



THE FRANKLIN COUNTY BOARD OF SOCIAL SERVICES HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, JANUARY 28, 2025, AT 9:30 A.M. AT THE GOVERNMENT CENTER, 1255 FRANKLIN ST. ROCKY MOUNT VA

THOSE PRESENT: Sharon Tudor, Chairperson, Rocky Mount District Representative  
Leslie Holden, Vice Chair, Blue Ridge District Representative  
Barry Ferguson, Boone District Representative  
Dave Metzger, Gills Creek District Representative  
B.W. Wright, Blackwater District Representative  
Bill Gruchow, Union Hall District Representative  
Dave Thorp, Snow Creek District Representative

THOSE ABSENT: Mike Carter, BOS Member

OTHERS PRESENT: Anita "Toni" Turner, Director  
Ashley Rutter, Assistant Director, Benefits Unit  
Jessica Davis, Assistant Director, Services Unit  
Karla Pagans, Human Resource Specialist  
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**MEETING WAS CALLED TO ORDER BY SHARON TUDOR, BOARD CHAIR**

Pledge of Allegiance was led by Barry Ferguson, Boone District Representative  
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Invocation was given by Dave Thorp, Snow Creek District Representative  
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**CHAIRPERSON, SHARON TUDOR COMMENTS**

Good morning, Fellow Board Members. Happy Belated New Year!!! I wanted to begin our meeting with a note of thankfulness and gratitude to each of you. I wish to express my sincere appreciation for the nomination and election to serve as your DSS Chair for 2025. It is with great pleasure, I accept this position to serve with such a distinguished Board as yourself, and I thank you for the vote of confidence you have shown me. Lastly, I extend my apologies for my absence during the organizational meeting held on January 2, 2025, due to illness. I so appreciate the calls, texts, cards and prayers. They certainly made a difference in my recovery. Thank you all again for this continued opportunity!!!!

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**CONSENT AGENDA**

-Accounts Payable Listing & Approval of November 18, 2024, and January 2, 2025, Minutes.

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**-SPECIAL CIRCUMSTANCES FOR BENEFITS, ADMINISTRATIVE AND SERVICES STAFF**

Anita "Toni" Turner, Director, reports at this time there are 6 vacancies. Services has 4 vacancies, Benefits has 0 vacancies, and Admin has 2 vacancies. It is recommended that we only pay OT for management approved Emergency work and for mandated OT for the required sitting with displaced youth in our agency. After reviewing the budget and having vacancy savings only to cover for these types of overtime pay, it is recommended to allow overtime pay out in December for above reasons.

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**ADOPTION OF PROPOSED DSS FY 2025/2026 BUDGET**

Anita "Toni" Turner, Director, provided the Board with the FY 25/26 budget proposal listing anticipated expenditures based on the review of the past 3 budget cycle expenditures as well as factoring in guesstimates of future costs. Salaries have increased due to the hiring of more experienced workers with proposed Governor COLA raise of 3% and additional probationary/training increases and costs of newer staff. Due to inflationary costs, many budget lines needed to be increased to meet the agencies continued needs. Also, the Enterprise Lease will be expiring during this fiscal year and the Board is currently deliberating on the continuation of the Enterprise lease or whether to purchase vehicles along with hybrid lease for the duration of need. On this budget proposal the Budget Committee decided to include the costs to purchase 3 vehicles along with hybrid lease for the other 12 vehicles. The overall increase to the Operating Budget from FY 24/25 to requested FY 25/26 is about 7.5%.

**(RESOLUTION #01-01-2025)**

BE IT THEREFORE RESOLVED, by the Franklin County Board of Social Services to approve the aforementioned Consent Agenda items, as presented.

MOTION BY: Dave Metzger

SECONDED BY: Dave Thorp

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Thorp, Metzger, Holden, Ferguson, Wright, Gruchow and Tudor

NAYES: None

ABSENT: Carter

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**DEPARTMENT UPDATE: ADMINISTRATIVE UNIT KARLA PAGANS, HR SPECIALIST, LYNN CONNER, FISCAL ASSISTANT SUPERVISOR, AND KATHY WALKER, ADMINISTRATIVE ASSISTANT**

## Karla Pagans, HR Specialist, presented on behalf of Kathy Walker

### Administrative Coordinator II Duties

Kathy Walker

Local Security Officer "LSO", and Refresh set up with VITA/Maintains the Employee Security Files, and initiates Badges for new employees/interns/or Emergency Workers

