Point of Service \$1000 Deductible	PROPOSED High Deductible Health Plan
Annual Deductible*	\$500 per individual \$1,000 per family	\$1,000 per individual \$2,000 per family	\$3,500 per individual \$7,000 per family
Annual Out-of-Pocket Maximum**	\$4,500 per individual \$9,000 per family	\$5,000 per individual \$10,000 per family	\$6,900 per individual \$13,800 per family
Preventive Care	Covered at 100%	Covered at 100%	Covered at 100%
Office Visit (PCP/Specialist)	\$25/\$50 copay	\$30/\$50 copay	20% after deductible
Lab & X-ray	20% after deductible	20% after deductible	20% after deductible
Complex Radiology	20% after deductible	20% after deductible	20% after deductible
Inpatient Hospital	20% after deductible	20% after deductible	20% after deductible
Emergency Room	\$250 copay	\$250 copay	20% after deductible
Prescription Drugs-Retail	\$15/\$50/\$85	\$15/\$50/\$85	\$15/\$50/\$85

*The deductible includes all eligible copays.

**The out-of-pocket maximum includes the deductible all eligible copays and coinsurance amounts.

Proposed 2020-2021 Medical Contributions

12 Pay periods during year

Scenario 1 (rev 1/24/20): Employees pay same percentages by tier as current KeyCare 30 plan

Assumes 10% of employees with single coverage and 10% of employees with dependent coverage enroll in the HDHP

	7/1/2019 - Anthem					7/1/2020 - Anthem						
	Enrollment	Monthly			% EE Pays of Total Rate	Enrollment Assumption	Monthly			EE Per Pay Period \$ Change	% EE Pays of Total Rate	
		EE	ER	Total			EE	ER	Total			
Enrollment from 10-2019 census												
KeyCare 25						Eliminated						
Employee Only	28	\$154.70	\$359.46	\$514.16	30.1%							
Employee + Child	3	\$348.07	\$423.15	\$771.22	45.1%							
Employee + Children	2	\$487.31	\$592.45	\$1,079.76	45.1%							
Employee + Spouse	0	\$498.90	\$606.57	\$1,105.47	45.1%							
Family	1	\$742.56	\$902.80	\$1,645.36	45.1%							
	34											
KeyCare 30												
Employee Only	128	\$74.64	\$420.50	\$495.14	15.1%	140	\$84.41	\$475.54	\$559.95	\$9.77	15.1%	
Employee + Child	47	\$216.47	\$526.22	\$742.69	29.1%	45	\$244.80	\$595.10	\$839.90	\$28.33	29.1%	
Employee + Children	43	\$303.05	\$736.74	\$1,039.79	29.1%	40	\$342.71	\$833.17	\$1,175.88	\$39.66	29.1%	
Employee + Spouse	36	\$310.27	\$754.30	\$1,064.57	29.1%	32	\$350.88	\$853.02	\$1,203.90	\$40.61	29.1%	
Family	44	\$461.81	\$1,122.65	\$1,584.46	29.1%	40	\$522.25	\$1,269.59	\$1,791.84	\$60.44	29.1%	
	298					297						
HDHP with HSA						New Plan						
Employee Only						16	\$63.64	\$358.56	\$422.20		15.1%	
Employee + Child						5	\$184.58	\$448.70	\$633.28		29.1%	
Employee + Children						5	\$258.41	\$628.20	\$886.61		29.1%	
Employee + Spouse						4	\$264.56	\$643.18	\$907.74		29.1%	
Family						5	\$393.78	\$957.27	\$1,351.05		29.1%	
						35						
Enrollment Total	332					332						
Monthly Costs		\$71,342	\$200,210	\$271,551			\$72,657	\$211,235	\$283,893			
Annual Costs		\$856,098	\$2,402,515	\$3,258,613			\$871,887	\$2,534,824	\$3,406,711			
HSA Contribution \$1000/\$2000		assuming 10% enrolled in single coverage and 10% enrolled with dependents						\$54,000				
Total Annual Costs							\$871,887	\$2,588,824	\$3,406,711			
Change from Current					Annually		\$15,789	\$186,309	\$148,098			
							1.8%	7.8%	4.5%			

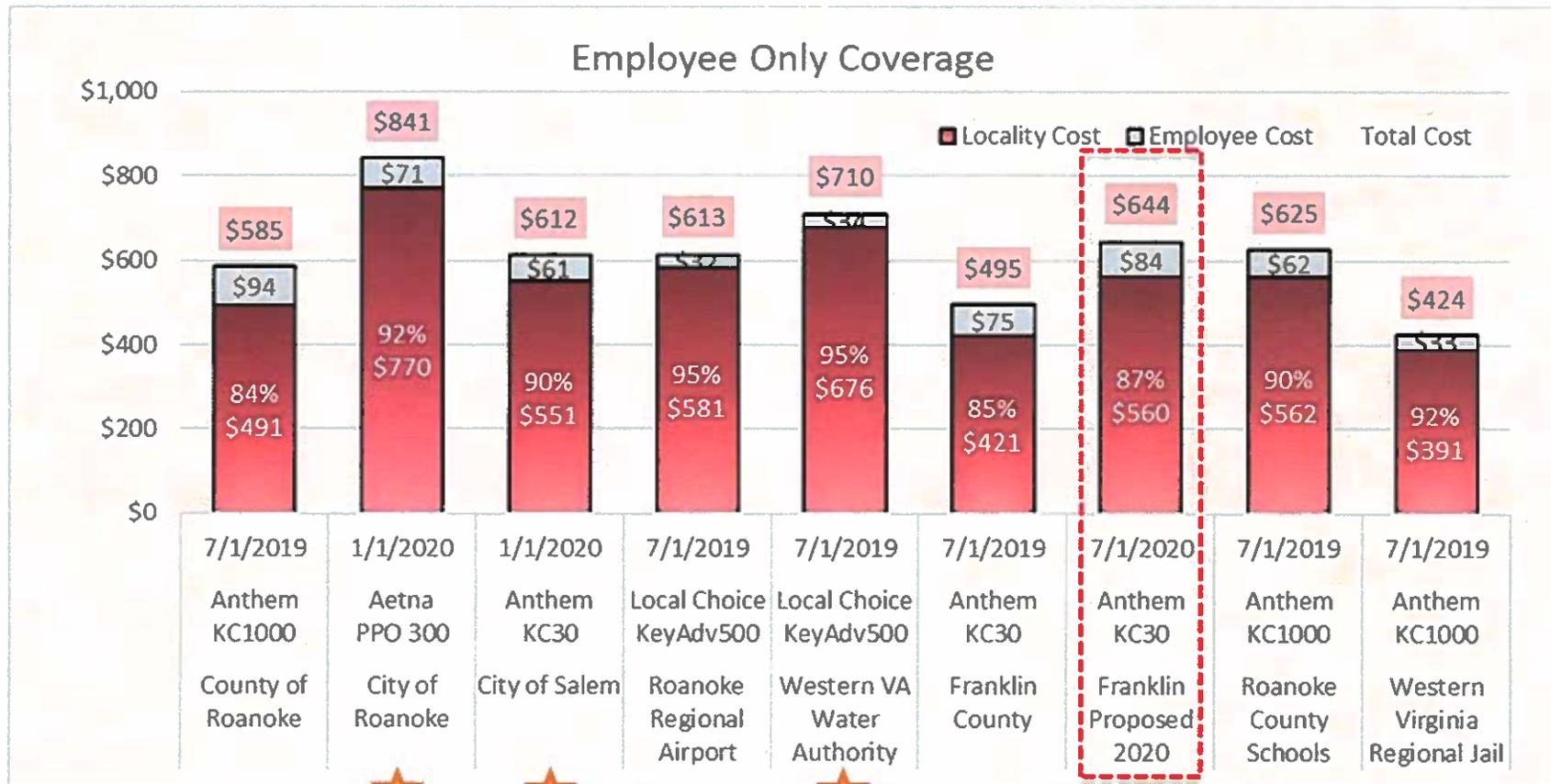
If the County maintains the current plans under this cost sharing arrangement:

- County costs would increase by \$314,500
- employee costs would increase by \$112,000

Premium Savings and Potential HSA Contributions

HDHP Deductible	HSA Funds to use toward deductible (contributed by Franklin County)	Remaining Deductible	Annual Premium Savings compared to PPO Plan	If premium savings are used toward deductible, the remaining HDHP deductible would be	Compared to the PPO Plan Deductible
\$3,500	\$1,000	\$2,500	\$249	\$2,251	\$1,000
\$7,000	\$2,000	\$5,000	\$723	\$4,277	\$2,000
\$7,000	\$2,000	\$5,000	\$1,012	\$3,988	\$2,000
\$7,000	\$2,000	\$5,000	\$1,036	\$3,964	\$2,000
\$7,000	\$2,000	\$5,000	\$1,542	\$3,458	\$2,000

Benchmarking



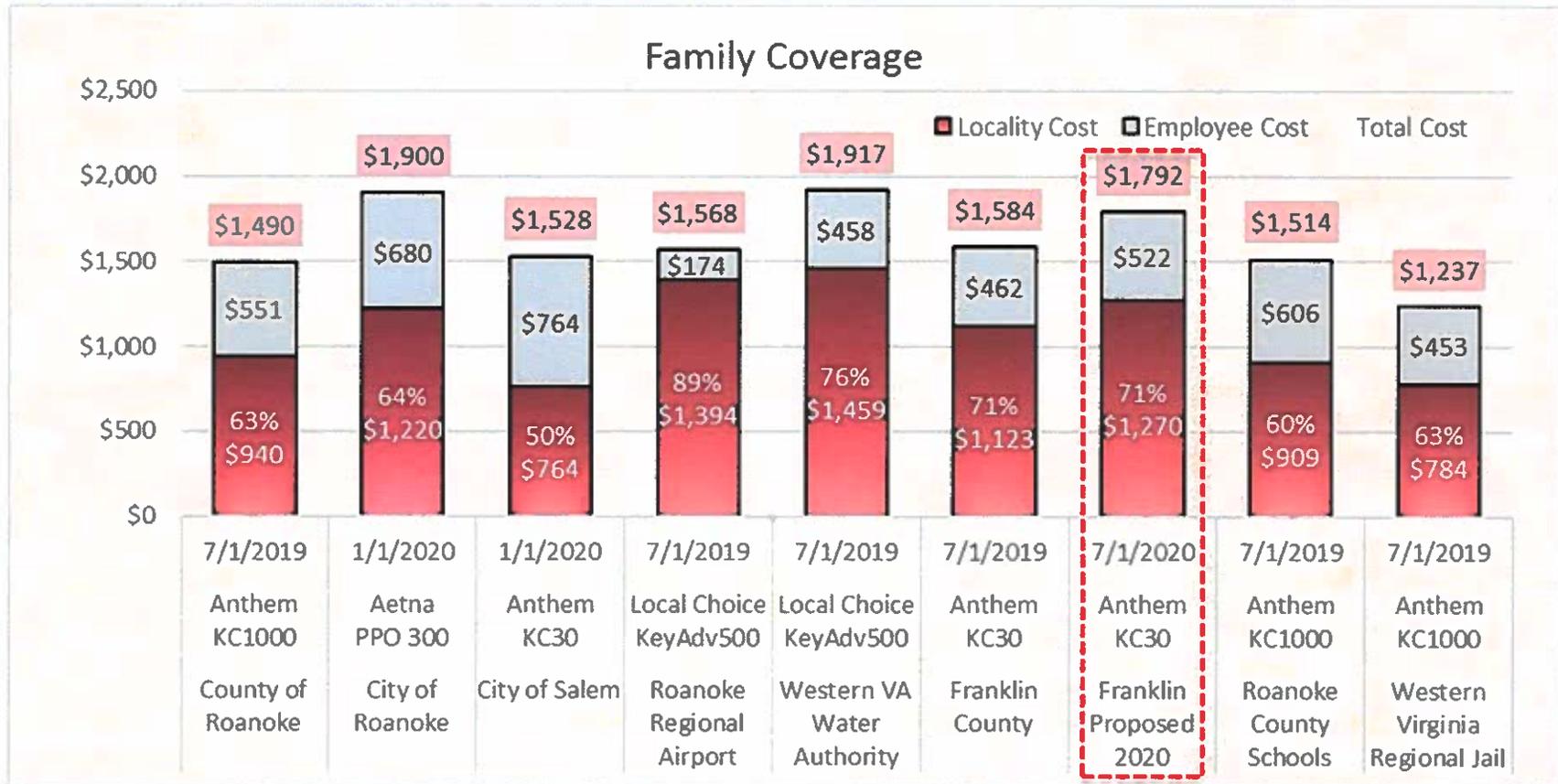
★ Starred localities offer a high deductible health plan.

Reflects rates for most popular plan.

Western VA Water Authority's and Roanoke Regional Airport's plans includes preventive dental.



Benchmarking



Reflects rates for most popular plan.

Western VA Water Authority's and Roanoke Regional Airport's plans includes preventive dental.





Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> SHERIFF'S OFFICE ORGANIZATIONAL PROMOTIONS</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> Request to utilize career progression budget account to fund current promotions</p> <p><u>STAFF CONTACT(S):</u> Major Sigmon, Brian Carter</p>	<p><u>AGENDA DATE:</u> February 18, 2020</p> <p><u>CONSENT AGENDA:</u> NO</p> <p><u>ATTACHMENTS:</u> NO</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator</p> 
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BACKGROUND:

The Office of the Sheriff, County of Franklin is a full-service law enforcement agency with jail, court security, and law enforcement responsibilities. The past few years has seen a sharp decline in applications for law enforcement positions as well as difficulty in retaining officers across the nation and in the Commonwealth of Virginia. It is the goal of the Franklin County Sheriff's Office to partner with the Franklin County Board of Supervisors to provide the best possible law enforcement agency to the citizens of Franklin County.

DISCUSSION:

The Office of the Sheriff is not immune to the current law enforcement issues that are being faced across the country. Communities must be resourceful as well as mindful of taxpayer dollars when addressing these issues. One of the greatest challenges facing law enforcement today is the retention of experienced, well trained, knowledgeable officers. In the past year, the Franklin County Sheriff's Office experienced vacancies in key positions at the top of the command structure to include; Major, Captain/Investigations, and Lieutenant/Corrections. Filling these vacancies creates a significant amount of promotional opportunity throughout the ranks. As these vacancies were being filled, the Sheriff's office took the opportunity to re-organize the agency. Through this process, the Sheriff's Office was able to promote 22 members as well as hire one trained, experienced officer from another agency.

In 2018, the Board set aside \$50,000 for career progression pay for the Sheriff's Office. The funds are still budgeted in a holding account managed by the Finance Department, account # 9103-53002. The current promotions will cost the Sheriff's Office approximately \$40,000.00 annually. Vacancy savings as well as the salary line item for the Sheriff's Office will be utilized to fund the promotions. The exact amount of funding needed will not be known until the total amount of vacancy savings is calculated at the end of the current fiscal year. Therefore, the Sheriff's Office would like to utilize funding from the currently budgeted \$50,000.00 career progression line item to fund the promotional changes if necessary. . As such, no additional County dollars is being requested at this time.

RECOMMENDATION:

The Office of the Sheriff respectfully requests the Board of Supervisors approve the utilization of budgeted, career progression funding to address the promotions as outlined above.



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Glade Hill Fire-EMS Station Update</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Permission to issue RFP for final architectural & engineering construction design</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input checked="" type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i> <input checked="" type="checkbox"/> <i>Lifelong Learning</i></p> <p><input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020.</p> <p><u>BOARD ACTION:</u> Yes</p> <p><u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u> Yes</p> <p><u>CONSENT AGENDA:</u></p> <p><u>STAFF CONTACT(S):</u> Messrs. Thurman Ferguson.</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator</p> <div style="text-align: right;"> </div>
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BACKGROUND:

Franklin County has been in the process of planning for the construction of a new Fire/EMS station in the Glade Hill area of the Union Hall district for some time.

A site was selected and approximately 5.5 acres was purchased for this facility near the intersection of Turtle Hill Road (State Route 869) and Old Franklin Turnpike (State Route 40). County funding of \$2 million for the project was secured in 2017 and is supplemented with another \$1 million in a station construction account.

In April 2018, the firm of Thompson & Litton was chosen to provide the County a preliminary evaluation of the site and proposed facility. The Board appointed Supervisor Tommy Cundiff and Supervisor Tim Tatum to work with Thompson & Litton, the Glade Hill Volunteer Fire Chief, Public Safety Director, and the General Properties Director on completing the preliminary design work.

DISCUSSION:

The first phase of this work was completed and on June 18, 2019 a presentation was made to the Board of Supervisors recommending the basic design of an approximate 11,500 sq. ft. facility. The Board subsequently directed staff to complete preliminary site work which included identification and security of an adequate water source (well) and septic area, as well as soil borings and some assurances from VDOT for site ingress / egress. Such work has now been completed, with VDOT giving preliminarily approval for ingress/egress onto Turtle Hill Road and a possible egress alternative onto Old Franklin Turnpike (Route 40 East) if a sight easement can be obtained. While such egress onto Old Franklin Turnpike (Route 40 East) is an alternative option and not necessarily required as the egress / ingress on Turtle Hill can be utilized, staff met with the adjacent property owner to discuss a sight

easement, whereby they declined to provide an easement at this time. With the preliminary design work and preliminary site work assurances now completed, the next step in process is to advertise for proposals for final architectural & engineering design of the Glade Hill Fire – EMS Station.

