

Development Services

Self Affidavit

Application Number _____

I, (print name) _____ affirm that I have made application for a building permit.

As a prerequisite for obtaining this permit, I am filing this written statement indicating I am not subject to license or certification requirements as a contractor or subcontractor in accordance with the Code of Virginia Section 54.1-1111. I affirm that I am qualified in accordance with the Code of Virginia section 54.1-1101 to meet the identified exemption as noted below:

§ 54.1-1101. Exemptions;

1. Any governmental agency performing work with its own forces;
2. Work bid upon or undertaken for the armed services of the United States under the Armed Services Procurement Act;
3. Work bid upon or undertaken for the United States government on land under the exclusive jurisdiction of the federal government either by statute or deed of cession;
4. Work bid upon or undertaken for the Department of Transportation on the construction, reconstruction, repair or improvement of any highway or bridge;
5. Any other persons who may be specifically excluded by other laws but only to such an extent as such laws provide;
6. Any material supplier who renders advice concerning use of products sold and who does not provide construction or installation services;
7. Any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him and for his own use during any 24-month period;
8. Any person who performs or supervises the construction, removal, repair or improvement of a house upon his own real property as a bona fide gift to a member of his immediate family provided such member lives in the house. For purposes of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law;
9. Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his own use;
10. Any person who performs or supervises the repair or improvement of residential dwelling units owned by him that are subject to the Virginia Residential Landlord and Tenant Act (§ [55-248.2](#) et seq.);
11. Any owner-developer, provided that any third party purchaser is made a third party beneficiary to the contract between the owner-developer and a licensed contractor whereby the contractor's obligation to perform the contract extends to both the owner-developer and the third party; and
12. Work undertaken by students as part of a career and technical education project as defined in § [22.1-228](#) established by any school board in accordance with Article 5 (§ [22.1-228](#) et seq.) of Chapter 13 of Title 22.1 for the construction of portable classrooms or single family homes.

I realize that I am liable to ensure all contractors and or subcontractors performing more than \$1000.00 work on my project are licensed by the State Board of Contractors in accordance with the Code of Virginia Section 54.1-1115. Failure to do so constitutes the commission of a Class 1 misdemeanor.

Signature: _____ Date: _____