

	Standard Operating Guideline OPS 14	
	Subject:	Notification of Fire Marshal
	Effective Date:	January 1, 2013
	Revision Date:	April 15, 2017
	Approval:	<i>[Signature]</i>
	EMS Representative:	<i>[Signature]</i>
	Fire Representative:	<i>[Signature]</i>
	Career Representative:	<i>[Signature]</i>
Director:	<i>[Signature]</i>	

PURPOSE: To provide guidance to career and volunteer personnel on when and how to request the services of the Franklin County Department of Public Safety Fire Marshal's Office.

I. POLICY:

A. The Franklin County Fire Marshal's office shall be notified of the following:

1. Any situation where the on-scene incident commander cannot confidently determine the cause and origin of the incident or has concerns about the incident and would like to consult with the on call Fire Marshal's office investigator/representative.
2. Any intentionally set (Incendiary) fire, hazardous material incident, or explosive incident (Including Weapons of Mass Destruction and Chemical, Biological, Radiological, Nuclear or other explosives) regardless of the size.
3. Any fire incident, hazardous material incident, or explosive incident that resulted in an injury or loss of life.
4. Vehicle fires involving suspicious circumstances such as:
 - a) Abandoned vehicles, or missing license plates or VIN's.
 - b) Vehicle fires in unusual locations.
5. Incidents involving juvenile suspects regardless of the amount of damage.
6. Any incident involving the finding of explosives, incendiary devices, WMD or CBRNE devices.
7. Any time fire suppression and/or alarm systems are taken out of service.

8. Any time fire code violations that are discovered by career or volunteer public safety staff.
9. Any incident involving structural damage to a building, which also requires notification of the building inspector's office.
10. The on-scene incident commander may also request that the Fire Marshal's office be contacted at their discretion.
11. Notification Procedure
 - a) Contact the Franklin County Emergency Communications Center and request that the Franklin County Fire Marshal be notified.
 - b) The emergency communications center will contact the Fire Marshal.
 - c) The on-Call Fire Marshal/Investigator/or Designee will contact the Emergency Communications Center and/or the on-scene incident commander to discuss the situation.
 - d) The Fire Marshal/Designee and the on-scene Incident Commander will discuss the situation and reach an agreement on the next course of action.
 - e) If the Fire Marshal/Designee responds to the scene the on-scene incident commander shall remain on the scene until the arrival of the Fire Marshal/Representative arrives.