While final construction costs estimates of project will not be known until final design is completed, based on prior experience with similar facilities, Thompson & Litton estimates the construction cost of the preliminary design facility would be between \$4,061,400.00 and \$4,673,000.00.

It should be pointed out that (as a minimum) these estimates were based on:

- The desire (If possible) to have access from both Turtle Hill Road and Old Franklin Turnpike
- No public water/sewer available.
- Fairly significant grading that must occur
- The need of at least “limited area sprinkler system” for sleeping quarters
- Current trends of construction costs increase (steel, HVAC, etc.)
- Regulations regarding E & S and Storm Water Management
- The design/construction of a facility to support 50 – 75 years of service
- Include Safety, Education and Training Features
- A somewhat “Prototype Facility” for future combined stations for fire and EMS services
- All functions/features identified in the “requirements document” established by the Franklin County Department of Public Safety

RECOMMENDATION:

The Glade Hill Fire-EMS Station committee met on February 11th, 2020 to review the information as listed above and hereby respectfully requesting the Franklin County Board of Supervisors to issue the Request for Proposals (RFP) for final Architectural and Engineering (A&E) Design. Following of which, a recommended contract with a A&E firm will be brought back to the Board for consideration & approval for final construction drawings at a future meeting.



Franklin County
Fire/EMS Station at Turtle Hill

DRAFT

Updated Preliminary Order of Magnitude Project Cost Estimate

Hard Costs:		<u>Low Range</u>	<u>High Range</u>	
^1	Site Development	\$752,010	\$823,210	
^2	Building	\$2,388,982	\$2,818,071	11,597 SF
	Fixtures, Furnishings & Equipment (FF&E)	\$40,000	\$46,000	
^3	Telecom, Security, A/V-IT, etc.	\$20,000	\$30,000	
^4	Owner Provided items (appliances)	\$10,000	\$15,000	
	subtotal	<u>\$3,210,992</u>	<u>\$3,732,281</u>	
^5	Escalation to mid-point of Construction	\$288,989	\$335,905	9.0%
	subtotal	<u>\$3,499,981</u>	<u>\$4,068,186</u>	

Soft Costs:				
^6	A/E Basic and Supplemental Services	\$272,999	\$317,319	7.8%
	Testing & Inspections	\$45,000	\$55,000	
	Reimbursable Expenses	\$50,000	\$10,000	
	subtotal	<u>\$367,999</u>	<u>\$382,319</u>	

Total Costs:				
	Project Subtotal Cost (Hard + Soft)	\$3,867,980	\$4,450,505	
	Project Contingency	\$193,399	\$222,525	5.0%
	subtotal	<u>\$4,061,379</u>	<u>\$4,673,030</u>	

* **Total Estimated Project Cost \$4,061,400 - \$4,673,000 ***

Potential Additive Alternates:

Expanded Training Room to 65 persons	\$190,750
Source Capture Exhaust System	\$81,750
Mineral Aggregate Surface at Truck Bays	\$10,900

* Total rounded to nearest \$100.

- ^1 Site development for the entire site in one phase including grading, utilities, concrete & asphalt paving, parking (5 paved and 25 gravel), entrance & exit lane (Exit Rt 40 & return Turtle Hill), bi-pass lane, E&S, SWM, on-site fill tank, sprinkler holding tank, minimal landscaping, etc.
- ^2 Pre-engineered Metal Building Structure with brick wainscot, vertical metal siding above and sloped metal roof, Mezzanine storage/mechanical area, Sprinkler for bunk rooms, Drive-thru Truck Bays, Commercial Extractor & Dryer, Kitchen Exhaust Hood
- ^3 All Computer, security, communications and phone equipment to be provided by Owner. Design fees for these project components are not included. Power and conduit will be in construction at location per owner direction
- ^4 Kitchen appliances (Range, refrigerators, dishwasher, microwave, coffee maker, ice maker, Barbecue grill), TV's, computers
- ^5 Original figures established in June 2019. Escalation assumes a design NTP by May 1, 2020, 5-Month design/permit time frame, and Construction Bid by October 2020.
- ^6 Comprehensive Design and Construction Phase Services. Supplemental Services: Survey, Civil Engineering, Landscape Design, Interior Design, FF&E selection, Independent Cost Estimating, Record Documents, etc.



Franklin County
Fire/EMS Station

DRAFT

Updated Preliminary Order of Magnitude Project Cost Estimate

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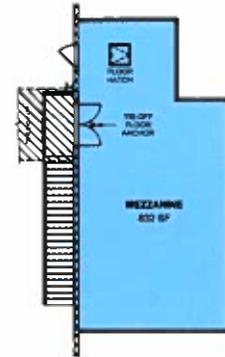
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① FLOOR PLAN
Scale: 1/8" = 1'-0"

TOTAL SF: 11,597



② MEZZANINE PLAN
Scale: 1/8" = 1'-0"

OCCUPANCY LEGEND:

- PUBLIC
- PRIVATE
- APPARATUS AND SUPPORT

FRANKLIN COUNTY FIRE / EMS STATION

05/24/19

FLOOR PLAN

SCALE: 1/8" = 1'-0"





Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> New SVBP Pad Site Design Contract Award</p>	<p><u>AGENDA DATE:</u> February 18, 2020</p>
<p><u>SUBJECT/PROPOSAL/REQUEST:</u> Request award of contract modification to Engineering Concepts, Inc. to design a new pad site at the Summit View Business Park</p>	<p><u>BOARD ACTION:</u> Yes <u>INFORMATION:</u> No <u>ATTACHMENTS:</u> Yes</p>
<p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i> <input type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i> <input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>CONSENT AGENDA:</u> No <u>ATTACHMENTS:</u> Yes</p> <p><u>STAFF CONTACT(S):</u> Burnette</p>
	<p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator</p> 

BACKGROUND:

The Franklin County Office of Economic Development continues work on a number of projects to increase the availability of jobs, attract new tax base, and raise the community's quality of life. The continued construction of the Summit View Business Park and the availability of pad-ready sites are critical pieces of this effort.

DISCUSSION:

With the announcement of Traditional Medicinals in January, Franklin County has now consumed all of the pad-ready available sites within the Summit View Business Park. Given the County's success in attracting new businesses to pad-ready sites in the SVBP, it is logical that a new site be constructed to help bring in another business or businesses to the County. As part of the imminent construction of the D3 segment of road within the park, it is estimated that there will be approximately 120,000 cubic yards of excess dirt that will need to be utilized or stored somewhere within the park. Staff is recommending that this excess dirt be utilized to create a new pad site adjacent to the new road segment. This site can be created much more cheaply than would normally be expected due to the proximity to the road construction and the fact that the additional cost is for dirt placement only. Actual dirt removal costs would be paid for through the D3 road construction contract. Additionally, the road as designed will leave an approximately twenty-foot high bank that will conceal the new pad site. By removing this bank, an additional 40,000 cubic yards of dirt can be obtained to add additional size to the new pad site. It is expected that a pad of ___ acres in size can be obtained by using these two sources of dirt.

As the engineer designing the D3 Road Segment, staff has asked Engineering Concepts, Inc. (ECI) for a proposal to add the design of this pad into its existing contract. ECI has submitted a proposal for \$35,000. This includes the design of a turn-key pad, as well as geotechnical borings and analysis of the road embankment to determine what, if any, rock exists for consideration during construction. These borings will assist prospective bidders of the construction contract by reducing the subsurface uncertainty which should help to reduce the eventual bid amount.

The pad construction is expected to be added to the D3 road construction project to gain economies of scale and reduce costs for the County. Funding for the engineering work to be performed by ECI is available through the SVBP second borrowing and located in capital project line item #30320235-57020 Road Segment D3.

RECOMMENDATION:

Staff respectfully requests that the Board award a contract modification of the D3 Road Design contract to Engineering Concepts, Inc. in the amount of \$35,000 for design of a new pad site at the Summit View Business Park and authorize County staff to execute any documents necessary.



**ENGINEERING
CONCEPTS, INC.**

Summit View Business Park

*Fee Proposal
January 31, 2020*

Dear Mr. Burnette,

Engineering Concepts, Inc. (ECI) is pleased to provide you with this proposal for geotechnical investigation services for recommendations of the use of the D3 Road Segment fill for a new pad site at the Summit View Business Park. The pad site once construction is complete with the design proposed the pad shall be a seeded marketable area for a future prospect in Summit View Business Park.

ECI has information showing previous borings for the road segment. The area of the proposed borings is south of the existing road.

Preliminary Geotechnical Services

1. Drill approximately 22 test pit locations at ± 100 foot on center, to elevation 1170 or refusal.
2. Provide a written geotechnical report from a Geotechnical Engineer, which shall detail the findings.
3. Call Miss Utility and coordinate markings.

The fee for Geotechnical Services shall be \$10,200.00

Preliminary Surveying Services

1. Identify and stake the boring locations in the field and obtain existing surface elevation information. The boring locations will be coordinated with the County of Franklin and Geotechnics. See the sketch below for the proposed locations.

Preliminary Engineering Services

1. Evaluate the additional borings.
2. Prepare a cost estimate to remove the material based on the boring data.
3. Prepare a map showing the boring locations and depths.
4. Prepare up to 3 conceptual areas for the fill.
5. Meet with the County of Franklin on the conceptual plan.
6. Prepare a report for the County of Franklin that will aid the County in moving forward with the design of a pad site within Summit View Business Park utilizing the additional fill from the Summit View D3 Road segment.
7. Perform a site visit with the County of Franklin onsite to familiarize project staff with key features of the report that could assist in discussions with prospective industries.

The fee for Preliminary Engineering and Preliminary Surveying Services shall be \$7,250.00

Surveying Services

Topographic Survey

1. Initial Topographic Survey information provided by Owner.
2. After construction, ECI will perform an As-Built Topo of the pad site.

Engineering Services

1. **Erosion & Sediment Control.** Prepare a phased erosion and sediment control plan for the pad site that meets the requirements of the County of Franklin.
2. **Grading Plan.** Prepare a master grading plan of the pad site.
3. **Drainage Plan.** Prepare a drainage plan of the proposed pad site.
4. **Stormwater Management Plan.** The drainage plan shall incorporate a stormwater management plan for the pad site. Stormwater Quality will be proposed as the purchase of credits for the pad development. Stormwater Quantity and Quantity shall be designed for the pad site with a future 75% impervious cover.
5. **Construction Details.** Develop construction details necessary for the construction of the project and for plan approval. Utilize standard VDOT, Western Virginia Water Authority, and County of Franklin details where practical to minimize construction costs.
6. **Specifications.** Provide written construction specifications detailing the work to be performed. Specifications may be included on the construction drawings or in a separate document.
7. **Progress and Coordination Meetings.** ECI will be available for meetings throughout the design of the project to ensure the schedule, design, and construction budget are meeting expectations. ECI recommends we conduct regular progress and coordination meets throughout the design. We can discuss the frequency and type of coordination necessary during each stage of design to be most beneficial.
8. **Permitting.** Plans and calculations will be prepared and submitted for approval by the reviewing agencies, including the County of Franklin.
9. **SWPPP.** Prepare a SWPPP document with the following information: 1. General Information. 2. ESC Plan. 3. SWM Plan. 4. P2 Plan. Minimum parts of a P2 Plan are found in the General Permit Under: Part II: No. 4. (Make sure there is a P2 plan sheet submitted with the plans). 5. Impaired Waters, TMDL + Exceptional Waters Requirements. 6. Qualified Personnel. 7. Delegation of Authority. 8. SWPPP Signature. The SWPPP document shall have the following tab sections:
 - a) General Location Map.
 - b) Site Maps.
 - c) Construction General Permit.
 - d) Coverage Letter. (A copy of the coverage letter must also be placed where it can be seen near the entrance of the project).
 - e) Inspection Reports.
 - f) Spill Log.

- g) Corrective Action Log.
- h) SWPPP Amendment Log.
- i) Modifications Log.
- j) Subcontractor Certifications/Agreements.
- k) Grading and Stabilization Log.
- l) Delegation of Authority.
- m) Additional information (i.e., Endangered Species and Historic Preservation Documentation, other).
- n) Stormwater Calculations.

The fee for Engineering and Surveying Services shall be \$17,550.00

Although foreseeable contingencies are reflected in our proposal, there are certain items that cannot be accurately quantified in advance, therefore we have listed those items below that may be necessary or that you may require in order to facilitate this project.

1. Traffic Impact Studies
2. 3-dimensional graphic presentations or animations
3. Electrical design for site lighting
4. Water, Sewer, and utility design

Upon your approval of our letter proposal, we shall proceed in securing the drilling crew. It is anticipated that the field work would take three (3) weeks after notice to proceed, weather dependent. The drilling work shall require approximately three (3) days to complete after Miss Utility has marked the site. ECI expects to meet with the County of Franklin to review the results of the report and perform the site visit 2 weeks after completion of the field work. We work under the formal engineering agreement in standard Engineers Joint Contract Documents Committee (EJCDC) format, which the County and ECI worked on for the Summit View D3 Road Segment Project.

Respectfully Submitted,
Engineering Concepts, Inc.



J. Scott Caldwell, PE, LS
Vice President

Accepted by:

Authorized Signature

Date:



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Board Rules of Procedure</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Revision to Citizen Public Comment</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input type="checkbox"/> <i>Economic Development</i></p> <p><input type="checkbox"/> <i>Financial Stability</i> <input type="checkbox"/> <i>Infrastructure</i></p> <p><input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i></p> <p><input type="checkbox"/> <i>Public Safety</i> <input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>AGENDA DATE:</u> February 18, 2020</p> <p><u>BOARD ACTION:</u> YES</p> <p><u>ATTACHMENTS:</u> YES</p> <p><u>CONSENT AGENDA:</u> NO</p> <p><u>STAFF CONTACT(S):</u> Guynn, Sefcik</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

At the January 2, 2020 Organizational Meeting of the Franklin County Board of Supervisors the Board gave staff the direction to draft a revision to the Citizen or Public Comment section of the Board's Rules and Procedures. The Board adopted the Rules and Procedures except for the public comment section of the procedures until a revision could be brought back for consideration. The Board requested the previous one-week advance notification requirement be revised or eliminated, thereby allowing speakers to sign up for public comment the day of a Board meeting.

DISCUSSION:

Staff worked with Legal Counsel to draft a change to the public comment procedure as requested (see attached). The proposed, revised public comment procedure includes a public comment sign-up sheet provided at a table near the meeting room for citizens to sign-up to speak to the Board the day of the meeting. Public comment guidelines for speakers will also be provided on the table. A copy of the proposed revision is attached with this summary.

RECOMMENDATION:

Staff respectfully requests the Board of Supervisors to consider approving the proposed change to the Franklin County Board of Supervisors Board Rules and Procedures and the public comment guideline. The change will go into effect immediately following adoption.

PUBLIC COMMENT PERIOD

Public Comment gives the citizens, or property owners of the County an opportunity to address the Board on matters appropriate to the responsibilities of the Board. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and following the last item on the Board's agenda, such time generally being after all evening public hearings. There shall be a maximum time limit of three (3) minutes for comments from each speaker with a maximum time limit of 15 minutes allocated to each Public Comment in any one meeting. Only one person per side (position), per topic will be allowed to speak under the 1:30 P.M. Public Comment Period per Meeting.

A sign-up sheet will be provided at a table near the meeting room for the first Public Comment. Adopted Public Comment guidelines for speakers will also be provided on the table. If the number of individuals on the sign-up sheet would exceed the allotted 15-minute time-frame, Chairman has the latitude to place a shorter limit on individuals. The Chairman retains the ability, or at the request of a majority of the Board, to waive any of the public comment provisions where appropriate. After the Board has heard comments from those who signed up, others in the audience who have not had an opportunity to speak and desire to do so will be invited to speak, time permitting. If speakers have copies of comments available, they should be provided to the Clerk of the Board for inclusion in the minutes. If this section is amended at any time, then the adopted Public Comment Guidelines will automatically be amended.

PUBLIC COMMENT GUIDELINES

- A sign-in sheet will be placed near the Board Room door for citizens who wish to speak during Public Comment. Citizens should list their name, address, and topic to be addressed. After all speakers who signed up have spoken, anyone else interested in speaking will be given the opportunity.
- Speakers are limited to three (3) minutes. There is a maximum time limit of 15 minutes allocated to Public Comment in any one meeting. If the number of individuals on the sign-up sheet would exceed the allotted 15-minute time-frame, the Chairman has the latitude to place a shorter limit on individuals.
- Speakers are to provide a copy of remarks to the Clerk, if in writing.
- The Board of Supervisors encourages and values public input on all topics or issues of relevance to the Board's responsibilities.
- Speakers shall direct all comments to the Board (not individual members or employees of the Board).
- Profane or vulgar language, partisan political statements, or comments related to the conduct or performance of Board members or staff are not appropriate in this setting.
- Board members are not expected to respond to questions or comments unless the Chairman deems such response appropriate. Board members may seek clarification or additional information from speakers through the Chair.

