

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR SCHEDULED MEETING ON TUESDAY, FEBRUARY 18, 2020, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE FRANKLIN COUNTY GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: Mike Carter
Tommy Cundiff
Leland Mitchell
Ronald Mitchell
Lorie Smith
Tim Tatum

ABSENT: Ronnie Thompson

OTHERS PRESENT: Christopher Whitlow, Interim County Administrator
Jim Guynn, Legal Counsel
Madeline L. Sefcik, Clerk

Chairman Mitchell, called the meeting to order.

Invocation was given by Supervisor Tim Tatum

Pledge of Allegiance was led by Supervisor Lorie Smith

Recognition of former Dr. Carolyn Thomas for her contributions to the County of Franklin and Ferrum College.

RESOLUTION OF APPRECIATION

WHEREAS, Dr. Carolyn Lee Thomas, beloved wife, mother, grandmother and retired Professor of Environmental Science did provide extraordinary dedication and service to the College of Ferrum and the County of Franklin for over 40 years, and

WHEREAS, Dr. Thomas gave her expertise, and resources to Franklin County through such acts as serving as a college professor, serving as Science Camp Director, and helping students learn about the amazing planet Earth, and accompanying students on various excursions around the world,

WHEREAS, Dr. Thomas was responsible for co-establishing the Smith Mountain Lake Water Quality Monitoring Program, a program providing internship opportunities for students every summer, and that plays an integral role in the public-private management of Smith Mountain Lake,

WHEREAS, Dr. Thomas' work, alongside her husband, touched thousands of lives and received awards including the Ecological Society of America's Eugene P. Odum Award for Excellence in Ecological Education and the Melvin Johnston Award from the Smith Mountain Lake Association,

NOW, BE IT THEREFORE RESOLVED, by the Franklin County Board of Supervisors to honor and recognize Dr. Carolyn Lee Thomas, for her extraordinary contributions to and caring attitude towards the citizens of Franklin County and the students of Ferrum College, and do hereby extend their most sincere appreciation for all she did to make Franklin County a wonderful place to live, work and experience the wonders of nature.

BY: _____
Leland Mitchell, Chairman
Board of Supervisors

PUBLIC COMMENT

1. Jim Hampton

Mr. Hampton expressed his want for a Franklin County Militia. He thinks it is important for the young men of the County to defend what they believe in.

2. Aaron Hodges

Mr. Hodges spoke on his interest for the Board to meet at a time where citizens are more able to come speak to the Board. 1:30 PM is difficult for someone who has to report in for a job every day.

Supervisor Carter responded to Mr. Hodges and let him know this topic will be discussed later this meeting and he hears what Mr. Hodges is saying.

CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, AND JANUARY 15, 2020, JANUARY 21, 2020 BOARD OF SUPERVISORS MEETING MINUTES AND JANUARY 28, 2020 AND FEBRUARY 4, 2020 BUDGET WORK SESSION MEETING MINUTES

<u>Authorization to Revise Budgetary Appropriations</u>					
To:	Franklin County Board of Supervisors				
From:	Brian J. Carter, Director of Finance				
Please be advised that on February 18, 2020, the Board of Supervisors of Franklin County authorizes by resolution, the following supplemental appropriations and transfers.					
<u>Department</u>	<u>Purpose</u>	<u>Account</u>		<u>Amount</u>	
FY 2019-20					
Sheriff	Drug Restitution	3102-	55412	\$88	
Sheriff	Video Visitation	3301-	57011	\$693	
Sheriff	Court Ordered Drug Test Reimbursement	3301-	55404	\$430	
Sheriff	Charity Donations	3102-	55318	\$100	
Sheriff	Project Lifesaver Donation	3102-	55105	\$100	
Sheriff	School Resource Officer Grants (2)	3102-	51001	\$84,644	
Sheriff	Addiction Recovery Grant Reimbursement	3301-	55409	\$8,810	
Sheriff	DMV Grant Reimbursements	3102-	51002	\$5,572	
Sheriff	Insurance Reimbursement Vehicle Repl	30210017-	57005	\$7,163	
Public Safety	Coyote Bounty (from Board Contingency)	3501-	55804	\$2,500	
Clerk of Court	Part-time Reimbursement	2106-	51003	\$3,001	
Library	Donations/Reimbursements	7301-	55411	\$1,569	
Family Resources	VSDVAA Funds	5310-	55401	\$1,500	
Family Resources	VSDVAA Funds	5310-	55413	\$1,000	
Parks and Recreation	Insurance Reimbursement - Disc Golf Cours	30300178-	57001	\$52,475	
Economic Development/IDA	Town of Rocky Mount Empire Bakery	8107-	55601	\$70,000	
				\$239,645	
Transfers Between Funds, Departments or Capital Accounts				(Decrease), Increase	
None					
Total Transfers				\$0	

SHERIFF'S DEPARTMENT VEHICLE PURCHASE

The Office of the Sheriff, County of Franklin is a law enforcement agency with local jail and law enforcement responsibilities. It maintains a fleet of police vehicles necessary to carry out all

functions and responsibilities. Per Franklin County Vehicle Policy (amended 2/15/2005) law enforcement vehicles are normally replaced with 125,000 miles and these vehicles may be reissued to support services such as prisoner transport or spare fleet vehicles or they may be surplus. Vehicles are maintained in this capacity until they become unreliable or repairs and maintenance becomes cost prohibitive.

The inmate work detail carries out numerous job responsibilities such as mowing, cleaning, debris removal etc., that saves the taxpayers of Franklin County a significant amount of money.

The Office of the Sheriff requests to order one inmate work detail vehicle. The listed vehicle for replacement is above the 125,000-mile replacement threshold. Among the vehicles needing to be replaced are:

1. 2007 Dodge Ram 1500 Crew Cab with over 127,000 miles. VIN #: 2B3CL1CT6BH600683

All vehicles will be surplus and no longer maintained in the Sheriff's Office fleet. The Franklin County Sheriff's Office is requesting the following replacement vehicles:

- 1.) One (1) – Chevrolet 2500 Silverado Crew Cab work truck through VSA Bid No. 19-02-0920R, Specification #18 for \$30,250.00 per vehicle.

Total purchase of one (1) vehicle is \$30,250.00, whereby sufficient funds are budgeted and appropriated in the Franklin County Sheriff's Office existing vehicle replacement capital budget (#30210017-57005).

The Office of the Sheriff respectfully requests the Board of Supervisors approve the purchase of one inmate work detail vehicle under the Virginia Sheriff's Association contract as outlined above.

EMS VEHICLE PURCHASE

Ambulances for all volunteer and career stations are funded through the CIP budget by the Franklin County Board of Supervisors. Placement of units is formulated through a collaborative workgroup composed of volunteer and career providers. The Rescue Squad Assistance Fund (RSAF) are competitive grants that are awarded twice yearly through a Spring and Fall cycle.

The Rescue Squad Assistance Fund (RSAF) is a grant program that is provided by the Virginia Department of Health – Office of Emergency Medical Services. Franklin County was fortunate enough to be a recipient in the Fall 2019 cycle and was awarded \$114,324.00 for the purchase of an ambulance. This dollar amount will represent 50% of the total cost of \$228,051.00. The vehicle recommended is a 2020 Ford F-450 4 X 4 manufactured by Atlantic Emergency Solutions, 845 Third Street, Vinton, Virginia.

Callaway Volunteer Rescue Squad has been determined to be the recipient of this vehicle, if approved by the Board. Callaway Volunteer Rescue Squad currently operates a 2002 Ford F-350 with 51,600 miles. While this vehicle does not meet the parameters for replacement per Franklin County Public Safety (FCDPS), Standard Operating Guideline (SOG) ADM #4, this vehicle does not meet current safety specifications of ambulances due to age. Effective July 1, 2015 the U.S Department of Transportation (USDOT) implemented new specifications for ground transport ambulances that Virginia has adopted. The most notable changes address ambulance cot retention systems and provider safety. The county specifications that were adopted in 2007 are currently compliant with the majority of the new USDOT guidelines except for how the cots are secured in the vehicle and how providers are restrained in the patient care area of the vehicle. Guidelines that were enacted on July 1, 2015, now require that an approved patient cot retention system be incorporated into all new ambulances purchased and that improved patient safety restraint systems be installed. These systems must have passed crash safety testing and documented performance testing during a simulated crash and rollover.

If approved the ambulance will be purchased through cooperative procurement in accordance with County procurement policies via Montgomery County, Virginia (RFP# 11-03). This project purchase has been reviewed by County Finance staff. The total cost of the purchase will be \$228,051.00. Capital funding for the 50% match for this project is planned and allocated in the FY 19-20 County Budget (\$114,324.00 is allocated in the EMS Vehicle Replacement plan in line item 30230148-57005 with a balance of non-dedicated funds of \$120,729).

Atlantic Emergency Solutions in Vinton, Virginia is an emergency vehicle distributor and repair center for Osage ambulances. After meetings between Callaway Volunteer Rescue Squad leadership, the vehicle workgroup and Franklin County Public Safety administration, it has been determined that a 2020 Type 1 Ford F-250 4500 4 X 4 153" Wheel Coach ambulance with a factory installed Stryker Power Load System, and a Stryker Power-PRO XT Cot will best meet the needs of the first responders and for our citizens, visitors and businesses.

Staff respectfully requests that the Board of Supervisors authorize the purchase of the ambulance through cooperative procurement as outlined in this summary for Franklin County Public Safety to be assigned to Callaway Rescue Squad. The 50% County match is currently budgeted in account # 30230148-57005. No additional budgeted funds are being requested.

EMS BILLING REVENUE

The Franklin County Department of Public Safety first began an Emergency Medical Service (EMS) revenue recovery program in 2004. This program is currently administered by Ambulance Medical Billing (AMB). The program has been and continues to be very successful in supplemental funding for EMS.

The Board of Supervisors (BOS) last amended the fee schedule for EMS recovery in June 2015. Prior to that the fee schedule was amended in June 2012. Adjustments to the rates need to be periodically made to ensure that revenue recovery rates are in alignment with federal Medicare/Medicaid reimbursement guidelines.

In establishing fees for an EMS revenue recovery program, Franklin County must follow the Centers for Medicaid and Medicare Services (CMS) Ambulance Fee schedule guidelines. There are four (4) rates that must be evaluated, Basic Life Support (BLS), Advanced Life Support 1 (ALS 1), Advanced Life Support 2 (ALS 2), and loaded mileage. The difference in allowable charges for each rate is based on the level of care EMS providers deliver to the patient. Mileage is only reimbursable for the miles incurred transporting the patient to the hospital and not for mileage responding to the incident.

In establishing the appropriate fees, Franklin County needs to have rates that are 25 - 30% above the Medicare Allowable rates. The reason for this is by federal guideline, Medicare is not supposed to be the highest payer for these services. Commercial insurance companies typically pay 80 – 100% of the amount billed. If an agency is charging at or near the Medicare Allowable, and the commercial insurance company is paying at 80 – 100% of the charge, this puts the commercial insurance payments below the Medicare Allowable. For example, if the BLS charge and the Medicare Allowable for a BLS response is \$300.00, Medicare would allow \$300.00 to be paid; where a commercial insurance may only pay 80% or \$240.00. This is well below the Medicare allowable. This guideline for establishing revenue recovery rates are the recognized standard for revenue recovery programs across the state.

In preparation for this summary, staff prepared a comparison of the EMS revenue recovery rates for various cities and counties around Virginia. The data collected is listed in the following chart:

<u>Locality</u>	<u>BLS</u>	<u>ALS 1</u>	<u>ALS 2</u>	<u>Mileage</u>
Franklin County (Current)	\$500.00	\$650.00	\$850.00	\$15.00/Mile
Franklin County (PROPOSED)	\$600.00	\$750.00	\$900.00	\$15.00/Mile
Bedford County	\$557.31	\$661.80	\$957.87	\$17.15/Mile
Botetourt County	\$632.03	\$757.88	\$1,086.80	\$12.80/Mile
Pittsylvania County	\$550.00	\$750.00	\$950.00	\$16.00/Mile

Floyd County	\$475.00	\$650.00	\$800.00	\$15.00/Mile
Rockbridge County	\$562.77	\$668.28	\$967.26	\$13.01/Mile
Henry County	\$550.00	\$650.00	\$950.00	\$16.00/Mile
Pulaski County	\$629.52	\$706.92	\$1,026.84	\$17.03/Mile
Patrick County	\$485.00	\$620.00	\$790.00	\$14.20/Mile

After consultation with our billing company they have advised if the recommended rate increase is approved and the number of patient transports remain the same or increase an additional \$187,797.00/year would be generated.