Random Moment Sampling Coordinator "RMS". First point of contact after the Supervisor

Responsible for the ~~PoolCar~~ Application and Checking out of the Fleet for the agency

Handles the Cellular Phone account and distribution

Sets up the New Employee Cubicle or Relocation of an Employee

Assigns all equipment to the employee's

Handles all Asset Tags Reporting of Equipment for the FCDSS

Maintains the agency's Fleet of 18 Vehicles

Alternate Store Clerk shopping, inventory, accounting of sales and cash handling

Board Clerk and Delivery

In Finance, she assists with the Bank of America Credit Card Bank Statement reconciliations against the receipts and notifies Finance of missing documents; Also handles the Grants Spreadsheet for Budget Reporting of the 829-866 accounts

829 – Family Preservation

830 – Child Welfare Supplemental Services

866 – Safe & Stable Families

Creates and updates the Phone List

Assist the Director with Events and any other duties as assigned

## Lynn Conner, Fiscal Assistant Supervisor

### Finance Department responsibilities

Oversee the preparation and maintenance of accounting records and reports.

Monitor and report status of grant budgets.

Process and post all Administrative, Purchase of Services and Case Actions to TB accounting system for payment.

Reconcile general ledger accounts between TB and MUNIS on a monthly basis, certify and upload expenditures LASER monthly to facilitate the drop of state and federal funds to the county. Run reports for LASER for the county detailing funds dropped.

Point of contact with the county finance office, providing reports and answer questions.

Upload (Title IV-E expenditures) via LEADERs reports monthly.

Receipt in all monies coming into the Agency.

Make deposits to the county's General fund, via the county treasures office, exp. program reimbursements, guardianship fees.

Make deposits to our Special Welfare Account consisting of SSA, SSI checks, miscellaneous reimbursements, restitution funds, child support payments and donations.

Child support is electronically transferred from the state. I record payments to each child's account and then disburse funds following policy.

Reconcile the Special Welfare account monthly.

Process and disburse funds from restitution for SNAP/Medicaid cases to the treasure of Virginia.

Process BRS request of State/Federal funds as required during the budget year.

Process all Assistance Payments each month consisting of Auxiliary grant, adult assistance and foster care/Adoption/KinGap payments.

Process purchase orders and invoices for our companion Servicers Unit/ APS.

Process FICA, FUTA and SUTA taxes, quarterly and yearly, along with W-2 at the end of the year.

Monitor BOA credit card account.

Issue cards for approved users.

Monitor spending and process receipts for payment.

Ensure usage policies are followed.

Process unclaimed property and make payment to the state.

Point of contact for audits county/state.

Provide reports and documentation as required.

# Karla Pagans, HR Specialist

Human Resource Specialist Presentation  
Karla Pagans

Firstly, I would like to say thank you for the allowing me to share an in depth look as to what it is I do for the Franklin Co Dept of Social Services.

I'm Karla Pagans and I am your Human Resource Specialist for the past 1.5 years. On a daily basis, I am actively working on all of these duties I am about to review. State Policy and Procedure is key for the 87 Employees that fill our Service and Benefit roles. Currently we have 81 FT Service and Benefit workers combined, and 6 vacancies. Our service workers work from our facility at 120 E Court Street, four benefit workers work at our 40 W location, and the majority, with the exception of six benefit workers at the 120-location work remotely from home. Interns and Emergency workers work at the office. I also help implement the mandating of company policies, or refer to the director or state if a question arises.

My first duty is to the Hiring Process which includes the process of taking what is done manually and recording it into our state database known as the Local Human Resources Connect or LHRC for short. I am the sole operator of this system. We begin by tracking with the posting of a position which requires an updated Organizational Chart and a State Job Description, then screening, the hiring process of onboarding, compensation and salary determinations, citizenship, employee evaluations, title changes, all the way through termination or resignation. Likewise, we also keep a hardcopy file that goes from active through inactive status. These employee files are housed in my office behind locked doors. I am solely responsible for updating your Organizational Chart. That data comes from the data I place in the LHRC system. Please note, the state places many QC steps for approval along the way before I can proceed to the next steps in the hiring process. I also attend a monthly Local HR Meeting at the Franklin Center to help keep me abreast of any new issues and build comradery within my community