THE FOLLOWING TERMS ARE UP FOR APPOINTMENT/RE-APPOINTMENT

(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)

COMMITTEE	NAME	ADDRESS	DISTRICT	YEAR	TERM EXPIRES
Building Code Appeals		VACANCY			
		VACANCY			
DAN RIVER ASAP	Brandt Gawor		CITIZEN APT.	3-Year	6/30/2016
LIBRARY BOARD		RESIGNED	BOONE	4-Year	
PIEDMONT COMMUNITY SERVICE	Debbie Powell	RESIGNED EFFECTIVE 4/13/2019		3-Year	
RECREATION COMMITTEE	Jessica Gawor	245 Farmington Rd Hardy, VA 24101	AT LARGE	3-Year	6/30/2019
SOCIAL SERVICES	Robert E. Button	RESIGNED EFFECTIVE 12/31/2018	SNOW CREEK	4-Year	
West Piedmont Planning District Commission	David Thorp	RESIGNED EFFECTIVE 6/7/19	CITIZEN APT.	3-Year	
Western Virginia Regional Industrial Development Authority	Mike Burnette	1255 Franklin Street Rocky Mount, VA 24151	Staff	4-Year	2/4/2020
	Don Smith	1255 Franklin Street Rocky Mount, VA 24151	Staff	4-Year	2/4/2020
	Vacancy			4-Year	

Prepared By: Hannah L. Powell hlp

Reviewed By: Lisa Cooper _____
Steve Sandy _____
Legal Review _____

PUBLIC NOTICE

Pursuant to the Franklin County Code the Franklin County Board of Supervisors hereby gives notice of a public hearing to be held on **Tuesday, February 18, 2020 at 6:00pm** in the Franklin County Board of Supervisors Meeting Room located in the Franklin County Government Center, 1255 Franklin Street, Rocky Mount, VA 24151 to which all interested parties are invited in reference to the following request:

APPLICATION for AMENDMENT TO FRANKLIN COUNTY COMPREHENSIVE PLAN— Franklin County Broadband Authority and its consultant, Design Nine, Inc., have created a Broadband Assessment and Plan for Franklin County dated August 2019. This plan was approved by the Franklin County Broadband Authority on August 20, 2019. Per Section 15.2-2223 of the Code of Virginia, as amended, the County’s Comprehensive Plan “shall consider strategies to provide broadband infrastructure that is sufficient to meet the current and future needs of residents and businesses in the locality”. The Franklin County Board of Supervisors proposes to adopt the broadband plan as an amendment to Franklin County’s 2025 Comprehensive Plan adopted in May of 2007.

The plan may be accessed on the County website at <http://www.franklincountyva.gov/broadband-authority>. To obtain additional information regarding this proposal, contact the Planning & Community Development Department, 1255 Franklin Street, Suite 103, Rocky Mount, Virginia 24151, (540) 483-6642 Monday through Friday, 8:00 am to 4:30 pm or email lisa.cooper@franklincountyva.gov. All requests for reasonable accommodations due to a disability should be made to the Planning & Community Development Department at least 48 hours prior to the meeting.

Hannah L. Powell, Clerk

FRANKLIN NEWS-POST**PLEASE ADVERTISE**

Friday, February 7, 2020

Friday, February 14, 2020

Should you need to contact this office call 540-483-3027, Hannah Powell, Administrative Assistant/Clerk, to the office of the Franklin County Planning & Community Development.

Delivery to Paper: _____

By: e-mail _____

Franklin County Planning & Community Development

Receiving Date: _____

Franklin News-Post

By: _____

Transmittal of Planning Commission Action

Date: February 6, 2020

Item: Amendment to the Franklin County Comprehensive Plan by incorporating The Broadband Assessment and Plan

Prepared by: Steven M. Sandy, Director of Planning & Community Development

Date of Commission Action: Public Hearing, December 10, 2019

SUMMARY OF REQUEST

Section 15.2-2223 of the Code of Virginia, as amended, outlines the scope and purpose of the County’s Comprehensive Plan. Section 15.2-2223 (E) states “The Comprehensive Plan shall consider strategies to provide broadband infrastructure that is sufficient to meet the current and future needs of residents and businesses in the locality”.

In 2019, the County hired a consultant, Design Nine, Inc. with a grant funded from the Virginia Department of Housing and Community Development (DHCD) to develop a broadband plan. The plan used the work performed by CIT as a basis/foundation for the study. The consultant worked with the Franklin County Broadband Authority to develop a plan that was approved by the Authority on August 20, 2019.

There were no public comments received at the advertised public hearing.

Commission’s Recommendation: The Planning Commission finds that pursuant to the requirements of Section 15.2-2223 (E) of the Code of Virginia that the Broadband Assessment and Plan for Franklin County dated August 2019 be adopted and incorporated into the County’s Comprehensive Plan as an amendment.

Roll Call Vote: Motion to Approve: Colby Seconded : Doss

AYES: Doss, Crawford, McGhee, Clements, Mitchell, Colby, Webb
NAYES: None
ABSENT: None
ABSTAIN: None

The Planning Commission’s motion to recommend approval was approved by a vote of 7-0-0-0.

MEMORANDUM
Case # A-11-19-001



To: Franklin County Planning Commission
From: Lisa Cooper, Principal Planner
Date: November 25, 2019
RE: Amendment to the Franklin County Comprehensive Plan
Franklin County Broadband Authority and its consultant, Design Nine, Inc., have created a Broadband Assessment and Plan for Franklin County dated August 2019. This plan was approved by the Franklin County Broadband Authority on August 20, 2019.

BACKGROUND AND DISCUSSION

Section 15.2-2223 of the Code of Virginia, as amended, outlines the scope and purpose of the County's Comprehensive Plan. Section 15.2-2223 (E) states "The Comprehensive Plan shall consider strategies to provide broadband infrastructure that is sufficient to meet the current and future needs of residents and businesses in the locality".

In Chapter 11, Goals, Objectives, and Strategies for Public Utilities, of the 2025 Comprehensive states the following:

Objective: Provide countywide cellular service.

Strategies: (1) Conduct service area, customer base studies in conjunction with service providers to determine those areas that have inadequate service. (2) Conduct meetings with staff, citizens, and cellular providers to develop a strategy promoting countywide service.

Objective: To develop broadband internet opportunities for the citizens of the entire County.

Strategies: (1) Identify new technology opportunities and encourage their implementation to provide the maximum coverage throughout the County. (2) Encourage the adoption and use of new technologies as they become available.

In November of 2017 the Board of Supervisors in their regular monthly afternoon session created the Franklin County Broadband Authority. It was determined in order to facilitate the provisions of affordable high speed data, internet, and telecommunication services, it is in the best of the general welfare of Franklin County to form a Wireless Service Authority pursuant to the Virginia Wireless Service Authorities Act, Chapter 54.1 of Title 15.2 of the Code of Virginia 1950, as amended, and desires to form the Franklin County Broadband Authority.

In 2017, the Virginia Center for Innovative Technology (CIT) completed a needs assessment and a citizen survey. The needs assessment showed there was a lack of adequate broadband in the County. Over 6200 responses to the survey were received showing many citizens had no or very little internet service at their home.



In 2019, the County hired a consultant, Design Nine, Inc. with a grant funded from the Virginia Department of Housing and Community Development (DHCD) to develop a broadband plan. The plan used the work performed by CIT as a basis/foundation for the study. The consultant worked with the Franklin County Broadband Authority to develop a plan that was approved by the Authority on August 20, 2019. (See attached Plan)

RECOMMENDATION:

Staff recommends that the Planning Commission consider and approve the following:

Staff recommends that the Planning Commission to adopt "Broadband Assessment and Plan" and incorporate the plan as part of the County's Comprehensive Plan as an amendment to the Plan.

SUGGESTED MOTIONS:

(1) (RECOMMEND) Pursuant to the requirements of Section 15.2-2223 (E) of the Code of Virginia I find, that the Broadband Assessment and Plan for Franklin County dated August 2019 be adopted and incorporated into the County's Comprehensive Plan as an amendment.

(2) (DENY) I find that the Broadband Assessment and Plan for Franklin County does not satisfy the requirements of Section 15.2-2223 (E). Therefore, I move to recommend denial of the Broadband Assessment and Plan as an amendment to the County's Comprehensive Plan.

(3) (DELAY ACTION) I find that the required information presented is incomplete. Therefore, I move to delay action until additional information can be provided to the Planning Commission.

County of Franklin, Public Hearing

The Franklin County Department of Public Safety has requested that the Franklin County Board of Supervisors conduct a public hearing regarding obtaining fingerprints for all future fire/EMS applicants both volunteer and career. A copy of the full text of the ordinance is on file in the office of the Clerk to the Board of Supervisors.

The Franklin County Board of Supervisors will hold a public hearing at the Franklin County Government Center located at 1255 Franklin Street on February 18, 2020 at 6:00 p.m.

All interested citizens are urged to attend. If you are interested in speaking to the Board on this topic, please contact Madeline Sefcik, Clerk to the Board of Supervisors at madeline.sefcik@franklincountyva.gov or by calling (540) 483-3030 to be placed on the agenda for citizen comment. For additional information on the request, please contact William Ferguson, Director of Public Safety at William.ferguson@franklincountyva.gov or by calling (540) 483-3091.

**ORDINANCE TO AMEND AND REENACT THE FRANKLIN COUNTY
CODE BY AMENDING AND REENACTING CHAPTER 8, PUBLIC SAFETY,
ARTICLE I, IN GENERAL BY ADDING SECTION 8-4, BACKGROUND
INVESTIGATIONS FOR APPLICANTS TO FIRE/EMS VOLUNTEER AND CAREER
POSITIONS**

ORDINANCE TO AMEND AND REENACT THE FRANKLIN COUNTY CODE BY AMENDING AND REENACTING CHAPTER 8, PUBLIC SAFETY, ARTICLE I, IN GENERAL BY ADDING SECTION 8-4, BACKGROUND INVESTIGATIONS FOR APPLICANTS TO FIRE/EMS VOLUNTEER AND CAREER POSITIONS

Whereas, Franklin County provides for the health, welfare and safety of its citizens by, among other things, providing both volunteer and career fire and emergency management services; and

Whereas, pursuant to Title 12, Agency 5, Chapter 31, Section 540 of the Virginia Administrative Code, Franklin County is required obtain fingerprints for all volunteers and career staff applicants for the purpose of performing a criminal history background check; and

Whereas, effective January 1, 2020, the Virginia Office of Emergency Medical Services (OEMS) no longer will process fingerprint cards for background checks but rather will utilize a state contractor to collect and submit electronic fingerprints for such required background checks; and

Whereas, the state contractor does not have a business location that is reasonably accessible by Franklin County personnel; and

Whereas, in order to be exempt from the requirement of using the state contractor the County may continue to use its current practice of using local law enforcement as the entity to collect and submit fingerprint information, the County must adopt an ordinance in compliance with the requirements of Sections 15.2-1503.1 and 19.2-389 of the Code of Virginia (1950, as amended);

Now, Therefore, Be It Ordained by the Franklin County Board of Supervisors that Chapter 8, Public Safety, Article I, In General is hereby amended and reenacted by enacting Section 8-4, Background investigations for applicants to fire/EMS volunteer and career positions, as follows:

Sec. 8-4. – Background investigations for applicants to fire/EMS volunteer and career positions.

- (a) In the interest of the health, welfare and safety of the citizens of Franklin County, Virginia, in accordance with the provisions of Sections 15.2-1503.1 and 19.2-389 of the Code of Virginia (1950, as amended), the director of human resources or his or her designee, shall require any applicant who is offered or accepts employment with the county department of public safety, or who is offered or accepts a volunteer position with either the department of public safety, a volunteer fire department(s) or volunteer emergency medical services department(s) within Franklin County, Virginia, to submit to fingerprinting through the Central Criminal Record Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history information regarding such applicant. Where authorized under the provisions of Section 15.2-1503.1 of the Code of Virginia (1950, as amended), the county may require such applicants to pay for the cost of fingerprinting or a criminal records check, or both.

- (b) Criminal history information considered in accordance with this section shall include outstanding warrants, pending criminal charges and records of conviction. Records of dispositions which occurred while an applicant was considered a juvenile shall not be referenced unless authorized by court order, federal regulation or state statute authorizing such dissemination.

- (c) The criminal history information provided in accordance with this section shall be used solely to assess eligibility for public employment or service and shall not be disseminated to any person not involved in the assessment process.

This ordinance shall be effective upon its adoption.

Adopted this ___ day of _____, 2020.

Leland Mitchell, Chairman

Attest:

Madeline L. Sefcik, Clerk

Approved as to Form:

Jim H. Gynn, Jr., County Attorney

FRANKLIN COUNTY BOARD OF SUPERVISORS
FRANKLIN COUNTY PLANNING COMMISSION
JOINT MEETING
TUESDAY, FEBRUARY 18, 2020

AGENDA

- I. Welcome
- II. Introductions
- III. Purpose of Meeting/Desired Outcomes
- IV. Historical Overview - Past Board & Planning Commission Discussion(s)
- V. Review of Factual Data & Maps
- VI. Discussion – Licensing, Permitting, & Enforcement
- VII. Discussion – Ordinance & Policy Discussion And Suggestions
- IX. Next Steps
- X. Adjournment



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> SHORT TERM RENTALS	<u>AGENDA DATE:</u> February 18, 2020
<u>SUBJECT/PROPOSAL/REQUEST</u> <i>Information concerning Short Term Rentals Rules and Regulations</i>	<u>BOARD ACTION:</u> Yes <u>INFORMATION:</u> Yes <u>ATTACHMENTS:</u> Yes
<u>STRATEGIC PLAN FOCUS AREA:</u> <input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i> <input checked="" type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i> <input checked="" type="checkbox"/> <i>Public Safety</i> <input type="checkbox"/> <i>Operational Effectiveness</i>	<u>CONSENT AGENDA:</u> No <u>ATTACHMENTS:</u> No
	<u>STAFF CONTACT(S):</u> <u>Sandy and Cooper</u>
	<u>REVIEWED BY:</u> Christopher Whitlow, <i>CW</i> Interim County Administrator

BACKGROUND:

At the December 2019 Board of Supervisors' afternoon session, the Board was presented an overview of the zoning regulations for short-term rentals and an overview of what has taken place in recent years. The Board of Supervisors requested a work session with the Planning Commission to discuss short-term rentals in the County.

Short-term rentals have been the subject of policy discussion in Franklin County for many years. At one time, the use of "detached tourist dwelling" was allowed as a permitted or "by-right" use in the A-1, Agricultural zoning category. Other zoning categories allowed for the use of "dwelling," without specifically addressing whether such dwelling could be used for short-term rental. In 1995, the Board of Supervisors amended the Zoning Ordinance to delete the use of "detached tourist dwelling," add a new definition for "short-term tourist rental of dwelling," and to require a Special Use Permit for such use in the A-1 (Agricultural) zoning category. In 1998, the Board further amended the Zoning Ordinance to clarify that the use of "short-term tourist rental of dwelling" is a separate use from "dwelling," generally, and to clarify that short-term rentals are not allowed in the RE, R-1, R-2, RC-1 and RMF zoning categories.

The Zoning Ordinance currently defines short-term rental as rental of a residential dwelling for a period of 30 days or less. This use is currently allowed as a permitted or "by-right" use in the RPD, Residential Planned Unit Development, and PCD, Planned Commercial Development, zoning categories; and by Special Use Permit in the A-1, Agricultural, zoning category. The use is not allowed in any other zoning category.

In the Spring of 2015, the Planning Commission considered three petitions for zoning action involving the use of "short-term tourist rental of a dwelling." The zoning petitions included:

- Request for Rezoning, to amend previously approved proffers which specifically prohibited short-term rentals for a residential subdivision known as The Coves, zoned RPD, Residential Planned Unit Development. The RPD zoning category allows for the use of short-term rentals as a permitted or "by right" use. In the case of The Coves, the use was originally prohibited by voluntary proffer; the petitioner sought to amend the proffers to allow the use of short-term rental. This petition was

ultimately withdrawn by the petitioner, due in part to strong objections raised by a property owner within the development.

- Request for Special Use Permit to allow short-term rental for a one-acre residential property located in the Shore Side subdivision, in the Gills Creek district, at Smith Mountain Lake, zoned A-1, Agricultural. The Planning Commission recommended denial, and the Board ultimately denied the request for Special Use Permit.
- Request for Special Use Permit to allow short-term rental for an 8-acre parcel in the Union Hall district at Smith Mountain Lake, zoned A-1, Agricultural. This parcel was not part of a residential subdivision. The Planning Commission recommended denial, and the Board ultimately denied the request for Special Use Permit.

Several neighbors and property owners attended the public hearings for the above-mentioned zoning cases and expressed opposition to the use of short-term rental. Based on the intensity of opposition, the Board requested that the Planning Commission study the issue further and return with a policy recommendation.

DISCUSSION:

Following the Board's request, the Planning Commission held several work sessions to discuss the current regulations in the zoning ordinance governing short-term rentals. The following were policy options regarding short-term rentals considered by the Planning Commission in 2015. See attached memorandum from the Planning Commission to the Board of Supervisors dated August 11, 2015 for an analysis of each policy option.

1. Maintain the status quo.
2. Expand/contract use
 - a. Expand the use of short-term rentals as a permitted use.
 - b. Contract the use of short-term rentals by eliminating it from A-1
3. Codify the expectations for short-term rentals, through supplemental zoning regulations.
4. Incorporate policy guidance into the Comprehensive Plan.

After careful consideration of multiple policy options, the Planning Commission did not reach consensus on any one policy approach for recommendation to the Board of Supervisors (other than the fact that the Planning Commission agreed that the use of short-term rentals should NOT be expanded.)

On August 18, 2015, this information was presented to the Board of Supervisors for their review of all the Planning Commission's policy considerations. After general discussion among the Board of Supervisors the following motions took place.

There was a motion made by Supervisor Thompson to return the issue back to the Planning Commission for the Commission to hold a public hearing to receive public comment regarding short-term rental and bring back a recommendation to the Board. This motion had no second and the motion failed with a 1-6 vote.

