

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR SCHEDULED MEETING ON TUESDAY, APRIL 21, 2020, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE FRANKLIN COUNTY GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THE MEETING WILL BE CONDUCTED IN COMPLIANCE WITH (ORDINANCE #02-04-2020) EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER

THERE WERE PRESENT: Mike Carter
Tommy Cundiff
Leland Mitchell
Ronald Mitchell
Lorie Smith
Tim Tatum

TELEPHONE: Ronnie Thompson entered the call at 1:55 PM

OTHERS PRESENT: Christopher Whitlow, County Administrator
Jim Guynn, Legal Counsel
Madeline L. Sefcik, Clerk

Chairman Mitchell, called the meeting to order.

Invocation was given by Supervisor Mike Carter

Pledge of Allegiance was led by Supervisor Leland Mitchell

CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, AND MARCH 17, 2020, AND APRIL 10, 2020 EMERGENCY MEETING BOARD OF SUPERVISORS MEETING MINUTES AND FEBRUARY 25, 2020 BUDGET WORK SESSION MEETING MINUTES

<u>Authorization to Revise Budgetary Appropriations</u>					
To:	Franklin County Board of Supervisors				
From:	Brian J. Carter, Director of Finance				
Please be advised that on April 21, 2020, the Board of Supervisors of Franklin County authorizes by resolution, the following supplemental appropriations and transfers.					
<u>Department</u>	<u>Purpose</u>	<u>Account</u>		<u>Amount</u>	
FY 2019-20					
Sheriff	Drug Restitution	3102-	55412	\$155	
Sheriff	Video Visitation	3301-	57011	\$743	
Sheriff	Court Ordered Drug Test Reimbursement	3301-	55404	\$440	
Sheriff	Donated Equipment	3102-	57004	\$1,000	
Sheriff	Pawn Shop Restitution	3102-	55411	\$46	
Planning & Community Dev	Broadband VATI Grant	30120033-57012		\$608,251	
Clerk of Court	Part-time Reimbursement	2106-	51003	\$5,700	
Library	Donations/Reimbursements	7301-	55411	\$475	
Tourism	Va Commissions for the Arts Grant	8110-	55810	\$4,000	
				\$620,810	
Transfers Between Funds, Departments or Capital Accounts				(Decrease), Increase	
None					
		Total Transfers		\$0	

AUTHORIZATION TO UTILIZE PORTION OF COUNTY RECREATION PARK ALONG SONTAG ROAD FOR MONOPOLE TOWER AS PART OF PHASE ONE BROADBAND DEPLOYMENT PROJECT

In an effort to increase access to broadband in Franklin County, the Board of Supervisors and Broadband Authority adopted a Strategic Plan for Broadband Deployment in August 2019. This plan identifies an approach to develop a new fixed wireless system throughout the County as well as extend fiber to the home wherever possible and financially feasible. In January of this year, the County received approval of a grant application through the Virginia Telecommunications Initiative (VATI) in the amount of \$2.3 million to assist in building Phase 1 of the Plan. Phase 1 of the Plan calls for the construction of six (6) new towers. One tower is already constructed at Summit View, while the other towers are proposed to be built at Snow Creek, Callaway, Sontag, Glade Hill, and Westlake. The state recently authorized the County to begin due diligence work on these proposed towers while contract negotiations are finalized.

As part of the due diligence process, the County and its partners are evaluating sites and initiating the necessary reviews and permitting. A potential location for the proposed Sontag area site has been identified at the Franklin County Recreation Park. This site provides an ideal location for a tower that is close to an existing fiber line, electricity, and has access to Sontag Road. See attached sketch.

Parks and Recreation staff has reviewed the site and finds it acceptable for the proposed 150-foot tall monopole structure. It was determined that the proposed location would not have a negative effect on the park operations. In addition, this pole is being constructed and built to accommodate broadband and potential cellular telephone service. This could provide a revenue source for the County and provide improved cellular service to visitors of the park. The proposed tower will be designed to have a fall zone of fifty-nine (59) feet.

Staff respectfully requests that the Board of Supervisors approve a monopole structure to be built on the Franklin County Recreation Park Site on Sontag Road and authorize the County Administrator and County Attorney to sign the necessary documents to begin due diligence work, engineering and permitting for the development of this site.

APPROVAL OF CONTRACT WITH HOST COMPLIANCE FOR SHORT TERM RENTALS MONITORING AND COMPLIANCE SERVICES

On February 17, 2020, the Planning Commission and Board of Supervisors held a joint work session to discuss issues related to short-term rentals. Concerns that were raised included safety, enforcement, compliance, taxation, and zoning regulations.

During the Planning Commission's regular scheduled meeting on March 10, 2020, the Planning Commission discussed the following items that are included in the attached memorandum dated February 28, 2020.

- Developing a short-term rental registry with annual application fee.
- Methods to improve safety in structures currently used as short-term rentals.
- Acquiring services of a 3rd party vendor to monitor and track short term rentals.
- Increased fines for non-compliance
- Uniform regulations for short term rentals in the zoned and non-zoned areas.
- Lobbying the Virginia General Assembly to allow Franklin County to access an additional 2% transient occupancy tax.

The Planning staff discussed each one of these items. The Planning Commission agreed with moving forward on each proposed item, however, the Planning Commission would like agreement from the Board of Supervisors prior to beginning to implement these items.

On March 17, 2020, the Board of Supervisors also discussed these items and agreed to move forward with each of the items recommended by the staff and Planning Commission.

Staff has discussed using the third-party services of Host Compliance to assist the County with registration, monitoring, compliance and enforcement activities related to short-term rentals. This company provides an online cloud-based application to allow users to register and submit applications online and pay fees online. In addition, these services provide constant monitoring of online rentals sites to determine how many rentals are occurring in the County. If a location is

identified that is not registered the system, it can send notification to the property owner of the need for County approval. The system can also monitor rental activities to provide an auditing function to make sure the County is receiving appropriate transient occupancy taxes based on the number of rentals and prices being charged.

Finally, the system provides a 24/7 hotline for enforcement activities. The system provides a hotline for citizens to register/log complaints as well as provide supporting documentation like pictures and video.

This system is used in approximately ten (10) Virginia localities currently including the cities of Virginia Beach and Lynchburg as well as the County of Rockingham. The agreement has been procured under a cooperative procurement clause within the City of Lynchburg request for proposals.

There are no requirements of County IT resources for this application. The annual fee includes all hosting, reporting, set up, and training that is necessary to use the system.