My second duty, which intertwines with the hiring process is the Payroll. In order for the payroll to function correctly, it begins by each employee inputting their weekly hours into our Built For Teams systems, for tracking purposes only. BFT is not completely designed to work with a 37.5 hour work week, but is currently better than manually doing payroll on paper. The other 2.5 hours, if worked, is recorded as ST to make a 40 hour work week. And then anything over 40 hours a week is considered OT. If OT is not permitted due to non-emergency situations, or our budget, then it is not placed on the payout forms, but instead roll over into CT. I submit all payroll for payout manually on a monthly basis to the County. This procedure is known as recording on a PAC form (Personnel Action Form). Personnel Action Forms not only record any additional ST or OT hours for the individual employee, but it houses the change in personal data, any change in benefits, On Call payments, Salary Changes or decreases, probation period % increases, conditional probation % increases, education increases, Title Changes, any AL or SL payouts, FMLA, STD, Terminations and/or Resignations. By the 20<sup>th</sup> of each month, I record what is to be paid out on the County's MUNIS report (This is their breakdown report for each individual and their deductions with budget codes.) We use the previous months Final Detailed MUNIS report and adjust it to make any changes for the next month. All salary data that I give to the County must also be put into the LHRC State System with the exception of hours worked.

Occasionally, I forward a copy of my employee spreadsheet to the county with all pertinent information so that I can verify that our data matches. At month end, and payroll has been uploaded, I reconcile the payroll spreadsheets that the County resubmits back to me, and I compare them to the states Position Reimbursement Report for month end. I have five days in which to certify the comparison, fix all errors and balanced and submitted on a Monthly Certification Report back to the State. Also, the state requires I attend a monthly webinar training on the LHRC database for any changes. On a different note, the State is changing this whole process soon with a New System that is currently in testing format. They hope to go LIVE soon.

Also, under payroll, I do the weekly accruals for ST, OT and STSEEAC. In order for the accrual process to be done in the BFT system, and/or reports generated, all employees are required to submit their timesheets for the week. The week runs from Sun-Sat. If I do not have 100% participation from the employee for each week, every week, I cannot accrue their balances for their Paid Time Off buckets. Trust me, this is a process. When the payroll is completed, I create the monthly Emergency OT Report (on behalf of our Service workers) and Monthly Medicaid Unwinding Report (on behalf of our Benefit workers, if applicable) and forward them to the Director.

As for my duty as the RMS Facilitator, or the Random Moment Sampling Facilitator means that I am responsible for the database that is quarterly verifying Built For Teams tracking system data: the employee name, work schedules, email address, supervisor and job titles and reconcile them against the states Local Human Resource Connect system. The state then pulls employees randomly and contacts them through the office phone number or email that I've supplied and asks them to verify what work they did between and on a certain date at a certain time. The employee is then to respond by commenting what activity occurred during the requested time frame. The employee must respond to this sampling, and if not in a timely matter, the supervisor is notified for non-activity to that response. If the supervisor does not respond, the RMS Coordinator (as the Last point of contact) is contacted, and me as your Facilitator is final. This response is very important and requires a lot of team work. Failure to respond can warrant a fine to the FCDSS and the fines are hefty. Luckily, if you are administration or your job title is a Human Services Assistant you will not be contacted to give a sampling. The only way you can be removed from the sampling process is if you have been terminated or resigned. Those employees who are new are granted a grace period before they are selected.

My next duty is the VRSA/Workmen's Compensation tasks:

I am solely responsible for submitting the data to VRSA in regards to our payroll for our Service Workers and Clerical Workers. This data is pulled from the monthly MUNIS reports and I place it into a spreadsheet that has one labeled for Service Workers and the other spreadsheet Clerical Workers.

After each month is inputted, I tally the salaries and number of employees for both fields. I also do a separate cost on the OT we spend. Both sheets are audited for each field at the end of the year, which is July through June and uploaded on our Audit Report. I also do a forecasting, based on my past records, and the new upcoming rules for employees hired or removed and let them know what I think we will be spending in payroll for the following year. Then I do an actual year end tally. I subtract my actual salary balances from what I predicted or forecasted, and this year it was only \$196. Difference we had to payout. These audits are done in office by a VRSA auditor. The auditor then compares my data to the 941 tax documents that the County says they paid out. And we start the process over.