A substitute motion was made by Supervisor Camicia to request the Planning Commission to consider an amendment to the zoning ordinance to remove the use of "Short-Term Tourist Rental of a Dwelling" from the list of uses allowed by special use permit in the A-1; Agricultural Zoning Category. The motion had no second and the motion failed with a 1-6 vote. No further action was taken by the Board of Supervisors.

Five new members (Carter, Cundiff, Mitchell, Smith, and Tatum) have joined the Board of Supervisors since this meeting in August 2015.

Since this meeting, new Commission members in both Rocky Mount (Clements) and Union Hall (Crawford) districts have been appointed.

Staff has developed a short-term rental fact sheet to address the current regulations pertaining to short-term rentals in the County. The Planning Department currently has 97 properties that have obtained the County's certificate of compliance. The five percent transient occupancy tax levy collected during the 2019 calendar year was \$134,078.38. (see attached "Short-Term Rentals Data")

The Code of Virginia allows under Section 58.1-3510.5 a renter's certificate of registration. A draft amendment to the Franklin County code was proposed in 2018, but no action was taken. (see Section 20-250-Short-Term Rental Registry of the Franklin County Code attached)

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors and Planning Commission advise staff of any possible changes and/or expansion of short-term rentals.

**Franklin County, Virginia
Short-Term Rentals Data
February 7, 2020**

Definition of Short-term tourist rental of dwelling: The rental of a dwelling for periods for thirty (30) days or less.

Zoning District	Use by Right	Special Use Permit	Not Allowed
A-1; Agricultural		X	
RPD; Residential Planned Development	X		
PCD; Planned Commercial Development	X		
Non-Zoned Area	X		
RE; Residential Estates, R-1, Residential Suburban Subd. R-2, Residential Suburban Subd. RC-1, Residential Combined Subd. RMF, Residential Multifamily B-1, Business, Limited B-2, Business, General M-1, Industrial Light Industry M-2, Industrial Heavy Industry, and REP, Regional Enterprise Park			X

General Data of Short-Term Rentals:

- Planning Staff currently has 97 properties that have filled out the certificate of compliance for Short-Term Rentals
- The County has 42,708 parcels and a total of 32,630 parcels will currently allow short-term rentals either as a permitted use or special use permit
- The 5% transient occupancy tax levy collected in the 2019 calendar year was \$134,078.38.
- Allocated:
 - 2% to the general fund \$52,741.19
 - 3% to the tourism fund \$81,337.19
- Source for transient occupancy tax: Commissioner of Revenue

Division 4 of the Zoning Ordinance/Supplementary Regulations

Sec. 25-138. - Short-term tourist rentals.

The following general regulations apply to all short-term tourist rental of residential dwellings:

- (a) The use of the dwelling unit for short-term rentals shall be primarily for residential purposes related to tourism or vacationing.
- (b) There shall be no change in the outside appearance of the dwelling or premises, or other visible evidence of the conduct of such short-term rentals.
- (c) There shall be no more than two (2) adults per bedroom occupying the dwelling at any one time. An adult, for the purpose of this regulation, is any person over the age of five (5). The number of bedrooms in dwellings relying upon septic tanks and drainfields for sewage disposal shall be determined by reference to health department permits specifying the number of bedrooms for which the supporting system was designed
- (d) All vehicles of tenants shall be parked in driveways or parking areas designed and built to be parking areas. In the case of multifamily dwellings, all vehicles must be parked in spaces specifically reserved for the dwelling unit being rented.
- (e) All boats of tenants shall be parked on the lot on which the dwelling is located. In the case of multifamily dwellings boats must be parked in areas specifically reserved for the dwelling unit being rented.
- (f) Noise generated off the lot or off the premises shall be in no greater volume or pitch than normally expected in a residential neighborhood.
- (g) A fire extinguisher and smoke detector must be installed in every dwelling.
- (h) The owner of a dwelling used for short term rental shall give the county written consent to inspect any dwelling used for short-term rental to ascertain compliance with all the above performance standards.

How to obtain a special use permit for a Short-Term Rental in the A-1; Agricultural District:

- Pre-Application Meeting with a member of the Planning Staff to discuss the request, forms, review process, and identify required materials.
- Staff review of the special use permit. Staff to write staff report and recommendation with possible conditions if special use permit is recommended for approval.
- Planning Commission public hearing for the review and recommendation to the Board of Supervisors.
- Board of Supervisors public hearing for the review and action on the special use permit. Board of Supervisors action is effective immediately after the vote.

Enforcement Issues:

- Occupancy issues of the number of people staying in a dwelling
- Noise of individuals who are renting the dwelling
- Problems with parking of vehicles because of the number of renters in the dwelling
- Owners having renters sign a 31-day lease, but they are only renting for a week or weekend
- Owners advertising short term rentals in districts that do not allow short term rentals by right or special use permit

MEMORANDUM

To: Franklin County Board of Supervisors
From: Franklin County Planning Commission
Date: August 11, 2015
RE: Short-term tourist rental of a dwelling

In recent months, at the Board's request, the Planning Commission has held a series of discussions about the use of "short-term tourist rental of a dwelling," specifically, whether such use should be allowed to a greater or lesser degree, and whether additional regulations are needed in the Zoning Ordinance to clarify the County's expectations regarding short-term rentals. The Planning Commission considered several policy options, but did not reach consensus on any single policy approach for recommendation to the Board. This memorandum is meant to outline the policy options considered by the Planning Commission, so that the Board might clarify its direction and intent.

BACKGROUND

Short-term rentals have been the subject of policy debate in Franklin County for many years. At one time, the use of "detached tourist dwelling" was allowed as a permitted or "by-right" use in the A-1, Agricultural zoning category. Other zoning categories allowed for the use of "dwelling," without specifically addressing whether such dwelling could be used for short-term rental. In 1995, the Board of Supervisors amended the Zoning Ordinance to delete the use of "detached tourist dwelling," add a new definition for "short-term tourist rental of dwelling," and to require a Special Use Permit for such use in the A-1 zoning category. In 1998, the Board further amended the Zoning Ordinance to clarify that the use of "short-term tourist rental of dwelling" is a separate use from "dwelling," generally, and to clarify that short-term rentals are not allowed in the RE, R-1, R-2, RC-1 and RMF zoning categories.

The Zoning Ordinance currently defines short-term rental as rental of a residential dwelling for a period of 30 days or less. This use is currently allowed as a permitted or "by-right" use in the RPD, Residential Planned Unit Development, and PCD, Planned Commercial Development, zoning categories; and by Special Use Permit in the A-1, Agricultural, zoning category. The use is not allowed in any other zoning category.

In the Spring of 2015, the Planning Commission considered three petitions for zoning action involving the use of "short-term tourist rental of a dwelling." The zoning petitions included:

- a request for Rezoning, to amend previously-approved proffers which specifically prohibited short-term rentals for a residential subdivision known as The Coves, zoned RPD, Residential Planned Unit Development. The RPD zoning category allows for the use of short-term rentals as a permitted or "by right" use. In the case of The Coves, the use was originally prohibited by voluntary proffer; the petitioner sought to amend the proffers to allow the use of short-term rental. This petition was ultimately withdrawn by the petitioner, due in part to strong objections raised by a property owner within the development.

- a request for Special Use Permit to allow short-term rental for a one-acre residential property located in the Shore Side subdivision, in the Gills Creek district, at Smith Mountain Lake, zoned A-1, Agricultural. The Planning Commission recommended denial, and the Board ultimately denied the request for Special Use Permit.
- a request for Special Use Permit to allow short-term rental for an 8-acre parcel in the Union Hall district at Smith Mountain Lake, zoned A-1, Agricultural. This parcel was not part of a residential subdivision. The Planning Commission recommended denial, and the Board ultimately denied the request for Special Use Permit.

A number of neighbors and property owners attended the public hearings for the above-mentioned zoning cases and expressed opposition to the use of short-term rental. Based on the intensity of opposition, the Board requested that the Planning Commission study the issue further and return with a policy recommendation.

ANALYSIS:

The Planning Commission considered the following policy options regarding short-term rentals:

1. **Maintain the status quo.**

This option assumes that the current regulatory configuration is correct and functioning properly. Short-term rentals are currently allowed as a permitted use in RPD and PCD. These are "planned-unit developments" which require a detailed concept plan, and most often include voluntary proffers. It is assumed that the Planning Commission and Board are able to adequately judge the impact of any proposed short-term rentals within context of the larger development plan, and negotiate any necessary conditions through the process of voluntary proffers. It is further assumed that, in the case of newly-created planned-unit developments, all property owners will come to the project with the understanding that short-term rentals are allowed within their developments.

Short-term rentals are currently allowed by Special Use Permit in the A-1, Agricultural, zoning category. This category is the most geographically pervasive zoning category, particularly in rural areas. It is also found at Smith Mountain Lake in the form of large undeveloped tracts, individual residential parcels, and residential subdivisions with >35,000-square-foot lots. The Special Use Permit requirement assumes that the potential impact of short-term rental in A-1 can be judged on a case-by-case basis, with the opportunity for neighbors to voice their opinions and concerns through the public hearing process. It is further assumed that the Board can impose any necessary conditions restricting or regulating the use of short-term rental through issuance of a Special Use Permit.

A minority of Planning Commission members believe that the status quo regulatory framework is sufficient to address the issue of short-term rentals. However, there was no majority consensus for the status quo option.

2. **(a) Expand the use of short-term rentals as a permitted use.**

This policy option would expand the use of short-term rental by allowing it as a permitted use, or by Special Use Permit, in other zoning categories. Options considered included:

- allowing short-term rental as a permitted use in A-1, as opposed to requiring a Special Use Permit.
- allowing short-term rental in other residential zoning categories, including R-1, R-2, RC-1, RE and RMF, by Special Use Permit.
- allowing short-term rental as a permitted use in commercial zoning districts, including B-1 and B-2.

The Planning Commission unanimously agreed that none of the options for expanding the use of short-term rental should be pursued. The Planning Commission unanimously agreed that the use of short-term rental should not be allowed in the R-1, R-2, RC-1, RE or RMF zoning categories.

(b) Contract the use of short-term rentals by eliminating it from A-1.

This policy option would remove the use of short-term rental from the list of Special Use Permit uses in the A-1 zoning category. This option would leave short-term rentals as an allowed use only within planned-unit developments.

A minority of Planning Commission members supported this option of eliminating the use of short-term rentals from A-1. However, a majority of Planning Commission members felt that the use of short-term rentals could be compatible in certain settings zoned A-1, and were therefore not willing to recommend its removal altogether.

3. **Codify the expectations for short-term rentals, through supplemental zoning regulations.**

This policy option would involve an amendment to the zoning ordinance to incorporate new supplemental regulations related to short-term rentals. Sec. 25-138 already contains some supplemental regulations, which focus primarily on the behavior of short-term rentals. For example, Sec. 25-138 limits the number of occupants; regulates parking; regulates boat storage; requires certain fire safety measures; and requires the property owner to give written consent to the County for inspection purposes.

The Planning Commission considered whether Sec. 25-138 should be expanded to include locational criteria, including:

- a minimum acreage standard for short-term rentals. Properties that do not meet the minimum area requirement would not be allowed the use of short-term rental, and would not have standing to apply for a Special Use Permit.
- a minimum separation requirement from the short-term rental dwelling unit to property lines, or to neighboring residences. Properties that do not meet the minimum separation requirement would not be allowed the use of short-term rental, and would not have standing to apply for a Special Use Permit.
- a provision which would prohibit the use of short-term rentals in residential subdivisions with an established homeowners association and/or restrictive covenants, unless such homeowners association or covenants specifically allowed for the use of short-term rental.

CONCLUSION:

After careful consideration of multiple policy options, the Planning Commission did not reach consensus on any one policy approach for recommendation to the Board of Supervisors (other than the fact that the Planning Commission agreed that the use of short-term rentals should NOT be expanded.)

The Planning Commission agreed that it would be beneficial for the Board to review all of the Planning Commissions policy considerations. The Planning Commission respectfully requests that the Board consider the options contained herein (or any other options the Board deems appropriate), and clarify its direction and intent.

State Law reference— Enabling legislation, Code of Virginia, § 58.1-3819 et seq.

Sec. 20-242. - Exceptions.

No tax shall be payable hereunder on room rental paid to any hospital, medical clinic, convalescent home or home for the aged.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-243. - Collection.

Every person receiving any payment for room rental with respect to which a tax is levied under this division shall collect the amount of tax hereby imposed from the transient on whom the same is levied or from the person paying for such room rental at the time payment for such room rental is made.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-244. - Reports and remittances.

- (a) The person collecting any such tax shall make out a report upon such forms and setting forth such information as the commissioner of revenue may prescribe and require showing the amount of room rental charges collected and the tax required to be collected and shall sign and deliver the same to the commissioner of revenue.
- (b) The commissioner of revenue shall determine whether the report is in proper form and upon such determination shall cause a copy to be delivered to the treasurer.
- (c) Such reports and remittances shall be made on or before the twentieth day of the month following each month and covering the amount of tax collected during the preceding month.
- (d) Any business or persons collecting, accounting for and remitting the tax imposed hereunder to Franklin County is hereby allowed a commission of three (3) percent which may be itemized and deducted from the monies remitted to the treasurer. No commission shall be allowed if the monies due are delinquent.

(Res. No. 31-01-91, 1-22-91; Res. No. 30-08-99, 8-17-99)

Sec. 20-245. - Interest and penalties.

If any person shall fail or refuse to remit to the treasurer the tax required to be collected and paid under this division within the time and in the amount specified in this division, there shall be added to such tax a late payment penalty of ten (10) percent and interest shall accrue at the rate of ten (10) percent per annum from the first day following the day such tax is due upon the amount of the tax for each year or portion thereof from the date upon which the tax is due as provided in this division.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-246. - Determination of tax due by the commissioner of revenue.

If any person required to collect and remit the tax imposed by this division fails to file a report, or if the commissioner of revenue has reasonable cause to believe that an erroneous report has been filed, the commissioner of revenue may proceed to determine the amount due to the county and in connection therewith shall make such investigations and take such testimony and other evidence as may be necessary and report his determination to the treasurer; provided, however, that notice and opportunity to be heard shall be given any person who may become liable for the amount owing prior to any determination by the commissioner of revenue.

(Res. No. 31-01-91, 1-22-91)

4. Provide registration fee of \$10.00 payable to "Treasurer, Franklin County" upon initial registration.
- b) To qualify as exempt from registering under this ordinance, an operator must be:
1. Licensed by the Real Estate Board or be a property owner who is represented by a real estate licensee;
 2. Registered pursuant to the Virginia Real Estate Time-Share Act (§ 55-360 et seq.);
 3. Licensed or registered with the Department of Health, related to the provision of room or space for lodging; or
 4. Licensed or registered with Franklin County, related to the rental or management of real property.
- c) Operator shall present evidence of such other licensing or registration to the Commissioner of the Revenue to qualify for exemption.
- d) Should such registration or licensing cease, the operator shall forthwith submit an application and register on the County's Short-Term Rental Registry.
- e) If an operator who is required to register under this ordinance fails to do so while offering such lodging for rent, or rents such lodging:
1. S/he shall be subject to a fine of \$500 per violation; or
 2. S/he shall be prohibited from continuing to offer any property for short-term rental, unless and until the operator pays the fine(s) and registers subject property.
- f) Upon repeated violations of this registry ordinance as it relates to a specific property, an operator may be prohibited from registering and offering that property for a period of two (2) years.
- g) The requirements of this division do not supersede the requirements found in Chapter 25, Zoning, of the Franklin County Code.

State Law reference — Enabling legislation, Code of Virginia, § 15.2-983.

Secs. 20-251—20-274. - Reserved.

Code of Virginia
Title 58.1. Taxation

Article 3.1. Short-Term Rental Property.

§ 58.1-3510.4. Short-term rental property; short-term rental businesses.

A. For purposes of this article, "short-term rental property" means all tangible personal property held for rental and owned by a person engaged in the short-term rental business as defined in subsection B, excluding (i) trailers as defined in § 46.2-100, and (ii) other tangible personal property required to be licensed or registered with the Department of Motor Vehicles, Department of Game and Inland Fisheries, or Department of Aviation.

Short-term rental property shall constitute a classification of merchants' capital that is separate from other classifications of merchants' capital. For local property taxation purposes, the governing body of any county, city, or town may tax short-term rental property pursuant to § 58.1-3509 or may impose the tax authorized under § 58.1-3510.6, but not both.

B. A person is engaged in the short-term rental business if:

1. Not less than 80 percent of the gross rental receipts of such business during the preceding year arose from transactions involving the rental of short-term rental property, other than heavy equipment property as defined in subdivision 2, for periods of 92 consecutive days or less, including all extensions and renewals to the same person or a person affiliated with the lessee; or

2. Not less than 60 percent of the gross rental receipts of such business during the preceding year arose from transactions involving the rental of heavy equipment property for periods of 270 consecutive days or less, including all extensions and renewals to the same person or a person affiliated with the lessee. For the purposes of this subdivision, "heavy equipment property" means rental property of an industry that is described under code 532412 or 532490 of the 2002 North American Industry Classification System as published by the United States Census Bureau, excluding office furniture, office equipment, and programmable computer equipment and peripherals as defined in § 58.1-3503 A 16.