The annual fee for all the services is based on the number of short-term rentals in use in the County. Currently, the annual estimated fee is \$26,764 based on an estimate of 250 short-term rentals. The funding for this is expected to be generated from a \$200 annual registration fee for each short-term rental in the County. This fee will also cover the expense of an annual short-term rental inspection by a member of the Building Department and/or Fire Marshal. It is requested that the Board provide the initial funding for the services from reserve funds until the registration fees are generated to replenish the funds.

The agreement has been reviewed by the County Attorney's Office, Finance, Planning, IT and the Commissioner of the Revenue.

Staff respectfully requests that the Board of Supervisors approve the annual agreement for short term rental registration, compliance, and monitoring utilizing the cooperative procurement language from the City of Lynchburg RFP process. Also, staff requests that the Board of Supervisors authorize funding for the agreement in the amount not to exceed \$26,764 to come from reserve funds until annual registration fees can be collected. Board of Supervisors authorizes County Administrator and County Attorney to sign necessary documents to execute this annual agreement.

JAMISON AGRICULTURAL LEASE

When purchasing the Fike Farm in 2016 as a part of the future Summit View Business Park, the County agreed to a five-year first right of refusal for farming portions of the property as part of the contract. Mr. Seth Jamison was specifically given this right per the agreement and wishes of Mr. Hershel Fike. More specifically, the agreement stipulated that only the acreage that the County decided to allow be farmed annually would be part of the first right of refusal. Mr. Jamison has farmed portions of the property since the property closing. Because this five-year term was part of the original purchase agreement, the normal public hearing process for leases is not required.

Mr. Jamison has farmed portions of the former Fike property since 2016 and has done an excellent job. In addition to providing a small amount of revenue to the County, this arrangement is extremely beneficial in keeping much of the Summit View Business Park in an attractive state that does not require County effort or expense. Each year, staff projects what portions of the park will be needed or developed in the coming year and makes the remainder available for farming. Because economic development cannot always be predicted, the annual contract allows the County to remove property from the lease agreement if needed. The attached proposed 2020 agricultural lease agreement between the County and Mr. Jamison allows for the farming of approximately thirty-four (34) acres at SVBP. Approximately thirteen (13) acres of this amount can be removed at any time by the County without penalty if needed. This area is so designated as it could potentially be impacted/used if construction of the D3 road segment begins prior to the end of the agricultural season. The proposed continuance of the \$45 per acre price is in line, and even slightly higher, than rates received from recent bidding for agricultural leases at the County parks. Beginning in July 2021, the County will be required to let this lease out for public bidding.

Staff feels that Mr. Jamison has been an excellent partner and steward of the County's land at the Summit View Business Park and recommends the proposed contract be approved for 2020.

Staff respectfully recommends Board approval of the proposed 2020 agricultural lease with Mr. Seth Jamison.

VIRGINIA COMMISSION FOR THE ARTS LOCAL CHALLENGE TOURISM GRANT

The Virginia Commission for the Arts annually offers a Local Challenge Grant to communities to disburse to local arts organizations. This grant must be matched at least dollar-for-dollar in County budget contributions to the same organization that receives the VCA grant funds. Since at least 2010, the County has applied for and received a grant for the work done at the Blue Ridge Institute (BRI) in Ferrum, thereby allocating such grant funds to BRI. These funds are used for marketing of the Institute and many of its tourism events, including the Blue Ridge Folklife Festival. The match for these funds comes from the annual County budget contribution and is once again proposed in the 2020-2021 County budget.

Staff feels that the receipt of the grant has been beneficial to the community in the past and is historically matched by funds already proposed to be set aside within the "Contribution to External Agencies" section of the County's proposed 2020-2021 operational budget. Staff recommends applying for a \$2,500 grant from the Virginia Commission for the Arts, which would be matched by the proposed local contribution of \$2,500 to BRI. Staff also recommends forwarding this grant, if received, and matching funds to the Blue Ridge Institute for marketing and other purposes.

Staff respectfully requests approval from the Board to proceed with a VCA grant request in the amount of \$2,500 and, if awarded, to forward the grant funding and local match to the Blue Ridge Institute.

VIRGINIA TOURISM CORPORATION GRANT WEBSITE MARKETING GRANT

Franklin County recently redesigned a number of County websites, including the County Tourism site (www.VisitFranklinCountyVA.com). The new Tourism site is a central tool for the marketing of the County to potential visitors and to keep local citizens up to date on attractions and events happening in the area. Though the redesigned Tourism website is a great improvement over the previous iteration, there are two opportunities for additional enhancements that staff would like to pursue: the creation of a self-contained microsite for the marketing of the Centennial of Prohibition and better integration of the Virginia Tourism Corporation's Virginia.org database. Virginia.org is the Commonwealth's official travel and tourism website and the database that runs it includes comprehensive information on events, lodging, dining, attractions, and more.

Ever since the 1935 court case known as The Great Moonshine Conspiracy, Franklin County has been regarded as the Moonshine Capital of the World. This is a most interesting and unusual distinction to be linked to a locality. It has provided the County with a unique form of differentiation for marketing and promotion to tourists. Beginning in January 2020, Franklin County launched a Centennial of Prohibition program to build upon the historic cultural legacy and market the County to potential visitors. To draw further attention and focus to the 13-year program (2020 – 2033), a dedicated micro website is planned that will work in cooperation of the County's larger tourism website. Partners in the project include the Blue Ridge Institute & Museum, the Franklin County Public Library System (through Friends of the Franklin County Public Library, Inc.), and the Westlake Cinema as these were also partners in recent grant application to the state tourism office. The micro website will be linked to the county tourism website and costs for development will be covered by a recently awarded \$25,000 marketing grant from the Virginia Tourism Corporation.

As noted above, Franklin County recently launched a new set of County websites. This incorporated the redesign of the Franklin County tourism website. Unfortunately, a difference in coding platforms did not allow for integration of an important piece of the tourism website known as "datashare". The County tourism program has long been a participant in the Virginia Tourism Corporation (VTC) datashare integration program used by tourism offices around the Commonwealth. The program allows the County and state to seamlessly share business, attraction and event listings in a multitude of ways and configurations. The integration also includes automatic datashare with the Southwest Virginia Regional Tourism website (VisitSWVA.org). Thus, one entry instantly populates at least three vital websites making efficient use of staff time. To best serve the traveling public that look for location information in a dynamic way, the continued use of the datashare program with the state is required.