Next duty is the Procurement Clerk:

This is a duty that is almost daily. I am responsible for purchasing all office supplies, office equipment, software, furniture and janitorial supplies just to name a few. I receive the purchases, distribute the product, and restock the cabinets as needed. I do the returns and credits as well. I complete the Credit Card Expense Report for all purchases and charge them to the correct budget code.

In addition to the purchases, I am also responsible for all projects assigned to me by the Board and Director. I oversee the planning sessions, assist with the selection of purchases or make the purchase, working with the vendors, making schedules to assist the employees, assist with the County officials and Maintenance to coordinate the agenda and budget of each project that is approved and I house the contract in my office. My projects to date were to remodel the Finance Office, Remodel of the Conference Room, the installation of Carpet throughout the 120 E Court Street location, and help in implementing the metal logo in the Conference Room and the Corporate Seal. I would like to thank Josh Akers always being my right-hand man in most of these tasks.

Lastly, I handle the security for the entrance into the building or terminating access if needed. I do this solely through the use of the Avigilon Alta database. Anyone without an assigned key fob may not enter restricted areas.

I am responsible for security checks on our Panic Button Alert devices. These are randomly tested, and routinely maintenance with my assistance during the practice checks. A master chart is on my wall for all of the Panic Alert devices scattered throughout the facility and what location they have been placed or activated. If a panic alert button is hit, a silent alarm is sent out to the police department followed up by a phone call from the security company telling me which button has been activated. That way we can readily check the safety of that area and employee. 911 even alerts me in cases that the security company has not called, and they show up immediately to investigate.

As your Local Security Officer Back-up for the States database, I fill in when Kathy Walker, our LSO is inundated or away from the office. I have the same authority and can password reset any employee who is locked out of any of the 12 apps. I am able to upload data to the state to bring on a new employee, or suspend or terminate an active employee. I am able to assist in making sure the Supervisors or Employees who need to upgrade or add access to their criteria in assisting clients has been completed correctly for access. I am able to assign documents to the security teams when required training by an employee has lapsed and needs to be reinstated, or add learning classes to the Virginia Learning Center for education in their position. Lastly, I am required to attend two trainings, one in the spring and one in the fall to stay refreshed on new and upcoming risks that me be occurring.

Other than that, I have an open door policy to all of the employees, offer Employee Assistance Programs, Carilion 24/7 Assistance or Webinars for anyone who feels they may need some sort of counseling or direction, copy and file all changes made, attend Budget Meetings or meet with County Finance Department to assist where I am needed, volunteer, and any other duties assigned.

## **DEPARTMENT UPDATE: BENEFITS UNIT**


Ashley Rutter, Assistant Director, Benefits Unit, provided the Board with an update of the APPTrack compliance report. The APPTrack compliance report for the month of December 2024 reflects 100% for non-expedited applications 100% for expedited applications. The most recent Performance monthly indicator report reflects 100% timeliness for TANF assistance, and 99% for Medicaid Renewal processing, and 100% for Childcare assistance applications.