C. For purposes of determining whether a person is engaged in the short-term rental business as defined in subsection B, (i) a person is "affiliated" with the lessee of rental property if such person is an officer, director, partner, member, shareholder, parent or subsidiary of the lessee, or if such person and the lessee have any common ownership interest in excess of five percent, (ii) any rental to a person affiliated with the lessee shall be treated as rental receipts but shall not qualify for purposes of the 80 percent requirement of subdivision 1 of subsection B or the 60 percent requirement of subdivision 2 of subsection B, and (iii) any rental of personal property which also involves the provision of personal services for the operation of the personal property rented shall not be treated as gross receipts from rental, provided however that the delivery and installation of tangible personal property shall not mean operation for the purposes of this subdivision.

D. A person who has not previously been engaged in the short-term rental business who applies for a certificate of registration pursuant to § 58.1-3510.5 shall be eligible for registration upon his certification that he anticipates meeting the requirements of a specific subdivision of subsection B, designated by the applicant at the time of application, during the year for which registration is sought.

E. In the event that the commissioner of the revenue makes a written determination that a rental business previously certified as short-term rental business pursuant to § 58.1-3510.5 has failed to meet either of the tests set forth in subsection B during a preceding tax year, such business shall lose its certification as a short-term rental business and shall be subject to the business personal property tax with respect to all rental property for the tax year in which such certification is lost and any subsequent tax years until such time as the rental business obtains recertification pursuant to § 58.1-3510.5. In the event that a rental business loses its certification as a short-term rental business pursuant to this subsection, such business shall not be required to refund to customers daily rental property taxes previously collected in good faith and shall not be subject to assessment for business personal property taxes with respect to

rental property for tax years preceding the year in which the certification is lost unless the commissioner makes a written determination that the business obtained its certification by knowingly making materially false statements in its application, in which case the commissioner may assess the taxpayer the amount of the difference between short-term rental property taxes remitted by such business during the period in which the taxpayer wrongfully held certification and the business personal property taxes that would have been due during such period but for the certification obtained by the making of the materially false statements. Any such assessment, and any determination not to certify or to decertify a rental business as a short-term rental business as defined in this subsection, may be appealed pursuant to the procedures and requirements set forth in § 58.1-3983.1 for appeals of local business taxes, which shall apply mutatis mutandis to such assessments and certification decisions.

F. A rental business that has been decertified pursuant to the provisions of subsection E shall be eligible for recertification for a subsequent tax year upon a showing that it has met one of the tests provided in subsection B for at least ten months of operations during the present tax year.

2009, cc. 480, 692; 2010, cc. 255, 295.

§ 58.1-3510.5. Renter's certificate of registration.

Every person engaging in the short-term rental business, as defined in § 58.1-3510.4, in a county, city or town which has enacted an ordinance imposing a short-term rental property tax pursuant to § 58.1-3510.6 shall file annually with the commissioner of the revenue of such county or city or the designated official of such town an application for a certificate of registration. The application shall be in a form prescribed by the commissioner of the revenue or designated town official and shall set forth the name under which the applicant operates or intends to operate the rental business, the location of the business, the subdivision of § 58.1-3510.4 B under which the business asserts that it is qualified for certification as a short-term rental business, and such other information as the commissioner or designated town official may require.

Each applicant shall sign the application as owner of the rental business. If the rental business is owned by an association, partnership, limited liability company, or corporation, the application shall be signed by a member, partner, executive officer, or other person specifically authorized by the association, partnership, limited liability company, or corporation to sign.

Upon approval of the application by the commissioner, a certificate of registration shall be issued. The certificate shall be conspicuously displayed at all times at the place of business for which it is issued.

The certificate is not assignable and shall be valid only for the person in whose name it is issued and the place of business designated.

2009, cc. 480, 692.

§ 58.1-3510.6. Short-term rental property tax.

A. The governing body of any county, city, or town may levy a tax in an amount not to exceed one percent, in addition to the tax levied pursuant to § 58.1-605, on the gross proceeds arising from rentals of any person engaged in the short-term rental business as defined in § 58.1-3510.4 B 1. "Gross proceeds" means the total amount charged to each person for the rental of short-term rental property, excluding any state and local sales tax paid under the provisions of Chapter 6 (§ 58.1-600 et seq.) of this title.

B. The governing body of any county, city, or town may levy a tax in an amount not to exceed one-and-one-half percent, in addition to the tax levied pursuant to § 58.1-605, on the gross proceeds arising from rentals of any person engaged in the short-term rental business as defined in § 58.1-3510.4 B 2. "Gross proceeds" means the total amount charged to each person for the rental of short-term rental property, excluding any state and local sales tax paid under the provisions of Chapter 6 (§ 58.1-600 et seq.) of this title.

C. Any person engaged in the short-term rental business, as defined in § 58.1-3510.4, in a city, county or town that has adopted an ordinance imposing a short-term rental property tax pursuant to this section shall collect such tax from each lessee of rental property at the time of rental and shall transmit a quarterly return, not later than the fifteenth day following the end of each calendar quarter, to the commissioner of the revenue of the county or city or the designated official of the town wherein the tax is collected, reporting the gross rental proceeds derived from the short-term rental

Sec. 20-247. - Cessation of business; report and tax due immediately.

Whenever any person required to collect and pay to the county a tax under section 20-241 of this division, shall quit or otherwise dispose of his business, any tax under the provisions of this division shall become immediately due and such person shall immediately make a report and pay the tax due.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-248. - Commissioner of the revenue, other powers and duties.

It shall be the duty of the commissioner of revenue to ascertain the name of every person operating an apartment, condominium, hotel, townhouse or like buildings in the county liable for the collection of the tax levied by section 20-241 of this division. The commissioner of revenue shall have the power to adopt rules and regulations not inconsistent with the provisions of this division for the purpose of determining the amount due to the county under this division, and a copy of such rules and regulations shall be on file and available for public examination in the commissioner of revenue's office. Failure or refusal to comply with any rules and regulations promulgated under this section shall be deemed a violation of this division.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-249. - Penalty.

Any person intentionally failing to file a report required by this division shall be guilty of a misdemeanor, and upon conviction thereof, punishment shall not exceed that prescribed for a Class 3 misdemeanor as provided in section 18.2-11 of the Code of Virginia (1950), as amended. Each such failure shall constitute a separate offense. Such conviction shall not relieve any such person from the payment, collection or remittance of such tax, penalties and interest as provided in this division.

(Res. No. 31-01-91, 1-22-91)

Secs. 20-250. – Short-Term Rental Registry.

As used in this section:

Operator The proprietor of any dwelling, lodging, or sleeping accommodations offered as a short-term rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other possessory capacity.

Short-term rental The provisions of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.

- a) **This division shall establish a Short-Term Rental Registry and require operators within Franklin County to register their rental annually. The registration shall require the operator to complete a Short-Term Rental Application that entails the following:**
1. **Provide the name of the operator for the address**
 2. **Provide the property owner name and physical address(es) of the property being rented.**
 3. **The initial registration is due on or before May 1st, 2018. Renew registration by January 15th of each calendar year thereafter.**

- a minimum shoreline requirement for properties at Smith Mountain Lake, to ensure adequate separation from neighboring docks and boathouses. Properties that do not meet the minimum shoreline requirement would not be allowed the use of short-term rental, and would not have standing to apply for a Special Use Permit.
- a minimum buffer requirement, which would require the planting of new vegetation or the preservation of existing vegetation, for a specified width/depth, between the short-term rental unit and neighboring properties.

The Planning Commission rejected this policy approach for several reasons. Having rejected the notion of expanding the use of short-term rental as outlined in options 2 (a) and 2 (b) above, a majority of Planning Commission members believed that the use of short-term rental should remain as a Special Use Permit option in the A-1 zoning category. By codifying any locational criteria, the Planning Commission agreed that it would be more difficult to deny a Special Use Permit for any property that met such codified criteria, even if other extenuating circumstances arose to justify denial. Some Planning Commission members felt that a codified set of locational criteria could be too confining, eliminating the option for Special Use Permit in some settings where short-term rental might not be objectionable.

4. **Incorporate policy guidance into the Comprehensive Plan.**

This policy option would follow similar logic to option #3 above, except that the locational criteria would be included as "guidance" through the Comprehensive Plan rather than as a regulatory requirement contained in the zoning ordinance. Such locational guidance might include:

- a recommended minimum acreage for short-term rentals.
- a recommended minimum separation from the short-term rental dwelling unit to property lines, or to neighboring residences.
- a recommendation that the use of short-term rentals be discouraged in residential subdivisions with an established homeowners association and/or restrictive covenants, unless such homeowners association or covenants specifically allowed for the use of short-term rental.
- a recommended minimum shoreline length for properties at Smith Mountain Lake, to ensure adequate separation from neighboring docks and boathouses.
- a recommendation encouraging a vegetative buffer between the short-term rental unit and neighboring properties.

The Planning Commission is currently drafting an update to the County's Comprehensive Plan, with a revised Future Land Use Map that distinguishes between rural, suburban, and urban place-types. The Planning Commission considered the inclusion of policy language in the Plan which would discourage the use of short-term rentals in any area shown on the Future Land Use Map as appropriate for "suburban" uses, where the anticipated development pattern consists primarily of residential neighborhoods.

A minority of Planning Commission members supported this policy option. However, a separate minority of Planning Commission members felt that the policy guidance would not go far enough to protect neighboring properties, while others on the Planning Commission felt that such policy guidance was not necessary in order to evaluate the appropriateness of short-term rentals on a case-by-case basis.

business. The commissioner of the revenue shall assess the tax due, and the short-term rental business shall pay the tax so assessed to the treasurer or director of finance not later than the last day of the month following the end of the calendar quarter. Any failure to file a quarterly return required by this section or to pay short-term rental property tax when due shall be subject to the provisions of § 58.1-3510.7.

D. Notwithstanding the provisions of subsections A and B, no tax shall be collected or assessed on (i) rentals by the Commonwealth, any political subdivision of the Commonwealth or the United States or (ii) any rental of durable medical equipment as defined in subdivision 10 of § 58.1-609.10.

E. Except for daily rental vehicles pursuant to § 58.1-3510 and short-term rental property, rental property shall be classified, assessed and taxed as tangible personal property.

2009, cc. 480, 692; 2010, cc. 255, 295.

§ 58.1-3510.7. Exemptions; penalties.

Provisions in §§ 58.1-609.1 through 58.1-609.11 of Chapter 6 relating to exemptions, §§ 58.1-635 and 58.1-636 relating to penalties, and § 58.1-625 relating to the manner of collecting the local retail sales and use tax applicable in Chapter 6 (§ 58.1-600 et seq.) of this title, shall apply mutatis mutandis to the short-term rental property tax, except that the commissioner of revenue shall assess the tax due, and the treasurer or director of finance shall collect the short-term rental property tax, instead of the Department of Taxation. Any other provision in Chapter 6 shall apply if adopted by local ordinance pursuant to § 58.1-3510.6.

2009, cc. 480, 692.

The chapters of the acts of assembly referenced in the historical citation at the end of these sections may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

The Virginia General Assembly is offering access to the Code of Virginia on the Internet as a service to the public. We are unable to assist users of this service with legal questions nor respond to requests for legal advice or the application of the law to specific facts. Therefore, to understand and protect your legal rights, you should consult an attorney.

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DIVISION 7. - TRANSIENT OCCUPANCY TAX⁽¹⁰⁾

Footnotes:

-- (10) --

Editor's note— Res. No. 31-01-91, adopted Jan. 22, 1991, amended Ch. 20, Art. VIII, Div. 7 in its entirety to read as herein set out. Prior to this amendment, Div. 7 contained similar subject matter and was derived from an ordinance of June 17, 1985.

Sec. 20-240. - Definitions.

For the purposes of this division, the following words and phrases shall have the meanings respectively ascribed to them by this section:

Apartment house means a building used or intended to be used as the residence of three (3) or more families living independently of each other; a multifamily dwelling.

Commissioner of revenue means the commissioner of revenue of Franklin County, Virginia, or any of his duly authorized deputies or agents.

Condominium means a single unit in a multiple unit residential or commercial structure that is offered for sale and shall be a part of a condominium project with general common elements as defined in section 55-79.2, Code of Virginia, 1950.

Hotel means any public or private hotel, inn, hostelry, tourist home or house, motel, roominghouse, or other lodging place within Franklin County offering lodging and the owner and operator thereof, who, for compensation, furnishes lodging to any transients as hereinafter defined [sic].

Person means and includes individuals, firms, partnerships, associations, corporations, persons acting in representative capacity, and combinations of individuals of whatever form and character.

Room rental means the total charge made by any such apartment, condominium, hotel, townhouse or like buildings for lodging or space furnished any such transient. If the charge made to such transient includes any charge for services or accommodations in addition to that of lodging, or the use of space, then such portion of the total charge as represents only room or space rental shall be distinctly set out and billed to such transient by such as a separate item.

Townhouse means a residential unit in a series from more than one to twelve (12) single-family attached dwellings separated from one another by common vertical walls with no openings.

Transient means any person who, for any period which is less than thirty (30) continuous days, either at his own expense or at the expense of another, obtains lodging or the use of any space in any apartment, condominium, hotel, townhouse, private home or like buildings for rent to transients as hereinabove defined, for which lodging or use of space a charge is made.

Treasurer means the treasurer of Franklin County, Virginia, or any of his duly authorized deputies or agents.

(Res. No. 31-01-91, 1-22-91; Res. No. 30-08-99, 8-17-99)

Sec. 20-241. - Levy and rate.

- (a) In addition to all other taxes of every kind now or hereafter imposed by law, there is hereby imposed on each and every transient a tax equivalent to five (5) percent of the total amount paid for room rental by or for any such transient to or for any apartment, condominium, hotel, townhouse, private home or like building rental.
- (b) Two-fifths of the revenue generated by this tax shall be used for the general operation of county government and three-fifths, being that portion over two (2) percent, shall be designated and spent for promoting tourism, travel or business that generates tourism in this locality.

(Res. No. 31-01-91, 1-22-91; Res. No. 30-08-99, 8-17-99)



SHORT TERM RENTAL CERTIFICATE OF COMPLIANCE

Please provide the following information

I/We, _____, as
Owners of the below described property, hereby apply to the Department of Planning and Community Development, County
of Franklin, to offer our property for rent on a Short-Term basis (less than thirty (30) days) as herein described:

NEW APPLICATION ___ Y/ ___ N (if yes, is the dwelling currently being rented ___ Y/ ___ N)

APPLICANT'S NAME(S): _____
(list real estate company, agency, property manager, etc...if applicable)

PROPERTY OWNER'S NAME: _____
(if different from applicant)

MAILING ADDRESS: _____
_____ ZIP: _____

PHYSICAL / 911 ADDRESS OF RENTAL
(if different from mailing address) _____

DESCRIPTION / NAME OF PROPERTY: _____
(as described in listing – Example: THE WATER HOUSE OR LISTING MAP #)

IF WATERFRONT, MARKER / BUOY NUMBERS (described in listing, if any) _____

TELEPHONE #: (HOME) _____ (WORK) _____

CELL PHONE # (if applicable): _____ EMAIL: _____

TAX MAP / PARCEL #: _____ ZONING: _____

SUBDIVISION & LOT #: _____ SIZE OF PROPERTY _____ (acres)

TYPE OF DWELLING: ___ Single-Family ___ Multi-family ___ Two-Family or Duplex ___ Manufactured Home

NUMBER OF: #BEDROOMS ___ #BATHROOMS ___ #KITCHENS ___ #FIREPLACES ___
(in dwelling / from listing) #BOATDOCKS, PIERS, ETC. ___

FINISHED BASEMENT: ___ Y / ___ N

COPY OF LISTING (must be included with submission of certificate) ___ Y / ___ N

DIRECTIONS TO PROPERTY FROM ROCKY MOUNT: _____

Section 25-138 (short –term tourist rentals) states the following general regulations apply to all short-term tourist rentals of residential dwellings:

- a) The use of the dwelling unit for short-term rentals shall be primarily for residential purposes related to tourism or vacationing.
- b) There shall be no change in the outside appearance of the dwelling or premises, or other visible evidence of the conduct of such short-term rentals.
- c) There shall be no more than two (2) adults per bedroom occupying the dwelling at any one time. An adult, for the purpose of this regulation, is any person over the age of five (5). The number of bedrooms in dwellings relying upon septic tanks and drain fields for sewage disposal shall be determined by reference to health department permits specifying the number of bedrooms for which the supporting system was designed.
- d) All vehicles of tenants shall be parked in driveways or parking areas designed and built to be parking areas. In the case of multi-family dwellings, all vehicles must be parked in spaces specifically reserved for the dwelling unit being rented.
- e) All boats of tenants shall be parked on the lot on which the dwelling is located. In the case of multi-family dwellings boats must be parked in areas specifically reserved for the dwelling unit being rented.
- f) Noise generated off the lot or off the premises shall be in no greater volume or pitch than normally expected in a residential neighborhood.
- g) A fire extinguisher and smoke detector must be installed in every dwelling.
- h) The owner of a dwelling used for short-term rental shall give the county written consent to inspect any dwelling used for short-term rental to ascertain compliance with all the above performance standards. Please note, inspections may be performed in accordance with certification.

(Res. No. 38-11-95, 11-21-95)

NOTICE TO APPLICANTS

1. In no case shall an approved certificate of compliance for short-term rentals be construed as evidence that the property or structure(s) is safe for rental occupancy. The property owner shall give a copy of the following statement to any prospective renter or occupant: "Franklin County does not have a minimum property maintenance code, and therefore no building code inspections shall be conducted for the purposes of short-term rental uses. "
2. A certificate of compliance for short-term rentals shall not be granted if no certificate of occupancy and/or no septic permit is submitted to the department with the application.
3. Homeowner(s) should ensure that the structure is covered by a liability policy that covers accidents to visitors to the property. Franklin County makes no assurance of liability nor does the County assume any liability for accidents that may occur to occupants or visitors under the auspices of the short-term rental certificate.