The microsite should be viewed as a specialized marketing tool in association with the Franklin County Centennial of Prohibition promotion and is grant funded. Additionally, to ensure that the

County has the most effective tourism website possible there is a need to enhance the current tourism site with a more advanced integration of the state datashare. This portion of the project would also be funded from the \$25,000 VTC grant. To accomplish these goals, staff is requesting Board approval to advertise a Request for Proposals (RFP) for these two projects. Staff believes that there will be cost savings by hiring the same firm to handle both projects, but will advertise in such a way as to allow one firm to do both projects or split the contract for award to two different firms. Once responses are received, staff will do interviews, if necessary, and bring back a recommended provider and contract for Board review and approval. The Moonshine Centennial microsite is expected to cost approximately \$6,000 and the VTC datashare integration is expected to cost approximately \$7,000. Funding for these projects would be funded through the VTC grant if the Board chooses to move forward with an actual contract(s).

Staff respectfully requests that the Board authorize staff to advertise for proposals to create a microsite for the County's marketing of the Centennial of Prohibition and a datashare integration of Virginia.org data into the new County Tourism website.

CENSUS OUTREACH GRANT

Once every decade the federal government conducts a Census of the entire population to count everyone in the United States and record basic information about them. All information is confidential and secure. The Census Bureau respects individual liberties and therefore would never ask for social security numbers, bank accounts, credit card information, money or donations from citizens during the Census survey work.

The Census is much more than just a head count. It is a picture of our nation and communities which help determine where to build new schools, hospitals, and businesses; how federal funding is distributed; and how congressional seats are appointed. It shows us how communities have changed over time. The accurate count is very important in applying for grants. The Census estimates for every person missed (not counted) the potential loss of federal grant dollars is approximately \$2000 per year. Therefore, it is extremely important Franklin County citizens participate in the 2020 Census to assure an accurate count as possible.

As of April 5th, the National Self-Response is 45.1%, Virginia Self-Response is 51%, and Franklin County Self-Response is 44.8%. In the 2010 Census Franklin County's response was 65.4%. As staff, we feel we should take any necessary steps to increase the percentage from the 2010 response rate.

The National Census Bureau has been getting the word out with television commercials on most stations. Everyone in the United States should have received at least two documents from the census to complete the survey. It only takes about ten minutes or less to complete the census form. The State of Virginia has sent out text messages and requested localities to send out messages on twitter, Facebook, and their local website on April 1st for National Census Day. The County posted such on its social media platforms on April 1st. The Census Bureau has changed the deadline for submitting self-response from March 12th – July 31st to March 12th – August 14th. The County has an extended opportunity to encourage citizens to submit their forms.

The Office of the Secretary of the Commonwealth (SOC) is offering funding up to \$2500.00 for localities to educate, motivate, and assist residents to respond to the 2020 Census. No match is needed from the locality for the funding. Funding can cover a banner sign, advertisement on TV; such as Channel 12, newspaper, Facebook ad, and brochures to be given out to the public. The Commonwealth wants to get the word out about the importance of the Census. The locality would go into a Memorandum of Agreement with the Office of the Secretary of the Commonwealth to receive the grant reimbursable funding. The Office of the Secretary of the Commonwealth will approve the projects. (See template attached.)

The Office of the Secretary of the Commonwealth has signed Memorandum of Agreements with 25 localities in the State of Virginia. The Office of the Secretary of the Commonwealth is encouraging other localities to take advantage of this grant funding opportunity.

Staff respectfully requests the Board of Supervisors to authorize staff to pursue state grant funding for Census outreach efforts as noted above and authorize the County Administrator to execute related grant funding agreements.

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve the Consent Agenda as presented except for item #2, Approval of contract with Host Compliance for Short Term Rentals monitoring and compliance services, as this item will be moved to under Mr. Sandy's presentation spot.

MOTION BY: Tim Tatum
SECONDED BY: Tommy Cundiff
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum
ABSENT: Thompson

Roll Call vote was taken

TODD DANIEL, RESIDENT ENGINEER – VDOT (VIA TELECONFERENCE)

REF: 1. Monthly Report

2. Burnt Chimney/Routes 122 and 116 Project Right-of-Way Abandonment

The Virginia Department of Transportation (VDOT) several years ago had a realignment/signal project for Routes 116 (Jubal Early Highway)/122 (Booker T. Washington Highway)/670 (Burnt Chimney Road). This project realigned the intersections of Routes 116 (Jubal Early Highway) and 122 (Booker T. Washington Highway) and Routes 122 (Booker T. Washington Highway) and 670 (Burnt Chimney Road). This project also improved the signalization at the intersection of Routes 116 (Jubal Early Highway) and 122 (Booker T. Washington Highway). The Project has been completed for several years.

The Code of Virginia requires the Board of Supervisors to act on certain projects where a new segment of roadway of an existing secondary road is coming into the State Secondary System because of a construction project and where an old segment of secondary road is being abandoned from the State Secondary System because of a construction project.

The VDOT project for the realignment/signal project for Routes 116 (Jubal Early Highway)/122 (Booker T. Washington Highway)/670 (Burnt Chimney Road) requires the Board of Supervisors by resolution to abandon segment D of Route 670 (Burnt Chimney Road; which is the old part of Route 670) and add segment C Route 670 (Burnt Chimney Road; new portion of road because of construction) to the Secondary System of State Highways. (See attached final sketch of the highway project)

Staff respectfully requests the Board of Supervisors by resolution to abandon segment D of Route 670 (Burnt Chimney Road) from the Secondary System of State Highways and add segment C of Route 670 (Burnt Chimney Road) Secondary System of State Highways. In addition, authorize the County Administrator to sign the VDOT Forms AM-4.3, as part of the resolution for changes in the Secondary System of State Highways.

Supervisor Thompson entered the call at 1:55 PM

(RESOLUTION #04-04-2020)

The Board of Supervisors of Franklin County, in a regular meeting on the 21st day of April, 2020, adopted the following:

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated March 16, 2018, depicting the addition and abandonment required in the Secondary System of State Highways as a result of Project 0122-033-103, M501, which sketch is hereby incorporated herein by reference, along with the attached VDOT Form AM-4.3, and

WHEREAS, the new road serves the same citizens as the portion of old road identified to be abandoned and the segments no longer serves a public need, and

Now Therefore, Be It Resolved, this Board hereby requests the Virginia Department of Transportation to take the necessary action to abandon the segment identified on the attached AM4.3 Form as a part of the Secondary System of State Highways, pursuant to Section 33.2-912, Code of Virginia, 1950, as amended, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add the segment identified on the incorporated Form AM4.3 to the Secondary System of State Highways, pursuant to Section 33.2-705 of the Code of Virginia, for which section this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage, and

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

MOTION BY: Ronald Mitchell

SECONDED BY: Tim Tatum

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum, Thompson

Roll Call was taken

3. Review Secondary Six Year Plan

The Commonwealth of Virginia requires the Board of Supervisors to review and adopt, by resolution, the Secondary Six Year Plan (SSYP) annually.