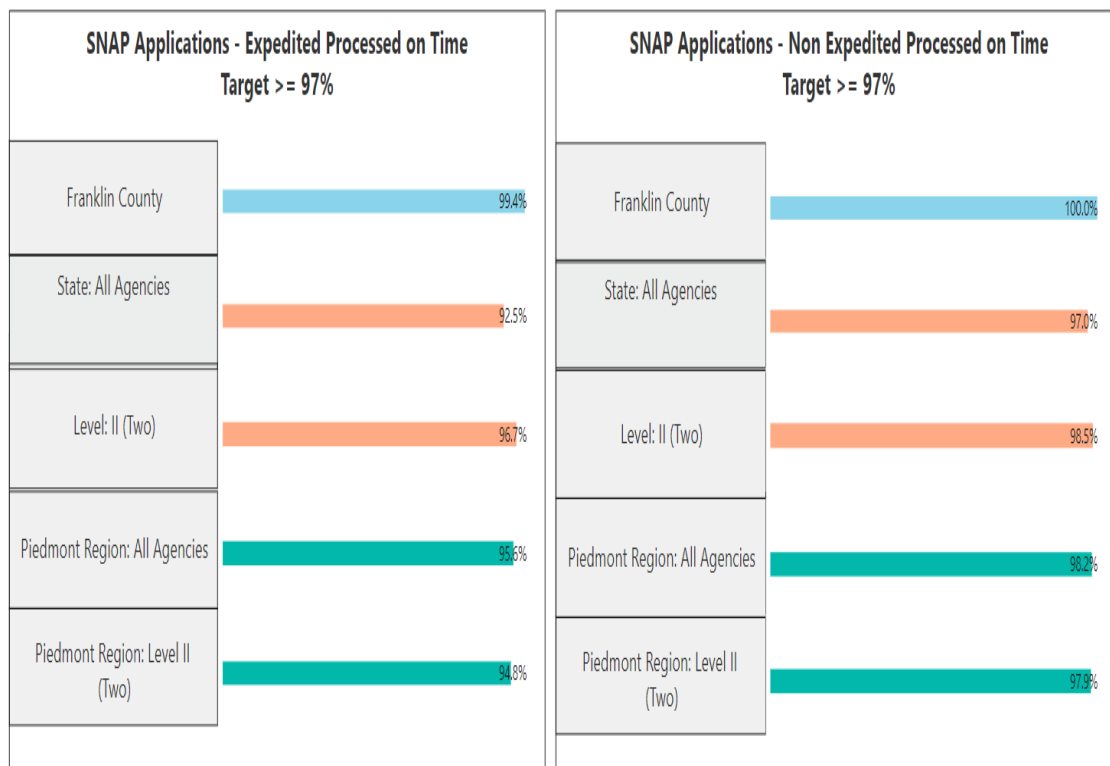
During the month of December the following applications were received:

PIPP program: 51; Crisis Program: 30; SNAP: 148; Medicaid: 292.


Additional, 6,865 documents were received and uploaded into our case management system.

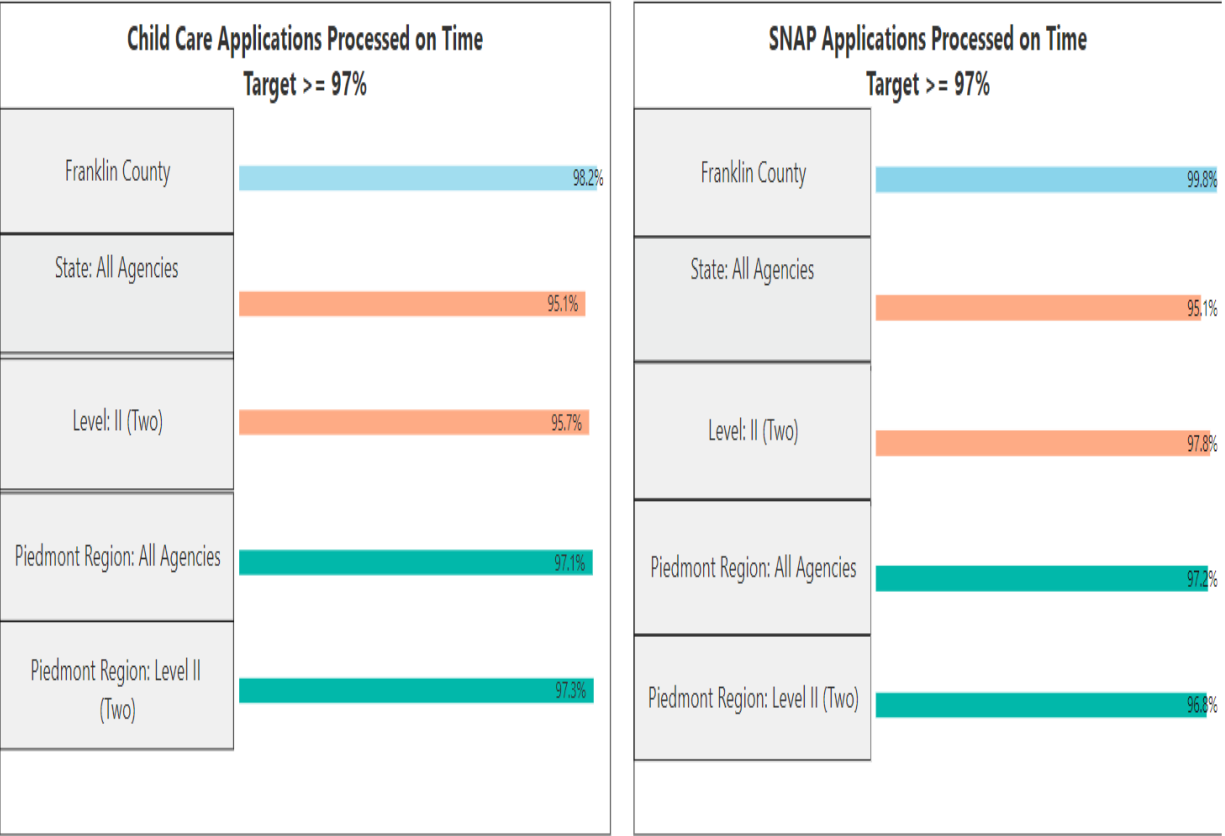
On 1/15/2025, the agency received an email of recognition from the Regional Childcare Consultant Todd Viers (see attachment).