Staff respectfully requests that the Board of Supervisors approve the proposed increase in EMS Revenue Recovery rates.

JAKES EVENT- RECREATION PARK

For 19 years the Franklin County Longbeards Chapter of the National Wild Turkey Federation have held a JAKES (Juniors Acquiring Knowledge, Ethics and Sportsmanship) event in partnership with the County. In 2018, this event won the National Partnership Award from the National Wild Turkey Federation. This was the seventh National Award that the JAKES event has earned over the years along with 15 state awards. Among the many worthwhile activities that happen at this event a popular one is the live firing of shotguns. Each year the JAKES event committee has received permission from the Board of Supervisors to allow live firing and they are once again coming to the Board for permission. This event is scheduled for June 6, 2020 at the Franklin County Recreation Park.

This activity will be conducted under the strict supervision of the Franklin County Longbeards Chapter NWTF and two officers from the Town of Rocky Mount Police Department, who are qualified as instructors in firearm handling and safety. The group wishes to allow a live firing exercise with 20-gauge shotguns. Here are their requirements for participation in this exercise:

- Youths must be the ages of 11-17 years old to participate
- Each youth will be allowed to shoot a total of 2 rounds
- Each youth will be closely supervised, one on one by a police officer or an adult committee member
- Youth will be shooting at a still target
- Eye and hearing protection will be required and provided.
- The FC Longbeards Chapter of the NWTF also has their own insurance covering this event.

Staff recommends that the Board give permission to the Franklin County Longbeards Chapter of the National Wild Turkey Federation to conduct a live fire exercise in conjunction with the JAKES event at Franklin County Recreation Park on June 6, 2020.

RECREATION PARK FIELD LIGHTING

The Franklin County Recreational Park was hit by a tornado on Friday, April 19, 2019. The tornado's path entered the park from the landfill and went along the edge of the fairgrounds, through the middle of the disc golf course and then across the softball field before leaving the park. Damage to the park was significant and included heavy damage to the softball field. Three of the five light poles were severely twisted or leaning and one was broken in half which destroyed the light structures. Large sections of chain link fencing were blown down and the backstop was bent out of shape. The roof and siding on the press box was damaged and the bleachers were blown across the road and were bent beyond repair. Most of these repairs have been made and the field is almost completely restored. One of the most significant steps remaining for the park's restoration however is to replace the field lights.

Insurance provided the County with \$184,672 for tornado repairs and debris removal at the Recreation Park. Insurance only covered replacing the poles and for the one set of the lights that

was destroyed when it hit the ground. The original lights were installed on wooden poles 30 years ago, so the wooden poles and outdated halogen lights were at the end of their life expectancy. The Parks and Recreation staff were working on an athletic field lighting plan for this and other parks and had already requested money for athletic field lighting. Because the insurance did not cover the entire replacement cost, the Board approved \$150,000 in roll over funds on September 17, 2019.

The Parks and Recreation Department with the recommendation and approval from the County's Recreation Advisory Commission (RAC) is requesting to purchase replacement athletic field lights at the Recreation Park. If approved, the lights would be purchased from MUSCO through a cooperative purchasing organization; Sourcewell. This cooperative purchasing organization competitively solicits and publicly awards using public procurement laws and regulations.

\$557,288.85 in budgeted capital funding for the athletic field lighting replacement is currently available in the Rec Park Rehab: Account #30300067 57011.

The Franklin County Parks and Recreation Department respectfully requests the Board of Supervisors to consider approval of the purchase of replacement athletic field lights for \$199,235 from MUSCO as outlined in this summary.

WAID PARK PLAYGROUND EQUIPMENT

The large playground at Waid Park next to main parking lot was installed in 1997. This playground is heavily used and has served the public well. The playground is now showing significant wear and deterioration. The main concern is that the rubberized-coated steps and landings have cracked and separated from the metal underneath which has allowed water to penetrate. The water is rapidly causing significant rusting which is affecting the playground's structural integrity.

Playground manufacturers generally give a life expectancy of 10 years for most play structures. The playground at Waid Park is 23 years old which is over twice the expected life. Repairing extensive amounts of such an old playground is impractical and nearly as expensive as full replacement.

Planning for the Waid Park playground replacement has been included as part of the Capital Improvement Plan where project funding was budgeted this year. The Parks and Recreation Department with the recommendation and approval of the County's Recreation Advisory Commission (RAC) is requesting replacement playground equipment for Waid Park. The playground would be purchased from GameTime through a cooperative purchasing organization; OMNIA Partners (formerly US Communities). This cooperative purchasing organization competitively solicits and publicly awards using public procurement laws and regulations.

Funds of \$80,000 for this purchase were budgeted for and are currently available in the Playground Budget Capital Account #30300139 57001.

The Franklin County Parks and Recreation Department respectfully requests the Board of Supervisors to consider approval of the purchase of a replacement playground at Waid Park for \$73,109.46 from GameTime, as outlined in this summary.

AGRICULTURAL LEASES

The Franklin County Board of Supervisors has contracted with local farmers to lease certain county owned areas for agricultural purposes. Since 2001 the County has successfully leased eleven tracts totaling eighty-four acres at Waid Park for agricultural use. Generally, these leases have been done on a two-year basis with farmers bidding to lease specific fields. Because of this success, staff would like to expand this agricultural lease option to the forty (40) acres on Perdue Lane (located behind the high school) that was obtained a few years ago.

Staff has been pleased with the utilization of these tracts for agriculture and encourages the continuation of this program. If the Board decides to move forward to lease of the tracts at Waid Park and Perdue Lane for agricultural purposes, staff will need to solicit bids. Bidders will submit information regarding the proposer's name, address and phone, what the land would be used for and their proposed fees. At the required public hearing, the Board can review bids, hear any public comments and decide upon awarding the leases.

Staff respectfully requests that the Board of Supervisors grant permission for staff to solicit bids and to schedule the required public hearing to lease the identified tracts at Waid Park and on Perdue Lane for agricultural use.

GOODE OFFICE BUILDING ELEVATOR REPAIR

The Virgil H. Goode Office Building was built in 1968. The three (3) story building located at 70 East Court Street contains approximately 13,000 square feet. The Franklin County Sheriff's Department occupies this building in its entirety. The original elevator serving this building is currently 52 years old and has recently come into disrepair.

For some time, County staff has indicated the traction elevator in the Goode Building would need to be replaced. In the Fall of 2018 funding was requested for FY21-22 to perform this work.

However since that time and now on a more frequent basis, the unit goes out of service. Between February 1st through February 3rd, there were two occasions of individuals being stuck between floors. In addition, there have been other times the elevator would not operate.

Staff continues to have service performed to get the unit operating, but the fact is few parts are available for this 52-year-old elevator.

In December, Thyssenkrupp Elevator Corporation provided an estimate to replace the unit. This estimate is \$147,000 and does not include associated electrical work, etc. This proposal also pointed out that the County can expect a lead time of approximately 28 weeks (from the time a contract is executed) to have the unit built and installed.

Given the circumstances, staff would like to move forward with Thyssenkrupp Elevator Corporation to replace the elevator in the Goode Building using existing funds in the General Properties maintenance contingency account #30250006-57011. Currently this account has approximately \$709,194 where it is anticipated that the elevator project funds will be replaced either through the FY 2021 budget process or through year-end surplus rollover requests. In order to expedite the elevator replacement, staff is requesting approval to award the contract to Thyssenkrupp through cooperative procurement with Sourcewell contract #100516-TKE.

It is requested that the Board award the elevator replacement bid to Thyssenkrupp Elevator Corporation through cooperative procurement with Sourcewell and authorize staff to continue discussions with Thyssenkrupp, and once a suitable contract is presented, authorize the County Administrator/Finance Director to execute the necessary contract documents.

LANDFILL CLOSURE BID ADVERTISEMENT

Franklin County operates a municipal sanitary solid waste landfill for the benefit of its residents and businesses. The landfill is permitted by the state under two separate permit numbers (#72 and #577). Landfill #577 is the newer landfill with the synthetic liner and leachate collection system. The new landfill is where the County is disposing of waste and should be for approximately another 30 years at current disposal rates. Landfill #72 is the older unlined landfill visible from Rt 220, now no longer in active use.

VSWM (Virginia Solid Waste Management Regulations) and the E.P.A. (Environmental Protection Agency), issues dates to the operators of unlined landfills as to when such landfills have to cease receiving waste and close per regulation standards. The old landfill Permit #72 is to stop receiving waste by December 2020 or when it reaches maximum permitted height, whichever came first. The past several years, County staff has worked diligently to fill the pockets of available airspace to maximize the use of the old landfill Permit #72 and the County has now reached the "full" mark. The County has notified the DEQ (Virginia Department of Environmental Quality) per the regulation that the County intends to close and cap the old landfill Permit #72. Labella Associates (formerly Joyce Engineering), the County's Landfill engineer of record has prepared a set of closure plans. These plans meet the design criteria as set forth in the VSWM Regulations and have been approved by the DEQ. The plans have 2 options for a combination soil/synthetic cap and an option for an all synthetic (Closure Turf) cap. The closure must be completed by June 30, 2021. Staff would like to see the construction completed in 2020 to prevent inflated pricing from contractors under a tight deadline and to have some leeway in case the rainy climate the County has been experiencing continues. Engineer estimates for the project are \$3.2 million and this funding was allocated in the 2019 borrowing.

Staff respectfully requests authorization from the Board to advertise for bids for the closure construction of the old Landfill Permit #72 to expedite the bidding process in an effort to take advantage of the 2020 construction season. County staff will return to the Board this spring to present the bids for closure construction for the Board's consideration.

Supervisor Smith asked if item #7 could be pulled from the Consent Agenda and discussed further.

(RESOLUTION #02-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve the consent agenda as presented with the exception of item #7, "Agricultural Leases."

MOTION BY: Tommy Cundiff
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

Mr. Paul Chapman, Director of Parks and Recreation clarified the process of leaseing the agricultural land. This is something that is reoccurring and as been happening for years.

(RESOLUTION #03-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve item #7 Agricultural Leases on the consent agenda.

MOTION BY: Lorie Smith
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

TODD DANIEL, VDOT RESIDENCY ADMINISTRATOR

REF: 1. VDOT Monthly Report

Mr. Daniel, VDOT Residency Administrator, presented the below presentation to the Board.



Bedford Residency
Todd Daniel – Residency Administrator
Brian Casella – Assistant Resident Engineer
VDOT Call Center – 1-800-FOR-ROAD
(1-800-367-7623)

To: Franklin County Board of Supervisors
Subject: February 2020 – Franklin County VDOT Monthly Updates

MAINTENANCE

Maintenance Activities for Previous 30 Days:

- Ordinary maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning (County wide) and guardrail repairs.
- Route 40/602 (Franklin St./Ferrum Mountain Rd.) – Grout flow line of existing pipe. COMPLETED
- Route 764 (Carver Lee Rd.) – Superstructure replacement. COMPLETED
- Route 730 (Dans Rd.) – Pipe replacement. COMPLETED

Maintenance Activities for Next 60 Days:

- Ordinary Maintenance – Pavement (pothole) repair, gravel road repair, right of way brush cutting operations (County wide), shoulder repairs (County wide), storm water culvert repairs and cleaning county wide, guardrail repairs.
- Over the rail mowing to include primary and secondary routes.
- Route 647 (Kay Fork Rd.) – Preparation for pipe replacement for failed pipe; ongoing closure.

