



AGENDA
FRANKLIN COUNTY BOARD OF SUPERVISORS
TUESDAY, MARCH 17, 2020

- 12:00 Broadband Authority Meeting
- 1:30 Call to Order, Chairman Mitchell (Board Room)
- 1:31 Invocation, Supervisor Ronnie Thompson
- 1:32 Pledge of Allegiance, Supervisor Tommy Cundiff
- 1:35 Request for Closed Meeting in Accordance with 2.2-3711, (A)(1), Personnel, Appointment of Franklin County Administrator, of the Code of Virginia, as Amended.
- 2:00 **Recognition of the Toastmasters 20th Anniversary in Franklin County**
- 2:05 Public Comment
1. Andrew Lopez
2. Cline Brubaker
- 2:15 **CONSENT AGENDA (REQUIRES ACTION)**
- Approval of Accounts Payable Listing, Appropriations, and approval of February 11, 2020 Budget Work Session Meeting Minutes, February 18, 2020 Board of Supervisors Meeting Minutes, and February 25, 2020 Budget Work Session Meeting Minutes
 - 1. SMART Transportation Projects (Attachment #1)
 - 2. Public Works Department Vehicle replacement (Attachment #2)
 - 3. Southwest Virginia Antique Farm Days Special Entertainment Permit (Attachment #3)
 - 4. Franklin County Speedway Application for Outdoor Occasion Permit (Attachment #4)
- 2:20 Brian Casella, VDOT Assistant Resident Engineer
REF: 1. VDOT Monthly Report (Attachment #5)
- 2:30 Brian Carter, Director of Finance
REF: 1. Monthly Finance Report
- 2:40 Beth Doughty, Executive Director of the Roanoke Regional Partnership
REF: 1. Annual Update
- 2:50 Captain Richard Denney, Virginia State Police
REF: 1. Franklin County Coverage
- 3:05 Steven Sandy, Director of Community Development and Planning
REF: 1. Short Term Rentals (Attachment #6)
- 3:25 Mike Burnette, Director of Economic Development
REF: 1. Summit View Business Park- Sewer Extension (Attachment #7)
- 3:35 Dr. Mark Church, Franklin County Public Schools Superintendent
REF: 1. Franklin County Public Schools Fiscal year 2020-2021 Budget Presentation

- 4:00 Christopher Whitlow, Interim County Administrator
REF: 1. 2020-2021 Budget Presentation
- 4:30 Christopher Whitlow, Interim County Administrator
REF: 1. Upcoming Events
2. Other Matters
- 4:40 Other Matters by Supervisors
- 5:00 Request for Closed Meeting in Accordance with 2.2-3711, (A)(1), Personnel Discussion of appointments to County Boards, Commissions, etc.; (A) (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry , regarding the Town of Rocky Mount, (A)(7) Consultation with legal counsel, (A) (29) Discussion of the award of a public contract, of the Code of Virginia, as Amended.

APPOINTMENTS **(Attachment #8)**

Recess for Dinner

- 6:00 Call To Order, Chairman Mitchell
- 6:01 Recess for Previously Advertised Public Hearings as Follows:

1. **APPLICATION for SPECIAL USE PERMIT** – Application of George Coury and Patricia Coury, Applicants, and Poldark Properties, LLC, Owners, requesting a Special Use Permit with possible conditions, to allow for the short term tourist rental of a dwelling, located on an approximate 1.25 acre property. The property, currently zoned A-1, Agriculture, is located at 2729 Naff Road in the Boone District of Franklin County and is further identified by Franklin County Real Estate Records as Tax Map/Parcel # 0200002800. Short term tourist rental of a dwelling is a permitted use by Special Use Permit in A-1 Agriculture zoning districts. The property has a future land use designation of Conservation Areas/Steep Slopes (>25%). **(Attachment #9)**
2. **PUBLIC HEARING-** In accordance with the provisions of Section 15.2-1800 of the Code of Virginia, as amended, notice is hereby given to all interested parties that the Franklin County Board of Supervisors will hold a public hearing at approximately *6:00 P.M., on Tuesday, March 17, 2020* in the Board of Supervisor's Meeting Room located in the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider a lease arrangement for a period of up to four (4) years for agricultural purposes on approximately eighty-four (84) acres of land located at the corner of Six Mile Post Road (Route 640) and Waid Park Road (Route 800) in the Blackwater Magisterial District, and approximately forty (40) acres of land, tax item 2080001201, located at the Perdue Lane in the Rocky Mount Magisterial District. **(Attachment #10)**
3. **PUBLIC HEARING-** The Franklin County Board of Supervisors will conduct a public hearing on Tuesday, March 17, 2020, as required under applicable law, in accordance with the Code of Virginia of 1950, as amended, to receive public input on disposition of public property for economic development. The County is considering transferring its interest in 3.05+/- acres more or less of property jointly owned with the Town of Rocky Mount, known now or formerly as Tax Map & Parcel Number 20300 00101, commonly known as the Rocky Mount-Franklin County Joint Industrial Park, as an economic development incentive for investment and job creation. **(Attachment #11)**
4. **PUBLIC HEARING-** The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M., on Tuesday, March 17, 2020**, at the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider proposed amendment to **(Chapter 20: Article I, Section 20-3 and Article II, Section 20-16)**. Proposed amendments will read as follows, upon adoption:

BE IT HEREBY ORDAINED by the Board of Supervisors of Franklin County, Virginia that Chapter 20, Taxation, Article I, In General, Section 20-3 and Article II, Real Estate Taxes, Division 1, Generally, Section 20-16, When Due and Payable; Penalty on Delinquencies, of the Franklin County Code is hereby amended and reenacted as follows:

Sec. 20-3. - Interest on unpaid taxes.

There is hereby adopted a charge of ten (10) percent per annum interest on any unpaid taxes commencing the first day of the first month following the due date of the unpaid taxes as advertised for the County of Franklin.

~~Any taxes due to Franklin County, whether such taxes be real property taxes or personal property taxes, which become delinquent on or after December 6, shall accrue interest as set out in section 20-3 of the Franklin County Code beginning January 1 of the year following the due date of the delinquent taxes.~~

Sec. 20-16. - When due and payable; penalty on delinquencies.

All county real estate taxes shall be due and payable *in two (2) equal installments, the first installment being due and payable on June fifth of each calendar year and the second installment being due and payable* on December fifth of *each calendar year* ~~the year in which they are assessed~~. Any taxpayer failing to pay the full amount of such tax on or before such date shall be subject to a penalty of ten dollars (\$10.00) or ten (10) percent of the tax past due, whichever shall be greater; provided, however, that the penalty shall in no case exceed the amount of the tax due. This penalty shall be added to the amount of the tax assessed against the real property and the county treasurer shall make every effort to collect the past due tax, interest and penalties. (Attachment #12)

Public Comment Period Continued (if any citizen wishes to speak)

Adjournment Thereafter

Rise and Shine:

Christopher L. Whitlow, Interim County Administrator



PROCLAMATION

WHEREAS, the Franklin County Toastmasters Club is celebrating TWENTY years of helping the men, women, and youth of our community develop communication and leadership skills; and

WHEREAS, leaders are good communicators; and

WHEREAS, Toastmasters teaches community members to listen effectively, think on their feet, and speak confidently; and

WHEREAS, the mission of the Franklin County Toastmasters Club is to provide a mutually supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth;

NOW THEREFORE, WE, the Franklin County Board of Supervisors, do hereby officially recognize and designate **March 23-27, 2020** as

FRANKLIN COUNTY TOASTMASTERS WEEK IN

FRANKLIN COUNTY, VIRGINIA

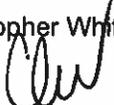
Leland Mitchell, Chairman
Franklin County Board of Supervisors



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

AGENDA TITLE: APPROVAL OF SMART SCALE PROGRAM PRE-APPLICATIONS	AGENDA DATE: March 17, 2020
SUBJECT/PROPOSAL/REQUEST Pre-application list of County projects for submittal in the fourth round of SMART Scale funding	BOARD ACTION: Yes INFORMATION: Yes ATTACHMENTS: No
STRATEGIC PLAN FOCUS AREA: <input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i> <input checked="" type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i> <input type="checkbox"/> <i>Managed Growth</i> <input checked="" type="checkbox"/> <i>Public Safety</i> <input type="checkbox"/> <i>Operational Effectiveness</i>	CONSENT AGENDA: Yes ATTACHMENTS: No
	STAFF CONTACT(S): <u>Sandy and Cooper</u>
	REVIEWED BY: Christopher Whitlow, Interim County Administrator 

BACKGROUND:

In December of 2019, staff presented seven (7) potential SMART Scale Projects to the Board of Supervisors for possible consideration as pre-application projects. In addition, staff reported they would continue to work with VDOT staff to determine the best candidates for the funding of SMART Scale. Staff has discussed with both West Piedmont Planning District Commission (WPPDC) and Roanoke Valley Alleghany Regional Commission (RVARC) to submit a pre-application on the County's behalf for this round of SMART Scale.

SMART Scale is a statewide program that distributes funding based on a transparent and objective evaluation of projects that will determine how effectively they help the state achieve its transportation goals.

There are two main pathways to funding within the SMART Scale process-the Construction District Grant Program (DGP) and the High Priority Projects Program (HPPP). A project applying for funds from the DGP is evaluated against other projects within the same construction district. A project applying for funds from the HPPP is evaluated against projects statewide. The Commonwealth Transportation Board (CTB) makes the final decision on which projects to fund.

For projects to be eligible, projects must address improvements to a Corridor of Statewide Significance, Regional Network, or Urban Development Area (UDA)/Designated Growth Area (DGA) that meet a need identified in the statewide multimodal long-range transportation plan, VTrans. In addition, projects may also address a documented safety need Potential for Safety Improvement (PSI) identified in VTrans.

DISCUSSION:

The County is allowed to submit five (5) pre-applications for the fourth round of SMART Scale, but only four (4) of the five (5) pre-applications can be submitted for potential funding. Both West Piedmont Planning District Commission and Roanoke Valley Alleghany Regional Commission have agreed to submit one (1) pre-application each on behalf of the County.

The following are the five (5) pre-applications to be submitted by the County:

- Intersection and roadway improvements Bonbrook Mill Road (Route 635)/Route 220

- Part of the Arterial Preservation Program and identified in VTrans 2040 Plan for Potential for Safety Improvement (PSI)
- Intersection and roadway improvements Henry Road (Route 605)/Route 220
 - Part of the Arterial Preservation Program and identified in VTrans 2040 Plan as a segment improvement need
- Intersection and roadway improvements Harmony School Road (Route 634)/Route 122
 - Identified in VTrans 2040 Plan as a safety improvement need
- Intersection and roadway improvements Lakemount Road (Route 1235)/Route 122
 - Part of the Westlake – Hales Ford Area Plan and identified in VTrans 2040 Plan for Potential for Safety Improvement (PSI)
- Intersection and roadway improvements Brooks Mill Road (Route 834)/Scruggs Road (Route 616)
 - Part of the Westlake – Hales Ford Area Plan and identified in VTrans 2040 Plan for Potential for Safety Improvement (PSI)

The following is the pre-application to be submitted by West Piedmont Planning District Commission:

- Intersection and roadway improvements Iron Ridge Road (Route 775)/Route 220
 - Part of the Arterial Preservation Program and identified in VTrans 2040 Plan as a safety improvement need

The following is the pre-application to be submitted by Roanoke Valley Alleghany Regional Commission:

- Intersection and roadway improvements Naff Road (Route 613)/Route 220
 - Submitted for SMART Scale third round funding was not approved/ Part of the Arterial Preservation Program and identified in VTrans 2040 Plan for Potential for Safety Improvement (PSI)

The following two (2) potential projects will not be submitted in the fourth round of SMART Scale because after researching further it was determined that the projects would not score well under the scoring system of SMART Scale. Staff will continue to search for funding sources for these two (2) intersections.

- Intersection of Ferrum Mountain Road (Route 602)/Route 40
- Intersection and roadway improvements Wirtz Road (Route 697)/Route 122

The deadline for pre-applications for SMART Scale is April 3, 2020 at 5:00 p.m.

Staff will be presenting the final projects to the Board of Supervisors in May or June. At this time a resolution of support for all projects is required from the Board of Supervisors before the final applications are submitted in August, including the support of projects submitted by the Planning District Commissions.

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors to authorize County staff to continue working on the pre-applications listed above for the County. Furthermore, continue to work with the PDCs in submitting the two (2) pre-applications on the County's behalf for SMART Scale funding.



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Department Vehicle replacement Public Works Department</p>	<p><u>AGENDA DATE</u> March 17, 2020</p>
<p><u>SUBJECT/PROPOSAL/REQUEST:</u> Request Board approval to replace 1 vehicle.</p>	<p><u>CONSENT AGENDA:</u> Yes</p>
<p><u>STRATEGIC PLAN FOCUS AREA:</u> County Government Services</p>	<p><u>ATTACHMENTS:</u> No</p>
<p><u>STAFF CONTACT(S):</u> Smith</p>	<p><u>REVIEWED BY:</u> Christopher Whitlow, Interim County Administrator </p>

BACKGROUND: Franklin County Public Works is responsible for supervising employees and maintaining all trash collection sites. The collection site manager utilizes a vehicle for visiting the sites in all weather conditions. The vehicle currently being used is worn out and needs to be replaced.

DISCUSSION: The vehicle in need of replacement is a 2007 Chevrolet Colorado due to dependability issues. The vehicle has 197,000 miles and the transmission is wearing out.

The replacement vehicle recommended is a Nissan Rogue AWD. The Rogue would be purchased from the state eVa contract for \$21,910. The Public Works Department will not be increasing its fleet and the funds are budgeted and appropriated for the purchase in Public Works vehicle account #3036 0071 57005.

RECOMMENDATION: Staff respectfully requests the Board to authorize the purchase of a Nissan Rogue for \$21,910 including delivery as noted from the Virginia State contract. Funds have been allocated and are available in the Public Works Capital Fund #3036 0071 57005.



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Southwest Virginia Antique Farm Days Entertainment Permit</p> <p><u>SUBJECT/PROPOSAL/REQUEST</u> The Southwest Virginia Antique Farm Days requests a Special Entertainment permit for the use of the Franklin County Recreation Park on Sontag Road, June 19-21, 2020.</p> <p><u>STRATEGIC PLAN FOCUS AREA:</u> <u>Goal # 2 Economic Development</u></p> <p><u>Action Strategy:</u> Identify and target business growth opportunities including tourism and special events.</p>	<p><u>AGENDA DATE:</u> March 17, 2020</p> <p><u>CONSENT AGENDA:</u> YES</p> <p><u>ATTACHMENTS:</u> YES</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator </p>
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BACKGROUND:

Franklin County and the surrounding region have a rich history in agriculture and industry. These traditions are still very active. The SWVA Antique Farm Days has become one of the region's most significant heritage-based events celebrating agriculture.

Last year it drew many participants over the three days with many coming from of them from outside the county, thus utilizing our hotels and restaurants. Franklin County Parks & Recreation partners to host this event.

The Festival will again be hosted at Franklin County Recreation Park. This festival demonstrates the diversity of the region and Franklin County and offers a glimpse into the culture of that contributed to the County's past.

DISCUSSION:

The Southwest Virginia Antique Farm Days is organized by a group of dedicated volunteers with help from the county's Parks and Recreation Department and Tourism Office. The volunteers are overseeing many of the tasks that need to occur before and during the event. The group estimates that there will be exhibitors participating in the festival.

There are approximately 425+ parking spaces at the park. This includes existing parking areas and multi-use fields. All parking areas will have attendants directing traffic, enter and exit areas will be marked with additional parking and shuttles provided. The event has been reviewed by the Franklin County Sheriff's office, the Department of Health, the Franklin County Building Inspector, and has been cleared by these agencies. Staff has worked closely with this group as they have grown this event. Southwest Virginia Antique Farm Days has fulfilled the requirements under the Special Events permit application

RECOMMENDATION:

Attached is the completed event application. Staff respectfully requests Board approval for this year's event.



Franklin County

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APPLICATION FOR A SPECIAL ENTERTAINMENT PERMIT

(Completed application are due in the County Administrator's Office sixty (60) days prior to the event)

DATE SUBMITTED:

NAME OF APPLICANT:

COMPLETE MAILING ADDRESS:

TELEPHONE NUMBER:

CELL PHONE NUMBER:

EMAIL ADDRESS:

NAME OF PROMOTER:

COMPLETE MAILING ADDRESS:

TELEPHONE NUMBER:

CELL PHNONE NUMBER:

Southwest VA Antique Farm Days
 70 Southmain st Rocky Mount, VA 24151
 (540) 420-1250
~~(540) 493-9819~~ 420-1250
 Jonathan.custer@franklincountyva.gov
 Southwest VA. Antique Farm Days
 70 Southmain St Rocky Mount, VA 24151
 (540) 420-1250
 (540) 420-1250

1. Discuss the means by which the Festival will be financially supports:

Southwest VA Antique Farm Days spon

2. Please describe the exact location of the proposed Festival including the tax map and parcel location of the property:

Franklin County Recation Park 619

3. Please list the names and addresses of the owners of the property on which the event is to be held:

Franklin County

4. Please list the dates for which the permit is to be issued and alternative rain date(s):

June 19-21, 2020

5. Discuss the nature and interest of the Applicant in the property on which the Festival if to be held (if any):

6. List persons or groups who will be performing:

7. Outline your plans for the provision of the following:

a. Sanitation Facilities: Port-A-John with wash stations

b. Garage, Trash & Sewage Disposal: Pumpster on site

c. Food, Water & Lodging: Food Veadors

APPROVED:

Franklin County Health Department

Margaret S. Lawrence
 Commissioner of Revenue

Date

Date

3/3/20

3/6/20

W. BRENT ROBERTSON

COUNTY ADMINISTRATOR

1255 FRANKLIN STREET, SUITE 112

ROCKY MOUNT, VIRGINIA 24151

(540) 483-3030

brent.robertson@franklincountyva.gov

www.franklincountyva.gov

d. Medical Services & Facilities: Volunteer Rescue Squad standby by

e. Fire Protection: Fire ext

APPROVED: [Signature]
Public Safety Official
Date: 03-02-2020

f. Parking Facilities, Crowd Control & Traffic Control in and around the Festival Area: _____

APPROVED: [Signature]
Sheriff's Department
Date: 3/6/2020

8. Are outdoors lights or lighting to be used? Yes No if yes, present a sketch showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the point where the property is located. Also, indicate plans to insure compliance with the National Electrical Code.

APPROVED: [Signature]
Franklin County Building Official
Date: 3-6-2020

9. Will music be played either by mechanical devise or live performance in such a manner that the sound emanating will be unreasonable audible beyond the property on which the festival is located? If so, what measures will be used to curtail unreasonable sound levels?

10. What is the best estimate of the expected at this proposed festival? 4,000

11. What is the basic for your estimate? Previous Years

12. Attach a copy of the badge of admission and/or ticket used for entry into the festival (note that the badge or ticket must clearly state the time and date of the festival).

13. Outline your plans for any advertising to be done to promote the festival:

Fylers, newspaper ads, online advertising, radio

14. I, Jonathan Custer, hereby certify that on the dates of the proposed music or entertainment festival not more than a total of 5,000 tickets will be offered for sale. I further grant permission for the Board of Supervisors of Franklin County, its lawful agents, or duly constituted law enforcement officers to enter the property at any time for the purpose of determining compliance with the provisions of the Franklin County Code. I recognize that the Board of Supervisors of Franklin County shall have the right to revoke any permit issued upon noncompliance with any of its provisions of conditions.

Applicant Name: Jonathan Custer

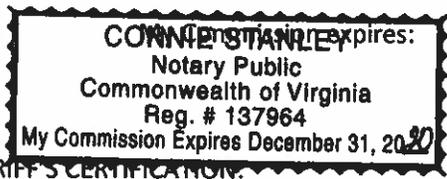
Applicant: Southwest VA. Antique Farm Days

Signature _____ Date 3-6-20
Applicant Name: Jonathan Custer
Applicant: [Signature] Date 3-6-20
signature _____ Date _____

COMMONWEALTH OF VIRGINIA
COUNTY OF FRANKLIN, to-wit:

On this the 6th day of March 2020

Whose name is signed to the foregoing instrument, personally appeared before me, acknowledge the foregoing signature to be his/her, and made oath that the statements are true.



12-31-2020
Connie Stanley
Notary Public

SHERIFF'S CERTIFICATION

I hereby certify that on the dates of the proposed music or entertainment festival, and under the circumstances described by the promoter of the event, that adequate crowd control and security will be provided and I hereby convey approval of the promoter's plan for security.

Signature: [Signature] Date 3/6/2020
Sheriff of County of Franklin _____

Estimate number of deputies or security officers to be provided: _____

FOR OFFICE USE ONLY

Date application receives: _____
(Requirement 21 dates prior to Board meeting and 60 days prior to festival)

Next Board Meeting Date: _____

Date forwarding to the Board: _____

Date approved by the Board: _____

Bond Amount required: _____ (Not to exceed \$100,000)

Date to be received by this office: _____
(10 days prior to the festival)

Date delivered to the Treasurer: _____
Date to be returned to Promoter: _____
(15 days after festival)

Claims to be filed by: _____
(12 days after festival)

Claim Summary:

Name	Address	Phone	Date Filed	Loss

Fee Paid to Commissioner on: _____ Amount: _____

SECTION 3-80. APPLICANT'S BOND (TO BE ADDED TO THE END OF SECTION 3-80 PARAGRAPH)

In the event that the applicant has conducted an outdoor musical or entertainment festival pursuant to Section 3-56 et.seq. of the Franklin County Code for three consecutive years immediately prior to the year in which application is made with no claims being made against applicant by the County or other persons pursuant to Section 3-80(b) of the Franklin County Code as verified by the County Administrator and the Sheriff of Franklin County, the Board of Supervisors may allow the bond required by Section 3-80 of the Franklin County Code or some part thereof to be a real property bond posted by the applicant or his/her surety according to and on forms provided and approved by the County.



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Franklin County Speedway</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u></p> <p>Approval for the Franklin County Speedway Annual Outdoor Occasion Permit for 2020 Season</p>	<p><u>AGENDA DATE:</u> March 17, 2020</p> <p><u>BOARD ACTION:</u> Yes</p> <p><u>ATTACHMENTS:</u> Yes</p> <p><u>CONSENT AGENDA:</u> Yes</p> <p><u>REVIEWED BY:</u> Christopher Whitlow, Interim County Administrator </p>
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BACKGROUND:

As in years past, the Franklin County Speedway is requesting approval for the 2020 Annual Outdoor Occasion Permit for the racing season. The attached Outdoor Occasion Permit is enclosed for your review.

