



Development Services
 Department of Building Inspections
 1255 Franklin St. Ste. # 103
 Rocky Mount, VA 24151
 Phone 540-483-3047; Fax 540-483-6665

Job Name: _____
 Plan Case #: _____
 Project Address: _____

ACCESSIBILITY COMPLIANCE STATEMENT

Commercial Structure Alterations/Tenant Up-Fit

PROJECT NAME: _____

PROJECT ADDRESS: _____

Please reference IBC 2009 Section 3411 Accessibility for existing buildings, including Section 34411.7 Alterations affecting an area containing a primary function, to see the extent of compliance and the exceptions as they apply to your alteration/repair or tenant upfit project. The existing space is not required to be 100% accessible, but all new work is required to be accessible, per IBC Chapter 11 and ANSI A117.1.

- Existing space is already 100% accessible; accessibility upgrades are not required.
- The space is not 100% accessible; up to 20% of the total construction cost has been allocated for accessibility upgrades to the existing space as shown below.

This is to certify that the total cost of the alterations to the above referenced project is \$_____. 20% of the total construction is \$_____, which has been allocated for alterations to the accessible route for the primary function area per IBC Section 3411.

ACCESSIBLE ELEMENT

COST

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL COST OF ACCESSIBLE ALTERATIONS

\$ _____

- The renovation is exempt from the accessibility requirements required under Section 3411.7 for the following reason:
- The alteration is limited solely to windows, hardware, operating controls, electrical outlets and signs.
 - The alteration is limited solely to mechanical, electrical or fire protection systems.
 - The alteration is solely for the purpose of increasing accessibility.
 - The alteration does not involve an area of primary function.

 *Owner or Agent Signature

 Date

Owner Address _____
 (Please print)

Phone Number: _____

Agent's Name (if applicable) _____

Phone Number: _____

**By signing this form, I certify that I am the owner of the property or the owner's agent, duly authorized to sign for the owner.*