- Route 690 (Pembroke Rd.) – Replacement of low water structure. In progress.
- Route 116 (Jubal Early Hwy.) – Pipe replacement. In progress.
- Route 944 (Crafts Ford Rd.) – Preparation for pipe replacement; work tentatively to begin week of February 10th pending weather. One lane will be open to traffic.
- Route 919 (Grassy Hill Rd.) – Preparation for pipe replacement.
- Route 760 (Telegraph Rd.) – Preparation for pipe replacement. One lane will be open to traffic.
- Route 738 (Rockland Rd.) – Superstructure replacement. Located approximately 0.35 miles from Route 641 (Callaway Rd.). Work to begin on February 24, 2020 and to reopen to traffic by February 27, 2020.

LAND DEVELOPMENT & PERMITS

- 107 Active permits to include: 55 utilities, 33 private entrances, 5 commercial entrances, 5 roadside memorials, 2 private utility permits, 5 maintenance of traffic permits and 2 locally administered permits. Of these, 10 were issued in January.
- 4 site plan reviews:
 - Red Barn Subdivision – Review of 99 lot subdivision in Burnt Chimney area.
 - Camp Reel Simple Campground – Review of proposed campground in Union Hall area.
 - Westlake Apartments – Review of multifamily development.
 - Big Cove – Review of as-builts for previously developed subdivision.
- Facebook Fiber Project – Intermittent flagging operations in the Callaway and Wirtz area.
- Fox Run Subdivision – Review subdivision for future state maintenance.

CONSTRUCTION

Franklin County

- Route 122 (Booker T. Washington Hwy.) Bridge over Blackwater River – Construction underway. The traveling public can expect delays due to flagging operations throughout the life of the project. Project completion is planned for late Fall 2020.

Roanoke County – US220

- Route 220 Bridge over Back Creek – Bridge replacement to include increased width, 6-foot inside shoulder and 10-foot outside shoulder. The project includes grading to improve sight distance at the intersection of Route 657 (Crowell Gap Rd.) and Route 220. During construction, two narrowed traffic lanes are expected to remain open in both directions; nighttime hours may possibly include additional lane closures. Work began in Fall 2017 and is scheduled to be completed in Spring 2020.
- Route 220 southbound – Left turn lane construction in conjunction with the bridge construction at the crossover/intersection with Route 657 (Crowell Gap Rd.)

TRAFFIC STUDIES/SPECIAL REQUESTS

Requested Safety Studies:

- Route 731 (Dugwell Rd.) – Request for posted speed limit.

Completed Safety Studies:

- N/A

PROJECT STATUS

- Route 122 (Booker T. Washington Hwy.)/Route 636 (Hardy Rd.) – Original advertisement date delayed. Plan revision pending public comment underway. Public Potential plan revision to include a round-a-bout intersection improvement. Potential new advertisement date of December 2020. (UPC 109287)
- Route 834/670 (Brooks Mill Rd./Burnt Chimney Rd.) – Construction of a roundabout at the intersection of Route 834 and Route 670; advertisement scheduled for February 2022. (UPC 111364)
- Route 718 (Colonial Turnpike) – Bridge replacement; project was advertised on January 28, 2020. Fixed completion date 12/1/2021.
- Route 641 (Callaway Rd.) – Superstructure replacement near intersection of Route 602; construction scheduled to begin June 1, 2020. One lane will be open to traffic during the construction.

2. Resolution of support for VDOT SMART Scale Project

Mr. Daniel stressed the importance of the County's support of the current SMART Scale Project and asked the Board to adopt the below Resolution of support.

RESOLUTION #02-04-2020
SUPPORT BY THE BOARD OF SUPERVISORS OF
THE COUNTY OF FRANKLIN, VIRGINIA
UPC# 109287

WHEREAS, the County of Franklin, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia exercising public and essential governmental functions pursuant to the Constitution and laws of the Commonwealth of Virginia; and

WHEREAS, the County applied for a Smart Scale project for safety improvements at the intersection of Route 122 (Booker T. Washington Highway) and Route 636 (Hardy Road), Gills Creek District, in the Fall of 2015; and

WHEREAS, the Commonwealth Transportation Board approved said project in June of 2016; and

WHEREAS, the predominant crash pattern for this intersection was rear-end crashes on Route 122; therefore, the project included constructing a left turn lane on Northbound on Route 122 to reduce rear-end crashes; and

WHEREAS, the project was developed and scheduled to be advertised in December 2019; and

WHEREAS, during the development of the project, the predominant crash pattern changed from rear-end crashes to angle crashes; and

WHEREAS, angle crashes increased for vehicles turning from Hardy Road (Route 636), severe injury crashes increased, and fatal crashes increased; and

WHEREAS, in response to these changes, VDOT re-evaluated the planned improvements considering a traffic signal and a roundabout to reduce angle crashes; and

WHEREAS, a roundabout was recommended due to better safety performance at comparable cost; and

WHEREAS, a Citizens Information Meeting was held in January of 2020 at the Burnt Chimney Elementary School for comments on the project; and

WHEREAS, the majority of the comments received supported the roundabout; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Franklin County Virginia, support the recommendation of VDOT (Virginia Department of Transportation) by Resolution of Support for the roundabout at the intersection of Route 122 (Booker T. Washington Highway) and Route 636 (Hardy Road);

AND BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Franklin, Virginia hereby support VDOT refining the design of the SMART Scale project to a roundabout design.

Adopted this, the 18th day of February 2020, in the County of Franklin, Virginia

On motion of Supervisor to adopt the resolution, seconded by Supervisor, the motion carried by the following recorded vote:

MOTION BY: Lorie Smith
SECONDED BY: Mike Carter
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, R. Mitchell, L. Mitchell, Smith, Tatum
ABSENT: Thompson

BRIAN CARTER, DIRECTOR OF FINANCE

REF: 1. Monthly Finance Report

Mr. Carter, Director of Finance presented the below presentation.



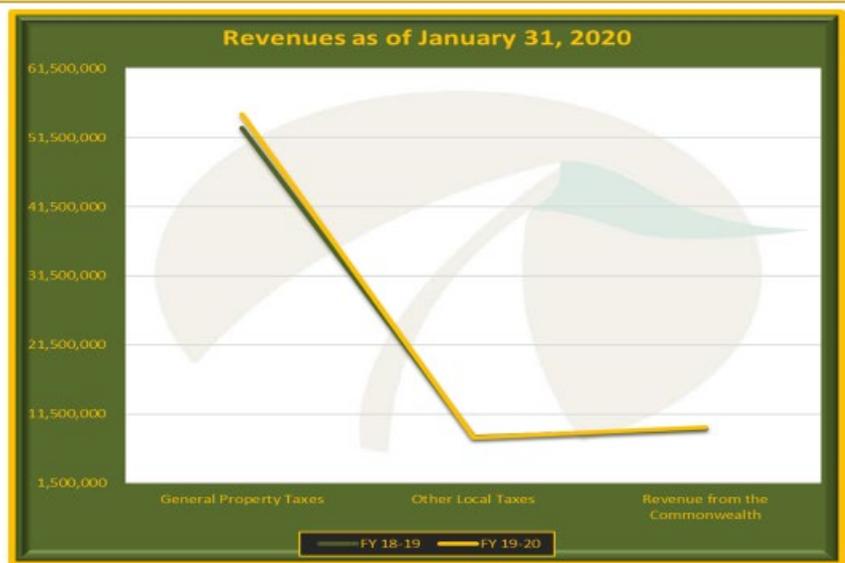
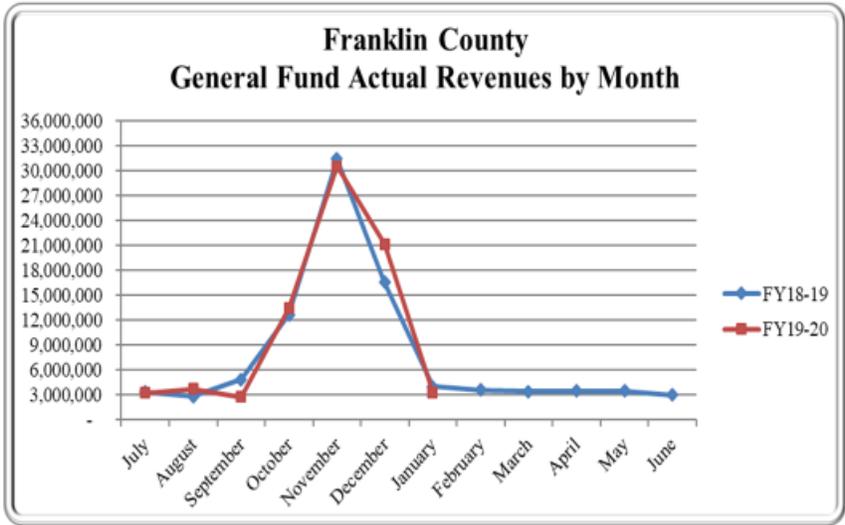
FRANKLIN COUNTY MONTHLY FINANCE REPORT

February 18, 2020



Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For the Month Ended January 31, 2020

REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget
General Property Taxes	55,095,914	54,907,266	(188,648)	99.7%
Other Local Taxes	12,220,752	8,121,814	(4,098,938)	66.5%
Permits, Fees and Licenses	395,241	293,886	(101,355)	74.4%
Fines and Forfeitures	43,499	18,359	(25,140)	42.2%
Revenue from the use of Money and Property	644,790	428,312	(216,478)	66.4%
Charges for Services	2,695,707	1,852,269	(843,438)	68.7%
Miscellaneous Revenue	725,638	551,512	(175,126)	75.9%
Recovered Costs	603,699	340,065	(263,634)	56.3%
Revenue from the Commonwealth	14,405,272	9,576,754	(4,828,518)	66.5%
Federal Government	3,636,872	2,202,228	(1,434,644)	60.6%
Total	90,468,384	75,292,466	(12,175,918)	86.5%
Fund Balance/Carryover Funds	1,858,782	(76,184)		
Transfers				
Total General Fund	92,327,166	78,216,282		
Schools				
Cafeteria, Misc, State, Federal	53,357,617	27,742,216	(25,615,401)	52.0%
Local Funding from County	34,366,178	21,159,541	(13,206,637)	61.6%
Total School Fund	87,722,795	48,901,757	(38,821,038)	55.7%
EXPENDITURES:	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance Expended	Percent of Budget
General and Financial Administration	4,864,589	3,286,349	1,578,240	67.6%
Judicial Administration	2,993,509	1,571,039	1,422,470	52.5%
Public Safety (Sheriff, Corrections, Fire, EMS)	15,019,873	8,539,419	6,480,454	56.9%
Public Works	4,098,231	2,080,540	2,017,691	50.8%
Health and Welfare	13,748,262	8,921,508	4,826,754	64.9%
Parks, Recreation, Libraries, Community College	2,306,759	1,339,117	967,642	58.1%
Community Development	3,182,868	1,870,373	1,312,495	58.8%
Transfers to Schools, Capital, Debt	46,113,075	31,915,966	14,197,109	69.2%
Total General Fund	92,327,166	59,524,311	32,802,855	64.5%
School Fund	87,722,795	51,186,793	36,536,002	58.4%





	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Jan)	34,651,605	38,714,668	38,877,670	0.4%
Dollar Increase			163,002	
Percent of Budget	97.98%	98.09%	97.87%	



	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Jan)	9,169,653	10,169,885	11,485,386	12.9%
Dollar Increase			1,315,501	
Percent of Budget	93.27%	95.55%	104.98%	