I/We certify that I/We have read and understand the above regulations for short-term rentals.

APPLICANT'S NAME(S): _____
(list real estate company, agency, property manager, etc...if applicable)

PROPERTY OWNER(S) NAME: _____
(if different from applicant)

Copies of the following documents to be provided with Application:

Septic Permit # _____ Approved for
Number of Bedrooms _____

Certificate of Occupancy: _____ Date: _____

Having made application for a Certificate of Compliance to offer Short-Term Rentals on Tax Map & Parcel # _____
is the above-referenced property compliant with all performance standards as set forth under Section 25-138 of the Franklin
County Zoning Ordinance? ___Y / ___ N

___ Approved / ___ Denied by: _____ Date: _____

Notification sent to:

___ Commissioner of Revenue Date: _____

___ Director of Public Safety Date: _____

___ Director of Virginia Department of Health Date: _____

___ Fire Marshall Date: _____



Franklin County

A Natural Setting for Opportunity

MEMORANDUM

TO: All Members of the Franklin County Board of Supervisors

FROM: Madeline L. Sefcik, Clerk

REF: Monthly Reports

This section of the folder is reserved for the various reports that are submitted on a monthly basis. The reports included are as follows:

1. Sheriff's Department Monthly Report
2. Treasurer's Monthly Report
3. Finance Monthly Report
4. Library Monthly Report
5. Parks and Recreation Monthly Report
6. Social Services Monthly Report
7. Building Inspector's Monthly Report
8. Animal Control Monthly Report



Office of the Sheriff
County of Franklin, Virginia – January 2020/December 2019

ACTIVITY	JAN.	DEC.
9-1-1 Calls	1,773	1,862
Calls for Service	3,539	3,200
Average Response	4:20	4:39
Administrative Calls	4,133	4,166
Reportable Offenses	189	205
Criminal Arrest	188	143
Felony Warrants	89	37
Misdemeanor Warrants	121	96
DUI/DUID Arrests	3	7
Traffic Summons	112	143
Radar Summons	20	38
Traffic Warnings	1	12
Hours In Court	101:30	85:20
Hrs. School Security Checks	45:01	53:39
Business Checks	375	263
Training Hours	189	260
Extra Duty Hours	938.5	1,494.25
Funerals	23	18
Concealed Weapon Permits	192	112
Scrap Metal Permits	0	0
Emergency Custody Orders	15	14
Temporary Custody Orders	7	12
Civil Papers Served	1,411	1,334
Transports	55	66
Average Local Inmate Count	44	41
Average WVRJ Inmate Count	164	165
Miles Driven	104,244	91,921

W. Q. "Bill" Overton, Jr., Sheriff

**Franklin County
Treasurer's Report
January 31, 2020**

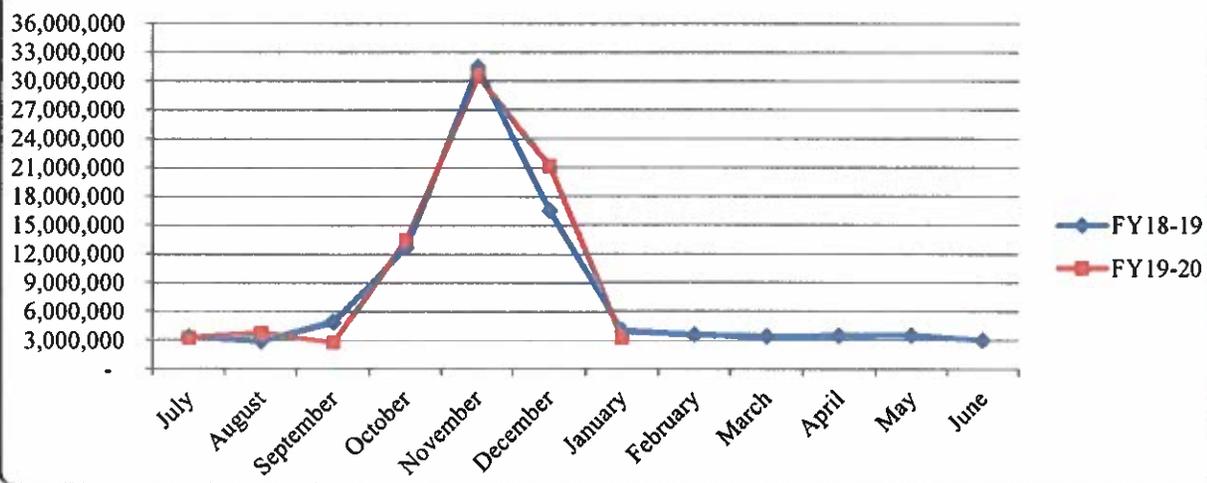
Cash in Office	\$	2,260.00	
Borrowing Proceeds Held by Trustee		20,857,174.38	
Primary County Checking Account		56,282,122.76	
Other Checking, Savings Accounts		819,752.27	
	\$	77,961,309.41	
General Fund Cash Balance			\$ 38,639,769.12
Designated Funds:			
Federal Asset Forfeiture Fund			153,047.42
Courthouse Maintenance Fund			239,659.07
School Fund			0.00
School Construction Fund			733,569.64
E911 Fund			1,356,010.50
Law Library			150,712.15
Capital Fund			11,757,088.82
Capital Fund Borrowing Proceeds			20,857,174.38
County Debt Service Fund			3,322,708.23
Utility Fund			214,677.76
Special Welfare Fund			71,646.44
Treasurer State Fund			0.00
Tourism Initiatives			7,500.00
Payroll Clearing Fund			(32,578.65)
Escrow Accounts:			
Road Funds			0.00
Soil and Erosion Control			486,324.53
Library Endowment Fund			4,000.00
			\$ 77,961,309.41

0.00

Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For the Month Ended January 31, 2020

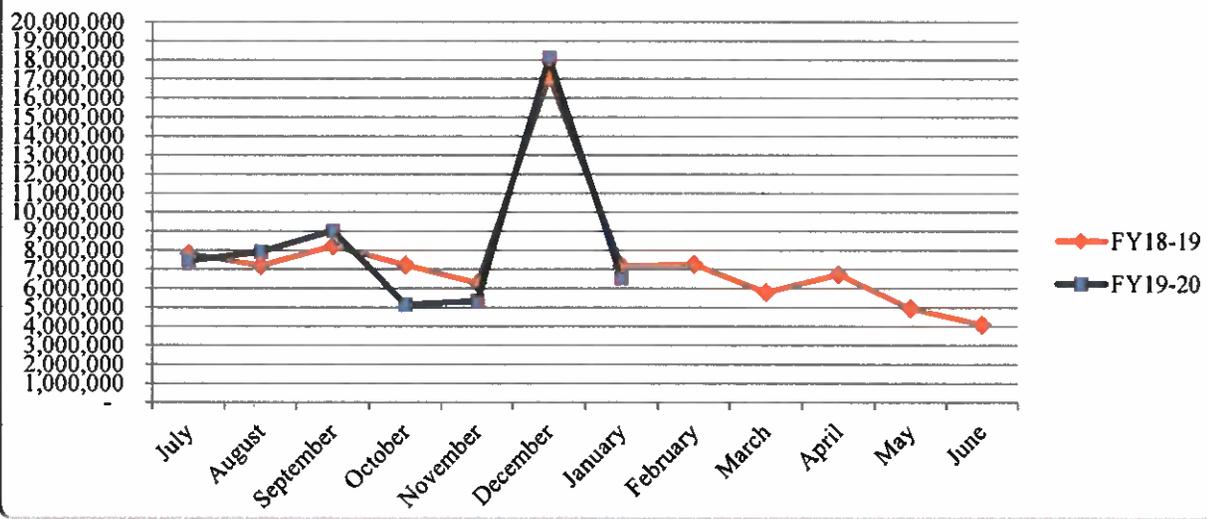
REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget
General Property Taxes	55,095,914	54,907,266	(188,648)	99.7%
Other Local Taxes	12,220,752	8,121,814	(4,098,938)	66.5%
Permits, Fees and Licenses	395,241	293,886	(101,355)	74.4%
Fines and Forfeitures	43,499	18,359	(25,140)	42.2%
Revenue from the use of Money and Property	644,790	428,312	(216,478)	66.4%
Charges for Services	2,695,707	1,852,269	(843,438)	68.7%
Miscellaneous Revenue	726,638	551,512	(175,126)	75.9%
Recovered Costs	603,699	340,065	(263,634)	56.3%
Revenue from the Commonwealth	14,405,272	9,576,754	(4,828,518)	66.5%
Federal Government	3,636,872	2,202,228	(1,434,644)	60.6%
Total	<u>90,468,384</u>	<u>78,292,466</u>	<u>(12,175,918)</u>	86.5%
Fund Balance/Carryover Funds	-			
Transfers	1,858,782	(76,184)		
Total General Fund	<u>92,327,166</u>	<u>78,216,282</u>		
Schools				
Cafeteria, Misc, State, Federal	53,357,617	27,742,216	(25,615,401)	52.0%
Local Funding from County	34,365,178	21,159,541	(13,205,637)	61.6%
Total School Fund	<u>87,722,795</u>	<u>48,901,757</u>	<u>(38,821,038)</u>	55.7%
EXPENDITURES:				
	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance Expended	Percent of Budget
General and Financial Administration	4,864,589	3,286,349	1,578,240	67.6%
Judicial Administration	2,993,509	1,571,039	1,422,470	52.5%
Public Safety (Sheriff, Corrections, Fire, EMS)	15,019,873	8,539,419	6,480,454	56.9%
Public Works	4,098,231	2,080,540	2,017,691	50.8%
Health and Welfare	13,748,262	8,921,508	4,826,754	64.9%
Parks, Recreation, Libraries, Community Colleges	2,306,759	1,339,117	967,642	58.1%
Community Development	3,182,868	1,870,373	1,312,495	58.8%
Transfers to Schools, Capital, Debt	46,113,075	31,915,966	14,197,109	69.2%
Total General Fund	<u>92,327,166</u>	<u>59,524,311</u>	<u>32,802,855</u>	64.5%
School Fund	<u>87,722,795</u>	<u>51,186,793</u>	<u>36,536,002</u>	58.4%

Franklin County General Fund Actual Revenues by Month



	<u>FY18-19</u>	<u>FY19-20</u>
Total Revenues Year to Date	\$75,829,223	\$78,216,281

Franklin County General Fund Actual Expenditures by Month



	<u>FY18-19</u>	<u>FY19-20</u>
Total Expenditures Year to Date	\$61,003,046	\$59,524,311

FRANKLIN COUNTY
Public Library System

Jan
2020

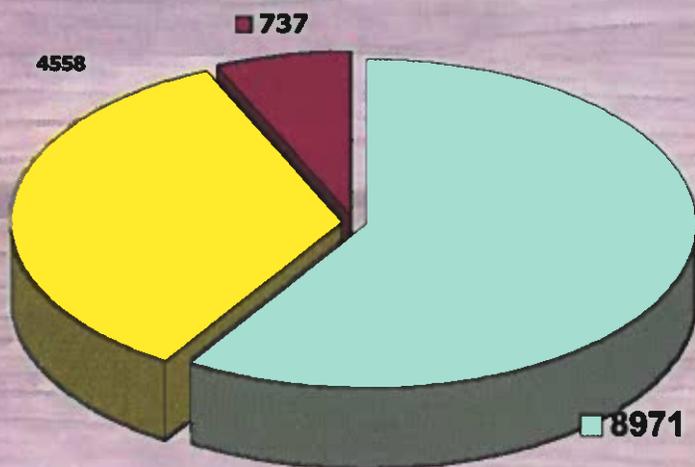


LIBRARY VISITORS



■ MAIN ■ WESTLAKE ■ BOOKMOBILE

MATERIAL CIRCULATION



■ ADULT ■ CHILDREN ■ BOOKMOBILE

PROGRAMS & ATTENDANCE

<i>Prohibition film screening</i>	24
<i>Wildlife Series Rodent Roundtable</i>	41
<i>WL DMV To Go</i>	60
<i>Universal Class seminar</i>	8

Winter Reading signups 227 J/YA
133 Adult

Director's Corner January/February

-Starting in February , the RM main branch will host a 3 date film series focusing on complex social issues. The post film discussion will be led by Ferrum faculty Susan Mead and John Kitterman. -Our winter reading program for both children and adults is in full swing and will wrap up March 14th.- RM will also host a series of money saving workshops hosted by United Way of Roanoke Valley during the month of February.-Celebrating Black History month, RM will host writer/poet Ashley Rhame (Roanoke native) who will read and discuss some of her work..

Westlake's ever popular Craftworks series for adults was filled to capacity with glass etching and February's program will be Felt Flowers. This adult craft program led by WL staff member Katrina Hurt has truly tapped into the creatives in the area!



2379

eResource /audio Downloads



1252

Public Computer Sessions



974

Public Computer Hours

Franklin County Library

355 Franklin Street
Rocky Mount, Virginia 24151

Alison Barry
Director

Phone: (540) 483-3098
FAX: (540) 483-6652

FRANKLIN COUNTY LIBRARY BOARD OF TRUSTEES **Minutes of the Meeting**

11 February 2020

The Franklin County Library Board of Trustees met on Tuesday, January 14, 2019 at 9 am at the Main Library in Rocky Mount. Members present were Chairman Bill Mitchell, Keith Ferrell, Sue Nelson, Sarah Ann Bowman, Bethany Worley, Sharon Tudor and Director Alison Barry.

FINANCIAL AND STATISTICAL REPORTS: The Board reviewed and approved the statistical and financial reports provided by Director, Alison Barry.

DIRECTOR'S REPORT:

The Director reported that holiday programs were well-attended, with enthusiastic participation and comments from patrons. The holiday concert was especially well-received, with patrons complimenting both the performers and the library decorations.

The annual Holiday Lunch provided by the Library Board top staff members was much appreciated by all.

NEW BUSINESS:

New Library Board member Susan Albert, who took over departing member Doug Pafford's seat was welcomed to the Board.

As part of the ongoing concerns and discussions surrounding the rent for the Westlake Branch, the Director requested that Board Members Bethany Worley, Sharon Tudor, and Keith Ferrell serve on an informal search and evaluation committee to consider and report on potential sites should the branch need to be relocated. Board member Sharon Tudor suggested that before convening such a committee the individual Board Members notify their district's Supervisor of the need to make Willard Company aware of the rent concerns in order to pursue the possibility of a substantial lowering of the rent.

The Board agreed that Ms. Tudor's recommendation was sound and agreed as well to make their Supervisors aware of the Westlake rent situation, and the Board's concerns that the rent is unsustainable at current levels, and that another increase is coming in 2021.

Submitted by Keith Ferrell

Franklin County Public Library System

Staff: have created a warm & welcoming atmosphere with something for everyone

Programming: focused on life-long learning

Award winning series: Myths & Fact about VA Wildlife

Outreach:

*Bookmobile has monthly appointments at Dudley, Boones Mill, Rocky Mount, Sontag, Glade Hill & Ferrum elementary schools and the Gereau Center along with residential stops throughout the entire county.

*Bookmobile scheduled at each summer movie night & has ten summer Bookyard parties

Since 2015:

In RM: 2 new reservable study rooms
expansion of local history room
replaced public computers and added a print management system
added over 100+ book club kits for the many book clubs throughout the Co.
revamped the Bookmobile and reworked the schedule of stops,
added Express Service for the homebound
added summer movie nights & Bookyard parties throughout the County
enclosed YA space and children's office expansion

In WL: expanded footprint and offer more children's programming
new computers, new smartboard
rearranged hours so that WL is open 6 days

CONCERNS: current branch location rent not sustainable

bookmobile replacement within next 5-8 years

SAVINGS: library management system from \$24,000 to \$12,000/yr.

**Franklin County Parks & Recreation
Recreation Advisory Commission
February 6th, 2020
5:30pm
Essig Recreation Center**

- RAC Members Present:** Mike Banks, Reba Dillon, Jessica Gawor, Josh Gibson, Brenda Perdue and Kay Saleeby
- RAC Members Absent:** Al Flora and George Martin
- Staff Members Present:** Paul Chapman, Marcia Cramblitt and Matt Ross
- Staff Absent:** None
- Guests:** None

The February meeting was called to order at 5:38PM by Kay Saleeby.

Monthly Minutes

- Paul Chapman introduced Mike Banks to the Recreation Advisory Commission Board and staff. Mike is replacing Brian Brooks for the Boone District representation.
- Mike Banks introduced himself and said that he was a native of Boones Mill for 32 years, has an interest in sports, he was retired after 34 years with the fire department and currently works seasonal part time with Redwood Propane.
- Meeting Minutes: Mrs. Jessica Gawor made a motion to accept the January meeting minutes. Mrs. Reba Dillon seconded the motion, all were in favor.

Paul Chapman

- Paul gave a PowerPoint presentation of the budget that he presented to the Franklin County Board of Supervisors.
- Paul informed the Commission that the Ramble Weekend would be held May 15-17 and that permission was secured from the St. Peters family to

host the take-out on Friday and Sunday's event on their property. FCPR staff has provided the necessary additionally insured paperwork the family has requested.

- Paul discussed the naming policy and that naming of the Waid Park baseball fields may be brought up due to the request of naming these fields after Elbert Powell.
- Paul informed members the Parks and Recreation website is now up to speed and the security certification is now in place. He asked all members to go to Playfranklincounty.com and proof and send staff any changes.
- Paul informed of the disciplinary issues during this youth athletic season.