DISCUSSION:

All pertinent agencies per County Code Section 13-29.2 have signed off on the 2020 Outdoor Occasion Permit.

Per County Code Section 13-29.4 the fee of \$100.00 has been remitted and deposited with the County Treasurer.

RECOMMENDATION:

Staff respectfully requests the Board consider approval of the 2020 Outdoor Occasion Permit application submitted by Franklin County Speedway.



Franklin County

A Natural Setting for Opportunity

APPLICATION FOR OUTDOOR OCCASION PERMIT

(Completed applications are due in the County Administrator's Office **sixty (60) days prior to the event**)

DATE SUBMITTED: 2-5-20

NAME OF APPLICANT: LANGLEY Austin

COMPLETE MAILING ADDRESS: 5123 Floyd Hwy. N.
Copper Hill, VA 24079

EMAIL ADDRESS: LANGLEY@RACE22.COM

TELEPHONE NUMBER: 276.613.4208

CELL TELEPHONE: SAME

NAME OF EVENT: FRANKLIN County SPEEDWAY

NAME OF PROMOTER: LANGLEY Austin

MAILING ADDRESS: 5123 Floyd Hwy. N.

TELEPHONE NUMBER: Copper Hill, VA 24079

CELL TELEPHONE: SAME

1. Please describe the exact location of the proposed event(s) including the tax map and parcel location of the property.

2 - BLOCKS EAST of CALAWAY SCHOOL
ON ST RT 647 CALAWAY, VA
TAX MAP #57-114

2. Please list the names and addresses of the owners of the property on which the event is to be held.

FCS ENT. INC. DONALD TAYLOR

Please list the dates for which the permit is to be issued.

MARCH - DEC 2020

4. Please describe in detail, the nature of your event, anticipated attendance, and anticipated number of actual participants.

Motorsports Army & All Types

5. Please outline your plans for the provision of adequate sanitation facilities and sewage disposal methods. (Section 29.2 (2))

Septic & Dugout

APPROVED: SG
FRANKLIN COUNTY HEALTH DEPARTMENT

3/3/20
DATE

6. Please describe your plan for adequate disposal of solid waste. (Section 13-29.2(3))

BURN PAPER & HAUL BOTTLES & CANS TO LANDFILL

APPROVED: _____
COUNTY ADMINISTRATOR

DATE:

7. Please describe your plan for adequate security personnel as defined in Sections 13-27 and Section 13-29.2 (4) of the Franklin County Code including how many security personnel will be present for each event as a minimum plus plans in place for higher than expected crowds. (Use a separate sheet if required).

Name of Security Firm: Professional Security

Va. Department of Commerce License Number: _____

Will These Guards be Armed? _____

APPROVED: Allderton Jr.
SHERIFF, COUNTY OF FRANKLIN

02-06-2020
DATE

8. Please describe a plan for adequate parking facilities and traffic control in and around the event area. (Section 13-29.2 (6)).

40 ACRES PARKING plus SECURITY for TRAFFIC CONTROL.

APPROVED: Allderton Jr.
SHERIFF, COUNTY OF FRANKLIN

02-06-2020
DATE

9. Please describe any outdoor lighting to be used, what steps will be taken to prevent unreasonable glow or glare onto adjoining property, and acknowledgement that the lighting complies with the National Electrical Code Requirements. (Section 13-29.2 (5))

SPOTS LIGHTING APPROVED. + PLUS TREES AROUND SPEEDWAY PROPERTY

APPROVED: N/A  NO CONSTRUCTION
BUILDING OFFICIAL, COUNTY OF FRANKLIN

2-14-19
DATE

Please NOTE: Permits Required if any construction OR TENTS 900sqft. or more.

10. I hereby understand that it is unlawful to:

- a. (1) Operate between the hours 12:00 midnight and 9:00 a.m. and before 1:00 p.m. on Sundays.
- b. (2) Run practices more than two (2) days per week or operate during more than two (2) consecutive days regardless of whether it is in the same week and hours of practice shall be limited to a total of (6) hours which shall be six (6) consecutive hours on each of the two (2) practice days set out above, with the exception that when traveling racing associations are scheduled for a Saturday race, practice shall be limited to two (2) days in the preceding Monday-Friday time period. Such practice will be limited to six (6) hours daily. In the event that a "special event" race is rained out, such race may be held on Sunday. This rain out provision is limited to two (2) races per season.
- c. (3) Operate without the permit as outlined in this article.
- d. (4) Receive a permit for or operate a raceway in any fashion that does not have a fence or other barrier sufficient to prevent vehicular access of any nature to the tract area.
- e. (5) Operate after having been notified that any of the provisions required by the application requirements of sections 13-29 & 13-29.2 are no longer in compliance according to the approving authority.

11. All food vendors for this event **MUST REGISTER** with the Commissioner of Revenue for the collection of determined meals tax prior to the first day of said event. www.franklincountyva.gov/departamental/commissionerofrevenue/forms/specialeventpreparedfoodandbeverage-tax. (Section 13.29.2 (8))

APPROVED: Margaret S. Jorrence
COMMISSIONER OF REVENUE

DATE

12. Notification of an emergency action plan has been submitted and approved by Public Safety Director/his or her designee for said event.

MEDICAL FACILITIES & SERVICES: Franklin Public Safety
FIRE PROTECTION: Callaway Fire Dept.
Section 13-29.2 (7)

APPROVED: W.B. Ferguson
PUBLIC SAFETY

2/25/2020
DATE

[Signature]
APPLICANT'S SIGNATURE

2-5-20
DATE

13. I hereby grant permission for the Board of Supervisors, its lawful agents and its duly constituted law enforcement officers to enter the property at any time for the purposes of determining compliance with the provisions of the Franklin County Code. I recognize that the Board of Supervisors of Franklin County shall have the right to revoke any permit issued under this ordinance for failure to comply with any of its provisions or conditions. I also have read Section 13-29.5 that grants authority to the County Administrator to revoke any permit issued under this ordinance for up to 30 days for any violation.

[Signature]
APPLICANT

2-5-20
Date

OFFICE USE ONLY:

DATE APPLICATION RECEIVED: _____

*(REQUIREMENT **60 DAYS PRIOR** TO SCHEDULED DATE OF THE EVENT FOR BOARD APPROVAL/CODE SECTION 13-29.1)*

DATE FORWARDED TO THE BOARD _____

DATE APPROVED BY THE BOARD: _____

DATE FORWARDED TO THE BUILDING INSPECTOR: _____

DATE FORWARDED TO THE COMMISSIONER OF REVENUE: _____

DATE FORWARDED TO THE COUNTY ADMINISTRATOR: _____

DATE FORWARDED TO THE HEALTH DEPARTMENT: _____

DATE FORWARDED TO PUBLIC SAFETY: _____

DATE FORWARDED TO SHERIFF: _____

Franklin County Treasurer
 1255 Franklin Street
 Suite 101
 Rocky Mount
 Virginia, 24151
 Phone - (540) 483-3078
 Fax - (540) 483-3080

2/5/2020 03:03 PM Cashier 0003
 T/Ref 1010121505 Reg 1010 Tran No 6943
 Cash Report: 200205-01 for 2/5/2020

02 - Franklin County
 Treasurer Susan J. Wray

COUNTY BUSINESS LICENSES
 Validation Number: 580799 \$100.00
 Documentation
 PAYOR NAME LANGLEY AUSTIN FOR F C
 SPEEDWAY
 Validation Number: 580800 \$0.00
 =====
 Total \$100.00
 Cash #10220 (\$100.00)

Thank You for Your Payment.

To Margaret URGENT

Date 03-03-2020 Time 11:59 A.M.
P.M.

WHILE YOU WERE OUT

From Madeline
 of _____

Phone _____
Area Code Number Ext.

Fax _____
Area Code Number

Telephoned	<input type="checkbox"/>
Came to see you	<input checked="" type="checkbox"/>
Returned your call	<input type="checkbox"/>

Please Call	<input type="checkbox"/>
Wants to see you	<input type="checkbox"/>
Will call again	<input type="checkbox"/>

Message _____
Per Austin, Buddy's BBQ will be
taking over all the concessions.
The Speedway will no longer be
selling food or ~~drinks~~ drinks.

Signed sp



Bedford Residency
Todd Daniel – Residency Administrator
Brian Casella – Assistant Resident Engineer
VDOT Call Center – 1-800-FOR-ROAD
(1-800-367-7623)

To: Franklin County Board of Supervisors

Subject: March 2020 – Franklin County VDOT Monthly Updates

MAINTENANCE

Maintenance Activities for Previous 30 Days:

- Ordinary maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning (County wide) and guardrail repairs.
- Route 690 (Pembroke Rd.) – Replacement of low water structure. COMPLETED.
- Route 869 (Turtle Hill Rd.)/Route 40 (Old Franklin Turnpike) – Intersection improvements on Route 869 (Turtle Hill Rd.) at Route 40 to include re-aligning and widening of the intersection. Pavement to be completed in upcoming weeks.
- Route 738 (Rockland Rd.) – Superstructure replacement. Located approximately 0.35 miles from Route 641 (Callaway Rd.). COMPLETED.

Maintenance Activities for Next 60 Days:

- Ordinary Maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning county wide, guardrail repairs.
- Over the rail mowing to include primary and secondary routes.
- Route 647 (Kay Fork Rd.) – Preparation for pipe replacement for failed pipe; ongoing closure.
- Route 116 (Jubal Early Hwy.) – Pipe replacement. In progress.
- Route 944 (Crafts Ford Rd.) – Preparation for pipe replacement between Route 1358 (Three Quarter Rd.) and Route 668 (Lovely Valley Rd.).
- Route 919 (Grassy Hill Rd.) – Preparation for pipe replacement near the intersection of Route 691 (Burgess Rd.).
- Route 760 (Telegraph Rd.) – Preparation for pipe replacement. One lane will be open to traffic.
- Route 894 (Johnson Hill Rd.) – Replacement of pipe near the intersection of Route 603 (Philpott Rd.).

LAND DEVELOPMENT & PERMITS

- 113 Active permits to include: 52 utilities, 41 private entrances, 3 commercial entrances, 7 roadside memorials, 1 logging entrance, 2 private utility permits, 5 maintenance of traffic permits and 2 locally administered permits. Of these, 9 were issued in February.
- 5 site plan reviews:
 - Red Barn Subdivision – Review of 99 lot subdivision in Burnt Chimney area.
 - Camp Reel Simple Campground – Review of proposed campground in Union Hall area.
 - Summit View – Locally administered project for improvements to Route 220 at Phase I and Phase II intersections.
 - Summit View Phase III – Locally administered project for proposed road to connect Summit View Phase II with Route 696 (Pleasant Breeze Rd.).
 - Shickelake – Plan for proposed drainage improvements to include re-locating an existing drainage easement.
- Facebook Fiber Project – Intermittent flagging operations in the Callaway and Wirtz area.
- Fox Run Subdivision – Review subdivision for future state maintenance.
- Antler Ridge Road – Review subdivision street for future state maintenance.
- WVWA – Installation of sewer line along Route 220; lane closure to be installed on Route 220S near intersection of Route 635 (Bonbrook Mill Rd.).

CONSTRUCTION

Franklin County

- Route 122 (Booker T. Washington Hwy.) Bridge over Blackwater River – Construction underway. The traveling public can expect delays due to flagging operations throughout the life of the project. Project completion is planned for late Fall 2020.

Roanoke County – US220

- Route 220 Bridge over Back Creek – Bridge replacement to include increased width, 6-foot inside shoulder and 10-foot outside shoulder. The project includes grading to improve sight distance at the intersection of Route 657 (Crowell Gap Rd.) and Route 220. During construction, two narrowed traffic lanes are expected to remain open in both directions; nighttime hours may possibly include additional lane closures. Work began in Fall 2017 and is scheduled to be completed in Spring 2020.
- Route 220 southbound – Left turn lane construction in conjunction with the bridge construction at the crossover/intersection with Route 657 (Crowell Gap Rd.)

TRAFFIC STUDIES/SPECIAL REQUESTS

Requested Safety Studies:

- Route 786 (Beards Rd.) – Request for review of roadway for curve warning signs.
- Route 731 (Dugwell Rd.) – Request for review of roadway for a posted speed limit.

Completed Safety Studies:

- N/A

PROJECT STATUS

- Route 122 (Booker T. Washington Hwy.)/Route 636 (Hardy Rd.) – Original advertisement date delayed. Plan revision underway; plan revision to include a round-a-bout intersection improvement. Revised advertisement date of December 2020. (UPC 109287)
- Route 834/670 (Brooks Mill Rd./Burnt Chimney Rd.) – Construction of a roundabout at the intersection of Route 834 and Route 670; advertisement scheduled for February 2022. (UPC 111364)
- Route 718 (Colonial Turnpike) – Bridge replacement; project was advertised on January 28, 2020. Fixed completion date 12/1/2021.
- Route 641 (Callaway Rd.) – Superstructure replacement near intersection of Route 602; construction scheduled to begin June 1, 2020. One lane will be open to traffic during the construction.



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Short Term Rentals	<u>AGENDA DATE:</u> March 17, 2020
<u>SUBJECT/PROPOSAL/REQUEST</u> Planning Commission's recommendation for next steps regarding short term rentals	<u>ACTION:</u> No <u>INFORMATION:</u> <u>ATTACHMENTS:</u> Yes
<u>STRATEGIC PLAN FOCUS AREA:</u> <input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i> <input type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i> <input checked="" type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i> <input type="checkbox"/> <i>Operational Effectiveness</i>	<u>CONSENT AGENDA:</u> No <u>STAFF CONTACT(S):</u> Steven Sandy, Director of Planning and Community Development <u>REVIEWED BY:</u> Chris Whitlow, Interim County Administrator <i>CW</i>

BACKGROUND:

On February 18, 2020, the Planning Commission and Board of Supervisors held a joint work session to discuss issues related to short-term rentals. Concerns that were raised included safety, enforcement, compliance, taxation, and zoning regulations.

During the Planning Commission's regular scheduled meeting on March 10, 2020, the Planning Commission discussed the following items that are included in the attached memorandum dated February 28, 2020.

- Developing a short-term rental registry with annual application fee.
- Methods to improve safety in structures currently used as short-term rentals.
- Acquiring services of a 3rd party vendor to monitor and track short term rentals.
- Increased fines for non-compliance
- Uniform regulations for short term rentals in the zoned and non-zoned areas.
- Lobbying the Virginia General Assembly to allow Franklin County to access an additional 2% transient occupancy tax.

The Planning staff discussed each one of these items. The Planning Commission agreed with moving forward on each proposed item, however, the Planning Commission would like agreement from the Board of Supervisors prior to beginning to implement these items.

RECOMMENDATION:

The Planning Commission respectfully requests that the Board of Supervisors concur with the Planning staff memo to begin implementing the above-mentioned items and also determine if additional work sessions between the Commission and Board are desired to discuss additional changes to short term rental regulations.

Memorandum

Date: February 28, 2020
To: Planning Commission
From: Steven M. Sandy, Director
RE: Short Term Rentals

Background

On February 18, 2020, the Planning Commission and Board of Supervisors held a joint work session to discuss issues related to short-term rentals. Concerns raised included safety, enforcement, compliance, taxation, and zoning regulations. While no specific guidance was given to staff, there seemed to be consensus among the groups to begin looking into the following items:

- Consider developing a short-term rental registry with annual application fee.
- Consider methods to improve safety in structures currently used as short-term rentals.
- Consider acquiring services of a 3rd party vendor to monitor and track short term rentals.
- Consider increased fines for non-compliance
- Consider uniform regulations for short term rentals in the zoned and non-zoned areas.
- Consider lobbying the Virginia General Assembly to allow Franklin County to access an additional 2% transient occupancy tax.

Discussion

Staff has had preliminary discussions of the above issues and developed some possible solutions.

- **Short Term Rental Registry** – Staff recommends creation of a countywide short term rental registry. This registry will require providers to register annually and pay an annual registration fee. Also, this registry allows for a \$500 fine for providers who fail to register their short term rental. A draft copy of possible registry is attached.
- **Safety of Short Term Rentals** – Staff has discussed some possible safety considerations to include in short term rental requirements. Currently, Section 25-138 requires that each unit have a smoke detector and fire extinguisher. Staff recommends that requirement be enhanced to require a smoke detector in each sleeping area and require a specific fire extinguisher be mounted on the wall as well as providing an evacuation plan in the dwelling. In addition, staff would recommend that an annual inspection be performed on

each short term rental on an annual basis by a representative of the county Public Safety or local fire department.

- 3rd Party Vendor – On February 25th a team of staff members from Planning, Building, Commissioner of the Revenue, and Finance viewed a presentation from a 3rd party consultant, Host Compliance, to provide solutions to short term rental registration, compliance monitoring, fraud, audit, and enforcement. The firm is currently partnering with ten (10) local jurisdictions in Virginia. Staff has spoken with Rockingham County who is in their 2nd year with Host Compliance. They indicate they have seen an increase in both the number of units located and tax revenue generated. Staff has also received feedback from the City of Lynchburg who just started in January. A copy of some of the information has been provided for your reference.
- Fines for Non-Compliance – Staff has reached out to the County Attorney’s office to help identify allowable fines under criminal or civil enforcement proceedings. The County is limited by state code on the amount of fines that can be levied on zoning violations. For instance, criminal fines are limited to not more than 12 months in jail and a fine of not more than \$2500, either or both. Civil penalties are currently allowed by County Code as \$100 per initial violation and not to exceed \$3000. State code would allow this to increase to \$200 and \$5000 respectively. State Code does allow a \$500 penalty/fine for failure to register your short term rental and this is proposed to be included in the registry.
- Uniform Regulations – At the recent work session of the Commission and the Board, it was suggested that regulations pertaining to use and safety of short term rentals apply uniformly to structures whether they are in zoned or non-zoned areas. Staff is discussing this option with the County Attorney’s office to determine the best location within the County Code to address this issue.
- Taxing - At the recent work session, there was discussion about seeking support from the County’s General Assembly representatives to allow Franklin County to collect an additional 2% transient occupancy tax (increasing from current 5% to 7%) that would be levied on short term rentals. If a Delegate or Senator would support the proposal they could introduce a bill to allow this increase in the 2021 General Assembly session. If approved, the increase could be effective on July 1, 2021.

Staff Recommendation

Staff recommends the Planning Commission consider the above items and give staff guidance on next steps on any or all of the noted items and any additional items the Commission may want to consider. It is staff’s intention to take any recommended action items by the Planning Commission to the Board at their March meeting for concurrence or determine if additional work sessions between the Commission and Board are desired.

Sec. 20-247. - Cessation of business; report and tax due immediately.

Whenever any person required to collect and pay to the county a tax under section 20-241 of this division, shall quit or otherwise dispose of his business, any tax under the provisions of this division shall become immediately due and such person shall immediately make a report and pay the tax due.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-248. - Commissioner of the revenue, other powers and duties.

It shall be the duty of the commissioner of revenue to ascertain the name of every person operating an apartment, condominium, hotel, townhouse or like buildings in the county liable for the collection of the tax levied by section 20-241 of this division. The commissioner of revenue shall have the power to adopt rules and regulations not inconsistent with the provisions of this division for the purpose of determining the amount due to the county under this division, and a copy of such rules and regulations shall be on file and available for public examination in the commissioner of revenue's office. Failure or refusal to comply with any rules and regulations promulgated under this section shall be deemed a violation of this division.

(Res. No. 31-01-91, 1-22-91)

Sec. 20-249. - Penalty.

Any person intentionally failing to file a report required by this division shall be guilty of a misdemeanor, and upon conviction thereof, punishment shall not exceed that prescribed for a Class 3 misdemeanor as provided in section 18.2-11 of the Code of Virginia (1950), as amended. Each such failure shall constitute a separate offense. Such conviction shall not relieve any such person from the payment, collection or remittance of such tax, penalties and interest as provided in this division.

(Res. No. 31-01-91, 1-22-91)

Secs. 20-250. – Short-Term Rental Registry.

As used in this section:

Operator The proprietor of any dwelling, lodging, or sleeping accommodations offered as a short-term rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other possessory capacity.

Short-term rental The provisions of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.

- a) **This division shall establish a Short-Term Rental Registry and require operators within Franklin County to register their rental annually. The registration shall require the operator to complete a Short-Term Rental Application that entails the following:**
1. **Provide the name of the operator for the address**
 2. **Provide the property owner name and physical address(es) of the property being rented.**
 3. **The initial registration is due on or before July 1, 2020. Renew registration on or before July 1st of each calendar year thereafter.**

4. Provide registration fee annually of \$200.00 payable to "Treasurer, Franklin County" on or before July 1st each year.
- b) To qualify as exempt from registering under this ordinance, an operator must be:
1. Licensed by the Real Estate Board or be a property owner who is represented by a real estate licensee;
 2. Registered pursuant to the Virginia Real Estate Time-Share Act (§ 55-360 et seq.);
 3. Licensed or registered with the Department of Health, related to the provision of room or space for lodging; or
 4. Licensed or registered with Franklin County, related to the rental or management of real property.
- c) Operator shall present evidence of such other licensing or registration to the Commissioner of the Revenue to qualify for exemption.
- d) Should such registration or licensing cease, the operator shall forthwith submit an application and register on the County's Short-Term Rental Registry.
- e) If an operator who is required to register under this ordinance fails to do so while offering such lodging for rent, or rents such lodging:
1. S/he shall be subject to a fine of \$500 per violation; or
 2. S/he shall be prohibited from continuing to offer any property for short-term rental, unless and until the operator pays the fine(s) and registers subject property.
- f) Upon repeated violations of this registry ordinance as it relates to a specific property, an operator may be prohibited from registering and offering that property for a period of two (2) years.
- g) The requirements of this division do not supersede the requirements found in Chapter 25, Zoning or other requirements of the Franklin County Code.

State Law reference — Enabling legislation, Code of Virginia, § 15.2-983.

Secs. 20-251—20-274. - Reserved.