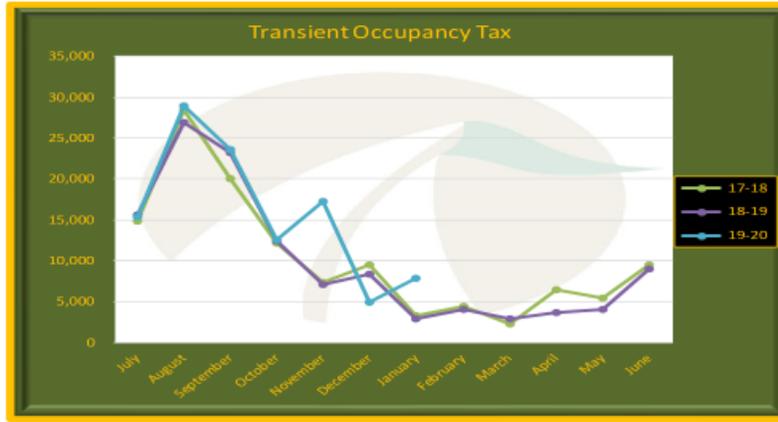
	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Jan)	2,734,543	3,454,982	3,256,585	-5.7%
Dollar Increase			(198,397)	

*Revenue collections are at 64.7% of Budget

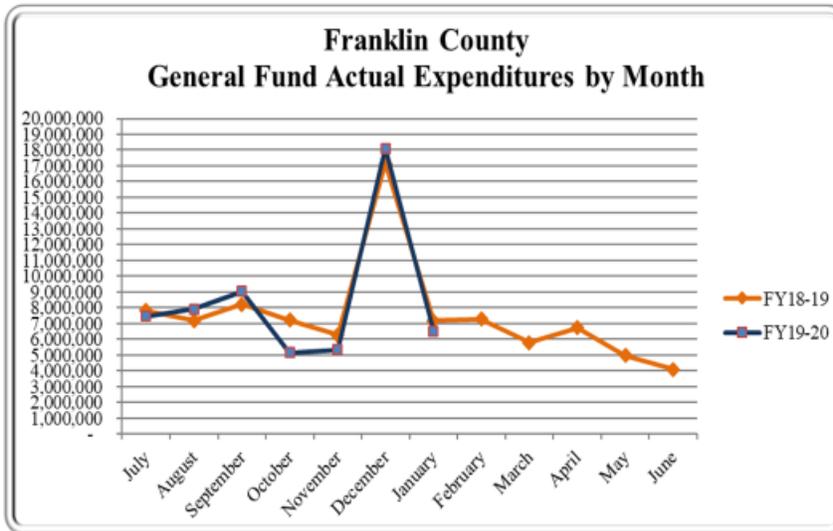


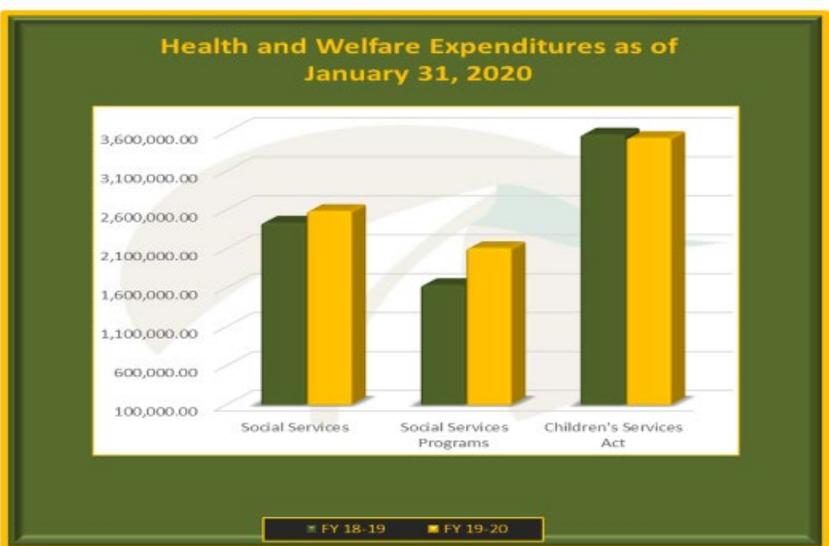
	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Jan)	702,050	740,642	780,494	5.4%
Dollar Increase			39,852	





	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	18/19 to 19/20
Total Revenue Year to Date (July - Jan)	95,717	96,681	110,648	% Change
Dollar Increase			13,967	14.4%





Fund Balance

Unassigned Fund Balance 6/30/19	\$23,704,454
Less:	
BOS Approved Rollovers	-\$1,421,851
Capital Project Reserve	-\$1,400,000
School Carryover Approved	\$0
Policy Minimum 20% of GF Revenues	<u>-\$18,780,531</u>
Remaining Available	<u><u>\$2,102,072</u></u>



MICHELLE DARBY, VICE- PRESIDENT, UNITED WAY OF ROANOKE VALLEY- FRANKLIN COUNTY

Ms. Darby introduced herself as she has recently taken this position within the County. She gave a brief overview of the services United Way provides and general discussion ensued.

USI CONSULTANT

Celeste Kane, USI presented the Medical Plan Renewal overview below.



FRANKLIN COUNTY

Medical Plan Renewal – July 1, 2020

February 18, 2020

Celeste Kane
www.usi.com

Healthcare Benefits

- FY 20-21 Marketing and Renewals
- Medical Plan Costs and Funding
- Benefit Options
- Benchmarking



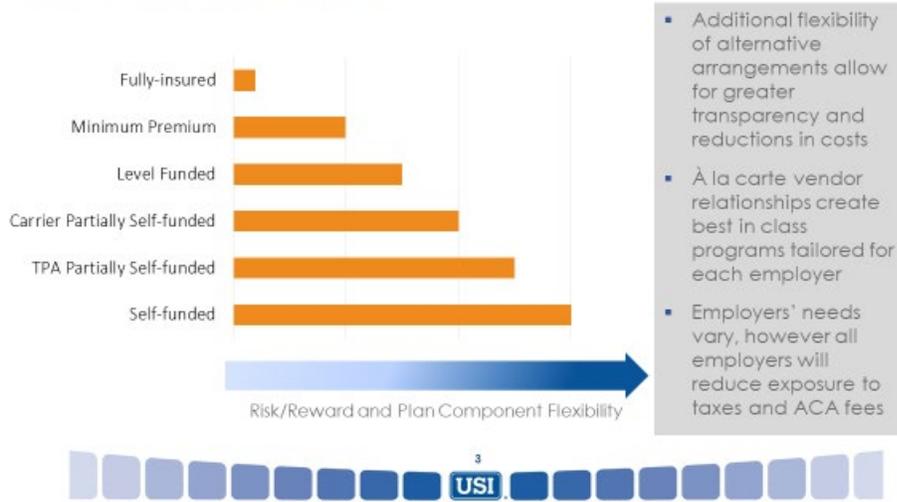
FY 20-21 Medical Marketing

- Franklin County has partnered with Anthem to offer medical and prescription drug coverage on a fully insured basis since FY 2015-16.
- An RFP was released on October 30, 2019 to solicit proposals for the County's group medical and prescription drug coverage.
 - Respondents were asked to submit quotes for a fully-insured plan and/or self-funded plan.
 - Carriers were asked to provide costs for the current plan design as well as an alternative plan design that includes a high deductible health plan.

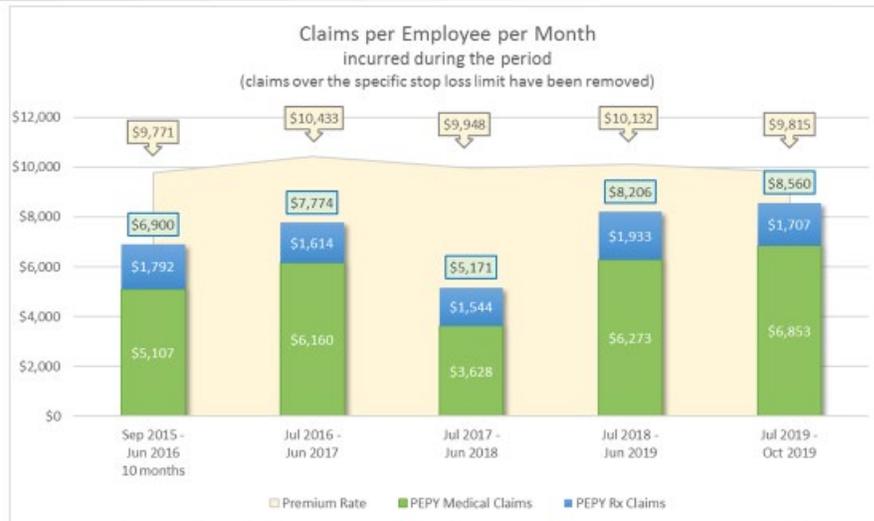


The Spectrum of Funding Alternatives

As employers move towards options at the bottom of the graph, they assume more risk but also gain the potential for significant plan savings



Historical Plan Costs



FY 20-21 Medical Marketing

- USI marketed to Aetna, Anthem, Cigna, and United Healthcare.
- The RFP was also posted by Franklin County on eVA.
- The following carriers submitted proposals:

Carrier	Fully-Insured	Self-funded
Aetna	✓	✓
Anthem	✓	✓
Benefit Plan Administrators (BPA)		✓
MedCost		✓

- Cigna and United Healthcare declined to quote due to uncompetitive rates.



FY 20-21 Medical Marketing

Current Fully-Insured Plans

- USI's independent analysis anticipated a 17% increase to rates based on Franklin County's recent plan experience.
- Anthem's initial proposal reflected a 16% increase to current rates with no benefit changes.
- Aetna's fully-insured proposal for the current plans (with some benefit changes) increases rates by 17%.



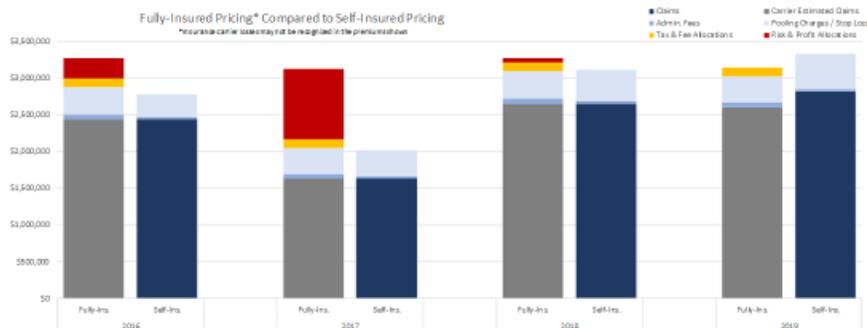
FY 20-21 Medical Marketing

Current Plans under Self-Funded Arrangement

- Under an Anthem self-funded arrangement, expected costs are projected to be 6.5% above the current rates for the current plan designs.
- However, it is recommended that the County set the rates above the expected liability—up to the maximum liability.
- When setting rates at the maximum liability, increases to the current plans ranged from 23.5% (Anthem) to 73.6% (Aetna).



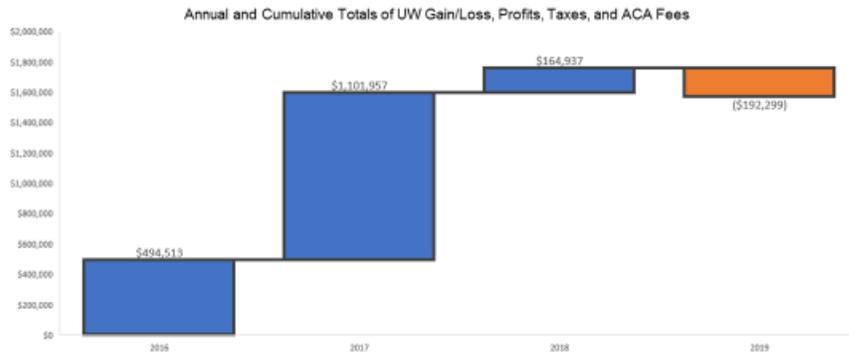
Pricing Advantages of Self-insurance



If you were self-insured today, you'd be paying \$192,299, or 6.1% more than you're currently paying as a fully-insured group, on an annual basis.



