

December 1, 2017

Mr. Terrance L. Harrington, AICP
Senior Planner/Current Planning Manager
Franklin County Department of Planning and Community Development
1255 Franklin Street
Rocky Mount, VA 24151

RE: Special Use Permit for Property Located at 333 Brook Point Lane, Union Hall

Dear Mr. Harrington,

Attached is the formal application form for consideration of a Special Use Permit for our property located at 333 Brooks Point Lane, Union Hall. Please let this letter serve as the Letter of Application for this request.

Our garage is a separate structure on our property and we wish to add an additional enclosed parking bay to the right side (or south side) of the existing structure. This would add an additional 12'x24' to the footprint of the existing building and increase storage options. This proposed addition is reflected on the plat map/survey by the dotted line. In addition to this, we would like to add an apartment for my aging parents to reside in above the existing (and proposed) new garage area. This would consist of a minimal one bed/one bath unit. We have no intention of making this a rental unit of any kind in the future. This will be strictly utilized for immediate family.

Since this proposed addition to our garage footprint is on the far side of the garage and away from any neighbors, we do not believe that this will have a bearing on our neighbors in any way.

If you have any questions, please feel free to give me a call at (901)489-9193.

Sincerely,



Arlene Blackburn
Owner
333 Brooks Point Lane
Union Hall, VA 24176

Attachments

**FRANKLIN COUNTY
PETITION/APPLICATION FOR SPECIAL USE PERMIT
(Type or Print)**

I/We, Gerald + Arlene Blackburn, as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors for a special use permit on the property as described below:

1. Petitioners Name: Gerald and Arlene Blackburn

2. Property Owner's Name: Gerald and Arlene Blackburn

Phone Number: (901) 489-9193

Address: 333 Brooks Point Lane
Union Hall, VA Zip: 24176

3. Exact Directions to Property from Rocky Mount: E on 40; L on Kemp Ford; L on Standiford; R on Winding Way; R on Brooks Point Lane; property at end of road.

4. Tax Map and Parcel Number: 0520101000

5. Magisterial District: Union Hall - Franklin County

6. Property Information:

A. Size of Property: 1.

B. Existing Zoning: RC-1

C. Existing Land Use: Residential

D. Is property located within any of the following overlay zoning districts:

Corridor District Westlake Overlay District Smith Mountain Lake Surface District

E. Is any land submerged under water or part of a lake? Yes No If yes, explain.

7. Proposed Special Use Permit Information:

A. Proposed Land Use: Additional Garage Bay; Storage; and above-garage in-law apartment

B. Size of Proposed Use: 32' x 40'

C. Other Details of Proposed Use: _____

Checklist for completed items:

- Application Form
- Letter of Application
- Concept Plan
- Application Fee

****I certify that this application for a special use permit and the information submitted herein is correct and accurate.**

Petitioner's Name (Print): Arlene Blackburn

Signature of Petitioner: Arlene Blackburn

Date: 12/01/17

Mailing Address: 333 Brooks Point Lane
Union Hall, VA 24176

Telephone: 901-489-9193

Email Address (optional) arleneblackburn@comcast.net

Owner's consent, if petitioner is not property owner:

Owner's Name (Print): _____

Signature of Owner: _____

Date: _____

Date Received by Planning Staff: _____

Time: _____

Clerk's Initials: _____

CHECK #: _____

RECPT. #: _____

AMOUNT: _____