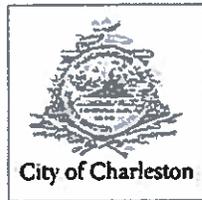


Cost-effective solutions to Franklin County's short-term rental registration, compliance monitoring, fraud, audit and enforcement challenges

February, 2020

More than 330 of North America's leading cities and counties are looking to Host Compliance for guidance, data and solutions to their short-term rental challenges

Select Major City/County Clients



DENVER
THE MILE HIGH CITY



City of
Fort Collins



Nashville
MUSIC CITY

City of
SACRAMENTO



THE CITY OF
Edmonton



CITY OF
ORLANDO



CITY OF KNOXVILLE
MADELINE ROGERO, MAYOR

austintexas.gov
the official website of the City of Austin

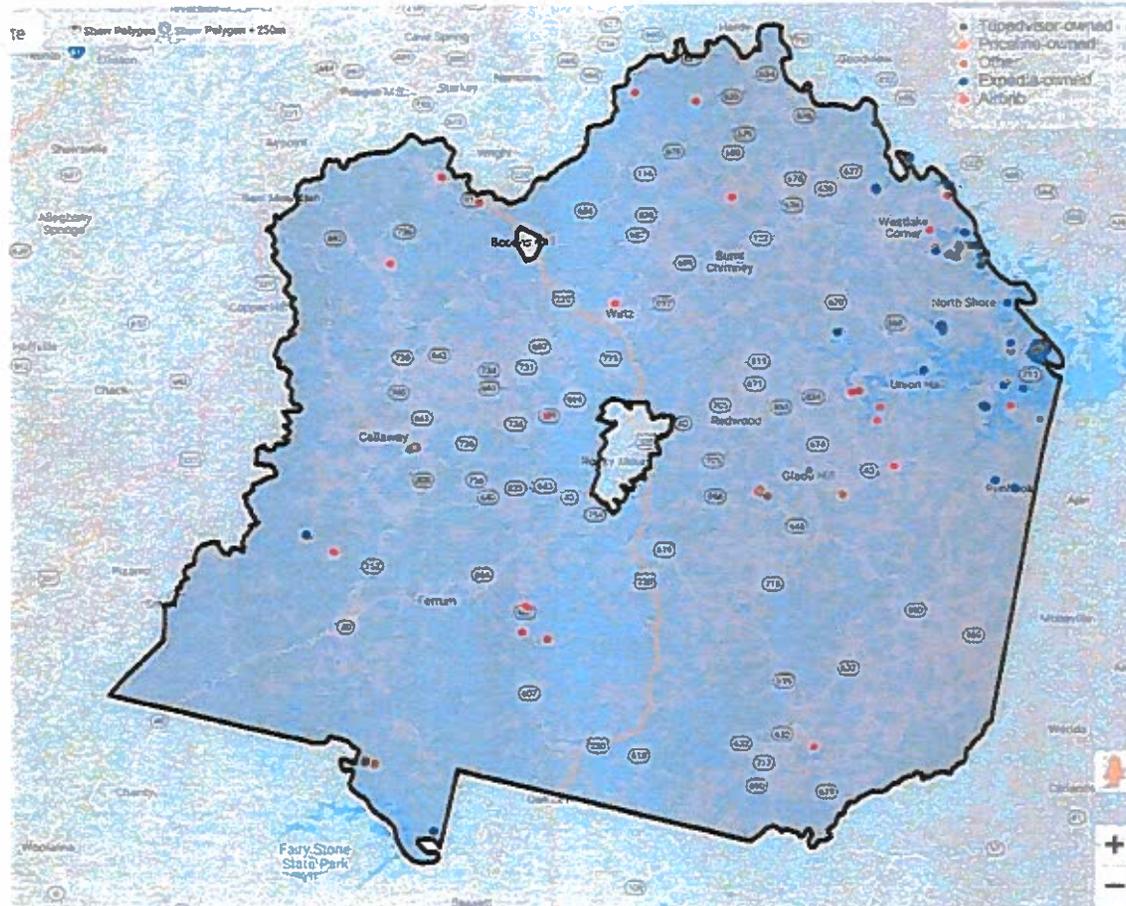


In Virginia we are currently partnering with 10 local jurisdictions to address their STR related challenges

- Arlington County
- City of Alexandria
- City of Fairfax
- Lynchburg
- City of Norfolk
- City of Virginia Beach
- Fairfax County
- Henrico County
- Loudoun County
- Rockingham County

...and in the unincorporated areas of Franklin County we have identified 250 listings, representing 163 unique rental units*

Short-term rentals in the unincorporated areas of Franklin County as of February, 2020



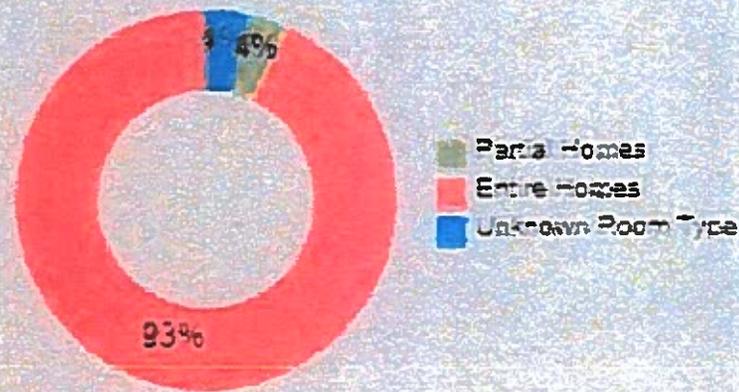
* Host Compliance's pricing is based on the count of listings and rental units that would need to be analyzed and monitored for compliance. In terms of listings, this number is 250 as we will expand our search area by several hundred yards beyond the borders of the unincorporated areas of Franklin County to capture all relevant listings. Source: Host Compliance Proprietary Data

Franklin County Data Details (Unincorporated Areas Only)

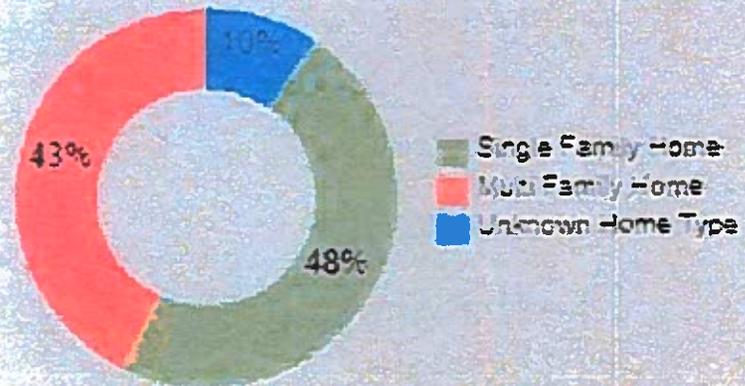
Median Nightly Rate
(USD)

\$172

Unit Types



Listing Types

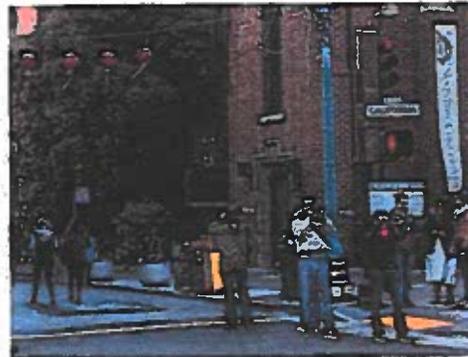


The Bad: Short-term rentals can displace long-term tenants, alter the neighborhood character and raise legitimate parking, noise, safety, trash and fairness concerns

Conversion of long-term rentals into STRs can affect housing availability



Increased tourism can change the neighborhood character



Visitors don't always know (or follow) local rules



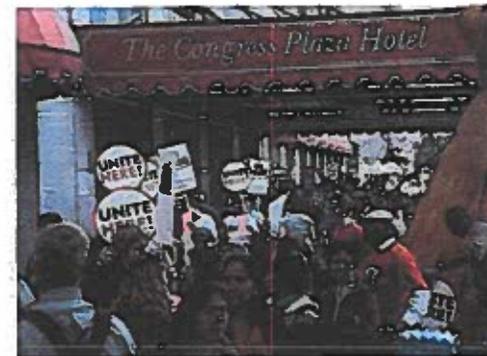
Short-term renters may not care about keeping good neighborly relations



Increased occupancy can have negative trash related side-effects

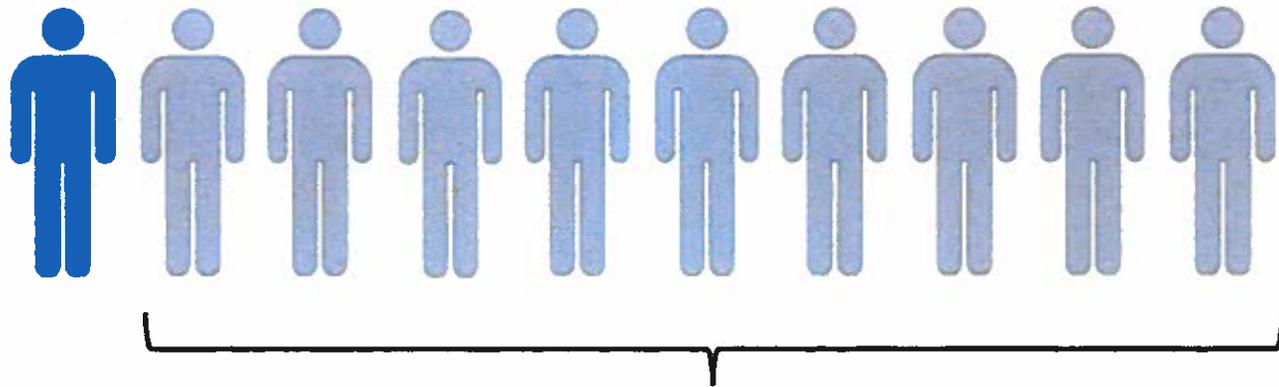


Unfair competition from VRBOs can cause conflicts and hotel job losses



Without proper enforcement, only a fraction of short-term rentals will get registered and pay their fair share of taxes

IN GENERAL LESS THAN 10% OF STR OWNERS VOLUNTARILY GET REGISTERED AND PAY ALL OF THEIR TAXES



Large potential for increasing permit/license/registration fee income and tax revenues

Unfortunately manual compliance monitoring and enforcement is ineffective and prohibitively expensive

- ✓ Rental property listings are spread across 100s of different websites
- ✓ Manually monitoring 100s of properties is practically impossible as listings are constantly added, changed or removed
- ✓ Address data is hidden from listings making it time-consuming or impossible to locate the exact properties and identify owners
- ✓ It is practically impossible to collect taxes as there is no easy way to find out how often the properties are rented and for how much
- ✓ The vacation rental platforms refuse to provide the detailed data necessary for enforcing local ordinances
- ✓ Manual compliance monitoring and complaint-based enforcement often leads to claims of selective enforcement

Host Compliance's can help accelerate progress irrespective of where Franklin County is in the process of adopting and implementing effective short-term rental regulations

Pre-Ordinance

- ✓ Detailed local market data
- ✓ Online Ordinance Assistant tool
- ✓ Free webinars
- ✓ Guide To Effectively Regulating Short-term Rentals On The Local Government Level
- ✓ APA Short Term Rental Online Course
- ✓ Peer Introductions
- ✓ Free draft review
- ✓ Consulting and facilitation

Post-Ordinance

- ✓ Mobile-Enabled Online Permitting/Registration
- ✓ Address Identification
- ✓ Compliance Monitoring
- ✓ Rental Activity Monitoring
- ✓ Tax Collection
- ✓ Tax Audit Automation
- ✓ 24/7 Hotline

Host Compliance's software and services can address all Franklin County's short-term rental related challenges



Mobile-Enabled Registration and Tax Collection: Mobile/web forms and back-end systems for streamlining registration and tax collection processes and capturing required documentation, signatures and payments electronically



Address Identification: Automated monitoring of 50+ STR websites and online dashboard with complete address information and screenshots of all identifiable STRs in Franklin County's jurisdiction



Compliance Monitoring: Ongoing monitoring of STRs for zoning and permit compliance coupled with systematic outreach to illegal short-term rental operators (using Franklin County's form letters)



Rental Activity Monitoring and Tax Calculation Support: Ongoing monitoring of Franklin County's STR listings for signs of rental activity. Enables data-informed tax compliance monitoring and other enforcement practices that require knowledge of STR activity level



Dedicated Hotline: 24/7 staffed telephone hotline and online platform for neighbors to report non-emergency STR problems, submit evidence and initiative automatic follow-up activities



Affordable modular pricing tailored to Franklin County's needs (Unincorporated Areas Only)



**Mobile-Enabled Registration/
Tax Collection**

\$5,000 /yr



Address Identification

\$11,250 /yr



Compliance Monitoring

\$3,668 /yr



Rental Activity Monitoring

\$4,890 /yr



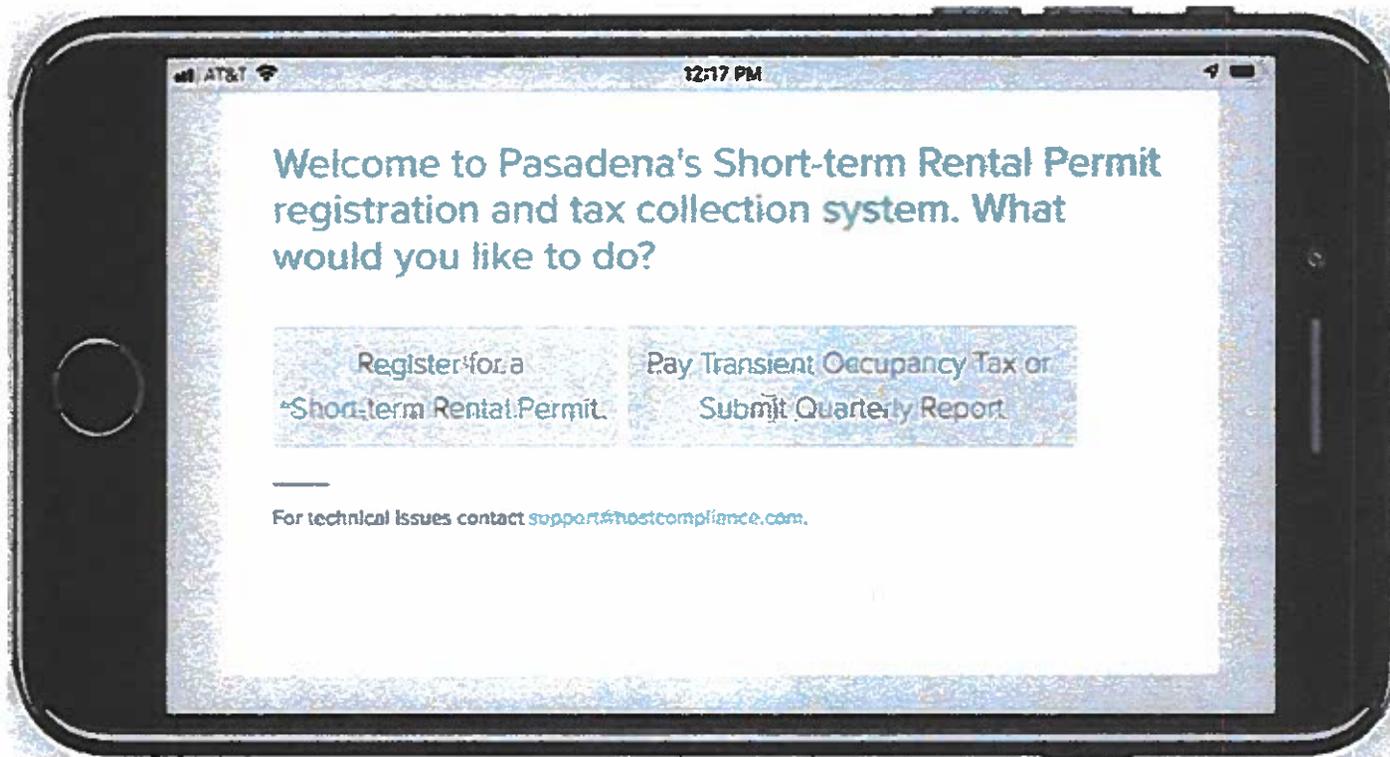
24/7 Dedicated Hotline

\$1,956 /yr

Note: Above pricing assumes 250 short-term rental listings and based in USD. Host Compliance would be happy to discuss alternative SOWs, contract terms, contract durations and pricing structures if that would be of interest.



Mobile-Enabled Registration/Tax Collection: Simplify Franklin County's registration/permitting/tax collection process and significantly reduce the administrative costs on the back-end



Address Identification: Our proprietary address identification technology and processes makes it possible to easily monitor Franklin County's STR market and find the addresses and owners of all identifiable STRs

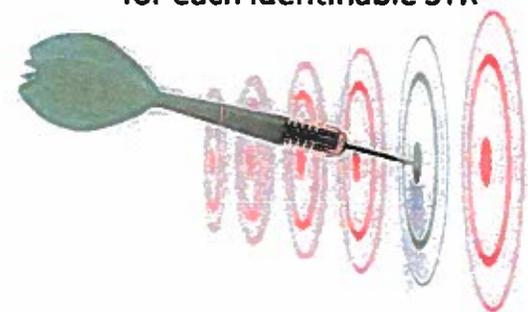
Step 1: We scan the world's 50+ largest STR websites for all listings in Franklin County



Step 2: We geocode each listing and extract as much information as possible to allow our AI models to narrow down the list of possible address/owner matches



Step 3: We combine AI and human analysts to identify the exact addresses and owner information for each identifiable STR



Compliance Monitoring: Automate the entire mailing and follow-up process and track the status and outcome of each letter in real-time

Permit compliance mailing sequence



HOST COMPLIANCE Letters

Quick Search: Showlog 1 to 50 of 7,674 entries

No filters have been applied.

Letter ID	Letter	Mailing Date	Receipt Status	USPS Delivery Status	Parcel Number	Unit Number	Recipient Name	Recipient Address	Property Address	Is on Advertised Listing	Is on STR Database	Land Use Compliance Status	Estimated Tax Basis	Refund	Letter was sent to correct recipient	Property is now in compliance	Rental Unit Record(s)	Registration Type	Report Issue	Add New Comments
58691	First Warning - No STR or Tax	2019-08-04	Delivered	Delivered	1900700-1100	N/A				No	Yes	COMPLIANT; No longer advertised	estimated revenue_upper_bound	No	Yes	Yes	Rental Unit Record	N/A	Report Issue	
58690	First Warning - No STR or Tax	2019-08-04	Delivered	Delivered	1490801-8800	N/A				No	Yes	COMPLIANT; No longer advertised	estimated revenue_upper_bound	No	Yes	Yes	Rental Unit Record	N/A	Report Issue	
58689	First Warning - No STR or Tax	2019-08-04	Delivered	Delivered	1481501-3500	N/A				No	Yes	COMPLIANT; No longer advertised	estimated revenue_upper_bound	No	Yes	Yes	Rental Unit Record	N/A	Report Issue	

Tim Below is typically the process you'll need to follow.

Rental Activity Audit Automation: Streamline the audit process by requesting all backup info through simple, interactive online forms

Short-term Rental Revenue Validation Form

Please report each listing advertising your short-term rental.

Listing Website:

Listing Webpage:

Listing Website:

Listing Webpage:

[Back](#)

Please enter the taxable receipts for the listing on Airbnb at <https://www.airbnb.com/rooms/1838274> (Listing 1 / 2).

Access your Airbnb history at https://www.airbnb.com/my_reservations?all=1&printable=target=history

Taxable receipts INCLUDE, but are not limited to, nightly rents, weekly rents, standard cleaning fees, pet fees, internet charges, late check-out fees, extra person fees, and resort fees. Taxable receipts EXCLUDE refundable deposits and any additional items included in a special package rate, such as ski passes, or other recreational activity or additional service subject to CA sales tax.