Funding for the Secondary Six Year Plan (SSYP) and the construction budget are derived from state and federal fuel taxes, vehicle sales tax and one-half cent of the State's general sales tax. The predictability of funding amounts is greatly dictated by the financial climate of the times and changes of funding levels by the federal government. Therefore, in dealing with construction funds, especially in the Secondary Six Year Plan (SSYP), VDOT is dealing with approximations or projections. The Secondary Six Year Plan (SSYP) is based on estimated funding which is provided by the Financial Planning Division of VDOT.

The Commonwealth Transportation Board (CTB) should adopt a funding scenario for FY2021-2026 during their regular scheduled meeting in April. The adoption of a funding scenario will allow VDOT staff to provide the Board of Supervisors the allocated funding for the FY2021-2026 (SSYP).

During last year's SSYP (FY2020-2025) process, the Board of Supervisors were unable to add an unpaved secondary road to the SSYP because Route 697, Red Valley Road was not fully funded by the plan. Route 697, Red Valley Road project will need approximately \$396,403 in the future to be fully funded. Until the CTB adopts the funding scenario we will not know if Route 697, Red Valley Road will be fully funded in this year's SSYP. (For your convenience last year's SSYP FY2020-2025 is attached.)

VDOT will provide the allocations that are projected for Franklin County to determine if there is enough funding to add an additional road project to the Plan. Depending on additional funding from the CTB for the SSYP, a public hearing may be required.

Staff respectfully requests that the Board of Supervisors review the Secondary Six Year Plan (SSYP) and consider further guidance to VDOT in the finalization of the FY2021-2026 Secondary Six Year Plan (SSYP). As previously noted, a public hearing may be required. Such hearing could be held in May or June with a resolution to adopt the finalized SSYP.

A consensus by the board was made to table this item until more information is known, after the General Assembly meets April 22, 2020

BRIAN CARTER, DIRECTOR OF FINANCE

REF: 1. Monthly Finance Report

Mr. Carter presented the below presentation.



FRANKLIN COUNTY

MONTHLY FINANCE REPORT

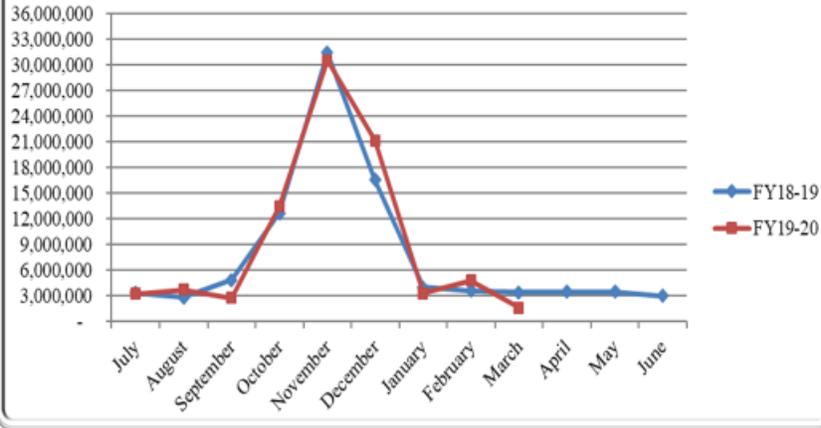
April 21, 2020



Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For the Month Ended March 31, 2020

REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget
General Property Taxes	55,095,914	55,361,657	1,265,743	102.3%
Other Local Taxes	12,220,752	9,692,526	(2,528,226)	79.3%
Permits, Fees and Licenses	395,241	358,059	(36,582)	90.7%
Fines and Forfeitures	43,499	28,656	(14,843)	65.9%
Revenue from the use of Money and Property	644,790	572,770	(72,021)	88.8%
Charges for Services	2,699,311	2,365,444	(332,867)	87.7%
Miscellaneous Revenue	858,860	601,840	(257,020)	69.3%
Recovered Costs	603,699	423,296	(180,403)	70.1%
Revenue from the Commonwealth	15,200,798	11,445,723	(3,755,075)	75.3%
Federal Government	3,636,872	2,881,413	(755,459)	79.2%
Total	91,409,736	84,732,982	(6,676,754)	92.7%
Fund Balance/Carryover Funds	-	-	-	-
Transfers	3,261,591	(80,225)		
Total General Fund	94,671,327	84,652,757		
Schools				
Cafeteria, Misc, State, Federal	53,357,617	35,720,629	(17,636,988)	66.9%
Local Funding from County	34,365,178	28,463,724	(5,901,454)	82.8%
Total School Fund	87,722,795	64,184,353	(23,538,442)	73.2%
EXPENDITURES:				
	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance Expended	Percent of Budget
General and Financial Administration	4,864,589	4,002,700	861,889	82.3%
Judicial Administration	2,999,627	2,069,756	929,871	69.0%
Public Safety (Sheriff, Corrections, Fire, EMS)	15,131,674	11,033,074	4,098,600	72.9%
Public Works	4,098,231	2,802,211	1,296,020	68.4%
Health and Welfare	14,443,762	11,721,352	2,722,410	81.2%
Parks, Recreation, Libraries, Community College	2,310,363	1,722,389	587,974	74.6%
Community Development	3,252,868	2,165,144	1,087,724	66.6%
Transfers to Schools, Capital, Debt	47,570,213	40,679,787	6,890,426	85.5%
Total General Fund	94,671,327	76,196,413	18,474,914	80.5%
School Fund	87,722,795	66,469,660	21,253,235	75.8%

Franklin County General Fund Actual Revenues by Month



Revenues as of March 31, 2020





	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	18/19 to 19/20
Total Revenue Year to Date (July - Mar)	35,167,981	39,296,725	39,471,051	% Change 0.4%
Dollar Increase			174,326	
Percent of Budget	99.44%	99.56%	99.37%	



	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	18/19 to 19/20
Total Revenue Year to Date (July - Mar)	9,627,034	10,691,039	11,993,219	% Change 12.2%
Dollar Increase			1,302,180	
Percent of Budget	97.92%	100.45%	109.62%	





