

**FRANKLIN COUNTY**  
**SPECIAL USE PERMIT APPLICATION**

I/We \_\_\_\_\_ as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors for a special use permit on the property described below:

Petitioner's Name: \_\_\_\_\_

Petitioner's Address: \_\_\_\_\_

Petitioner's Phone Number: \_\_\_\_\_

Petitioner's Email Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Property Owner's Phone Number: \_\_\_\_\_

Property Owner's Email Address: \_\_\_\_\_

**Property Information:**

A. Proposed Property Address: \_\_\_\_\_

B. Tax Map and Parcel Number: \_\_\_\_\_

C. Election District: \_\_\_\_\_

D. Size of Property: \_\_\_\_\_

E. Existing Zoning: \_\_\_\_\_

F. Existing Land Use: \_\_\_\_\_

G. Is the property located within any of the following overlay zoning districts:

\_\_\_\_\_ Corridor District    \_\_\_\_\_ Westlake Overlay District    \_\_\_\_\_ Smith Mountain Lake Surface District

H. Is any land submerged under water or part of Smith Mountain Lake?     YES     NO

I. If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Proposed Special Use Permit Information:

J. Proposed Land Use: \_\_\_\_\_

\_\_\_\_\_

K. Size of Proposed Use: \_\_\_\_\_

L. Other Details of Proposed Use: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Checklist for Completed Items:

- Application Form
- Letter of Application
- Concept Plan
- Application Fee

I certify that this application for a special use permit and the information submitted is herein complete and accurate.

Petitioner's Name (Printed): \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Owner's consent, if petitioner is not property owner:

Owner's Name: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date Received by Planning Staff: \_\_\_\_\_

**Cool Green Hills LLC**  
105 Smith Road  
Glade Hill, Virginia 24092-3706

December 13, 2024

To: Planning Commission and Board of Supervisors

**Letter of Application**

As required by law, we, Patricia Anne Brown/John Ronald Balfour, the owners, residents, and property managers of 105 Smith Road, Glade Hill, Virginia 24092-3706 are requesting approval of this application for a short-term rental to be located on the first floor of our home.

The IRS has assigned Cool Green Hills LLC the EIN: 33-2106033

We do not anticipate this short-term rental to affect any changes in the surrounding area.

Please find attached our application, Concept Plan, and Emergency Evacuation Plan.

Respectfully submitted,

  
Patricia Anne Brown  
(757-929-4090)

  
John Ronald Balfour  
(602-510-6360)

Planning & Zoning Staff Viewer      Development Services      Click to visit the Franklin County, VA Homepage

105 SMITH RD      233

Show search results for 105 SM

BROWN'S SHORT-TERM RENTAL  
CONCEPT PLAN  
Max Occupancy: 4  
December 13, 2024

   
PATRICIA ANNE BROWN      JOHN RONALD BALFOUR

Driveway Entrance  
Parking  
Front Entrance  
Septic Tank  
Leach Field  
Additional Parking

0460008900  
0460008902  
0460008903  
0460008907  
0460008901  
0460008902  
0460008900  
0460008902A

(SR-913) SMITH RD

Side Info Panel

1 of 2)      Clear

Zoom to      Clear Selected

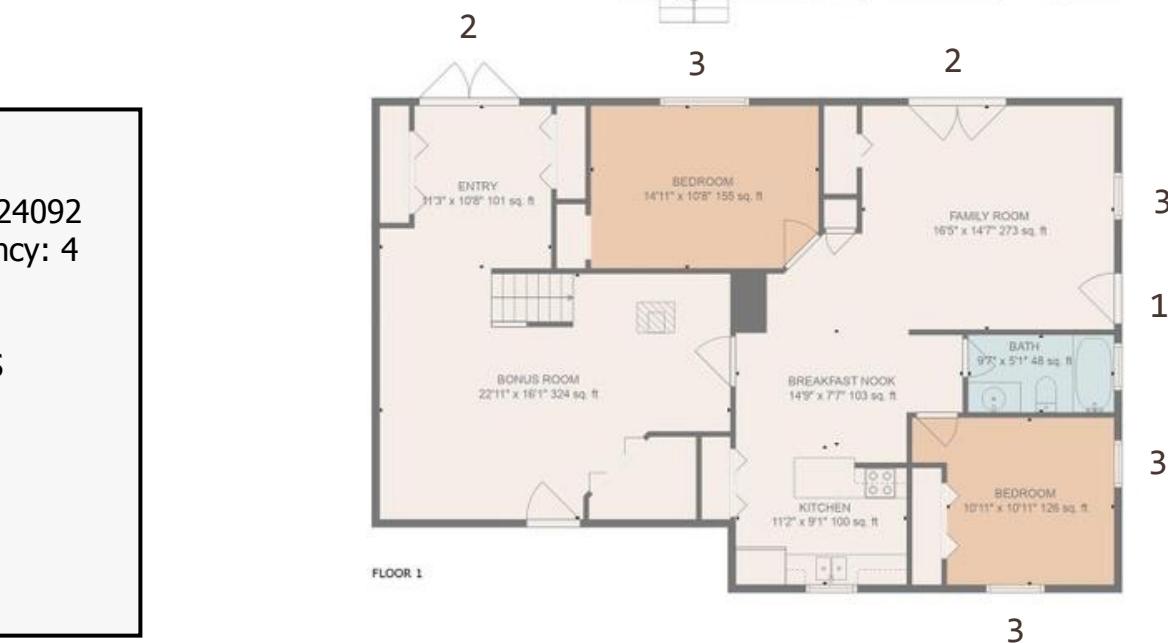
Parcels: 0460008900

**Primary Details**

Parcel ID	0460008900
Map Number	04600
PID	13025
Parcel Number	08900
Owner	BROWN PATRICIA ANNE & BALFOUR JOHN RONALD
Owner Address	105 SMITH RD
City	GLADE HILL
State	VA
Zip Code	24092
Physical Address	105 SMITH RD 24092
Unit (if Any)	RT 913-SMITH ROAD
Legal Description 1	TRACT 1
Legal Description 2	
Zoning	A1
District	UNION HALL
Legal Acreage	5.08
Land Value	\$44 200.00
Building Value	\$313 500.00
Assessed Total	\$357 700.00
Land Use Value	\$0.00
Grantor	BROWN PATRICIA ANNE
Consideration	\$0.00
Consideration Date	9/23/2024
Instrument Yr	2024
Instrument No	5701
Subdivision	
Deed Book	1218
Deed Page	2724
Plat Book	880
Plat Page	2405
Property Card	<a href="#">View Card</a>

How-To Video: [Print Property Card to PDF](#)

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## COOL GREEN HILLS

105 Smith Road, Glade Hill, VA 24092  
Short Term Rental/Max Occupancy: 4

## RENTAL EMERGENCY EGRESS

1. Front Door
2. Double/French Doors
3. Operable Windows

Total scanned area: 3829 sq. ft