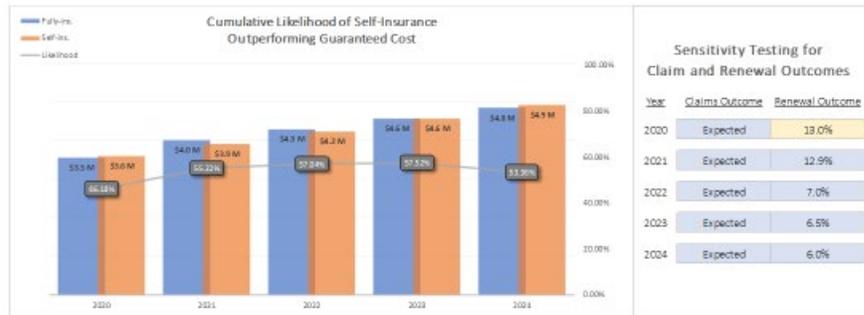
Cumulative Recent Savings Opportunities



The cumulative savings of self-insurance over fully-insured costs during this time period is calculated to be \$1,569,107.



The Opportunity for Savings, Looking Forward



Based on your group size and claims experience, you have a 53.36% likelihood of self-insured costs outperforming fully-insured costs over a five-year period.

Expected five-year savings for self-insuring: \$22,000



Additional Administration with Self-Funding

With a self-funded plan, employers assume greater responsibility, and the County must determine its capacity to manage the additional workload without added staff. Some of these additional administrative functions include:

- Fiduciary responsibilities
- Determining benefits eligibility
- Monitoring utilization
- Maintaining records for compliance
- Additional reporting with CMS and the IRS



FY 20-21 Medical Marketing

- Finalist interviews were held with
 - Anthem (fully-insured and self-funded)
 - Aetna (fully-insured)
- Best and final fully-insured for current plans
 - Anthem +13.1%
 - Aetna +16.5% which includes a premium credit and some plan changes



FY 20-21 Medical Marketing

Recommendations

- Remain fully insured.
- Continue to review feasibility of self-funding in future years.
- Renew with Anthem.
- Plan offerings:
 - KeyCare 30
 - High Deductible Health Plan that is HSA eligible
 - Eliminate the KeyCare 25 plan



Medical/Rx – Plan Highlights

PLAN TO BE
ELIMINATED

	CURRENT Anthem Point of Service \$500 Deductible	CURRENT Anthem Point of Service \$1000 Deductible	PROPOSED High Deductible Health Plan
Annual Deductible*	\$500 per individual \$1,000 per family	\$1,000 per individual \$2,000 per family	\$3,500 per individual \$7,000 per family
Annual Out-of-Pocket Maximum**	\$4,500 per individual \$9,000 per family	\$5,000 per individual \$10,000 per family	\$6,900 per individual \$13,800 per family
Preventive Care	Covered at 100%	Covered at 100%	Covered at 100%
Office Visit (PCP/Specialist)	\$25/\$50 copay	\$30/\$50 copay	20% after deductible
Lab & X-ray	20% after deductible	20% after deductible	20% after deductible
Complex Radiology	20% after deductible	20% after deductible	20% after deductible
Inpatient Hospital	20% after deductible	20% after deductible	20% after deductible
Emergency Room	\$250 copay	\$250 copay	20% after deductible
Prescription Drugs-Retail	\$15/\$50/\$85	\$15/\$50/\$85	\$15/\$50/\$85

*The deductible includes all eligible copays.

**The out-of-pocket maximum includes the deductible of eligible copays and coinsurance amounts.



Proposed 2020-2021 Medical Contributions

12 Pay periods during year

Scenario 1 (rev 1/24/20): Employees pay same percentages by tier as current KeyCare 30 plan
Assumes 10% of employees with single coverage and 10% of employees with dependent coverage enroll in the HDHP

Enrollment from 10-2019 census	7/1/2019 - Anthem					7/1/2020 - Anthem					
	Enrollment	Monthly			% EE Pays of Total Rate	Enrollment	Monthly			EE Per Pay Period \$	% EE Pays of Total Rate
		EE	ER	Total			EE	ER	Total		
KeyCare 25						Eliminated					
Employee Only	28	\$154.70	\$339.46	\$514.16	30.1%						
Employee + Child	3	\$348.07	\$423.15	\$771.22	45.1%						
Employee + Children	2	\$487.31	\$592.45	\$1,079.76	45.1%						
Employee + Spouse	0	\$488.90	\$606.57	\$1,105.47	45.1%						
Family	1	\$742.56	\$902.80	\$1,645.36	45.1%						
	34										
KeyCare 30											
Employee Only	128	\$74.64	\$420.50	\$495.14	15.1%	140	\$84.41	\$475.54	\$559.95	\$9.77	15.1%
Employee + Child	47	\$216.47	\$526.22	\$742.69	29.1%	45	\$244.80	\$595.10	\$839.90	\$28.33	29.1%
Employee + Children	43	\$303.05	\$736.74	\$1,039.79	29.1%	40	\$342.71	\$833.17	\$1,175.88	\$39.66	29.1%
Employee + Spouse	36	\$310.27	\$734.30	\$1,044.57	29.1%	32	\$350.88	\$833.02	\$1,203.90	\$40.61	29.1%
Family	44	\$461.81	\$1,122.65	\$1,584.46	29.1%	40	\$522.25	\$1,269.59	\$1,791.84	\$60.44	29.1%
	298					297					
HDHP with HSA						New Plan					
Employee Only						16	\$63.64	\$338.56	\$422.20		15.1%
Employee + Child						5	\$184.58	\$448.70	\$633.28		29.1%
Employee + Children						5	\$258.41	\$628.20	\$886.61		29.1%
Employee + Spouse						4	\$264.56	\$643.18	\$907.74		29.1%
Family						5	\$393.78	\$957.27	\$1,351.05		29.1%
						35					
Enrollment Total	332					332					
Monthly Costs		\$71,342	\$200,210	\$271,551			\$72,657	\$211,235	\$283,893		
Annual Costs		\$856,098	\$2,402,515	\$3,258,615			\$871,887	\$2,534,824	\$3,406,711		
HSA Contribution \$1000/\$2000								\$54,000			
Total Annual Costs							\$871,887	\$2,588,824	\$3,406,711		
Change from Current					Annually		\$15,789	\$186,309	\$148,098		
							1.8%	7.8%	4.5%		

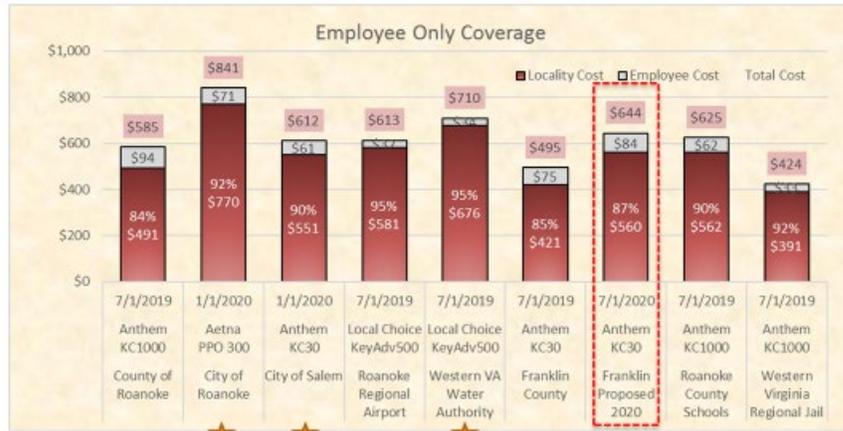
If the County maintains the current plans under this cost sharing arrangement:

- County costs would increase by \$314,500
- employee costs would increase by \$112,000

Premium Savings and Potential HSA Contributions

HDHP Deductible	HSA Funds to use toward deductible (contributed by Franklin County)	Remaining Deductible	Annual Premium Savings compared to PPO Plan	If premium savings are used toward deductible, the remaining HDHP deductible would be	Compared to the PPO Plan Deductible
\$3,500	\$1,000	\$2,500	\$249	\$2,251	\$1,000
\$7,000	\$2,000	\$5,000	\$723	\$4,277	\$2,000
\$7,000	\$2,000	\$5,000	\$1,012	\$3,988	\$2,000
\$7,000	\$2,000	\$5,000	\$1,036	\$3,964	\$2,000
\$7,000	\$2,000	\$5,000	\$1,542	\$3,458	\$2,000

Benchmarking

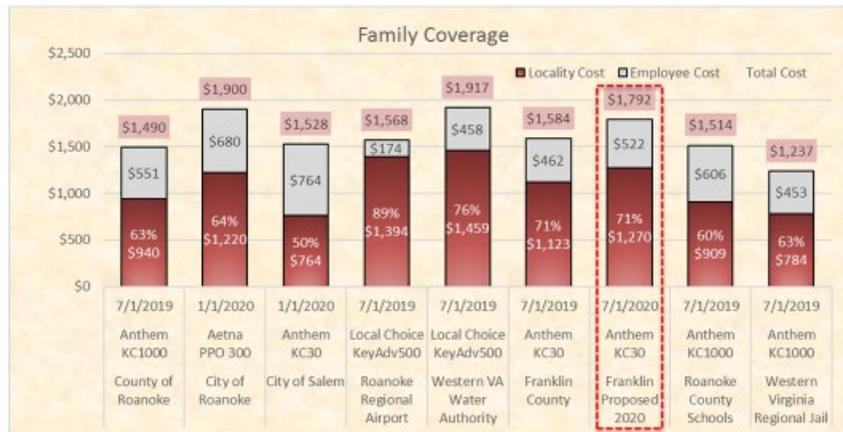


★ Starred localities offer a high deductible health plan.
 Reflects rates for most popular plan.
 Western VA Water Authority's and Roanoke Regional Airport's plans includes preventive dental.



17

Benchmarking



Reflects rates for most popular plan.
 Western VA Water Authority's and Roanoke Regional Airport's plans includes preventive dental.



18

After examining the proposals, USI reviewed the proposals with staff, and staff agreed with USI's recommendation to interview Aetna and Anthem, the current insurance provider. After conducting interviews, Anthem was selected as the best proposal. The County saw significant increases in claims experience during the past year, and this led to increases of at least 16% to continue with the County's current benefit structure of the KeyCare 25 and KeyCare 30 Anthem plans. The estimated cost to the County plan would be approximately \$500,000. In order to manage the plan, staff requested USI to provide recommendations on how to reduce the increase in health insurance premiums while still providing competitive benefits for employees. Staff recommends the following USI proposal:

- Eliminate the KeyCare 25 plan.
- Increase the premiums in the KeyCare 30 plan with an equivalent cost share between the County and employee participants.
- Offer a High Deductible Health Plan (HDHP) with an accompanying Health Savings Account (HSA). Deductibles would be set at \$3,500 for single coverage and \$7,000 for other coverage tiers.
- Staff recommends funding a County contribution to employee HSA's to assist in offsetting the

deductible in the HDHP. A \$1,000 annual contribution is recommended for single coverage and \$2,000 for the other coverage tiers.

- Keeping the KeyCare 30 plan and implementing the HDHP plan with an HSA as described above would cost the County approximately \$187,000.
- The recommended benefit structure is still competitive with the health benefits offered by other local governments in the region.

Staff respectfully requests the Board of Supervisors award the health insurance contract to Anthem, approve the recommended benefit structure, and authorize the Interim County Administrator and Director of Finance to execute any documents and contracts necessary to implement the new health insurance plan with Anthem for an effective date of July 1, 2020.

(RESOLUTION #05-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve the recommendation made by the USI Consultant regarding the County's health insurance future.

MOTION BY: Tim Tatum
SECONDED BY: Mike Carter
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

SHERIFF OVERTON, FRANKLIN COUNTY SHERIFF

Sheriff Overton spoke on his plans to reorganize his Department. Supervisor Smith spoke and wanted to let the Sheriff know she appreciates his work in addressing the salary strain of his employees and wants to see career development and a way to combat salary compression.