	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Mar)	3,488,128	4,324,764	4,151,428	-4.0%
Dollar Increase			(173,336)	
		*Revenue collections are at 82.5% of Budget		

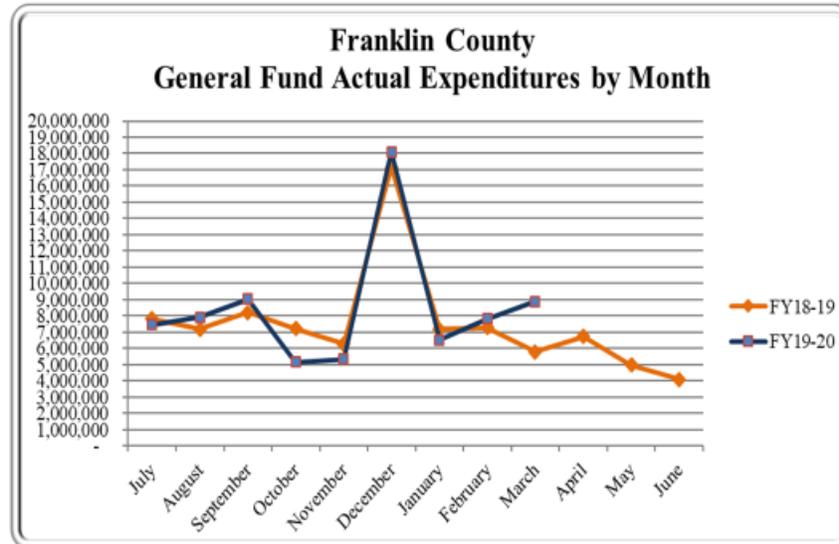


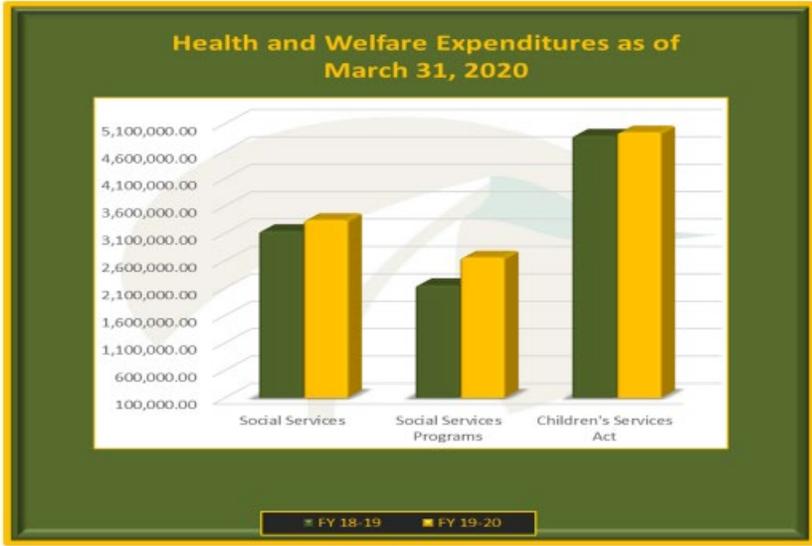
	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Mar)	835,499	881,135	931,287	5.7%
Dollar Increase			50,152	





	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>18/19 to 19/20</u> <u>% Change</u>
Total Revenue Year to Date (July - Mar)	102,485	103,619	117,599	13.5%
Dollar Increase			13,980	





Fund Balance

Unassigned Fund Balance 6/30/19	\$23,704,454
Less:	
BOS Approved Rollovers	-\$1,421,851
Capital Project Reserve	-\$1,400,000
School Carryover Approved	\$0
Policy Minimum 20% of GF Revenues	<u>-\$18,780,531</u>
Remaining Available	<u><u>\$2,102,072</u></u>



Economic Update

- Real GDP is anticipated to decline 3.5% in the 1st Quarter of 2020 and decline 26.5% in the 2nd Quarter per IHS Markit estimates
 - Analysts are expecting economic rebound to begin in 4th Qtr. 2020 or 1st Qtr. 2021
 - Virginia March revenue collections
 - Individual Income taxes fell 0.4%
 - Sales taxes increased 7.9%
 - Virginia budget relies heavily on income taxes (70%) and sales taxes (17%)
-

Economic Update (cont.)

- Anticipated impact to localities is unknown as the State revenue picture becomes clearer
 - Current State estimates include \$1 billion losses in FY 2021 and FY 2022
 - Over 50% of County/School combined budget is funded with State and Federal funds
-

Economic Update (cont.)

- Local revenues will be impacted
 - Very difficult to project revenue losses with a lack of empirical data
 - FY 2021 Revenue Projections
 - Real Estate and Personal Property tax projections have been lowered based on anticipated reductions in consumer spending and a higher uncollectible rate due to unemployment
 - Projected 10% decrease in local sales taxes, 25% in meals taxes, and 50% in transient occupancy taxes
 - Overall, reduction of projected revenue of \$3.3 million
-

General discussion ensued and Mr. Carter spoke on the potential impact of COVID-19.

Supervisor Smith wanted to thank the Boards before her for their conservative budgets in the past, and Supervisor R. Mitchell wanted to note he thinks it is very important to stay positive during this process. Hopefully, Franklin County will not be affected as negatively by this virus. From those business owners still functioning that he has spoken with they are seeing an increase in business.

STEVEN SANDY, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT

REF: 1. Short Term Rental Registry and Fine Amendments

On February 18, 2020, the Planning Commission and Board of Supervisors held a joint work session to discuss issues related to short-term rentals. Concerns that were raised included safety, enforcement, compliance, taxation, and zoning regulations.

During the Planning Commission's regular scheduled meeting on March 10, 2020, the Planning Commission discussed the following items and recommended that the Board consider moving forward on these items.

- Developing a short-term rental registry with annual application fee.
- Methods to improve safety in structures currently used as short-term rentals.
- Acquiring services of a 3rd party vendor to monitor and track short term rentals.
- Increased fines for non-compliance
- Uniform regulations for short term rentals in the zoned and non-zoned areas.
- Lobbying the Virginia General Assembly to allow Franklin County to access an additional 2% transient occupancy tax.

At the March 17 meeting, the Board of Supervisors concurred and asked the staff to move forward with these items to address recent concerns raised over short-term rentals.