 VIRGINIA DEPARTMENT OF SOCIAL SERVICES	<b>QUARTERLY LOCAL AGENCY DASHBOARD</b> <b>BENEFIT PROGRAMS</b>			Reporting QTR: Q2 SFY 2025
	Select Local Agency Franklin County ▼	FIPS 067	Region Piedmont	Level II (Two)





 VIRGINIA DEPARTMENT OF SOCIAL SERVICES	QUARTERLY LOCAL AGENCY DASHBOARD BENEFIT PROGRAMS				Reporting QTR: Q2 SFY 2025
	Select Local Agency Franklin County	FIPS 067	Region Piedmont	Level II (Two)	Select Quarter/SFY Latest Completed Quarter





VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES

## QUARTERLY LOCAL AGENCY DASHBOARD BENEFIT PROGRAMS

Reporting QTR: Q2 SFY 2025

Select Local Agency

Franklin County



FIPS

067

Region

Piedmont

Level

II (Two)

Select Quarter/SFY

Latest Completed Quarter



### TANF Applications Processed on Time

Target  $\geq$  97%

Franklin County

100.0%

State: All Agencies

96.6%

Level: II (Two)

97.7%

Piedmont Region: All Agencies

98.0%

Piedmont Region: Level II  
(Two)

98.0%

### MA Applications (LDSS/Online) Processed on Time

Target  $\geq$  97%

Franklin County

95.8%

State: All Agencies

90.4%

Level: II (Two)

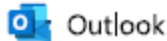
91.9%

Piedmont Region: All Agencies

93.0%

Piedmont Region: Level II  
(Two)

93.4%



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**Great job!! Franklin County Child Care Team**

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**From** Viers, Todd (VDSS) <todd.viers@dss.virginia.gov>

**Date** Wed 1/15/2025 9:08 AM

**To** Palmieri, Kathy (VDSS) <Kathy.Palmieri@dss.virginia.gov>; Barbour, Donna (VDSS) <Donna.Barbour@dss.virginia.gov>; Shively, Kristen (VDSS) <Kristen.Shively@dss.virginia.gov>; Hankins, Caitlin (VDSS) <Caitlin.Hankins@dss.virginia.gov>

**Cc** Rutter, Ashley (VDSS) <Ashley.Rutter@dss.virginia.gov>

Good morning,

I wanted to give a shout out to you all and the tremendous work you have done on working your waiting list. I know this was no small task. You are down to four families, which is outstanding.

Please be sure to share my gratitude with other members of your team that contributed to this effort that I may have missed.

Again, Great job, and THANK YOU!

Have a great rest of your week.



**Todd Viers**

*Practice Consultant Sr., Child Care & Early Childhood Development*

Virginia Department of Social Services

210 First St. SW, Suite 200, Roanoke, VA 24011

(540) 494-8486 [www.dss.virginia.gov](http://www.dss.virginia.gov)



**(RESOLUTION #02-01-2025)**

BE IT THEREFORE RESOLVED, by the Franklin County Board of Social Services to adopt February as Benefits Program Specialist Appreciation Month.

MOTION BY: Leslie Holden

SECONDED BY: Barry Ferguson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Thorp, Metzger, Holden, Ferguson, Wright, Gruchow and Tudor

NAYES: None

ABSENT: Carter

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**DEPARTMENT UPDATE: SERVICES UNIT**

Jessica Davis, Assistant Director, Services Unit, reported for the SafeMeasures data reviewed on 01/17/2025 and 01/21/2025 with extraction data of 01/16/2025 and 01/20/2025. For the data pulled, the CPS, FC and IHS are meeting State required number of 90% and 95%. We are meeting the Kingship Placement required number of 22%.