2015

Calendar Quarter 1 2015 (January 01 - March 31)	Please enter the taxable receipts for Quarter 1 / 2015 <input type="text"/>
Calendar Quarter 2 2015 (April 01 - June 30)	Please enter the taxable receipts for Quarter 2 / 2015 <input type="text"/>
Calendar Quarter 3 2015 (July 01 - September 30)	Please enter the taxable receipts for Quarter 3 / 2015 <input type="text"/>
Calendar Quarter 4 2015	Please enter the taxable receipts for Quarter 4 / 2015 <input type="text"/>

24/7 STR Hotline: Make it easy for neighbors to report, substantiate and resolve non-emergency STR related incidents in real-time

Step 1

Concerned neighbor calls 24/7 short-term rental hotline or reports incident online



Step 2

Complainant provides info on alleged incident and is asked to submit photos, videos or other proof of the alleged violation



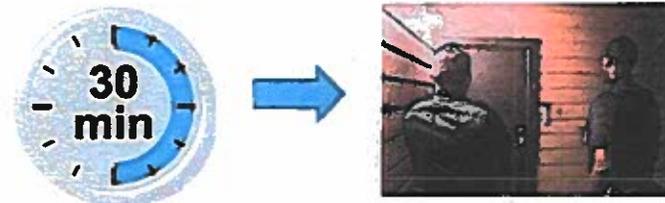
Step 3

If property is registered, Host Compliance immediately calls host/emergency contact to seek resolution

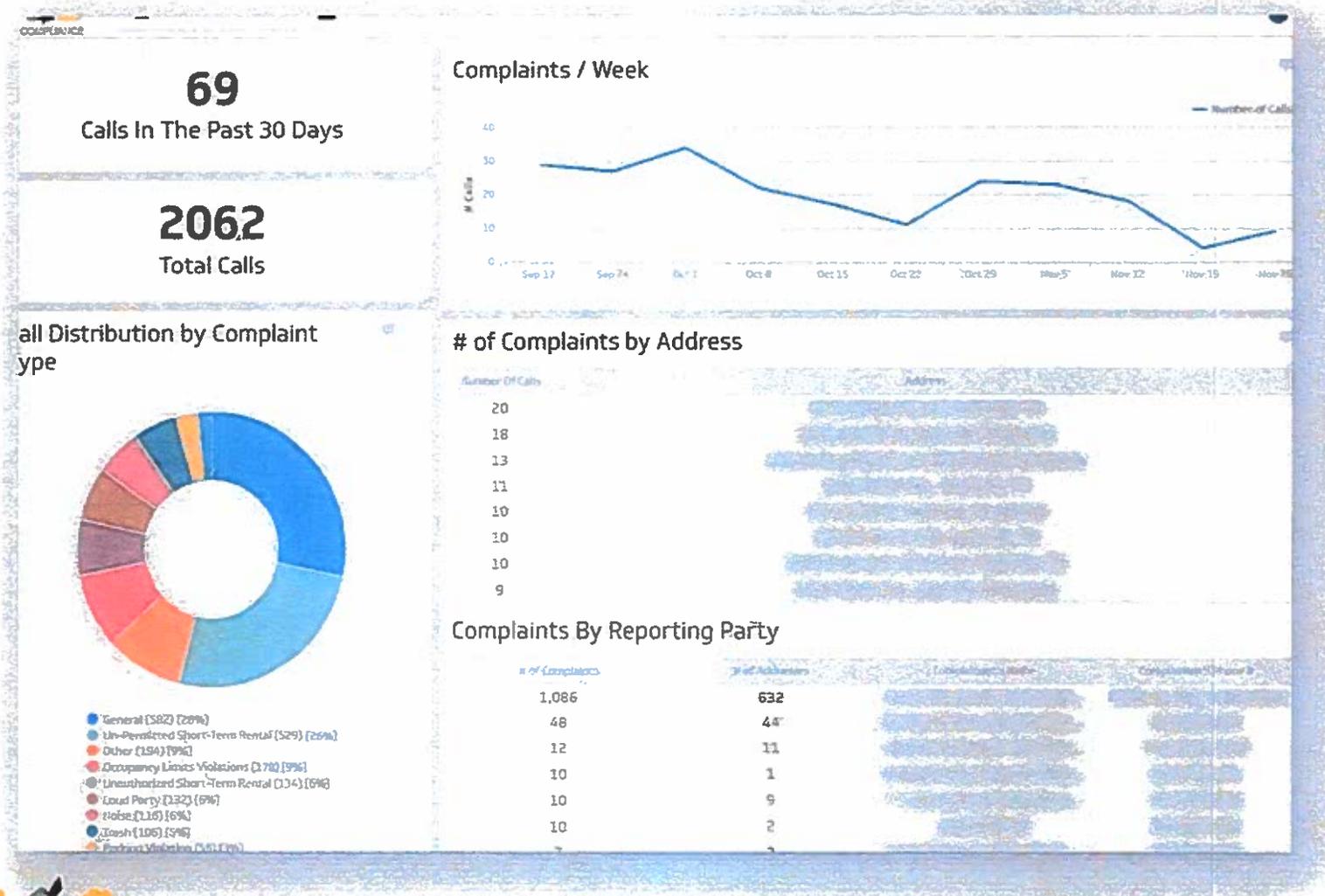


Step 4

Problem solved or escalated – Complaints saved in database so serial offenders can be held accountable

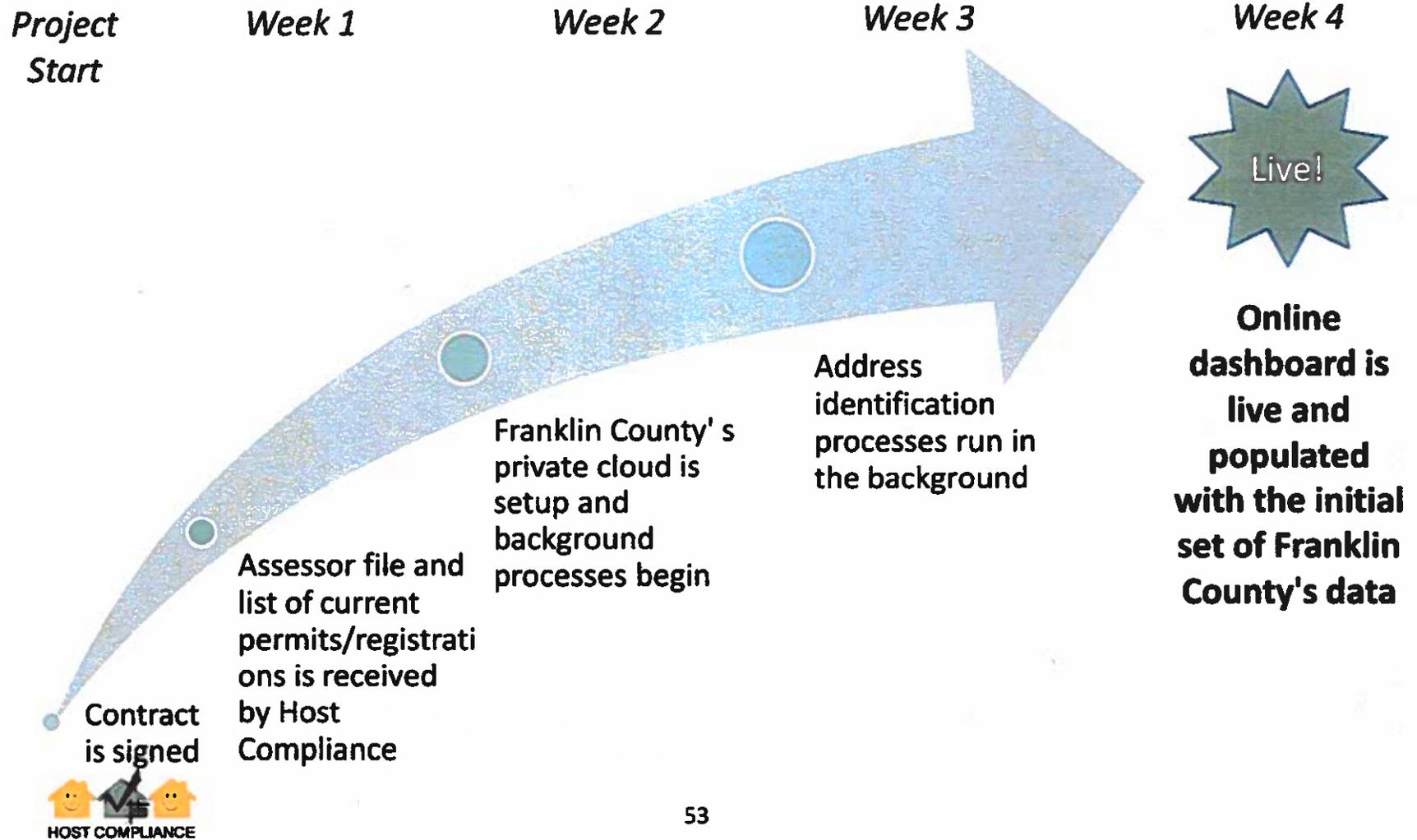


24/7 STR Hotline: Get detailed reports and dashboards to track all short-term rental related complaints in real-time and over time



Implementation Steps and Timeline: Our Customer Success Team has already completed hundreds of implementations and can get Franklin County up and running in less than a month

Typical Address Identification Implementation Timeline



Benefits to using Host Compliance's services

- ✓ Ensures fair, continuous and consistent compliance monitoring and enforcement
- ✓ Frees up valuable staff time that can be focused on higher-value added activities
- ✓ Minimizes noise, parking and trash violations
- ✓ Minimizes the impact on local law and code enforcement agencies as complaints are first handled by our 24/7 hotline and routed to the appropriate property owner before further enforcement actions are triggered
- ✓ Maximizes Franklin County's tax and permit fee collections
- ✓ REVENUE POSITIVE – in most cases, the additional registration fees alone pays for Host Compliance's services several times over
- ✓ Requires NO up-front investment or complicated IT integration
-> we can be up and running in 4 weeks!
- ✓ **6 MONTH UNCONDITIONAL MONEY BACK GUARANTEE!**

FRANKLIN COUNTY

Board of Supervisors



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Summit View Business Park Sewer Utility Extension	<u>AGENDA DATE:</u> March 17, 2020
<u>SUBJECT/PROPOSAL/REQUEST:</u> Extension of WVWA sewer service to Altice Mill Road station	<u>BOARD ACTION:</u> Yes
<u>STRATEGIC PLAN FOCUS AREA:</u>	<u>INFORMATION:</u> No
<input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i>	<u>ATTACHMENTS:</u> Yes
<input type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i>	<u>CONSENT AGENDA:</u> No
<input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i>	<u>ATTACHMENTS:</u> No
<input type="checkbox"/> <i>Operational Effectiveness</i>	<u>STAFF CONTACT(S):</u> Burnette
	<u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator 

BACKGROUND:

For a number of years, Franklin County has worked in partnership with the Western Virginia Water Authority (WVWA) on the extension of public water and sewer to various communities within the County. One such partnership has entailed working together on providing adequate water and sewer services within and to the Summit View Business Park. In 2014, the County, WVWA, and the Town of Rocky Mount executed a Water and Wastewater Sale Agreement to work jointly on water and sewer needs. As part of this agreement, the WVWA promised to provide water service to the Town as needed and the Town agreed to provide the County with up to 400,000 gallons per day of capacity in the Town’s wastewater treatment system and the WVWA agreed to transport this wastewater on the County’s behalf. As part of this Sale Agreement, the County and WVWA agreed that the WVWA would construct, own, and maintain the wastewater infrastructure on behalf of the County. It was also agreed that the WVWA would use cash reserves or debt to pay for the construction of the system and the County would reimburse the WVWA for seventy-five percent (75%) of the cost of construction and design through annual payments as well as pay for interest on the cash or borrowed funds. This arrangement was most recently used on the sewer extensions within the Summit View Business Park and to connect Summit View to the WVWA’s Wirtz sewer plant and done to Shady Lane on U.S. 220.

DISCUSSION:

The Wirtz sewer plant is a small 20,000 gallons per day package plant. Due to the County’s success in attracting new businesses to the Summit View Business Park, the Wirtz treatment plant will soon reach capacity where it cannot be expanded to handle demand. For this reason, the County and WVWA have worked together to extend sewer infrastructure from the Summit View Business Park to the Wirtz treatment plant and then down U.S. 220 to its current termination point at Shady Lane. The County and WVWA are now ready to complete the initial tie-in to the Town of Rocky Mount’s sewer system by installing a sewer line from Shady Lane to the Town’s connection point at Altice Mill. This will increase the County’s wastewater capacity at the Summit View Business Park from 20,000 GPD to

115,000 GPD. Eventually, the County and WVWA can extend from Altice Mill directly into the Town's wastewater treatment plant and provide up to 400,000 GPD capacity.

In January 2019, the County and WVWA executed a Master Financing Agreement that outlined each party's responsibilities regarding cost sharing for various future water and sewer projects in the County. This agreement again outlined that the Western Virginia Water Authority would be responsible for twenty-five percent (25%) of the cost of a given project and would use cash reserves or debt to do the design and construction. The County agreed to pay for seventy-five percent (75%) of the project costs through a debt service arrangement. This arrangement outlined that Franklin County would pay twice-per-year installments in an amount equal to the debt service on a 20-year term and a 3% interest rate. The interest rate would recalculate every five years based on LIBOR. Simultaneously with the execution of the Master Financing Agreement, the first three projects were approved and terms set: water and sewer inside the Summit View Business Park; sewer from SVBP to Shady Lane; and water service to Uttermost. The fourth project is now ready for Board action.

The next project, the sewer extension from Shady Lane to Altice Mill, is now ready to proceed with Board approval. The current estimated cost to design and construct the sewer extension from Shady Lane to Altice Mill is \$1,350,000, of which \$150,000 is design and \$1,200,000 is estimated for construction. Franklin County is responsible for paying for 75% of this cost (\$1,012,500) plus interest. To offset some of the project cost, the County was able to successfully achieve a Virginia Tobacco Commission Special Projects grant in January 2020 for \$250,000.

The WVWA will be financing the Shady Lane to Altice Mill project. The WVWA is looking to do this financing through the Virginia Resources Authority's (VRA) Spring Funding Pool. The VRA is requiring that, because Franklin County is responsible for 75% of the debt service for the project, the Board of Supervisors will need to approve a resolution committing its moral obligation to repay its portion of the debt service as previously agreed upon. The proposed resolution will be provided at the Board's March 18 meeting.

Staff will be asking the Board for approval of the Shady Lane to Altice Mill project, approval of the proposed resolution required by VRA, and approval of the subsequent new financing/support agreement with WVWA at the March 18, 2020 meeting. Because the construction of this project has not yet been bid and costs finalized, these documents will have a \$1.5 million not-to-exceed limit rather than an exact dollar amount. Annual support funding for such utility projects are budgeted annually as an operational transfer to the WVWA.

RECOMMENDATION:

Staff respectfully requests that the Board approve the Shady Lane to Altice Mill sewer extension project, the proposed resolution required by VRA, and the new financing/support agreement with WVWA.

THE FOLLOWING TERMS ARE UP FOR APPOINTMENT/RE-APPOINTMENT

(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)

COMMITTEE	NAME	ADDRESS	DISTRICT	YEAR	TERM EXPIRES
Building Code Appeals		VACANCY			
		VACANCY			
DAN RIVER ASAP	Brandt Gawor		CITIZEN APT.	3-Year	6/30/2016
LIBRARY BOARD		RESIGNED	BOONE	4- Year	
PIEDMONT COMMUNITY SERVICE	Debbie Powell	RESIGNED EFFECTIVE 4/13/2019		3-Year	
RECREATION COMMITTEE	Jessica Gawor	245 Farmington Rd Hardy, VA 24101	AT LARGE	3- Year	6/30/2019
SOCIAL SERVICES	Robert E. Button	RESIGNED EFFECTIVE 12/31/2018	SNOW CREEK	4- Year	
West Piedmont Planning District Commission	David Thorp	RESIGNED EFFECTIVE 6/7/19	CITIZEN APT.	3-Year	
Western Virginia Regional Industrial Development Authority	Vacancy			4-Year	

Transmittal of Planning Commission Action

Date: February 24, 2020

Item: George Coury and Patricia Coury, Applicants and Owners, requesting a Special Use Permit to allow for the short term tourist rental of a dwelling, on an approximate 1.25 acre parcel, currently zoned A-1, Agricultural District. (Case # SPEC-02-20-16480).

Prepared by: Steven M. Sandy, Director of Planning & Community Development

Date of Commission Action: Public Hearing, February 11, 2020

SUMMARY OF REQUEST

The Coury property is zoned A-1 Agricultural. Per Section 25-179 of the County Code, short term tourist rentals, (for periods of less than 30 days), are permitted in A-1 zoning districts provided the Board of Supervisors issues a special use permit for the use. The Coury's purchased the home in 2017 and completed renovations to the home that had been started by several previous owners. The renovated home was initially occupied by a member of the Coury family who resided in the home for approximately one year. Since that time the home has been available to rent.

The Coury's have filed this special use permit (SUP) application in response to a notification from the Commissioner of Revenue office that short term rentals must register in A-1 zoning districts.

Approval of this special use permit request for short term rental will allow tourists, vacationers, etc. to legally stay on the property for periods of less than 30 days.

There was one (1) public comment received at the advertised public hearing.

Commission's Recommendation: The Planning Commission finds that the requested Special Use Permit is consistent with the purpose and intent of the County's comprehensive plan and good zoning practice and will not be a substantial detriment to the community and recommends APPROVAL subject to the following conditions:

1. The use of the property for short term rentals shall always comply with the performance standards for short term rentals contained in Section 25-138 of the Franklin County Code.

The applicant/property owner shall also complete the Short Term Rental Certificate of Compliance Form prior to the structure being used for short term rental.

2. In accordance with Health Department regulations and procedures, the owner shall retain the services of a professional soil scientist to evaluate the design and capacity of the existing septic system, and shall undertake any improvements necessary to ensure the septic system complies with department standards for the proposed use and expected demand. All necessary improvements shall be undertaken prior to the structure being used for short term rental.
3. The Building Official and the Fire Marshall shall each inspect the short term rental dwelling for compliance with applicable codes prior to the structure being used for short term rental.

Roll Call Vote: Motion to Approve with Conditions: Mitchell Seconded : Doss

AYES: Doss, Crawford, Mitchell, Clements, Colby
NAYES: None
ABSENT: McGhee, Webb
ABSTAIN: None

The Planning Commission's motion to recommend approval of the requested Special Use Permit was approved by a vote of 5-0-2-0 with the three (3) conditions listed above.

RESOLUTION # _____

APPLICATION OF GEORGE COURY AND PATRICIA COURY, APPLICANTS AND OWNERS, REQUESTING A SPECIAL USE PERMIT TO ALLOW FOR THE SHORT TERM TOURIST RENTAL OF A DWELLING ON PROPERTY ZONED AGRICULTURAL DISTRICT (A-1) CONSISTING OF +/- 1.25 ACRES, LOCATED AT 2729 NAFF ROAD, IN THE BOONE DISTRICT OF FRANKLIN COUNTY AND IDENTIFIED AS TAX MAP/PARCELS # 0200002800 (CASE # SPEC-1-20-16480).

WHEREAS, George and Patricia Coury did file an application requesting a Special Use Permit to allow for the short term tourist rental of a dwelling on an approximate 1.25 acre parcel, located in the Boone District, and

WHEREAS, the 1.25 acre Coury property is zoned A-1, Agricultural, and short term tourist rentals of a dwelling are a permitted use by special use permit in A-1 districts, and

WHEREAS, after due legal notice as required by Section 15.2-2204/2205 of the Code of Virginia of 1950, as amended, the Planning Commission and Board of Supervisors did hold public hearings on February 11, 2020 and March 17, 2020, respectively, at which time, all parties in interest were given an opportunity to be heard, and

WHEREAS, after full consideration, the Franklin County Planning Commission recommended APPROVAL of the Special Use Permit with the following three (3) conditions:

1. The use of the property for short term rentals shall always comply with the performance standards for short term rentals contained in Section 25-138 of the Franklin County Code. The applicant/property owner shall also complete the Short Term Rental Certificate of Compliance Form prior to the structure being used for short term rental.
2. In accordance with Health Department regulations and procedures, the owner shall retain the services of a professional soil scientist to evaluate the design and capacity of the existing septic system, and shall undertake any improvements necessary to ensure the septic system complies with department standards for the proposed use and expected demand. All necessary improvements shall be undertaken prior to the structure being used for short term rental.
3. The Building Official and the Fire Marshall shall each inspect the short term rental dwelling for compliance with applicable codes prior to the structure being used for short term rental.

WHEREAS, after full consideration, the Franklin County Board of Supervisors determined that the requested Special Use Permit is consistent with the purpose and intent of the County's Comprehensive Plan and good zoning practice and will not be a substantial detriment to the community and **APPROVED** the request with the three (3) conditions recommended by the Planning Commission as contained in this Resolution.

THEREFORE, BE IT RESOLVED, that a copy of this resolution be transmitted to the Clerk of the Planning Commission, the Franklin County Commissioner of Revenue and the Franklin County Zoning Administrator and that the Clerk be directed to reflect this action to **APPROVE** the Special Use Permit in the records of Franklin County.

On the motion by _____ to approve the requested Special Use Permit, and seconded by _____, said motion was **APPROVED** by the following recorded vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

Madeline Sefcik, Clerk
Franklin County Board of Supervisors

Date

SPECIAL USE PERMIT STAFF REPORT

January 31, 2020

To: Franklin County Planning Commission

From: Terrance L. Harrington, AICP
Senior Planner

Tax Parcel # 020 000 2800

District: Boone

Applicants/

Owners: George & Patricia Coury/ DBA Poldark Properties LLC

Case No: SPEC-01-20-16480

RE: Petition of George and Patricia Coury for a special use permit (SUP) authorizing the use of an existing residential structure on their property at 2729 Naff Road for short term tourist rental.

BACKGROUND

The Coury property is zoned A-1 Agricultural. Per Section 25-179 of the County Code, short term tourist rentals, (for periods of less than 30 days), are permitted in A-1 zoning districts provided the Board of Supervisors issues a special use permit for the use. The Coury's purchased the home in 2017 and completed renovations to the home that had been started by several previous owners. The renovated home was initially occupied by a member of the Coury family who resided in the home for approximately one year. Since that time the home has been available to rent.

The Coury's have filed this special use permit (SUP) application in response to a notification from the Commissioner of Revenue office that short term rentals must register in A-1 zoning districts.

Approval of this special use permit request for short term rental will allow tourists, vacationers, etc. to legally stay on the property for periods of less than 30 days.

STAFF ANALYSIS OF CURRENT REQUEST

PROPERTY CHARACTERISTICS

The 1.25 acre property is located at 2729 Naff Road in the Boone District. The two bedroom, one bath structure is approximately 800 sq. ft. in size and is known in the community as the former Community School built in 1955. The structure is located at an elevation that is below this portion of Naff Road. Large deciduous trees are located along the front and along the southern side of the property. The County Code limits the occupancy of any approved short term rental to two adults per bedroom, thus limiting the short term legal occupancy of this structure to four (4) adults.

VEHICLE ACCESS AND TRAFFIC

VDOT reviewed this request and had no comments. Naff Road provides a “back-way” into Roanoke County connecting Route 220 South (in Franklin County) with the Merriman Community in Roanoke County. A single driveway/curb cut provides access to the property from Naff Road, which has significant horizontal and vertical curves. However, sight distance at the location of the existing driveway that will provide access to the short term rental appears to be good.

SURROUNDING ZONING AND LAND USES

The enclosed map shows that all of the property in the immediate area is zoned A-1 Agriculture. Most of the land in this rural area is vacant or used for large lot single family development. In addition to single family homes other land uses in the general area include the Naff Community Center, a church, several farmer markets, a wedding venue, and Metwood, a building materials supplier. The proposed short term rental is approximately seventy-five (75) feet from the Naff Community Center and approximately one hundred fifty (150) feet from the closest single family home.

PUBLIC HEALTH AND SAFETY

The property is served by well and septic. The Health Department has reviewed this request and has advised that since the approval of a short term rental use would be considered a change in use, the design and capacity of the septic system must be evaluated prior to the use of the property for short term rental. Neither County nor Health Department records show any permits that address the septic system.

The Fire Marshall and Building Official reviewed this request and upon approval of the special use permit will each inspect the property to ensure the property is compliant with the fire code and building code for rental properties. These inspections will be undertaken prior to the structure being rented for short term use.

COMPREHENSIVE PLAN

The Future Land Use designates the property located at 2729 Naff Road as Conservation Areas/Steep Slopes (>25%) according to the 2007 Franklin County Comprehensive Plan adopted by the Board of Supervisors in May of 2007. The comprehensive plan would support this property as a short term rental dwelling due to the fact the property would not adversely impact properties along Naff Road or Wades Gap Road. There are parcels close to this property and in the vicinity that are commercial in nature.

PUBLIC COMMENTS AND INQUIRIES

The staff has received approximately six telephone inquiries from citizens who have seen the public notice sign posted on Naff Road. No concerns were expressed upon learning the purpose of the public hearing or the nature of the proposed use. One letter was also received from a citizen who stated generally that short term rentals were an inappropriate use in residential areas.