Mr. Sandy, Director of Planning and Community Development presented the below overview:

**Franklin County
Board of Supervisors
Meeting**

Amendments to Short Term Rental Regulations
April 21, 2020

**Planning
Commission
Recommendation**

-  Developing a short-term rental registry with annual application fee.
-  Methods to improve safety in structures currently used as short-term rentals.
-  Acquiring services of a 3rd party vendor to monitor and track short term rentals.
-  Increased fines for non-compliance
-  Uniform regulations for short term rentals in the zoned and non-zoned areas.
-  Lobbying the Virginia General Assembly to allow Franklin County to access an additional 2% transient occupancy tax.

Short Term Rental Registry

Staff has created a draft county code amendment to create a countywide short-term rental registry. The new registry requirement is proposed to be added to Chapter 5.5, Community Development, of the Franklin County Code.



This registry will require providers to register annually and pay an annual registration fee. This registration fee will be used to offset costs of hiring a 3rd party to assist the County in monitoring, compliance, enforcement and providing electronic platform for registry and fee collection.



This registry allows for a \$500 fine for providers who fail to register their short-term rental.

3rd Party Vendor

County has elected to enter into an annual agreement with Host Compliance to provide an online short-term rental registration with fee collection, compliance monitoring, auditing, and enforcement.

Host Compliance is currently partnering with ten (10) local jurisdictions in Virginia.

Staff is utilizing a cooperative procurement clause from the City of Lynchburg agreement.

- **Short Term Rental Registry** – Staff has created a draft county code amendment to create a countywide short-term rental registry. The new registry requirement is proposed to be added to Chapter 5.5, Community Development, of the Franklin County Code. This registry will require providers to register annually and pay an annual registration fee. This registration fee will be used to offset costs of hiring a 3rd party to assist the County in monitoring, compliance, enforcement and providing electronic platform for registry and fee collection. Also, this registry allows for a \$500 fine for providers who fail to register their short-term rental. A draft copy of possible registry is attached.

(RESOLUTION #05-04-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to authorize staff to schedule a public hearing in the month of May to amend the County's Code in regard to Chapter 5.5-70, Rental Registry.

MOTION BY: Lorie Smith
SECONDED BY: Ronnie Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum, Thompson

Roll Call vote was taken

- **3rd Party Vendor** – County has elected to enter into an annual agreement with Host Compliance to provide an online short-term rental registration with fee collection, compliance monitoring, auditing, and enforcement. Host Compliance is currently partnering with ten (10) local jurisdictions in Virginia. Staff is utilizing a cooperative procurement clause from the City of Lynchburg agreement. A copy of agreement has been provided for your reference under the consent agenda item.

(RESOLUTION #06-04-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to approve the annual agreement presented under consent and allow the County Attorney and/or County Administrator to sign the needed paperwork in the agreement contingent on the approval of the short-term rental registry and annual fee at the May 19, 2020 Public Hearing to amend the County's Code in regard to Chapter 5.5-70, Rental Registry.

MOTION BY: Lorie Smith

SECONDED BY: Ronnie Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum

ABSENT: Thompson

Roll Call vote was taken

Safety of Short-Term Rentals

- ◆ Staff currently recommends that the current smoke detector and fire extinguisher requirements be enhanced to require a smoke detector in each sleeping area and require a specific fire extinguisher be mounted on the wall as well as providing an evacuation plan in the dwelling.
- ◆ Staff would recommend that an annual inspection be performed on each short-term rental on an annual basis by a representative of the county Public Safety or local fire department. This inspection can also ensure each listed bedroom has required smoke detector and egress.
- ◆ There is a possibility to adopt the property maintenance provisions of VA Uniform Statewide Building Code (USBC) however, this has additional implications with structures and property throughout the county as well as staffing concerns.



- **Safety of Short-Term Rentals** – Staff has discussed some possible safety considerations to include in short term rental requirements. Currently, Section 25-138 requires that each unit have a smoke detector and fire extinguisher. Staff currently recommends that the requirement be enhanced to require a smoke detector in each sleeping area and require a specific fire extinguisher be mounted on the wall as well as providing an evacuation plan in the dwelling. In addition, staff would recommend that an annual inspection be performed on each short-term rental on an annual basis by a representative of the County Public Safety or local fire department. There was discussion with the County Attorney to possibly add safety provisions relative to short-term rentals to the Public Safety section of the County code. In addition, there is a possibility to adopt the property maintenance provisions of VA Uniform Statewide Building Code (USBC) however, this has additional implications with structures and property throughout the county as well as staffing

concerns. See attached proposed amendment to Franklin County Code 5.5, Community Development.

(RESOLUTION #07-04-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to schedule the public hearing for May 19, 2020 to amend the Franklin County Code Section 5.5 and include language in regards to smoke detectors, fire extinguishers, occupancy permits and evacuation plans to be posted onsite, change the language for calculating the number of adults as anyone above the age of three, add annual inspection requirement by County and be sure to know the septic of the building is changed the applicants have to go through the process of short term rentals again.

MOTION BY: Ronald Mitchell
SECONDED BY: Lorie Smith
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum,
ABSENT: Thompson

Roll Call vote was taken

Fines for Non-Compliance

-  The County is limited by state code on the amount of fines that can be levied on zoning violations.
-  Civil penalties are currently allowed by County Code as \$100 per initial violation and not to exceed \$3000. State Code would allow this to increase to \$200 and \$5000 respectively.
-  Criminal penalties allowed by VA Code of not more than \$2500 and/or 12 months in jail for Class 1 misdemeanor.

- **Fines for Non-Compliance** – The County is limited by state code on the amount of fines that can be levied on zoning violations. For instance, criminal fines are limited to not more than 12 months in jail and a fine of not more than \$2500, either or both. Civil penalties are currently allowed by County Code as \$100 per initial violation and not to exceed \$3000. State code would allow this to increase to \$200 and \$5000 respectively. A draft proposal is attached to amend Chapter 25 of the County Code to increase fine provisions to match those authorized in the Code of Virginia.

State Code does allow a \$500 penalty/fine for failure to register your short-term rental and this is proposed to be included in the registry. This fine is included in registry requirement.

(RESOLUTION #08-04-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to refer Chapter 25-800 and Chapter 25-800.1 to the Planning Commission to schedule a public hearing in May.

MOTION BY: Lorie Smith
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum,
ABSENT: Thompson

Roll Call vote was taken

Uniform Regulations

- ◆ At the recent work session of the Commission and the Board, it was suggested that regulations pertaining to use and safety of short term rentals apply uniformly to structures whether they are in zoned or non-zoned areas.
- ◆ Staff has proposed to add general regulations concerning short-term rentals to Chapter 5.5, Community Development, of the County Code to address this issue.