Safe Measures		FCDSS	PIEDMONT	STATE
CPS Timeliness of Victim Contact	GOAL 95%	98.5%	88%	89.2%
Foster Care Monthly Visits	GOAL 95%	98.5	88.1%	91.3%
In Home Services First Contact	Goal 90%	95.7%	80.9%	81.7%
AFCARS-Court Documentation in OASIS	GOAL 95%	100%	86.1%	82.7%
Kinship Placements	GOAL 22%	21.6%	23.4%	20.6%

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**DIRECTOR'S REPORT/STAFF VACANCY REPORT:**

Anita "Toni" Turner, Director, reviews the Vacancy Report at each Board Meeting reviewing the number of vacancies, interviews in process, and answering any questions asked by Board members.

Anita "Toni" Turner, Director, provided the Board with the following staff vacancy update:

**Vacancy Time Period: November 16, 2024 – January 15, 2025**

Total Agency Vacancies as of 01/15/2025: 6 Vacancies

Services Division – 4 ((2) Family Services Specialist I/II for Adult Services and for Foster Care & (1) Family Services Specialist III (Foster Care/Adoptions) & (1) Human Services Assistant III's (CPS/IHS)

Benefits Division – 0

Administration Division – 2 ((1) Assistant Director over Services & (1) Administrative Program Assistant II)

Recruitment in Process: Assistant Director over Services Req#3368 (#51 Admin)

Interview: 6

Offer made: 1

Hired: 1; start date 02/01/2025

Recruitment in Process: Family Services Specialist I Request#3284 (#54 Adult Protective Services/Adult Services) REPOSTED #3522 with 2 more applicants-1 screened with no response to HR req. for interview.

Interview: TBD

Offer made: TBD

Hired: TBD

Recruitment in Process: Family Services Specialist I Request#3525 (#48 Foster Care) Closed with no applicants. REPOSTED #3582 waiting on posting to close.

Interview: TBD

Offer made: TBD

Hired: TBD

Current Postings:

FSS I Adult Protective Services (#54)

FSS I Foster Care (#48)

Future Postings:

Administrative Program Assistant (#22)

Human Services Assistant III (CPS) (#50)

FSS III Foster Care (#65)

New Hires:

N/A

Promotions:

N/A

Lateral Move:

N/A

Temporary Part Time Emergency Worker:

Ashleigh Martinez (LTC) ENDED 12/31/2024 DUE TO BUDGETARY CONSTRAINTS

Cory Simmons (FC) ENDED 12/31/2024 DUE TO BUDGETARY CONSTRAINTS

Hannah Mollin (FC) ENDED 12/31/2024 DUE TO BUDGETARY CONSTRAINTS

Separations:

Adrienne Hagwood HSAIII (CPS/HIS)

Retirements:

N/A

Interns:

N/A

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**OTHER MATTERS BY FCDSS DIRECTOR: PROPOSED ENTERPRISE FLEET CONTRACT**

In 2020, Franklin County Department of Social Services with the County of Franklin entered into a 5-year lease agreement with Enterprise with 5-year lease

dates beginning on the date each group of vehicles were delivered to the DSS Agency. This led to the selling of all the current vehicles in the Franklin County DSS fleet and began the use of DSS utilizing the Enterprise Fleet leased to the County of Franklin. Since 2021, DSS has purchased two Vans with DSS as the owners to help with Agency needs that the current fleet was not addressing. In 2020 and in 2024, the County has allowed DSS the use of a full-size pickup and a full-size SUV to help with Agency needs that the current fleet was not addressing.

Anita "Toni" Turner, Director, met multiple times with Brian Carter, Deputy Director at the Franklin County and with various Enterprise staff to go over what a future lease with Enterprise could look like. Discussions with Enterprise staff included leasing more appropriate vehicles that would better suit the logistic needs of the DSS staff. Due to the high cost of purchasing 3 vehicles a year for 5 consecutive years (\$150,000 per year for 5 years or \$750,000), an analysis of Enterprise lease options was requested. In the latest meeting with our new Enterprise representative, Austin Evans, Client Strategy Manager, he has provided us with annual quotes of various proposed options.