STAFF ANALYSIS AND RECOMMENDATION

The staff recommends that the Planning Commission consider and recommend approval of this special use permit request for a short term rental use of the existing residential structure. We believe the approval of this request is justified based upon the following factors:

- The proposed short term rental is in a low density area characterized by larger lots and few single family homes.
- Access to the short term rental will be from Naff Road. Rental occupants will not need to use Wades Gap Road that provides access to most of the land uses in this area, including the single family homes, the Brethren Church and the Naff Community Center.
- The proposed short term rental is a small structure (800 sq. ft., with two (2) bedrooms. If used in compliance with the Code, noised and traffic impacts should be limited.
- The property owners reside in the area and thus can more closely monitor the use of the property.
-

Our recommendation of approval is with the following conditions:

1. The use of the property for short term rentals shall always comply with the performance standards for short term rentals contained in Section 25-138 of the Franklin County Code. The applicant/property owner shall also complete the Short Term Rental Certificate of Compliance Form prior to the structure being used for short term rental.
2. In accordance with Health Department regulations and procedures, the owner shall retain the services of a professional soil scientist to evaluate the design and capacity of the existing septic system ,and shall undertake any improvements necessary to ensure the septic system complies with department standards for the proposed use and expected demand. All necessary improvements shall be undertaken prior to the structure being used for short term rental.
3. The Building Official and the Fire Marshall shall each inspect the short term rental dwelling for compliance with applicable codes prior to the structure being used for short term rental.

SAMPLE MOTIONS

The following suggested motions are sample motions that may be used.

(APPROVE) I move approval of SPEC 01-20-16480, authorizing the short term rental of the existing residential structure located at 2729 Naff Road in the Boone district, finding that with the conditions recommended by the staff, the proposed use is consistent with the purpose and intent of the County's adopted comprehensive plan and good zoning practice and will not result in substantial detriment to the community. I therefore recommend approval of this SUP with the following conditions:

1. The use of the property for short term rentals shall always comply with the performance standards for short term rentals contained in Section 25-138 of the Franklin County Code. The applicant/property owner shall also complete the Short Term Rental Certificate of Compliance Form prior to the structure being used for short term rental.
2. In accordance with Health Department regulations and procedures, the owner shall retain the services of a professional soil scientist to evaluate the design and capacity of the existing septic system ,and shall undertake any improvements necessary to ensure the septic system complies

with department standards for the proposed use and expected demand. All necessary improvements shall be undertaken prior to the structure being used for short term rental.

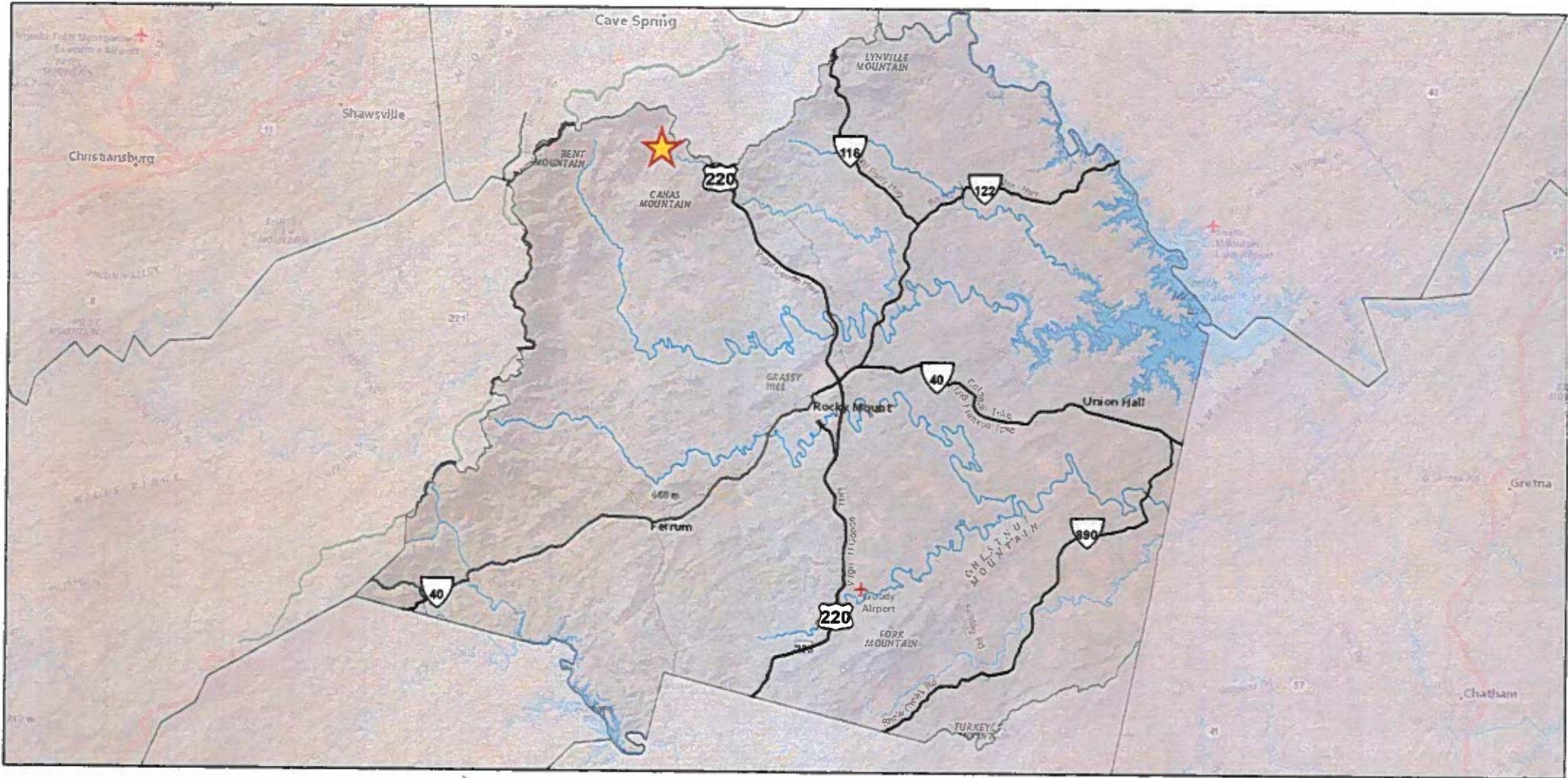
3. The Building Official and the Fire Marshall shall each inspect the short term rental dwelling for compliance with applicable codes prior to the structure being used for short term rental.

OR

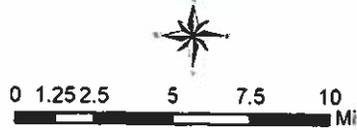
(DENY) I move denial of SPEC-01-20-16480 finding that the approval of this request is inconsistent with the purpose and intent of the County's adopted comprehensive plan and good zoning practice and will result in substantial detriment to the community. I therefore recommend denial of the special use permit.

OR

(DELAY ACTION) I find that the required information for the submitted proposal is incomplete. Therefore, I move to delay action until additional necessary materials are submitted to the Planning Commission.



 Subject Property Location

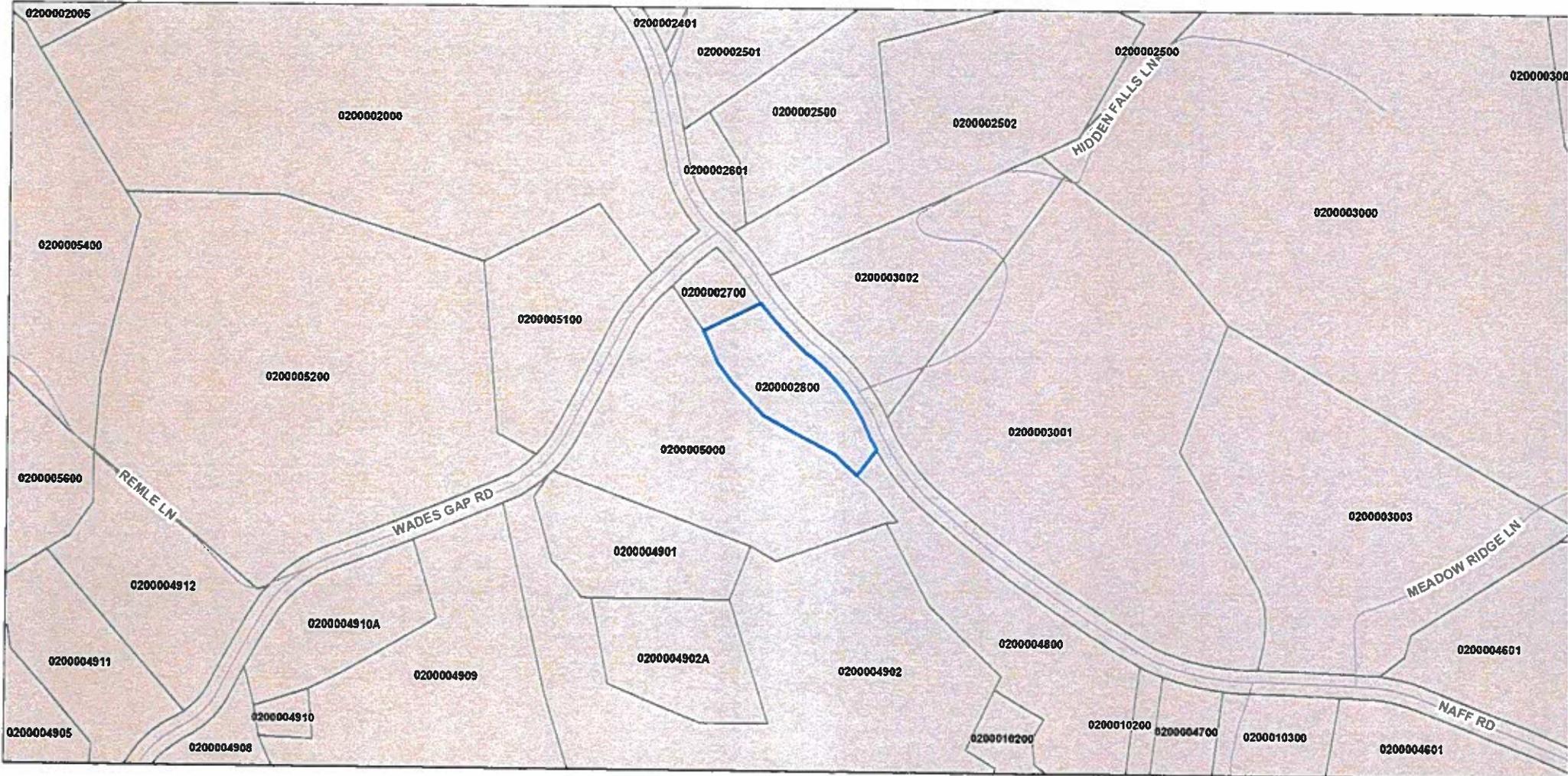


Tax Map #0200002800
 SPEC-01-20-16480
 George & Patricia Coury

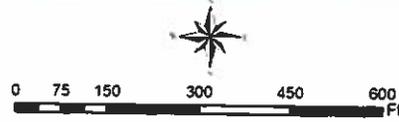


Franklin Co GIS
 Date: 1/22/2020

The data layers provided herein were compiled from various sources within a geographic information system (GIS) for the primary use of Franklin County. The data provided herein are believed to be accurate but are provided for reference purposes only. These GIS data are in no way meant as a replacement for a legal survey, legal description or standard due diligence. No guarantee, expressed or implied, is made regarding their accuracy, currency, adequacy, usefulness, or reliability. These data are provided as a service of Franklin County and its employees shall be held responsible for their appropriate use.



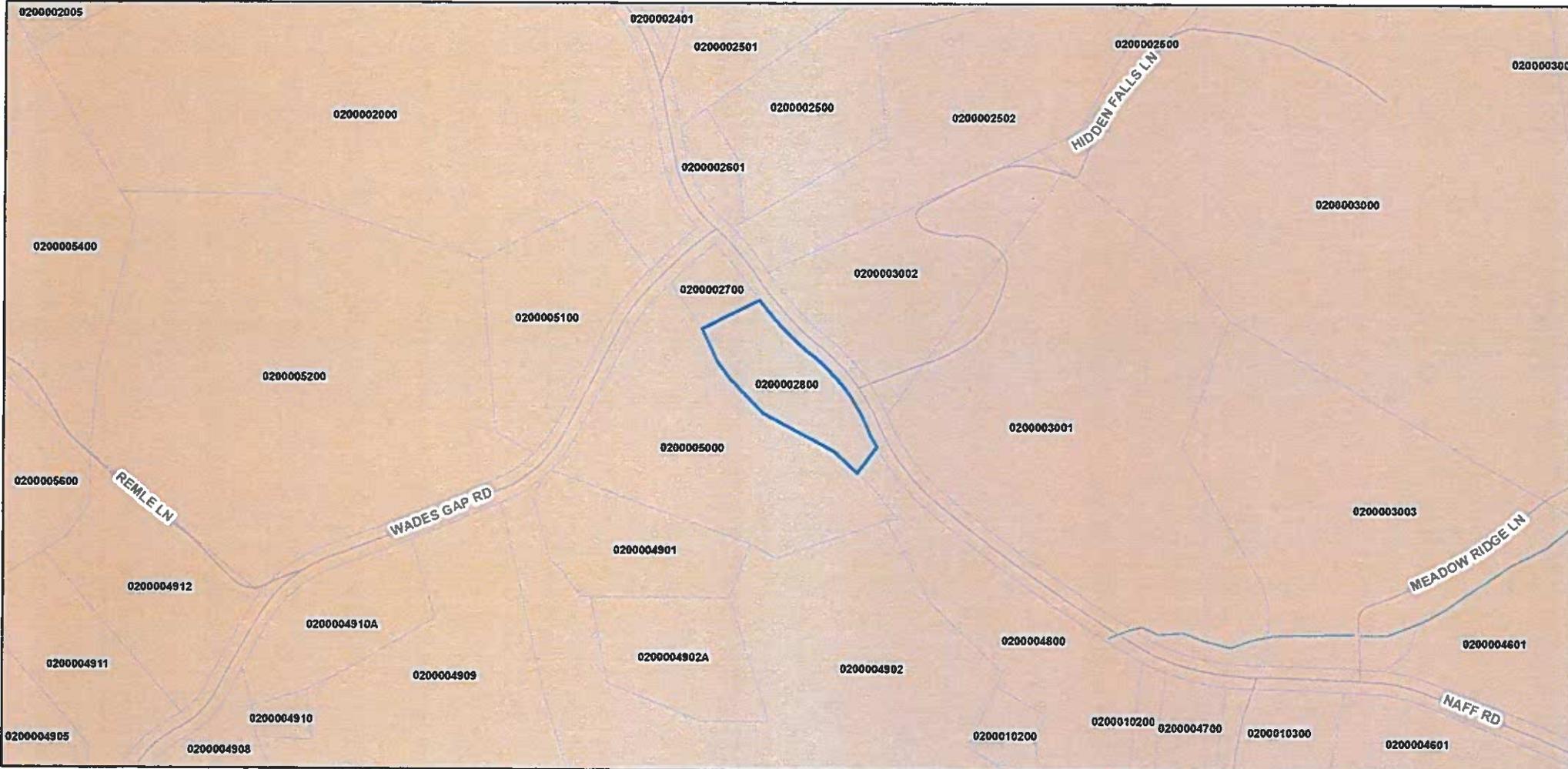
-  Subject Property
-  Parcels
-  Special Use Permit
- Zoning Classifications**
-  A1 - Agricultural



Tax Map #0200002800
SPEC-01-20-16480
George & Patricia Coury



The data layers provided herein were compiled from various sources within a geographic information system (GIS) for the primary use of Franklin County. The data provided herein are believed to be accurate but are provided for reference purposes only. These GIS data are in no way meant as a replacement for a legal survey, legal description, or standard due diligence. No guarantee, expressed or implied, is made regarding their accuracy, currency, adequacy, usefulness, or reliability. These data are provided "as is" and neither Franklin County nor its employees shall be held responsible for their inappropriate use.



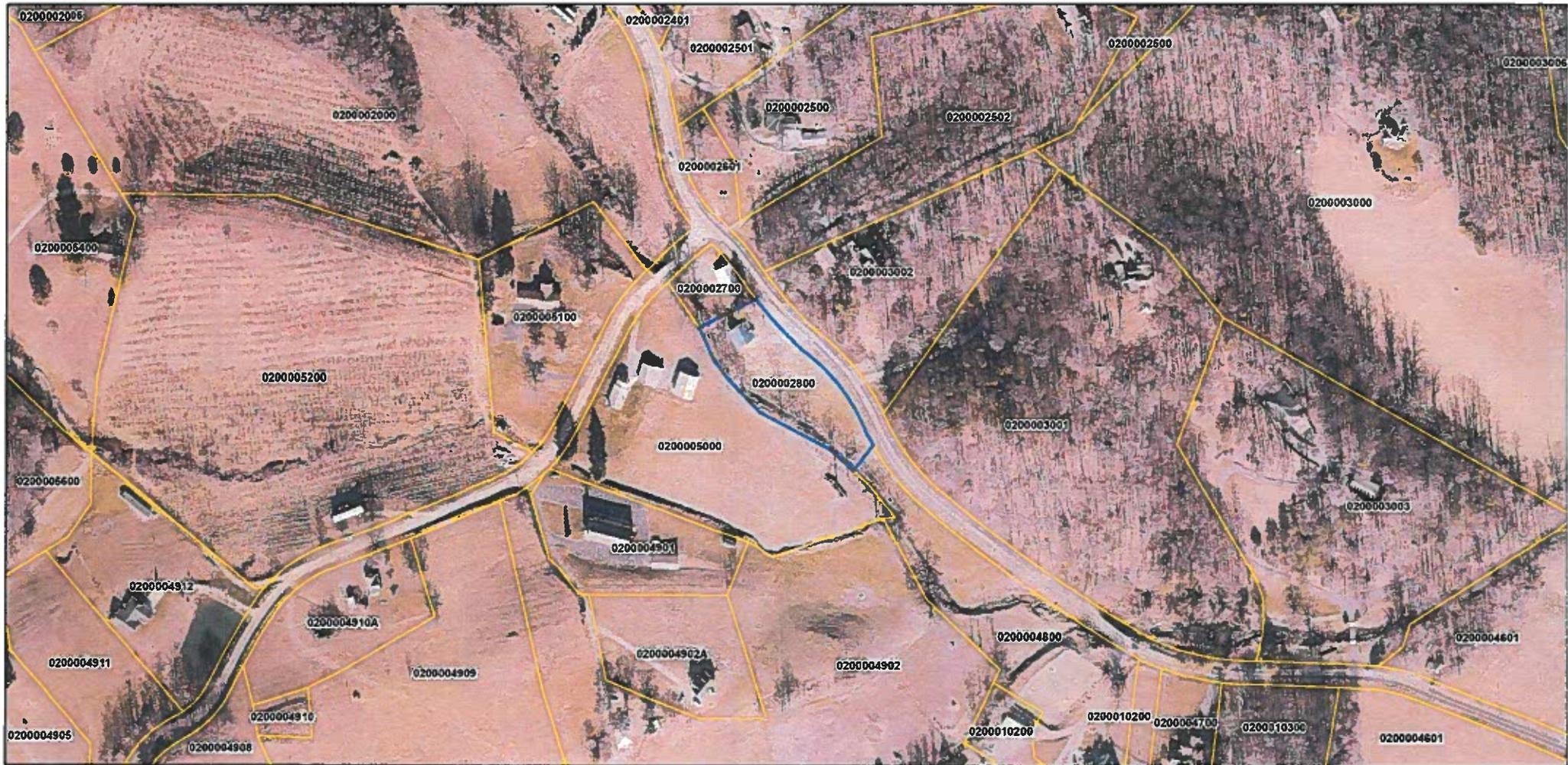
- Legend**
- Subject Parcel
 - Parcels
 - Conservation Areas/Steep Slopes(>25%)



Tax Map #0200002800
SPEC-01-20-16480
George & Patricia Coury



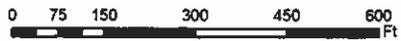
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Legend

- Subject Parcel
- Parcels

2017 Pictometry Imagery



Tax Map #0200002800
 SPEC-01-20-16480
 George & Patricia Coury



Franklin Co GIS
 Date: 1/22/2020

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Powell, Hannah

From: Lewis, Lisa <lisa.lewis@vdot.virginia.gov>
Sent: Wednesday, January 8, 2020 12:08 PM
To: Powell, Hannah
Cc: Brian Casella
Subject: Re: DRT Meeting

==== CAUTION: This email is from outside Franklin County Government. Total security is not guaranteed. Remember to use safe practices when using email and other technologies. ====

Due to the nature of the application, we do not offer any comments for the application.

On Wed, Jan 8, 2020 at 10:06 AM Powell, Hannah <Hannah.Powell@franklincountyva.gov> wrote:

The DRT meeting is scheduled for next Wednesday, January 15th beginning at 2:00 in the B-23 conference room of the Franklin County Government Center. Attached is the application for your review. If you are unable to attend the meeting please feel free to email me your comments. Comments will need to be received no later than 01/17/20. Thanks!!

Hannah L. Powell

Administrative Assistant II

Franklin County Planning & Community Development

1255 Franklin Street, Suite 103

Rocky Mount, VA, 24151

540 483 3027 Ext: 2304

hannah.powell@franklincountyva.gov

Powell, Hannah

From: Williams, Brent <brent.williams@vdh.virginia.gov>
Sent: Tuesday, January 21, 2020 9:46 AM
To: Powell, Hannah
Subject: Fwd: DRT Meeting
Attachments: 16480_Coury_Application.pdf

==== CAUTION: This email is from outside Franklin County Government. Total security is not guaranteed. Remember to use safe practices when using email and other technologies. ====

Hannah,

I sent the below to Terry. I assume the owners had to have the drainfield information to do the renovation in 2017/2018, so it should be on file already. if not they will need to come look it up here. if we can not find it they will need to get a SAP done by a soils consultant.

call me if you have any questions.

Brent Williams

Environmental Health Supervisor
West Piedmont Health District
(o) 540-484-0292 ext. 209
(f) 540-483-1483

----- Forwarded message -----

From: Williams, Brent <brent.williams@vdh.virginia.gov>
Date: Wed, Jan 15, 2020 at 3:14 PM
Subject: Fwd: DRT Meeting
To: Harrington, Terry <Terry.Harrington@franklincountyva.gov>

Terry,

I can not find anything on this property. they have only owned it since 2017 and said they remodeled it since then. I assume the building office has the septic work for that remodel permit. If not, they need to do a SAP with a private soils consultant for a change in use. sorry to take so long getting this to you.

Brent Williams

Environmental Health Supervisor
West Piedmont Health District
(o) 540-484-0292 ext. 209
(f) 540-483-1483

----- Forwarded message -----

From: Powell, Hannah <Hannah.Powell@franklincountyva.gov>
Date: Wed, Jan 8, 2020 at 10:06 AM
Subject: DRT Meeting
To: aaron.shearer@westernvawater.org <aaron.shearer@westernvawater.org>, Burnette, Michael

Powell, Hannah

From: Ferguson, William
Sent: Friday, January 10, 2020 2:59 PM
To: Powell, Hannah
Cc: Mason, Jay; Pendleton, Andy
Subject: RE: DRT Meeting

Hannah:

Good Afternoon!!!