Matt Ross

- Balance Bike Bonanza was held in January and had 20 participants.
- \$1,218.00 Volunteer trail work at 168 hours @ minimum wage
- \$ 240.00 Food & gift cards to volunteers
- \$2,000.00 Town of Rocky Mount donation rocks for trails
- \$ 700.00 Roanoke Outside sponsor for Paddling Film Festival
- \$2,250.00 BROC mini excavator use for one month
- \$4,164.25 Crooked Road Running Club donation
- \$2,250.00 Eagle Scout volunteer work

\$12,822.25 Total

- Walks by Water Walking Series upcoming in March
- 36 new signs and trail conditions signs for Waid Park trails being installed soon
- Working with GIS to produce up to date maps for trails
- Working on new BFMS Mountain Bike Club. Longwood Signs is willing to give a free wrap of a trailer which could house all of the club's equipment. Melissa Talley is willing to coach the team. \$1,000.00 donated to the club already and two bikes have been purchased.
- March 4th is the 2020 Paddling Film Festival from 7pm-9:30pm at the Harvester Performance Center. Ferrum College and Twin Creeks will be on site vendors.

General Discussion

- Reba Dillon discussed the SML Chamber events and locations and asked for opinions on the development of a Franklin County Chamber.

MOTION: Mrs. Kay Saleeby made a motion to adjourn the meeting at 7:05pm.
Mrs. Jessica Gawor seconded the motion, all were in favor.

				FY19-20 COUNTY BUDGET ALLOCATION
STATE ALLOCATION	\$2,587,787	\$184,937	\$1,533,527	\$4,532,688
BUDGET LINE	855	849	858	
	STAFF & OPERATIONS	STAFF & OPERATIONS	STAFF & OPERATIONS	
	BASE	NO LOCAL MATCH	PASS-THRU	
LOCAL MATCH	15.50%		70%	
MONTH				CTY REM BALANCE
JUNE	\$351,266.94	\$14,987.79		\$0.00
JULY	\$345,114.58	\$15,364.80		\$4,187,573.42
AUGUST	\$355,122.35	\$15,148.97		\$3,832,451.07
SEPTEMBER	\$343,441.54	\$15,387.73		\$3,489,009.53
OCTOBER	\$357,662.38	\$15,401.69		\$3,131,347.15
NOVEMBER	\$326,808.22	\$15,334.51		\$2,804,538.93
DECEMBER	\$366,997.63	\$15,334.51		\$2,437,541.30
JANUARY	\$137,473.36	\$15,334.51	\$224,249.58	\$2,300,067.94
FEBRUARY				#VALUE!
MARCH				#VALUE!
APRIL				
MAY				
TOTAL EXPENDITURES	\$2,583,887.00	\$122,294.51	\$224,249.58	
REM BALANCE	\$3,900.00	\$62,642.49	\$1,309,277.42	\$
% REM	0.15%		85.38%	
EXPECTED REIMB	2183384.52		189490.90	#VALUE!

STATE ALLOCATION	\$159,795	\$2,275	\$7,202	\$5,480
BUDGET LINE	804	861	862	873
	AUXILIARY	EDUCATION &	INDEPENDENT	FC APPROVED
	GRANT	TRAINING	LIVING	CHILD WELFARE
		VOUCHERS	PROGRAM	TRAINING
			BASIC GRANT	
LOCAL MATCH	20.00%	0%	0%	59.80
MONTH				
JUNE	\$10,482.00			
JULY	\$10,851.00	\$0.00	\$0.00	\$0.00
AUGUST	\$14,444.00	\$500.00	\$929.84	
SEPTEMBER	\$15,993.00	\$0.00	\$104.95	\$45.85
OCTOBER	\$13,010.00	\$205.00	\$100.00	\$0.00
NOVEMBER	\$15,349.00		\$134.04	
DECEMBER	\$15,092.00	\$581.41	\$90.00	\$201.78
JANUARY	\$13,186.00	\$0.00	\$337.30	\$196.26
FEBRUARY				
MARCH				
APRIL				
MAY				
YTD EXPENDITURES	\$108,407.00	\$1,286.41	\$1,696.13	\$443.89
REM BALANCE	\$51,388.00	\$988.59	\$5,506.12	\$5,036.11
% REM	32.16%	43.45%	76.45%	91.90%

STATE ALLOCATION	\$1,508,974	\$240,244	\$1,336,329	\$41,590	\$2,550
BUDGET LINE	811	817	812	814	864
	ADC IV-E	STATE ADOPTION	IV-E ADOPTION	FOSTERING	FOSTER
	FOSTER CARE	SUBSIDY AND	SUBSIDY AND	FUTURES	PARENT
		SPECIAL SERVICE	NON-RECURRING	STATE	RESPITE
		PAYMENTS	EXPENSES	ADOPTION	CARE
LOCAL MATCH	0.00%	0%	0%	0%	0.00
MONTH					
JUNE	\$40,898.15	\$20,607.71	\$119,324.00	\$6,005.00	\$0.00
JULY	\$150,009.97	\$20,607.71	\$126,166.97	\$5,047.00	\$0.00
AUGUST	\$101,913.00	\$20,607.71	\$132,054.85	\$721.00	\$148.93
SEPTEMBER	\$26,965.99	\$20,760.71	\$133,565.63	\$5,230.39	\$94.20
OCTOBER	\$254,831.87	\$20,760.71	\$137,803.82	\$6,259.25	\$159.00
NOVEMBER	\$77,007.33	\$20,760.71	\$138,901.90	\$4,363.45	\$0.00
DECEMBER	\$90,704.44	\$20,760.71	\$137,032.58	\$3,914.58	\$153.99
JANUARY	\$84,917.42	\$20,760.71	\$140,959.20	\$4,659.23	
FEBRUARY					
MARCH					
APRIL					
MAY					
TD EXPENDITURES	\$827,248.17	\$165,626.68	\$1,065,808.95	\$36,199.90	\$556.12
REM BALANCE	\$681,725.83	\$74,617.32	\$270,520.05	\$5,390.10	\$1,993.88
% REM	45.18%	31.06%	20.24%	12.96%	78.19%
EXPECTED REIMB					

STATE ALLOCATION	\$177,069	\$7,169	\$34,500	\$6,978	\$8,314
BUDGET LINE	872	895	833	829	830
	VIEW PURCHASE	ADULT	ADULT SERVICES	FAMILY	CHILD WELFARE
	SERVICES	PROTECTIVE		PRESERVATION	SUBSTANCE
		SERVICES		(SSBG)	ABUSE AND
					SUPP SERVICES
LOCAL MATCH	15.50%	16%	20%	15.50	15.50
MONTH					
JUNE	\$1,560.74	\$1,298.91	\$3,027.96		\$674.00
JULY	\$8,461.40	\$247.84	\$1,968.16	\$122.71	\$1,012.00
AUGUST	\$15,621.39	\$503.03	\$2,044.16	\$1,205.22	\$766.79
SEPTEMBER	\$407.66	\$425.85	\$2,321.87	\$1,405.50	\$0.00
OCTOBER	\$2,341.47	\$1,150.17	\$1,691.45	\$3,336.67	\$565.80
NOVEMBER	\$2,847.51	\$928.59	\$1,722.14	\$19.53	\$1,625.00
DECEMBER	\$6,772.43	\$141.43	\$2,202.78	\$11.11	\$488.00
JANUARY	\$1,239.96	\$483.05	\$3,494.82		\$268.84
FEBRUARY					
MARCH					
APRIL					
MAY					
YTD EXPENDITURES	\$39,252.56	\$5,178.87	\$18,473.34	\$6,100.74	\$5,400.43
REM BALANCE	\$137,816.44	\$1,990.13	\$16,026.66	\$877.26	\$2,913.57
% REM	77.83%	27.76%	46.45%	12.57%	35.04%
EXPECTED					
REIMB	33168.4132	4376.14515	15609.9723	5155.1253	4563.36335

PROMOTING SAFE AND STABLE FAMILIES				
STATE ALLOCATION	\$12,000	\$33,904	\$14,000	\$0
BUDGET LINE	86601	86602	86605	86608
	FAMILY SUPPORT	PRESERVATION	REUNIFICATION	FC MONTHLY WORKER VISITS
LOCAL MATCH	15.50%	16%	16%	15.50%
MONTH				
JUNE	\$1,795.93	\$3,710.00	\$450.00	
JULY	\$274.36	\$2,527.03	\$1,092.38	
AUGUST	\$1,093.62	\$328.86	\$600.00	
SEPTEMBER	\$4,404.98	\$2,755.49	\$2,275.47	
OCTOBER	\$657.29	\$1,499.84	\$50.00	
NOVEMBER	-\$205.71	\$1,648.00	\$900.00	
DECEMBER	\$2,379.83	\$947.89	\$25.00	
JANUARY	\$898.74	\$900.00	\$0.00	
FEBRUARY				
MARCH				
APRIL				
MAY				
YTD EXPENDITURES	\$11,299.04	\$14,317.11	\$5,392.85	\$0.00
REM BALANCE	\$700.96	\$19,586.89	\$8,607.15	\$0.00
% REM	5.84%	57.77%	61.48%	#DIV/0!
EXPECTED REIMB	\$9,547.69	\$12,097.96	\$4,556.96	\$0.00

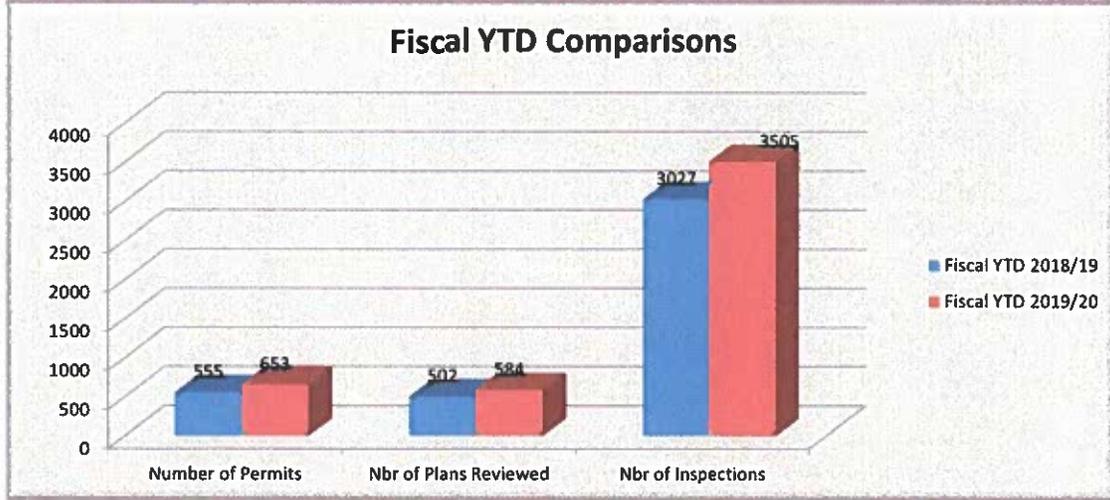
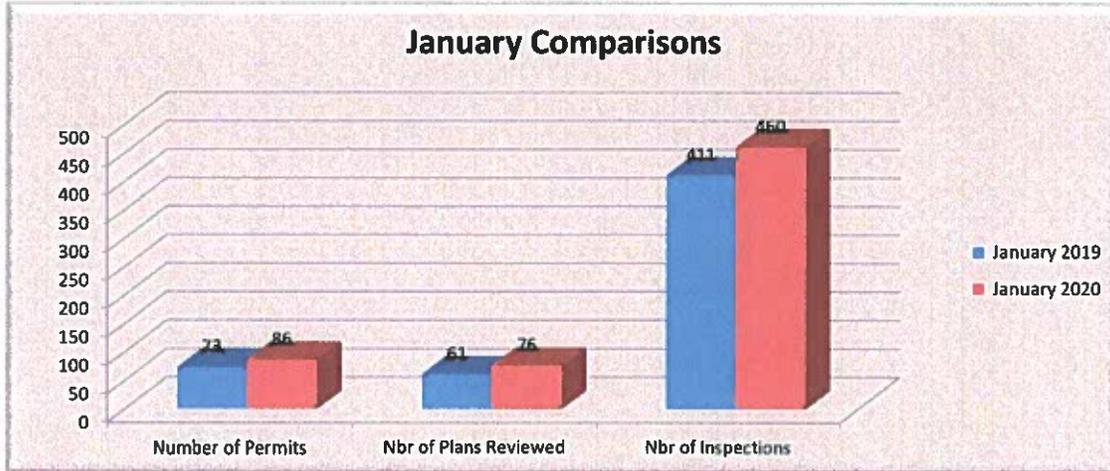


Franklin County

A Natural Setting for Opportunity

Building Inspections Department Monthly Report

	January			Fiscal YTD		
	2019	2020	Variances	2019	2020	Variances
Number of Permits	73	86	18%	555	653	18%
Value of Permits	\$ 5,899,273	\$ 4,020,869	-32%	\$ 45,165,315	\$ 60,370,689	34%
Nbr of Plans Reviewed	61	76	25%	502	584	16%
Nbr of Inspections	411	460	12%	3027	3505	16%
Miles Driven	5,657	6,653	18%	40,448	34,636	-14%
Permit Fees Collected	\$ 29,126	\$ 19,503	-33%	\$ 192,042	\$ 216,649	13%



Legend for Details on following pages:

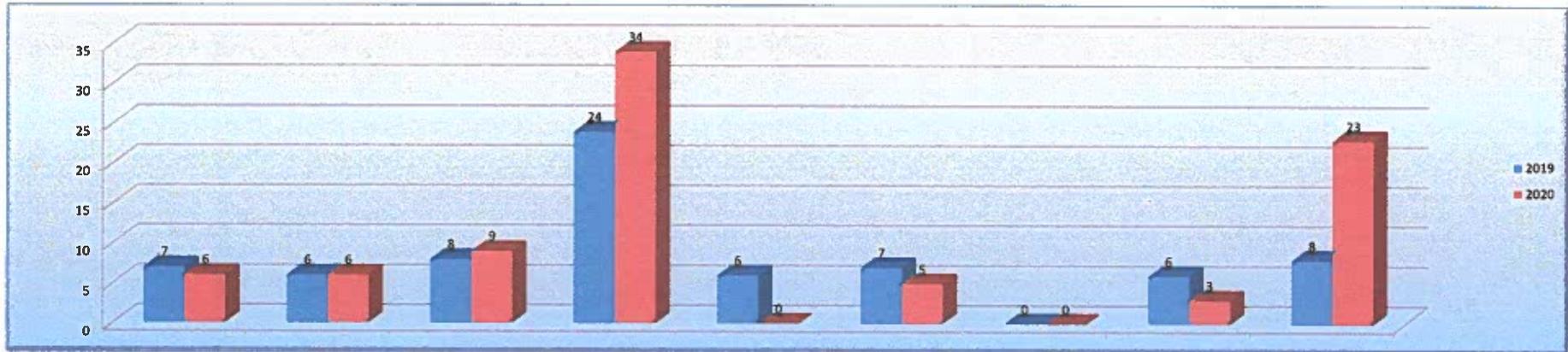
Residential	Non-residential
New	Assembly Building, Business, Factory, Hazardous, Industrial Building, Mercantile, New
Mfg Home	Single Family, Modular, Two Family, Multi-Family
Additions/Alterations	Single & Double Wide Manufactured Homes
Docks	Additions, Alterations, Decks
Accessory Bldg	Boat Docks (New, Additions, Alterations)
Retaining Walls	Accessory Building, Garage/Carport, Barn, Shed, Storage Building
	Accessory Bldg
	Retaining Wall

Miscellaneous
Demolition
Misc.