FAVORED PROPOSAL		
Current Monthly Lease Outlay	\$	2,813.19
Current Yearly Lease Outlay	\$	33,758.28
New Outlay Models		
	Cash - In Cash Out	Roll Equity
4 Sentras, 3 Altimas, 4 Kicks, & 3 Rogues	\$ 6,103.71	\$4,664.58
Residual Equity to Franklin County	\$ 85,226.47	\$ -
New Total Monthly Lease	\$ 6,103.71	\$4,664.58
New Total Yearly Lease	\$ 73,244.57	\$ 55,974.96
Net YOY Impact on Current Budget	\$ (39,486.29)	\$ (22,216.68)
Ne YOY Impact w/ Equity	\$ 45,740.18	\$ -
Required Budget		\$ 55,974.96
OTHER PROPOSALS-don't meet needs		
	Cash in - Cash out	Roll Equity
Replace All Vehicles w/ Sentras	\$6,152.30	\$4,876.34
Residual Equity to Franklin County	\$85,226.47	\$-
New Total Monthly Lease	\$6,152.30	\$4,876.34
New Total Year Lease	\$73,827.60	\$58,516.08

Net YOY Impact on Current Budget	(\$40,069.32)	(\$24,757.80)
Net YOY Impact w/ Equity	\$45,157.15	
Required Budget		\$58,516.08
	Cash in - Cash out	Roll Equity
<b>Replace all Vehicles w/ AWD Kicks</b>	\$5,564.13	\$4,528.86
Residual Equity to Franklin County	\$85,226.47	\$-
New Total Monthly Lease	\$5,564.13	\$4,528.86
New Total Year Lease	\$66,769.56	\$54,346.32
Net YOY Impact on Current Budget	(\$33,011.28)	(\$20,588.04)
Net YOY Impact w/ Equity	\$52,215.19	
Required Budget		\$54,346.32
	Cash in - Cash out	Roll Equity
<b>Replace 11 of 14 w/ Sentra</b>	\$4,833.95	\$3,831.41
<b>Replace Remaining 3 w/ AWD Rogue</b>	\$1,533.69	\$1,204.17
Residual Equity to Franklin County	\$85,226.47	\$-
New Total Monthly Lease	\$6,367.64	\$5,035.58
New Total Year Lease	\$76,411.68	\$60,426.96
Net YOY Impact on Current Budget	(\$42,653.40)	(\$26,668.68)
Net YOY Impact w/ Equity	\$42,573.07	
Required Budget		\$60,426.96
	Cash in - Cash out	Roll Equity
<b>Replace 7 Versas w/ Sentra</b>	\$2,694.36	\$1,962.66
Residual Equity to Franklin County	\$48,909.69	\$-
New Total Monthly Lease	\$4,176.01	\$3,444.31
New Total Yearly Lease	\$50,112.11	\$41,331.72
Net YOY Impact on Current Budget	(\$16,353.83)	(\$7,573.44)
Net YOY Impact w/ Equity	\$32,555.86	
Required Budget		\$41,331.72

General discussion ensued.

**(RESOLUTION #03-01-2025)**

BE IT THEREFORE RESOLVED, by the Franklin County Board of Social Services to adopt the favored proposal in the amount of \$55,974.96.

MOTION BY: Bill Gruchow

SECONDED BY: Dave Metzger

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Thorp, Metzger, Ferguson, Holden, Wright, Gruchow and Tudor

NAYES: None

ABSTAINS: None

ABSENT: Carter

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**OTHERS MATTERS BY FCDSS BOARD:**

**DISCUSSION HELD ON PROPOSED CHANGE OF FEBRUARY BOARD MEETING DATE**

Sharon Tudor, Chair, proposed for the Board's consideration to change the February 25, 2025, Board Meeting to Monday, February 24, 2025. Chair and Vice Chair have a prior commitment on the Tuesday, February 25, 2025, meeting date.

General discussion ensued.

**(RESOLUTION #04-01-2025)**

BE IT THEREFORE RESOLVED, by the Franklin County Board of Social Services to hold their monthly meeting on Monday, February 24, 2025, at 9:30 a.m. in the Board of Supervisors meeting room.

MOTION BY: B.W. Wright

SECONDED BY: Barry Ferguson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Thorp, Metzger, Ferguson, Holden, Wright, Gruchow and Tudor

NAYES: None

ABSTAINS: None

ABSENT: Carter

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There were no other matters discussed.

**Sharon Tudor, Chair, adjourned the meeting until Monday, February 24, 2025.**

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**Chairperson**

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**Secretary**