I see no concerns from Public Safety provided the FMO also approves.

Thanks

Billy

William Ferguson
Director
Franklin County Public Safety
1488 Franklin Street
Rocky Mount, VA 24151
540-483-3091

From: Powell, Hannah <Hannah.Powell@franklincountyva.gov>
Sent: Wednesday, January 8, 2020 10:07 AM
To: aaron.shearer@westernvawater.org; Burnette, Michael <Michael.Burnette@franklincountyva.gov>; Catlett, Charles <Charles.Catlett@franklincountyva.gov>; Cooper, Lisa <Lisa.Cooper@franklincountyva.gov>; darrin.doss@vdh.virginia.gov; Ferguson, William <William.Ferguson@franklincountyva.gov>; Harrington, Terry <Terry.Harrington@franklincountyva.gov>; Mason, Jay <Jay.Mason@franklincountyva.gov>; lisa.lewis@vdot.virginia.gov; nholthouser@aep.com; Pat Regan <pat.regan@franklincountyva.gov>; Phillips, Jessica <jessica.phillips@vdh.virginia.gov>; Sandy, Steve <Steve.Sandy@franklincountyva.gov>; Schmidt, Eric <Eric.Schmidt@franklincountyva.gov>; simon.leray@vdh.virginia.gov; Smith, Don <don.smith@franklincountyva.gov>; Whitlow, Christopher <Christopher.Whitlow@franklincountyva.gov>; brent.williams@vdh.virginia.gov; Wilson, Ronald <Ronald.Wilson@franklincountyva.gov>
Subject: DRT Meeting

The DRT meeting is scheduled for next Wednesday, January 15th beginning at 2:00 in the B-23 conference room of the Franklin County Government Center. Attached is the application for your review. If you are unable to attend the meeting please feel free to email me your comments. Comments will need to be received no later than 01/17/20. Thanks!!

Hannah L. Powell
Administrative Assistant II
Franklin County Planning & Community Development
1255 Franklin Street, Suite 103

Powell, Hannah

From: Mason, Jay
Sent: Thursday, January 16, 2020 12:29 PM
To: Powell, Hannah
Subject: RE: DRT Meeting

Thanks Hannah,

The only thing that I would add is that the property be compliant with fire code with smoke alarms for the rental property.

Thanks,

Jay

From: Powell, Hannah <Hannah.Powell@franklincountyva.gov>
Sent: Thursday, January 16, 2020 9:48 AM
To: Mason, Jay <Jay.Mason@franklincountyva.gov>
Subject: RE: DRT Meeting

Sorry you could not make the meeting. Do you have any comments you would like to provide on the application?

From: Mason, Jay <Jay.Mason@franklincountyva.gov>
Sent: Wednesday, January 15, 2020 1:59 PM
To: Powell, Hannah <Hannah.Powell@franklincountyva.gov>
Subject: RE: DRT Meeting

Hannah,

I am still tied up at a previous meeting. I'm not going to make the meeting at 2.

Thanks,

Jay Mason

Sent from my Verizon, Samsung Galaxy Smartphone

----- Original message -----

From: "Powell, Hannah" <Hannah.Powell@franklincountyva.gov>
Date: 1/8/20 10:06 AM (GMT-05:00)
To: aaron.shearer@westernvawater.org, "Burnette, Michael" <Michael.Burnette@franklincountyva.gov>, "Catlett, Charles" <Charles.Catlett@franklincountyva.gov>, "Cooper, Lisa" <Lisa.Cooper@franklincountyva.gov>, jarrin.doss@vdh.virginia.gov, "Ferguson, William" <William.Ferguson@franklincountyva.gov>, "Harrington, Terry" <Terry.Harrington@franklincountyva.gov>, "Mason, Jay" <Jay.Mason@franklincountyva.gov>, lisa.lewis@vdot.virginia.gov, nholthouser@aep.com, Pat Regan <pat.regan@franklincountyva.gov>, "Phillips, Jessica"

Franklin County, VA

Special Use Permit, Letter of Application 1/3/2020

Proposed use of property located at 2729 Naff Road, Boones Mill, VA 24065:

To be able to use the existing home for short term rentals (less than 30 days) in addition to longer term rentals.

Reason for request:

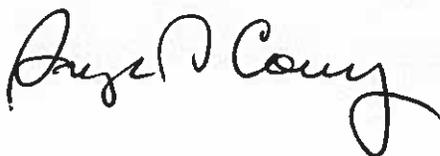
History: This home is the renovated former Naff Community School which was originally built in 1955. It has subsequently been sold and renovated several times and used as a residence. We purchased the home on August 24, 2017 after initial renovation had begun. It was in a horrid state of disrepair, and was considered a community eyesore. It was completely renovated inside and out to be an attractive, eye appealing property.

Initially, we purchased it for our youngest daughter to use and she resided there for approximately a year. We considered that we would eventually use it for a rental home once our daughter no longer had use for it. We began getting unsolicited requests from neighbors and fellow church members and rented the home for intermediate term use (longer than 30 days). The two-bedroom, one bath home is very small, approximately 800 square feet and has very little storage space which hampers its use as a long-term rental. It does appear to be popular for short term rental, especially those desiring a home which includes a kitchen and outdoor porch enjoyment with gorgeous views of Cahas mountain and the countryside and easy access to the Blue Ridge Parkway. This is a unique commodity for our area.

Community Impact:

We believe the granting of our request for short term rental use of the home would have no negative impact on our community. Of note, we live just a few parcels away from the subject property and our goal has always been to enhance the community. We have received uniform approval and many compliments from our neighbors on the completed renovation of the subject property. The home is bordered on one side by the Naff Community center and the other side by Treybrook farm which is a commercial establishment. Across Wades Gap Road is the Woods Farm market, and further down Naff Rd is Metwood, Healing Strides and Sundara Wedding Venue, so there is plenty of commercial use of parcels near us. We have found that renters who have used the property have brought money into Franklin county by visiting local establishments in Boones Mill and beyond and we provide literature and discounts from local merchants in Franklin county encouraging our renters to visit. This provides a positive economic impact for our community.

Respectfully Submitted by George and Patricia Coury, DBA Poldark Properties, LLC



FRANKLIN COUNTY
SPECIAL USE PERMIT APPLICATION

(Type or Print)

I/We, GEORGE & PATRICIA COURY as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors for a special use permit on the property as described below:

Petitioner's Name: GEORGE & PATRICIA COURY

Petitioner's Address: 219 MEADOW RIDGE LN

Petitioner's Phone Number: 540-334-5312

Petitioner's E-mail: GSCOURY@YAHOO.COM

Property Owner's Name: GEORGE & PATRICIA COURY DBA POLDARK PROPERTIES LLC

Property Owner's Address: SAME AS ABOVE

Property Owner's Phone Number: _____

Property Owner's E-mail: _____

Directions to Property from Rocky Mount: 220 N to Left onto NAFF RD
2729 NAFF RD, BOONES MILL VA 24065

Tax Map and Parcel Number: 02000002800

Magisterial District: Boone

Property Information:

A. Size 1.25 ACRES of _____ Property:

B. Existing Zoning: A1

C. Existing _____ Land Use: Renovated home and small pasture

D. Is property located within any of the following overlay zoning districts:
____ Corridor District ____ Westlake Overlay District ____ Smith Mountain Lake Surface District

E. Is any land submerged under water or part of a lake? Yes No If yes, explain.

Proposed Special Use Permit Information:

A. Proposed _____ Land Use: renovated home and small pasture

- B. Size of Proposed Use: 1.25 ACRES
- C. Other Details of Proposed Use: TO ALLOW FOR SHORT-TERM AS WELL AS LONG TERM RENTAL OF THE HOME

Checklist for completed items:

- Application Form
- Letter of Application
- Concept Plan
- Application Fee

****I certify that this application for a special use permit and the information submitted herein is correct and accurate.**

Petitioner's Name (Print): PATRICIA COURY & GEORGE COURY

Signature of Petitioner: Patricia Coury (Signature)

Date: JANUARY 6, 2020

Mailing Address: 219 MEADOW RIDGE LN
BOONES MILL, VA 24065

Telephone: 540 334-5312

Email Address: gscoury@yahoo.com

Owner's consent, if petitioner is not property owner: _____

Owner's Name (Print): _____

Signature of Owner: _____

Date: _____

Date Received by Planning Staff _____

Clerk's Initials: _____

CHECK #: _____

RECPT. #: _____

AMOUNT: _____

The Shepherdess Cottage

George and Patricia Coury
DBA Poldark Properties, LLC
1/3/2020

2727 Naff Road, Boones Mill, VA 1.25 acres

Legend

📍 2729 Naff Rd

Woods Farm Market

Naff Community Center

Wades Gap RD

2729 Naff Rd

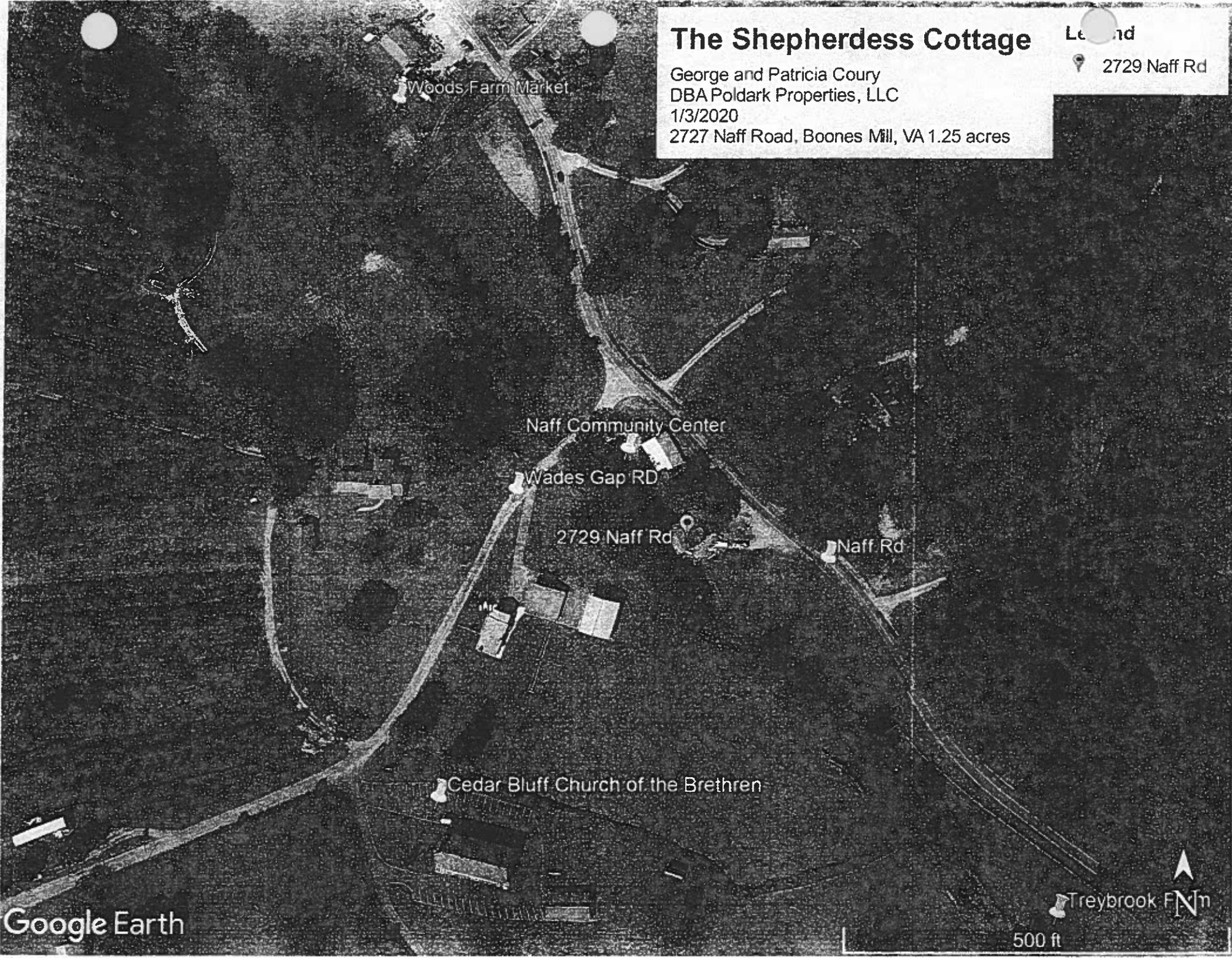
Naff Rd

Cedar Bluff Church of the Brethren

Treybrook FN

Google Earth

500 ft





OFFICE OF
COMMISSIONER OF THE REVENUE
FRANKLIN COUNTY

1255 Franklin Street, Suite 102
Rocky Mount, Virginia 24151

TELEPHONE

State Taxes (540) 483-3083
Personal Property Tax (540) 483-3083
Real Estate (540) 483-3085
Land Use (540) 483-3084
Fax (540) 483-3089

Margaret S. Torrence
Commissioner of the Revenue

December 27, 2019

George S. Coury
Poldark Properties LLC
219 Meadow Ridge Ln
Boones Mill, VA 24065

Re: Transient/Occupancy Application

Dear Mr. Coury,

The Commissioner of Revenue office has been informed that the property at 2729 Naff Rd, Boones Mill (Tax Map# 020 00-028 00) is being offered for rent on a short-term basis (less than thirty (30) days). The purpose of this letter is to inform you that property owners renting short-term in Franklin County must register with our office and collect & report transient occupancy tax in accordance with the Code of Franklin County, VA §20-243 and §20-244.

Enclosed please find a Transient/Occupancy Application to complete and return to our office **no later than January 7, 2020**. When completing the form, indicate the start date (first day the property was rented short-term). For your convenience, you may submit the form in the envelope provided, via fax: (540) 352-5140, e-mail: madherleyn.torres@franklincountyva.gov, or online at: www.franklincountyva.gov/commissioner-of-revenue.

Additionally, in accordance with the Code of Virginia §58.1-3515, Franklin County does assess personal property tax on furniture, fixtures, and appliances located within the rental property as of January 1st of each year.

Thank you in advance for your prompt attention to this matter. If you have any questions, do not hesitate to contact our office at (540) 483-3083, option 2.

Sincerely,

Madherleyn Torres
Deputy Clerk - Business Tax & Licenses

Enclosures: Transient/Occupancy Application
Code of Franklin County, Virginia; Division 7 – Transient Occupancy Tax



Franklin County

A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Agricultural Leases</p>	<p><u>AGENDA DATE:</u> March 17, 2020</p>
<p><u>SUBJECT/PROPOSAL/REQUEST</u> Request permission to solicit bids and schedule public hearing for leases on agricultural land.</p>	<p><u>ACTION:</u> Yes <u>INFORMATION:</u> No <u>ATTACHMENTS:</u> No</p>
<p><u>STRATEGIC PLAN FOCUS AREA:</u></p> <p><input type="checkbox"/> <i>Economic Development</i> <input checked="" type="checkbox"/> <i>Financial Stability</i></p> <p><input checked="" type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i></p> <p><input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i></p> <p><input checked="" type="checkbox"/> <i>Operational Effectiveness</i></p>	<p><u>CONSENT AGENDA:</u> Yes <u>ATTACHMENTS:</u> Yes</p> <p><u>STAFF CONTACT(S):</u> Paul Chapman, Director of Parks and Recreation and Don Smith, Director of Public Works</p> <p><u>REVIEWED BY:</u> Christopher L. Whitlow, Interim County Administrator <i>CW</i></p>

BACKGROUND:

Since 2001, the Franklin County Board of Supervisors has contracted with local farmers to lease County property for agricultural purposes. Bidders typically submit information regarding the proposer's name, address and phone, what the land would be used for, lease fees proposed, and any other considerations the proposer wishes to be considered. Leases that were previously approved expire in March of 2020.

DISCUSSION:

Franklin County offered eleven tracts at Waid Park totaling approximately eighty-four acres of farmable land and received \$2,848 annually from these leases. The County is now also considering leasing 40 acres on Perdue Lane. Staff has been pleased with the agricultural lease program which utilizes unused property and encourages the continuing of this program.

The Board approved to advertise for these agricultural leases on February 18, 2020. An advertisement soliciting bids was properly listed and posted. Bids were received on March 13, 2020 for the following properties as listed below:

<u>Site</u>	<u>Acreage</u>
Waid Park, Fields 1,2 and 3	27
Waid Park, Fields 4,6 and 8	23
Waid Park, Field 5	11
Waid Park, Field 7	2
Waid Park, Field 9 and 10	16
Waid Park, Field 11	5.5
Perdue Lane	40

A public hearing must first be held prior to award of a lease. Bids will be shared during the public hearing and a recommendation will be made for award at that time.

RECOMMENDATION:

Following public hearing, staff respectfully recommends that the Board of Supervisors award the agricultural leases for a period to commence in March 2020 and conclude in December 2024.



Franklin County
A Natural Setting for Opportunity

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Public Hearing on Transfer of County Property in Franklin County-Rocky Mount Industrial Park</p>	<p>AGENDA DATE: March 17, 2020</p>
<p>SUBJECT/PROPOSAL/REQUEST: Hold a public hearing to receive comments regarding the potential transfer of County property in Franklin County-Rocky Mount Industrial Park</p>	<p>BOARD ACTION: Yes</p>
<p>STRATEGIC PLAN FOCUS AREA:</p>	<p>INFORMATION: No</p>
<p><input checked="" type="checkbox"/> <i>Economic Development</i> <input type="checkbox"/> <i>Financial Stability</i></p>	<p>ATTACHMENTS: No</p>
<p><input type="checkbox"/> <i>Infrastructure</i> <input type="checkbox"/> <i>Lifelong Learning</i></p>	<p>CONSENT AGENDA: No</p>
<p><input type="checkbox"/> <i>Managed Growth</i> <input type="checkbox"/> <i>Public Safety</i></p>	<p>ATTACHMENTS: No</p>
<p><input type="checkbox"/> <i>Operational Effectiveness</i></p>	<p>STAFF CONTACT(S): Burnette</p>
	<p>REVIEWED BY: Christopher L. Whitlow Interim County Administrator </p>

BACKGROUND:

For a number of years, Franklin County and the Town of Rocky Mount have jointly held ownership and development responsibilities of property at the Franklin County-Rocky Mount Industrial Park. The two communities have also worked jointly to assist local businesses to expand their businesses in the community. Just recently, Empire Bakery decided to expand its operation at the Park and was granted land on which to expand by both localities. Adjacent to Empire Bakery there remains a final County-Town jointly owned parcel of approximately three acres.

DISCUSSION:

The County and Town have received interest in this parcel from an economic development prospect. Per the Board's request, a public hearing has been scheduled for March 17, 2020 at 6:00PM to hear public comment on this transfer of the County's interest in this parcel to the prospective company. The County is considering transferring its interest in 3.05+/- acres more or less of property jointly owned with the Town of Rocky Mount, known now or formerly as Tax Map & Parcel Number 20300 00101, within the Franklin County-Rocky Mount Industrial Park, as an economic development incentive for investment and job creation.

RECOMMENDATION:

Staff respectfully requests that the Board hold a public hearing on March 17, 2020 at 6:00PM to hear public comment regarding the potential transfer of the aforementioned County-owned property.

PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing at approximately **6:00 P.M., on Tuesday, March 17, 2020**, at the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to consider proposed amendment to (**Chapter 20: Article I, Section 20-3 and Article II, Section 20-16**). Proposed amendments will read as follows, upon adoption:

BE IT HEREBY ORDAINED by the Board of Supervisors of Franklin County, Virginia that Chapter 20, Taxation, Article I, In General, Section 20-3 and Article II, Real Estate Taxes, Division 1, Generally, Section 20-16, When Due and Payable; Penalty on Delinquencies, of the Franklin County Code is hereby amended and reenacted as follows:

Sec. 20-3. - Interest on unpaid taxes.

There is hereby adopted a charge of ten (10) percent per annum interest on any unpaid taxes commencing the first day of the first month following the due date of the unpaid taxes as advertised for the County of Franklin.

~~Any taxes due to Franklin County, whether such taxes be real property taxes or personal property taxes, which become delinquent on or after December 6, shall accrue interest as set out in section 20-3 of the Franklin County Code beginning January 1 of the year following the due date of the delinquent taxes.~~

Sec. 20-16. - When due and payable; penalty on delinquencies.

All county real estate taxes shall be due and payable **in two (2) equal installments, the first installment being due and payable on June fifth of each calendar year and the second installment being due and payable** on December fifth of **each calendar year** ~~the year in which they are assessed.~~ Any taxpayer failing to pay the full amount of such tax on or before such date shall be subject to a penalty of ten dollars (\$10.00) or ten (10) percent of the tax past due, whichever shall be greater; provided, however, that the penalty shall in no case exceed the amount of the tax due. This penalty shall be added to the amount of the tax assessed against the real property and the county treasurer shall make every effort to collect the past due tax, interest and penalties.

A complete copy of the proposed amendment to said ordinance is available in the Office of the Clerk to the Board of Supervisors, 1255 Franklin Street, Suite 112, Rocky Mount, Virginia 24151.

All requests for reasonable accommodations due to a disability should be made to Madeline L. Sefcik.

PROPOSED NEW VERBIAGE

DELETED VERBIAGE

All interested parties are encouraged to attend.