Supervisor Tatum would like staff to investigate the issue of salaries and the cost of paying out vacation time when employees retire. The County is many times not paying enough to their employees and wants the Board to step up and support the employees' needs.

(RESOLUTION #06-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve the request the Sheriff has made for \$50,000 funds in order to reorganize the Department.

MOTION BY: Ronald Mitchell
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

MIKE THURMAN, DIRECTOR OF GENERAL PROPERTIES

REF: 1. Glade Hill Fire Station

Mr. Mike Thurman, Director of General Properties explained Franklin County has been in the process of planning for the construction of a new Fire/EMS station in the Glade Hill area of the Union Hall district for some time.

A site was selected and approximately 5.5 acres was purchased for this facility near the intersection of Turtle Hill Road (State Route 869) and Old Franklin Turnpike (State Route 40). County funding of \$2 million for the project was secured in 2017 and is supplemented with another \$1 million in a station construction account.

In April 2018, the firm of Thompson & Litton was chosen to provide the County a preliminary evaluation of the site and proposed facility. The Board appointed Supervisor Tommy Cundiff and Supervisor Tim Tatum to work with Thompson & Litton, the Glade Hill Volunteer Fire Chief, Public Safety Director, and the General Properties Director on completing the preliminary design work.

The first phase of this work was completed and on June 18, 2019 a presentation was made to the Board of Supervisors recommending the basic design of an approximate 11,500 sq. ft. facility. The Board subsequently directed staff to complete preliminary site work which included identification and security of an adequate water source (well) and septic area, as well as soil borings and some assurances from VDOT for site ingress / egress. Such work has now been completed, with VDOT giving preliminarily approval for

ingress/egress onto Turtle Hill Road and a possible egress alternative onto Old Franklin Turnpike (Route 40 East) if a sight distance easement can be obtained. While such egress onto Old Franklin Turnpike (Route 40 East) is an alternative option and not necessarily required as the egress / ingress on Turtle Hill can be utilized, staff met with the adjacent property owner to discuss a sight distance easement, whereby they declined to provide an easement at this time. With the preliminary design work and preliminary site work assurances now completed, the next step in the process is to advertise for proposals for final architectural & engineering design of the Glade Hill Fire – EMS Station.

While final construction cost estimates of the project will not be known until final design is completed, based on prior experience with similar facilities, Thompson & Litton estimates the construction cost of the preliminarily designed facility would be between \$4,061,400.00 and \$4,673,000.00.

It should be pointed out that (as a minimum) these estimates were based on:

- The desire (If possible) to have access from both Turtle Hill Road and Old Franklin Turnpike
- No public water/sewer available.
- Fairly significant grading that must occur
- The need of at least “limited area sprinkler system” for sleeping quarters
- Current trends of construction costs increase (steel, HVAC, etc.)
- Regulations regarding E & S and Storm Water Management
- The design/construction of a facility to support 50 – 75 years of service
- Include Safety, Education and Training Features
- A somewhat “Prototype Facility” for future combined stations for fire and EMS services
- All functions/features identified in the “requirements document” established by the Franklin County Department of Public Safety

The Glade Hill Fire-EMS Station committee met on February 11th, 2020 to review the information as listed above and hereby respectfully requesting the Franklin County Board of Supervisors to issue the Request for Proposals (RFP) for final Architectural and Engineering (A&E) Design. Following which, a recommended contract with a A&E firm will be brought back to the Board for consideration & approval for final construction drawings at a future meeting.

(RESOLUTION #07-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to issue the request for proposals regarding the Glade Hill Fire Station plans.

MOTION BY: Tommy Cundiff
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

MIKE BURNETTE, DIRECTOR OF ECONOMIC DEVELOPMENT

REF: 1. Summit View Business Park Update

Mr. Michael Burnette, Director of Economic Development, explained the Franklin County Office of Economic Development continues work on a number of projects to increase the availability of jobs, attract new tax base, and raise the community’s quality of life. The continued construction of the Summit View Business Park and the availability of pad-ready sites are critical pieces of this effort.

With the announcement of Traditional Medicinals in January, Franklin County has now consumed all of the pad-ready available sites within the Summit View Business Park. Given the County’s success in attracting new businesses to pad-ready sites in the SVBP, it is logical that a new site be constructed to help bring in another business or businesses to the County. As part of the imminent construction of the D3 segment of road within the park, it is estimated that there will be approximately 120,000 cubic yards of excess dirt that will need to be utilized or stored somewhere within the park. Staff is recommending that this excess dirt be utilized to create a new pad site adjacent to the new road segment. This site can be created much more cheaply than would normally be expected due to the proximity to the road construction and the fact that the additional cost is for dirt placement only. Actual dirt removal costs would be paid for through the D3 road construction contract. Additionally, the road as designed will leave an approximately twenty-foot high bank that will conceal the new pad site. By removing this bank, an additional 40,000 cubic yards of dirt can be

obtained to add additional size to the new pad site. It is expected that a pad of ten to fifteen acres in size can be obtained by using these two sources of dirt.

As the engineer designing the D3 Road Segment, staff has asked Engineering Concepts, Inc. (ECI) for a proposal to add the design of this pad into its existing contract. ECI has submitted a proposal for \$35,000. This includes the design of a turn-key pad, as well as geotechnical borings and analysis of the road embankment to determine what, if any, rock exists for consideration during construction. These borings will assist prospective bidders of the construction contract by reducing the subsurface uncertainty which should help to reduce the eventual bid amount.

The pad construction is expected to be added to the D3 road construction project to gain economies of scale and reduce costs for the County. Funding for the engineering work to be performed by ECI is available through the SVBP second borrowing and located in capital project line item #30320235-57020 Road Segment D3.

Staff respectfully requests that the Board award a contract modification of the D3 Road Design contract to Engineering Concepts, Inc. in the amount of \$35,000 for design of a new pad site at the Summit View Business Park and authorize County staff to execute any documents necessary.

(RESOLUTION #08-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to accept the proposal as Mr. Burnette presented.

MOTION BY: Tim Tatum
SECONDED BY: Ronald Mitchell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

MADLINE SEFCIK, CLERK TO THE BOARD OF SUPERVISORS

REF: 1. Board Rules and Procedures

At the January 2, 2020 Organizational Meeting of the Franklin County Board of Supervisors, the Board gave staff the direction to draft a revision to the Citizen or Public Comment section of the Board's Rules and Procedures. The Board adopted the Rules and Procedures except for the public comment section of the procedures until a revision could be brought back for consideration. The Board requested the previous one-week advance notification requirement be revised or eliminated, thereby allowing speakers to sign up for public comment the day of a Board meeting.

Staff worked with Legal Counsel to draft a change to the public comment procedure as requested (see attached). The proposed, revised public comment procedure includes a public comment sign-up sheet provided at a table near the meeting room for citizens to sign-up to speak to the Board the day of the meeting. Public comment guidelines for speakers will also be provided on the table. A copy of the proposed revision is attached with this summary.

Staff respectfully requests the Board of Supervisors to consider approving the proposed change to the Franklin County Board of Supervisors Board Rules and Procedures and the public comment guideline. The change will go into effect immediately following adoption.

Ms. Sefcik presented the following changes to the Board Rules and Procedures and guideline of rules to be followed by each citizen speaking.

PUBLIC COMMENT PERIOD

Public Comment gives the citizens, or property owners of the County an opportunity to address the Board on matters appropriate to the responsibilities of the Board. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and following the last item on the Board's agenda, such time generally being after all evening public hearings. There shall be a maximum time limit of three (3) minutes for comments from each speaker with a maximum time limit of 15 minutes allocated to each Public Comment in any one meeting. Only one person per side (position), per topic will be allowed to speak under the 1:30 P.M. Public Comment Period per Meeting.

A sign-up sheet will be provided at a table near the meeting room for the first Public Comment. Adopted Public Comment guidelines for speakers will also be provided on the table. If the number of individuals on the sign-

up sheet would exceed the allotted 15-minute time-frame, Chairman has the latitude to place a shorter limit on individuals. The Chairman retains the ability, or at the request of a majority of the Board, to waive any of the public comment provisions where appropriate. After the Board has heard comments from those who signed up, others in the audience who have not had an opportunity to speak and desire to do so will be invited to speak, time permitting. If speakers have copies of comments available, they should be provided to the Clerk of the Board for inclusion in the minutes. If this section is amended at any time, then the adopted Public Comment Guidelines will automatically be amended.

PUBLIC COMMENT GUIDELINES

- A sign-in sheet will be placed near the Board Room door for citizens who wish to speak during Public Comment. Citizens should list their name, address, and topic to be addressed. After all speakers who signed up have spoken, anyone else interested in speaking will be given the opportunity.
- Speakers are limited to three (3) minutes. There is a maximum time limit of 15 minutes allocated to Public Comment in any one meeting. If the number of individuals on the sign-up sheet would exceed the allotted 15-minute time-frame, the Chairman has the latitude to place a shorter limit on individuals.
- Speakers are to provide a copy of remarks to the Clerk, if in writing.
- The Board of Supervisors encourages and values public input on all topics or issues of relevance to the Board's responsibilities.
- Speakers shall direct all comments to the Board (not individual members or employees of the Board).
- Profane or vulgar language, partisan political statements, or comments related to the conduct or performance of Board members or staff are not appropriate in this setting.
- Board members are not expected to respond to questions or comments unless the Chairman deems such response appropriate. Board members may seek clarification or additional information from speakers through the Chair.

(RESOLUTION #09-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve the presented change to the Board Rules and Procedures with the note the Chairman will make an announcement prior to the conclusion of each Board meeting inviting public comment again.

MOTION BY: Tim Tatum
SECONDED BY: Ronald Mitchell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

CHRISTOPHER WHITLOW, INTERIM COUNTY ADMINISTRATOR

Mr. Whitlow, Interim County Administrator let the Board know his office has been in contact with the State Police and a representative is planning to attend a Board Meeting in March. Mr. Whitlow asked the Board to prepare questions/concerns they will ask the State Police to address.

OTHER MATTERS BY SUPERVISORS

Supervisor Mitchell stated he would like to discuss the County's public schools and the safety of students. It seems that every time there is a school shooting local leaders find themselves on TV being reactive rather than proactive. At this point it is too late. As he has been touring County schools and speaking with school staff, he feels it is evident that teachers and staff are assuming the worst. So much so that they keep a can of wasp and hornet spray in their desk drawer and some keep a baseball bat in the closet as a back-up.

Supervisor Mitchell has consulted with the Sheriff and other school resources officers, current and retired, and feels that the only way to combat an active shooter is to shoot back. The only way we can accomplish this is to have an armed law enforcement officer in every school in our County. Supervisor Mitchell thanked the Sheriff for getting more officers at the High School and for making his deputies patrol every school every day.

He does not want the Board to find itself in a position where we have to say “sorry, we have not gotten around to this, or it just cost too much money.” This is an issue that we must be proactive to, a reactive approach means that people have died.

Supervisor Mitchell proposed that the Board direct staff to bring back a fully- vetted safety plan for all our schools, and what it would cost. He proposed it be prioritized, knowing that some measures have been put into place. In the meantime, he proposed to take immediate action so that we can start protecting our schools on Wednesday February 19, 2020, with armed officers in all our schools. In order to do this, he asked staff to find some extra funds somewhere in current budget that can be given to the Sheriff in the form of overtime funding until the school safety plan is complete.

Supervisor Mitchell noted that with the County being in our current budget process that now is the time to understand this matter. If proposed that if the County must raise real estate tax rates by 1 cent, which would generate roughly \$650,000 he would be willing to be the Supervisor to suggest that tax raise.

Supervisor Tatum would like staff to reach out to the group who is forming the County Militia and would like to be sure this group is functioning legally and in the best way for the County. This is an opportunity for the County to broaden our services.

(RESOLUTION #10-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to gather the information in order to create a dedication to Mr. Powell.