- **Uniform Regulations** – At the recent work session of the Commission and the Board, it was suggested that regulations pertaining to the use and safety of short-term rentals apply uniformly to structures whether they are in zoned or non-zoned areas. Staff has proposed to add general regulations concerning short-term rentals to Chapter 5.5, Community Development, of the County Code to address this issue. See attached proposed amendment to Franklin County Code 5.5, Community Development.

Taxing

-  At the recent work session, there was discussion about seeking support from the County's General Assembly representatives to allow Franklin County to collect an additional 2% transient occupancy tax (increasing from current 5% to 7%) that would be levied on short term rentals.
-  In the last session of the General Assembly, legislation was passed to give counties equal taxing authority as cities and towns.
-  A public hearing must be held and an increase in the tax rate must be approved by the County Board of Supervisors.

- **Taxing** - At the recent work session, there was discussion about seeking support from the County's General Assembly representatives to allow Franklin County to collect an additional 2% transient occupancy tax (increasing from current 5% to 7%) that would be levied on short term rentals. In the last session of the General Assembly, legislation was

passed to give counties equal taxing authority as cities and towns. What this means is that Franklin County can raise its transient occupancy tax without additional special permission from the General Assembly. A public hearing must be held and an increase in the tax rate must be approved by the County Board of Supervisors.

General Assembly has passed legislation to allow equal taxing authority. If desired, the County would need to hold a public hearing to increase its transient occupancy tax rate.

2. Possible Additional Zoning Amendments



After a brief discussion, there was no consensus to draft a short term rental zoning amendment request to eliminate all by-right use of short-term rentals in the zoned areas (currently allowed by-right in RPD and PCD zoning districts) and require a special use permit similar to the current requirement in Agriculture (A-1) zoning districts, or to include setback requirements and minimum lot size.

The item was carried over to next month for further discussion when all members are present.

DON SMITH, DIRECTOR OF PUBLIC WORKS

The Franklin County Sanitary Landfill, Virginia Solid Waste Permit #72 is a municipal solid waste (MSW) landfill serving the disposal needs of Franklin County. The permitted disposal area consists of approximately 49.6 acres of which approximately 26.6 acres are currently closed. Based on final design closure grades, the final waste received in the Permit #72 area occurred on October 25, 2019. Pursuant to the Virginia Solid Waste Management Regulations (VSWMR), Amendment 8 Franklin County has an approved Closure Plan for Permit #72. The Virginia Department of Environmental Quality (DEQ) requires the former landfill to be closed and capped by June, 2021. The old facility will be closed in accordance with the requirements of 9 VAC 20-81-160 of the VSWMR. These requirements state that a final cover system will be constructed to minimize rainfall infiltration into the waste. Staff desires to have this construction completed during the summer building season of 2020 to exclude the risk of inflated construction costs that could result from rushing project completion by the June 2021 deadline. County landfill consulting engineers LaBella (formerly Joyce Engineering) has worked with County staff and the DEQ on the landfill closure plan for the last few years. During the last several months, LaBella engineers worked to complete the landfill closure construction plan. During last fall's \$5.7 million projects capital financing, the County secured \$3.5 million for the intended purpose of the landfill closure.

At the February 18, 2020 Board meeting, staff requested permission from the Board to advertise for bids for the required closure construction for Landfill Permit #72. The construction bid request was properly advertised with a mandatory pre-bid meeting that was held on March 18. There were eleven prospective bidders attending. The bid was divided into 3 options that included an Agruturf synthetic cap option, a geosynthetic clay liner option, and a soil cap option. All these options were approved by the DEQ in the County's closure plan. There were three different companies that submitted bids (see attached bid sheet). Two of those companies submitted bids on 2 of the options. No one submitted a bid on the complete soil cap option. The summary of these bids is shown on the attached Bid Summary Sheet. Terrahawk LLC submitted the low overall bid for all the options with a bid of \$3,389,864 to construct the Geosynthetic liner cap. The bids for the Agruturf option were much higher than anticipated. Landfill construction consultant LaBella and Associates has researched Terrahawk's references and found the company's experience favorable as shown in the attached letter of recommendation (see attached recommendation letter from LaBella).

Staff respectfully requests the Board of Supervisors to award the low bid for construction of the landfill closure to Terrahawk, LLC and to authorize the County Attorney and County Administrator to work with the County's consulting engineers (LaBella) to draft, finalize, and execute a contract with Terrahawk LLC for the landfill permit #72 closure cap with the submitted low bid of \$3,389,684 to include any conditions as stated in the letter of recommendation and as further provided by LaBella engineers. Funding for this project has been secured, appropriated and is budgeted in Capital Account #30-00-036-0003-53002 (Landfill Closure Set Aside).

(RESOLUTION #09-04-2020)

BE IT THEREFORE RESOLVED by the Board of Supervisors to award the low bid for construction of the landfill closure to Terrahawk, LLC and to authorize the County Attorney and County Administrator to work with the County's consulting engineers (LaBella) to draft, finalize, and execute a contract with Terrahawk LLC for the landfill permit #72 closure cap with the submitted low bid of \$3,389,684 to include any conditions as stated in the letter of recommendation and as further provided by LaBella engineers.

MOTION BY: Ronnie Mitchell
SECONDED BY: Tim Tatum
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Carter, Cundiff, L. Mitchell, R. Mitchell, Smith, Tatum,
ABSENT: Thompson

Roll Call vote was taken

CHRISTOPHER L. WHITLOW, COUNTY ADMINISTRATOR

REF: 1. 2020-2021 Budget Presentation

Mr. Whitlow, County Administrator presented the following budget.



“Modified” Proposed Franklin County 2020-2021 Budget

April 21, 2020

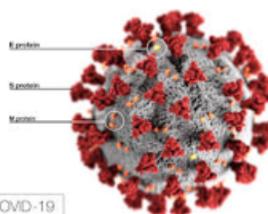
1



Living through History

“History never looks like history
when you are living through it..”