MADELINE L. SEFCIK, CLERK

FRANKLIN NEWS POST:

PLEASE PUBLISH IN YOUR FRIDAY, MARCH 6 & 13 EDITIONS



Franklin County

A Natural Setting for Opportunity

MEMORANDUM

TO: All Members of the Franklin County Board of Supervisors

FROM: Madeline L. Sefcik, Clerk

REF: Monthly Reports

This section of the folder is reserved for the various reports that are submitted on a monthly basis. The reports included are as follows:

1. Sheriff's Department Monthly Report
2. Treasurer's Monthly Report
3. Finance Monthly Report
4. Library Monthly Report
5. Parks and Recreation Monthly Report
6. Social Services Monthly Report
7. Building Inspector's Monthly Report
8. Animal Control Monthly Report



Office of the Sheriff
County of Franklin, Virginia – February/January 2020

ACTIVITY	FEB.	JAN.
9-1-1 Calls	1,661	1,773
Calls for Service	2,943	3,539
Average Response	4:51	4:20
Administrative Calls	3,873	4,133
Reportable Offenses	212	189
Criminal Arrest	152	188
Felony Warrants	93	89
Misdemeanor Warrants	87	121
DUI/DUID Arrests	2	3
Traffic Summons	64	112
Radar Summons	10	20
Traffic Warnings	3	1
Hours In Court	59:17	101:30
Hrs. School Security Checks	36:03	45:01
Business Checks	268	375
Training Hours	264	189
Extra Duty Hours	568.5	938.5
Funerals	19	23
Concealed Weapon Permits	220	192
Scrap Metal Permits	0	0
Emergency Custody Orders	16	15
Temporary Custody Orders	10	7
Civil Papers Served	1,706	1,411
Transports	38	55
Average Local Inmate Count	43	44
Average WVRJ Inmate Count	158	164
Miles Driven	100,364	104,244

W. Q. "Bill" Overton, Jr., Sheriff

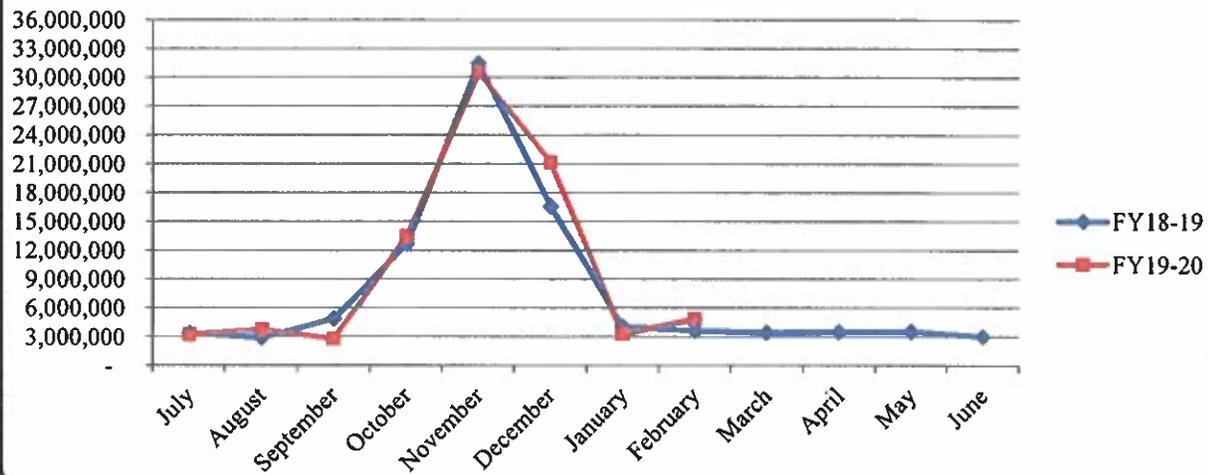
**Franklin County
Treasurer's Report
February 28, 2020**

Cash in Office	\$ 2,260.00	
Borrowing Proceeds Held by Trustee	16,980,103.38	
Primary County Checking Account	52,619,470.28	
Other Checking, Savings Accounts	822,936.40	
	<u>\$ 70,424,770.06</u>	
General Fund Cash Balance		\$ 35,685,894.75
Designated Funds:		
Federal Asset Forfeiture Fund		152,508.92
Courthouse Maintenance Fund		242,624.31
School Fund		0.00
School Construction Fund		732,446.93
E911 Fund		1,256,274.16
Law Library		151,715.55
Capital Fund		12,746,258.68
Capital Fund Borrowing Proceeds		16,980,103.38
County Debt Service Fund		3,322,708.23
Utility Fund		214,537.74
Special Welfare Fund		74,830.57
Treasurer State Fund		340.00
Tourism Initiatives		7,500.00
Payroll Clearing Fund		(1,633,297.69)
Escrow Accounts:		
Road Funds		0.00
Soil and Erosion Control		486,324.53
Library Endowment Fund		4,000.00
		<u>\$ 70,424,770.06</u>

Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For the Month Ended February 29, 2020

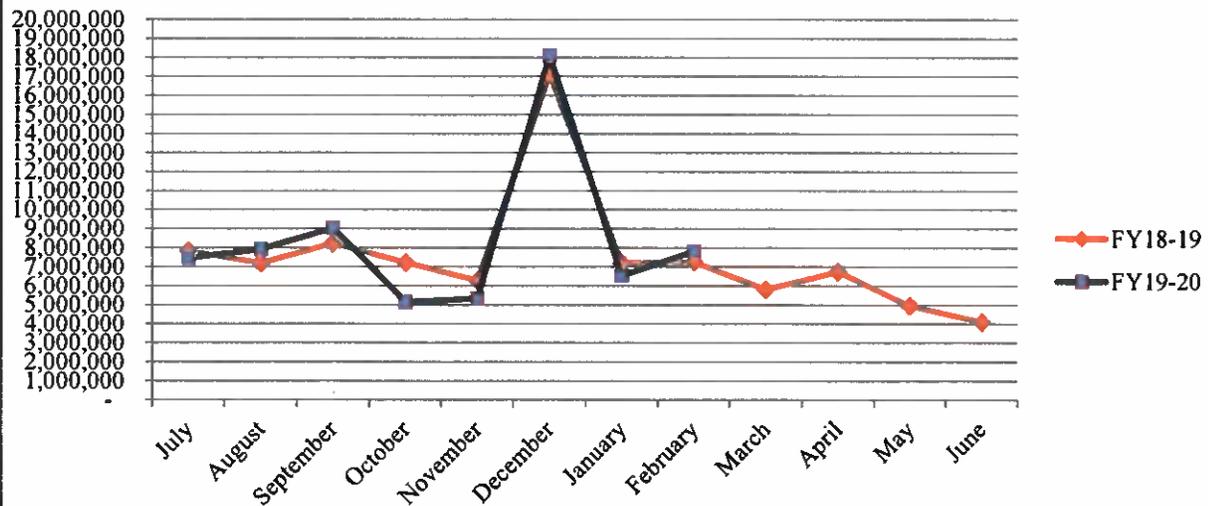
REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget
General Property Taxes	55,095,914	55,879,217	783,303	101.4%
Other Local Taxes	12,220,752	9,099,767	(3,120,985)	74.5%
Permits, Fees and Licenses	395,241	324,608	(70,633)	82.1%
Fines and Forfeitures	43,499	25,771	(17,728)	59.2%
Revenue from the use of Money and Property	644,790	504,125	(140,665)	78.2%
Charges for Services	2,697,276	2,101,589	(595,687)	77.9%
Miscellaneous Revenue	860,688	582,433	(278,255)	67.7%
Recovered Costs	603,699	385,425	(218,274)	63.8%
Revenue from the Commonwealth	14,506,798	11,618,290	(2,888,508)	80.1%
Federal Government	3,636,872	2,572,064	(1,064,808)	70.7%
Total	90,705,529	83,093,289	(7,612,240)	91.6%
Fund Balance/Carryover Funds	-			
Transfers	3,261,591	(78,034)		
Total General Fund	93,967,120	83,015,255		
Schools				
Cafeteria, Misc, State, Federal	53,357,617	32,930,022	(20,427,595)	61.7%
Local Funding from County	34,365,178	23,918,517	(10,446,661)	69.6%
Total School Fund	87,722,795	56,848,540	(30,874,255)	64.8%
EXPENDITURES:				
	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance Expended	Percent of Budget
General and Financial Administration	4,864,589	3,505,019	1,359,570	72.1%
Judicial Administration	2,996,510	1,826,087	1,170,423	60.9%
Public Safety (Sheriff, Corrections, Fire, EMS)	15,125,619	9,685,932	5,439,687	64.0%
Public Works	4,098,231	2,433,792	1,664,439	59.4%
Health and Welfare	13,750,762	10,173,277	3,577,485	74.0%
Parks, Recreation, Libraries, Community Colleges	2,308,328	1,541,189	767,139	66.8%
Community Development	3,252,868	2,028,037	1,224,831	62.3%
Transfers to Schools, Capital, Debt	47,570,213	36,134,580	11,435,633	76.0%
Total General Fund	93,967,120	67,327,913	26,639,207	71.7%
School Fund	87,722,795	59,127,918	28,594,877	67.4%

Franklin County General Fund Actual Revenues by Month



	<u>FY18-19</u>	<u>FY19-20</u>
Total Revenues Year to Date	\$79,432,204	\$83,015,254

Franklin County General Fund Actual Expenditures by Month



	<u>FY18-19</u>	<u>FY19-20</u>
Total Expenditures Year to Date	\$68,261,802	\$67,327,914

Alison Barry
Director

Phone: (540) 483-3098
FAX: (540) 483-6652

FRANKLIN COUNTY LIBRARY BOARD OF TRUSTEES

Minutes of the Meeting

10 March 2020

The Franklin County Library Board of Trustees met on Tuesday, February 11 at 9 am at the Main Library in Rocky Mount. Members present were Chairman Bill Mitchell, Keith Ferrell, Sue Nelson, Sarah Ann Bowman, Bethany Worley, Sharon Tudor and Director Alison Barry.

FINANCIAL AND STATISTICAL REPORTS: The Board reviewed and approved the statistical and financial reports provided by Director, Alison Barry.

DIRECTOR'S REPORT:

The Director reported that the children's office construction project has finished, and we have sent out requests to 3 local builders for a quote on a new children's circulation desk. Plan is for a lot more storage cabinets so between the new office space and the addition of some cabinets behind the desk the children's office area will have plenty of storage.

Wayne Keith has been busy in the Main Library basement putting together the shelving we ordered and organizing all of our storage into clear bins that are easily accessible. Will be terrific when we are done and will give us a better sense of what we have.

1000 Things Before Kindergarten- signups: 105

Upcoming film series- 3 Saturdays in February- all dealing with social justice: *Harlan County, The Public, Big Sonia*. Ferrum College professors John Kitterman and Susan Mead will lead discussion. This series is sponsored by the RM Friends of the Library.

We have a combined 360 adults and children signed up for our Winter Reading program.

Present budget to county supervisors Tuesday Jan. 11 @ 3pm.

NEW BUSINESS:

Board Members reported that the Board of Supervisors has been made aware of the rent situation at Westlake, and it was agreed that the Board would stay in touch with their Supervisors as far as a renegotiation of the Westlake lease was concerned, as well as the possibility of beginning to seek a more affordable location in the Westlake vicinity.

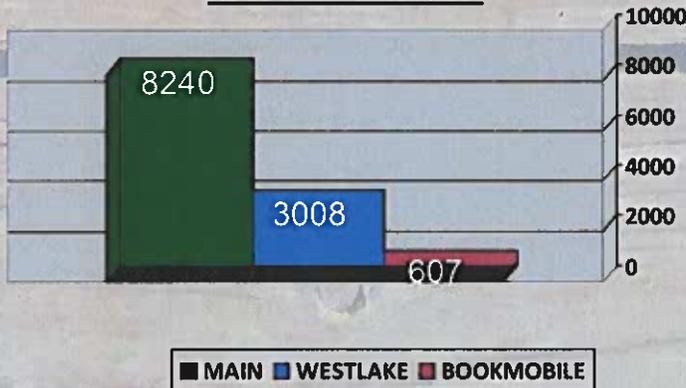
The Westlake Friends reported to the Director that their organization had become unsustainable and would be dissolved following a conference call meeting in February. Any remaining funds would be turned over to the Friends of the Library (Main Branch), which will now serve as a county-wide Friends Group. Community Outreach Coordinator Christine Arena will mount a membership drive for the now system-wide Friends of the Library.

Director Alison Barry and Westlake Branch manager Josephine Clarke will be attending the National Librarians Conference in Nashville in early March.

STACKS

FEB
2020

LIBRARY VISITORS

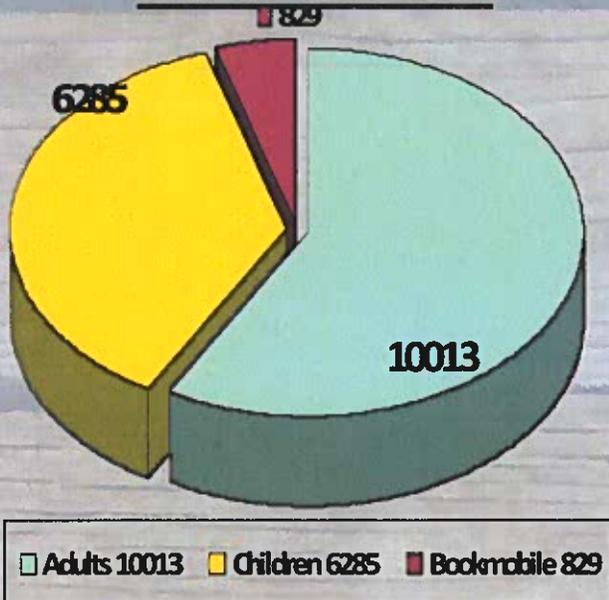


PROGRAMS & ATTENDANCE

Acrylics for Adults 4 sessions	36
Coloring & Conversation	17
Film Series sessions	56
WL Craftworks	15
Medicare WL & RM	16

Writer Reading for Adults
142 Adult 1065 Reviews
****new record****

MATERIAL CIRCULATION



Director's Corner February/March

With winter coming to a close and spring right around the corner, the Library is ramping up our plans for summer programming! We have chosen the "Dig Deep" theme for our children's programs and have been hard at work developing our programming around that...more to come.

We have taken steps to post, educate & offer sanitizer in an effort to remind folks to be safe in the midst of the Corona virus- Covid 19.

Josephine Clarke & I were fortunate to both attend the Public Library Association national conference in Nashville last month (thanks to generous donations from our Friends groups) and learned a lot of new, transferable information to share!



2366

eResource /audio Downloads



1133

Public Computer Sessions



849

Public Computer Hours

**Franklin County Parks & Recreation
Recreation Advisory Commission
March 4th, 2020
5:30pm
Harvester Performance Center**

RAC Members Present: Mike Banks, Reba Dillon, Jessica Gawor, Josh Gibson, Brenda Perdue, George Martin and Kay Saleeby

RAC Members Absent: Al Flora

Staff Members Present: Paul Chapman and Nikki Custer

Staff Absent: None

Guests: None

The March meeting was called to order at 5:40PM by Kay Saleeby.

Mr. George Martin made a motion to approve the February minutes, as written. Mrs. Brenda Perdue seconded the motion. All were in favor.

Paul Chapman

- Shared a few of the sportsmanship winners that youth athletics has received for the winter season.
- Update on Waid Playground. Playground has been removed; new playground will be installed by the end of April.
- The purchase of new lights to replace the ones that were damaged by the tornado in April 2019 will be installed by April 15th.
- Discussion of a possible new program in conjunction with Carilion; "Prescription to Play". Doctors can write prescriptions for children to register for youth sports with the fee being paid by Carilion.
- Presented the Forest CORE Grant and asked for support to apply for the purchase of land adjoining Waid Park. Mr. George Martin made a motion to move forward with applying for the grant. Mrs. Kay Saleeby seconded

the motion. Mr. George Martin, Mrs. Kay Saleeby, Mrs. Jessica Gawor and Mr. Josh Gibson were in favor. Mrs. Reba Dillon and Mrs. Brenda Perdue abstained from voting. Motion passed.

- The Board of Supervisors voted to by-pass the signature requirement in the naming policy to move forward with naming the baseball fields at Waid Park, Elbert Powell Baseball Fields. The dedication and unveiling will be on Monday, April 13th at Waid Park starting at 5:30pm.
- The RAC was made aware that a militia is holding a “Muster” at the Recreation Park on Saturday, March 7th. Instances of 2nd amendment demonstrations will likely become more frequent. RAC was reminded that Virginia allows people to lawfully carry firearms in public parks.
- Discussion about COVID-19 and the planning for responsive actions in the event it reaches our area. Staff is looking into ways to continue to serve the public if they can not gather and/or schools are closed.

General Discussion

- Mrs. Jessica Gawor shared a praise of her experience in the 9/10 Basketball League this season. Sharing how much improvement was seen since the previous season.
- Discussion about moving the next RAC Meeting as it would fall during Spring Break in April and there were several that would be unable to attend. The next RAC meeting will be held on Thursday, April 16th at 5:30 pm at the Essig Center.

MOTION: Mrs. Kay Saleeby made a motion to adjourn the meeting at 6:50pm. Mrs. Jessica Gawor seconded the motion, all were in favor.

				FY19-20 COUNTY BUDGET ALLOCATION
STATE ALLOCATION	\$2,586,887	\$184,937	\$1,533,527	\$4,532,688
BUDGET LINE	855	849	858	
	STAFF & OPERATIONS	STAFF & OPERATIONS	STAFF & OPERATIONS	
	BASE	NO LOCAL MATCH	PASS-THRU	
LOCAL MATCH	15.50%		70%	
MONTH				CTY REM BALANCE
JUNE	\$351,266.94	\$14,987.79		\$0.00
JULY	\$345,114.58	\$15,364.80		\$4,187,573.42
AUGUST	\$355,122.35	\$15,148.97		\$3,832,451.07
SEPTEMBER	\$343,441.54	\$15,387.73		\$3,489,009.53
OCTOBER	\$357,662.38	\$15,401.69		\$3,131,347.15
NOVEMBER	\$326,808.22	\$15,334.51		\$2,804,538.93
DECEMBER	\$366,997.63	\$15,334.51		\$2,437,541.30
JANUARY	\$137,473.36	\$15,334.51	\$224,249.58	\$2,300,067.94
FEBRUARY	\$1,800.00	\$15,334.51	\$369,689.37	\$2,298,267.94
MARCH				
APRIL				
MAY				
TD EXPENDITURE:	\$2,585,687.00	\$137,629.02	\$593,938.95	
REM BALANCE	\$1,200.00	\$47,307.98	\$939,588.05	\$
% REM	0.05%		61.27%	
EXPECTED REIMB	2184905.52		501878.41	20686273.70

STATE ALLOCATION	\$159,795	\$2,275	\$7,202	\$5,480
BUDGET LINE	804	861	862	873
	AUXILIARY	EDUCATION &	INDEPENDENT	FC APPROVED
	GRANT	TRAINING	LIVING	CHILD WELFARE
		VOUCHERS	PROGRAM	TRAINING
			BASIC GRANT	
LOCAL MATCH	20.00%	0%	0%	59.80
MONTH				
JUNE	\$10,482.00			
JULY	\$10,851.00	\$0.00	\$0.00	\$0.00
AUGUST	\$14,444.00	\$500.00	\$929.84	
SEPTEMBER	\$15,993.00	\$0.00	\$104.95	\$45.85
OCTOBER	\$13,010.00	\$205.00	\$100.00	\$0.00
NOVEMBER	\$15,349.00		\$134.04	
DECEMBER	\$15,092.00	\$581.41	\$90.00	\$201.78
JANUARY	\$13,186.00	\$0.00	\$337.30	\$196.26
FEBRUARY	\$19,068.00		\$109.99	-\$37.86
MARCH				
APRIL				
MAY				
YTD EXPENDITURES	\$127,475.00	\$1,286.41	\$1,806.12	\$406.03
REM BALANCE	\$32,320.00	\$988.59	\$5,396.13	\$5,073.97
% REM	20.23%	43.45%	74.92%	92.59%

STATE ALLOCATION	\$1,510,974	\$240,244	\$1,336,329	\$54,590	\$2,550
BUDGET LINE	811	817	812	814	864
	ADC IV-E	STATE ADOPTION	IV-E ADOPTION	FOSTERING	FOSTER
	FOSTER CARE	SUBSIDY AND	SUBSIDY AND	FUTURES	PARENT
		SPECIAL SERVICE	NON-RECURRING	STATE	RESPITE
		PAYMENTS	EXPENSES	ADOPTION	CARE
LOCAL MATCH	0.00%	0%	0%	0%	0.00
MONTH					
JUNE	\$40,898.15	\$20,607.71	\$119,324.00	\$6,005.00	\$0.00
JULY	\$150,009.97	\$20,607.71	\$126,166.97	\$5,047.00	\$0.00
AUGUST	\$101,913.00	\$20,607.71	\$132,054.85	\$721.00	\$148.93
SEPTEMBER	\$26,965.99	\$20,760.71	\$133,565.63	\$5,230.39	\$94.20
OCTOBER	\$254,831.87	\$20,760.71	\$137,803.82	\$6,259.25	\$159.00
NOVEMBER	\$77,007.33	\$20,760.71	\$138,901.90	\$4,363.45	\$0.00
DECEMBER	\$90,704.44	\$20,760.71	\$137,032.58	\$3,914.58	\$153.99
JANUARY	\$84,917.42	\$20,760.71	\$140,959.20	\$4,659.23	
FEBRUARY	\$80,838.05	\$20,760.71	\$146,597.27	\$3,250.88	\$37.86
MARCH					
APRIL					
MAY					
TD EXPENDITURES	\$908,086.22	\$186,387.39	\$1,212,406.22	\$39,450.78	\$593.98
REM BALANCE	\$602,887.78	\$53,856.61	\$123,922.78	\$15,139.22	\$1,956.02
% REM	39.90%	22.42%	9.27%	27.73%	76.71%
EXPECTED REIMB					

STATE ALLOCATION	\$157,069	\$7,169	\$34,500	\$6,978	\$8,314
BUDGET LINE	872	895	833	829	830
	VIEW PURCHASE	ADULT	ADULT SERVICES	FAMILY	CHILD WELFARE
	SERVICES	PROTECTIVE		PRESERVATION	SUBSTANCE
		SERVICES		(SSBG)	ABUSE AND
					SUPP SERVICES
LOCAL MATCH	15.50%	16%	20%	15.50	15.50
MONTH					
JUNE	\$1,560.74	\$1,298.91	\$3,027.96		\$674.00
JULY	\$8,461.40	\$247.84	\$1,968.16	\$122.71	\$1,012.00
AUGUST	\$15,621.39	\$503.03	\$2,044.16	\$1,205.22	\$766.79
SEPTEMBER	\$407.66	\$425.85	\$2,321.87	\$1,405.50	\$0.00
OCTOBER	\$2,341.47	\$1,150.17	\$1,691.45	\$3,336.67	\$565.80
NOVEMBER	\$2,847.51	\$928.59	\$1,722.14	\$19.53	\$1,625.00
DECEMBER	\$6,772.43	\$141.43	\$2,202.78	\$11.11	\$488.00
JANUARY	\$1,239.96	\$483.05	\$3,494.82		\$268.84
FEBRUARY	\$5,102.38	-\$65.00	\$2,115.07	\$60.29	\$1,555.00
MARCH					
APRIL					
MAY					
YTD EXPENDITURES	\$44,354.94	\$5,113.87	\$20,588.41	\$6,161.03	\$6,955.43
REM BALANCE	\$112,714.06	\$2,055.13	\$13,911.59	\$816.97	\$1,358.57
% REM	71.76%	28.67%	40.32%	11.71%	16.34%
EXPECTED					
REIMB	37479.9243	4321.22015	17397.20645	5206.07035	5877.33835