MOTION BY: Tim Tatum
SECONDED BY: Ronald Mitchell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

Sheriff Overton spoke on the issue of School Safety, explaining this has been an issue since he has taken office. He agrees with Supervisor Mitchell that the only way these shootings stop is when they are met with deadly force. He supports Supervisor Mitchell and his want to increase school safety.

Supervisor Smith suggested maybe considering the issue of School Safety with the schools at the Joint Meeting next week. Supervisor Carter also thinks it is important to include the Sheriff's Department in this endeavor. He suggested that revenue from twice a year tax collection or short-term rentals could fund the effort.

Supervisor Smith brought to the Board's attention twice-a-year tax collection. This issue was voted down last year but she believes it needs to be readdressed.

(RESOLUTION #11-02-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to move forward with a public hearing in March on twice-a-year tax collection and for staff to get together with the Commissioner of the Revenue to work on language for the public hearing and potential code change.

MOTION BY: Lorie Smith
SECONDED BY: Ronald Mitchell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, R. Mitchell, Smith, Tatum
NAYES: Cundiff, L. Mitchell
ABSENT: Thompson

Supervisor Cundiff disagreed and does not want to put an additional burden on the citizens.

WORK SESSION

Mr. Whitlow, Interim County Administrator presented the following PowerPoint to the Board.



FRANKLIN COUNTY

FY 2021
BUDGET WORK SESSION
FEBRUARY 18, 2020

Revenue Projection Update

- Projected Discretionary Revenue increase of \$3.3 million or 4.79%
 - Includes estimated 5% growth from reassessment
- Share with Schools would be \$1.7 million at historical 52% of new discretionary revenue
- Remaining \$1.6 million for County operating and capital needs

**Revenue Projections as of January 21, 2020 and subject to change

Compensation

- 1% Pay Increase costs approximately \$220,000 for all Full-Time and Part-Time staff
 - Health insurance renewal increased County costs by 7.8% or \$187,000
 - VRS employer rate increased by 1.55%, cost increase approximately \$275,000
 - Approximately 21 new position requests unfunded in current budget with a total cost of \$1.7 million
-

New Position Requests

Position Request	Salary	Benefits	Other Costs	Total Cost
Sheriff – 2 Patrol Deputies	\$ 76,000	\$ 44,935	\$ 84,100	\$ 205,035
Commonwealth Attorney – Admin. Asst.	28,000	20,576	8,280	56,856
Public Safety – 6 Paramedic/FF	256,500	140,198	22,650	419,348
Public Safety – 3 Lieutenants	144,117	73,101	13,575	230,793
Animal Control – Shelter Mgt/AC Officer	29,231	20,809	0	50,040
COR – Business Tax Auditor	40,000	22,846	1,450	64,296
Finance – HR Generalist	35,000	21,900	12,500	69,400
Finance – Procurement Specialist	35,000	21,900	12,500	69,400
Finance – Account Clerk II	30,000	20,954	12,500	63,454
IT – Cybersecurity Analyst/Network Eng	60,000	26,630	8,280	94,910
Clerk of Circuit Ct – Deputy Clerk	30,393	21,028	46,308	97,729
Parks and Rec – 3 Maint. Workers	74,913	60,008	109,350	244,271
Total	839,154	494,885	331,493	1,665,532

Expenditure Pressures

New Discretionary Revenue	1,600,000
- WVRJ Per Diem	(275,000)
- Health Insurance Increase	(187,000)
- VRS Rate Increase	(275,000)
- 3% Cost of Living Pay Adjustment	(660,000)
- VWCC CCAP increase previously funded in Capital	(100,000)
- WWWA Debt Service Increase	<u>(40,000)</u>
Remaining Funding	63,000
All other department operating requests including <u>new position requests remain unfunded.</u>	

** Capital Funding Requests Exceeds Current Year Funding by \$3.7 million (+)

New Position Requests

- Social Services is requesting 4 Family Services Specialists at a total cost of \$227,596 – County local match is 15% or \$34,139
-

Next Steps

■ Budget Calendar

- Work Sessions – February 24th, 25th , March 3rd
 - Department Presentations, Schools
 - March 9, 2020 – School Board Budget Adoption
 - March 17, 2020 – Presentation of County/School budgets
 - April 21, 2020 – Public Hearing on FY 2020-21 Budget and 2020 Tax Rates
 - April 28, 2020 – FY 2020-21 Budget Adoption
-

CLOSED MEETING

(RESOLUTION #12-02-2020)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to enter into a Closed Meeting in Accordance with 2.2-3711, (A)(1), Personnel Discussion of appointments to County Boards, Commissions, etc.; (A) (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry, (A)(7) Consultation with legal counsel, (A) (29) Discussion of the award of a public contract, of the Code of Virginia, as Amended.

MOTION BY: Tim Tatum
SECONDED BY: Tommy Cundiff
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

Roll Call was taken

MOTION: Tim Tatum
SECOND: Tommy Cundiff

RESOLUTION: #13-02-2020
MEETING DATE: February 18, 2020

WHEREAS, the Franklin County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

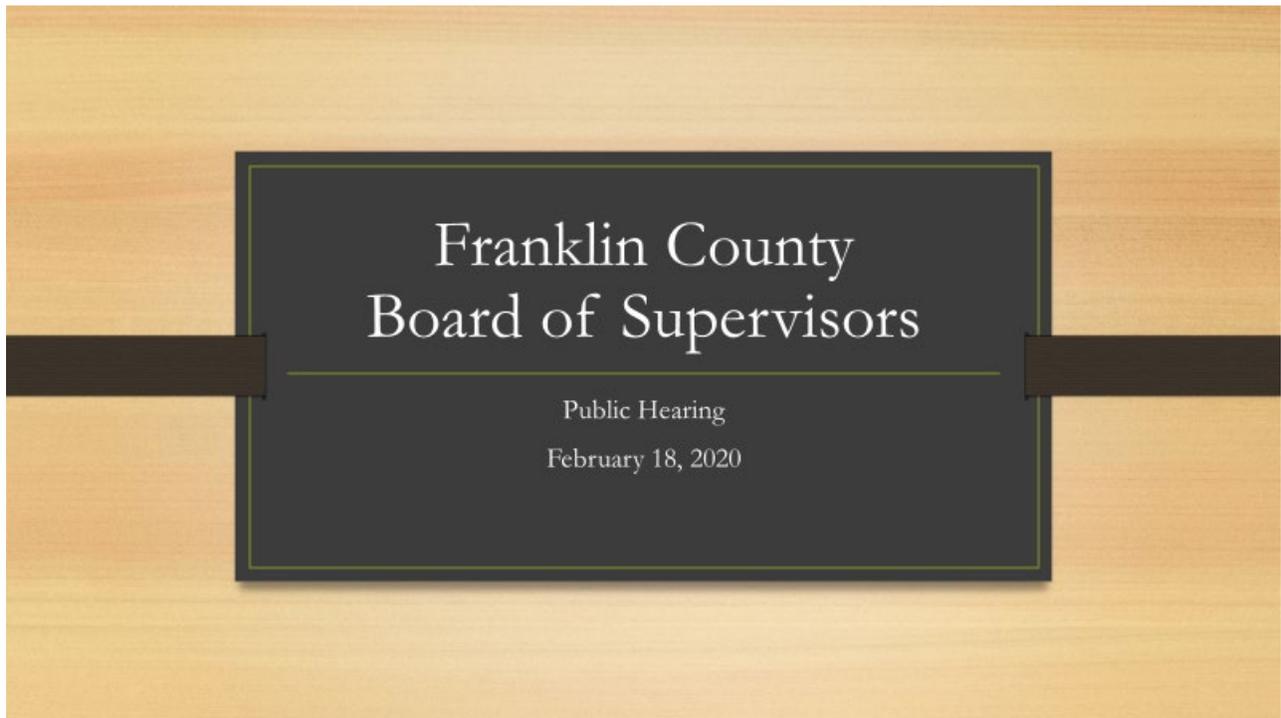
Roll call was taken

(RESOLUTION #14-01-2020)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Don Smith and Mike Burnette to the Western Virginia Regional Industrial Facilities Authority.

MOTION BY: Ronald Mitchell
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

1. **APPLICATION for AMENDMENT TO FRANKLIN COUNTY COMPREHENSIVE PLAN**– Franklin County Broadband Authority and its consultant, Design Nine, Inc., have created a Broadband Assessment and Plan for Franklin County dated August 2019. This plan was approved by the Franklin County Broadband Authority on August 20, 2019. Per Section 15.2-2223 of the Code of Virginia, as amended, the County’s Comprehensive Plan “shall consider strategies to provide broadband infrastructure that is sufficient to meet the current and future needs of residents and businesses in the locality”. The Franklin County Board of Supervisors proposes to adopt the broadband plan as an amendment to Franklin County’s 2025 Comprehensive Plan adopted in May of 2007.



Case # A-11-19-001

APPLICATION for AMENDMENT TO FRANKLIN COUNTY

COMPREHENSIVE PLAN– Franklin County Broadband Authority and its consultant, Design Nine, Inc., have created a Broadband Assessment and Plan for Franklin County dated August 2019. This plan was approved by the Franklin County Broadband Authority on August 20, 2019. Per Section 15.2-2223 of the Code of Virginia, as amended, the County’s Comprehensive Plan “shall consider strategies to provide broadband infrastructure that is sufficient to meet the current and future needs of residents and businesses in the locality”. The Franklin County Board of Supervisors proposes to adopt the broadband plan as an amendment to Franklin County’s 2025 Comprehensive Plan adopted in May of 2007.

Background

- In November of 2017 the Board of Supervisors in their regular monthly afternoon session created the Franklin County Broadband Authority.
- In 2017, the Virginia Center for Innovative Technology (CIT) completed a needs assessment and a citizen survey. The needs assessment showed there was a lack of adequate broadband in the County.
- In 2019, the County hired a consultant, Design Nine, Inc. with a grant funded from the Virginia Department of Housing and Community Development (DHCD) to develop a broadband plan. The consultant worked with the Franklin County Broadband Authority to develop a plan that was approved by the Authority on August 20, 2019.



Background

- The Planning Commission held a public hearing on December 10, 2019.
- There were no public comments received during the advertised public hearing.

Planning Commission Recommendation

- The Planning Commission recommends by a vote of 7-0-0-0 that the Board of Supervisors adopt the “Broadband Assessment and Plan” and incorporate the plan as part of the County’s Comprehensive Plan as an amendment to the Plan.

Public Hearing was opened
No public comment was received.
Public Hearing was closed

(RESOLUTION #15-02-2020)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to amend the Franklin County Comprehensive Plan as presented.

MOTION BY: Lorie Smith
SECONDED BY: Ronald Smith
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

2. **ORDINANCE TO AMEND AND REENACT THE FRANKLIN COUNTY CODE BY AMENDING AND REENACTING CHAPTER 8, PUBLIC SAFETY, ARTICLE I, IN GENERAL BY ADDING SECTION 8-4, BACKGROUND INVESTIGATIONS FOR APPLICANTS TO FIRE/EMS VOLUNTEER AND CAREER POSITIONS**

The Franklin County Department of Public Safety has requested that the Franklin County Board of Supervisors conduct a public hearing regarding obtaining fingerprints for all future fire/EMS applicants both volunteer and career. A copy of the full text of the ordinance is on file in the office of the Clerk to the Board of Supervisors.

Public Hearing was opened

Chief of Scruggs Fire and Rescue spoke on this item and express his support for this ordinance.