— John W. Gardner



2



Finishing FY 19-20 During COVID

Revenues

- General Property Tax Collections (Real Estate, PP, M&T)
 - Real Estate Collections 99.3% of Budget
 - Personal Property 109.62% of Budget
 - Growth over FY 19 of 12.2% or \$1.3 million
- Other Taxes (Sales, Meals, Transient Occupancy)
 - Declining Sales Tax Trend from prior fiscal years (-4%)
 - Sales Tax Decrease for remainder of FY20 unknown (two month delay)
 - Meals & Transient Occupancy Tax Decrease for final quarter unknown (month delay)

Expenditures

- Curtail Non-Essential Spending Remainder of Fiscal Year
- Continual Monitoring

Revenue projections as of Mid April 2020 and subject to change due to volatile market conditions 3

Franklin County
Cash Basis Revenue and Expenditure Summaries (Unaudited)
General Fund and School Fund Only
For the Month Ended March 31, 2020

REVENUES:	Budget and Appropriations Current Year	Actual Year to Date Revenues	Balance To Be Realized	Percent of Budget
General Property Taxes	55,095,914	55,361,657	1,265,743	102.3%
Other Local Taxes	12,220,752	9,692,626	(2,528,226)	79.3%
Permits, Fees and Licenses	395,241	358,659	(36,582)	90.7%
Fines and Forfeitures	43,499	28,656	(14,843)	65.9%
Revenue from the use of Money and Property	644,790	572,770	(72,021)	88.8%
Charges for Services	2,699,311	2,365,444	(332,867)	87.7%
Miscellaneous Revenue	858,860	601,840	(257,020)	69.3%
Recovered Costs	603,899	423,298	(180,403)	70.1%
Revenue from the Commonwealth	15,200,798	11,445,723	(3,755,075)	75.3%
Federal Government	3,636,872	2,881,413	(755,459)	79.2%
Total	91,409,736	84,732,982	(6,676,754)	92.7%
Fund Balance/Carryover Funds	-	-	-	
Transfers	3,261,591	(80,225)		
Total General Fund	94,671,327	84,652,757		
Schools				
Cafeteria, Misc, State, Federal	53,357,617	35,720,629	(17,636,988)	66.9%
Local Funding from County	34,365,178	28,463,724	(5,901,454)	82.8%
Total School Fund	87,722,795	64,184,353	(23,538,442)	73.2%
EXPENDITURES:				
	Budget and Appropriations Current Year	Actual Year to Date Expenditures	Balance Expended	Percent of Budget
General and Financial Administration	4,864,589	4,002,700	861,889	82.3%
Judicial Administration	2,999,627	2,069,756	929,871	69.0%
Public Safety (Sheriff, Corrections, Fire, EMS)	15,131,674	11,033,074	4,098,600	72.9%
Public Works	4,098,231	2,802,211	1,296,020	68.4%
Health and Welfare	14,443,762	11,721,352	2,722,410	81.2%
Parks, Recreation, Libraries, Community College	2,310,363	1,722,389	587,974	74.6%
Community Development	3,252,868	2,165,144	1,087,724	66.6%
Transfers to Schools, Capital, Debt	47,570,213	40,679,787	6,890,426	85.5%
Total General Fund	94,671,327	76,196,413	18,474,914	80.5%
School Fund	87,722,795	66,469,660	21,253,235	75.8%



Projecting FY 21 Prior to COVID

- ❑ Projected Discretionary Revenue increase of \$3.1 million or 4.43%
 - ❑ Estimated 5% growth from reassessment
 - ❑ Limited growth of new real estate of approximately 0.50% annually in new construction; reassessments only equate to 1.25% per year
 - ❑ Modest growth in personal property with an average of 3-4%
 - ❑ Softening sales tax revenue from 20% increase in FY 19; more modest growth of 5% is projected
 - ❑ Flattening interest income; interest income is anticipated to drop significantly if the Fed Funds rate stays at 0% - 0.25%

Revenue projections as of Mid March 2020 and subject to change due to volatile market conditions 5



Projecting FY 21 During COVID

- ❑ Projected Discretionary Revenue increase of \$157K or 0.22%
- ❑ Any new revenue absorbed by other revenue losses
- ❑ Anticipated Declines
 - ❑ Real estate collection ratio decline of 97% to 95%
 - ❑ Personal property reduction of once anticipated new growth
 - ❑ Sales tax revenue reduction of 10%
 - ❑ Meals tax revenue reduction of 25%
 - ❑ Lodging tax revenue reduction of 50%
 - ❑ Interest Income reduction of 10%

Revenue projections as of Mid April 2020 and subject to change due to volatile market conditions 6



Projecting FY 21 During COVID

- ❑ Over 50% of the County's budget is funded by State and Federal funds
- ❑ Virginia Secretary of Finance projecting \$1 billion loss in revenue in both fiscal year 2021 and 2022
 - ❑ State funding reductions are likely coming as with prior recession
 - ❑ County & School budget impact is unknown
- ❑ General Assembly reconvenes April 22nd (tomorrow)
- ❑ Significant drop in Real GDP of 26.5% in 2nd quarter 2020 with growth not expected to resume until 4th quarter 2020 or 1st quarter 2021
- ❑ Proposed FY 21 Budget presented on March 17 now in "strategic pause" until local and state revenue picture becomes more clear
- ❑ "Modified" FY 21 Budget now the course

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Modified FY 21 Budget

- ❑ Almost all new spending has been subtracted from the FY 2021 budget proposed on March 17
- ❑ Hiring freeze implemented and elimination of all non-essential spending effective March 19
- ❑ Proposed discretionary revenue has dropped from \$3.1 million to \$157K
- ❑ Budget Subtractions
 - ❑ 3% COLA for employees - \$664K
 - ❑ \$900K new funding to Schools
 - ❑ \$200K new County CIP funding and \$200K new School CIP funding
 - ❑ New Positions - \$300K
 - ❑ Additional reductions to operating budgets of \$1 million

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Modified FY 21 Budget Next Steps

- Monitor & Evaluate General Assembly Budget Amendments
 - Anticipate revised state revenue projections (i.e. schools, comp board)
 - School Budget adoption required by May 15th unless new projections
- Budget Work Session (May 4th, 5th, 6th)
- Additional Budget Work Sessions (as needed)
- Schedule Budget Public Hearings (Late May / Early June)
 - Reassessment
 - Tax Rates
 - FY 2021 Budget Adoption
- Budget Adoption (required by June 30th)

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Additional FY 21 Budget Possibilities

- Adopted Budgets are Fluid and can be Amended as needed
 - FY 21 Budget once adopted will be continually re-assessed
 - Improving revenue picture late summer, fall or winter could allow flexibility to add back funding for prior budget initiatives
 - Declining revenue picture would require further budget reductions
 - Significant revenue decline would necessitate core service discussions and associated operation level reductions and / or service eliminations
- Appropriations

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The Board of Supervisors decided to hold a budget work session. Chairman Mitchell recessed the Board to the week of May 4th, 2020 for a Budget Work Session.