PROMOTING SAFE AND STABLE FAMILIES				
STATE ALLOCATION	\$12,000	\$33,904	\$14,000	\$0
BUDGET LINE	86601	86602	86605	86608
	FAMILY	PRESERVATION	REUNIFICATION	FC MONTHLY
	SUPPORT			WORKER VISITS
LOCAL MATCH	15.50%	16%	16%	15.50%
MONTH				
JUNE	\$1,795.93	\$3,710.00	\$450.00	
JULY	\$274.36	\$2,527.03	\$1,092.38	
AUGUST	\$1,093.62	\$328.86	\$600.00	
SEPTEMBER	\$4,404.98	\$2,755.49	\$2,275.47	
OCTOBER	\$657.29	\$1,499.84	\$50.00	
NOVEMBER	-\$205.71	\$1,648.00	\$900.00	
DECEMBER	\$2,379.83	\$947.89	\$25.00	
JANUARY	\$898.74	\$900.00	\$0.00	
FEBRUARY	\$519.00	\$1,510.00		
MARCH				
APRIL				
MAY				
YTD EXPENDITURES	\$11,818.04	\$15,827.11	\$5,392.85	\$0.00
REM BALANCE	\$181.96	\$18,076.89	\$8,607.15	\$0.00
% REM	1.52%	53.32%	61.48%	#DIV/0!
EXPECTED REIMB	\$9,986.24	\$13,373.91	\$4,556.96	\$0.00

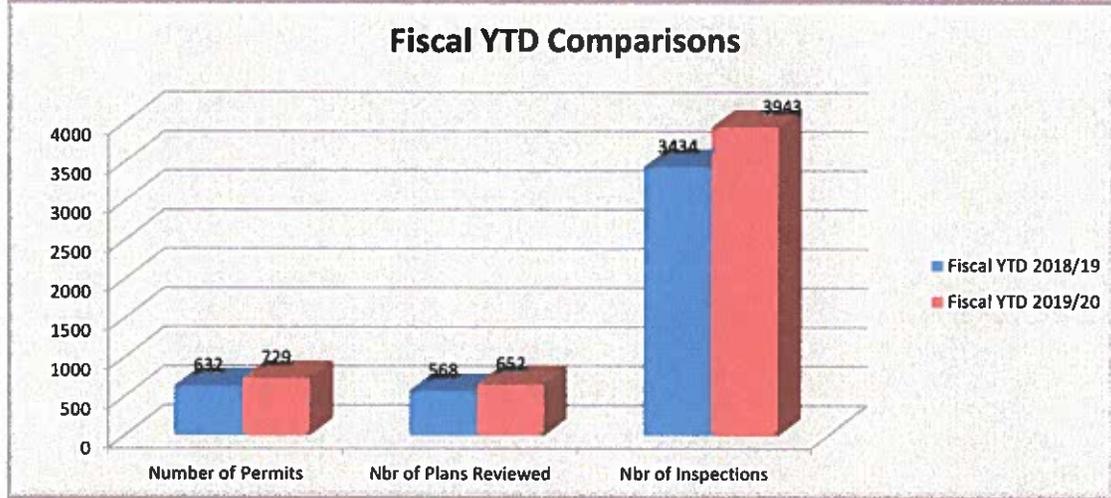
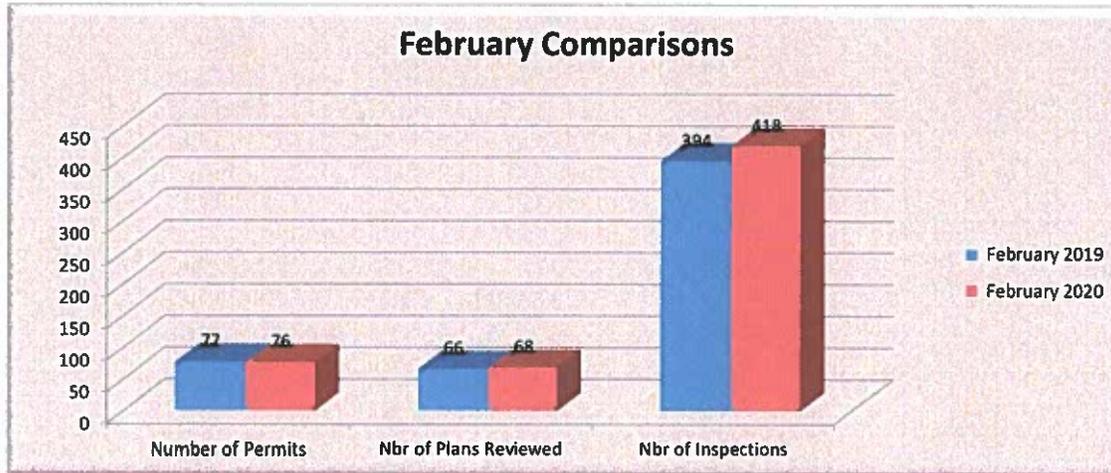


Franklin County

A Natural Setting for Opportunity

Building Inspections Department Monthly Report

	February			Fiscal YTD		
	2019	2020	Variances	2019	2020	Variances
Number of Permits	77	76	-1%	632	729	15%
Value of Permits	\$ 5,948,381	\$ 4,020,869	-32%	\$ 51,113,696	\$ 65,453,167	28%
Nbr of Plans Reviewed	66	68	3%	568	652	15%
Nbr of Inspections	394	418	6%	3434	3943	15%
Miles Driven	4,807	6,167	28%	45,255	40,803	-10%
Permit Fees Collected	\$ 23,144	\$ 19,332	-16%	\$ 215,186	\$ 235,981	10%



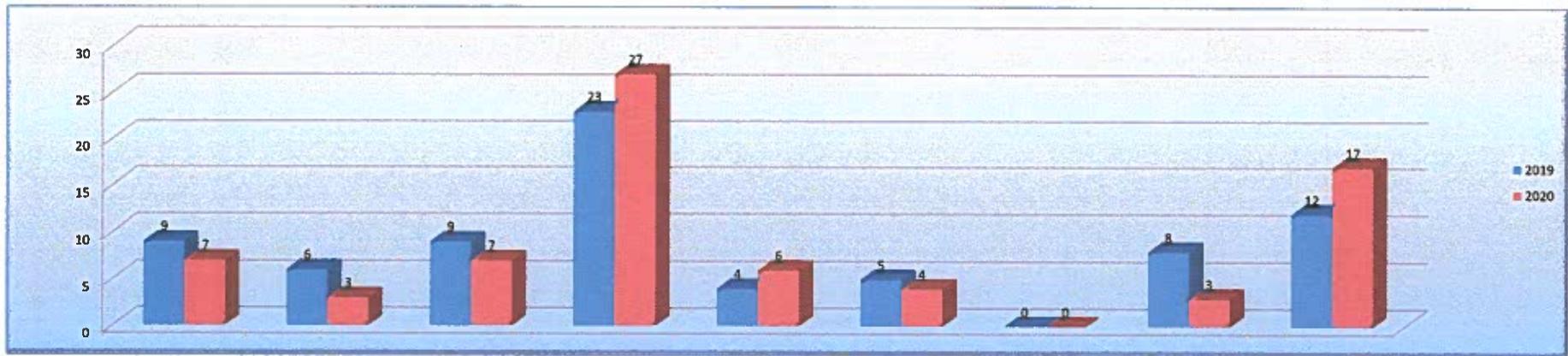
Legend for Details on following pages:

Residential	Non-residential
New	Assembly Building, Business, Factory, Hazardous, Industrial Building, Mercantile, New
Mfg Home	Single Family, Modular, Two Family, Multi-Family
Additions/Alterations	Single & Double Wide Manufactured Homes
Docks	Additions, Alterations, Decks
Accessory Bldg	Boat Docks (New, Additions, Alterations)
Retaining Walls	Accessory Building, Garage/Carport, Barn, Shed, Storage Building
	Retaining Wall

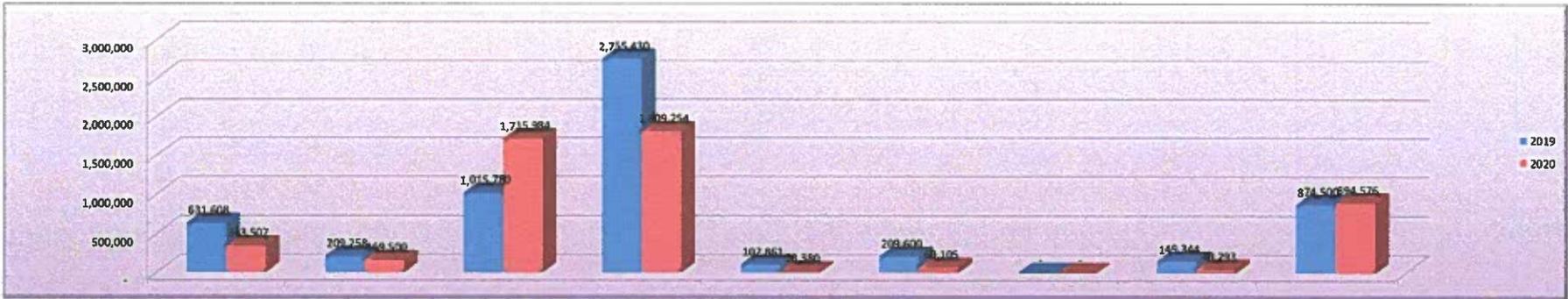
Miscellaneous	
Demolition	Structures & Storage Tanks
Misc.	Non-residential Retaining Walls, Towers & Antennas, Elevators, Signs

May 2017 - May 2018 -- Building Permit Counts

Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total			
	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	2019	2020		
Residential																						Residential
New	2	1	0	0	1	1	4	3	0	0	1	0	0	0	0	0	1	2	9	7	New	
Mfg Home	0	1	1	1	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	5	Mfg Home	
Additions/ Alterations	2	1	1	0	3	0	5	7	1	2	0	0	0	0	2	0	4	2	18	12	Additions/ Alterations	
Docks	0	0	0	0	0	0	5	5	0	0	0	0	0	0	0	0	1	1	6	6	Docks	
Accessory Bldg	0	0	0	0	0	1	4	1	0	0	0	1	0	0	0	0	0	2	4	5	Accessory Bldg	
Retaining Wall	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	1	1	Retaining Wall	
Non-Residential																						Non-Residential
New	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	New	
Additions/ Alterations	0	0	1	0	1	0	0	1	1	0	0	0	0	0	0	2	0	1	3	4	Additions/ Alterations	
Docks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	0	4	0	Docks	
Accessory Bldg	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Accessory Bldg	
Miscellaneous																						Miscellaneous
Demolition	0	1	0	1	1	0	0	0	1	0	1	0	0	0	0	0	2	0	5	2	Demolition	
Misc.	0	0	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	0	1	2	Misc.	
Electrical	2	2	2	1	1	3	4	6	1	3	1	3	0	0	2	0	3	7	16	25	Electrical	
Mechanical	3	1	1	0	1	0	0	1	0	0	1	0	0	0	0	0	0	1	6	3	Mechanical	
Signs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	Signs	
Plumbing	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	Plumbing	
Pools	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	Pools	
District Totals	9	7	6	3	9	7	23	27	4	6	5	4	0	0	8	3	12	17	76	74	District Totals	
Dist Variance		-22%		-50%		-22%		17%		50%		-20%		0%		-63%		42%		-3%	Dist Variance	

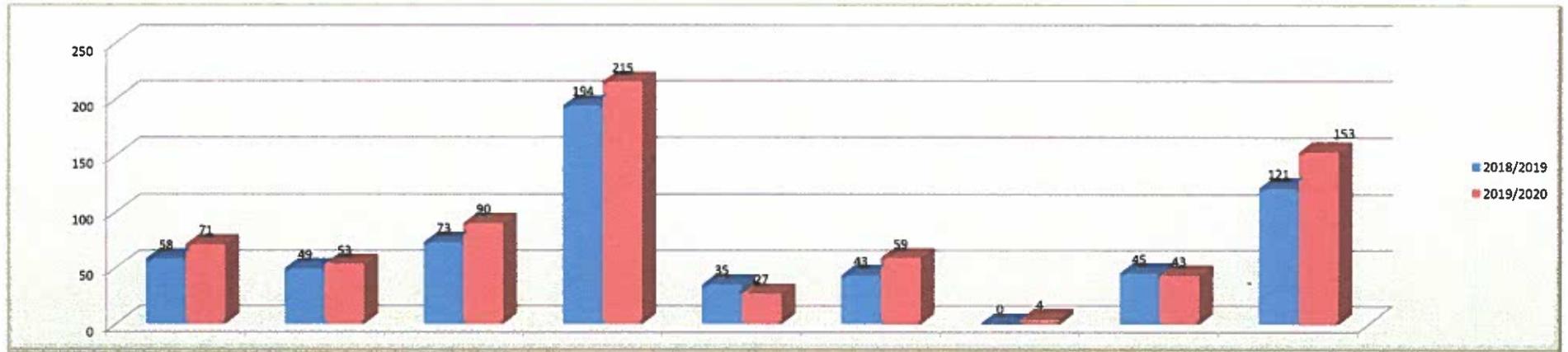


Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		Residential		
	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	Feb-19	Feb-20	2019	2020		-	
Residential																							
New	525,000	300,000	-	-	145,230	300,000	1,636,586	1,170,634	-	-	187,000	-	-	-	-	-	-	400,000	510,000	2,893,816	2,280,634	New	
Mfg Home	-	5,000	40,000	145,000	-	5,600	-	-	-	6,000	-	-	-	-	-	-	-	28,453	40,000	190,053	Mfg Home		
Additions/Alterations	77,940	3,000	88,600	-	38,700	-	515,000	291,900	25,000	7,280	-	-	-	-	9,700	-	383,000	66,000	1,137,940	368,180	Additions/Alterations		
Docks	-	-	-	-	-	-	386,250	250,150	-	-	-	-	-	-	-	-	39,500	85,000	425,750	335,150	Docks		
Accessory Bldgs	-	-	-	-	-	15,134	178,094	35,000	-	-	-	2,500	-	-	-	-	-	15,700	178,094	68,334	Accessory Bldgs		
Retaining Walls	-	-	-	-	-	-	24,000	6,500	-	-	-	-	-	-	-	-	-	-	24,000	6,500	Retaining Walls		
Non-Residential																							
New	-	-	-	-	787,900	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	787,900	-	Non-Residential New
Additions/Alterations	-	-	5,000	-	15,000	-	-	7,500	67,261	-	-	-	-	-	-	-	129,144	41,293	216,405	208,793	Additions/Alterations		
Docks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Docks	
Accessory Bldgs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Accessory Bldgs	
Miscellaneous																							
Demolition	-	8,000	-	7,000	4,500	-	-	-	9,500	-	8,000	-	-	-	-	-	400	-	22,400	15,000	Demolition		
Misc.	-	-	-	-	-	1,393,000	-	20,000	-	-	4,200	-	-	-	-	-	-	-	4,200	1,413,000	Misc.		
Electrical	8,729	26,907	3,658	7,500	24,000	2,250	15,500	24,370	1,100	10,100	1,400	66,605	-	-	10,500	-	2,600	27,773	67,487	165,505	Electrical		
Mechanical	19,939	600	72,000	-	450	-	-	500	-	-	9,000	-	-	-	-	-	-	1,650	101,389	2,750	Mechanical		
Signs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000	-	-	-	-	8,000	Signs		
Plumbing	-	-	-	-	-	-	-	2,700	-	-	-	-	-	-	-	-	-	-	-	2,700	Plumbing		
Pools	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	49,000	-	49,000	-	Pools		
District Totals	631,608	343,507	209,258	159,500	1,015,780	1,715,984	2,755,430	1,809,254	102,861	23,380	209,600	69,105	-	-	149,344	49,293	874,500	894,576	5,948,381	5,064,599	District Totals		
Variance																							
		-46%		-24%		69%		-34%		-77%		-67%		0%		-67%		2%			-15%	Variance	



Fiscal YTD Comparison (2016/17 to 2017/18) - Building Permit Counts

Permit Types	FISCAL YTD COUNTS																				Residential
	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Fiscal YTD Totals		
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	
Residential																					Residential
New	8	8	1	7	13	12	41	33	3	2	4	6	0	0	0	1	16	13	86	82	New
Mfg Home	6	3	4	5	2	7	5	7	2	1	6	5	0	0	0	0	8	7	33	35	Mfg Home
Additions/ Alterations	11	19	8	7	18	17	40	64	8	7	1	7	0	0	10	7	24	39	120	167	Additions/ Alterations
Docks	0	0	0	0	2	1	31	29	0	0	0	0	0	0	0	0	15	20	48	50	Docks
Accessory Buildings	3	8	6	4	4	9	14	10	2	3	2	3	0	1	0	2	8	17	39	57	Accessory Buildings
Retaining Walls	0	0	0	0	0	0	5	4	0	0	0	0	0	0	0	1	1	0	6	5	Retaining Walls
Non-Residential																					Non-Residential
New	0	0	1	0	2	2	0	0	2	1	1	1	0	0	1	0	1	0	8	4	New
Additions/ Alterations	2	2	2	4	1	1	8	5	2	0	1	3	0	2	20	17	1	2	37	36	Additions/ Alterations
Docks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3	Docks
Accessory Bldgs	2	0	1	0	2	0	0	2	0	0	0	3	0	0	0	0	0	0	5	5	Accessory Buildings
Miscellaneous																					Miscellaneous
Demolition	0	3	1	2	5	3	0	1	2	3	2	2	0	0	3	4	3	6	16	24	Demolition
Misc.	1	1	1	1	2	3	5	4	2	0	1	0	0	0	0	1	3	0	15	10	Misc.
Electrical	11	22	17	20	15	24	25	38	10	9	17	25	0	0	8	5	29	40	132	183	Electrical
Mechanical	11	3	6	3	5	7	11	9	1	0	7	3	0	1	3	1	9	3	53	30	Mechanical
Signs	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	2	0	0	1	3	Signs
Plumbing	0	1	0	0	0	0	1	3	0	0	0	0	0	0	0	0	2	2	3	6	Plumbing
Pools	3	1	1	0	2	4	7	6	1	0	1	1	0	0	0	2	1	1	16	15	Pools
District Totals	58	71	49	53	73	90	194	215	35	27	43	59	0	4	45	43	121	153	618	715	District Totals
Dist Variance	22%		8%		23%		11%		-23%		37%		0%		-4%		26%		16%		Dist Variance



Fiscal YTD Comparison (2016/17 to 2017/18) - Building Permit Values

Fiscal YTD - Values																							
Permit Types	Blackwater		Blue Ridge		Boone		Gills Creek		Rocky Mount		Snow Creek		Town of Boones Mill		Town of Rocky Mount		Union Hall		Total		Permit Types		
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020			
Residential																							
New	2,197,500	2,067,100	325,000	1,934,030	2,686,652	3,086,111	13,582,575	14,492,502	750,000	797,283	774,506	1,161,000	-	-	350,000	4,396,857	5,983,060	24,713,090	29,871,086			New	
Mfg Home	221,000	157,900	124,429	202,500	84,800	395,099	429,500	539,053	51,000	6,000	467,201	119,500	-	-	-	439,296	498,941	1,817,226	1,918,993			Mfg Home	
Additions/Alterations	621,640	1,005,832	373,870	157,990	382,461	342,728	1,927,826	4,272,631	225,586	190,280	30,000	364,108	-	-	129,196	1,341,883	2,297,169	5,032,462	8,818,315			Additions/Alterations	
Docks	-	-	-	-	48,000	22,800	1,570,494	1,606,056	-	-	-	-	-	-	-	573,680	1,082,407	2,192,174	2,711,263			Docks	
Accessory Buildings	63,250	252,057	305,277	56,117	118,000	201,019	381,927	389,451	88,900	76,912	40,000	23,500	-	37,000	-	14,163	214,500	1,211,854	1,811,594			Accessory Buildings	
Retaining Walls	-	-	-	-	-	-	174,500	121,500	-	-	-	-	-	-	-	7,000	17,000	191,500	128,500			Retaining Walls	
Non-Residential																							
New	-	-	3,984,157	-	792,900	9,950,000	-	-	310,000	938,780	3,000	180,000	-	-	489,000	-	75,000	5,654,057	11,068,780			New	
Additions/Alterations	18,350	54,000	30,000	1,183,853	15,000	16,438	4,575,690	225,332	79,261	-	13,500	33,113	-	256,496	2,483,176	1,798,426	46,500	200,000	7,261,477	3,767,658			Additions/Alterations
Docks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	525,000	-	525,000			Docks	
Accessory Buildings	275,000	-	100,000	-	15,700	-	-	235,000	-	-	-	175,433	-	-	-	-	-	390,700	410,433			Accessory Buildings	
Miscellaneous																							
Demolition	-	11,000	8,000	9,500	35,600	10,000	-	2,500	12,000	74,500	18,000	3,700	-	-	87,000	22,000	8,900	60,700	169,500	193,900			Demolition
Misc	292,670	-	30,000	266,260	30,000	1,396,700	118,351	26,010	40,000	-	4,200	-	-	-	-	35,617	290,550	513,101	2,017,257			Misc	
Electrical	20,572	188,990	26,121	236,071	94,449	109,862	90,577	189,339	122,012	30,030	81,907	191,688	-	-	73,200	111,093	303,057	334,565	811,895	1,391,638			Electrical
Mechanical	83,656	19,533	140,432	17,864	47,328	161,903	102,209	87,968	4,300	-	129,990	4,050	-	500	21,797	1,000	63,390	17,197	593,102	310,015			Mechanical
Signs	-	-	-	-	-	-	29,306	-	-	4,828	-	-	-	-	-	17,500	-	29,306	22,328			Signs	
Plumbing	-	2,500	-	-	-	-	1	15,652	-	-	-	-	-	-	-	-	2,340	14,500	2,341	32,652			Plumbing
Pools	105,003	40,000	41,845	-	18,800	127,110	210,068	60,193	7,100	-	10,000	9,100	-	-	67,300	49,000	27,314	441,816	331,017			Pools	
District Totals	3,605,971	4,091,582	5,489,131	4,064,185	4,369,690	15,819,770	23,193,024	22,263,187	1,690,159	2,118,613	1,572,304	2,265,192	-	293,996	3,283,369	2,611,676	7,821,953	11,802,228	51,025,601	65,330,429			District Totals
Variations		13%		-26%		262%		-9%		25%		44%		0%		-20%		51%		28%			Variations