Public Hearing was closed

(ORDINANCE #16-02-2020)

ORDINANCE TO AMEND AND REENACT THE FRANKLIN COUNTY CODE BY AMENDING AND REENACTING CHAPTER 8, PUBLIC SAFETY, ARTICLE I, IN GENERAL BY ADDING SECTION 8-4, BACKGROUND INVESTIGATIONS FOR APPLICANTS TO FIRE/EMS VOLUNTEER AND CAREER POSITIONS

Whereas, Franklin County provides for the health, welfare and safety of its citizens by, among other things, providing both volunteer and career fire and emergency management services; and

Whereas, pursuant to Title 12, Agency 5, Chapter 31, Section 540 of the Virginia Administrative Code, Franklin County is required obtain fingerprints for all volunteers and career staff applicants for the purpose of performing a criminal history background check; and

Whereas, effective January 1, 2020, the Virginia Office of Emergency Medical Services (OEMS) no longer will process fingerprint cards for background checks but rather will utilize a state contractor to collect and submit electronic fingerprints for such required background checks; and

Whereas, the state contractor does not have a business location that is reasonably accessible by Franklin County personnel; and

Whereas, in order to be exempt from the requirement of using the state contractor the County may continue to use its current practice of using local law enforcement as the entity to collect and submit fingerprint information, the County must adopt an ordinance in compliance with the requirements of Sections 15.2-1503.1 and 19.2-389 of the Code of Virginia (1950, as amended);

Now, Therefore, Be It Ordained by the Franklin County Board of Supervisors that Chapter 8, Public Safety, Article I, In General is hereby amended and reenacted by enacting Section 8-4, Background investigations for applicants to fire/EMS volunteer and career positions, as follows:

Sec. 8-4. – Background investigations for applicants to fire/EMS volunteer and career positions.

- (a) In the interest of the health, welfare and safety of the citizens of Franklin County, Virginia, in accordance with the provisions of Sections 15.2-1503.1 and 19.2-389 of the Code of Virginia (1950, as amended), the director of human resources or his or her designee, shall require any applicant who is offered or accepts employment with the county department of public safety, or who is offered or accepts a volunteer position with either the department of public safety, a volunteer fire department(s) or volunteer emergency medical services department(s) within Franklin County, Virginia, to submit to fingerprinting through the Central Criminal Record Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history information regarding such applicant. Where authorized under the provisions of Section 15.2-1503.1 of the Code of Virginia (1950, as amended), the county may require such applicants to pay for the cost of fingerprinting or a criminal records check, or both.
- (b) Criminal history information considered in accordance with this section shall include outstanding warrants, pending criminal charges and records of conviction. Records of dispositions which occurred while an applicant was considered a juvenile shall not be referenced unless authorized by court order, federal regulation or state statute authorizing such dissemination.

(c) The criminal history information provided in accordance with this section shall be used solely to assess eligibility for public employment or service and shall not be disseminated to any person not involved in the assessment process.

This ordinance shall be effective upon its adoption.

MOTION BY: Ronald Mitchell
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

The Board of Supervisors held a joint meeting with the Planning Commission on the topic of Short-Term Rentals.

Mr. Steven Sandy, Director of Planning and Community Development presented the following PowerPoint.



FRANKLIN COUNTY
BOARD OF
SUPERVISORS &
PLANNING
COMMISSION

Joint Work Session- Short Term Rentals
February 18, 2020

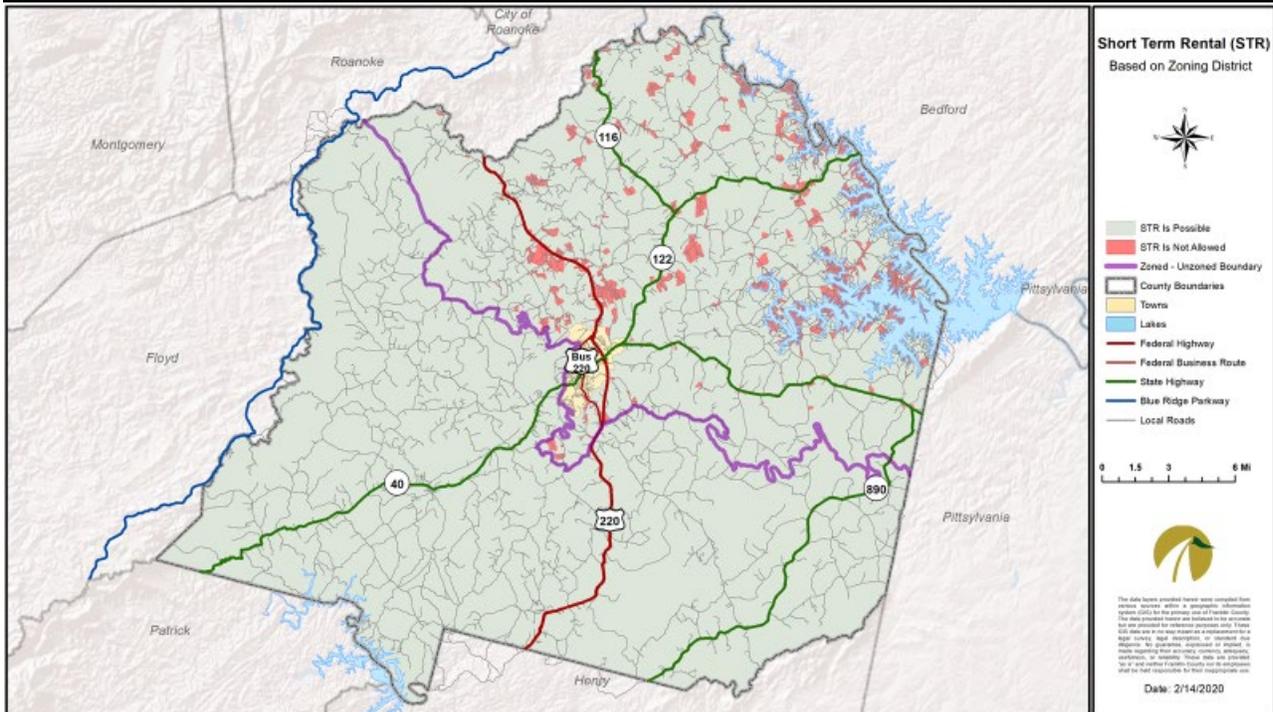


Short Term Rentals-Current Regulations

Permitted by right in RPD, PCD, and non-zoned

Permitted by special use permit in A-1

Non permitted in other areas



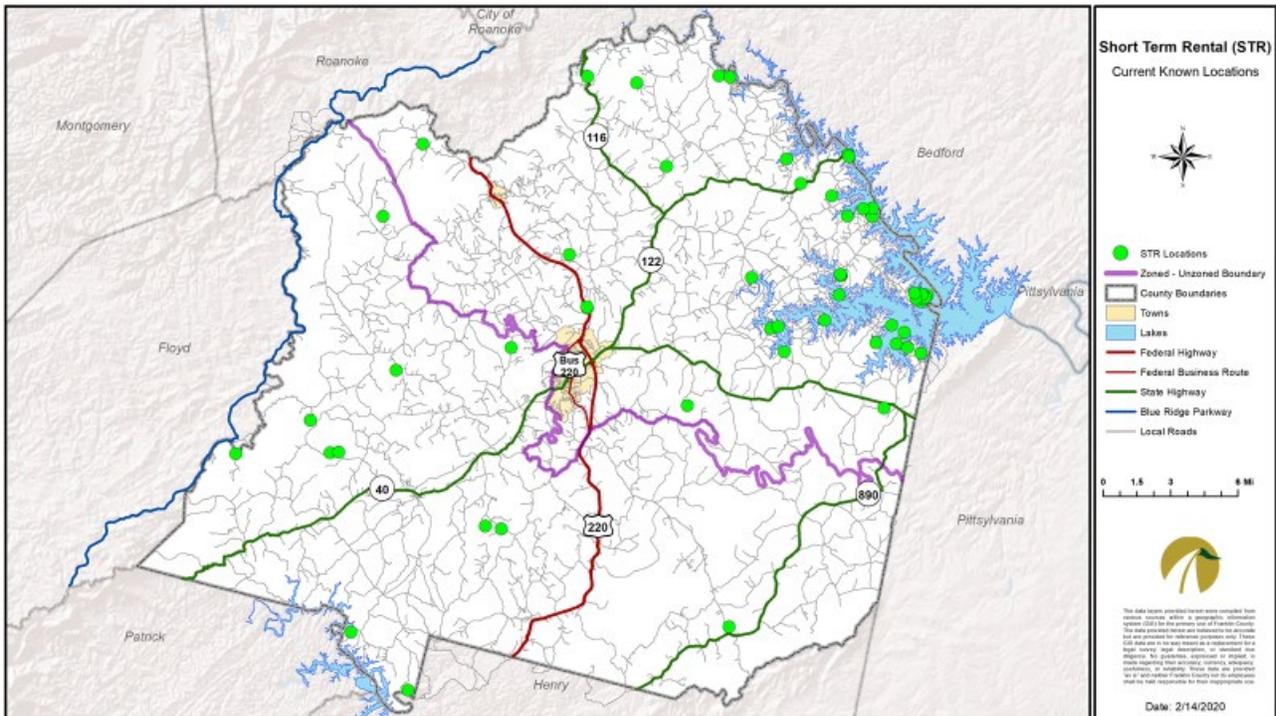
Short Term Rentals

Current Registered-

- 97 completed STR certificate
- 42,708 county parcels:
- 34,455 permitted (81%)
- 8,253 not permitted
- Enforcement Issues:
- Finding the locations
- Noise/Overcrowding issues

Current Revenue-

•2019- \$134, 078 transient occupancy



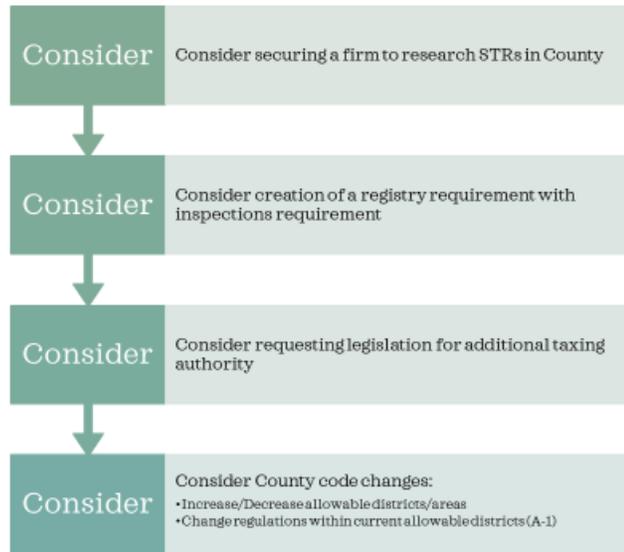
Short Term Rentals- Supplemental Regulations Section 25-138

- (a) The use of the dwelling unit for short-term rentals shall be primarily for residential purposes related to tourism or vacationing.
- (b) There shall be no change in the outside appearance of the dwelling or premises, or other visible evidence of the conduct of such short-term rentals.
- (c) There shall be no more than two (2) adults per bedroom occupying the dwelling at any one time. An adult, for the purpose of this regulation, is any person over the age of five (5). The number of bedrooms in dwellings relying upon septic tanks and drainfields for sewage disposal shall be determined by reference to health department permits specifying the number of bedrooms for which the supporting system was designed.
- (d) All vehicles of tenants shall be parked in driveways or parking areas designed and built to be parking areas. In the case of multifamily dwellings, all vehicles must be parked in spaces specifically reserved for the dwelling unit being rented.

Short Term Rentals-Supplemental Regulations

- (e) All boats of tenants shall be parked on the lot on which the dwelling is located. In the case of multifamily dwellings boats must be parked in areas specifically reserved for the dwelling unit being rented.
- (f) Noise generated off the lot or off the premises shall be in no greater volume or pitch than normally expected in a residential neighborhood.
- (g) A fire extinguisher and smoke detector must be installed in every dwelling.
- (h) The owner of a dwelling used for short term rental shall give the county written consent to inspect any dwelling used for short-term rental to ascertain compliance with all the above performance standards.

Short Term Rentals- Possible Next Steps



Short Term Rentals



Planning Commission reviewed in 2015



Provided possible alternatives

- Maintain status quo
- Expand the use of STR as a permitted use
- Contract the use of STR by eliminating it from A-1
- Codify the expectations for STR through supplemental zoning regulations



No changes made

Chairman Mitchell recessed the Board meeting until February 24, 2020 at 6:30 PM in the room B75 for a joint meeting with the School Board.