Structures & Storage Tanks
Non-residential Retaining Walls, Towers & Antennas, Elevators, Signs

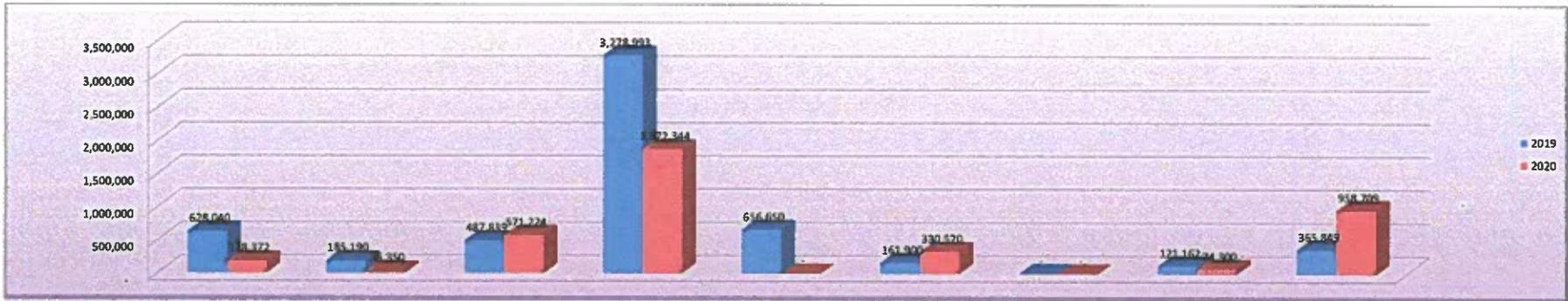
May 2017 - May 2018 – Building Permit Counts

Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		Residential	
	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	2019	2020		
Residential																						
New	0	0	0	0	1	1	2	2	0	0	0	0	0	0	0	0	0	2	3	5	New	
Mfg Home	2	0	1	0	1	1	0	2	0	0	1	0	0	0	0	0	1	0	6	3	Mfg Home	
Additions/ Alterations	1	0	1	1	0	2	5	12	0	0	0	2	0	0	1	0	1	9	9	26	Additions/ Alterations	
Docks	0	0	0	0	0	0	8	4	0	0	0	0	0	0	0	0	1	4	9	8	Docks	
Accessory Bldg	0	3	2	1	0	1	0	0	2	0	1	1	0	0	0	0	1	2	6	8	Accessory Bldg	
Retaining Wall	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	1	1	Retaining Wall	
Non-Residential																						
New	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	2	0	New	
Additions/ Alterations	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1	Additions/ Alterations	
Docks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	2	0	Docks	
Accessory Bldg	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	Accessory Bldg	
Miscellaneous																						
Demolition	0	0	0	0	1	0	0	0	0	0	1	0	0	0	1	1	0	1	3	2	Demolition	
Misc.	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	2	1	Misc.	
Electrical	0	2	1	2	0	2	2	10	3	0	1	2	0	0	2	0	2	4	11	22	Electrical	
Mechanical	2	1	1	1	2	1	4	2	0	0	3	0	0	0	0	0	1	1	13	6	Mechanical	
Signs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	Signs	
Plumbing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Plumbing	
Pools	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	0	0	1	2	Pools	
District Totals	7	6	6	6	8	9	24	34	6	0	7	5	0	0	6	3	8	23	72	86	District Totals	
Dist Variance		-14%		0%		13%		42%		-100%		-29%		0%		-50%		188%			19%	Dist Variance



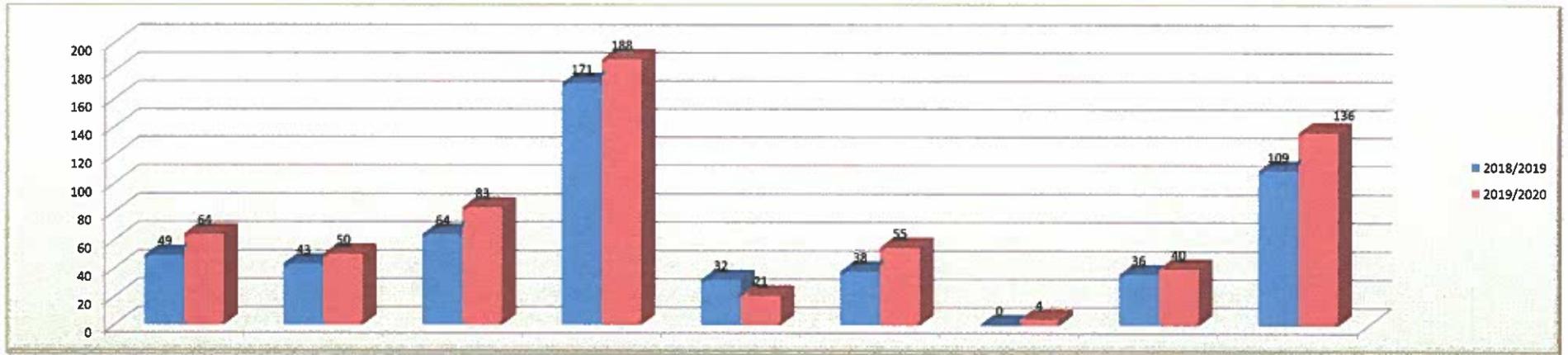
May 2017 - May 2018 - Building Permit Values

Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total			
	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	Jan-19	Jan-20	2019	2020		
Residential																						
New	-	-	-	-	436,341	370,000	755,500	570,000	-	-	-	-	-	-	-	-	-	295,000	1,191,841	1,235,000	New Residential	
Mfg Home	70,000	-	38,929	-	4,800	100,000	-	151,853	-	-	101,700	-	-	-	-	-	64,296	279,725	251,853	Mfg Home		
Additions/Alterations	350,000	-	107,000	5,100	-	85,000	264,530	693,945	-	-	275,523	-	-	-	-	-	40,504	338,231	762,034	1,397,799	Additions/Alterations	
Docks	-	-	-	-	-	-	426,803	314,587	-	-	-	-	-	-	-	-	129,000	217,000	555,803	531,587	Docks	
Accessory Bldgs	-	106,820	23,261	20,000	-	10,000	-	-	88,900	-	20,000	6,000	-	-	-	-	56,500	35,000	188,661	177,820	Accessory Bldgs	
Retaining Walls	-	-	-	-	-	-	118,000	80,000	-	-	-	-	-	-	-	-	-	-	118,000	80,000	Retaining Walls	
Non-Residential																						
New	-	-	-	-	5,000	-	-	-	489,000	-	-	-	-	-	-	-	-	-	-	494,000	-	New Non-Residential
Additions/Alterations	-	-	-	300	-	-	1,635,700	-	-	-	-	-	-	-	69,312	-	-	-	1,705,012	300	Additions/Alterations	
Docks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Docks
Accessory Bldgs	200,000	-	-	-	15,700	-	-	-	-	-	-	-	-	-	-	-	-	-	215,700	-	Accessory Bldgs	
Miscellaneous																						
Demolition	-	-	-	-	2,000	-	-	-	-	-	10,000	-	-	-	50,000	8,000	-	35,000	62,000	43,000	Demolition	
Misc.	-	-	-	-	-	500	-	-	-	-	-	-	-	-	-	-	65,949	-	65,949	500	Misc.	
Electrical	62,369	-	1,000	9,450	-	5,224	24,690	30,306	78,750	-	3,500	49,047	-	-	1,850	-	2,200	35,478	111,990	191,874	Electrical	
Mechanical	8,040	9,183	15,000	500	23,998	500	24,270	24,153	-	-	26,700	-	-	-	-	-	7,400	3,000	105,408	37,336	Mechanical	
Signs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,500	-	-	-	-	9,500	Signs
Plumbing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Plumbing
Pools	-	-	-	-	-	-	29,500	7,500	-	-	-	-	-	-	-	56,800	-	-	29,500	64,300	Pools	
District Totals	628,040	178,372	185,190	35,350	487,839	571,224	3,278,993	1,872,344	656,650	-	161,900	330,570	-	-	121,162	74,300	365,849	958,709	5,885,623	4,020,869	District Totals	
Variances		-72%		-81%		17%		-43%		-100%		104%		0%		-39%		162%		-32%	Variances	



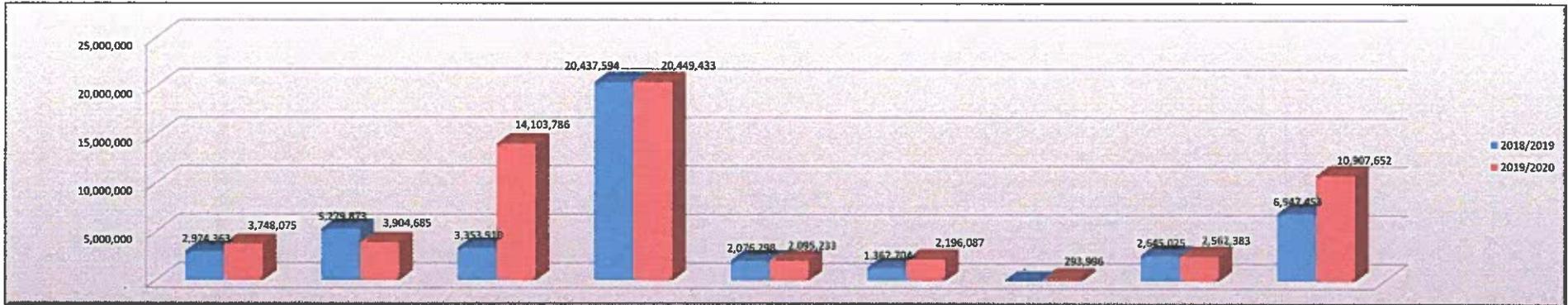
Fiscal YTD Comparison (2016/17 to 2017/18) - Building Permit Counts

FISCAL YTD COUNTS																					
Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Fiscal YTD Totals		
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	
Residential																					Residential
New	6	7	1	7	12	11	37	30	3	2	3	6	0	0	0	1	15	11	77	75	
Mfg Home	6	2	3	4	2	6	5	7	2	0	6	5	0	0	0	0	8	6	32	30	
Additions/ Alterations	9	18	7	7	15	17	35	57	7	5	1	7	0	0	8	7	20	37	102	155	
Docks	0	0	0	0	2	1	26	24	0	0	0	0	0	0	0	0	14	19	42	44	
Accessory Buildings	3	8	6	4	4	8	10	9	2	3	2	2	0	1	0	2	8	15	35	52	
Retaining Walls	0	0	0	0	0	0	4	3	0	0	0	0	0	0	0	1	1	0	5	4	
Non-Residential																					Non-Residential
New	0	0	1	0	1	2	0	0	3	1	1	1	0	0	0	0	1	0	7	4	
Additions/ Alterations	2	2	1	4	0	1	8	4	1	0	1	3	0	2	16	15	1	1	30	32	
Docks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3	
Accessory Bldgs	2	0	1	0	2	0	0	2	0	0	0	3	0	0	0	0	0	0	5	5	
Miscellaneous																					Miscellaneous
Demolition	0	2	1	1	4	3	0	1	1	3	1	2	0	0	3	4	1	6	11	22	
Misc.	1	1	1	1	2	2	5	3	2	0	0	0	0	0	0	1	3	0	14	8	
Electrical	9	20	15	19	14	21	21	32	9	6	16	22	0	0	6	5	26	33	116	158	
Mechanical	8	2	5	3	4	7	11	8	1	0	6	3	0	1	3	1	9	2	47	27	
Signs	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	1	0	0	1	2	
Plumbing	0	1	0	0	0	0	1	2	0	0	0	0	0	0	0	0	2	2	3	5	
Pools	3	1	1	0	2	4	7	6	1	0	1	1	0	0	0	2	0	1	15	15	
District Totals	49	64	43	50	64	83	171	188	32	21	38	55	0	4	36	40	109	136	542	641	
Dist Variance	31%		16%		30%		10%		-34%		45%		0%		11%		25%		18%		



Fiscal YTD Comparison (2016/17 to 2017/18) - Building Permit Values

Fiscal YTD - Values																					
Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		Permit Types
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	
Residential																					
New	1,672,500	1,767,100	325,000	1,934,030	2,541,422	2,786,111	11,945,989	13,321,868	750,000	797,283	587,506	1,161,000	-	-	-	350,000	3,996,857	5,473,060	21,819,274	27,590,452	New
Mfg Home	221,000	152,900	84,429	57,500	84,800	389,499	429,500	536,053	51,000	-	467,201	119,500	-	-	-	-	439,296	470,488	1,777,226	1,725,940	Mfg Home
Additions/Alterations	543,700	1,002,832	285,270	157,990	343,761	342,728	1,412,826	3,979,231	200,586	183,000	30,000	364,108	-	-	119,496	187,577	958,883	2,231,169	3,894,522	8,448,635	Additions/Alterations
Docks	-	-	-	-	48,000	22,800	1,184,244	1,355,906	-	-	-	-	-	-	-	-	-	-	-	-	Docks
Accessory Buildings	63,250	252,057	305,277	56,117	118,000	185,885	203,833	354,451	88,900	76,912	40,000	21,000	-	37,000	-	14,163	214,500	745,675	1,033,760	1,743,260	Accessory Buildings
Retaining Walls	-	-	-	-	-	-	150,500	115,000	-	-	-	-	-	-	-	7,000	17,000	-	167,500	122,000	Retaining Walls
Non-Residential																					
New	-	-	3,984,157	-	5,000	9,950,000	-	-	799,000	938,780	3,000	180,000	-	-	-	-	-	75,000	4,866,157	11,068,780	New
Additions/Alterations	18,350	54,000	25,000	1,183,853	-	16,438	4,575,690	217,832	12,000	-	13,500	33,113	-	256,496	2,354,032	1,757,133	46,500	40,000	7,045,072	3,558,865	Additions/Alterations
Docks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	525,000	-	525,000	Docks
Accessory Buildings	275,000	-	100,000	-	15,700	-	-	235,000	-	-	-	175,433	-	-	-	-	-	-	390,700	410,433	Accessory Buildings
Miscellaneous																					
Demolition	-	3,000	8,000	2,500	31,100	10,000	-	2,500	2,500	74,500	10,000	3,700	-	-	87,000	22,000	8,500	60,700	147,100	178,900	Demolition
Misc	-	292,670	30,000	266,260	30,000	3,700	118,351	6,010	40,000	-	-	-	-	35,617	-	-	290,550	-	508,901	604,257	Misc
Electrical	11,843	162,083	22,463	228,571	70,449	107,612	75,077	164,969	120,912	19,930	80,507	125,083	-	-	62,700	111,093	300,457	306,792	744,408	1,226,133	Electrical
Mechanical	63,717	18,933	68,432	17,864	46,878	161,903	102,209	87,468	4,300	-	120,990	4,050	-	500	21,797	1,000	63,390	15,547	491,713	307,265	Mechanical
Signs	-	-	-	-	-	-	29,306	-	-	4,828	-	-	-	-	-	9,500	-	-	29,306	14,328	Signs
Plumbing	-	2,500	-	-	-	-	1	12,952	-	-	-	-	-	-	-	-	2,340	14,500	2,341	29,952	Plumbing
Pools	105,003	40,000	41,845	-	18,800	127,110	210,068	60,193	7,100	-	10,000	9,100	-	-	-	67,300	-	27,314	392,816	331,017	Pools
District Totals	2,974,363	3,748,075	5,279,873	3,904,685	3,353,910	14,103,786	20,437,594	20,449,433	2,076,298	2,095,233	1,362,704	2,196,087	-	293,996	2,645,025	2,562,383	6,947,453	10,907,652	45,077,220	60,261,330	District Totals
Variances		26%		-26%		321%		0%		1%		61%		0%		-3%		57%			34%



ANIMAL CONTROL DATA 2020													
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTAL
TOTAL RESPONSES:													
Phone Calls	120	0	0	0	0	0	0	0	0	0	0	0	120
COYOTES													
COYOTES Brought In	19	0	0	0	0	0	0	0	0	0	0	0	19
Month End Budget Money	\$665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$665.00
ANIMALS RECEIVED:													
DOGS													
Strays													
Intakes	20	0	0	0	0	0	0	0	0	0	0	0	20
Seized, Code Impound	0	0	0	0	0	0	0	0	0	0	0	0	0
Rabies Exposure VDH Report	4	0	0	0	0	0	0	0	0	0	0	0	4
Exposure Cases Quarantined	0	0	0	0	0	0	0	0	0	0	0	0	0
Surrendered by Owner	14	0	0	0	0	0	0	0	0	0	0	0	14
Received From Another Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
Other (Dangerous Dog)	0	0	0	0	0	0	0	0	0	0	0	0	0
On hand 1st of month	10	0	0	0	0	0	0	0	0	0	0	0	10
CATS													
Strays													
Intakes	2	0	0	0	0	0	0	0	0	0	0	0	2
Seized	0	0	0	0	0	0	0	0	0	0	0	0	0
Rabies Exposure VDH Report	4	0	0	0	0	0	0	0	0	0	0	0	4
Exposure Cases Quarantined	1	0	0	0	0	0	0	0	0	0	0	0	1
Surrendered by Owner	15	0	0	0	0	0	0	0	0	0	0	0	15
Received From Another Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
On hand 1st of month	11	0	0	0	0	0	0	0	0	0	0	0	11
LIVESTOCK													
Intakes	1	0	0	0	0	0	0	0	0	0	0	0	0
Seized	0	0	0	0	0	0	0	0	0	0	0	0	0

Franklin County Animal Shelter-Live Release Rate		2020 JAN		
		DOGS	CATS	TOTAL
A	BEGINNING SHELTER COUNT (1/1/20)	10	11	21
INTAKE (Live Dogs & Cats Only)				
B	From the Public (Strays picked up, Owner Relinquish, Seized & Bite cases)	34	17	51
C	Incoming Transfers from Organizations within Community/Coalition	0	0	0
D	Incoming Transfers from Organizations outside Community/Coalition	0	0	0
E	From Owners/Guardians Requesting Euthanasia	0	0	0
F	Total Intake [B + C + D + E]	34	17	51
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	0	0	0
H	ADJUSTED TOTAL INTAKE [F minus G]	34	17	51
ADOPTIONS				
I	ADOPTIONS	11	16	27
J	OUTGOING TRANSFERS to Organizations within Community/Coalition (FC Humane Soc./Planned Pethood)	16	1	17
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition (Angels/M-HC SPCA)	0	0	0
L	RETURN TO OWNER/GUARDIAN	7	0	7
DOGS & CATS EUTHANIZED				
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	0	0	0
N	Treatable – Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	0	0	0
O	Treatable – Manageable (Includes Owner/Guardian Requested Euthanasia)	0	0	0
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	1	5	6
Q	Total Euthanasia [M + N + O + P]	1	5	6
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	0	0	0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	1	5	6
T	SUBTOTAL OUTCOMES [I+J+K+L+S] Excludes Owner requested Euth (Unhealthy & Untreatable Only)	35	22	57
U	DIED OR LOST IN SHELTER/CARE	0	0	0
V	TOTAL OUTCOMES [T + U] (Excludes Owner Requested Euthanasia (Unhealthy & Untreatable Only)	35	22	57
W	ENDING SHELTER COUNT (1/1/20)	9	6	15
Monthly Live Release Rate Calculation for Franklin Co. Animal Shelter				
(I + J + K + L) / (T)		97%	77%	89%